



**Animal Shelter Advisory Committee
4/18/2019**

Notice is hereby given of a regular meeting of the Animal Shelter Advisory Committee of the City of San Angelo to be held on April 18, 2019 at 12:00 PM at the Fire Training Center, 3154 US Highway 67 N., San Angelo, Texas, for the purpose of considering the following agenda items.

1. Call to Order

2. Public Comment

Issues or items that are not on the agenda may be raised by the public at this time. Citizens should speak from the podium, begin by stating their name and limit remarks to less than three minutes. Committee members may request that a discussed item be placed on a future agenda. The Committee takes public comment on all Regular Agenda items during the discussion of those items.

3. Consent Agenda

- a. Consider approving the January 17, 2019 Animal Shelter Advisory Committee regular meeting minutes

4. Regular Agenda

- a. Discussion and possible action related to monthly shelter numbers for January 2019
- b. Discussion and possible action related to monthly shelter numbers for February 2019
- c. Discussion and possible action related to monthly shelter numbers for March 2019
- d. Discussion and possible action on positive rabies specimens for 2019.
- e. Discussion and consider adopting the American Pets Alive! model to further the No Kill initiative in San Angelo
- f. Discussion and consider adopting managed intake policy for owned pets

5. Follow Up and Administrative Issues

6. Adjournment

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board at the City Hall of the City of San Angelo, Texas, on the 15th day of April 2019, at 11:52 a.m.

Morgan Chegwidden,
Director Neighborhood & Family Services

All agenda items are subject to action. The Animal Shelter Advisory Committee reserves the right to consider business out of posted order.

In compliance with the Americans with Disabilities Act, the City of San Angelo will provide for reasonable accommodations for persons attending board or commission meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact the Assistant Director Neighborhood & Family Services at 325-657-4225.



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: April 18, 2019

Item type: Consent Item

Caption:

Consider approving the January 17, 2019 Animal Shelter Advisory Committee regular meeting minutes

Summary/History:

Attached are the draft minutes for the committee's consideration.

Financial Impact:

N/A

Other Information/Recommendation:

Staff recommends approval.

Attachments:

- | | | |
|----|---------------------|--------------------------|
| 1. | 180719 ASAC Minutes | 180719 ASAC Minutes.docx |
|----|---------------------|--------------------------|

Presentation:

None

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval



Animal Shelter Advisory Minutes July 19, 2018

A regular meeting of the Animal Services Advisory Committee of the City of San Angelo was held on Thursday, July 19, 2018 at 12:00p.m. at the McNease Convention Center – South Meeting Room, 501 Rio Concho Drive, San Angelo, Texas, for the purpose of considering the following agenda items.

Committee Attendees: Timothy Davenport-Herbst, Carah Dunagan, Ryan Smith and Jenie Wilson

Staff Attendees: Bob Salas, Director of Neighborhood and Family Services

Morgan Chegwidden, Assistant Director of Neighborhood and Family Services

1. Call to Order

With a quorum of the committee members present, Chairman Ryan Smith called the regular meeting Animal Shelter Advisory Committee to order at 12:05 p.m. on Thursday, July 19, 2018 in the San Angelo McNease Convention Center, 501 Rio Concho Drive, San Angelo, Texas 76903.

2. Public Comment

Morgan Chegwidden shared that a microchip clinic is scheduled for Saturday July 28, 2018 from 8:00 a.m. to 2:00 p.m. at Tractor Supply.

3. Consent Agenda

- a. Consider approving the May 17, 2018 regular meeting minutes.

MOTION: Committee member Dunagan made a motion, seconded by Committee member Davenport-Herbst to approve the minutes. The motion carried unanimously four (4) ayes to zero (0) nays.

4. Regular Agenda

- a. Discussion and possible action related to monthly shelter numbers for May 2018.

A presentation was made by Neighborhood & Family Services Assistant Director Morgan Chegwidden. No action was taken on this item.

- b. Discussion and possible action related to monthly shelter numbers for June 2018.

A presentation was made by Neighborhood & Family Services Assistant Director Morgan Chegwidden. No action was taken on this item.

- c. Discussion and possible action related to instituting a waiting list for owner surrendered pets.

A presentation was made by Neighborhood & Family Services Assistant Director Morgan Chegwidden. Committee member Davenport-Herbst made a motion, seconded by Committee member Dunagan to accept the proposal.

5. Follow Up and Administrative Issues

Committee member Wilson requested a future item discussing billing fees and/or issuing citations to dogs abandoned in bite quarantine.

6. Adjournment

MOTION: Committee member Davenport-Herbst made a motion, seconded by Committee member Dunagan to adjourn the meeting. The motion carried unanimously four (4) ayes to zero (0) nays.

