



**Animal Shelter Advisory Committee
Regular Meeting via Audio/Video Broadcast
8/27/2020**

Notice is hereby given in accordance with an order of the Office of the Governor issued March 16, 2020, of a Regular Meeting of the Animal Shelter Advisory Committee of the City of San Angelo scheduled for August 27, 2020 at 12:00 p.m. The East Mezzanine of City Hall, 72 W. College Ave., San Angelo, Texas will not be open to the public. Committee members and staff will attend virtually in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). There will be no public access to the regular meeting location. A public, free-of-charge audio/video broadcast of the meeting will be available on the City’s YouTube channel at [youtube.com/CityofSanAngelo](https://www.youtube.com/CityofSanAngelo).

The Meeting Agenda and the Agenda Packet are posted online at <https://www.cosatx.us/departments-services/animal-services/animal-shelter-advisory-committee>.

Members of the public who wish to submit **Public Comment** on agenda items must send their written comments via email to Morgan.Chegwidden@cosatx.us by noon August 26, 2020.

The subject must be in the following format: “Public Comment, [item number] – August 27, 2020.”

All emails must include your name and address or SMD.

Please note all Public Comment emails relevant to posted agenda items received by the deadline will be published as part of the agenda packet prior to the meeting and are therefore public record.

Call 325-657-4225 for staff assistance.

A recording of the meeting will be available to the public in accordance with the Open Meetings Act upon written request.

1. Call to Order/Roll Call to Establish Quorum

2. Special Instructions

All members of the council and staff should begin speaking by stating their full name and their SMD position or role within the city.

3. Public Comment

At this time Committee Members may ask staff members questions regarding Public Comments submitted via email.

4. Consent Agenda

- a. Consider approving the January 16, 2020 Animal Shelter Advisory Committee regular meeting minutes

5. Regular Agenda

- a. Discussion and possible action related to monthly shelter numbers for January 2020
- b. Discussion and possible action related to monthly shelter numbers for February 2020
- c. Discussion and possible action related to monthly shelter numbers for March 2020

- d. Discussion and possible action related to monthly shelter numbers for April 2020
- e. Discussion and possible action related to monthly shelter numbers for May 2020
- f. Update on expanding managed intake option for stray pets

6. Follow Up and Administrative Issues

7. Adjournment

CERTIFICATION

I hereby certify that the above notice of meeting was published on the City of San Angelo's website on the 18th day of August, 2020 at 3:58 p.m.

Julia Antilley for Morgan Chegwidden
Morgan Chegwidden, Assistant Director
Neighborhood & Family Services

All agenda items are subject to action. The Animal Shelter Advisory Committee reserves the right to consider business out of posted order.

In compliance with the Americans with Disabilities Act, the City of San Angelo will provide for reasonable accommodations for persons attending board or commission meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact the Assistant Director Neighborhood & Family Services at 325-657-4225.



Requestor: Morgan Chegwiddden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: August 27, 2020

Item type: Consent Item

Caption:

Consider approving the January 16, 2020 Animal Shelter Advisory Committee regular meeting minutes

Summary/History:

Attached are the draft minutes for the committee's consideration.

Financial Impact:

N/A

Other Information/Recommendation:

Staff recommends approval.

Attachments:

1.	3a 200116 ASAC Minutes	3a 200116 ASAC Minutes.docx
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Presentation:

None

Approvals/Reviews:

Morgan Chegwiddden
Theresa James

Created/Initiated
Final Approval



Animal Shelter Advisory Committee Minutes January 16, 2020

A regular meeting of the Animal Services Advisory Committee of the City of San Angelo was held on Thursday, January 16, 2020 at 12:00 PM at the City Hall East Mezzanine, 72 West College Avenue, San Angelo, Texas, for the purpose of considering the following agenda items.

Committee Attendees: Carah Dunagan, Ryan Smith, Sandra Villarreal and Jenie Wilson

1. Call to Order

With a quorum of the committee members present, Chairman Ryan Smith called the regular meeting Animal Shelter Advisory Committee to order at 12:09 9.m. on January 16, 2020 at the City Hall East Mezzanine, 72 West College Avenue, San Angelo, Texas 76903.

2. Public Comment

No public comment was made.

3. Consent Agenda

- a. Consider approving the October 17, 2019 Animal Shelter Advisory Committee regular meeting minutes.

MOTION: Committee member Dunagan moved for approval of the consent agenda, seconded by Committee member Villarreal. The motion carried unanimously four (4) ayes to zero (0) nays.

