



**City Council Agenda
Regular Meeting via Audio/Video Broadcast
09/15/2020**

Notice is hereby given in accordance with an order of the Office of the Governor issued March 16, 2020, of a Regular Meeting of the City Council of the City of San Angelo scheduled for September 15, 2020 at 8:30 a.m. The McNease Convention Center – South Meeting Room, 501 Rio Concho Drive, San Angelo, Texas will not be open to the public. Council members and staff will attend virtually in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). There will be no in person access to the regular meeting. A public, free-of-charge audio/video broadcast of the meeting will be available on the City’s YouTube channel at [youtube.com/CityofSanAngelo](https://www.youtube.com/CityofSanAngelo).

The Meeting Agenda and the Agenda Packet are posted online at <https://www.cosatx.us/government/city-council/agenda-minutes-and-agenda-packets>.

Members of the public who wish to submit **Public Comment** on agenda items must send their written comments via email to Julia.Antilley@cosatx.us by noon September 14, 2020.

The subject must be in the following format: “Public Comment, [item number] – September 15, 2020.”

All emails must include your name and address or SMD.

Please note all Public Comment emails relevant to posted agenda items received by the deadline will be published as part of the agenda packet prior to the meeting and are therefore public record.

Call 325-657-4405 for staff assistance.

Anyone who wishes to speak for the **statutorily mandated in person Public Hearing for the Proposed Budget or Tax Rate** should register in advance by sending their request to Julia.Antilley@cosatx.us by noon September 14, 2020 to register as a speaker and obtain information regarding how to make public comment during the meeting. Budget and Tax Rate comments can be made in person, remotely, or via email.

Anyone who wishes to speak remotely during **statutorily mandated Public Hearing for Regular Agenda items 7b, 7c, 7d, 7e, or 7f** must send their request to Julia.Antilley@cosatx.us by noon September 14, 2020 to register as a speaker and obtain information regarding how to make public comment remotely during the meeting.

A recording of the meeting will be available to the public in accordance with the Open Meetings Act upon written request.

1. Call to Order/Roll Call to Establish Quorum

2. Chaplain Prayer

3. Special Instructions

All members of the public, council, and staff should begin speaking by stating their full name and SMD/address, their SMD position, or role within the City.

4. Public Comment

At this time, Council Members may ask staff members questions regarding Public Comments submitted via email.

5. Statutorily Required In Person Public Hearings on Proposed Budget and Tax Rate

- a. Discussion and consideration of matters related to the fiscal year 2020-2021 operating budget including:
 1. First public hearing and introduction of an ordinance of the City of San Angelo approving and adopting the budget for the fiscal year beginning October 1, 2020, and ending September 30, 2021. This budget will raise more total property taxes than last year's budget by \$1,538,327 (3.90%), and of that amount, \$441,574 is tax revenue to be raised from new property added to the tax roll.
 2. Conduct a separate vote to ratify the property tax revenue increase reflected in the budget and place the adoption of this tax rate on the agenda for the September 29, 2020, regular meeting of the City Council as an action item (Presentation made by Finance Director Tina Dierschke)
- b. Introduction of an ordinance levying property taxes for the City of San Angelo for the 2020 tax year:

Public hearing and first reading of an ordinance fixing and levying ad valorem taxes for the current tax year for use and support of the municipal government of the City of San Angelo, Texas, for the 2020-2021 budget year; providing for the assessment and collection thereof; providing when the tax shall become due; providing when the tax shall become delinquent; providing for exemptions; providing for severability; providing for publication on the city operated web site; and, providing for an effective date (Presentation made by Finance Director Tina Dierschke)

6. Consent Agenda

- a. Consider approving the August 13, 2020 budget workshop, August 18, 2020 regular meeting, and September 1, 2020 special meeting City Council minutes (Julia Antilley)
- b. Consider declaring 601 Locust St., being Lots 5-7, Block 15, Angelo Heights Addition, surplus for the purpose of disposing of surplus property and authorizing the City Manager to execute all documents necessary to convey the surface estate to Will Charlesworth and Jim Osborn, for \$160,055, reserving all mineral interests, surface and ground water rights (Cindy Preas)
- c. Consider authorizing the City Manager to execute an easement and right-of-way to AEP Texas Inc, granting a ten foot perpetual easement and right-of-way for an electric distribution line on 471.130 acres of land out of Survey W. Spornhaun No. 644, owned by the City of San Angelo, and being located at the San Angelo Regional Airport-Mathis Field (Cindy Preas, Jeremy Valgardson)
- d. Consider approving BuyBoard Contract #555-18 with Insituform Technologies, LLC, for sewer infrastructure rehabilitation in the amount of \$109,242, budgeted for purchase in fiscal year 2020, and authorizing the City Manager to negotiate and execute all related documents (Andy Vecellio)
- e. Consider awarding WU-05-20 Liquid Chlorine to DPC Industries in the amount of \$232,200 annually for one year with two additional one year term extensions, budgeted for purchase in fiscal years 2021, 2022, and 2023, and authorizing the City Manager to negotiate and execute all related documents (Allison Strube)
- f. Consider awarding PI-01-20 to Media Rushworks, LLC in the amount of \$143,461 budgeted in fiscal year 2020 for the installation of audio visual equipment in the East Mezzanine at City Hall and authorizing the City Manager to negotiate and execute all related documents (Brian Groves)
- g. Consider approving the purchase of EMS equipment from Stryker in the amount of \$535,425.89 and authorizing the City Manager to negotiate and execute all related documents (Patrick Brody)
- h. Consider approving HGAC Contract #HT06-20 for the purchase of one Dump Truck from Houston Freightliner (Houston, TX), in the amount of \$124,129, budgeted in fiscal year 2020 (Ryan Kramer)
- i. Consider approving the purchase of five used vehicles from various local vendors in an amount

not to exceed \$105,000 (Ryan Kramer)

- j. Consider awarding FS-06-20 Passenger Cars to Jim Bass Ford (San Angelo, TX) in the amount of \$144,900, for the purchase of seven units and authorizing the City Manager to negotiate and execute all related documents (Ryan Kramer)
- k. Consider awarding FS-07-20 Mid-Size SUV to Jim Bass Ford (San Angelo, TX) in the amount of \$42,670, for the purchase of two units, and authorizing the City Manager to negotiate and execute all related documents (Ryan Kramer)
- l. Consider approving an agreement with HUD in the amount of \$179,670 to fund a rapid rehousing for the homeless program and authorizing the City Manager to negotiate and execute all related documents (Bob Salas)
- m. Consider awarding FIN-03-20 Banking Depository Services to First Financial Bank and authorizing the City Manager to negotiate and execute all necessary documents (Tina Dierschke)
- n. Consider a resolution authorizing the City to invest in the Texas Local Government Investment Pools ("TexPool/TexPool Prime") and designating authorized representatives (Ryan Gaddy)
- o. Consider a resolution authorizing an amendment to the City of San Angelo Budget Policy Fee Schedule removing Animal Adoption related fees (Tina Dierschke)
- p. Consider approving a contract with the San Angelo Museum of Fine Arts (SAMFA) allocating \$50,000 of Hotel Occupancy Tax (HOT) receipts for eligible activities and authorizing the City Manager to negotiate and execute all related documents (Tina Dierschke)
- q. Consider approving an interlocal agreement between the City of San Angelo and Tom Green County to provide Emergency Management services to the county (Jim Evans)
- r. Consider a resolution ratifying the application, accepting the grant, and authorizing execution of the grant agreement and all related documents for the Community Oriented Policing Service (COPS) hiring program award #2020UMWX0218 (Frank Carter)
- s. Consider a resolution accepting the Homeland Security Grant in the amount of \$29,342 to be used for the purchase of 10 sets of low light optics and authorizing the City Manager to execute all related documents (Frank Carter)
- t. Second reading of an ordinance providing for the abandonment of approximately 0.688 acres (60' x 500') of S. Marie St., being an unpaved, north-south portion of street right-of-way, located southeast of the intersection of S. Bell St. and Roosevelt St. (Jon James)
- u. Second reading of an ordinance amending the budget for the fiscal year beginning October 1, 2019, and ending September 30, 2020, for grants and capital projects (Tina Dierschke)
- v. Consider awarding AP-02-20 USCBP Paving and Storage Building Installation to MARC III General Contractors, LLC. in the amount of \$977,315.41, budgeted for purchase in fiscal year 2020, and authorizing the City Manager to negotiate and execute all related documents (Jeremy Valgardson)

7. Regular Agenda

- a. Consideration of matters related to Request for Proposal HR-02-20:
 - 1. Discussion of proposals submitted for Post 65 Retiree Benefits
 - 2. Consideration of selecting Benefit Provider and authorizing the City Manager to negotiate contracts and execute all related documents (Presentation made by Holmes Murphy Consultant Jason Newman and Assistant Director of Human Resources Veronica Sanchez)
- b. Public hearing and first reading of an ordinance revising Chapter 2 Article 2.07 of the San Angelo Code of Ordinances to add a provision for Board and Commission Code of Conduct (Presentation

made by City Attorney Theresa James)

- c. First reading and public hearing of an ordinance rezoning property from the Light Manufacturing zoning district to the General Commercial zoning district, being 7.01 acres located at 1901-2023 and 2105 Knickerbocker Rd. (Presentation made by Planning & Development Services Director Jon James)
- d. First reading and public hearing of ordinances approving:
 - 1. Case CP20-04, an amendment to the City of San Angelo Comprehensive Plan, changing certain lands from the Neighborhood Center Future Land Use to Industrial Future Land Use, located at 1209, 1213 & 1217 S. Oakes St.
 - 2. Case Z20-10, a rezoning from the General Commercial zoning district to the Light Manufacturing zoning district, located at 1209, 1213 & 1217 S. Oakes St. (Presentation made by Planning & Development Services Director Jon James)
- e. First reading and public hearing of an ordinance amending the City of San Angelo Master Thoroughfare Plan designating S. Concho Dr., S. Country Club Rd., and Country Club Rd. from a Parkway to a Major Collector street (Presentation made by Planning & Development Services Director Jon James & City Engineer Lance Overstreet)
- f. First reading and public hearing of an ordinance amending Chapter 12, Article 3, Section 501 of the City of San Angelo Zoning Ordinance to allow for an approval process for manufactured homes to be replaced on residential-zoned properties meeting state standards (Presentation made by Planning & Development Services Director Jon James)

8. Closed Session

Executive Session under the provision of Government Code, Title 5. Open Government; Ethics, Subtitle A. Open Government, Chapter 551. Open Meetings, Subchapter D. Exceptions to Requirement that Meetings be Open under the following sections:

- a. Section 551.071 Consultation with Attorney regarding:
 - 1. Ford Ranch
 - 2. Advertising and Naming Rights Agreements
- b. Section 551.072 Deliberations about Real Property regarding:
 - 1. Ford Ranch

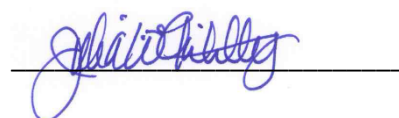
9. Follow Up and Administrative Issues

- a. Consider items discussed in Closed Session, if needed
- b. Consideration of approving various Board nominations:
 - Fort Concho Museum Board:** Lisa Marley (SMD2) to an unexpired term ending January 2022
 - Keep San Angelo Beautiful:** Paige Vincent (SMD2) to a first term ending September 2022
 - Planning Commission:** Brittany Davis (Mayor Gunter) to an unexpired term ending January 2022
 - Zoning Board of Adjustment:** Donald Barnhart (SMD6) to an unexpired term ending January 2022
- c. Discussion and consideration of City Council Meetings in November 2020, December 2020, and January 2021
- d. Announcements and consideration of Future Agenda Items

10. Adjournment

CERTIFICATION

I hereby certify that the above notice of meeting was published on the City of San Angelo's website on the 10th day of September 2020, at 2:50 p.m.



Julia Antilley, City Clerk

All agenda items are subject to action. The City Council reserves the right to consider business out of posted order and/or meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

In compliance with the Americans with Disabilities Act, the City of San Angelo will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact the City Clerk's Office at 325-657-4405.

Citizen requests to display materials on the city's monitors must submit the request 96 hours prior to the meeting by email to Julia.Antilley@cosatx.us. Time limits for discussion are as stated above and materials cannot exceed 10-pages. Citizens bringing materials for distribution to City Council members during the meeting must bring a minimum of 12 copies.

City Council regular meetings are broadcast on SATV Channel 17-Government Access at 10:30 a.m. and 7:00 p.m. every day, beginning the evening of the meeting until the evening of the next meeting.

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Kimberly Holle, Budget Manager, Budget, 325-657-4211

Meeting Date: September 15, 2020

Item type: Regular Item

Caption:

Discussion and consideration of matters related to the fiscal year 2020-2021 operating budget including:

1. First public hearing and introduction of an ordinance of the City of San Angelo approving and adopting the budget for the fiscal year beginning October 1, 2020, and ending September 30, 2021. This budget will raise more total property taxes than last year's budget by \$1,538,327 (3.90%), and of that amount, \$441,574 is tax revenue to be raised from new property added to the tax roll.
2. Conduct a separate vote to ratify the property tax revenue increase reflected in the budget and place the adoption of this tax rate on the agenda for the September 29, 2020, regular meeting of the City Council as an action item (Presentation made by Finance Director Tina Dierschke)

Summary/History:

Through the Council communications via memos and workshop discussions, staff has made progress towards preparing the 2020-21 budget. The following action items are necessary to proceed with adopting the 2020-21 budget.

1. This is the first public hearing and introduction of the budget ordinance for the fiscal year beginning October 1, 2020, and ending September 30, 2021. The ordinance appropriates funds for the 2020-2021 fiscal year (exhibit A) and approves the pay schedule for all City employees (exhibit B). It also determines and approves budget amendment authorizations.

The ordinance authorizes the City Manager to apply for and accept the routine, recurring grants listed in exhibit C and execute any documents related to these grants. The City Manager is also given authorization to execute certain Interlocal Agreements that does not require the expenditure of City funds.

Lastly, the staffing headcount is authorized in sections ten (for civil service) and eleven (for civilians) with support in exhibit D.

The proposed 2020-2021 budget meets all legal requirements.

2. The next item for the Council's consideration is to conduct a separate record vote to ratify the property tax revenue budgeted per truth in taxation guidelines. The motion must specifically be made to:
"Ratify the property tax revenue increase reflected in the budget and place the adoption of this tax rate on the agenda for the September 29, 2020, regular meeting of the City Council as an action item."

Financial Impact:

Total operating budget of \$154,224,763. See attached budget ordinance for specific funds.

Other Information/Recommendation:

Staff recommends approval.

Attachments:

- | | | |
|----|---|---|
| 1. | 2020 09-15 FY21 Budget | Draft Budget 8-27-20.pdf |
| 2. | 2020 09-29 Budget Ordinance | 2020 09-15 Budget Ordinance -.docx |
| 3. | 2020 09-15 Budget Ordinance First Hearing | 2020 09-15 Budget Ordinance First Hearing.pdf |

Presentation:

Tina Dierschke

Approvals/Reviews:

Kimberly Holle	Created/Initiated
Tina Dierschke	Approved
Theresa James	Approved
Julia Antilley	Final Approval



CITY OF
SAN ANGELO, TEXAS

OPERATING BUDGET

Fiscal Year 2020 -2021



www.cosatx.us



City of San Angelo, Texas

Operating Budget Fiscal Year 2020-2021

THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$1,538,327 (3.90%), AND OF THAT AMOUNT, \$441,574 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR

City Council Record Vote
****September 29, 2020****

The members of the governing body voted on the adoption of the budget as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

Tax Rate	Proposed FY2020-21	Adopted FY2019-20
Property Tax Rate	0.7760 / \$100	0.7760 / \$100
No New Revenue Tax Rate	0.7554 / \$100	0.7641/ \$100
No New Revenue M&O Tax Rate	0.6654 / \$100	0.6707/ \$100
Voter Approval Tax Rate	0.7874 / \$100	0.8179 / \$100
Debt Tax Rate	0.0936 / \$100	0.0936 / \$100

General Fund

Schedule of Revenues and Expenditures

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
101 REVENUES:				
Taxes				
Property Tax	34,330,239	35,557,578	36,820,921	1,263,343
Sales Tax	19,909,046	18,640,527	18,339,709	(300,818)
Alcohol Beverage Taxes	399,016	389,247	389,247	-
Bingo Taxes	44,149	36,960	36,960	-
Franchise Tax	6,853,958	7,234,690	7,173,938	(60,752)
Total Taxes	61,536,408	61,859,002	62,760,775	901,773
Public Safety				
Police ⁽¹⁾	676,278	571,975	318,520	(253,455)
Municipal Court	2,981,316	2,832,188	2,650,719	(181,469)
Fire	3,759,111	3,989,205	3,989,205	-
Fire Prevention	77,488	145,000	145,000	-
Total Public Safety	7,494,193	7,538,368	7,103,444	(434,924)
Public Works				
Engineering	2,790	7,575	7,575	-
Traffic Control	230,411	166,000	166,000	-
Street & Bridge	17,098	45,500	40,500	(5,000)
Total Public Works	250,299	219,075	214,075	(5,000)
Public Services				
Parks	30,430	34,500	33,750	(750)
Recreation	324,878	344,970	344,970	-
Swimming	143,691	183,500	183,500	-
Nature Center	42,230	46,115	46,115	-
Total Public Services	541,229	609,085	608,335	(750)
Planning & Development Services				
Development Services	6,700	7,500	7,500	-
Planning	75,381	51,038	57,000	5,962
Permits & Inspections	689,508	750,140	735,500	(14,640)
Total Planning & Development Services	771,589	808,678	800,000	(8,678)
Neighborhood & Family Services				
Code Compliance	288,148	309,734	309,734	-
Animal Services	59,297	60,200	48,200	(12,000)
Total Neighborhood & Family Services	347,445	369,934	357,934	(12,000)

General Fund

Schedule of Revenues and Expenditures

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
Other Departmental Charges				
Health Services ⁽¹⁾	-	113,900	113,900	-
Legal & Real Estate	141,111	154,125	177,310	23,185
Crossing Guards	133,269	131,469	132,401	932
Other Departmental charges	78,041	73,588	103,652	30,064
Other Departmental Charges	352,421	473,082	527,263	54,181
Other Revenue Sources				
Interest	937,799	716,891	255,048	(461,843)
Miscellaneous	61,861	64,623	55,484	(9,139)
Transfers In ⁽¹⁾	4,225,228	4,028,487	4,396,450	367,963
Other Revenue Sources	5,224,888	4,810,001	4,706,982	(103,019)
Total General Fund Revenues	\$ 76,518,472	\$ 76,687,225	\$ 77,078,808	\$ 391,583

⁽¹⁾ The support from the Water Fund for Lake Patrol was moved into the Transfers In line in FY21.

101 EXPENDITURES:

Public Safety				
Police	19,739,676	19,471,525	19,468,533	(2,992)
Traffic Safety	363,411	247,878	247,878	-
Municipal Court	2,445,439	2,506,435	2,466,834	(39,601)
Public Safety Communications	1,506,400	1,586,167	1,658,169	72,002
Fire	17,490,002	17,870,810	18,036,672	165,862
Fire Prevention	594,365	762,498	744,839	(17,659)
Total Public Safety	42,139,293	42,445,313	42,622,925	177,612
Public Works				
Engineering	1,172,922	1,303,689	1,301,559	(2,130)
Operations Admin	358,125	357,465	357,108	(357)
Traffic/Signal Control	1,150,930	1,029,607	1,013,837	(15,770)
Street and Bridge	5,867,412	6,291,336	6,299,256	7,920
Street Lighting	979,088	1,118,829	1,118,829	-
Total Public Works	9,528,477	10,100,926	10,090,589	(10,337)
Public Services				
Parks	3,162,437	3,456,403	3,449,439	(6,964)
Water Lily Garden	104,905	107,528	110,217	2,689
Recreation ⁽²⁾	859,331	847,538	847,407	(131)
Swimming Pool	162,494	182,798	183,500	702
Nature Center ⁽²⁾	14,320	117,864	117,535	(329)
Total Public Services	4,303,487	4,712,131	4,708,098	(4,033)

General Fund

Schedule of Revenues and Expenditures

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
Planning & Development Services				
Administration	457,880	575,966	559,599	(16,367)
Planning	274,628	311,602	305,880	(5,722)
GIS	307,241	343,892	343,992	100
Permits & Inspections	892,183	909,518	919,264	9,746
Total Planning & Development Services	1,931,932	2,140,978	2,128,735	(12,243)
Neighborhood & Family Services				
Code Compliance	493,682	541,275	541,459	184
Animal Services	913,210	983,646	992,799	9,153
Social Services ⁽¹⁾	902	293,745	293,757	12
Total Neighborhood & Family Services	1,407,794	1,818,666	1,828,015	9,349
Health Services				
Nursing ⁽¹⁾	331	146,576	145,760	(816)
Environmental Health ⁽¹⁾	102	83,306	76,333	(6,973)
Administration	174,709	182,821	182,434	(387)
MHMR Contribution	55,500	55,500	55,500	-
Total Health Services	230,642	468,203	460,027	(8,176)
General Government				
City Council	148,164	187,588	162,635	(24,953)
City Manager	725,157	797,583	805,225	7,642
Internal Auditor	77,786	79,625	79,579	(46)
Public Information	323,600	431,337	431,426	89
City Clerk	198,618	275,141	264,523	(10,618)
Construction Management	109,491	113,488	110,975	(2,513)
Development Corporation	453,084	394,597	393,964	(633)
Total General Government	2,035,900	2,279,359	2,248,327	(31,032)

General Fund

Schedule of Revenues and Expenditures

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
Administrative Services				
City Attorney/Legal	690,649	704,609	704,429	(180)
Real Estate	178,908	196,523	202,254	5,731
Finance	1,752,792	1,788,332	1,811,021	22,689
Billing & Collections	739,804	756,756	762,604	5,848
Information Technology	644,792	709,241	707,722	(1,519)
Purchasing	188,667	197,420	234,613	37,193
Human Resources	2,821,846	2,569,992	2,576,881	6,889
Crossing Guards	135,457	131,469	132,401	932
Facilities Maintenance	692,192	694,531	694,760	229
Non-Departmental ⁽³⁾	351,546	1,306,192	1,091,062	(215,130)
Lobbyist	32,040	-	25,000	25,000
Legal Notices	10,685	-	33,894	33,894
Total Administrative Services	8,239,378	9,055,065	8,976,641	(78,424)
Transfers Out				
Grants ⁽⁴⁾	564,970	334,644	686,531	351,887
Capital	2,188,463	1,809,402	1,809,402	-
Debt Service	200,000	200,000	200,000	-
Other Funds	1,515,618	1,322,538	1,319,518	(3,020)
Total Transfers Out	4,469,051	3,666,584	4,015,451	348,867
Total General Fund Expenditures	\$ 74,285,954	\$ 76,687,225	\$ 77,078,808	\$ 391,583
Increase/(Decrease) in Fund Balance	2,232,518	-	-	-
Beginning Fund Balance	23,628,668	25,861,186	25,861,186	-
Ending Fund Balance	\$ 25,861,186	\$ 25,861,186	\$ 25,861,186	\$ -

⁽¹⁾ Social Services, Nursing, and Environmental Health were moved from Intergovernmental to General Fund in FY20.

⁽²⁾ Nature Center is a new division created in FY20, those expenses were previously included in the recreation division.

⁽³⁾ Non-departmental includes Concho Valley Transit District, and Civil Service Leave Payoffs.

⁽⁴⁾ The transfer to Grants increased due to the an increased contribution for SAFER and the additon of the COPS Grant.

General Debt Service Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
<u>105 REVENUES:</u>				
Current Taxes	4,603,162	4,760,093	4,945,644	185,551
Delinquent Taxes	48,870	46,676	46,676	-
Transfers In	2,761,525	2,752,250	2,766,094	13,844
Interest	83,339	61,968	23,594	(38,374)
Total Revenues	\$ 7,496,896	\$ 7,620,987	\$ 7,782,008	\$ 161,021
<u>105 EXPENSES:</u>				
Principal on Debt	4,945,000	5,215,000	4,675,000	(540,000)
Interest on Debt	2,449,944	2,308,932	2,946,002	637,070
Issue Costs	17,308	97,055	161,006	63,951
Total Expenditures	\$ 7,412,252	\$ 7,620,987	\$ 7,782,008	\$ 161,021
Revenues Over/ (Under) Expenditures	84,644	-	-	-
Beginning Fund Balance	1,443,725	1,528,369	1,528,369	-
Ending Fund Balance	\$ 1,528,369	\$ 1,528,369	\$ 1,528,369	\$ -

General Equipment Replacement Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
501 REVENUES:				
Transfers In *	1,265,086	1,251,373	1,251,373	-
Sale of Fixed Assets	39,999	55,000	65,000	10,000
Interest	4,398	-	-	-
Other	50,500	40,000	40,000	-
Total Revenue	\$ 1,359,983	\$ 1,346,373	\$ 1,356,373	\$ 10,000
501 EXPENSES:				
Fleet Services	60,312	-	-	-
Engineering	9,728	-	-	-
Traffic Signal	80,158	-	-	-
Street & Bridge	429,730	-	-	-
Parks	182,502	-	-	-
Police	845,294	-	-	-
Police Body Cameras	-	50,000	50,000	-
Fire	647	-	-	-
Ambulance	469,713	-	-	-
Capital	-	1,296,373	1,306,373	10,000
Other Vehicles & Equipment	59,644	-	-	-
Total Expenditures	\$ 2,137,728	\$ 1,346,373	\$ 1,356,373	\$ 10,000
Revenues Over/ (Under) Expenditures	(777,745)	-	-	-
Beginning Fund Balance	1,328,110	550,365	550,365	-
Ending Fund Balance	\$ 550,365	\$ 550,365	\$ 550,365	\$ -

* In FY19 projected sales tax surplus was used for additional equipment replacement.

General Capital Projects Fund

Financial Summary

Description	FY19 Actual	FY20 * Revised Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
502 REVENUES:				
Transfers In	2,623,377	1,461,278	558,029	903,249
Interest	4,835	-	-	-
Other	-	-	-	-
Total Revenue	\$ 2,628,212	\$ 1,461,278	\$ 558,029	\$ -
502 EXPENSES:				
Intergovernmental	-	114,714	-	114,714
City Hall Improvments	435,819	81,293	-	81,293
City Hall Plaza Rehabilitation	-	1,018	-	1,018
Street Improvements	118,591	1,381,409	-	1,381,409
Stormwater Improvements	68,298	1,191,128	-	1,191,128
Tree Irrigation	-	120,300	-	120,300
River Bank Stabilization	-	526,496	308,029	218,467
Sunken Garden	40,041	34,934	-	34,934
Texas Bank Sports Complex	184,624	284,655	-	284,655
29th St Sports Complex	46,000	1,570,808	-	1,570,808
Fort Concho	7,108	729,361	-	729,361
Auditorium	-	1,000	-	1,000
Animal Control Improvements	14,000	386,000	-	386,000
Fire Station	-	117,139	-	117,139
Fire Truck Replacement	1,149,475	553,248	250,000	303,248
Fire Mobile Data Terminals	-	593,249	-	593,249
Contingencies	-	92,141	-	92,141
Total Expenditures	\$ 2,063,956	\$ 7,778,893	\$ 558,029	\$ -
Revenues Over/ (Under) Expenditures	564,256	(6,317,615)	-	-
Beginning Fund Balance	5,746,365	6,310,621	6,310,621	-
Ending Fund Balance	\$ 6,310,621	\$ (6,994)	\$ 6,310,621	\$ -

* Reporting amended budget due to numerous multi-year projects.

TIRZ Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
<u>106 REVENUES:</u>				
Downtown Property Tax	310,442	395,535	421,034	25,499
North Property Tax	555,352	665,335	692,531	27,196
Interest	17,696	15,245	3,908	(11,337)
Total Revenues	\$ 883,490	\$ 1,076,115	\$ 1,117,473	\$ 41,358
<u>106 EXPENSES:</u>				
Downtown Projects	507,560	396,043	210,917	(185,126)
North Projects	266,747	680,072	696,039	15,967
Total Expenditures	\$ 774,307	\$ 1,076,115	\$ 906,956	\$ (169,159)
Revenues Over/ (Under) Expenditures *	109,183	-	210,517	210,517
Beginning Fund Balance	2,057,595	2,166,778	2,166,778	-
Ending Fund Balance	\$ 2,166,778	\$ 2,166,778	\$ 2,377,295	\$ 210,517

* In FY21 there is a planned contribution to fund balance for the Downtown's portion of the Chadbourne Street Improvement Project.

Water Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
<u>260 REVENUES:</u>				
Water Sales	26,607,160	28,164,918	28,164,918	-
Lake Use Revenues	341,162	342,463	419,528	77,065
Billing and Collection	1,503,766	1,443,906	1,443,906	-
Taps and Connections	286,494	315,200	315,200	-
Transfers In	2,033,417	1,942,050	1,618,797	(323,253)
Interest	209,707	474,633	244,677	(229,956)
Other	1,305,876	534,412	280,713	(253,699)
Total Revenues	\$ 32,287,582	\$ 33,217,582	\$ 32,487,739	\$ (729,843)
<u>260 EXPENSES:</u>				
Personnel	5,959,608	6,770,312	6,607,868	(162,444)
Operations & Maintenance	6,808,425	9,065,846	9,178,543	112,697
Legal Notices	112	-	5,000	5,000
Lobbying	40,000	-	40,000	40,000
Transfers Out	10,680,045	11,546,931	12,430,962	884,031
Capital	1,055,529	5,834,493	4,225,366	(1,609,127)
Total Expenses	\$ 24,543,719	\$ 33,217,582	\$ 32,487,739	\$ (729,843)
Revenues Over/ (Under) Expenditures*	7,743,863	-	-	-
Beginning Fund Balance	10,988,784	18,732,647	18,732,647	-
Ending Fund Balance	\$ 18,732,647	\$ 18,732,647	\$ 18,732,647	\$ -

* In fiscal year 2019 there was a contribution to fund balance as planned in the adopted water rate study to build an appropriate amount for 75 days of operating budget. Since this goal has been met, a balanced budget is proposed for fiscal year 2020 and 2021.