There being no further business, the meeting was adjourned at 12:54 p.m.



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: April 18, 2019

Item type: Regular Item

Caption:

Discussion and possible action related to monthly shelter numbers for January 2019

Summary/History:

356 new animals arrived in the shelter during January. 170 were adopted/transferred, 53 were redeemed by their owner, 114 were euthanized and 342 were left in the shelter at month end.

Our live release rate was 65.40%.

29 citizens used the microchip clinic.

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

- | | | |
|----|--------------------------------------|---|
| 1. | 190418 ASAC Monthly Intake - January | 190418 ASAC Monthly Intake - January.pptx |
|----|--------------------------------------|---|

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval



Animal Shelter Advisory Committee

April 18, 2019



January 2019

- 356 new arrivals
- 170 adopted/rescue transferred
- 53 redeemed by owner
- 114 euthanized (feral, injured, sick, aggressive)
- 29 microchip clinic
- 342 left in shelter
- 65.40% released live



January 2019

- 114 Euthanized
 - 66 cats
 - 32 dogs
 - 16 wildlife



January 2019

- 114 Euthanized
 - 24 Sick/Injured/Failure to thrive
 - 41 Feral (not sick)
 - 32 Aggressive/Bite Quarantine
 - 13 Wildlife
 - 4 Owner requested
 - 0 Time/Space





Animal Shelter Advisory Committee

April 18, 2019





Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: April 18, 2019

Item type: Regular Item

Caption:

Discussion and possible action related to monthly shelter numbers for February 2019

Summary/History:

415 new animals arrived in the shelter during February. 186 were adopted/transferred, 69 were redeemed by their owner, 130 were euthanized and 360 were left in the shelter at month end.

Our live release rate was 65.89%.

23 citizens used the microchip clinic.

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

- | | | |
|----|---------------------------------------|--|
| 1. | 190418 ASAC Monthly Intake - February | 190418 ASAC Monthly Intake - February.pptx |
|----|---------------------------------------|--|

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval



Animal Shelter Advisory Committee

April 18, 2019



February 2019

- 415 new arrivals
- 186 adopted/rescue transferred
- 69 redeemed by owner
- 130 euthanized (feral, injured, sick, aggressive)
- 23 microchip clinic
- 360 left in shelter
- 65.89% released live



February 2019

- 130 Euthanized
 - 76 cats
 - 23 dogs
 - 31 wildlife



February 2019

- 130 Euthanized
 - 16 Sick/Injured/Failure to thrive
 - 62 Feral (not sick)
 - 21 Aggressive/Bite Quarantine
 - 27 Wildlife
 - 4 Owner requested
 - 0 Time/Space





Animal Shelter Advisory Committee

April 18, 2019





Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: April 18, 2019

Item type: Regular Item

Caption:

Discussion and possible action related to monthly shelter numbers for March 2019

Summary/History:

340 new animals arrived in the shelter during March. 241 were adopted/transferred, 81 were redeemed by their owner, 83 were euthanized and 294 were left in the shelter at month end.

Our live release rate was 78.35%.

22 citizens used the microchip clinic.

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

- | | | |
|----|------------------------------------|---|
| 1. | 190418 ASAC Monthly Intake - March | 190418 ASAC Monthly Intake - March.pptx |
|----|------------------------------------|---|

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval



Animal Shelter Advisory Committee

April 18, 2019



March 2019

- 340 new arrivals
- 241 adopted/rescue transferred
- 81 redeemed by owner
- 83 euthanized (feral, injured, sick, aggressive)
- 22 microchip clinic
- 294 left in shelter
- 78.35% released live



March 2019

- 83 Euthanized
 - 53 cats
 - 18 dogs
 - 12 wildlife



March 2019

- 83 Euthanized
 - 23 Sick/Injured/Failure to thrive
 - 32 Feral (not sick)
 - 17 Aggressive/Bite Quarantine
 - 8 Wildlife
 - 3 Owner requested
 - 0 Time/Space





Animal Shelter Advisory Committee

April 18, 2019





Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: April 18, 2019

Item type: Regular Item

Caption:

Discussion and possible action on positive rabies specimens for 2019.

Summary/History:

This item serves to describe the positive rabies specimens that we've collected this year. Year-to-date, our community has one confirmed specimen which tested positive for rabies. In this incident, there was both human and other animal (dog) exposure.