4. Regular Agenda

- a. Consider election of a chairperson and a vice-chairperson to terms ending January 2021.

A presentation was made by Neighborhood & Family Services Director Robert Salas.

MOTION: Committee member Smith self-nominated as chairperson and nominated Committee member Dunagan as vice-chairperson, seconded by Committee member Dunagan. The motion carried unanimously four (4) ayes to zero (0) nays.

- b. Discussion and possible action related to monthly shelter numbers for October 2019.

A presentation was made by Animal Services Shelter Supervisor Lindsey Newton. No action was taken on this item.

- c. Discussion and possible action related to monthly shelter numbers for November 2019.

A presentation was made by Animal Services Shelter Supervisor Lindsey Newton. No action was taken on this item.

d. Discussion and possible action related to monthly shelter numbers for December 2019.

A presentation was made by Animal Services Shelter Supervisor Lindsey Newton. No action was taken on this item.

e. Discussion and possible action on positive rabies specimens for 2020.

A presentation was made by Animal Services Supervisor Carlos Carrillo. No action was taken on this item.

5. Follow Up and Administrative Issues

Committee member Morgan Chegwiddden announced ##.

6. Adjournment

MOTION: Committee member Dunagan moved for adjournment, seconded by committee member Villarreal. The motion carried unanimously four (4) ayes to zero (0) nays. The meeting was adjourned at 12:28 p.m.



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: August 27, 2020

Item type: Regular Item

Caption:

Discussion and possible action related to monthly shelter numbers for January 2020

Summary/History:

356 new animals arrived in the shelter during January. 169 were adopted/transferred, 170 were redeemed by their owner, 49 were euthanized and 357 were left in the shelter at month end.

Our live release rate was 86.70%.

36 citizens used the microchip clinic.

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

1. 4a 200827 ASAC January

4a 200827 ASAC January.pptx

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval



Animal Shelter Advisory Committee

August 27, 2020



January 2020

- 356 new arrivals
- 169 adopted/rescue transferred
- 170 redeemed by owner
- 49 euthanized (feral, injured, sick, aggressive)
- 36 microchip clinic
- 357 left in shelter
- 86.70% released live



January 2020

- 49 Euthanized
 - 29 cats
 - 11 dogs
 - 9 other



January 2020

- 49 Euthanized
 - 35 Sick/Injured/Failure to thrive
 - 1 Feral (not sick)
 - 13 Aggressive/Bite Quarantine
 - 0 Wildlife



January 2020

- Success Story
- Shelter-neuter-release cats
- 62 cats released to SNR this month
- Non-sustainable funding source, once it's spent, we'll need to regroup



January 2020





Animal Shelter Advisory Committee

August 27, 2020





Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: August 27, 2020

Item type: Regular Item

Caption:

Discussion and possible action related to monthly shelter numbers for February 2020

Summary/History:

326 new animals arrived in the shelter during February. 178 were adopted/transferred, 129 were redeemed by their owner, 36 were euthanized and 335 were left in the shelter at month end.

Our live release rate was 87.97%.

27 citizens used the microchip clinic.

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

- | | | |
|----|-------------------------|------------------------------|
| 1. | 4b 200827 ASAC February | 4b 200827 ASAC February.pptx |
|----|-------------------------|------------------------------|

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval



Animal Shelter Advisory Committee

August 27, 2020



February 2020

- 326 new arrivals
- 178 adopted/rescue transferred
- 129 redeemed by owner
- 36 euthanized (feral, injured, sick, aggressive)
- 27 microchip clinic
- 335 left in shelter
- 87.97% released live



February 2020

- 36 Euthanized
 - 5 cats
 - 25 dogs
 - 6 other



February 2020

- 36 Euthanized
 - 17 Sick/Injured/Failure to thrive
 - 0 Feral (not sick)
 - 19 Aggressive/Bite Quarantine



February 2020

- Success Story
- Olney, 4 years old
- Arrived 11/9/16, adopted 11/9/16
- Arrived 7/7/18, adopted 2/21/19
- Arrived 4/23/19, Adopted 2/1/20
- Happy ending for long stay dog



February 2020



February 2020





Animal Shelter Advisory Committee

August 27, 2020





Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: August 27, 2020

Item type: Regular Item

Caption:

Discussion and possible action related to monthly shelter numbers for March 2020

Summary/History:

377 new animals arrived in the shelter during February. 221 were adopted/transferred, 124 were redeemed by their owner, 31 were euthanized and 328 were left in the shelter at month end.

Our live release rate was 90.08%.