Water Debt Service Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
<u>261 REVENUES:</u>				
Development Corporation	2,700,000	2,900,000	2,900,000	-
Transfers In	8,500,147	8,380,549	9,172,643	792,094
Interest	130,524	2,325	1,680	(645)
Total Revenues	\$ 11,330,671	\$ 11,282,874	\$ 12,074,323	\$ 791,449
<u>261 EXPENSES:</u>				
Debt Service	11,273,175	11,282,874	13,669,198	2,386,324
Total Expenses	\$ 11,273,175	\$ 11,282,874	\$ 13,669,198	\$ 2,386,324
Revenues Over/ (Under) Expenditures	57,496	-	(1,594,875)	(1,594,875)
Beginning Fund Balance	57,350	114,846	114,846	-
Ending Fund Balance	\$ 114,846	\$ 114,846	\$ (1,480,029)	\$ (1,594,875)

* In FY21, there is a planned use of fund balance to utilize an unbudgeted revenue payment that was received mid-FY20.

Water Capital Projects Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
<u>512 REVENUES:</u>				
Water Sales	4,666,068	4,687,870	4,687,870	-
Transfers In	41,959	200,000	698,960	498,960
Interest	141,242	138,132	82,973	(55,159)
Total Revenues	\$ 4,849,269	\$ 5,026,002	\$ 5,469,803	\$ 443,801
<u>512 EXPENSES:</u>				
Capital Improvements	3,968,014	4,591,608	4,835,409	243,801
Franchise Fee	213,978	234,394	234,394	-
Lobbying	31,364	-	200,000	200,000
Transfers Out *	1,570,373	-	-	-
Contract Services	86,459	200,000	200,000	-
Total Expenses	\$ 5,870,188	\$ 5,026,002	\$ 5,469,803	\$ 443,801
Revenues Over/ (Under) Expenditures	(1,020,919)	-	-	-
Beginning Fund Balance	8,305,019	7,284,100	7,284,100	-
Ending Fund Balance	\$ 7,284,100	\$ 7,284,100	\$ 7,284,100	\$ -

* Debt service payment in FY20 and FY21 will be fully funded by the Water Enterprise Fund in order to free additional funds for capital improvements.

Lake Nasworthy Trust Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
640 REVENUES:				
Lot Sales	105,902	776,000	776,000	-
Lake Lease Income	33,678	35,140	60,956	25,816
Interest	321,142	368,448	-	(368,448)
Total Revenues	\$ 460,722	\$ 1,179,588	\$ 836,956	\$ (342,632)
640 EXPENSES:				
Professional Services	29,400	50,000	50,000	-
Transfers Out *	285,791	331,603	-	(331,603)
Total Expenditures	\$ 315,191	\$ 381,603	\$ 50,000	\$ (331,603)
Revenues Over/ (Under) Expenditures	145,531	797,985	786,956	(11,029)
Beginning Fund Balance	15,667,189	15,812,720	16,610,705	797,985
Ending Fund Balance	\$ 15,812,720	\$ 16,610,705	\$ 17,397,661	\$ 786,956

* 90% of interest is transferred to the Water Enterprise Fund to assist in operational activities. This amount will decrease to zero in FY21, due to a planned use of the fund balance.

Water Reclamation Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
<u>270 REVENUES:</u>				
Water Reclamation Charges	14,606,514	15,086,996	15,086,996	-
Farm Use Revenues	192,171	193,945	242,126	48,181
Taps and Connections	19,476	20,250	20,250	-
Paving Cuts	52,550	45,000	50,000	5,000
Interest	355,558	392,316	207,002	(185,314)
Other	164,446	25,000	20,000	(5,000)
Total Revenues	\$ 15,390,715	\$ 15,763,507	\$ 15,626,374	\$ (137,133)
<u>270 EXPENSES:</u>				
Personnel	2,255,060	2,278,182	2,280,825	2,643
Operations & Maintenance	2,527,020	2,913,794	2,879,191	(34,603)
Legal Notices	5,716	-	5,000	5,000
Transfers Out	5,452,205	5,979,325	6,077,601	98,276
Capital	2,192,923	4,592,206	4,383,757	(208,449)
Total Expenses	\$ 12,432,924	\$ 15,763,507	\$ 15,626,374	\$ (137,133)
Revenues Over/ (Under) Expenditures	2,957,791	-	-	-
Beginning Fund Balance*	13,122,953	16,080,744	16,080,744	-
Ending Fund Balance	\$ 16,080,744	\$ 16,080,744	\$ 16,080,744	\$ -

* Due to a restructuring of debt service payments, a surplus occurred in the Water Reclamation Enterprise Fund. Those dollars are earmarked for a specific future capital project.

Water Reclamation Debt Service Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
<u>271 REVENUES:</u>				
Transfers In	3,810,636	3,821,764	3,895,365	73,601
Interest	11,057	10,885	4,040	(6,845)
Total Revenues	\$ 3,821,693	\$ 3,832,649	\$ 3,899,405	\$ 66,756
<u>271 EXPENSES:</u>				
Debt Service	3,813,957	3,832,649	3,899,405	66,756
Total Expenses	\$ 3,813,957	\$ 3,832,649	\$ 3,899,405	\$ 66,756
Revenues Over/ (Under) Expenditures	7,736	-	-	-
Beginning Fund Balance	268,466	276,202	276,202	-
Ending Fund Balance	\$ 276,202	\$ 276,202	\$ 276,202	\$ -

Water Reclamation Capital Projects Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
<u>520 REVENUES:</u>				
Water Reclamation Charges	1,777,212	1,727,496	1,727,496	-
Interest	96,538	89,291	105,490	16,199
Total Revenues	\$ 1,873,750	\$ 1,816,787	\$ 1,832,986	\$ 16,199
<u>520 EXPENSES:</u>				
Capital Projects	1,394,856	1,730,412	1,746,611	16,199
Franchise Fee	88,861	86,375	86,375	-
Transfers Out *	373,534	-	-	-
Total Expenses	\$ 1,857,251	\$ 1,816,787	\$ 1,832,986	\$ 16,199
Revenues Over/ (Under) Expenditures	16,499	-	-	-
Beginning Fund Balance	8,680,908	8,697,407	8,697,407	-
Ending Fund Balance	\$ 8,697,407	\$ 8,697,407	\$ 8,697,407	\$ -

* Debt service payment in FY20 and FY21 will be fully funded by the Water Enterprise Fund in order to free additional funds for capital improvements.

Solid Waste Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
<u>230 REVENUES:</u>				
Landfill Fees	1,049,395	1,064,920	1,092,903	27,983
Leases	639,298	609,708	613,238	3,530
Interest	140,363	177,601	56,185	(121,416)
Other	293,874	279,350	287,700	8,350
Total Revenues	\$ 2,122,930	\$ 2,131,579	\$ 2,050,026	\$ (81,553)
<u>230 EXPENSES:</u>				
Personnel	196,403	189,169	189,068	(101)
Operations & Maintenance	551,857	1,038,670	1,047,220	8,550
Legal Notices	-	-	300	300
Transfers Out	538,602	533,350	606,700	73,350
Capital	98,989	370,390	206,738	(163,652)
Total Expenditures	\$ 1,385,851	\$ 2,131,579	\$ 2,050,026	\$ (81,553)
Revenues Over/ (Under) Expenditures*	737,079	-	-	-
Beginning Fund Balance	3,627,241	4,364,320	4,364,320	-
Ending Fund Balance	\$ 4,364,320	\$ 4,364,320	\$ 4,364,320	\$ -

* There has previously been a planned contribution to fund balance in an effort to fully fund the future expenditures associated with operating the City's landfill. In recent fiscal years, there has been no contribution to fund balance in order to begin funding engineering studies.

Stormwater Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
<u>240 REVENUES:</u>				
Stormwater Fee	2,792,591	2,786,000	2,786,000	-
Transfers In	95,000	95,000	95,000	-
Interest	88,848	74,056	27,529	(46,527)
Other	46,801	60,000	85,000	25,000
Total Revenues	\$ 3,023,240	\$ 3,015,056	\$ 2,993,529	\$ (21,527)
<u>240 EXPENSES:</u>				
Personnel	1,319,221	1,235,395	1,242,173	6,778
Operations & Maintenance	518,717	666,039	672,970	6,931
Legal Notices	-	-	300	300
Transfers Out	345,392	385,394	400,854	15,460
Capital	695,445	728,228	677,232	(50,996)
Total Expenses	\$ 2,878,775	\$ 3,015,056	\$ 2,993,529	\$ (21,527)
Revenues Over/ (Under) Expenditures	144,465	-	-	-
Beginning Fund Balance	3,959,695	4,104,160	4,104,160	-
Ending Fund Balance	\$ 4,104,160	\$ 4,104,160	\$ 4,104,160	\$ -

Airport Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
<u>220 REVENUES:</u>				
Leases/Rentals	1,048,979	991,173	1,172,970	181,797
Concessions	350,315	364,840	313,785	(51,055)
Landing Fees	65,680	65,433	85,953	20,520
Advertising	12,187	9,000	9,000	-
Transfers In	170,216	-	-	-
Interest	6,347	10,847	3,542	(7,305)
Other	27,152	61,916	48,608	(13,308)
Total Revenues	\$ 1,680,876	\$ 1,503,209	\$ 1,633,858	\$ 130,649
<u>220 EXPENSES:</u>				
Personnel	682,935	789,053	795,866	6,813
Operations & Maintenance	729,456	623,268	617,305	(5,963)
Legal Notices	-	-	600	600
Transfers Out*	132,678	90,888	143,707	52,819
Capital	14,355	-	76,380	76,380
Total Expenses	\$ 1,559,424	\$ 1,503,209	\$ 1,633,858	\$ 130,649
Revenues Over/ (Under) Expenditures	121,452	-	-	-
Beginning Fund Balance	346,826	468,278	468,278	-
Ending Fund Balance	\$ 468,278	\$ 468,278	\$ 468,278	\$ -

* The increase to transfers out is due to the local match for the Texas Department of Transportation Routine Airport Maintenance Program Grant budgeted in the Intergovernmental Fund.

Airport Passenger Facility Charges (PFC) Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
529 REVENUES:				
Passenger Facility Charges	241,750	236,250	283,554	47,304
Interest	49,772	30,183	15,323	(14,860)
Total Revenues	\$ 291,522	\$ 266,433	\$ 298,877	\$ 32,444
529 EXPENSES:				
Transfer to Capital Fund*	332,391	266,433	-	(266,433)
Miscellaneous	21,065	-	298,877	298,877
Total Expenses	\$ 353,456	\$ 266,433	\$ 298,877	\$ 32,444
Revenues Over/ (Under) Expenditures	(61,934)	-	-	-
Beginning Fund Balance	1,019,379	957,445	957,445	-
Ending Fund Balance	\$ 957,445	\$ 957,445	\$ 957,445	\$ -

* There was a change in accounting for the transfer to the Capital Fund. The budget is now amended as projects are approved by the FAA to be transferred out.

State Office Buildings Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
<u>201 REVENUES:</u>				
Rental Income	1,230,035	1,260,302	1,228,974	(31,328)
Interest	7,631	15,786	4,089	(11,697)
Other	-	50,000	50,000	-
Total Revenues	\$ 1,237,666	\$ 1,326,088	\$ 1,283,063	\$ (43,025)
<u>201 EXPENSES:</u>				
Personnel	118,598	123,499	122,713	(786)
Operations & Maintenance	722,428	641,493	670,223	28,730
Legal Notices	-	-	-	-
Debt Service	152,723	153,058	153,507	449
Transfers Out	19,802	18,873	18,821	(52)
Capital	44,863	389,165	317,799	(71,366)
Total Expenditures	\$ 1,058,414	\$ 1,326,088	\$ 1,283,063	\$ (43,025)
Revenues Over/ (Under) Expenditures	179,252	-	-	-
Beginning Fund Balance	389,657	568,909	568,909	-
Ending Fund Balance	\$ 568,909	\$ 568,909	\$ 568,909	\$ -

Texas Bank Sports Complex Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
<u>203 REVENUES:</u>				
Program Fees	64,068	105,000	105,000	-
Transfers In	757,532	745,243	758,654	13,411
Interest	21,248	19,174	9,957	(9,217)
Other	48,976	79,700	79,700	-
Total Revenues	\$ 891,824	\$ 949,117	\$ 953,311	\$ 4,194
<u>203 EXPENSES:</u>				
Personnel	328,868	398,339	398,178	(161)
Operations & Maintenance	346,700	550,778	555,133	4,355
Legal Notices	-	-	-	-
Capital	17,089	-	-	-
Total Expenses	\$ 692,657	\$ 949,117	\$ 953,311	\$ 4,194
Revenues Over/ (Under) Expenditures	199,167	-	-	-
Beginning Fund Balance	511,676	710,843	710,843	-
Ending Fund Balance	\$ 710,843	\$ 710,843	\$ 710,843	\$ -

Civic Events Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
410 REVENUES:				
Hotel Occupancy Tax (Transfer In)	1,326,924	1,008,050	925,818	(82,232)
Facility Use Fee*	121,412	133,500	115,000	(18,500)
Coliseum Revenue	172,964	129,700	111,500	(18,200)
Auditorium Revenue	450	4,000	-	(4,000)
Convention Center Revenue	220,310	198,100	177,500	(20,600)
River Stage Revenue	32,720	18,500	14,500	(4,000)
Pavilion Revenue	9,942	11,200	11,500	300
Pecan Creek Revenue	5,957	5,000	5,000	-
Interest	25,154	38,040	22,158	(15,882)
Other	83,478	100,000	80,000	(20,000)
Total Revenues	\$ 1,999,311	\$ 1,646,090	\$ 1,462,976	\$ (183,114)
410 EXPENSES:				
Personnel	752,091	764,090	777,447	13,357
Operations & Maintenance	461,845	618,068	516,208	(101,860)
Legal Notices	-	-	-	-
Transfers Out	130,432	130,432	109,321	(21,111)
Capital	166,459	-	-	-
Total Expenditures	\$ 1,510,827	\$ 1,512,590	\$ 1,402,976	\$ (109,614)
Revenues Over/ (Under) Expenditures**	488,484	133,500	60,000	(73,500)
Beginning Fund Balance	1,117,209	1,605,693	1,739,193	133,500
Ending Fund Balance	\$ 1,605,693	\$ 1,739,193	\$ 1,799,193	\$ 60,000

*In fiscal year 2020, City Council directed for the facility use fee to be retained and utilized for future capital improvements; therefore, the fund is budgeted revenue over expense by the amount of the budgeted facility use fee revenue.

**In fiscal year 2021, there is a planned use of fund balance of \$55,000. Therefore, the contribution of the facility use fee to fund balance will be reduced by this amount.

Fort Concho Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
<u>420 REVENUES:</u>				
Rent & Programs	597,583	661,750	649,750	(12,000)
General Fund Transfer In	718,483	446,045	425,388	(20,657)
HOT Transfers In	753,709	50,000	50,000	-
Interest	11,272	11,259	4,713	(6,546)
Other	30,535	25,450	20,450	(5,000)
Total Revenues	\$ 2,111,582	\$ 1,194,504	\$ 1,150,301	\$ (44,203)
<u>420 EXPENSES:</u>				
Personnel	699,279	771,913	756,209	(15,704)
Operations & Maintenance	450,213	414,591	392,092	(22,499)
Legal Notices	-	-	-	-
Capital	-	8,000	2,000	(6,000)
Total Expenditures	\$ 1,149,492	\$ 1,194,504	\$ 1,150,301	\$ (44,203)
Revenues Over/ (Under) Expenditures	962,090	-	-	-
Beginning Fund Balance	393,806	1,355,896	1,355,896	-
Ending Fund Balance	\$ 1,355,896	\$ 1,355,896	\$ 1,355,896	\$ -

Fairmount Cemetery Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
440 REVENUES:				
Charges for Service	222,230	282,600	283,050	450
Columbarium	8,400	30,000	30,000	-
Trust Income	43,586	50,000	50,000	-
General Fund Transfer In	119,686	86,250	90,476	4,226
Other	1,780	5,000	5,000	-
Total Revenues	\$ 395,682	\$ 453,850	\$ 458,526	\$ 4,676
440 EXPENSES:				
Personnel	273,588	271,452	283,947	12,495
Operations & Maintenance	94,512	152,398	144,579	(7,819)
Legal Notices	-	-	-	-
Columbarium	778	30,000	30,000	-
Capital	24,098	-	-	-
Total Expenditures	\$ 392,976	\$ 453,850	\$ 458,526	\$ 4,676
Revenues Over/ (Under) Expenditures	2,706	-	-	-
Beginning Fund Balance	6,264	8,970	8,970	-
Ending Fund Balance	\$ 8,970	\$ 8,970	\$ 8,970	\$ -

Intergovernmental Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
<u>103 REVENUES:</u>				
Transportation Grant	238,284	208,695	230,769	22,074
Streets Grant	532,239	-	-	-
Airport Grants	50,000	-	50,000	50,000
Nutrition Program Revenue	143,428	158,945	158,945	-
Health Department *	337,644	221,936	221,936	-
WIC	813,007	875,888	875,888	-
1115 Waiver	121,026	137,500	125,000	(12,500)
Police Grants	57,782	-	226,939	226,939
Fire Grants	211,348	444,402	212,245	-
Emergency Management Grant	291,308	184,199	176,100	(8,099)
Transfers In	732,720	334,644	736,531	401,887
Interest	10,222	-	-	-
Total Revenue	\$ 3,539,008	\$ 2,566,209	\$ 3,014,353	\$ 680,301
<u>103 EXPENSES:</u>				
Transportation Grant	238,335	208,695	229,769	21,074
Streets Grant	523,443	-	-	-
Airport Grants	100,000	-	100,000	100,000
Nutrition Program	249,245	275,610	274,224	(1,386)
Health Department Grants*	562,437	234,173	232,186	(1,987)
WIC	834,858	875,888	875,888	-
1115 Waiver	83,335	137,500	125,000	(12,500)
Police Grants	57,759	-	333,627	333,627
Fire Grants	282,782	592,536	608,393	15,857
Emergency Management Grant	278,515	241,807	233,766	(8,041)
Legal Notices	149	-	1,500	1,500
Transfers Out	6,117	-	-	-
Total Expenditures	\$ 3,216,975	\$ 2,566,209	\$ 3,014,353	\$ 448,144
Revenues Over/ (Under) Expenditures	322,033	-	-	-
Beginning Fund Balance	782,586	1,104,619	1,104,619	-
Ending Fund Balance	\$ 1,104,619	\$ 1,104,619	\$ 1,104,619	\$ -

* Non-grant revenues and expenses were moved to the General Fund in FY20.

Community Development Block Grant Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
<u>453 REVENUES:</u>				
Grant Income	691,852	674,764	685,662	10,898
Rehab Loans	1,568	30,000	-	(30,000)
Other	19,979	-	-	-
Total Revenues	\$ 713,399	\$ 704,764	\$ 685,662	\$ (19,102)
<u>453 EXPENSES:</u>				
Administration	241,137	263,628	226,827	(36,801)
Legal Notices	1,900	-	2,423	2,423
Debt Service	144,153	141,960	139,339	(2,621)
Emergency Housing Repairs	116,404	88,419	125,000	36,581
Neighborhood Blitz	171,637	150,194	168,323	18,129
Atmos Grant	-	22,563	23,750	1,187
Code Enforcement	38,000	38,000	-	(38,000)
Emergency Incidents	-	-	-	-
Total Expenditures	\$ 713,231	\$ 704,764	\$ 685,662	\$ (19,102)
Revenues Over/ (Under) Expenditures *	168	-	-	-
Beginning Fund Balance	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -

* Any revenue over/(under) expenditures is carried into the prior year funds, in order to maintain a zero fund balance.

HOME Program Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
483 REVENUES:				
Grant Income	204,567	294,961	302,663	7,702
Loan Payments	2,363	23,000	-	(23,000)
Sale of Property	38,407	38,412	38,412	-
Other	20,141	30,135	30,135	-
Total Revenues	\$ 265,478	\$ 386,508	\$ 371,210	\$ (15,298)
483 EXPENSES:				
Administration	28,988	96,162	142,871	46,709
Legal Notices	-	-	1,342	1,342
MHMR Contribution	77,563	35,000	75,000	40,000
Homebuyers Assistance	-	135,346	71,997	(63,349)
Galilee CDC	110,000	120,000	80,000	(40,000)
Total Expenditures	\$ 216,551	\$ 386,508	\$ 371,210	\$ (15,298)
Revenues Over/ (Under) Expenditures*	48,927	-	-	-
Beginning Fund Balance	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -

* Any revenue over/(under) expenditures is carried into the prior year funds, in order to maintain a zero fund balance.

Designated Revenue Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
601 REVENUES:				
Donations	44,298	14,350	15,050	700
Riverfest	15,000	30,000	30,000	-
Auditorium	47,988	-	-	-
Interest	51	6,706	13,116	6,410
Total Revenue	\$ 107,337	\$ 51,056	\$ 58,166	\$ 7,110
601 EXPENSES:				
Departmental Projects	51,258	21,056	28,166	7,110
Riverfest	245	30,000	30,000	-
Total Expenditures	\$ 51,503	\$ 51,056	\$ 58,166	\$ 7,110
Revenues Over/ (Under) Expenditures	55,834	-	-	-
Beginning Fund Balance	157,225	213,059	213,059	-
Ending Fund Balance	\$ 213,059	\$ 213,059	\$ 213,059	\$ -

Hotel Occupancy Tax Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
605 REVENUES:				
Hotel Occupancy Tax	2,764,425	2,242,657	1,774,925	(467,732)
Interest	247,005	56,112	14,757	(41,355)
Total Revenues	\$ 3,011,430	\$ 2,298,769	\$ 1,789,682	\$ (509,087)
605 EXPENSES:				
San Angelo Performing Arts Center	50,000	50,000	50,000	-
Convention and Visitors Bureau	865,000	975,625	765,518	(210,107)
San Angelo Cultural Affairs Council	138,221	112,133	75,000	(37,133)
Downtown San Angelo	37,500	37,500	37,500	-
San Angelo Museum of Fine Arts	-	-	50,000	50,000
Transfer to Fort Concho	753,709	50,000	50,000	-
Transfer to Civic Events	1,326,924	1,008,050	925,818	(82,232)
Transfer to Sports Complex	50,000	50,000	50,000	-
Total Expenses	\$ 3,221,354	\$ 2,283,308	\$ 2,003,836	\$ (279,472)
Revenues Over/ (Under) Expenditures *	(209,924)	15,461	(214,154)	(229,615)
Beginning Fund Balance	1,353,335	1,143,411	1,158,872	15,461
Ending Fund Balance	\$ 1,143,411	\$ 1,158,872	\$ 944,718	\$ (214,154)

* There is a planned use of fund balance in FY21 due the the projected loss is revenue due to COVID-19.

Fleet Services Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
301 REVENUES:				
Gas and Oil *	1,752,442	3,772,861	3,796,326	23,465
Material	955,204	1,176,033	1,207,314	31,281
Labor	1,343,997	1,358,397	1,394,055	35,658
Rent	120,000	120,000	120,000	-
Interest	34,172	21,630	10,757	(10,873)
Other	22,148	29,784	29,784	-
Total Revenues	\$ 4,227,963	\$ 6,478,705	\$ 6,558,236	\$ 79,531
301 EXPENSES:				
Personnel	930,477	980,822	942,208	(38,614)
Operations & Maintenance	3,083,531	5,444,601	5,449,588	4,987
Legal Notices	925	-	1,000	1,000
Capital	33,077	53,282	165,440	112,158
Total Expenses	\$ 4,048,010	\$ 6,478,705	\$ 6,558,236	\$ 79,531
Revenues Over/ (Under) Expenditures	179,953	-	-	-
Beginning Fund Balance	603,259	783,212	783,212	-
Ending Fund Balance	\$ 783,212	\$ 783,212	\$ 783,212	\$ -

* In years when gas and oil prices are low, the Fleet Services Fund realized savings in that area, therefore, the corresponding revenue is also down.

Communications Service Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
<u>305 REVENUES:</u>				
Radio	160,003	157,260	157,260	-
Voice Over IP	336,238	352,287	352,287	-
Cell Phones	250,540	235,195	235,195	-
Interest	8,148	9,994	3,815	(6,179)
Total Revenues	\$ 754,929	\$ 754,736	\$ 748,557	\$ (6,179)
<u>305 EXPENSES:</u>				
Radio	133,521	140,558	139,419	(1,139)
Voice Over IP	352,447	270,320	267,717	(2,603)
Cell Phones	159,593	235,648	235,329	(319)
Capital	99,652	108,210	106,092	(2,118)
Total Expenses	\$ 745,213	\$ 754,736	\$ 748,557	\$ (6,179)
Revenues Over/ (Under) Expenditures	9,716	-	-	-
Beginning Fund Balance	253,385	263,101	263,101	-
Ending Fund Balance	\$ 263,101	\$ 263,101	\$ 263,101	\$ -

Health Insurance Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
<u>310 REVENUES:</u>				
Clinic Revenue	101,991	105,500	129,600	24,100
Self Insurance Revenue	9,180,575	9,083,875	9,625,996	542,121
Interest	-	18,356	13,651	(4,705)
Total Revenues	\$ 9,282,566	\$ 9,207,731	\$ 9,769,247	\$ 561,516
<u>310 EXPENSES:</u>				
Personnel	176,626	174,060	173,741	(319)
Operations & Maintenance	1,829,439	2,071,355	2,168,268	96,913
Self Insurance Claims Liability	6,808,629	6,960,816	7,425,246	464,430
Capital	1,864	1,500	1,992	492
Total Expenses	\$ 8,816,558	\$ 9,207,731	\$ 9,769,247	\$ 561,516
Revenues Over/ (Under) Expenditures	466,008	-	-	-
Beginning Fund Balance	456,183	922,191	922,191	-
Ending Fund Balance *	\$ 922,191	\$ 922,191	\$ 922,191	\$ -

* Due to negative claims experience, the fund balance became negative. The fund was budgeted revenue over expenditures until it became positive again in FY19.

Property/Casualty Insurance Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
320 REVENUES:				
Premium Contributions	770,525	778,026	800,970	22,944
Special Event Insurance	(200)	-	-	-
Insurance Proceeds	201,282	414,986	376,494	(38,492)
Interest	28,374	24,343	8,317	(16,026)
Total Revenues	\$ 999,981	\$ 1,217,355	\$ 1,185,781	\$ (31,574)
320 EXPENSES:				
Personnel	138,457	161,491	170,447	8,956
Prior Year Indemnity	77,804	100,000	89,063	(10,937)
Claims	278,694	362,941	310,447	(52,494)
Insurance Premiums	460,764	468,017	578,057	110,040
Claims Management	35,459	113,817	32,996	(80,821)
Special Projects/Other	333,204	9,620	3,302	(6,318)
Capital	1,024	1,469	1,469	-
Total Expenses	\$ 1,325,406	\$ 1,217,355	\$ 1,185,781	\$ (31,574)
Revenues Over/ (Under) Expenditures	(325,425)	-	-	-
Beginning Fund Balance	979,087	653,662	653,662	-
Ending Fund Balance	\$ 653,662	\$ 653,662	\$ 653,662	\$ -

Workers' Compensation Insurance Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
330 REVENUES:				
Premium Contributions	1,428,239	1,327,155	1,313,320	(13,835)
Insurance Proceeds	481	8,571	102	(8,469)
Interest	16,541	8,755	18,583	9,828
Total Revenues	\$ 1,445,261	\$ 1,344,481	\$ 1,332,005	\$ (12,476)
330 EXPENSES:				
Personnel	187,073	208,847	217,595	8,748
Operations & Maintenance	38,147	85,593	49,750	(35,843)
Claims	199,387	500,720	548,696	47,976
Insurance Premiums	110,471	129,898	117,765	(12,133)
Total Expenses	\$ 535,078	\$ 925,058	\$ 933,806	\$ 8,748
Revenues Over/ (Under) Expenditures	910,183	419,423	398,199	(21,224)
Beginning Fund Balance	(76,835)	833,348	1,252,771	419,423
Ending Fund Balance *	\$ 833,348	\$ 1,252,771	\$ 1,650,970	\$ 398,199

* Due to negative claims experience, the fund balance became negative. The fund is budgeted revenue over expenditures to gradually increase the fund balance.

Keep San Angelo Beautiful Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
625 REVENUES:				
Donations	1,086	5,000	-	(5,000)
Transfers From Solid Waste	-	65,000	65,000	-
Total Revenues	\$ 1,086	\$ 70,000	\$ 65,000	\$ (5,000)
625 EXPENSES:				
Personnel	-	63,942	63,627	(315)
Operations & Maintenance	-	1,702	1,373	(329)
Capital	-	4,356	-	(4,356)
Total Expenses	\$ -	\$ 70,000	\$ 65,000	\$ (5,000)
Revenues Over/ (Under) Expenditures	1,086	-	-	-
Beginning Fund Balance	-	1,086	1,086	-
Ending Fund Balance *	\$ 1,086	\$ 1,086	\$ 1,086	\$ -

* This is a new fund created mid-year in fiscal year 2019.