March 29, 2019

Blackwood Road

Cat (feral)

Confirmed exposure to pet dog and human victim

Dog was current on rabies vaccine, held in home isolation for 45 days

Human victim sought physician advice on whether to receive post-exposure prophylaxis

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

- | | | |
|----|----------------------------------|---------------------------------------|
| 1. | 190418 Positive Rabies Specimens | 190418 Positive Rabies Specimens.pptx |
|----|----------------------------------|---------------------------------------|

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval



Animal Shelter Advisory Committee

April 18, 2019



2019 Positive Rabies Specimen

- March 29, 2019
- Blackwood Road (outside city limits)
- Feral cat
- Confirmed exposure to pet dog and human victim
- Dog was current on rabies vaccine, held in home isolation for 45 days
- Human victim contacted physician, may receive post-exposure prophylaxis





Animal Shelter Advisory Committee

April 18, 2019





Requestor: Morgan Chegwiddden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: April 18, 2019

Item type: Regular Item

Caption:

Discussion and consider adopting the American Pets Alive! model to further the No Kill initiative in San Angelo

Summary/History:

The purpose of American Pets Alive! is to help communities save more lives faster. They accelerate development into a true No Kill community by providing flexible opportunities for in-depth education and hands-on training in the proven most-effective strategies with expert support along the way.

Although we've made tremendous improvements increasing San Angelo's save rate from 20% release live to as much as 78% released live, it is necessary to adopt a true road map defining our next steps.

American Pets Alive! defines the following programs as successful in increasing the live release rate.

1. Lifesaving Vision
2. Population-Based Foster Program
3. Progressive Adoption Policies
4. Sheltered Community Cats
5. Intake Diversion
6. Progressive Return-to-Owner Policies
7. Large Scale Transfer/Transport Programs
8. Disease Prevention
9. Immediate Make Ready
10. Targeted Safety Net Programs
11. Appropriate Capacity for Large Adult Dogs
12. Euthanasia List Scrutiny and Sharing

When beginning a Pets Alive! model for your community, they recommend focusing on 2-4 programs first until well-established then launch other programs later. The first programs should include:

- Progressive Adoption Policies
- Sheltered Community Cats
- Large Scale Transfer/Transport Programs
- Disease Prevention

Formally adopting a San Angelo Pets Alive! model will allow us to work more efficiently in defining our next steps in increasing our live release rate. Being more organized will help us identify those opportunities most necessary to reach

vulnerable pets.

Financial Impact:

N/A

Other Information/Recommendation:

Staff recommends approval of the American Pets Alive! model for San Angelo.

Attachments:

- | | | |
|----|-----------------------------------|--|
| 1. | 190418 ASAC San Angelo Pets Alive | 190418 ASAC San Angelo Pets Alive.pptx |
|----|-----------------------------------|--|

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden	Created/Initiated
Theresa James	Final Approval



Animal Shelter Advisory Committee

April 18, 2019



San Angelo Pets Alive!

- American Pets Alive! model
- Help communities save more lives faster
- Accelerate development to a true no kill community
- Flexible opportunities for in-depth education and hands-on training
- Proven most effective strategies



San Angelo Pets Alive!

- Tremendous improvements in San Angelo
- Road map and guidelines necessary for next steps



San Angelo Pets Alive!

1. Lifesaving vision
2. Population-based foster program
3. Progressive adoption policies
4. Sheltered community cats
5. Intake diversion
6. Progressive return-to-owner policies



San Angelo Pets Alive!

7. Large scale transfer/transport programs
8. Disease prevention
9. Immediate make ready
10. Targeted safety net programs
11. Appropriate capacity for large adult dogs
12. Euthanasia list scrutiny and sharing



San Angelo Pets Alive!

- Recommend focusing on 2-4 programs until well-established
 - Progressive adoption policies
 - Sheltered community cats
 - Large scale transfer/transport programs
 - Disease prevention



San Angelo Pets Alive!

- Formally adopt
 - ASAC
 - Council resolution
- More efficient
- Define next steps
- More organized
- Reach vulnerable pets





Animal Shelter Advisory Committee

April 18, 2019





Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: April 18, 2019

Item type: Regular Item

Caption:

Discussion and consider adopting managed intake policy for owned pets

Summary/History:

The City of San Angelo Animal Services division primary missions include (1) preventing the spread of disease from animals to humans as well (2) reuniting lost pets with their owners. To allocate appropriate resources to these missions, owners seeking to surrender their pets to the City of San Angelo must proceed as follows.

In March 2016, the City of San Angelo adopted a "No Kill" initiative. A large component necessary to achieve that includes promoting responsible pet ownership. Managed intake supports that initiative by first attempting to keep pets in their own homes by offering support services. Should those efforts fail, we ask that owners responsibly rehome their pets as prescribed in the attached policy.

Financial Impact:

No financial impact.