15 citizens used the microchip clinic.

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

1. 4c 200827 ASAC March 4c 200827 ASAC March.pptx

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval



Animal Shelter Advisory Committee

August 27, 2020



March 2020

- 377 new arrivals
- 221 adopted/rescue transferred
- 124 redeemed by owner
- 31 euthanized (feral, injured, sick, aggressive)
- 15 microchip clinic
- 328 left in shelter
- 90.08% released live



March 2020

- 31 Euthanized
 - 6 cats
 - 15 dogs
 - 10 other



March 2020

- 31 Euthanized
 - 16 Sick/Injured/Failure to thrive
 - 0 Feral (not sick)
 - 15 Aggressive/Bite Quarantine





Animal Shelter Advisory Committee

August 27, 2020





Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: August 27, 2020

Item type: Regular Item

Caption:

Discussion and possible action related to monthly shelter numbers for April 2020

Summary/History:

354 new animals arrived in the shelter during April. 157 were adopted/transferred, 133 were redeemed by their owner, 44 were euthanized and 337 were left in the shelter at month end.

Our live release rate was 83.57%.

30 citizens used the microchip clinic.

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

1. 4d 200827 ASAC April 4d 200827 ASAC April.pptx

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval



Animal Shelter Advisory Committee

August 27, 2020



April 2020

- 354 new arrivals
- 157 adopted/rescue transferred
- 133 redeemed by owner
- 44 euthanized (feral, injured, sick, aggressive)
- 30 microchip clinic
- 337 left in shelter
- 83.57% released live



April 2020

- 44 Euthanized
 - 26 cats
 - 11 dogs
 - 7 other



April 2020

- 44 Euthanized
 - 35 Sick/Injured/Failure to thrive
 - 9 Aggressive/Bite Quarantine





Animal Shelter Advisory Committee

August 27, 2020





Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: August 27, 2020

Item type: Regular Item

Caption:

Discussion and possible action related to monthly shelter numbers for May 2020

Summary/History:

403 new animals arrived in the shelter during May. 194 were adopted/transferred, 122 were redeemed by their owner, 47 were euthanized and 351 were left in the shelter at month end.

Our live release rate was 80.61%.

25 citizens used the microchip clinic.

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

- | | | |
|----|--------------------|-------------------------|
| 1. | 4e 200827 ASAC May | 4e 200827 ASAC May.pptx |
|----|--------------------|-------------------------|

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval



Animal Shelter Advisory Committee

August 27, 2020



May 2020

- 403 new arrivals
- 194 adopted/rescue transferred
- 122 redeemed by owner
- 47 euthanized (feral, injured, sick, aggressive)
- 25 microchip clinic
- 351 left in shelter
- 80.61% released live



May 2020

- 47 Euthanized
 - 34 cats
 - 9 dogs
 - 4 other



May 2020

- 47 Euthanized
 - 41 Sick/Injured/Failure to thrive
 - 6 Aggressive/Bite Quarantine





Animal Shelter Advisory Committee

August 27, 2020





Requestor: Morgan Chegwiddden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: August 27, 2020

Item type: Regular Item

Caption:

Update on expanding managed intake option for stray pets

Summary/History:

In August 2019, the animal shelter advisory committee adopted a Good Samaritan policy to further the American Pets Alive! ideology to defer intake where appropriate.

The completely optional program was originally adopted to offer willing citizens to house found pets for 72 hours before intaking at the shelter. For citizens who agree to participate, shelter staff vaccinates the pet, posts on local lost and found websites and returns to the finder. The primary goal is to prevent the spread of disease within the shelter population. Keeping the pet in a private home until vaccines take effect sets the animal up for success on arrival.

The program has been successful, particularly for young dogs. As we further build out American Pets Alive! program, we're expanding the program to offer more options to citizens.

- Lifesaver level - finder agrees to keep pet seven days after shelter staff vaccinates, posts on lost and found websites
- Champion level - finder agrees to keep pet three days after shelter staff vaccinates, posts on lost and found websites
- Advocate level - finder unable to keep pet but is provided flyers and social media links to continue searching for the pet's owner

Offering more options will better serve the community by (1) allowing shelter staff to plan the intake of vaccinated pets and (2) offering flexible opportunities to Good Samaritans who have found pets.

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary.