Development Corp: Economic Development Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
<u>700 REVENUES:</u>				
Sales Tax	2,794,044	2,609,674	2,567,559	(42,115)
Rent	20,431	20,950	20,950	-
Interest	343,130	225,000	76,200	(148,800)
Transfers In	46,729	46,729	48,470	1,741
Total Revenues	\$ 3,204,334	\$ 2,902,353	\$ 2,713,179	\$ (189,174)
<u>700 EXPENSES:</u>				
Personnel	548,374	394,597	393,964	(633)
Operations & Maintenance / Assigned Projects	2,908,521	906,267	753,611	(152,656)
Legal Notices	-	-	5,500	5,500
Lobbying	-	-	115,547	115,547
Capital / Unassigned Projects	4,470	1,601,489	1,444,557	(156,932)
Total Expenditures	\$ 3,461,365	\$ 2,902,353	\$ 2,713,179	\$ (189,174)
Revenues Over/ (Under) Expenditures	(257,031)	-	-	-
Unreserved Beginning Fund Balance	15,094,565	14,837,534	14,837,534	-
Unreserved Ending Fund Balance	\$ 14,837,534	\$ 14,837,534	\$ 14,837,534	\$ -

Development Corp: Ballot Fund

Financial Summary

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
<u>711 REVENUES:</u>				
Sales and Use Tax	7,184,684	6,710,590	6,602,295	(108,295)
Interest	58,843	75,000	6,000	(69,000)
Total Revenues	\$ 7,243,527	\$ 6,785,590	\$ 6,608,295	\$ (177,295)
<u>711 EXPENSES:</u>				
Personnel	60,930	-	-	-
Operations & Maintenance	5,548,113	5,987,250	6,500,054	512,804
Capital	-	798,340	108,241	(690,099)
Total Expenditures	\$ 5,609,043	\$ 6,785,590	\$ 6,608,295	\$ (177,295)
Revenues Over/ (Under) Expenditures	1,634,484	-	-	-
Unreserved Beginning Fund Balance	684,244	2,318,728	2,318,728	-
Unreserved Ending Fund Balance	\$ 2,318,728	\$ 2,318,728	\$ 2,318,728	\$ -

AN ORDINANCE OF THE CITY OF SAN ANGELO APPROVING AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021; AUTHORIZING EMPLOYEE COMPENSATION SCHEDULES; PROVIDING FOR THE GENERAL APPROPRIATION OF FUNDS; PROVIDING FOR LAPSE OF ALL UNENCUMBERED OR UNOBLIGATED FUNDS FOR THE PRIOR FISCAL YEAR AND FOR CARRY OVER OF ALL APPROPRIATIONS OF ENCUMBERED, OBLIGATED OR RESTRICTED FUNDS; RESERVING UNTO THE CITY COUNCIL THE POWER, ONLY AS PERMITTED BY LAW, TO AMEND OR MAKE CHANGES IN THE BUDGET FOR MUNICIPAL PURPOSES; PROVIDING AUTHORITY FOR THE CITY MANAGER OR HIS DESIGNEE TO MAKE CERTAIN ADJUSTMENTS FROM TIME TO TIME IN OR BETWEEN BUDGETED ALLOCATIONS; AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO APPLY FOR CERTAIN GRANTS AND EXECUTE ANY RELATED DOCUMENTS; AUTHORIZING THE CITY MANAGER TO EXECUTE ANY INTERLOCAL AGREEMENT THAT DOES NOT REQUIRE THE EXPENDITURE OF CITY FUNDS; AND, PROVIDING FOR FILING OF THE BUDGET.

WHEREAS, a budget for the fiscal year beginning October 1, 2020, and ending September 30, 2021, has been proposed and submitted by the City Manager to the City Council as required by law; and,

WHEREAS, the proposed budget has been filed with the City Clerk and has been posted on the website for the City of San Angelo, for inspection by any person for more than fifteen (15) days immediately prior to the public hearing upon said budget and more than thirty (30) days prior to a tax levy for the fiscal year; and,

WHEREAS, proper notice of public hearing upon this budget has been posted and published in accordance with applicable law; and,

WHEREAS, the City Council has conducted the necessary public hearings as required by law; and,

WHEREAS, after a full and final consideration of the financial condition and estimated revenues and proposed expenditures as set forth in the budget as filed and amended, it is the consensus of opinion of the Council that the budget as filed and amended should be approved.

NOW THEREFORE, BE IT ORDAINED BY THE CITY OF SAN ANGELO, TEXAS, THAT:

SECTION 1 The facts and matters set forth in the preamble of this Ordinance are found to be true and correct.

SECTION 2 The proposed budget as filed with the City Clerk and as amended by the City Council, for the fiscal year October 1, 2020, through September 30, 2021, (hereinafter the "Budget") is hereby approved and adopted. A copy of the Budget, as amended, approved, and adopted, is attached hereto as **Exhibit "A"** and made a part hereof for all purposes.

SECTION 3 The Competitive Pay Plan Grade and Step Tables for Fire and Police Civil Service employees and the Salary Ranges for all other City employees set forth in the Budget are attached hereto as **Exhibit “B”** and made a part hereof for all purposes. Employee compensation schedules that are in accordance with the Competitive Pay Plan and Grade Step Tables for Fire and Police Civil Service employees and the Salary Ranges for all other City employees as set forth are hereby authorized.

SECTION 4 By virtue of the adoption of the Budget, there are hereby appropriated out of available cash funds and out of the general and special revenues of the City that will be received in the treasury during the course of the 2020-2021 fiscal year, the amounts set forth in the Budget for the purposes therein stated.

SECTION 5. All unencumbered or unobligated funds for the prior fiscal year shall lapse at the end of the prior fiscal year. All appropriations for encumbered, obligated, or restricted funds shall carry over to the subsequent fiscal year and be considered committed in order to complete these transactions.

SECTION 6. The expenditures of the City shall be made in accordance with the financial summaries included within the Budget approved by this ordinance provided however:

1. The City Council may, from time to time and as permitted by law, amend this ordinance to authorize changes that increase or decrease the total appropriation of any fund or otherwise make changes in the budget for municipal purposes.
2. The City Manager or his designee is authorized to approve changes that move budgeted amounts between accounts within a fund.
3. The City Manager is authorized to approve budget amendments that reduce the total amount of budgeted revenues and expenditures in a fund. Under this authorization the reduction in budgeted expenditures must equal or exceed any reduction in budgeted revenues.

SECTION 7. Certain grants are identified in the Budget, as listed on **Exhibit “C”**, attached hereto and made a part hereof for all purposes. The City Manager or his designee is hereby authorized to apply for and accept those grants and execute any documents related thereto.

SECTION 8. The City Manager or his designee is hereby authorized to execute any documents necessary for the application for any grants in which the City expenditure of funds is less than \$50,000.

SECTION 9. The City Manager is authorized to execute any Interlocal Agreement formed under Chapter 791 of the Texas Government Code that does not require the expenditure of City funds.

SECTION 10. The Classification plan for authorized police and fire positions set out in Chapter 2, Article 2.1500, Section 2.1502, paragraph (b) of the City of San Angelo Code of Ordinances, as amended, are attached hereto as **Exhibit “D”** and are hereby authorized and made part hereof for all purposes.

SECTION 11. The total number of civilian employees in place as shown on **Exhibit “D”** is hereby authorized. The City Manager or his designee is authorized to adjust compensation and position titles for any non-civil service positions and hire all part time positions deemed necessary to retain

qualified individuals or for the efficient administration of the City.

SECTION 12. The Budget as amended and adopted shall be filed with the City Clerk and posted on the City's website. The City Clerk is hereby directed to provide a certified copy of this budget ordinance and the Budget as amended, approved and adopted to the County Clerk of Tom Green County for recording after final passage and adoption hereof.

SECTION 13. Should any section, provision, clause, or word of this Ordinance be declared unconstitutional or invalid for any reason, the remainder of this ordinance shall not be affected thereby.

INTRODUCED on the 15th day of September, 2020, and finally PASSED, APPROVED and ADOPTED on this the 29th day of September, 2020

YES

NO

CITY OF SAN ANGELO, TEXAS

Brenda Gunter, Mayor

Tommy Hiebert, SMD #1

Tom Thompson, SMD #2

Harry Thomas, SMD #3

Lucy Gonzales, SMD #4

Lane Carter, SMD #5

Billie DeWitt, SMD #6

ATTEST:

APPROVED AS TO FORM:

Julia Antilley, City Clerk

Theresa James, City Attorney

Consolidated Financial Schedule

Revenue and Expenditures, Fiscal Year Ending September 30, 2021

Fund No.	Fund Name	Beginning Balance	Operating Revenues	Transfers In	Amount Available	Operating Expenditures	Transfers Out	Total Expenditures	Rev Over/ (Under) Exp	Ending Balance
101	General	25,861,186	72,682,358	4,396,450	102,939,994	73,063,357	4,015,451	77,078,808	-	25,861,186
105	General Debt Service	1,528,369	5,029,758	2,752,250	9,310,377	7,782,008	-	7,782,008	-	1,528,369
501	Equipment Replacement	550,365	105,000	1,251,373	1,906,738	1,356,373	-	1,356,373	-	550,365
502	Capital Projects	6,310,621	-	558,029	6,868,650	558,029	-	558,029	-	6,310,621
103	Intergovernmental	1,104,619	2,277,822	736,531	4,118,972	3,014,353	-	3,014,353	-	1,104,619
106	TIRZ	2,166,778	1,117,473	-	3,284,251	906,956	-	906,956	210,517	2,377,295
453	Community Development Block Grant	-	685,662	-	685,662	685,662	-	685,662	-	-
483	HOME Grant	-	371,210	-	371,210	371,210	-	371,210	-	-
601	Designated Revenue	213,059	58,166	-	271,225	58,166	-	58,166	-	213,059
605	Hotel Occupancy Tax	1,158,872	1,789,682	-	2,948,554	978,018	1,025,818	2,003,836	(214,154)	944,718
640	Lake Nasworthy Trust	16,610,705	836,956	-	17,447,661	50,000	-	50,000	786,956	17,397,661
203	Texas Bank Sports Complex	710,843	194,657	758,654	1,664,154	953,311	-	953,311	-	710,843
410	Civic Events	1,739,193	537,158	925,818	3,202,169	1,293,655	109,321	1,402,976	60,000	1,799,193
420	Fort Concho	1,355,896	1,100,301	50,000	2,506,197	1,150,301	-	1,150,301	-	1,355,896
440	Fairmount Cemetery	8,970	368,050	90,476	467,496	458,526	-	458,526	-	8,970
201	State Office Building	568,909	1,283,063	-	1,851,972	1,264,242	18,821	1,283,063	-	568,909
220	Airport Operating	468,278	1,633,858	-	2,102,136	1,490,151	143,707	1,633,858	-	468,278
529	Airport PFC	957,445	298,877	-	1,256,322	298,877	-	298,877	-	957,445
230	Solid Waste Enterprise	4,364,320	2,050,026	-	6,414,346	1,443,326	606,700	2,050,026	-	4,364,320
240	Stormwater	4,104,160	2,898,529	95,000	7,097,689	2,592,675	400,854	2,993,529	-	4,104,160
260	Water Operating	18,732,647	30,868,942	1,618,797	51,220,386	20,056,777	12,430,962	32,487,739	-	18,732,647
261	Water Debt Service	114,846	1,680	12,072,643	12,189,169	13,669,198	-	13,669,198	(1,594,875)	(1,480,029)
512	Water / Supply Capital Projects	7,284,100	4,770,843	698,960	12,753,903	5,469,803	-	5,469,803	-	7,284,100
270	Water Reclamation Operating	16,080,744	15,626,374	-	31,707,118	9,548,773	6,077,601	15,626,374	-	16,080,744
271	Water Reclamation Debt Service	276,202	4,040	3,895,365	4,175,607	3,899,405	-	3,899,405	-	276,202
520	Water Reclamation Capital Projects	8,697,407	1,832,986	-	10,530,393	1,746,611	86,375	1,832,986	-	8,697,407
625	Keep San Angelo Beautiful	1,086	-	65,000	66,086	65,000	-	65,000	-	1,086
Operating Totals		\$ 120,969,620	\$ 148,423,471	\$ 29,965,346	\$ 299,358,437	\$ 154,224,763	\$ 24,915,610	\$ 179,140,373	\$ (751,556)	\$ 120,218,064
301	Fleet Services	783,212	6,558,236	-	7,341,448	6,558,236	-	6,558,236	-	783,212
305	Communications	263,101	748,557	-	1,011,658	748,557	-	748,557	-	263,101
310	Health Insurance	922,191	9,769,247	-	10,691,438	9,769,247	-	9,769,247	-	922,191
320	Property/Casualty	653,662	1,185,781	-	1,839,443	1,185,781	-	1,185,781	-	653,662
330	Workers' Compensation	1,252,771	1,332,005	-	2,584,776	933,806	-	933,806	398,199	1,650,970
Total Internal Service Funds		\$ 3,874,937	\$ 19,593,826	\$ -	\$ 23,468,763	\$ 19,195,627	\$ -	\$ 19,195,627	\$ 398,199	\$ 4,273,136

Development Corporation: Economic Development Schedule of Revenues and Expenditures

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
<u>700 REVENUES:</u>				
Sales Tax	2,794,044	2,609,674	2,567,559	(42,115)
Rent	20,431	20,950	20,950	-
Interest	343,130	225,000	76,200	(148,800)
Transfers In	46,729	46,729	48,470	1,741
Total Revenues	\$ 3,204,334	\$ 2,902,353	\$ 2,713,179	\$ (189,174)
<u>700 EXPENSES:</u>				
Personnel	548,374	394,597	393,964	(633)
Operations & Maintenance / Assigned Projects	2,908,521	906,267	753,611	(152,656)
Legal Notices	-	-	5,500	5,500
Lobbying	-	-	115,547	115,547
Capital / Unassigned Projects	4,470	1,601,489	1,444,557	(156,932)
Total Expenditures	\$ 3,461,365	\$ 2,902,353	\$ 2,713,179	\$ (189,174)
Revenues Over/ (Under) Expenditures	(257,031)	-	-	-
Unreserved Beginning Fund Balance	15,094,565	14,837,534	14,837,534	-
Unreserved Ending Fund Balance	\$ 14,837,534	\$ 14,837,534	\$ 14,837,534	\$ -

Development Corporation: Ballot Schedule of Revenues and Expenditures

Description	FY19 Actual	FY20 Original Budget	FY21 Proposed Budget	Increase (Decrease) from FY20 Original
<u>711 REVENUES:</u>				
Sales and Use Tax	7,184,684	6,710,590	6,602,295	(108,295)
Interest	58,843	75,000	6,000	(69,000)
Total Revenues	\$ 7,243,527	\$ 6,785,590	\$ 6,608,295	\$ (177,295)
<u>711 EXPENSES:</u>				
Personnel	60,930	-	-	-
Operations & Maintenance	5,548,113	5,987,250	6,500,054	512,804
Capital	-	798,340	108,241	(690,099)
Total Expenditures	\$ 5,609,043	\$ 6,785,590	\$ 6,608,295	\$ (177,295)
Revenues Over/ (Under) Expenditures	1,634,484	-	-	-
Unreserved Beginning Fund Balance	684,244	2,318,728	2,318,728	-
Unreserved Ending Fund Balance	\$ 2,318,728	\$ 2,318,728	\$ 2,318,728	\$ -

City of San Angelo
Civil Service Pay Plan
Fire Department
Effective 10-1-20

		<u>Monthly</u>	<u>Annually</u>
GR 24F	Fire Recruit	\$3,257	\$39,082
GR 26F	Probationary Firefighter	\$3,278	\$39,334
GR 27F	Firefighter	\$4,184	\$50,211
GR 28F	Fire Driver	\$4,781	\$57,371
GR 29F	Fire Lieutenant	\$5,498	\$65,977
GR 30F	Fire Captain	\$6,323	\$75,874
GR 31F	Battalion Chief	\$7,271	\$87,254

**City of San Angelo
Civil Service Grade and Step Plan
Police Department**

Effective 10/1/2020			<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
GR 23	Recruit	\$42,856						
GR 26	Probationary PO	\$46,410						
GR 27	Police Officer		\$49,470	\$51,510	\$53,550	\$55,590	\$57,530	\$63,750
GR 29	Sergeant		\$69,870	\$71,910				
GR 30	Lieutenant		\$80,070	\$84,660				
GR 32	Assistant Chief	\$106,511						
GR 40	Police Chief	\$127,553						

Salary Ranges
Effective 10-1-20

<u>Grade</u>		<u>Min</u>		<u>Mid</u>		<u>Max</u>
47	\$	133,583	\$	166,844	\$	200,105
43	\$	109,995	\$	137,359	\$	164,722
42	\$	104,784	\$	130,845	\$	156,905
40	\$	95,178	\$	118,815	\$	142,452
39	\$	90,645	\$	113,157	\$	135,669
38	\$	86,329	\$	107,769	\$	129,208
37	\$	82,218	\$	102,637	\$	123,056
36	\$	78,421	\$	97,891	\$	117,360
35	\$	74,624	\$	93,145	\$	111,665
34	\$	71,097	\$	88,736	\$	106,374
33	\$	67,754	\$	84,558	\$	101,361
32	\$	64,537	\$	80,536	\$	96,534
31	\$	61,516	\$	76,754	\$	91,991
30	\$	58,587	\$	73,099	\$	87,610
29	\$	55,823	\$	69,644	\$	83,464
28	\$	54,770	\$	68,327	\$	81,884
27	\$	52,818	\$	66,023	\$	79,228
26	\$	50,417	\$	63,022	\$	75,626
25	\$	48,016	\$	60,021	\$	72,025
24	\$	45,730	\$	57,162	\$	68,594
23	\$	43,552	\$	54,441	\$	65,329
22	\$	41,479	\$	51,848	\$	62,216
21	\$	39,502	\$	49,378	\$	59,253
20	\$	36,526	\$	45,658	\$	54,790
19	\$	35,864	\$	44,806	\$	53,747
18	\$	34,786	\$	43,484	\$	52,181
17	\$	31,868	\$	39,835	\$	47,801
16	\$	31,443	\$	39,304	\$	47,165
15	\$	30,363	\$	37,953	\$	45,542
14	\$	30,050	\$	37,563	\$	45,075
13	\$	27,719	\$	34,648	\$	41,577
12	\$	26,483	\$	33,103	\$	39,723
11	\$	22,075	\$	27,594	\$	33,113

Non-Civil Service Public Safety

<u>Grade</u>		<u>Min</u>		<u>Max</u>
GR 30M	\$	78,064	\$	87,759
GR 29M	\$	68,075	\$	77,281
GR 27M	\$	48,439	\$	66,100

City Council authorizes application for and acceptance of the following grants:

1115 Healthcare Transformation Waiver
Atmos Energy Grant
Assistance to Fire Fighters Grant
Bureau of Justice Assistance Edward Byrne Memorial Local Justice Assistance Grant
Community Development Block Grant
Community Oriented Policing Services Grant
Emergency Food and Shelter Program Grant
Emergency Management Performance Grant
Environmental Health Service and Bureau of Regional Local Health Operations Grant
Federal Aviation Administration Grants - Entitlements and Discretionary
Gang Initiative Grant
HOME Grant
Office of the Justice Programs Grants
Office of the Governor Criminal Justice Division Body-Worn Camera Program
Hazards Grant
Staffing for Adequate Fire & Emergency Response Grant
State and Federal Hazard Mitigation Grants
State and Federal Homeland Security Grants Programs
San Angelo Cultural Affairs Council Grant
State Events Trust Fund Grant
Texas Department of State Health Services Healthy Communities Grant
Texas Department of Transportation Routine Airport Maintenance Program
Texas Department of Transportation Click It or Ticket Grant
Title III C-1 Congregate Nutrition Services
Transit and Transportation Planning Grants - Federal and State
Women, Infant, and Children Grant

Fire Department – Civil Service

Fire Chief	1
Assistant Chief	2
Battalion Chief	4
Fire Captain	12
Fire Lieutenant	20
Fire Engineer (or Driver)	50
Fire Fighter	90
Total Fire Department – Civil Service	179

Police Department – Civil Service

Police Chief	1
Assistant Chief	2
Police Lieutenant	7
Police Sergeant	28
Police Officer	142
Total Police Department – Civil Service	180

All Others

Civilians	613
Total All Others	613
Grand Total Staffing Levels	972



City Council

September 15, 2020



Budget Ordinance

- o First public hearing and introduction of an ordinance adopting the 2020-21 budget
- o Conduct a separate record vote to ratify the property tax revenue increase



Budget Ordinance

- o Health Insurance
- o Police Body Cameras
- o Police Redaction Software
- o COPS Grant



Budget Ordinance

- The budget ordinance includes the following provisions:
- Authorizes employee compensation schedules;
- Provides for the general appropriation of funds;
- Reserves unto the City Council the authority to transfer appropriations budgeted, ratifying transfers of appropriations occurring in the 2020-2021 fiscal year and amending that budget ordinance accordingly;
- Provides for lapse of all unencumbered or unobligated funds for the prior fiscal year and for carryover of all appropriations of encumbered, obligated or restricted funds



Budget Ordinance

- Reserves unto the City Council the power, only as permitted by law, to amend or make changes in the budget for municipal purposes;
- Provides authority for the city manager or his designee to make certain adjustments from time to time in or between budgeted allocations;
- Authorizes the city manager or his designee to apply for and accept certain grants and execute any related documents; and,
- Provides for filing of the budget.



Budget Ordinance

1. First public hearing and introduction of an ordinance adopting the 2020-21 budget.



Budget Ordinance

2. Conduct a separate vote to:

“Ratify the property tax revenue increase reflected in the budget and place the adoption of this tax on the agenda for the September 29, 2020 regular meeting of the City Council as an action item.”





City Council

September 15, 2020



REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Kimberly Holle, Budget Manager, Budget, 325-657-4211

Meeting Date: September 15, 2020

Item type: Regular Item

Caption:

Introduction of an ordinance levying property taxes for the City of San Angelo for the 2020 tax year: Public hearing and first reading of an ordinance fixing and levying ad valorem taxes for the current tax year for use and support of the municipal government of the City of San Angelo, Texas, for the 2020-2021 budget year; providing for the assessment and collection thereof; providing when the tax shall become due; providing when the tax shall become delinquent; providing for exemptions; providing for severability; providing for publication on the city operated web site; and, providing for an effective date (Presentation made by Finance Director Tina Dierschke)

Summary/History:

This item is the first public hearing and introduction of the ordinance to levy property taxes for the tax year 2020. The ordinance sets the total tax rate of 0.7760 per \$100 valuation and establishes taxes are delinquent on February 1, 2021. No changes are proposed to the existing exemptions, including the continuation of the 20% homestead exemption available to property owners on their primary residence.

The overall tax rate is proposed to remain the same as the prior year's tax rate of 0.776 per \$100 valuation. The proposed tax rate will be applied as follows:

- For the purposes of maintenance and operations in the General Fund: 0.6824
- To pay annual interest and maturities and create debt service funding to discharge outstanding bonded indebtedness of the City of San Angelo: 0.0936
- The total tax rate for the aforementioned purposes is: 0.7760

This year's proposed tax rate does exceed the lower of the effective tax rate or the rollback tax rate. The associated additional notices and actions are required for this ordinance.

Financial Impact:

The proposed tax rate will generate property tax revenue as follows for the General Fund, the Debt Service Fund, and TIRZ, providing a 98% collection rate.

General Fund: \$36,056,705

Debt Service Fund: \$4,945,644

TIRZ (North & South): \$1,113,565

Total Property Tax Revenue: \$42,115,915

Other Information/Recommendation:

None at this time.

Attachments:

- | | | |
|----|--|---|
| 1. | 2020 09-29 Property Tax Levy Ordinance | 2020 09-29 Property Tax Levy Ordinance.docx |
| 2. | 2020 09-15 Tax Levy Hearing | 2020 09-15 Tax Levy Hearing.pdf |

Presentation:

Tina Dierschke

Approvals/Reviews:

Kimberly Holle	Created/Initiated
Tina Dierschke	Approved
Theresa James	Approved
Julia Antilley	Final Approval

AN ORDINANCE FIXING AND LEVYING AD VALOREM TAXES FOR THE CURRENT TAX YEAR FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF SAN ANGELO, TEXAS, FOR THE 2020-2021 BUDGET YEAR; PROVIDING FOR THE ASSESSMENT AND COLLECTION THEREOF; PROVIDING WHEN THE TAX SHALL BECOME DUE; PROVIDING WHEN THE TAX SHALL BECOME DELINQUENT; PROVIDING FOR EXEMPTIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION ON THE CITY OPERATED WEB SITE; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Charter for the City of San Angelo provides that the City Council at its first meeting in September of each year, or as soon thereafter as practicable, shall levy the annual tax for such year; and,

WHEREAS, Section 26.05 of the Texas Tax Code requires that the City of San Angelo, Texas, adopt a tax rate for the next fiscal year by September 30, 2020; and,

WHEREAS, the City Council finds that all public notices have been given and published as required by law for fixing and levying the ad valorem taxes; and,

WHEREAS, the City Council further finds that the taxes for the fiscal year beginning October 1, 2020, and ending September 30, 2021, hereinafter levied therefore are necessary to pay interest and maturities and create a sinking fund to discharge outstanding bonded indebtedness of the City; and,

WHEREAS, the City Council further finds that the tax for the fiscal year beginning October 1, 2020, and ending September 30, 2021, hereinafter levied for purposes of maintenance and operations must be levied to provide for the revenue requirements of the budget for the ensuing fiscal year:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANGELO, TEXAS THAT:

Section One: "THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE."

Section Two. The following taxes be and are hereby levied for the fiscal year 2020-2021, upon each One Hundred Dollar (\$100) valuation of property subject to taxation in the City of San Angelo for said year:

To pay annual interest and maturities and create a sinking fund to discharge outstanding bonded indebtedness of the City of San Angelo	\$0.0936
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For the purposes of maintenance and operations in the General Fund	<u>\$0.6824</u>
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The total tax rate for the aforementioned purposes is:	\$0.7760
--	----------

Section Three: The taxes levied herein shall be assessed and proper record made thereof, as required by law by the officers performing the duties of assessor and collector of taxes for the City of San Angelo and their successors in office and said officers shall collect such taxes and remit the same required by law and this ordinance.

Section Four: All taxes levied and due under this ordinance, plus penalties and interest thereon, shall become a lien upon the property against which the tax is assessed, as provided by City Charter and State law, and the officers performing the duties of assessor and collector of taxes for the City of San Angelo and their successors in office, or their designee, are hereby authorized and empowered to enforce the collection of such taxes, penalties and interest according to the Constitution and laws of the State of Texas and the Charter and Ordinances of the City of San Angelo. Penalties and interest collected shall be paid to and credited to the General Fund of the City of San Angelo.

Section Five: Taxes levied under this ordinance shall be due on October 1, 2020, and if not paid as provided by law, shall immediately become delinquent on February 1, 2021.

Section Six: The City hereby affirms the adoption of the following exemptions from taxation of real property:

An individual may claim an exemption from taxation equal to twenty percent (20%) of the appraised value of his/her residence homestead, but not less than five thousand dollars (\$5,000) or the value of the homestead if said value is less than \$5,000.

Section Seven: Should any part, portion, or section of this ordinance be declared invalid, inoperative, or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining parts, portions or sections of this ordinance, which provisions shall be, remain and continue in full force and effect.

Section Eight: The City Manager or his designee shall cause a copy of this Ordinance, in its entirety, as passed, to be published on the web site operated by the City of San Angelo

Section Nine: This ordinance shall become effective on the date Approved and Adopted.

INTRODUCED on the 15th day of September, 2020, and APPROVED and ADOPTED on this the 29th day of September, 2020.

YES

NO

CITY OF SAN ANGELO, TEXAS

Brenda Gunter, Mayor

Tommy Hiebert, SMD #1

Tom Thompson, SMD #2

Harry Thomas, SMD #3

Lucy Gonzales, SMD #4

Lane Carter, SMD #5

Billie DeWitt, SMD #6

ATTEST:

Julia Antilley, City Clerk

Approved as to Content

Approved as to Form

Tina Dierschke, Finance Director

Theresa James, City Attorney



City Council

Sept. 15, 2020



Property tax levy

- First public hearing and introduction of an ordinance levying property taxes for the 2020 tax year
- Proposed rate is 0.776 / \$100 valuation



Property tax levy

Proposed property tax rate

Maintenance & operations	0.6824
Debt service	0.0936
Total proposed property tax rate	0.7760



Property tax levy

"I move that the property tax rate be increased by the adoption of a tax rate of 0.7760 per \$100 valuation which is effectively a 2.73% percent increase in the tax rate."





City Council

Sept. 15, 2020



City of San Angelo, Texas
Special City Council Meeting – Budget Workshop via Audio/Video Broadcast
Thursday, August 13, 2020

Present:

Mayor Brenda Gunter
Mayor Pro tem Harry Thomas, SMD 3
Council Member Tommy Hiebert, SMD 1
Council Member Tom Thompson, SMD 2
Council Member Lucy Gonzales, SMD 4
Council Member Lane Carter, SMD 5
Council Member Billie F. DeWitt, SMD 6

1. Call to Order

With a quorum of the City Council Members present, Mayor Gunter called the special session of the San Angelo City Council to order at 8:32 a.m. on Thursday August 13, 2020, via Zoom livestreamed to the City's YouTube channel at [youtube.com/CityofSanAngelo](https://www.youtube.com/CityofSanAngelo).

2. Public Comment

No public comment was received for this meeting.

3. Workshop Agenda

- a. Update and discussion related to Property and Casualty Insurance (Presentation made by Risk Manager Charles Hagen)

Risk Manager Charles Hagen and Human Resources Director Bryan Kendrick provided an overview of the number of accident claims by division and the cost of accidents citywide.