Other Information/Recommendation:

Staff recommends approval.

Attachments:

- | | | |
|----|----------------------------|---------------------------------|
| 1. | 190415 Managed Intake | 190415 Managed Intake.docx |
| 2. | 190418 ASAC managed intake | 190418 ASAC managed intake.pptx |

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval

City of San Angelo
Neighborhood & Family Services
Animal Services

Standard Operating Procedure

Animal Services – Managed Intake of Owned Pets

The City of San Angelo Animal Services division's primary missions include (1) preventing the spread of disease from animals to humans as well (2) reuniting lost pets with their owners. To allocate appropriate resources to these missions, owners seeking to surrender their pets to the City of San Angelo must proceed in accordance with this policy.

In March 2016, the City of San Angelo adopted a "No Kill" initiative. A large component necessary to achieve that includes promoting responsible pet ownership. Managed intake supports that initiative by first attempting to keep pets in their own homes by offering support services. Should those efforts fail, we ask that owners responsibly rehome their pets as prescribed below.

Owned Pets

Owners are defined as citizens who have provided care for a domestic pet for three or more days.

Jurisdiction

The City of San Angelo animal services division is limited to patrolling and responding to calls for service inside city limits. Citizens outside city limits but within Tom Green County may also utilize animal services but must travel to the shelter to do so.

Owners who reside outside Tom Green County shall not be permitted to surrender pets to City of San Angelo animal services and should seek local resources in their community.

Counseling Interview

Before the City of San Angelo animal services division may accept a pet from its owner, the citizen must successfully complete a counseling interview with our contractor Concho Valley PAWS. As provided in

the current agreement with Concho Valley PAWS, their staff shall provide mandatory counseling for pet owners wishing to drop off their pets at the shelter.

Counseling interviews are available by appointment only and must be scheduled by contacting Concho Valley PAWS directly.

- A. Owners wishing to relinquish ownership of their pets for the following items shall be offered support services such as training, veterinary services, spay/neuter assistance, pet food pantry and other resources as available.
- Behavioral issues
 - Financial costs of proper pet care

Owners who satisfactorily complete support services but fail to resolve the reason for surrendering their pet are permitted to surrender their pet to City of San Angelo animal services.

Owners who fail to utilize support services may not surrender their pet to the City. They may instead rehome their pet responsibly.

- B. Owners wishing to relinquish ownership of their pets for the following reasons shall be approved to surrender their pet to City of San Angelo animal services.
- Aggression to humans residing in the home
 - Natural disaster
- C. Owners wishing to relinquish ownership of their pet for any other reason may not surrender their pet to the City. They may instead rehome their pet responsibly.

Surrendering your Pet to the City of San Angelo

Once approved by Concho Valley PAWS, citizens may relinquish ownership of their pet to the City.

Individuals must be 18 years of age, have valid government identification and be a resident of Tom Green County. Owners must pay the necessary fees as adopted in the code of ordinances and are welcome to make donations towards the care of their pet.

Owners shall sign a statement that ownership of the animal is relinquished to the City of San Angelo animal services division. In this statement, owners must disclose any bite history of the pet to a human victim.

Citizens should provide veterinary records and any other documentation regarding the pet, including vaccination history and originating agency (rescue, breeder, etc.).

Any personal property such as toys, blankets, collars, etc. become property of the City and may be used as needed in the shelter.

Relinquishing ownership of the pet is final and the animal will not be returned to the citizen.

DRAFT



Animal Shelter Advisory Committee

April 18, 2019



Managed Intake for Owned Pets

- Primary mission
 - Prevent the spread of disease from animals to humans
 - Reunite lost pets with owners
- Accepting owned pets is a secondary mission



Managed Intake for Owned Pets

- Owners defined as providing care for 3+ days
- Tom Green County only



Managed Intake for Owned Pets

- Counseling Interview
 - With Concho Valley PAWS
 - Owner must complete
 - By appointment only
 - Must be scheduled in advance



Managed Intake for Owned Pets

- Support services for the following
 - Behavioral issues
 - Financial costs of proper pet care
- If owner satisfactorily completes but doesn't resolve issue, they are permitted to surrender their pet
- If owner does not complete, they may not surrender their pet



Managed Intake for Owned Pets

- Shall be approved for surrender immediately
 - Aggression to humans in the home
 - Natural disaster



Managed Intake for Owned Pets

- To surrender
 - Must have Concho Valley PAWS approval
 - Must be 18 years old, have valid id, resident of Tom Green County
 - Must pay necessary fees, may offer additional donation
 - Must disclose any bite history
 - Should provide veterinary records





Animal Shelter Advisory Committee

April 18, 2019