Attachments:

1. 200820 Intake Diversion2 - Expanded Managed Intake 200820 Intake Diversion2 - Expanded Managed Intake for Unowned Pets Unowned Pets.docx
2. 4f 200827 ASAC Good Sam 4f 200827 ASAC Good Sam.pptx

Presentation:

Morgan Chegwidden

Approvals/Reviews:

Morgan Chegwidden

Theresa James

Created/Initiated

Final Approval

City of San Angelo
Neighborhood & Family Services
Animal Services

Standard Operating Procedure

Animal Services – Managed Intake of Unowned Pets (August 2020)

The City of San Angelo Animal Services division's mission is to maximize the number of animals released alive. A large component necessary to achieve that includes preventing the spread of disease within the shelter population. To further this mission, citizens who find domestic pets may participate in managed intake of unowned pets as defined in this policy.

Managed intake of unowned pets vets animals and offers support services before pets even enter the shelter. Although we vaccinate animals within one hour of arrival, it takes up to 72 hours for a pet to be fully inoculated. During that time, the pet is vulnerable to life threatening diseases in the shelter environment.

Should citizens wish to participate in these efforts, city shelter staff shall offer the process described below. Participation in managed intake of unowned pets is voluntary and citizens may opt out of the prescribed process for immediate intake of the animal into the city shelter.

Citizens who find a stray domestic pet (dog, cat, other), may visit the City of San Angelo shelter during normal business hours currently adopted as Monday-Friday 10:00am-6:00pm with the pet. Individuals must be 18 years of age, have valid government identification and be a resident of Tom Green County.

City staff shall offer deferred intake to every citizen wishing to bring in a stray animal.

- Lifesaver level – finder agrees to keep pet seven calendar days
- Champion level – finder agrees to keep pet three calendar days
- Advocate level – finder unable to keep pet but is provided flyers and social media links

Citizens may opt into any level of the program. If so, they will proceed to the first vetting.

Unowned Pets

Owners are defined as citizens who have provided care for a domestic pet for three or more days. Citizens participating in this program shall not be defined as the owner as the record date will be the date of first vetting.

Jurisdiction

The City of San Angelo animal services division is limited to patrolling and responding to calls for service inside city limits. Citizens outside city limits but within Tom Green County may also utilize animal services but must travel to the shelter to do so.

Owners who reside outside Tom Green County shall not be permitted to surrender pets to City of San Angelo animal services and should seek local resources in their community.

First Vetting

Staff will direct the citizen to the designated drop off location, currently identified as the north side door for dogs and the west side door for cats. A shelter staff member will meet the citizen at the door, provide the necessary paperwork for the citizen to complete and take the animal into an exam room. Staff will conduct a cursory physical exam to include:

- Scan for microchip and note any identification tags and intake owned pets immediately;
- Assess general health and intake sick or injured pets immediately;
- Administer vaccine to prevent distemper, parvovirus, etc. (dogs) and calicivirus, panleukopenia, etc. (cats);
- Photograph and post on local lost and found sites including www.helpmegethome.com;
- Create case number in pet management software; and
- Complete fast pass with case number for finder.

Citizens will complete the stray release form including:

- Finder's name, number and address;
- Permission to release finder's contact information to owner;
- Location where found;
- Sign statement agreeing to surrender animal to the owner if identified; and
- Sign statement indicating the dog has no known bite history.

If a pet requires immediate medical care due to illness or injury, the pet will be impounded to receive the network of services available through the San Angelo Pets Alive! coalition. This also protects the citizen's home from the spread of disease.

Fast Pass

Healthy pets who complete the first vetting will be returned to the finder for the agreed upon period (options defined above). Citizens who successfully completed first vetting may present their fast pass to

return the animal to the shelter. The fast pass will reference the date of first vetting and case number assigned to the animal for quick entry.

Upon intake at the shelter, the animal will be fully processed into the shelter population and made active in the pet management software. We will still honor the three day stray hold after arrival for additional time to identify an owner as with any other intake.



Animal Shelter Advisory Committee

August 27, 2020



Managed Intake of Unowned Pets

- Adopted August 2019
- Opportunities to expand options
- More flexible for citizens
- More support for shelter pets



Managed Intake of Unowned Pets

- Primary goal
 - Prevent the spread of disease
 - Maintain health of animals in residence
- Vaccines take up to 72 hours for pet to be fully inoculated
 - Vulnerable to life-threatening diseases for 72 hours



Managed Intake of Unowned Pets

- Lifesaver level
 - Finder keeps pet 7 days
- Champion level
 - Finder keeps pet 3 days
- Advocate level
 - Finder takes flyers and social media links



Managed Intake of Unowned Pets

- Optional to participate
- Participants not defined as owner





Animal Shelter Advisory Committee

August 27, 2020