- b. Update and discussion related to Health Insurance (Presentation made by Human Resources Director Bryan Kendrick and Julie Rickman of Holmes Murphy)

Human Resources Director Bryan Kendrick and Holmes Murphy Benefit Consultant Julie Rickman provided an overview of the health insurance trends, reviewed the available health plans and enrollment, and presented options for funding plan increases either through City contributions, employee contributions, or a combined approach.

- c. Discussion of matters regarding the fiscal year 2020-2021 budget preparation including but not limited to:

1. General Fund revenue and expenditures; and
2. Other items needing Council direction (Presentation made by Finance Director Tina Dierschke)

Finance Director Tina Dierschke provided an overview of proposed General Fund Revenue and Expense budgets (with additional comments from Municipal Court Director Sylvia Guadarrama, Human Resources Director Bryan Kendrick, and City Manager Daniel Valenzuela)

City Council, Finance Director Tina Dierschke, and staff discussed items marked Council Considerations; those items are:

- Police Department Requests: Body Cameras, COPS Grant – Police Chief Frank Carter, Assistant Chief David Howard, and Budget Analyst Gail Smith
- Fire Department Requests: Peak Hours Ambulance – Fire Chief Brian Dunn
- Equipment Replacement – Operations Director Shane Kelton
- Health Insurance – Finance Director Tina Dierschke

Other items included an overview of current and potential cost savings initiatives.

Facilities Maintenance Manager Ron Lewis discussed cost savings measures through utility management.

4. Follow Up and Administrative Issues

a. Announcements and consideration of Future Agenda Items

City Council was asked to review their calendars prior to Tuesday's Regular City Council Meeting to discuss their availability to move the September 1st meeting to September 29th. If approved, the next meetings would be September 15 and September 29, 2020.

5. Adjournment

Motion: Council Member Hiebert made a motion, seconded by Council Member Thompson, to adjourn the meeting. The motion carried by consensus.

There being no further business, the meeting was adjourned by consensus at 11:02 a.m.

THE CITY OF SAN ANGELO:

ATTEST:

Brenda Gunter, Mayor

Julia Antilley, City Clerk

In accordance with Chapter 2, Article 2.300, of the Official Code of the City of San Angelo, the minutes of this meeting consist of the preceding Minute Record and the Supplemental Minute Record. Details on Council meetings may be obtained from the City Clerk's Office or a video of the entire meeting may be purchased from the Public Information Officer at 481-2727. (Portions of the Supplemental Minute Record video tape recording may be distorted due to equipment malfunction or other uncontrollable factors.)

City of San Angelo, Texas
Regular City Council Meeting via Audio/Video Broadcast
Tuesday, August 18, 2020

Present:

Mayor Brenda Gunter
Mayor Pro tem Harry Thomas, SMD 3
Council Member Tommy Hiebert, SMD 1
Council Member Tom Thompson, SMD 2
Council Member Lucy Gonzalez, SMD 4
Council Member Lane Carter, SMD 5
Council Member Billie DeWitt, SMD 6

1. Call to Order/Roll Call to Establish Quorum

With a quorum of the City Council Members present, Mayor Gunter called the regular session of the San Angelo City Council to order at 8:31 a.m. on Tuesday, August 18, 2020, via Zoom livestreamed to the City's YouTube channel at [youtube.com/CityofSanAngelo](https://www.youtube.com/CityofSanAngelo).

2. Chaplain Prayer

San Angelo Police Department Chaplain Gary Jenkins provided an invocation.

3. Special Instructions

Mayor Gunter read special instructions for the virtual meeting.

4. Public Comment

Mayor Gunter read a proclamation declaring August 19th as Pray San Angelo Day.

Mayor Gunter read a proclamation declaring August 18th as 2020 Girl Scout Women of Distinction Day and recognized Council Member DeWitt as one of this year's honorees.

Mayor Gunter reminded everyone tomorrow is the first day of school and encouraged everyone to practice traffic safety with the increased children and traffic around schools and encouraged everyone to continue following CDC guidelines to ensure the health and safety of the community.

5. Consent Agenda

- a. Approval of the August 4, 2020 City Council regular meeting minutes (Julia Antilley)
- b. Adoption of a resolution approving the release of a 20-ft wide sanitary sewer easement, being 0.0596 acres within a Final Plat of Lot 9, Blk. 2 Carley Addition, Section One, located at 2310 N. Poe St. (Jon James) (Pg. 3xx, 2020-073)
- c. Award of NFS-02-20 Animal Adoption Services to Concho Valley Paws in the amount of \$60,000, budgeted for purchase in fiscal year 2020 with the option to extend for four additional one year terms, and authorizing the City Manager to negotiate and execute all related documents (Morgan Chegwiddden)
- d. Adoption of a resolution appointing an Alternate Local Health Authority to carry out the duties set forth in the Texas Health and Human Safety Code in the absence of the Local Health Authority (Sandra Villarreal) (Pg. 3xx, 2020-074)
- e. Adoption of a resolution authorizing the City Manager to apply for and accept a Homeland Security Grant (#3534002) for the purchase of four satellite phones and one generator (Jim Evans) (Pg. 3xx, 2020-075)

- f. Adoption of a resolution to apply for and accept the Texas Office of the Governor Criminal Justice Division - Rifle-Resistant Body Armor Grant and authorizing the City Manager to execute all related documents (Frank Carter) (Pg. 3xx, 2020-076)

Motion: Council Member DeWitt made a motion, seconded by Council Member Thompson, to approve the Consent Agenda, with the exception of item 5c. The motion carried unanimously (7) ayes to (0) nays.

Motion: Council Member DeWitt made a motion, seconded by Council Member Hiebert, to approve item 5c, as presented by Neighborhood and Family Services Assistant Director Morgan Chegwiddden. The motion carried unanimously (7) ayes to (0) nays.

6. Closed Session

Executive Session under the provision of Government Code, Title 5. Open Government; Ethics, Subtitle A. Open Government, Chapter 551. Open Meetings, Subchapter D. Exceptions to Requirement that Meetings be Open under the following sections:

- a. Section 551.071 Consultation with Attorney regarding:
i. contract for ES-03-20 Chadbourne Street Improvements Project
ii. contract for FD-01-20 EMS Billing & Receipts
iii. Wisener Holdings, LLC, d/b/a South Plains Lamesa Railroad
iv. Ford Ranch
v. West Texas Water Partnership
- b. Section 551.072 Deliberations about Real Property regarding:
i. Wisener Holdings, LLC, d/b/a South Plains Lamesa Railroad

7. Regular Agenda

- a. Consider items discussed in Closed Session, if needed

No Action Taken on this item.

- b. Ratification of a resolution approved by COSADC authorizing the negotiation and execution of a real estate sales contract with Wisener Holdings, LLC, d/b/a South Plains Lamesa Railroad and negotiation of a real estate development performance agreement for the development, marketing, and operation of an industrial rail transloading facility necessary for economic development (Presentation made by Economic Development Director Guy Andrews)

Motion: Council Member Thompson made a motion, seconded by Council Member Hiebert, to ratify the resolution approved by COSADC authorizing the negotiation and execution of a real estate contract with Wisener Holdings, LLC, doing business as South Plains Lamesa Railroad, and negotiation of a real estate development performance agreement for the developing, marketing, and operation of an industrial transloading facility with an amendment authorizing the board president to negotiate the real estate contract in conjunction with the Executive Director of the Development Corporation, the City Manager or designee, the City Attorney, and the COSADC Attorney. The motion carried unanimously (7) ayes to (0) nays.

- c. Award of (contingent upon TxDOT concurrence) ES-03-20 Chadbourne Street Improvements Project - Phase A to TiZack Concrete, Inc. in the amount of \$8,892,401.87 and authorizing the City Manager to negotiate and execute all related documents (Presentation made by City Engineer Lance Overstreet)

Motion: Council Member Thomas made a motion, seconded by Mayor Gunter, to approve the item, as presented. The motion carried unanimously (7) ayes to (0) nays.

- d. Update on the 2020 Census Complete Count (Presentation made by 2020 Census Partnership Specialist Misty Hill)

No Action Taken on this item.

- e. Acceptance of the recommendation of the San Angelo Airport Advisory Board to approve the final Airport Master Plan and 'Airport Layout Plan' developed by Centurion Planning and Design and authorizing the City Manager to negotiate and execute all related documents (Presentation made by Airport Director Jeremy Valgardson and Centurion Planning and Design)

Motion: Council Member Hiebert made a motion, seconded by Council Member Carter, to approve the item, as presented. The motion carried unanimously (7) ayes to (0) nays.

- f. Adoption of a resolution allowing the suspension of certain ordinance requirements regarding parking, ~~right-of-way encroachments~~, and signage during the statewide issued disaster declaration related to the COVID-19 pandemic (Presentation made by Planning and Development Services Director Jon James) (Pg. 3xx, 2020-077)

Mayor Gunter read an email from Leslie Jones, Twin Peaks Restaurants, expressing support of the item.

Motion: Mayor Gunter made a motion, seconded by Council Member Thomas, to approve the item, as presented, to suspend ordinance requirements related to parking and signage while occupancy limits are in place. The motion carried unanimously (7) ayes to (0) nays.

- g. First reading and public hearing of an ordinance providing for the abandonment of approximately 0.688 acres (60' x 500') of S. Marie St., being an unpaved, north-south portion of street right-of-way, located southeast of the intersection of S. Bell St. and Roosevelt St. (Presentation made by Planning & Development Services Director Jon James)

Motion: Council Member Gonzales made a motion, seconded by Council Member Thomas, to approve the item, as presented. The motion carried unanimously (7) ayes to (0) nays.

- h. First public hearing and introduction of an ordinance amending the budget for the fiscal year beginning October 1, 2019, and ending September 30, 2020, for grants and capital projects (Presentation made by Finance Director Tina Dierschke)

Mayor Gunter read an email from Alan Prest, SMD1, expressing concern regarding budget reductions to Health Services and Public Health Emergency Preparedness in light of Covid-19.

Motion: Council Member Thomas made a motion, seconded by Council Member Hiebert, to approve the item, as presented. The motion carried unanimously (7) ayes to (0) nays.

8. Follow Up and Administrative Issues

- a. Discussion and consideration of September 2020 meeting schedule, potentially September 15th and 29th

The City Council agreed to move the meetings to September 15 and September 29, 2020.

Finance Director Tina Dierschke explained a Public Hearing must be held on the Budget; citizens must be given the opportunity to appear in person. Consensus was a desire to meet only two times in September, using a hybrid meeting for the required in person public hearing.

- b. Announcements and consideration of Future Agenda Items

No Action Taken on this item.

9. Adjournment

Motion: Council Member Hiebert made a motion, seconded by Council Member Thomas, to adjourn the meeting. The motion carried unanimously (7) ayes to (0) nays.

There being no further business, the meeting adjourned at 12:02 p.m.

THE CITY OF SAN ANGELO, TEXAS:

ATTEST:

Brenda Gunter, Mayor

Julia Antilley, City Clerk

In accordance with Chapter 2, Article 2.300, of the Official Code of the City of San Angelo, the minutes of this meeting consist of the preceding Minute Record and the Supplemental Minute Record. Details on Council meetings may be obtained from the City Clerk's Office or a video of the entire meeting may be purchased from the Public Information Officer at 481-2727. (Portions of the Supplemental Minute Record video tape recording may be distorted due to equipment malfunction or other uncontrollable factors.)

City of San Angelo, Texas
Special City Council Meeting via Audio/Video Broadcast
Tuesday, September 1, 2020

Present:

Mayor Brenda Gunter
Mayor Pro tem Harry Thomas, SMD 3
Council Member Tommy Hiebert, SMD 1
Council Member Tom Thompson, SMD 2
Council Member Lucy Gonzales, SMD 4
Council Member Lane Carter, SMD 5

1. Call to Order

With a quorum of the City Council Members present, Mayor Gunter called the special session of the San Angelo City Council to order at 8:30 a.m. on Tuesday September 1, 2020, via Zoom livestreamed to the City's YouTube channel at [youtube.com/CityofSanAngelo](https://www.youtube.com/CityofSanAngelo).

2. Special Instructions

Mayor Gunter read special instructions for the virtual meeting.

3. Public Comment

No public comment was received for this meeting.

4. Closed Session

Executive Session under the provision of Government Code, Title 5. Open Government; Ethics, Subtitle A. Open Government, Chapter 551. Open Meetings, Subchapter D. Exceptions to Requirement that Meetings be Open under the following sections:

- a. Section 551.072 Deliberations about Real Property regarding 28 acres out of Mary McMillan Survey No. 535 1/2

5. Follow Up and Administrative Issues

- a. Announcements and consideration of Future Agenda Items

[Mayor Gunter requested announcements concerning the item discussed in Closed Session.]

Motion: Council Member Thompson made a motion, seconded by Council Member Thomas, to authorize the City Manager or Designee to negotiate and execute an assignment of lease and related documents from 7 S Packing LLC or affiliate to Double J Lamb, Inc subject to payment of all monies due the City. The motion carried unanimously (6) ayes to (0) nays.

6. Adjournment

Motion: Council Member Hiebert made a motion, seconded by Council Member Carter, to adjourn the meeting. The motion carried unanimously (6) ayes to (0) nays.

There being no further business, the meeting was adjourned by consensus at 8:51 a.m.

THE CITY OF SAN ANGELO:

ATTEST:

Brenda Gunter, Mayor

Julia Antilley, City Clerk

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Cynthia Preas, Real Estate Manager, Real Estate, 325-657-4407

Meeting Date: September 15, 2020

Item type: Consent Item

Caption:

Consider declaring 601 Locust St., being Lots 5-7, Block 15, Angelo Heights Addition, surplus for the purpose of disposing of surplus property and authorizing the City Manager to execute all documents necessary to convey the surface estate to Will Charlesworth and Jim Osborn, for \$160,055, reserving all mineral interests, surface and ground water rights (Cindy Preas)

Summary/History:

This property was previously leased to the Emergency Corps for a term ending August 31, 2018. The property has remained vacant since 2018.

The property was offered for sale by Rocky Spoons Real Estate under Local Government Code Section 253.014, for the appraised value of \$122,500. The property was offered for sale "as is" with no warranties or guarantees. The property remained on a multiple-listing service for more than 30 days, beginning on or about July 7, 2020.

Mr. Spoons delivered a signed contract on August 14, 2020, from Will Charlesworth and Jim Osborn for a purchase price of \$160,055.

Financial Impact:

Purchase price of \$160,055, less customary closing costs.

Other Information/Recommendation:

Staff recommends approval.

Attachments:

Presentation:

Approvals/Reviews:

Cynthia Preas	Created/Initiated
Cynthia Preas	Approved
Theresa James	Approved
Tina Dierschke	Approved
Theresa James	Approved
Julia Antilley	Final Approval

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Cynthia Preas, Real Estate Manager, Real Estate, 325-657-4407

Meeting Date: September 15, 2020

Item type: Consent Item

Caption:

Consider authorizing the City Manager to execute an easement and right-of-way to AEP Texas Inc, granting a ten foot perpetual easement and right-of-way for an electric distribution line on 471.130 acres of land out of Survey W. Spornhaun No. 644, owned by the City of San Angelo, and being located at the San Angelo Regional Airport-Mathis Field (Cindy Preas, Jeremy Valgardson)

Summary/History:

AEP Texas Inc., has requested an Easement and Right of Way for electric distribution lines on City-owned property at the San Angelo Regional-Mathis Field Airport.

The Federal Aviation Administration and Jeremy Valgardson, Airport Director, reviewed the easement and right of way request and agree the location of the easement will not interfere with airport operations.

Financial Impact:

None

Other Information/Recommendation:

Airport management recommends approval of the easement and right of way.

Attachments:

- | | | |
|----|-------------------|-----------------------|
| 1. | AEP aerial view 1 | AEP aerial view 1.pdf |
| 2. | AEP aerial view 2 | AEP aerial view 2.pdf |

Presentation:

Approvals/Reviews:

Cynthia Preas	Created/Initiated
Cynthia Preas	Approved
Theresa James	Approved
Jeremy Valgardson	Approved
Tina Dierschke	Approved
Theresa James	Approved
Julia Antilley	Final Approval



Pole 2
© 2020 Google
Pole 1

Goo

Imagery Date: 8/16/2018 lat 31.347017° lon -100.497647° elev 1916 ft



Goo

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Andy Vecellio, Project Engineer, Water Utilities, 325-657-4218

Meeting Date: September 15, 2020

Item type: Consent Item

Caption:

Consider approving BuyBoard Contract #555-18 with Insituform Technologies, LLC, for sewer infrastructure rehabilitation in the amount of \$109,242, budgeted for purchase in fiscal year 2020, and authorizing the City Manager to negotiate and execute all related documents (Andy Vecellio)

Summary/History:

Aging sewer infrastructure that has deteriorated due to the degradation and cracking of concrete sewer pipe has resulted in inflow/infiltration (I & I) and structural concerns. The project focuses on sewer line at the San Angelo Regional Airport under pavement surfaces that will be rehabilitated in the coming months. Rehabilitation will be completed using an industry recognized rehabilitation method known as Cured In Place Pipe (CIPP). This method allows for rehabilitation of the sewer lines with minimal to no ground disturbance. The City will be utilizing BuyBoard bid options with Insituform Technologies, LLC, to provide structural stability and reduce I & I for existing pipes at the Airport as shown on the attached map.

The project consists of the rehabilitation of approximately 700 feet of 12-inch diameter sewer pipe.

City Staff and the Contractor have coordinated with the Airport to minimize disturbances to Airport operations and the upcoming pavement rehabilitation project. The video and cleaning of the lines is scheduled to be completed in early October, with the rehabilitation scheduled for early November.

Financial Impact:

Funding for the project is from FY20 wastewater capital funds.

Other Information/Recommendation:

Staff recommends that the contract be awarded to Insituform Technologies, LLC and the City Manager be authorized to execute any related documents.

Attachments:

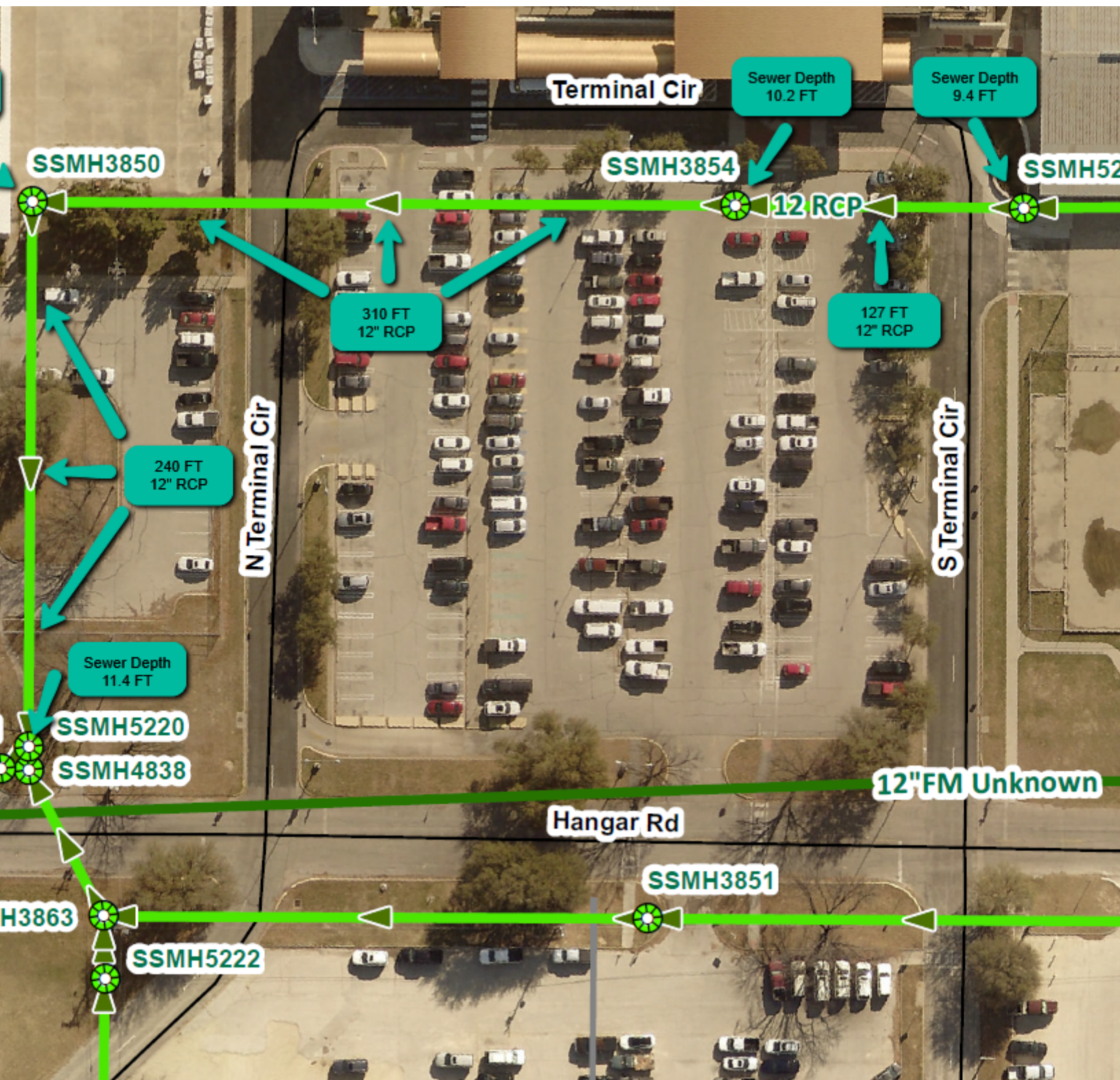
- | | | |
|----|--|--|
| 1. | 2020_0717_AirportSewerLengths-Depths | 2020_0717_AirportSewerLengths-Depths.png |
| 2. | Insituform Buyboard Proposal- San Angelo Tx - Airport Terminal Circle Sewer Rehab - 7Aug2020 | Insituform Buyboard Proposal- San Angelo Tx - Airport Terminal Circle Sewer Rehab - 7Aug2020.pdf |
| 3. | 2020 September 15 CC Insituform 6.e | 2020 September 15 CC Insituform 6.e.pptx |

Presentation:

Approvals/Reviews:

Andy Vecellio
Allison Strube
Theresa James
Nolan Sosa
Tina Dierschke
Theresa James
Allison Strube
Julia Antilley

Created/Initiated
Approved
Approved
Approved
Approved
Approved
Approved
Final Approval





17988 Edison Ave.
Chesterfield, Mo
63005

Tel: (713) 845-3002
Fax: (713) 980-0782
www.insituform.com

August 7, 2020

AAJA-Z0ACWD

Buyboard Proposal

Ms. Allison Strube, P.E.
Director of Water Utilities
City of San Angelo
Water Utilities Department
301 W. Beauregard Ave.
San Angelo, Tx 76903

Project Name: Airport – Terminal Circle Sanitary Sewer Rehabilitation

Insituform Technologies, LLC. (Insituform) herein proposes to furnish all labor, materials, equipment and services for accomplishing the referenced task (as described in the project location maps presented by the Owner) utilizing The Local Government Purchasing Cooperative Contract #555-18 administered through the Buyboard.

Assumptions and Qualifications

The pricing in this proposal assumes that all Technical Specifications set forth by the Buyboard, City of San Angelo (COSA), where applicable, will be adhered to. Any changes to these specifications must be noted and agreed upon by both parties prior to finalizing proposal pricing. Right of Entry and Workable Easements shall be provided by COSA and the Airport Authority, as required. Insituform shall request for access no less than one week in advance.

Water shall be provided at no cost to Insituform for all construction phases of this project. Insituform will follow all required deposit, backflow prevention, and metering procedures. COSA shall provide Insituform with a suitable dumpsite for debris removed from the pipe during the cleaning process. Evidence suggest that the pipe is severely deteriorated. COSA shall provide for any point repairs, if required. No provision has been made in this proposal for Insituform to provide a formal, stamped traffic control plan. However, traffic control has been included in this proposal for a daily rate.

Insituform will supply the City of San Angelo, Payment, Performance Bonds and Certificate of Insurance, if necessary, following acceptance of this proposal. Tax exempt certificate to be provided by COSA.

Proposal Terms and Conditions

Terms and Conditions from The Local Government Purchasing Cooperative Contract are available upon request from the Buyboard. The terms and conditions from the City of San Angelo shall be subsequent to that of the Buyboard and subject to acceptance by Insituform. Any changes to these conditions must be noted and agreed upon by both parties.

Proposal Pricing

San Angelo TX					
Airport 12in					
		Unit of	Per Bid		
Bid Item per Docs	Description	Measure	Quantity	Bid Price	Total
1	Travel and Mobilization- CCTV Crew	EA	1	\$ 5,000.00	\$ 5,000.00
2	12" Clean and TV	LF	677	\$ 6.00	\$ 4,062.00
3	Root/Grease/Heavy Debris removal 6" - 12"	LF	677	\$ 3.00	\$ 2,031.00
4	Travel and Mobilization- CIPP Crew	EA	1	\$ 7,500.00	\$ 7,500.00
5	12" x 6.0mm	LF	677	\$ 45.00	\$ 30,465.00
6	6" - 12" CIPP Setup Charge Per Install Length	LF	677	\$ 15.00	\$ 10,155.00
7	Internal reconnects	EA	2	\$ 275.00	\$ 550.00
8	CIPP Short Length Add-On (<300 LF)	IN/DIA/LF	2,880	\$ 3.00	\$ 8,640.00
9	6" - 18" Post TV Inspection After Rehabilitation	LF	677	\$ 2.00	\$ 1,354.00
10	Set Up 4" Pump (Per Pump)	EA	2	\$ 500.00	\$ 1,000.00
11	Set Up 4" Piping	LF	677	\$ 5.00	\$ 3,385.00
12	Operate 4" pumping System (Fuel & Maint. Per pump)	DAY	6	\$ 250.00	\$ 1,500.00
13	Plug rental 8" - 15"	DAY	6	\$ 150.00	\$ 900.00
14	Bypass - Street Ramp (Setup, Operate, Maintain)	DAY	6	\$ 200.00	\$ 1,200.00
15	Traffic control	Day	6	\$ 750.00	\$ 4,500.00
16	Owner Directed Contingency	AL	1	\$ 27,000.00	\$ 27,000.00
					\$ 109,242.00

Offered By:**INSITUFORM TECHNOLOGIES, LLC.**

TIMOTHY NAYLOR
512-677-8732
Accepted By:**City of San Angelo, Tx****Signature****Date**
Allison Strube, P.E.
Director of Water Utilities

This accepted proposal constitutes a formal agreement. If you initiate a purchase order or other contract documents, it shall not be acknowledged without this accepted proposal as an attachment.



City Council

September 15, 2020

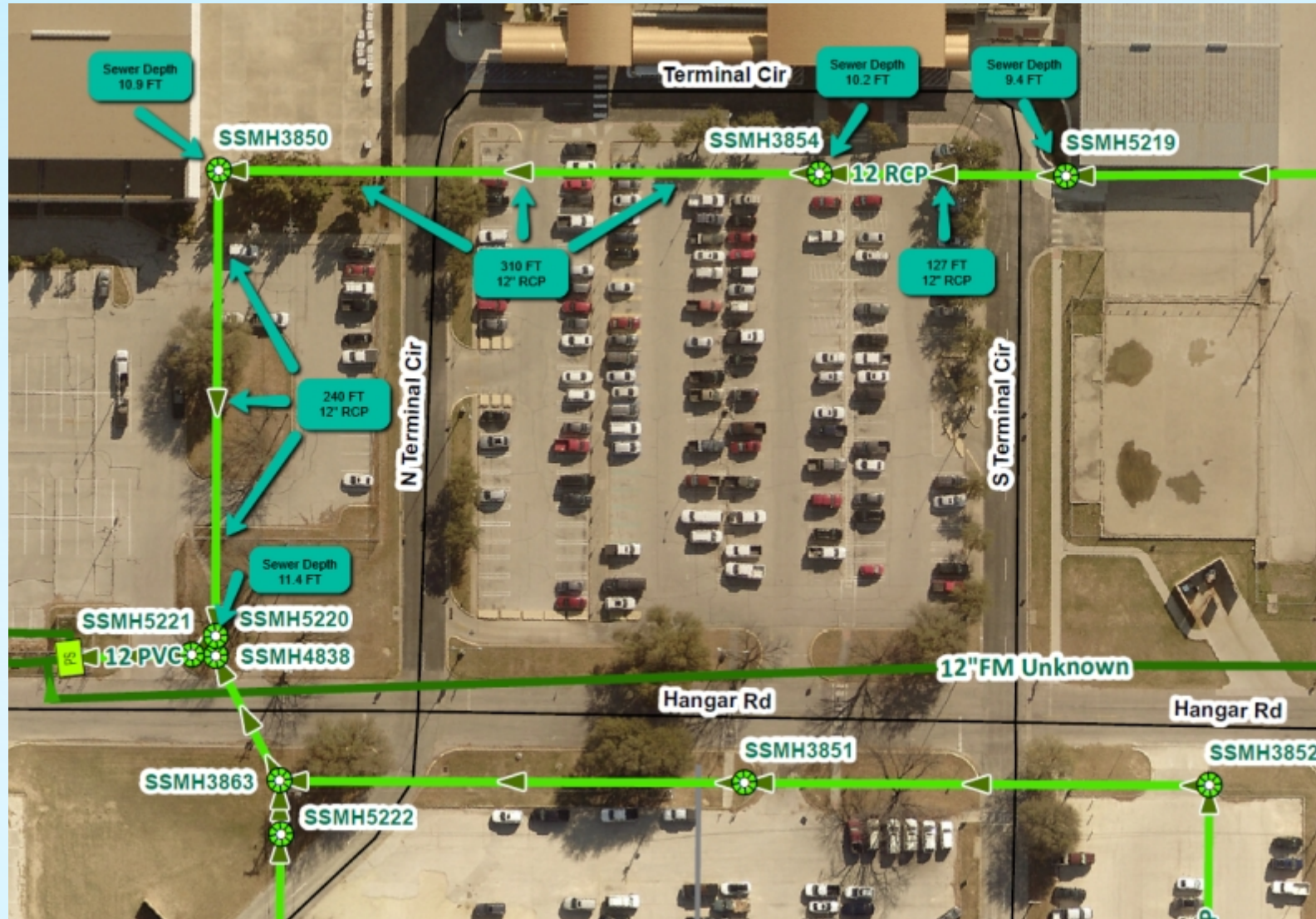


Project Scope

- Rehabilitation of approximately 700 feet of sewer line
- Project location at the Airport in front of terminal and under paved parking lots and roads
- Project has been coordinated with Airport management
- Project cost of \$109,242



Project Location



Existing Sewer Lines



Existing Sewer Lines



Existing Sewer Lines



Similar Project Completion Photos





City Council

September 15, 2020



REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Allison Strube, Water Utilities Director, Water Utilities, 325-657-4209

Meeting Date: September 15, 2020

Item type: Consent Item

Caption:

Consider awarding WU-05-20 Liquid Chlorine to DPC Industries in the amount of \$232,200 annually for one year with two additional one year term extensions, budgeted for purchase in fiscal years 2021, 2022, and 2023, and authorizing the City Manager to negotiate and execute all related documents (Allison Strube)

Summary/History:

A bid has been received from one (1) supplier for the purchase of liquid chlorine for use at the Water Treatment Plant. The bid was submitted by DPC Industries, Inc. of Sweetwater, Texas.

Liquid chlorine and ammonia are used to disinfect drinking water at the City's Water Treatment Plant. When combined, these chemicals are used to provide both the initial disinfection of the water and residual disinfection throughout the distribution system.

Financial Impact:

Total estimated annual expenditure of \$232,200 budgeted within the Water Treatment Plant operating budget.

Other Information/Recommendation:

Staff recommends the bid be accepted and the City Manager be authorized to execute any related documents.

Attachments:

- | | | |
|----|------------------|----------------------|
| 1. | WU-05-20 Bid Tab | WU-05-20 Bid Tab.pdf |
|----|------------------|----------------------|

Presentation:

Approvals/Reviews:

Allison Strube	Created/Initiated
Theresa James	Approved
Nolan Sosa	Approved
Tina Dierschke	Approved
Theresa James	Approved
Julia Antilley	Final Approval



City of San Angelo • Purchasing Division

RFB Bid Tabulation

WU-05-20 • Liquid Chlorine

August 18, 2020 at 2:00 p.m.

DPC Industries, Inc.

Product Description

LIQUID CHLORINE

Approximate Quantity 300 tons (600,000 pounds)

Unit Price Per Pound \$ 0.387

Extended Price \$ **232,200.000**

Delivery Days 5 - 7 Days

Cooperative Pricing? No

Payment Terms/Discount Net 30

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Brian Groves, Public Information Officer, Public Information, 325-481-2727

Meeting Date: September 15, 2020

Item type: Consent Item

Caption:

Consider awarding PI-01-20 to Media Rushworks, LLC in the amount of \$143,461 budgeted in fiscal year 2020 for the installation of audio visual equipment in the East Mezzanine at City Hall and authorizing the City Manager to negotiate and execute all related documents (Brian Groves)

Summary/History:

RFP PI-01-20 was sent to five vendors, including one in San Angelo, seeking proposals to design, equip and install the integrated audio/visual system in the East Mezzanine located at City Hall. Media Rushworks, LLC submitted the highest scoring proposal of the four that were received. The local vendor did not submit a response. The proposed system is similar to the system that the Public Information Office uses to broadcast and record council, board and commission meetings, which was awarded to Media Rushworks, LLC in 2015. The same system also is installed in the Murphey Performance Hall. The room hosts city council workshops, meetings, trainings and a number of other various uses. The main use of this room and setup will be to record/broadcast various board meetings and city council special meetings. By having the equipment installed in the room, setup time will be greatly reduced, which will allow for a higher level of efficiency and more opportunities for things to be recorded for SATV. We will have the capability to stream LIVE to SATV Suddenlink channel 17 and to our social media platforms. The cameras will be mounted to the wall or ceiling with as minimal impact to the aesthetics of the room as possible. Due to the various uses of the room, anything that is on the ground will need to be portable and be able to unplug and removed at a moment's notice. The room next door to the East Mezzanine will serve as the control room for the equipment, again similar to the setup that we have at the council chambers.

Financial Impact:

The total cost of the project is \$143,461.00. The project will be funded completely with PEG (public, educational or government access) fees -- revenue that local cable providers are required to provide to municipal governments under state law. The law mandates those fees must be spent on one thing only: capital expenditures that directly relate to the production of content for a PEG channel. (SATV, Suddenlink channel 17, is the City's PEG channel.) There will be no General Fund dollars spent on this project and thus will have no impact on taxpayers.

Other Information/Recommendation:

Attachments:

1. PI-01-20 Acknowledgement Worksheet_final PI-01-20 Acknowledgement Worksheet_final.pdf

Presentation:

Approvals/Reviews:

Brian Groves
Theresa James
Nolan Sosa
Tina Dierschke
Theresa James
Julia Antilley

Created/Initiated
Approved
Approved
Approved
Approved
Final Approval



City of San Angelo

RFP Acknowledgement

PI-01-20 East Mezzanine A/V Renovation

May 5, 2020 at 2:30 p.m.

Proposals Received

1 BIS

2 Nelco

3 Rushworks

4 Visionality

Sent To

1 RUSHWORKS

2 Beck-TV

3 Nelco Media

4 Visionality

5 Western Audio Works

No Bid Reply

1 n/a

2 n/a

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Patrick Brody, Assistant Fire Chief, Fire Department, 325-657-4355 ext 300

Meeting Date: September 15, 2020

Item type: Consent Item

Caption:

Consider approving the purchase of EMS equipment from Stryker in the amount of \$535,425.89 and authorizing the City Manager to negotiate and execute all related documents (Patrick Brody)

Summary/History:

The Fire Dept. is requesting authorization to purchase 12 "Power-Load" mechanical stretcher loading devices in the amount of \$382,132.53 utilizing the CARES Grant funds available. These units will be installed on all of the department's ambulance fleet. Stryker is a Sole Source Vendor (Affidavit attached) for the Power-Load system.

In an effort to reduce exposure to contagious diseases, the Power-Load offers the following features:

- *Only two operator needed for an occupied cot (Limits operator exposure)
- *Raise/lower and load/unload with the touch of a button
- *Caregiver injury reduction
- * SAE J3032 crash-rated system approved
- * Power-Load safe working load of 870 lbs

The Power-Load system allows one operator to safely load and unload a patient into and out of an ambulance. Current system requires one operator at the feet and one operator at the head (within two feet of patient) during loading and unloading. This system also allows for reduction of on scene staff for larger patients, which will reduce possible exposure to COVID-19.

The Fire Dept is requesting authorization to purchase 8 LUCAS 3 mechanical CPR devices in the amount of \$153,293.36 from Stryker utilizing CARES Grant Funds. Stryker is a Sole Source vendor for the LUCAS 3.

The American Heart Association has updated their recommendations for treating suspected or confirmed COVID-19 patients. The recommendation states manual CPR should be considered being replaced with a mechanical CPR device to limit caregiver exposure. The AHA has determined CPR as an aerosol generating procedure and should be performed by a mechanical CPR device. This device will allow for separation between the caregiver and the patient reducing caregiver exposure.

These units will be placed on every first out ambulance in the department.

Financial Impact:

The purchase of EMS equipment from Stryker meets the parameters of the CRF Grant. There are no matching funds required from the city, and if approved, the grant funds will be immediately available for purchase from Fund 103.

Other Information/Recommendation:

Attachments:

- | | | |
|----|--|--|
| 1. | San Angelo FD LUCAS 3.1 | San Angelo FD LUCAS 3.1.pdf |
| 2. | San Angelo PowerLOADs 12 | City of San Angelo PowerLOADs.pdf |
| 3. | CCF09012020_0001 | CCF09012020_0001.pdf |
| 4. | Stryker EC Sole Source Letter all products | Stryker EC Sole Source Letter all products.pdf |

Presentation:

Approvals/Reviews:

Patrick Brody	Created/Initiated
Brian Dunn	Approved
Theresa James	Approved
Nolan Sosa	Approved
Tina Dierschke	Approved
Theresa James	Approved
Julia Antilley	Final Approval



LUCAS 3

Quote Number: 10171027

Remit to: **Stryker Medical**

P.O. Box 93308

Version: 1

Chicago, IL 60673-3308

Prepared For: CITY OF SAN ANGELO

Rep: Jordan Costello

Attn: Patrick Brody

Email: jordan.costello@stryker.com

patrick.brody@safiredpt.com

Phone Number:

325-657-4355

Quote Date: 08/26/2020

Expiration Date: 11/25/2020

Delivery Address

Name: CITY OF SAN ANGELO

Account #: 1169526

Address: 306 W 1ST ST

SAN ANGELO

Texas 76903-5707

End User - Shipping - Billing

Name: CITY OF SAN ANGELO

Account #: 1169526

Address: 306 W 1ST ST

SAN ANGELO

Texas 76903-5707

Bill To Account

Name: CITY OF SAN ANGELO

Account #: 1169526

Address: 306 W 1ST ST

SAN ANGELO

Texas 76903-5707

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	99576-000063	LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device	8	\$13,032.95	\$104,263.60
2.0	11576-000060	LUCAS Desk-Top Battery Charger	8	\$994.18	\$7,953.44
3.0	11576-000071	LUCAS External Power Supply	8	\$314.76	\$2,518.08
4.0	11576-000080	LUCAS 3 Battery - Dark Grey - Rechargeable LiPo	8	\$607.78	\$4,862.24
Equipment Total:					\$119,597.36

ProCare Products:

#	Product	Description	Years	Qty	Sell Price	Total
5.1	78000020	On Site Prevent for LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device	4	8	\$4,212.00	\$33,696.00
ProCare Total:						\$33,696.00

Price Totals:

Grand Total: \$153,293.36

Prices: In effect for 60 days.

Terms: Net 30 Days



LUCAS 3

Quote Number: 10171027

Version: 1

Prepared For: CITY OF SAN ANGELO

Attn: Patrick Brody

patrick.brody@safiredept.com

325-657-4355

Quote Date: 08/26/2020

Expiration Date: 11/25/2020

Remit to:

Stryker Medical

P.O. Box 93308

Chicago, IL 60673-3308

Rep:

Jordan Costello

Email:

jordan.costello@stryker.com

Phone Number:

Ask your Stryker Sales Rep about our flexible financing options.

AUTHORIZED CUSTOMER SIGNATURE

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.

Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.

Terms: Net 30 days. FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-Stryker.

In the event of any conflict between Stryker Medical's Standard Terms and Conditions and any other terms and conditions, as may be included in any purchase order or purchase contract, Stryker's terms and conditions shall govern.

Cancellation and Return Policy: In the event of damaged or defective shipments, please notify Stryker within 30 days and we will remedy the situation. Cancellation of orders must be received 30 days prior to the agreed upon delivery date. If the order is cancelled within the 30 day window, a fee of 25% of the total purchase order price and return shipping charges will apply.



PowerLOAD

Quote Number: 10056642

Remit to: **Stryker Medical**

P.O. Box 93308

Version: 1

Chicago, IL 60673-3308

Prepared For: CITY OF SAN ANGELO

Rep: Jordan Costello

Attn: Patrick Brody

Email: jordan.costello@stryker.com

patrick.brody@safiredpt.com

Phone Number:

325-657-4355

Mobile: 512-673-0636

Quote Date: 09/10/2020

Expiration Date: 12/18/2020

Delivery Address

Name: CITY OF SAN ANGELO

Account #: 1169526

Address: 306 W 1ST ST

SAN ANGELO

Texas 76903-5707

End User - Shipping - Billing

Name: CITY OF SAN ANGELO

Account #: 1169526

Address: 306 W 1ST ST

SAN ANGELO

Texas 76903-5707

Bill To Account

Name: CITY OF SAN ANGELO

Account #: 1169526

Address: 306 W 1ST ST

SAN ANGELO

Texas 76903-5707

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	639005550001	MTS POWER LOAD	12	\$23,466.51	\$281,598.12
2.0	6506700001	6506 PWRLD COMPAT UPGRADE KIT	7	\$1,664.21	\$11,649.47
3.0	0004395000	1/4-20 X 1.250 6 LOBE BHCS EPS	12	\$4.04	\$48.48
4.0	0004593000	BHCS 6-LOBE 1/4-20 X 3/4	6	\$1.10	\$6.60
5.0	0004614000	BHCS 6-LOBE #10-24 X 3/4IN	3	\$1.10	\$3.30
6.0	6500002100	COMM BOARD, COT	3	\$552.22	\$1,656.66
7.0	6500002104	LOAD WHEEL PIN	6	\$32.77	\$196.62
8.0	6500002123	ARM SPACER, COT	6	\$5.49	\$32.94
9.0	6500002124	SLEEVE SPACER, COT ARM	12	\$0.84	\$10.08
10.0	6506201101	LABEL, FCC	3	\$7.42	\$22.26
Equipment Total:					\$295,224.53

ProCare Products:

#	Product	Description	Years	Qty	Sell Price	Total
11.0	77100003	Cot Upgrade or Install	1	10	\$310.00	\$3,100.00
12.1	76011PT	Prevent - PowerLoad - TOS for MTS POWER LOAD	6	12	\$6,984.00	\$83,808.00
ProCare Total:						\$86,908.00



PowerLOAD

Quote Number: 10056642

Version: 1

Prepared For: CITY OF SAN ANGELO
Attn: Patrick Brody
patrick.brody@safiredept.com
325-657-4355

Quote Date: 09/10/2020

Expiration Date: 12/18/2020

Remit to: **Stryker Medical**
P.O. Box 93308
Chicago, IL 60673-3308

Rep: Jordan Costello

Email: jordan.costello@stryker.com

Phone Number:

Mobile: 512-673-0636

Price Totals:

Grand Total:

\$382,132.53

Prices: In effect for 60 days.

Terms: Net 30 Days

Ask your Stryker Sales Rep about our flexible financing options.

AUTHORIZED CUSTOMER SIGNATURE

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.

Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.

Terms: Net 30 days. FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-Stryker.

In the event of any conflict between Stryker Medical's Standard Terms and Conditions and any other terms and conditions, as may be included in any purchase order or purchase contract, Stryker's terms and conditions shall govern.

Cancellation and Return Policy: In the event of damaged or defective shipments, please notify Stryker within 30 days and we will remedy the situation. Cancellation of orders must be received 30 days prior to the agreed upon delivery date. If the order is cancelled within the 30 day window, a fee of 25% of the total purchase order price and return shipping charges will apply.

**CITY OF SAN ANGELO****PURCHASING DIVISION**

72 West College Avenue, San Angelo, Texas 76903

Tel: (325) 657-4219

SOLE SOURCE AFFIDAVIT

Before me, the undersigned official, on this day, appeared, JORDAN COSTELLO, a person known to me to be the person whose signature appears below; who after being duly sworn under his/her oath deposed and said:

1. My name is JORDAN COSTELLO; I am over the age of 18, have never been convicted of a felony and am competent to make this affidavit.

2. I am an authorized representative of the following company or firm: STRYKER MEDICAL

3. The above named company or firm is the sole source of the following items and there are no other items available in the marketplace that have the same fit, form, and function of the items listed below:

POWERLOAD COT FASTENING SYSTEM
LUCAS 3.1 CHEST COMPRESSION DEVICE

4. To comply with the State of Texas definition of a sole source provider (Section 252.022, Subchapter A of the Local Governmental Code 7), the vendor must indicate below which of the following requirements they satisfy:

- ☒ An item for which competition is precluded because of the existence of a patent, copyright, secret process, or monopoly;
- ☐ A film, manuscript, or book;
- ☐ A captive replacement part or component for equipment.

5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function and there is only one price for the above named item(s) or products(s) because of exclusive distribution or marketing rights. **A vendor who markets a product through distributors, or more than one outlet, is not a sole source provider because the products are available from more than one source.**

COMPANY: STRYKER MEDICAL

ADDRESS: 3800 E. CENTRE AVE

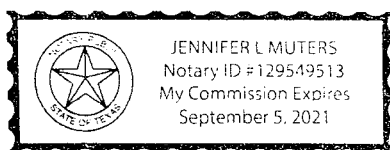
PHONE: 1-800-STRYKER CONTACT PERSON: JORDAN COSTELLO

[Signature]
Signature of Authorized Official

ACCOUNT MANAGER
Title of Authorized Official

SUBSCRIBED AND SWORN to before me on this 1ST day of SEPTEMBER, 2020

(seal)



Jennifer L. Muters
Notary Public
JENNIFER L. MUTERS
Print Name
SEP. 5, 2021
My Commission Expires

The City approves this form effective for one (1) year from _____ to _____.
Purchaser's initials: _____



To whom it may concern:

Stryker is the sole-source provider in the Hospital (hospitals and hospital-owned facilities), Emergency Response Services and Emergency Response Training (paramedics, professional and volunteer fire) markets in the U.S. and Canada for the following products:

- New Emergency Relief Patient Cover
- New LIFEPAK® 15 monitor/defibrillators
- New LIFEPAK 20e defibrillator/monitors
- New LIFEPAK 1000 automated external defibrillators
- New LUCAS® chest compression system
- TrueCPR® coaching devices
- CODE-STAT™ data review software and service
- Power-PRO XT ambulance cot
- Performance-PRO XT ambulance cot
- Power-LOAD cot fastener
- Stair-PRO stair chair
- Performance-LOAD cot fastener
- LIFEPAK CR2 automated external defibrillator
- LIFEPAK CR Plus automated external defibrillator
-

Stryker is the sole-source provider in all markets for the following products and services:

- RELI™ (Refurbished Equipment from the Lifesaving Innovators) devices
- LIFENET® system and related software
- Factory-authorized inspection and repair services which include repair parts, upgrades, inspections and repairs
- HealthEMS® Software
- HomeSolutions.net® Software
- ACLS (non-clinical) LIFEPAK defibrillator/monitors
- Heart Safe SolutionSM Government Campus Solution
- MultiTech 4G and Titan III gateways

Stryker is also the sole-source distributor of the following products for EMS customers in the U.S. and Canadian markets:

- McGRATH™ MAC EMS video laryngoscope

Stryker does not authorize any third parties to sell these products or services in the markets listed above. We will not fulfill orders placed by non-authorized businesses seeking to resell our products or services. If you have questions, please feel free to contact your local Stryker customer service representative at 800.442.1142.

Sincerely,

Matt Van Der Wende, Senior Director, Americas Sales

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Stryker or its affiliated entities own, use, or have applied for the following trademarks or services marks: LIFEPAK, LUCAS, TrueCPR, CODE-STAT, RELI, LIFENET, HealthEMS, HomeSolutions.net, Heart Safe Solution, Stryker. All other trademarks are trademarks of their respective owners or holders. The absence of a product, feature, or service name, or logo from this list does not constitute a waiver of Stryker's trademark or other intellectual property rights concerning that name or logo.

Emergency Care

11811 Willows Road NE, Redmond, WA 98052 USA | P +1 425 867 4000 | Toll-free +1 800 442 1142 | stryker.com

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Ryan Kramer, Sr. Fleet Manager, Fleet Services, (325) 657-4329

Meeting Date: September 15, 2020

Item type: Consent Item

Caption:

Consider approving HGAC Contract #HT06-20 for the purchase of one Dump Truck from Houston Freightliner (Houston, TX), in the amount of \$124,129, budgeted in fiscal year 2020 (Ryan Kramer)

Summary/History:

Approval for purchase of one dump truck is requested for the purpose of water and sewer utility repair. The new unit is to replace one similar unit utilized by Water Distribution and Sewer Collections that has surpassed its life expectancy.

HGAC purchasing co-operative will be utilized for the purchase. Expected delivery time is 4-6 weeks.

Financial Impact:

Approval of HGAC Contract #HT06-20 for the purchase of one Dump Truck will be in the amount of \$124,129, budgeted in fiscal year 2020.

Other Information/Recommendation:

Council approval is requested for HGAC Contract #HT06-20 for the purchase of one Dump Truck from Houston Freightliner (Houston, TX).

Attachments:

1. HGAC Worksheet City of San Angelo Copy of 20200828 HGAC Worksheet City of San Angelo.xlsx

Presentation:

Approvals/Reviews:

Ryan Kramer	Created/Initiated
Patrick Frerich	Approved
Shane Kelton	Approved
Allison Strube	Approved
Theresa James	Approved
Nolan Sosa	Approved
Tina Dierschke	Approved
Theresa James	Approved
Julia Antilley	Final Approval



CONTRACT PRICING WORKSHEET
For MOTOR VEHICLES Only

Contract
No.:

HT06-20

Date
Prepared:

8/27/2020

This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents MUST be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.

Buying Agency:	City of San Angelo	Contractor:	Houston Freightliner
Contact Person:	Ryan Kramer	Prepared By:	Adam Neuse
Phone:	325-657-4329	Phone:	713-580-8148
Fax:		Fax:	713-676-1603
Email:	ryan.kramer@cosatx.us	Email:	adam.neuse@strhouston.com
Product Code:	D6	Description:	2020 Freightliner M2-106 TRA (Stk#HLJ1333)

HGACBuy
THE SMART PURCHASING SOLUTION

(NOTE: Unpublished Options are items which were not submitted and priced in Contractor's Bid.)

Description	Cost	Description	Cost
		Subtotal From Additional Sheet(s):	
		Subtotal C:	0
Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).		For this transaction the percentage is:	0%
D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C)			
Quantity Ordered:	1	X Subtotal of A + B + C:	119414 = Subtotal D: 119414
E. H-GAC Order Processing Charge (Amount Per Current Policy)			Subtotal E: 1000
F. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges			
Description	Cost	Description	Cost
Discount	-1820	Cummins Eng. Ext. Wty 5YR/100K Plan 1&ATS	2090
Frht Chassis TC4 Ext. Wty 7 yr-100k	2425	Allison 7yr - Unl. Miles Coverage	1020
		Subtotal F:	3715
Delivery Date:		G. Total Purchase Price (D+E+F):	124129

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Ryan Kramer, Sr. Fleet Manager, Fleet Services, (325) 657-4329

Meeting Date: September 15, 2020

Item type: Consent Item

Caption:

Consider approving the purchase of five used vehicles from various local vendors in an amount not to exceed \$105,000 (Ryan Kramer)

Summary/History:

Consideration is requested for the approval of a not to exceed amount of \$105,000 for the purchase of used vehicles for use in the Police Department. These vehicles will be used as unmarked units for surveillance and investigative activities. While not traditional, purchasing used vehicles for this job application allows the Department and Fleet Services to identify and acquire vehicles that not only fit the application most appropriately, but will also allow the City to purchase a variety of reliable vehicles.

With Council approval of this not to exceed amount, 5 vehicles will be identified and purchased from dealerships located within the San Angelo city limits. Pricing on the vehicles purchased will be compared to current market pricing (NADA and Kelly Blue Book, for example), as well as comparing other similar vehicles within our area to ensure the best pricing is achieved. Since the used car inventory fluctuates drastically from day-to-day, Council's approval is requested before specific units are identified so that when applicable vehicles are found, the purchase can move forward without delay and to maintain some discretion in the anticipated usage of the vehicles.

Financial Impact:

Five (5) used vehicles, not to exceed \$105,000, will be purchased. This amount is budgeted in FY'20 within the Equipment Replacement Fund (501) and Police Department Federal Seizures monies.

Other Information/Recommendation:

Staff recommends approval to purchase 5 used vehicles from local sources.

Attachments:

Presentation:

Approvals/Reviews:

Ryan Kramer
Patrick Frerich
Shane Kelton
Tracy Fincher
Theresa James

Created/Initiated
Approved
Approved
Approved
Approved

Nolan Sosa
Tina Dierschke
Theresa James
Julia Antilley

Approved
Approved
Approved
Final Approval

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Ryan Kramer, Sr. Fleet Manager, Fleet Services, (325) 657-4329

Meeting Date: September 15, 2020

Item type: Consent Item

Caption:

Consider awarding FS-06-20 Passenger Cars to Jim Bass Ford (San Angelo, TX) in the amount of \$144,900, for the purchase of seven units and authorizing the City Manager to negotiate and execute all related documents (Ryan Kramer)

Summary/History:

Bids were requested and received for the purchase of passenger cars. Two responses were received (Jim Bass Ford, San Angelo and Caldwell County Chevrolet, Caldwell, TX). Units purchased under this award will replace units that have exceeded their intended life expectancy or for use as needed by the Police Department.

Council approval is requested to purchase seven (7) units. While this bid includes a second year escalation clause that would allow for purchases through FY22, Council approval will be requested for any additional purchases. Requirements of this escalation include pricing increases of 4% or less of the bid amount with no major changes to the specifications of the vehicle.

This RFB was sent to multiple local and out of town vendors, with two responses received.

Financial Impact:

Staff recommends award of FS-06-20 Passenger Cars in the amount of \$144,900, for the purchase of seven (7) units. These funds are budgeted in FY20. This bid includes a second year escalation clause, Council approval will be requested for the purchase of additional units

Other Information/Recommendation:

Staff recommends award of FS-06-20 Passenger Cars to Jim Bass Ford (San Angelo, TX) in the amount of \$144,900, for the purchase of seven (7) units.

Attachments:

- | | | |
|----|-------------------------|-----------------------------|
| 1. | FS-06-20 Bid Tabulation | FS-06-20 Bid Tabulation.pdf |
|----|-------------------------|-----------------------------|

Presentation:

Approvals/Reviews:

Ryan Kramer	Created/Initiated
Patrick Frerich	Approved
Shane Kelton	Approved
Tracy Fincher	Approved

Theresa James
Nolan Sosa
Tina Dierschke
Theresa James
Julia Antilley

Approved
Approved
Approved
Approved
Final Approval



City of San Angelo Purchasing Division

RFB Bid Tabulation

FS-06-20 Passenger Cars

September 1, 2020 at 2:00 p.m.

Item	Description	Est. Qty
	A - Car	7
	Make and Model Quoted	
	Delivery Lead Time	
1	Parts, Service, and Operators Manuals	
2	Delivery	
3	Extended Warranty	
4	Alternate color	
TOTAL		

Caldwell Country Chevrolet	
Unit Price	Extended Price
\$ 17,475.00	\$ 122,325.00
2021 Chevrolet Malibu LS 17C69	
90-120 Days	
N/C	N/C
N/C	N/C
1665	1665
N/C	N/C
	\$ 123,990.00

Jim Bass Ford	
Unit Price	Extended Price
\$ 20,700.00	\$ 144,900.00
2020 Nissan Altima S	
Stock	
225	225
N/C	0
2495	2495
0	0
	\$ 147,620.00

Distance to nearest service facility from 1727 Saint Ann St

On site repair while under warranty? (Y/N)

Cost for on site repair while under warranty? (Y/N)

Describe costs

Cost per mile to travel to site for warranty repairs

Does vendor agree to allow piggy-back procurements? (Y/N)

Prices based on a purchasing cooperative contract? (Y/N)

Payment Terms/Discounts (if any):

All American Chevrolt
No
Shown below
Warranty at All American Chev.
203 N. Bryant Blvd. 76903
N/A

5 Miles
Yes
No Cost
-
0

YES
NO
-

NO
NO
NET 30



City of San Angelo Purchasing Division
RFB Bid Tabulation
 FS-06-20 Passenger Cars
 September 1, 2020 at 2:00 p.m.

ITEM	DESCRIPTION	Caldwell Country Chevrolet			Jim Bass Ford		
		YES	NO	NOTES	YES	NO	NOTES
A	New and Unused Current Year Model Car. Chevrolet Malibu, Nissan Altima, or approved equivalent.	✓			✓		
	BODY, INTERIOR, AND EXTERIOR						
1	Exterior Color: White	✓			✓		
2	Interior Color: Grey Preferred	✓			✓		
3	Seating: Cloth; Front Bucket, Rear Bench	✓			✓		
4	Floor Covering: Carpet	✓			✓		
5	Heating and Air Conditioning	✓			✓		
6	3 Year / 36,000 Mile Warranty (Bumper to Bumper); No Deductible	✓			✓		
7	State Inspection: 2 Year	✓			✓		
8	5 Passenger Seating Capacity Minimum	✓			✓		
9	Power Driver's Seat	✓			✓		
10	Factory Floor Mats	✓			✓		
	POWERTRAIN						
1	Engine: Gasoline Powered 4 Cylinder; 2.5L Minimum, Direct Fuel Injection		✓	(1.5L - 4 cyl) @ 160 hp	✓		
2	Transmission: Automatic, Continuously Variable	✓			✓		
3	Front Wheel Drive	✓			✓		
	CHASSIS						
1	Wheel Base: 110" Minimum	✓			✓		
	BRAKES, WHEELS, SUSPENSION, AND STEERING						
1	Antilock Brakes	✓			✓		
2	Stability Control	✓			✓		
	ELECTRICAL						

1	Power Door Locks, Windows, Mirrors; Tilt Steering, Cruise Control
2	Keyless Entry
	OPTIONS
1	Parts, Service, and Repair Manuals
2	Delivery to 1727 Saint Ann, San Angelo, TX 76905
3	5 Year / 100,000 Mile Bumper-to-Bumper Extended Warranty; No Deductible (provide terms)
4	Exterior Color: Gray
5	Exterior Color: Silver
6	Exterior Color: Black
7	Exterior Color: Maroon/Red

✓		
✓		
	✓	Owner's book/manual in glove box. P & S & R online only
✓		w/ em
✓		Same < em major. Alex gund>
✓		
✓		
✓		
✓		
✓		Black Cherry

✓		
✓		
✓		
✓		
✓		
✓		
✓		
✓		
✓		

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Ryan Kramer, Sr. Fleet Manager, Fleet Services, (325) 657-4329

Meeting Date: September 15, 2020

Item type: Consent Item

Caption:

Consider awarding FS-07-20 Mid-Size SUV to Jim Bass Ford (San Angelo, TX) in the amount of \$42,670, for the purchase of two units, and authorizing the City Manager to negotiate and execute all related documents (Ryan Kramer)

Summary/History:

Bids were requested and received for the purchase of mid-sized SUV's. One response was received (Jim Bass Ford, San Angelo, TX). Units purchased under this award will replace units that have exceeded their intended life expectancy or for use as needed by the Police Department.

Council approval is requested to purchase two (2) units. While this bid includes a second year escalation clause that would allow for purchases through FY'22, Council approval will be requested for any additional purchases. Requirements of this escalation include pricing increases of 4% or less of the bid amount with no major changes to the specifications of the vehicle.

This RFB was sent to multiple local and out of town vendors, with one response received.

Financial Impact:

Staff recommends award of RFWQ FS-07-20 Mid-Size SUV in the amount of \$42,670, for the purchase of two (2), budgeted in FY20.

Other Information/Recommendation:

Staff recommends award of RFWQ FS-07-20 Mid-Size SUV to Jim Bass Ford (San Angelo, TX), for the purchase of two (2) units.

Attachments:

- | | | |
|----|-------------------------|-----------------------------|
| 1. | FS-07-20 Bid Tabulation | FS-07-20 Bid Tabulation.pdf |
|----|-------------------------|-----------------------------|

Presentation:

Approvals/Reviews:

Ryan Kramer	Created/Initiated
Patrick Frerich	Approved
Shane Kelton	Approved
Tracy Fincher	Approved
Theresa James	Approved
Nolan Sosa	Approved

Tina Dierschke
Theresa James
Julia Antilley

Approved
Approved
Final Approval



City of San Angelo Purchasing Division
RFB Bid Tabulation
 FS-07-20 Mid-size SUV
 September 1, 2020 at 2:15 p.m.

Item	Description	Est. Qty
	A - Mid Size SUV	2
	Make and Model Quoted	
	Delivery Lead Time	
1	Parts, Service, and Operators Manuals	
2	Delivery	
3	Extended Warranty	
TOTAL		

Jim Bass Ford	
Unit Price	Extended Price
\$ 21,335.00	\$ 42,670.00
2020 Ford Escape	
Last order day for 20's 10/2/20 100-110 days	
\$ 225.00	\$ 225.00
\$ -	\$ -
\$ 2,580.00	\$ 2,580.00
	\$ 45,475.00

This quote is valid for X days
 Additional services/options include din pricing
 Additional services/options available

32.00
No
Shown below

Prices based on a purchasing cooperative contract? (Y/N)
 Payment Terms/Discounts (if any):

No
Net 30



City of San Angelo Purchasing Division
RFB Bid Tabulation
 FS-07-20 Mid-sized SUV
 September 1, 2020 at 2:15 p.m.

		Jim Bass Ford		
ITEM	DESCRIPTION	YES	NO	NOTES
A	New and Unused Current Year Model Mid-Size SUV. Chevrolet Equinox, Ford Escape, or approved equivalent.	✓		
	BODY, INTERIOR, AND EXTERIOR			
1	Exterior Color: White	✓		
2	Interior Color: Grey Preferred	✓		
3	Seating: Cloth; Front Bucket, Rear Bench	✓		
4	Floor Covering: Carpet	✓		
5	Heating and Air Conditioning	✓		
6	3 Year / 36,000 Mile Warranty (Bumper to Bumper); No Deductible	✓		
7	State Inspection: 2 Year	✓		
8	5 Passenger Seating Capacity Minimum	✓		
9	Factory Floor Mats	✓		
10	Cargo Capacity behind 1 st row: 63 cu.ft. minimum	✓		
	POWERTRAIN			
1	Engine: Gasoline Powered 4 Cylinder; 1.5L Minimum, Direct Fuel Injection	✓		
2	Transmission: Automatic, 8 speed minimum	✓		
3	Front Wheel Drive	✓		
	CHASSIS			
1	Wheel Base: 106" Minimum	✓		
	BRAKES, WHEELS, SUSPENSION, AND STEERING			
1	Antilock Brakes	✓		
2	Stability Control	✓		
	ELECTRICAL			
1	Power Door Locks, Windows, Mirrors; Tilt Steering, Cruise Control	✓		
2	Keyless Entry	✓		
	OPTIONS			
1	Parts, Service, and Repair Manuals	✓		
2	Delivery to 1727 Saint Ann, San Angelo, TX 76905	✓		
3	5 Year / 100,000 Mile Bumper-to-Bumper Extended Warranty; No Deductible (provide terms)	✓		

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Bob Salas, Neighborhood Services Director, Neighborhood and Family Services, 325-655-0824

Meeting Date: September 15, 2020

Item type: Consent Item

Caption:

Consider approving an agreement with HUD in the amount of \$179,670 to fund a rapid rehousing for the homeless program and authorizing the City Manager to negotiate and execute all related documents (Bob Salas)

Summary/History:

On June 18, 2019, Council approved a grant funding request to allow Neighborhood & Family Services staff to apply for a HUD grant through the HUD Continuum of Care (CoC) program. The application was approved and HUD authorized a \$179,670.00 grant to fund a Rapid Rehousing program to help homeless individuals and families obtain housing quickly while undergoing supportive services concurrently. The program will be a collaborative effort with the Housing Authority of San Angelo who will act at the subrecipient to manage the daily operation of the program.

The performance period of the grant will be established when the first draw is requested in the federal financial system LOCCS and will extend for one year.

Financial Impact:

If approved, a budget amendment will be required to accommodate the \$179K. This is a new program and may need creation of a new budget account.

Other Information/Recommendation:

Attachments:

- | | | |
|----|-----------------|---------------------|
| 1. | Grant Agreement | Grant Agreement.pdf |
|----|-----------------|---------------------|

Presentation:

Approvals/Reviews:

Bob Salas	Created/Initiated
Theresa James	Approved
Nolan Sosa	Approved
Tina Dierschke	Approved
Theresa James	Approved
Julia Antilley	Final Approval



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
801 Cherry Street
Unit#45-Suite 2500
Ft. Worth, TX 76102

Grant Number: TX0576L6T071900
Tax ID Number: 75-6000659
DUNS Number: 078547502

CONTINUUM OF CARE PROGRAM (CDFA# 14.267) GRANT AGREEMENT

This Grant Agreement (“this Agreement”) is made by and between the United States Department of Housing and Urban Development (“HUD”) and City of San Angelo (the “Recipient”).

This Agreement is governed by title IV of the McKinney-Vento Homeless Assistance Act 42 U.S.C. 11301 et seq. (the “Act”); the Continuum of Care Program rule (the “Rule”), as amended from time to time; and the Notice of Funds Availability for the fiscal year competition in which the funds were awarded.

The terms “Grant” or “Grant Funds” mean the funds that are provided under this Agreement. The term “Application” means the application submissions on the basis of which the Grant was approved by HUD, including the certifications, assurances, technical submission documents, and any information or documentation required to meet any grant award condition. All other terms shall have the meanings given in the Rule.

The Application is incorporated herein as part of this Agreement, except that only the project (those projects) listed below are funded by this Agreement. In the event of any conflict between any application provision and any provision contained in this Agreement, this Agreement shall control.

HUD’s total funding obligation for this grant is \$179,670, allocated between the projects listed below and, within those projects, between budget line items, as shown below.

Project No.	Grant Term	Performance Period	Total Amount
TX0576L6T071900		_____ - _____	\$179,670
a. Continuum of Care planning activities			\$0
b. Acquisition			\$0
c. Rehabilitation			\$0
d. New construction			\$0
e. Leasing			\$0
f. Rental assistance			\$87,840
g. Supportive services			\$75,000
h. Operating costs			\$0
i. Homeless Management Information System			\$900
j. Administrative costs			\$15,930
k. Relocation Costs			\$0
l. HPC homelessness prevention activities:			
Housing relocation and stabilization services			\$0
Short-term and medium-term rental assistance			\$ 0

If any new projects funded under this Agreement are for project-based rental assistance for a term of fifteen (15) years, the funding provided under this Agreement is for the performance period stated herein only. Additional funding is subject to the availability of annual appropriations.

The performance period of renewal projects funded by this Agreement will begin immediately at the end of the performance period under the grant agreement being renewed. Eligible costs incurred between the end of Recipient's final operating year under the grant agreement being renewed and the date of this Agreement is executed by both parties may be reimbursed with funds from the first operating year of this Agreement. No funds for renewal projects may be drawn down by Recipient before the end date of the project's final operating year under the grant that has been renewed.

For any transition project funded under this Agreement the performance period of the transition project(s) will begin immediately at the end of the Recipient's final operating year under the grant being transitioned. Eligible costs, as defined by the Act and the Rule incurred between the end of Recipient's final operating year under the grant being renewed and the execution of this Agreement may be paid with funds from the first operating year of this Agreement.

HUD designations of Continuums of Care as High-performing Communities (HPCS) are published in the HUD Exchange in the appropriate Fiscal Years' CoC Program Competition Funding Availability page. Notwithstanding anything to the contrary in the Application or this Agreement, Recipient may only use grant funds for HPC Homelessness Prevention Activities if the Continuum that designated the Recipient to apply for the grant was designated an HPC for the applicable fiscal year.

The Recipient must complete the attached "Indirect Cost Rate Schedule" and return it to HUD with this Agreement. The Recipient must provide HUD with a revised schedule when any change is made to the rate(s) included in the schedule. The schedule and any revisions HUD receives from the Recipient will be incorporated into and made part of this Agreement, provided that each rate included satisfies the applicable requirements under 2 CFR part 200 (including appendices).

This Agreement shall remain in effect until the earlier of 1) written agreement by the parties; 2) by HUD alone, acting under the authority of 24 CFR 578.107; 3) upon expiration of the performance periods for all projects funded under this Agreement; or 4) upon the expiration of the period of availability of funds for all projects funded under this Agreement.

HUD notifications to the Recipient shall be to the address of the Recipient as stated in the Application, unless the Recipient changes the address and key contacts in e-snaps. Recipient notifications to HUD shall be to the HUD Field Office executing the Agreement. No right, benefit, or advantage of the Recipient hereunder may be assigned without prior written approval of HUD.

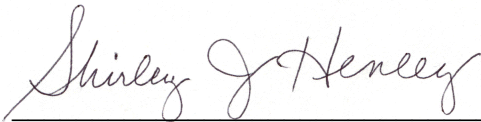
The Agreement constitutes the entire agreement between the parties, and may be amended only in writing executed by HUD and the Recipient.

By signing below, Recipients that are states and units of local government certify that they are following a current HUD approved CHAS (Consolidated Plan).

This agreement is hereby executed on behalf of the parties as follows:

**UNITED STATES OF AMERICA,
Secretary of Housing and Urban Development**

By:



(Signature)

Shirley Henley, Director

(Typed Name and Title)

September 1, 2020

(Date)

RECIPIENT

City of San Angelo

(Name of Organization)

By:

(Signature of Authorized Official)

(Typed Name and Title of Authorized Official)

(Date)

Indirect Cost Schedule

Agency/Dept./Major Function	Indirect Cost Rate	Direct Cost Base

This schedule must include each indirect cost rate that will be used to calculate the Recipient's indirect costs under the grant. The schedule must also specify the type of direct cost base to which each included rate applies (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rate information for subrecipients.

For government entities, enter each agency or department that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414), and the type of direct cost base to which the rate will be applied.

For nonprofit organizations that use the Simplified Allocation Method for indirect costs or elects to use the de minimis rate of 10% of Modified Total Direct Costs in accordance with 2 CFR §200.414, enter the applicable indirect cost rate and type of direct cost base in the first row of the table.

For nonprofit organizations that use the Multiple Base Allocation Method, enter each major function of the organization for which a rate was developed and will be used under the grant, the indirect cost rate applicable to that major function, and the type of direct cost base to which the rate will be applied.

To learn more about the indirect cost requirements, see 24 CFR 578.63; 2 CFR part 200, subpart E; Appendix IV to Part 200 (for nonprofit organizations); and Appendix VII to Part 200 (for state and local governments).

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Ryan Gaddy, Assistant Finance Director, Finance, 325-657-4270

Meeting Date: September 15, 2020

Item type: Consent Item

Caption:

Consider awarding FIN-03-20 Banking Depository Services to First Financial Bank and authorizing the City Manager to negotiate and execute all necessary documents (Tina Dierschke)

Summary/History:

The current Banking Depository Services agreement with First Financial Bank (FFB) expires September 30, 2020. A request for proposals was released in June with a requirement that respondents must be headquartered or have branch facilities located in the City of San Angelo. First Financial Bank was the sole respondent to the RFP. The bank was evaluated on services, service fees, and net earnings on account balances.

City's acceptance of First Financial Bank's proposal would continue the arrangement that has existed between City and FFB since October 1, 2000. During that time period, City has requested numerous enhancements and FFB has readily accommodated those requests with prompt and courteous service.

Financial Impact:

The First Financial Bank proposal includes an Interest Earned Credit on the account balances which offsets service charges.

Other Information/Recommendation:

Staff recommends awarding a Banking Depository Agreement to First Financial Bank and authorizing the City Manager to negotiate and execute all necessary documents.

Attachments:

Presentation:

Tina Dierschke

Approvals/Reviews:

Ryan Gaddy	Created/Initiated
Tina Dierschke	Approved
Theresa James	Approved
Nolan Sosa	Approved
Tina Dierschke	Approved
Theresa James	Approved
Julia Antilley	Final Approval

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Ryan Gaddy, Assistant Finance Director, City Clerk, 325-657-4270

Meeting Date: September 15, 2020

Item type: Consent Item

Caption:

Consider a resolution authorizing the City to invest in the Texas Local Government Investment Pools ("TexPool/TexPool Prime") and designating authorized representatives (Ryan Gaddy)

Summary/History:

The administrator of the Texas Local Government Investment Pools requires a resolution authorizing the City to invest in the TexPool and TexPool Prime funds and to designate representatives authorized to transmit and withdraw funds. The TexPool and TexPool Prime funds offer an investment option to the City which generally yield slightly higher rates than those available on bank deposits. The approved City's Investment Policy allows investments in these funds.

The designated authorized representatives will include Tina Dierschke, Director of Finance, Ryan Gaddy, Assistant Director of Finance, and Erendida Zamora, Cash and Debt Analyst. The latter two replace employees no longer with the City.

Financial Impact:

Dependent upon interest rates and yield.

Other Information/Recommendation:

Staff recommends adoption of a resolution authorizing the City to invest in the Texas Local Government Investment Pool (TexPool/TexPool Prime) and designating current employees as representatives.

Attachments:

- | | |
|------------------------------------|-------------------------------------|
| 1. TexPool AuthorizationResolution | TexPool AuthorizationResolution.pdf |
|------------------------------------|-------------------------------------|

Presentation:

Ryan Gaddy

Approvals/Reviews:

Ryan Gaddy	Created/Initiated
Theresa James	Approved
Tina Dierschke	Approved
Theresa James	Approved
Julia Antilley	Final Approval



Resolution Authorizing Participation in the TexPool Investment Pools and Designating Authorized Representatives

WHEREAS, The City of San Angelo

("Participant") is a local government or state agency of the State of Texas and is empowered to delegate to the public funds investment pools the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pools ("TexPool/TexPool Prime"), public funds investment pools, were created on behalf of entities whose investment objectives in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That Participant shall enter into a Participation Agreement to establish an account in its name in TexPool/TexPool Prime, for the purpose of transmitting local funds for investment in TexPool/TexPool Prime.
- B. That the individuals, whose signatures appear in this Resolution, are authorized representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool/TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.

Authorized Representatives of the Participant

These individuals will be issued P.I.N. numbers to transact business via telephone with a Participant Service Representative.

1.	Signature Tina Dierschke Printed Name Finance Director Title	3 2 5 6 5 7 4 2 6 8 Telephone Number Fax Number Tina.Dierschke@cosatx.us Email
2.	Signature Ryan Gaddy Printed Name Assistant Finance Director Title	3 2 5 6 5 7 4 2 7 1 Telephone Number Fax Number Ryan.Gaddy@cosatx.us Email
3.	Signature Erendida Zamora Printed Name Cash & Debt Analyst Title	3 2 5 6 5 7 4 3 1 0 Telephone Number Fax Number Eren.Zamora@cosatx.us Email
4.	N/A Signature Printed Name Title	Telephone Number Fax Number Email

Authorized Representatives of the Participant (continued)

N/A

Telephone Number

Fax Number

Email

Erendida Zamora

In addition and at the option of the Participant, one additional authorized representative can be designated to perform inquiry only of selected information. This limited representative cannot make deposits or withdrawals. If the Participant desires to designate a representative with inquiry rights only, complete the following information.

Rikki Ramirez

Patterson & Associates, Investment Advisor

Title

5 1 2 3 2 0 5 0 4 2

Telephone Number

Fax Number

Rikki@patterson.net

Email

This resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the

1 | 5 | day of | September | , | 2 | 0 | 2 | 0 | .

Document is to be signed by a Board Officer, Mayor or County Judge and attested by a Board Officer, City Secretary or County Clerk.

The City of San Angelo

Name of Participant

SIGNED: _____

Signature _____

Brenda Gunter

Printed Name _____

Mayor

Title

ATTEST:

Signature _____

Julia Antilley

Printed Name _____

City Clerk

Title

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Kimberly Holle, Budget Manager, Finance, 325-657-4211

Meeting Date: September 15, 2020

Item type: Consent Item

Caption:

Consider a resolution authorizing an amendment to the City of San Angelo Budget Policy Fee Schedule removing Animal Adoption related fees (Tina Dierschke)

Summary/History:

Animal Services following Council's approval of RFP NS-01-18 Animal Adoption Services, the City will enter a new contract with PAWS. Under this new agreement adoption fees will be levied by the vendor; therefore, they need to be redacted from the City of San Angelo's Fee Schedule. The following fees are recommended for removal:

(a) Adoption by individual. The adoption fee for adoption of animals by individuals under section 3.02.042 of the Code of Ordinances is:

- (1) Cats or ferrets: \$50.00.
- (2) Dogs: \$85.00.

(b) Adoption by qualified rescue organization.

- (1) Cats or ferrets: \$50.00.
- (2) Dogs: \$85.00.

(c) Sterilized, microchipped animal. The adoption fee for a previously sterilized and microchipped animal is:

- (1) Dog, cat or ferret: \$15.00.

(d) Sterilized, non-microchipped animal. The adoption fee for a previously sterilized, non-microchipped animal is:

- (1) Dog, cat or ferret: \$28.00.

(e) The animal shelter manager at his/her discretion may sell any animal that has been resident at the shelter for more than fifteen (15) days at a reduced price.

Financial Impact:

There is no estimated annual financial impact.

Other Information/Recommendation:

Attachments:

- 1. 2020 09-15 - Draft Resolution

Resolution for Animal Fees.docx

Presentation:

Tina Dierschke

Approvals/Reviews:

Kimberly Holle

Tina Dierschke

Theresa James

Nolan Sosa

Tina Dierschke

Theresa James

Julia Antilley

Created/Initiated

Approved

Approved

Approved

Approved

Approved

Final Approval

RESOLUTION NO. _____

**RESOLUTION OF THE CITY OF SAN ANGELO, TEXAS AUTHORIZING AN
AMENDMENT OF THE CITY OF SAN ANGELO BUDGET POLICY FEE SCHEDULE
REMOVING ANIMAL ADOPTION RELATED FEES.**

WHEREAS, the City of San Angelo has adopted a fee schedule that sets out all fees for City of San Angelo services; and

WHEREAS, fees related to animal adoptions are a part of the adopted fee schedule; and

WHEREAS, since the adoption of the animal services fees, the City of San Angelo has entered a contract for services with PAWS in which adoption fees will be levied by the vendor; and

WHEREAS, since the adoption fees will not longer be levied by the City of San Angelo, they should be removed from the City of San Angelo fee policy.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF SAN ANGELO, TEXAS:**

1. That the following animal services adoption related fees shall be removed from the City of San Angelo Budget Policy, Appendix A “Fee Schedule”:
 - (a) Adoption by individual. The adoption fee for adoption of animals by individuals under section 3.02.042 of the Code of Ordinances is:
 - (1) Cats or ferrets: \$50.00. (2) Dogs: \$85.00.
 - (b) Adoption by qualified rescue organization.
 - (1) Cats or ferrets: \$50.00.
 - (2) (Dogs: \$85.00.
 - (c) Sterilized, microchipped animal. The adoption fee for a previously sterilized and microchipped animal is:
 - (1) Dog, cat or ferret: \$15.00.
 - (d) Sterilized, non-microchipped animal. The adoption fee for a previously sterilized, non-microchipped animal is:
 - (1) Dog, cat or ferret: \$28.00.
 - (e) The animal shelter manager at his/her discretion may sell any animal that has been resident at the shelter for more than fifteen (15) days at a reduced price.

2. That City staff is directed to update the City of San Angelo Budget Policy, Appendix A “Fee Schedule” in accordance with this resolution.

PASSED AND APPROVED this 15th day of September, 2020.

MAYOR BRENDA GUNTER

ATTEST:

JULIA ANTILLEY, CITY CLERK

APPROVED AS TO FORM:

THERESA JAMES, CITY ATTORNEY

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Tina Dierschke, Finance Director, Finance, 325-657-4268

Meeting Date: September 15, 2020

Item type: Consent Item

Caption:

Consider approving a contract with the San Angelo Museum of Fine Arts (SAMFA) allocating \$50,000 of Hotel Occupancy Tax (HOT) receipts for eligible activities and authorizing the City Manager to negotiate and execute all related documents (Tina Dierschke)

Summary/History:

During the fiscal year 2021 budget process, City Council directed staff to enter into an agreement with the San Angelo Museum of Fine Arts and to allocate and budget for \$50,000 from Hotel Occupancy Tax receipts for that purpose. This agenda item satisfies that directive.

Financial Impact:

\$50,000 will be budgeted in the Hotel Occupancy Tax Fund.

Other Information/Recommendation:

Attachments:

Presentation:

Approvals/Reviews:

Tina Dierschke	Created/Initiated
Tina Dierschke	Approved
Theresa James	Approved
Tina Dierschke	Approved
Theresa James	Approved
Julia Antilley	Final Approval

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Jim Evans, Emergency Management Coordinator, Emergency Management, 325-657-4230

Meeting Date: September 15, 2020

Item type: Consent Item

Caption:

Consider approving an interlocal agreement between the City of San Angelo and Tom Green County to provide Emergency Management services to the county (Jim Evans)

Summary/History:

Consider approving an interlocal agreement between the City of San Angelo and Tom Green County. The agreement once approved by the city would provide Emergency Management service to the county for the next two fiscal years. The county agrees to pay the city \$97,600 for fiscal years 2021 and 2022.

Financial Impact:

This would be a revenue to account 103-9200-424-40.00 for fiscal years 2020 and 2021.

Other Information/Recommendation:

Attachments:

- | | |
|---------------------------|-----------------------------|
| 1. County Agreement Final | County Agreement Final.docx |
|---------------------------|-----------------------------|

Presentation:

Approvals/Reviews:

Jim Evans	Created/Initiated
Theresa James	Approved
Tina Dierschke	Approved
Theresa James	Approved
Julia Antilley	Final Approval

**INTERLOCAL AGREEMENT BETWEEN CITY OF SAN ANGELO
AND TOM GREEN COUNTY FOR THE JOINT OPERATION OF THE SAN ANGELO/TOM GREEN
COUNTY OFFICE OF EMERGENCY MANAGEMENT**

This Interlocal Agreement ("Agreement") is effective as of October 1, 2020 ("Effective Date") by and between City of San Angelo, Texas, a local government ("City") and Tom Green County, Texas, a local government ("County") (singularly and individually, "Party," and jointly, "Parties"), under the authority of the Texas Interlocal Cooperation Act.

RECITALS

A. Pursuant to Chapter 791 of the Texas Government Code, Parties are authorized to enter into an Interlocal Agreement to perform a governmental function or service in which parties are mutually interested and which each party to the agreement is authorized to perform individually.

B. Joint operation of the San Angelo/Tom Green County Office of Emergency Management meets the needs of the citizens and communities within Tom Green County, Texas, and is a governmental function or service in which Parties are mutually interested and which each Party to this Agreement is authorized to perform individually.

C. Parties desire for City to operate the San Angelo/Tom Green County Office of Emergency management ("Office") to provide emergency management services throughout Tom Green County and for County to reimburse City for one-half (1/2) of such costs of those services not covered by any grant funding.

D. On the _____ day of _____, 2020, the City Council of the City of San Angelo, Texas authorized the Mayor to enter into this Agreement, under the terms and conditions set forth herein.

E. On the _____ day of _____, 2020, the Tom Green County Commissioners Court authorized the County Judge to enter into this Agreement, under the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, parties agree as follows:

TERMS

1. **RECITALS:** The recitals are true and correct and hereby incorporated into and made a part of this Agreement.
2. **TERM:** The term of this Agreement shall be one year commencing on Effective Date.

3. **AUTOMATIC RENEWAL:** Upon expiration, this Agreement shall automatically renew for an additional one year term at the agreed upon rate, unless a Party terminates the agreement pursuant to Section 9 "Termination" below. Each Party to this Agreement shall make payments under this Agreement from current revenues available to the paying Party.
4. **OBLIGATION OF CITY:** City agrees as follows:
 - A. To provide all trained personnel, office supplies and equipment necessary for the proper operation of Office.
 - B. City agrees to operate Office twenty-four hours, seven days a week, three hundred sixty-five days per year as needed during disasters and major emergencies and eight hours per day, five days per week otherwise.
 - C. City agrees to pay all bills incurred during the operation of Office, including the salaries and benefits of the employees in Office who will be considered, for all purposes, employees of the City of San Angelo.
5. **REIMBURSEMENT OBLIGATION OF COUNTY:** County agrees to reimburse City an agreed sum of NINETY-SEVEN THOUSAND SIX HUNDRED DOLLARS AND NO/100 (\$97,600.00) which is anticipated to be a sum equal to one-half the costs of services paid by City not covered by grant funding to support the daily operation of Office. Should the automatic renewal go into effect then the sum paid for the renewal year will remain the same. Any additional funding requested by the City for the renewal year must be requested by June 1st of the renewal year to the County Judge.
6. **CONTINGENCY CLAUSE:** The obligation of County to reimburse City under the provisions of this Agreement, or the obligation of City to perform services required under this Agreement, is expressly made contingent upon the appropriation, budgeting or availability of sufficient funds by the respective Party. In the event that such funds are not budgeted, appropriated or otherwise not made available for the purpose of payment under this Agreement at any time after the current fiscal year, then each party shall have the option of terminating the Agreement under Section 9, "Termination", below, except that all services provided to the point of termination shall be compensated as agreed above.
7. **INDEPENDENT CONTRACTOR:** Parties shall act at all times under this Agreement as independent contractors. Parties agree that County shall not have and shall not exercise any control or direction over the manner or method by which City provides its obligations under this Agreement.

The provisions set forth herein shall survive the expiration or termination of this Agreement, regardless of the cause of such termination.

8. **STATUS OF EMPLOYEES:** Each party shall retain supervision and control of its own employees at all times while performing this Agreement and no employee of one entity shall be considered a borrowed servant of the other entity for Workers' Compensation purposes or for any other reason. City agrees that all persons employed by it to furnish services hereunder are employees or agents of City and not of County, and County agrees that all persons employed by it to furnish services hereunder are employees or agents of County and not of City. Such employees or agents of either entity are not entitled to benefits conferred on the other entity's employees.
9. **TERMINATION:** This Agreement may be terminated by either Party upon sixty (60) days' prior written notice to the other Party. All services provided to the point of termination shall be compensated as agreed above.
10. **EXECUTION:** This initial Agreement shall be executed by the duly authorized official(s) of the Party as expressed in the approving resolution or order of the governing body of said Party. Renewals of the Agreement shall occur as stated in Section 3 "AUTOMATIC RENEWALS" without further authorization from the governing body of each Party.
11. **ENTIRE AGREEMENT:** This Agreement supersedes any and all other agreements, either oral or in writing, between Parties with respect to the operation of Office. No other agreement, statement, or promise relating to the subject matter of this Agreement, which is not contained herein, shall be valid or binding.
12. **LIABILITY:** Neither Party to this Agreement waives or relinquishes any immunity or defense on behalf of itself, elected officials, officers, employees, agents, and volunteers as a result of its execution of this Agreement and the performance of the duties, covenants and conditions contained herein. Furthermore, no provision of this Agreement shall prohibit either Party from seeking financial aid or in-kind reimbursement from any state or federal agency or program. Each party of this Agreement agrees that it shall have no liability whatsoever for the actions or omissions of the other Party's employees, elected officials, officers or agents. Each Party is solely responsible for its actions or omissions of its employees, elected officials, officers and agents; however, such responsibility is only to the extent required by State Law. Where injury, death or property damage results from the joint or concurring acts or omissions of parties, any liability shall be shared by each Party in accordance with the applicable law, subject to all defenses, including governmental immunity. These provisions are solely for the benefit of the Parties and not for the

benefit of any person or entity not a party hereto; nor shall any provisions of this Agreement be deemed a waiver of any defense available by law to a Party of this Agreement.

13. **AMENDMENT:** This Agreement may only be amended by the mutual agreement of Parties in writing, signed by a duly authorized representative of each Party. All amendments to this Agreement shall be authorized by the governing body of the respective Party.
14. **SEVERABILITY:** In the event that any one or more of the provisions contained in this Agreement shall be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision herein, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision has never been contained herein.
15. **FORCE MAJEURE:** In the event that either Party shall be prevented from performing its duties under this Agreement by an act of nature, by acts of war, riot, or civil commotion, by an act of State, by strikes, fire, flood, or by the occurrence of any other event beyond the control of either Party, it shall not be considered a breach of this Agreement.
16. **NOTICE:** Notice given by one Party to the other hereunder shall be in writing and deemed to have been properly given if deposited with the United States Postal Service, registered or certified mail, return receipt requested addressed as follows:

COUNTY

Tom Green County
Hon. Stephen C. Floyd
County Judge
113 W. Beauregard
San Angelo Texas 76903
Phone: (325)653-3318
Fax: (325) 659-3258

CITY

City of San Angelo
Daniel Valenzuela
City Manager
72 W. College
San Angelo Texas 76903
Phone: (325) 657-4241
Fax: (325) 657-4335

(Signature Page Follows)

This Interlocal Agreement between City of San Angelo and Tom Green County for the Joint Operation of the San Angelo/Tom Green County Office of Emergency Management is hereby executed in duplicate originals by Tom Green County and the City of San Angelo on this the ____ day of _____, 2020.

TOM GREEN COUNTY

By: _____

Stephen C. Floyd, County Judge

DATE: _____

ATTEST:

By: _____

Elizabeth McGill, County Clerk

Approved as to Content:

By: _____

Brian Dunn, Fire Chief

CITY OF SAN ANGELO

By: _____

Brenda Gunter, Mayor

DATE: _____

ATTEST:

By: _____

Julia Antilley, City Clerk

Approved as to Form:

By: _____

Theresa James, City Attorney

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Gail Smith, Budget Analyst, Police,

Meeting Date: September 15, 2020

Item type: Consent Item

Caption:

Consider a resolution ratifying the application, accepting the grant, and authorizing execution of the grant agreement and all related documents for the Community Oriented Policing Service (COPS) hiring program award #2020UMWX0218 (Frank Carter)

Summary/History:

San Angelo Police Department has been awarded a grant under the Department of Justice COPS Hiring program for a total of \$746,747. The Federal contribution is \$560,060 and local contribution of \$186,687. The period of award is 36 months and is contingent on hiring 5 new officers over and above the current budget for 175 sworn officers. Per grant guidelines officers must be retained for 12 months minimum following end of grant period.

Financial Impact:

The Department of Justice COPS grant requires Local matching funds for years 1 – 3.

Per terms of the grant, officers must be retained for at least 12 additional months using 100% Local funds.

The local match portion is contingent upon City Council's approval of the FY 2021 budget.

	Year 1	Year 2	Year 3	Year 4	Total
COPS Grant	226,939	240,467	92,654	0	560,060
Other Grants	54,300	0	0	0	54,300
Total Revenue	281,239	240,467	92,654	0	614,360
Personnel Cost	333,922	356,367	368,394	370,468	1,429,151
O&M	67,000				67,000
Total Expenditure	400,922	356,367	368,394	370,468	1,496,151
Rev over/(under) expenditure	(119,683)	(115,900)	(275,740)	(370,468)	(881,791)

Other Information/Recommendation:

Attachments:

- 20-0979_SAPD_DOJ_COPS_GRANT_RESO 20-0979_SAPD_DOJ_COPS_GRANT_RESO.docx
- doc04338420200729101136 doc04338420200729101136.pdf

Presentation:

Approvals/Reviews:

Gail Smith	Created/Initiated
Frank Carter	Approved
Theresa James	Approved
Nolan Sosa	Approved
Tina Dierschke	Approved
Theresa James	Approved
Julia Antilley	Final Approval

Resolution No. _____

A RESOLUTION OF THE CITY OF SAN ANGELO, TEXAS, RATIFYING APPLICATION FOR A GRANT AND ACCEPTING AN AWARD FROM THE UNITED STATES DEPARTMENT OF JUSTICE (DOJ) OFFICE OF COMMUNITY ORIENTED POLICING SERVICES (COPS) IN THE AMOUNT OF \$560,060, REQUIRING A LOCAL CASH MATCH OF \$186,687, OVER THREE YEARS THROUGH THE COPS HIRING PROGRAM FOR 5 NEW HIRE POLICE OFFICERS AND AUTHORIZING THE EXECUTION OF DOCUMENTS RELATIVE TO THE SUBMISSION AND ACCEPTANCE OF SUCH GRANT

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SAN ANGELO, TEXAS, THAT:

I.

The Application submitted for a United States Department of Justice (DOJ) COPS Hiring Program grant award is hereby ratified.

II.

The City Manager is hereby authorized to accept the award of grant funds from the DOJ Office of Community Oriented Policing Services (COPS) in the amount of \$560,060, over three years, through the COPS Hiring Program to provide partial funding for 5 new hire police officers. The grant awards three-year “bridge” funding with the expectation that the City of San Angelo assume total costs at the end of the funding period and retain hired positions for 12 months after grant completion. The City’s obligation for the grant is a local cash match of \$186,687.

III.

The City Manager or his designee is hereby authorized to administer all matters relating to such grant and to execute all necessary applications, assurances, certifications and other documents relative to the submission and acceptance of such grant.

ADOPTED this the _____ day of September, 2020.

THE CITY OF SAN ANGELO, TEXAS

Brenda Gunter, Mayor

ATTEST:

Julia Antilley, City Clerk

APPROVED AS TO CONTENT:

APPROVED AS TO FORM:

Frank Carter, Chief of Police

Theresa James, City Attorney



U.S. DEPARTMENT OF JUSTICE
OFFICE OF COMMUNITY ORIENTED POLICING SERVICES
145 N Street, NE, Washington, D.C. 20530

COPS

June 25, 2020

Chief of Police Frank Carter
City Manager Daniel Valenzuela

San Angelo, City of
401 E. Beauregard
San Angelo, TX 76903

Re: COPS Hiring Program award number 2020UMWX0218
ORI TX22601

Dear Chief of Police Carter and City Manager Valenzuela:

Congratulations on your agency's award for 5 officer position(s) and \$560,060.00 in federal funds over a three-year award period under the 2020 COPS Hiring Program (CHP). The local cash match required for this award will be \$186,687.00. Your agency may use CHP award funding to (1) hire new officers, (2) rehire officers who have been laid off, or (3) are scheduled to be laid off on a specific future date, as a result of local budget reductions, on or after the official award start date. Please note that any changes to the awarded hiring categories require an official review and approval by the COPS Office.

A list of conditions that apply to your award is included on your Award Document and Award Document Supplement, if applicable. A limited number of agencies may be subject to an Additional Award Notification as a result of an ongoing federal civil rights investigation, other award review, or audit of your agency by the Department of Justice. If applicable to your agency, the Additional Award Notification is included at the end of this letter and is incorporated by reference as part of this letter. In addition, a limited number of agencies may be subject to Special Conditions as a result of high risk designation or other unique circumstances. If applicable to your agency, these Special Conditions will be found in an Award Document Supplement in your award package. You should read and familiarize yourself with these conditions. **To officially accept your award, the Award Document (including the conditions and special conditions, if applicable) must be signed electronically via the Account Access link on the COPS Office website at www.cops.usdoj.gov within 45 days from the date of this letter.**

The official start date of your award is 07/01/2020. Therefore, you can be reimbursed for allowable and approved expenditures made on or after this date. Please carefully review the Financial Clearance Memorandum (FCM) included in your award package to determine your approved budget, as some of your requested items may not have been approved by the COPS Office during the budget review process and award funds may only be used for approved items. The FCM will specify the final award amount and will also identify any disallowed costs.

ADVANCING PUBLIC SAFETY THROUGH COMMUNITY POLICING



Supplemental online award information for 2020 COPS CHP recipients can be found on the CHP Program page at <https://cops.usdoj.gov/chp-award>. We strongly encourage you to visit this site immediately to access a variety of important and helpful documents that will assist you with the implementation of your award including the 2020 CHP Award Owner's Manual, which specifies the programmatic and financial terms, conditions, and requirements of your award. In addition, the above website link includes the forms and instructions necessary to begin drawing down funds for your award. Please also ensure that you print out a copy of your application and maintain it with your award file records.

Once again, congratulations on your 2020 CHP award. If you have any questions about your award, please do not hesitate to call your Grant Program Specialist through the COPS Office Response Center at 800-421-6770.



Phillip E. Keith, Director

Date: 07/13/2020

Additional Award Notification



U.S. DEPARTMENT OF JUSTICE
OFFICE OF COMMUNITY ORIENTED POLICING SERVICES
145 N Street, NE, Washington, D.C. 20530

COPS

Award Document

COPS Office COPS Hiring Program (CHP)

CFDA - 16.710 - Public Safety Partnership and Community Policing Grants
Treasury Account Symbol (TAS) 15X0406

Award Number: 2020UMWX0218

ORI Number: TX22601

OJP Vendor Number: 756000659

DUNS Number: 078547502

Applicant Organization's Legal Name: San Angelo, City of

Applicant's System for Award Management (SAM) name: San Angelo, City Of

Law Enforcement Executive / Agency Executive: Chief of Police Frank Carter

Government Executive / Financial Official: City Manager Daniel Valenzuela

Award Start Date: 07/01/2020

Award End Date: 06/30/2023

Award Amount: \$560,060.00

Full-Time Officers Funded: 5

New Hires: 5 Rehires Previously Laid Off: 0 Rehires Scheduled for Lay Off: 0

The FY 2020 COPS Hiring Program (CHP) award provides funding to law enforcement agencies to hire and/or rehire career law enforcement officers in an effort to increase their community policing capacity and crime prevention efforts. CHP awards provide up to 75 percent of the approved entry-level salaries and fringe benefits of full-time officers for a 36-month award period, with a minimum 25 percent local cash match requirement and a maximum federal share of \$125,000 per officer position.

The Financial Clearance Memorandum (FCM) and, if applicable, the Cooperative Agreement included in your award package are incorporated by reference in their entirety and shall become part of this Award Document. By signing this Award Document, the recipient agrees to abide by all FY 2020 Community Policing Development Program (CHP) Award Terms and Conditions; the approved budget in the FCM; if applicable, all requirements in the Cooperative Agreement; and, if applicable, the Special Award Conditions and/or High Risk Conditions in the Award Document Supplement.

Phillip E. Keith, Director

Date: 07/13/2020

(Signature Pending)

(Date Pending)

Signature of the Program Official with the Authority to Accept
this Grant Award

Date

(Signature Pending)

(Date Pending)

ADVANCING PUBLIC SAFETY THROUGH COMMUNITY POLICING

Signature of the Financial Official with the Authority to Accept Date
this Grant Award

False statements or claims made in connection with COPS office awards may result in fines, imprisonment, debarment from participating in federal awards or contracts, and/or any remedy available by law to the Federal Government.

U.S. Department of Justice
Office of Community Oriented Policing Services

**2020 COPS Hiring Program
Award Terms and Conditions**

By signing the Award Document to accept this **COPS Hiring Program** award, your agency agrees to abide by the following award terms and conditions:

1. Award Owner's Manual

The recipient agrees to comply with the terms and conditions in the applicable 2020 COPS Office Program Award Owner's Manual; COPS Office statute (34 U.S.C. § 10381, et seq.) ; the requirements of 2 C.F.R. Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards) as adopted by the U.S. Department of Justice in 2 C.F.R. § 2800.101; 48 C.F.R. Part 31 (FAR Part 31) as applicable (Contract Cost Principles and Procedures); the Cooperative Agreement as applicable; representations made in the application; and all other applicable program requirements, laws, orders, regulations, or circulars.

2. Assurances and Certifications

The recipient acknowledges its agreement to comply with the Assurances and Certifications forms that were signed as part of its application.

3. Allowable Costs

The funding under this project is for the payment of approved full-time entry-level salaries and fringe benefits over three years (for a total of 36 months of funding) up to a maximum federal share of \$125,000 per officer position for career law enforcement officer positions hired and/or rehired on or after the official award start date. Any salary and fringe benefit costs higher than entry-level that your agency pays a CHP-funded officer must be paid with local funds.

Your agency is required to use CHP award funds for the specific hiring categories awarded. Funding under this program may be used for the following categories:

- Hiring new officers, which includes filling existing officer vacancies that are no longer funded in your agency's budget;
- Rehiring officers laid off by any jurisdiction as a result of state, local, or Bureau of Indian Affairs (BIA) budget reductions; and/or
- Rehiring officers who were, at the time of award application, scheduled to be laid off (by your jurisdiction) on a specific future date as a result of state, local, or BIA budget reductions

If your agency's local fiscal conditions have changed and your agency needs to change one or more of the funded hiring categories, your agency should request an award modification and receive prior approval before spending CHP funding under the new category.

The Financial Clearance Memorandum (FCM), included in your award package, specifies the amount of CHP funds awarded to your agency. You should carefully review your FCM, which contains the final officer salary and fringe benefit categories and amounts for which your agency was approved. Please note that the salary and fringe benefit costs requested in your CHP application may have been adjusted or removed. Your agency may only be reimbursed



for the approved cost categories that are documented within the FCM, up to the amounts specified in the FCM. Your agency may not use CHP funds for any costs that are not identified as allowable in the Financial Clearance Memorandum.

Only actual allowable costs incurred during the award period will be eligible for reimbursement and drawdown. If your agency experiences any cost savings over the course of the award (for example, your award application overestimated the total entry-level officer salary and fringe benefits package), your agency may not use that excess funding to extend the length of the award beyond 36 months. Any funds remaining after your agency has drawn down for the costs of approved salaries and fringe benefits incurred for each awarded position during the 36-month funding period will be deobligated during the closeout process and should not be spent by your agency.

4. Supplementing, Not Supplanting

State, local, and tribal governments must use award funds to supplement, and not supplant, state, local, or Bureau of Indian Affairs (BIA) funds that are already committed or otherwise would have been committed for award purposes (hiring, training, purchases, and/or activities) during the award period. In other words, state, local, and tribal government recipients may not use COPS Office funds to supplant (replace) state, local, or BIA funds that would have been dedicated to the COPS Office-funded item(s) in the absence of the COPS Office award. 34 U.S.C. § 10384(a).

5. Extensions

Your agency may request an extension of the award period to receive additional time to implement your award program. Such extensions do not provide additional funding. Awards may be extended a maximum of 36 months beyond the initial award expiration date. Any request for an extension beyond 36 months will be evaluated on a case-by-case basis. Only those recipients that can provide a reasonable justification for delays will be granted no-cost extensions. Reasonable justifications may include difficulties in filling COPS Office-funded positions, officer turnover, or other circumstances that interrupt the 36 month award funding period. An extension allows your agency to compensate for such delays by providing additional time to complete the full 36 months of funding for each position awarded. **Extension requests must be received prior to the end date of the award.**

6. Modifications

Occasionally, a change in an agency's fiscal or law enforcement situation necessitates a change in its COPS Office CHP award. Award modifications under CHP are evaluated on a case-by-case basis in accordance with 2 C.F.R. § 200.308. For federal awards in excess of \$250,000, any modification request involving the reallocation of funding between budget categories that exceed or are expected to exceed 10 percent (10%) of the total approved budget requires prior written approval by the COPS Office. Regardless of the federal award amount or budget modification percentage, any reallocation of funding is limited to approved budget categories. In addition, any budget modification that changes the scope of the project requires prior written approval by the COPS Office. In addition, please be aware that the COPS Office will not approve any modification request that results in an increase of federal funds.

In addition, modification requests should be submitted to the COPS Office when an agency determines that it will need to shift officer positions awarded in one hiring category into a different hiring category and/or reduce the total number of positions awarded. For example, if an agency was awarded CHP funding for two new, additional sworn officer positions, but due to fiscal distress/constraints the agency needs to change the hiring category from the new hire category to the rehire category for officers laid off or scheduled for layoff on a specific future date post-application, the agency would have to request a modification. The COPS Office will only consider a modification

request after an agency makes final, approved budget and/or personnel decisions. An agency may implement the modified award following written approval from the COPS Office. Please be aware that the COPS Office will not approve any modification request that results in an increase of federal funds.

7. Evaluations

The COPS Office may conduct monitoring or sponsor national evaluations of its award programs. The recipient agrees to cooperate with the monitors and evaluators 34 U.S.C. § 10385(b).

8. Reports/Performance Goals

To assist the COPS Office in monitoring and tracking the performance of your award, your agency will be responsible for submitting semi-annual programmatic progress reports that describe project activities during the reporting period and quarterly Federal Financial Reports using Standard Form 425 (SF-425). 2 C.F.R. §§ 200.327 - 200.328. The progress report is used to track your agency's progress toward implementing community policing strategies and to collect data to gauge the effectiveness of increasing your agency's community policing capacity through COPS Office funding. The Federal Financial Report is used to track the expenditures of the recipient's award funds on a cumulative basis throughout the life of the award.

9. Award Monitoring Activities

Federal law requires that law enforcement agencies receiving federal funding from the COPS Office must be monitored to ensure compliance with their award conditions and other applicable statutes and regulations. The COPS Office is also interested in tracking the progress of our programs and the advancement of community policing. Both aspects of award implementation—compliance and programmatic benefits—are part of the monitoring process coordinated by the U.S. Department of Justice. Award monitoring activities conducted by the COPS Office include site visits, enhanced office-based grant reviews, alleged noncompliance reviews, financial and programmatic reporting, and audit resolution. As a COPS Office award recipient, you agree to cooperate with and respond to any requests for information pertaining to your award. This includes all financial records, such as general accounting ledgers and all supporting documents. All information pertinent to the implementation of the award is subject to agency review throughout the life of the award, during the close-out process and for three-years after the submission of the final expenditure report. 34 U.S.C. § 10385(a) and 2 C.F.R. §§ 200.333 & 200.336.

10. Federal Civil Rights

The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition —

- a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
- b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;

c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and

d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

11. Equal Employment Opportunity Plan (EEOP)

All recipients of funding from the COPS Office must comply with the federal regulations pertaining to the development and implementation of an Equal Employment Opportunity Plan (28 C.F.R. Part 42 subpart E).

12. False Statements

False statements or claims made in connection with COPS Office awards may result in fines, imprisonment, debarment from participating in federal awards or contracts, and/or any other remedy available by law.

13. Duplicative Funding

The recipient understands and agrees to notify the COPS Office if it receives, from any other source, funding for the same item or service also funded under this award.

14. Additional High-Risk Recipient Requirements

The recipient agrees to comply with any additional requirements that may be imposed during the award performance period if the awarding agency determines that the recipient is a high-risk recipient (2 C.F.R. § 200.207).

15. System for Award Management (SAM) and Universal Identifier Requirements

The recipient agrees to comply with the following requirements of 2 C.F.R. Part 25, Appendix A to Part 25 – Award Term:

I. System for Award Management and Universal Identifier Requirements

A. *Requirement for System for Award Management*

Unless you are exempted from this requirement under 2 C.F.R. § 25.110, you as the recipient must maintain the currency of your information in the SAM until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or another award term.

B. *Requirement for unique entity identifier*

If you are authorized to make subawards under this award, you:

1. Must notify potential subrecipients that no entity (see definition in paragraph C of this award term) may receive a subaward from you unless the entity has provided its unique entity identifier to you.
2. May not make a subaward to an entity unless the entity has provided its unique entity identifier to you.

C. Definitions

For purposes of this award term:

1. *System for Award Management (SAM)* means the Federal repository into which an entity must provide information required for the conduct of business as a recipient. Additional information about registration procedures may be found at the SAM Internet site (currently at <https://www.sam.gov>).
2. *Unique entity identifier* means the identifier required for SAM registration to uniquely identify business entities.
3. *Entity*, as it is used in this award term, means all of the following, as defined at 2 C.F.R. Part 25, subpart C:
 - a. A Governmental organization, which is a State, local government, or Indian Tribe;
 - b. A foreign public entity;
 - c. A domestic or foreign nonprofit organization;
 - d. A domestic or foreign for-profit organization; and
 - e. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.
4. *Subaward*:
 - a. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
 - b. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see 2 C.F.R. § 200.330).
 - c. A subaward may be provided through any legal agreement, including an agreement that you consider a contract.

5. *Subrecipient* means an entity that:

- a. Receives a subaward from you under this award; and
- b. *Is accountable to you for the use of the Federal funds provided by the subaward.*



16. Reporting Subawards and Executive Compensation

The recipient agrees to comply with the following requirements of 2 C.F.R. Part 170, Appendix A to Part 170 – Award Term:

I. Reporting Subawards and Executive Compensation.

a. Reporting of first-tier subawards.

1. Applicability.

Unless you are exempt as provided in paragraph d. of this award term, you must report each action that obligates \$25,000 or more in Federal funds that does not include Recovery funds (as defined in section 1512(a)(2) of the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5) for a subaward to an entity (see definitions in paragraph e. of this award term).

2. Where and when to report.

i. You must report each obligating action described in paragraph a.1. of this award term to <https://www.fsrs.gov>.

ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)

3. What to report.

You must report the information about each obligating action that the submission instructions posted at <https://www.fsrs.gov> specify.

b. Reporting Total Compensation of Recipient Executives.

1. Applicability and what to report. You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if —

i. the total Federal funding authorized to date under this award is \$25,000 or more;

ii. in the preceding fiscal year, you received—

(A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 C.F.R. § 170.320 (and subawards); and

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 C.F.R. § 170.320 (and subawards); and

iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <https://www.sec.gov/answers/execomp.htm>.)

2. *Where and when to report.* You must report executive total compensation described in paragraph b.1. of this award term:

- i. As part of your registration profile at <https://www.sam.gov>.
- ii. By the end of the month following the month in which this award is made, and annually thereafter.

c. *Reporting of Total Compensation of Subrecipient Executives.*

1. *Applicability and what to report.* Unless you are exempt as provided in paragraph d. of this award term, for each first-tier subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if—

i. in the subrecipient's preceding fiscal year, the subrecipient received—

(A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 C.F.R. § 170.320 (and subawards); and

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and

ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <https://www.sec.gov/answers/execomp.htm>.)

2. *Where and when to report.* You must report subrecipient executive total compensation described in paragraph c.1. of this award term:

- i. To the recipient.
- ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (i.e., between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

d. *Exemptions*

If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:

- i. Subawards, and
- ii. The total compensation of the five most highly compensated executives of any subrecipient.

e. *Definitions.* For purposes of this award term:

1. Entity means all of the following, as defined in 2 C.F.R. Part 25:
 - i. A Governmental organization, which is a State, local government, or Indian tribe;
 - ii. A foreign public entity;
 - iii. A domestic or foreign nonprofit organization;
 - iv. A domestic or foreign for-profit organization;
 - v. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.
2. *Executive* means officers, managing partners, or any other employees in management positions.
3. *Subaward*:
 - i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
 - ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see Sec. 210 of the attachment to OMB Circular A-133, "Audits of States, Local Governments, and

Non-Profit Organizations”).

iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

4. *Subrecipient* means an entity that:

- i. Receives a subaward from you (the recipient) under this award; and
- ii. Is accountable to you for the use of the Federal funds provided by the subaward.

5. *Total compensation* means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 C.F.R. § 229.402(c)(2)):

- i. *Salary and bonus.*
- ii. *Awards of stock, stock options, and stock appreciation rights.* Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
- iii. *Earnings for services under non-equity incentive plans.* This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
- iv. *Change in pension value.* This is the change in present value of defined benefit and actuarial pension plans.
- v. *Above-market earnings on deferred compensation which is not tax-qualified.*
- vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

17. Debarment and Suspension

The recipient agrees not to award federal funds under this program to any party which is debarred or suspended from participation in federal assistance programs. 2 C.F.R. Part 180 (Government-wide Nonprocurement Debarment and Suspension) and 2 C.F.R. Part 2867 (DOJ Nonprocurement Debarment and Suspension).

18. Employment Eligibility

The recipient agrees to complete and keep on file, as appropriate, the Department of Homeland Security, U.S. Citizenship and Immigration Services (USCIS) Employment Eligibility Verification Form (I-9). This form is to be used by recipients of federal funds to verify that persons are eligible to work in the United States. Immigration Reform and Control Act of 1986 (IRCA), Public Law 99-603.

19. Enhancement of Contractor Protection from Reprisal for Disclosure of Certain Information

The recipient agrees not to discharge, demote, or otherwise discriminate against an employee as reprisal for the employee disclosing information that he or she reasonably believes is evidence of gross mismanagement of a federal contract or award, a gross waste of federal funds, an abuse of authority relating to a federal contract or award, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or award. The recipient also agrees to provide to their employees in writing (in the predominant native language of the workforce) of the rights and remedies provided in 41 U.S.C. § 4712. Please see appendices in the Award Owner's Manual for a full text of the statute.

20. Mandatory Disclosure

Recipients and subrecipients must timely disclose in writing to the Federal awarding agency or pass-through entity, as applicable, all federal criminal law violations involving fraud, bribery, or gratuity that may potentially affect the awarded federal funding. Recipients that receive an award over \$500,000 must also report certain civil, criminal, or administrative proceedings in SAM and are required to comply with the Term and Condition for Recipient Integrity and Performance Matters as set out in 2 C.F.R. Part 200, Appendix XII to Part 200. Failure to make required disclosures can result in any of the remedies, including suspension and debarment, described in 2 C.F.R. § 200.338.

21. Conflict of Interest

Recipients and subrecipients must disclose in writing to the COPS Office or pass-through entity, as applicable, any potential conflict of interest affecting the awarded federal funding in accordance with 2 C.F.R. § 200.112.

22. Contract Provision

All contracts made by the award recipients under the federal award must contain the provisions required under 2 C.F.R. Part 200, (Appendix II to Part 200 — Contract Provisions for Non-Federal Entity Contracts Under Federal Awards). Please see appendices in the Award Owner's Manual for a full text of the contract provisions.

23. Restrictions on Internal Confidentiality Agreements

No recipient or subrecipient under this award, or entity that receives a contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts the lawful reporting of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information. Consolidated Appropriations Act, 2020, Public Law 116-93, Division C, Title VII, Section 742.

24. Recipient Integrity and Performance Matters

For awards over \$500,000, the recipient agrees to comply with the following requirements of 2 C.F.R. Part 200, Appendix XII to Part 200 – Award Term and Condition for Recipient Integrity and Performance Matters:

A. Reporting of Matters Related to Recipient Integrity and Performance

1. General Reporting Requirement

If the total value of your currently active awards, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain the currency of information reported

to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2. of this award term and condition. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

2. Proceedings About Which You Must Report

Submit the information required about each proceeding that:

- a. Is in connection with the award or performance of an award, cooperative agreement, or procurement contract from the Federal Government;
- b. Reached its final disposition during the most recent five year period; and
- c. Is one of the following:
 - (1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5. of this award term and condition;
 - (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
 - (3) An administrative proceeding, as defined in paragraph 5. of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or
 - (4) Any other criminal, civil, or administrative proceeding if:
 - i. It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;
 - ii. It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and
 - iii. The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

3. Reporting Procedures

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2. of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

4. *Reporting Frequency*

During any period of time when you are subject to the requirement in paragraph 1. of this award term and condition, you must report proceedings information through SAM for the most recent five year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, award, and cooperative agreement awards with a cumulative total value greater than \$10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

5. *Definitions*

For purposes of this award term and condition:

- a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or award. It does not include audits, site visits, corrective plans, or inspection of deliverables.
- b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.
- c. Total value of currently active awards, cooperative agreements, and procurement contracts includes —
 - (1) Only the Federal share of the funding under any Federal award with a recipient cost share or match; and
 - (2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

25. Citizenship and Immigration Status Communications

Authority to obligate or expend contingent on compliance with this condition.

NOTE: This grant condition is established under the COPS Office's broad authority and discretion to award and administer grants. See, e.g., 34 U.S.C. § 10381, et seq. This condition applies only to state or local government entities or to non-state or local government entities that make subawards with these funds to a state or local government entity.

State or local government entity recipients of this award, and any subrecipient of this award at any tier that is an entity of a State or of a unit of local government, may not obligate or expend award funds if – at the time of the obligation or expenditure – the “program or activity” of the recipient funded in whole or in part with the award funds (which includes any such program or activity of any subrecipient at any tier) is subject to any prohibitions or restrictions on sending to, requesting or receiving from, maintaining, or exchanging information regarding citizenship or immigration status with components of the U.S. Department of Homeland Security or any federal, state or local government entity, as generally described in 8 U.S.C. 1373(a) or (b). This includes any prohibitions or restrictions imposed or established by a state or local government entity or official.

A subrecipient of this award (at any tier) that is an entity of a State or of a unit of local government may not obligate or expend award funds if – at the time of the obligation or expenditure – the “program or activity” of the subrecipient (which includes any such program or activity of any subrecipient at any further tier) funded (in whole or in part) with award funds is subject to any prohibitions or restrictions on sending to, requesting or receiving from, maintaining, or exchanging information regarding citizenship or immigration status with components of the U.S. Department of Homeland Security or any federal, state or local government entity, as generally described in 8 U.S.C. 1373(a) or (b). This includes any prohibitions or restrictions imposed by a state or local government entity or official.

Any obligations or expenditures of a recipient or subrecipient that are impermissible under this condition shall be unallowable costs for purposes of this award.

Rules of Construction. For purposes of this condition, “program or activity” means what it means under section 606 of title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-4a).

References to the Immigration and Naturalization Service in 8 U.S.C. 1373 are to be read, as a legal matter, as references to particular components of the U.S. Department of Homeland Security.

Should any provision of a condition of this award be held to be invalid or unenforceable by its terms, then that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law (to any person or circumstance) under this award. Should it be held, instead, that a condition (or a provision thereof) is of utter invalidity or unenforceability, such condition (or such provision) shall be deemed severable from this award.

Any questions about the meaning or scope of this condition should be directed, prior to acceptance of this award, to the Office of Community Oriented Policing Services Legal Division at 202-514-3750.

26. Contracts and/or MOUs with other Jurisdictions

Sworn law enforcement officer positions awarded must be used for law enforcement activities or services that benefit your agency and the population that it serves. The items funded under the CHP award cannot be utilized by other agencies unless the items benefit the population that your agency serves. Your agency may use items funded under the CHP award to assist other law enforcement agencies under a resource sharing, mutual aid, or other agreement to address multi-jurisdictional issues as described in the agreement.

27. Retention

At the time of award application, your agency committed to retaining all sworn officer positions awarded under the CHP award with state and/or local funds for a minimum of 12 months following the conclusion of 36 months of federal funding for each position, over and above the number of locally-funded sworn officer positions that would have existed in the absence of the award. Your agency cannot satisfy the retention requirement by using CHP-funded positions to fill locally-funded vacancies resulting from attrition. 34 U.S.C. § 10382 (c)(8).

28. Community Policing

Community policing activities to be initiated or enhanced by your agency and the officers funded by this award program were identified and described in your CHP award application. In sections VI(A) and (B), your agency developed a community policing plan for the CHP award with specific reference to a crime or disorder problem and the following elements of community policing: (a) problem solving—your agency's plan to assess and respond to the problem identified; (b) community partnerships and support, including related governmental and community initiatives that complement your agency's proposed use of CHP funding; and (c) organizational transformation—how your agency will use the funds to reorient its mission to community policing or enhance its involvement in and commitment to community policing. Throughout the CHP award period, your agency is required to implement the community policing plan it set forth in the CHP award application.

The COPS Office defines community policing as a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem-solving techniques to proactively address the immediate conditions that give rise to public safety issues such as crime, social disorder, and fear of crime. CHP awards through the specific officers funded (or an equal number of redeployed veteran officers) must be used to initiate or enhance community policing activities. All newly hired additional or rehired officers (or an equal number of redeployed veteran officers) funded under CHP must implement your agency's approved community policing plan, which you described in your award application.

29. Local Match

COPS Hiring Program award recipients are required to contribute a local match of at least 25 percent towards the total cost of the approved award project, unless waived in writing by the COPS Office. The local match must be a cash match from funds not previously budgeted for law enforcement purposes and must be paid during the award period. The local match contribution must be made on an increasing basis during each year of the three-year award period, with the federal share decreasing accordingly. 34 U.S.C. § 10381(g).

30. School Resource Officer (SRO) Training Requirement

COPS Office-funded SRO(s) are required to complete a National Association of School Resource Officers (NASRO) 40 hour basic training course. Course substitutions are not permitted. Training must be completed no later than nine months after the date shown on the award congratulatory letter or six months from the SRO hire date; whichever comes first. If a COPS Office-funded SRO leaves the recipient agency after completing the NASRO training, the recipient agrees to pay for the new SRO, who is assigned to backfill this position, to attend a NASRO 40 hour basic training course. The new SRO must complete the training no later than nine months after being placed in the school. If the officer has completed NASRO 40 hour basic training within the last 12 months prior to the award date, the condition has been fulfilled. Any longer than 12 months will require the officers to retake the course. The agency must contact the NASRO Grant Coordinator if they want funds to cover registration and travel costs.

31. Background Investigations

Recipients agree to ensure that each officer(s) hired with CHP funding will be subject to a background investigation, notify the COPS Office upon completion of the background investigation for each officer hired under the CHP award, and cooperate with the COPS Office and provide updates on the status of background investigations upon request. 2 C.F.R. § 200.207

If the COPS Office determines that CHP funds are being used to pay the salary and fringe benefits of an officer who has not undergone a background investigation, the COPS Office may temporarily suspend grant funds in accordance with 2 C.F.R. §200.338 until the agency can demonstrate the background investigation has been completed.

32. Career Law Enforcement Officer

Officer hiring funds may only be used to pay entry-level salaries and fringe benefits for full-time “career law enforcement officers” for 36 months. The COPS Office’s statute defines a “career law enforcement officer” as “a person hired on a permanent basis who is authorized by law or by a State or local public agency to engage in or supervise the prevention, detection, or investigation of violations of criminal laws.” 34 U.S.C. §10389(1). A recipient agency may use officer hiring funds to pay the salary and benefits of recruits while in academy training to become “career law enforcement officers” if it is the standard practice of the agency to do so with locally-funded recruits. The State of Alaska, and any Indian tribe or tribal organization in that State, may also use officer hiring funds for a “village public safety officer” defined as “an individual employed as a village public safety officer under the program established by the State pursuant to Alaska Statute 18.65.670.” Tribal Law and Order Act of 2010, Pub. L. 111-211, title II, § 247 (a)(2).



Financial Clearance Memorandum

COPS Office COPS Hiring Program Program (CHP)

To: Chief of Police Frank Carter and City Manager Daniel Valenzuela

Re: Financial Clearance Memorandum

A financial analysis of budgeted costs has been completed. Costs under this award appear reasonable, allowable, and consistent with existing guidelines. Exceptions / Adjustments are noted below.

Total officer positions awarded: 5

Approved costs per entry-level officer, per year

	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>
Base salary	\$42,856.00	\$46,410.00	\$49,470.00
Benefits	\$3,278.48	\$3,550.36	\$3,784.46
Social Security	\$2,657.07	\$2,877.42	\$3,067.14
Medicare	\$621.41	\$672.94	\$717.32
Health insurance	\$0.00	\$0.00	\$0.00
Life insurance	\$0.00	\$0.00	\$0.00
Vacation	\$0.00	\$0.00	\$0.00
Sick leave	\$0.00	\$0.00	\$0.00
Retirement	\$0.00	\$0.00	\$0.00
Worker's compensation	\$0.00	\$0.00	\$0.00
Unemployment insurance	\$0.00	\$0.00	\$0.00

Approved total project costs

<u>Per officer</u>	<u>Grand total</u>
--------------------	--------------------

Salaries and fringe benefits	\$149,349.30	\$746,747.00
Federal share	\$112,012.00	\$560,060.00
Applicant share	\$37,337.40	\$186,687.00

Local match waiver not granted.

Budget Cleared Date: 07/14/2020

Overall Comments:

NA

Additional Comments:

N/A



U.S. DEPARTMENT OF JUSTICE
OFFICE OF COMMUNITY ORIENTED POLICING SERVICES
145 N Street, NE, Washington, D.C. 20530

COPS

Award Document Supplement

COPS Hiring Program (CHP)

By signing the Award Document to accept this COPS Hiring Program (CHP) award, the recipient agrees to abide by the following Special Award Conditions and/or High Risk Conditions:

Special Award Conditions

Advancing Department of Justice Priority Crime Problem Awards

Your agency has been selected for a COPS Hiring Program (CHP) award to address a particular Department of Justice priority crime problem/focus area, based specifically on your CHP award application's community policing plan to improve your agency's public safety response to the critical issues of Illegal Immigration, Violent Crime, or Homeland Security.

Please be advised that, in accepting this award, your agency is agreeing to this Special Condition to its CHP award that requires your agency's COPS-funded officers (or an equivalent number of locally-funded officers) to initiate or enhance your agency's community policing plan to address one of the priority crime problems identified above. By signing the 2020 CHP award, your agency understands and agrees to the following:

- Your agency will implement the one specific community policing plan identified in your CHP award application;
- Your agency will address its specific priority crime problem throughout the entire CHP award period;
- Your agency will implement any organizational changes identified in its CHP award application in Section 6B, Questions 12 and 13;
- Your agency will cooperate with any award monitoring by the COPS Office to ensure that it is initiating or enhancing its community policing efforts to address its priority crime problem, which may include your agency having to respond to additional or modified reporting requirements.

Memorandum of Understanding Requirement

(School-based Policing through School Resource Officers Focus Area Only)

By signing the 2020 CHP award, recipients using CHP funding to hire and/or deploy School Resource

ADVANCING PUBLIC SAFETY THROUGH COMMUNITY POLICING

Officers into schools understand and agree to the following:

- Your agency must submit a signed Memorandum of Understanding (MOU) between the law enforcement agency and the school partner(s) to the COPS Office before obligating or drawing down funds under this award. The MOU must be submitted to the COPS Office within 90 days of the date shown on the award congratulatory letter.
- Your agency's MOU must contain the following information;
 - The purpose of the MOU
 - Clearly defined roles and responsibilities of the school district and the law enforcement agency, focusing officers' roles on safety
 - Information sharing
 - Supervision responsibility and chain of command for the SRO
 - Signatures

Note: Please refer to the MOU Fact Sheet for a detailed explanation of the requirements under each of the bullets

- Your agency's implementation of the CHP award without submission and acceptance of the required MOU may result in expenditures not being reimbursed by the COPS Office and/or award de-obligation.

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Gail Smith, Budget Analyst, Police,

Meeting Date: September 15, 2020

Item type: Consent Item

Caption:

Consider a resolution accepting the Homeland Security Grant in the amount of \$29,342 to be used for the purchase of 10 sets of low light optics and authorizing the City Manager to execute all related documents (Frank Carter)

Summary/History:

The Office of the Governor announced that the City of San Angelo Police Department has been awarded funds for the 2020 State Homeland Security Program. The SHSP is intended to support investments that improve the ability of jurisdictions to protect its citizens, residents, visitors, and assets against the greatest threats and hazards. The grant application is for the purchase of (10) night-vision green phosphor monocular units with accessories. The equipment is to be used by the SAPD SWAT unit, replacing old units that are outdated and not helmet mounted. Many critical incidents occur in low light environments. The purchase of this equipment will enable the SWAT unit to conduct operations in low to no light situations.

Financial Impact:

There is no matching requirement. No additional expense is anticipated.

Other Information/Recommendation:

Attachments:

- | | | |
|----|---|---|
| 1. | Homeland Security_Grant#3949701_Award Statement | Homeland Security_Grant#3949701_Award Statement.pdf |
| 2. | Homeland Security Grant Application _3949701 | Homeland Security Grant Application _3949701.pdf |
| 3. | Resolution SWAT night vision | Resolution SWAT night vision.docx |

Presentation:

none

Approvals/Reviews:

Gail Smith	Created/Initiated
Frank Carter	Approved
Theresa James	Approved
Nolan Sosa	Approved
Tina Dierschke	Approved
Theresa James	Approved
Julia Antilley	Final Approval

Statement of Grant Award (SOGA)

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Uniform Grant Management Standards (UGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

Grant Number:	3949701	Award Amount:	\$29,242.00
Date Awarded:	PREVIEW - AWARD NOT ACTIVE	Grantee Cash Match:	\$0.00
Grant Period:	10/01/2020 - 09/30/2021	Grantee In Kind Match:	\$0.00
Liquidation Date:	12/29/2021	Total Project Cost:	\$29,242.00
Program Fund:	HS-Homeland Security Grant Program (HSGP)		
Grantee Name:	San Angelo, City of		
Project Title:	SWAT Night Vision & Infrared		
Grant Manager:	Dorothy Caston		
DUNS Number:	078547502		

CFDA: 97.067 - Homeland Security Grant Program (HSGP)

Federal Awarding Agency: U.S. Department of Homeland Security, Federal Emergency Management Agency

Federal Award Date:

Federal/State Award ID Number: EMW-2020-xx-xxxxxx

Total Federal Award/State Funds Appropriated: \$1.00

Pass Thru Entity Name: Texas Office of the Governor – Homeland Security Grants Division (HSGD)

Is the Award R&D: No

Federal/State Award Description: The purpose of the HSGP is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. The HSGP provides funding to implement investments that build, sustain, and deliver the 31 core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community.

[Print This Page](#)

Agency Name: San Angelo, City of

Grant/App: 3949701 Start Date: 10/1/2020 End Date: 9/30/2021

Project Title: SWAT Night Vision & Infrared

Status: Pending OOG Review

Project Activities Information**HSGP Instructions for Project Activity Selection**

Homeland Security Grant Program (HSGP) applicants should only select one project activity. The eGrants system will allow multiple selections, but each HSGP subrecipient project must fit into one and only one of the Investment Categories that are listed as project activities under the "Activity List".

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Protection of Soft Targets/Crowded Places	100.00	Purchase (10) ea night-vision green phosphor monocular units and train with equipment. The night vision equipment is US Night Vision USNV-PVS-14 w/Elbit Systems Gen3 Auto-gated green phosphor image tube and includes unit, headmount, transfer arm, demist shield, sacrificial window, brow pads, military soft case, eye cup, daylight filter, and lanyard. Also to be purchased are (10) each Norotos Rhino Arm, 3-way Adjustable articulating helmet mount. The SAPD SWAT unit will be issued this equipment for night vision surveillance and apprehension.

You are logged in as **User Name:** smith_sanangelo

Program Income

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income through a formal grant adjustment and to secure PSO approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after PSO's approval of a grant adjustment and prior to requesting reimbursement of funds.

Deduction Method - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless PSO authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the PSO award and grantee match rather than to increase the funds committed to the project.

Asset Seizures and Forfeitures - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

Building and Sustaining Core Capabilities

1. All capabilities being built or sustained must have a clear link to one or more Core Capabilities in the National Preparedness Goal.
2. Many capabilities which support terrorism preparedness simultaneously support preparedness for other hazards. Grantees must demonstrate this dual-use quality for any activities implemented under this program that are not explicitly focused on terrorism preparedness. Activities implemented under SHSP must support terrorism preparedness by building or sustaining capabilities that relate to the prevention of, protection from, mitigation of, response to, and recovery from terrorism.
3. Funding should be used to sustain core capabilities. New capabilities should not be built at the expense of maintaining current and critically needed core capabilities. New capabilities must be aligned with capability targets and gaps identified through the THIRA/SPR process.

Mission Areas

The National Preparedness Goal organizes the core capabilities into the five mission areas:

- Prevention. Prevent, avoid or stop an imminent, threatened or actual act of terrorism.
- Protection. Protect our citizens, residents, visitors, and assets against the greatest threats and hazards in a manner that allows our interests, aspirations, and way of life to thrive.
- Mitigation. Reduce the loss of life and property by lessening the impact of future disasters.
- Response. Respond quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of a catastrophic incident.
- Recovery. Recover through a focus on the timely restoration, strengthening and revitalization of infrastructure, housing and a sustainable economy, as well as the health, social, cultural, historic and environmental fabric of communities affected by a catastrophic incident.

Nationwide Cyber Security Review

Grantees will be required to complete the Nationwide Cybersecurity Review (NCSR), enabling agencies to benchmark and measure progress of improving their cybersecurity posture. The Chief Information Officer (CIO), Chief Information Security Officer (CISO), or equivalent for each recipient agency should complete the NCSR. If there is no CIO or CISO, the most senior cybersecurity professional should complete the assessment. The NCSR is available at no cost to the user and takes approximately 2-3 hours to complete. For more information about the NCSR, visit: <https://www.cisecurity.org/ms-isac/services/ncsr/>.

LETPA**Law Enforcement Terrorism Prevention Activities (LETPA)**

The state is responsible for ensuring that at least 25 percent (25%) of the combined HSGP funds allocated under SHSP and UASI are dedicated towards law enforcement terrorism prevention activities, as defined in 6 U.S.C. 607.

Grant projects must be consistent with the [Federal Emergency Management Agency \(FEMA\) Information Bulletin \(IB\) 412](#) which discusses eligible activities outlined in:

- a. The [National Prevention Framework](#);
- b. The [National Protection Framework](#) where capabilities are shared with the prevention mission area;
- c. Section 2006 of the [Homeland Security Act of 2002](#), as amended; and
- d. The [FY 2007 Homeland Security Grant Program Guidance and Application Kit](#).

Activities eligible for use of LETPA focused funds include but are not limited to: Maturation and enhancement of designated state and major Urban Area fusion centers, including information sharing and analysis, threat recognition, terrorist interdiction, and training/hiring of intelligence analysts. Coordination between fusion centers and other analytical and investigative efforts. Implementation and maintenance of the Nationwide Suspicious Activity Reporting (SAR) Initiative. Implementation of the "If You See Something, Say Something" campaign to raise public awareness of indicators of terrorism and terrorism-related crime and associated efforts to increase the sharing of information with public and private sector partners. Increased physical security, through law enforcement personnel and other protective measures, by implementing preventative and protective measures at critical infrastructure sites or at-risk nonprofit organizations.

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

☒ I certify to all of the application content and requirements.

Project Summary :

Briefly summarize the project, including proposed activities and intended impact.

The San Angelo Police Department is requesting (10) US Night Vision AN/PVS-14A GEN III ZS Auto-Gated Green Phosphorous night vision monocular units with helmet mount, filters, brow pads, eye cup, and soft case. Search and seizure as well as surveillance at night can best be accomplished using night vision technology. The SWAT team can use night vision to assess the perimeter and monitor suspect movements in low light and complete darkness. The tactical advantage gained can be the difference between life or serious injury or death for officers working heightened risk situations such as fugitive apprehension, hostage situations, and domestic terrorists. The budget for the equipment is \$29,242. Any additional funds needed in excess of awarded funds will come from SAPD regular operating budget. Monocular

units have been chosen for their versatility and to retain some peripheral vision. Night vision binoculars and monocular units both have a 40degree field of vision. Using monocular units allows the officer to retain peripheral vision on one side. Since night vision implements have no magnification ability, the IR (infrared) illuminator accessory has been added to these units for magnification creating active versus passive night vision use. The San Angelo Police Department will purchase the requested items immediately upon notification of the award. The items requested to be purchased fall below the \$50,000 formal bid threshold and will be purchased following city purchasing policy. Specific Project Identifiers: Interdiction & Disruption o Sustaining and enhancing SWAT tactical team o Sustaining and enhancing efforts to delay, divert, intercept, halt, apprehend, or secure threats or hazards.

Problem Statement :

Provide a detailed account of the issues, threats or hazards that your project will target. For federal Homeland Security Grants, include specific references to the regional or state *Threat and Hazard Identification and Risk Assessment (THIRA)*, as applicable.

The SAPD needs the capability to employ nighttime surveillance in high crime areas and in hostage situations. In a hostage situation with an armed combatant, night vision will allow the SWAT team to assess the perimeter and monitor suspect movements in low light and complete darkness. The tactical advantage gained with night vision technology can make all the difference in the safety of officers and citizens. Night vision capability is also needed to monitor and assess criminal activities in high crime areas or known high drug traffic locations.

Existing Capability Levels :

Describe the existing capability levels, including resources that are currently in place to support this project prior to the use of grant funds.

The San Angelo Police Department SWAT team currently has 4 outdated night-vision devices. These units do not have helmet mounts that will attach to our current helmet configuration. Additionally, SAPD SWAT does not have any Infrared (IR) aiming devices. SAPD SWAT is incapable of executing a completely stealth night-time operation with our current configuration. However, the team does have experience with existing equipment although it is now obsolete.

Capability Gaps:

Describe the capability gaps which will be addressed by the project. For federal Homeland Security Grants, include specific references to the regional or statewide State Preparedness Report (SPR).

Per SPR Step 2 -- Identify Credibility Gaps: the State Preparedness Report, page 21-22, Equipment -- by purchasing the Night Vision Monocular with Helmet Mount, we are addressing the need for equipment to operate in low light to no light situations.

Impact Statement :

Describe the project goals/objectives and how this project will maintain capabilities or reduce capability gaps.

This project supports the Protection of Soft Targets/Crowded Places investment area, and will aid in preventing, preparing for, protecting against, and responding to acts of terrorism; help the State to meet its target capabilities; and otherwise reduce overall risk to the State by enhancing the security of locations such as transportation centers, parks, restaurants, shopping centers, special event venues, and similar facilities. The cost effectiveness of this project will be maximized through the use of competitive bidding processes, compliance with organizational procurement policies, continued promotion of mutual aid, and the sharing and use of statewide or regional assets when possible/appropriate. This project will close Interdiction and Disruption capability gaps identified in the State's Stakeholder Preparedness Review (SPR) and address national priorities as outlined in the FY 2020 NOFO by helping to ensure an expeditious outreach to the appropriate fusion center(s) and Joint Terrorism Task Force(s) after the identification of a credible threat, and prompt assignment of personnel to support follow up of interdiction and disruption activities against suspects and/or contraband. Improvement of this capability / progress towards the Capability Target identified in the SPR will be measured and evaluated through the SPR quantitative review process, which assesses capabilities built, sustained, or lost over time. The recipient is not aware of any existing logistical, technological, legal, policy, or other impediments to collaborating, networking, sharing information, cooperating, and fostering a culture of national preparedness. In the event that such an impediment should be identified, the recipient will actively coordinate with relevant partners to alleviate and/or eliminate the impediment. The recipient will continue to collaborate with all partners to prevent, prepare for, protect against, and respond to acts of terrorism; meet target capabilities; support the national security mission of DHS and other federal agencies; and otherwise reduce the overall risk to the high-risk urban area, the State, or the Nation.

Homeland Security Priority Actions:

Identify the Texas Homeland Security Priority Action most closely aligned with this project. Each Priority Action is linked with an *Objective from the Texas Homeland Security Strategic Plan (HSSP)*. List the Priority Action by number and text (e.g. 1.2.3 *Expand and enhance the network of human sources that can provide detailed and relevant information on known or suspected terrorist and criminal enterprises.*)

Goal 4: Respond pgs 47-49 of the Texas Homeland Security Strategic Plan 2015-2020 Increase the capability of the state's response system to minimize damage and loss of life from terrorist and criminal attacks and natural and technological disasters. 4.2 Improve coordination structures, support systems, and teams for managing all hazards response operations.

Target Group :

Identify the target group and population expected to benefit from this project.

The City of San Angelo is the primary recipient of SWAT services. However, MOUs exist with the surrounding 13 counties to assist county or local departments as required. The San Angelo Police Department SWAT team

Long-Term Approach:

Describe how the applicant agency will maintain the capabilities supported by this project without additional federal or state funds. If sustainment is dependent upon federal or state grants, describe the ongoing need for future grants, as applicable.

Continuing technology improvements will require replacement with newer equipment as night-vision equipment becomes obsolete. In the future additional monies will be requested from federal or state funds when needed.

You are logged in as **User Name:** smith_sanangelo

RESOLUTION NO. _____

**RESOLUTION OF THE CITY OF SAN ANGELO, TEXAS AUTHORIZING ACCEPTANCE
THE OFFICE OF THE GOVERNOR HOMELAND SECURITY GRANT FOR THE
PURCHASE OF SWAT NIGHT VISION EQUIPMENT.**

WHEREAS, the City of San Angelo City Council finds it in the best interest of the citizens of San Angelo, that the San Angelo Police Department accept a grant award from the Office of the Governor Department of Homeland Security Grant program in the amount of \$29,242 for the purchase of SWAT night vision equipment; and

WHEREAS, City of San Angelo agrees there are no matching funds as per grant stipulations or the said project as required by the Office of the Governor grant application; and

WHEREAS, City of San Angelo City Council agrees that in the event of loss or misuse of the Office of the Governor funds, City of San Angelo City Council assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, City of San Angelo City Council designates the Chief of Police as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED on this 15th day of September 2020 that City of San Angelo City Council approves acceptance of the grant award for the purchase of SWAT night vision equipment from the Office of the Governor Department of Homeland Security grant program.

MAYOR BRENDA GUNTER

ATTEST:

JULIA ANTILLEY, CITY CLERK

APPROVED AS TO FORM:

THERESA JAMES, CITY ATTORNEY

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Jeff Fisher, Sr. Planner, Planning and Development Services, 325.657.4210

Meeting Date: September 15, 2020

Item type: Consent Item

Caption:

Second reading of an ordinance providing for the abandonment of approximately 0.688 acres (60' x 500') of S. Marie St., being an unpaved, north-south portion of street right-of-way, located southeast of the intersection of S. Bell St. and Roosevelt St. (Jon James)

Summary/History:

The applicant intends to acquire the the portion of street right-of-way for additional land for future development. The applicant owns the property to the east, addressed as 1619 Roosevelt Street, and obtained a rezoning approval from City Council on June 5, 2018 for this property, changing the zoning from Single-Family Residential (RS-1) to General Commercial (CG).

City Staff circulated the application to all relevant municipal departments, as well as public and private utility companies, and there were no responses in opposition to the request.

Financial Impact:

There is no direct financial impact to the City. However, removal of this right-of-way reduces the burden for maintenance of this area and returns a small piece of property to the tax rolls.

Other Information/Recommendation:

On July 20, 2020, the Planning Commission voted unanimously 6-0 to recommend APPROVAL of the street right-of-way abandonment.

On August 18, 2020, City Council voted unanimously 7-0 to APPROVE the street right-of-way abandonment.

Attachments:

- | | |
|---|---|
| 1. Ordinance (S. Marie St_ROW Abandon) | Ordinance (S. Marie St_ROW Abandon) (2).pdf |
| 2. Staff Report (S. Marie St_ROW Abandon) | Staff Report (S. Marie St_ROW Abandon).pdf |
| 3. Planning CC Presentation (2020-08-18) Marie St ROW Abandonment | Planning CC Presentation (2020-08-18) Marie St ROW Abandonment.pptx |

Presentation:

Jon James

Approvals/Reviews:

Jeff Fisher
Hillary Bueker
Jon James

Created/Initiated
Approved
Approved

Brandon Dyson
Jon James
Theresa James
Julia Antilley

Approved
Approved
Approved
Final Approval

AN ORDINANCE PROVIDING FOR ABANDONMENT AND VACATION OF A PORTION OF A PUBLIC STREET RIGHT-OF-WAY COMPRISING OF APPROXIMATELY 0.688 ACRES (60' X 500') OF AN UNPAVED NORTH-SOUTH RIGHT-OF-WAY WITHIN A REVISED PLAT OF THE CARRUTHERS ADDITION; LOCATED SOUTHEAST OF SOUTH BELL STREET AND ROOSEVELT STREET; AUTHORIZING CONVEYANCE THEREOF BY QUITCLAIM DEED TO ABUTTING PROPERTY OWNERS; AND PROVIDING TERMS AND CONDITIONS OF ABANDONMENT AND CONVEYANCE.

WHEREAS, the City Council of the City of San Angelo, Texas, acting pursuant to law, is of the opinion that the public street right-of-way within a Revised Plat of the Carruthers Addition, Tom Green County, Texas, is no longer needed for public use and therefore deems it advisable to abandon said portion of street right-of-way; and,

WHEREAS, the City Council is of the opinion that the best interest and welfare of the public will be served by conditionally conveying the underlying abandoned public street right-of-way to the abutting property owners;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SAN ANGELO THAT:

SECTION 1: The public street right-of-way located in the City of San Angelo, comprising of approximately 0.688 acres (60' x 500') of an unpaved north-south street right-of-way within a Revised Plat of the Carruthers Addition, Tom Green County, Texas, more particularly described and depicted in **Exhibit "A,"** attached hereto and made a part hereof for all purposes, be and the same is hereby vacated, abandoned and closed insofar as the right, title and easement of the public are concerned, subject to the conditions and restrictions herein set forth.

SECTION 2: The abandonments and conveyances provided for herein are made and accepted subject to all present zoning and deed restrictions, if the latter exist, and all existing easements, if any, whether apparent or not, aerial, surface, underground or otherwise.

SECTION 3: The abandonments and conveyance provided for herein shall extend only to the public right, title, easement and interest and shall be construed to extend only to the interest which the governing body for the City of San Angelo may legally and lawfully abandon and vacate.

SECTION 4: The following conditions precedent to the abandonment shall apply and be part of the consideration for conveyance by quitclaim deed(s) of the underlying tracts of land to owners of abutting properties:

- a) Payment per the assessment formula per the Schedule of Fees and Charges adopted by City Council shall be remitted for all of the abandoned street right-of-way.
- b) Submit, obtain approval, and officially record a subdivision replat absorbing all of the abandoned right-of-way into adjacent lot(s) meeting all requirements of the Land Development and Subdivision Ordinance, within 36 months of City Council's decision and prior to recording the quit claim deed.

SECTION 5: The terms and conditions set forth hereinabove shall be applicable to the conveyances of rights-of-way herein provided for, and shall be binding upon Grantees thereof and their heirs, successors and assigns.

SECTION 6: Upon confirmation from the Planning Director of compliance with conditions hereinabove set forth, the Mayor of the City of San Angelo is hereby authorized to execute and deliver quit claim deeds conveying the subject tracts of abandoned right-of-way described and depicted in **Exhibit "A,"** to the owners of the designated abutting properties.

SECTION 7: Upon confirmation from the Planning Director of compliance with conditions hereinabove set forth, the City Clerk is hereby authorized and directed to certify a copy of this adopted Ordinance for recordation in the Official Real Property Records of Tom Green County, Texas, wherein the tracts of land are located.

INTRODUCED on the **18th day of August, 2020**, and finally PASSED, APPROVED AND ADOPTED on this the **1st day of September, 2020**.

THE CITY OF SAN ANGELO

Brenda Gunter, Mayor

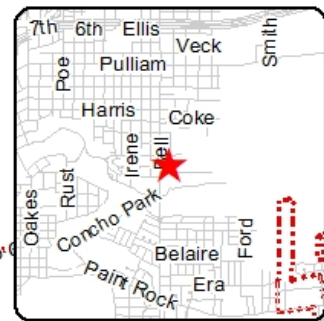
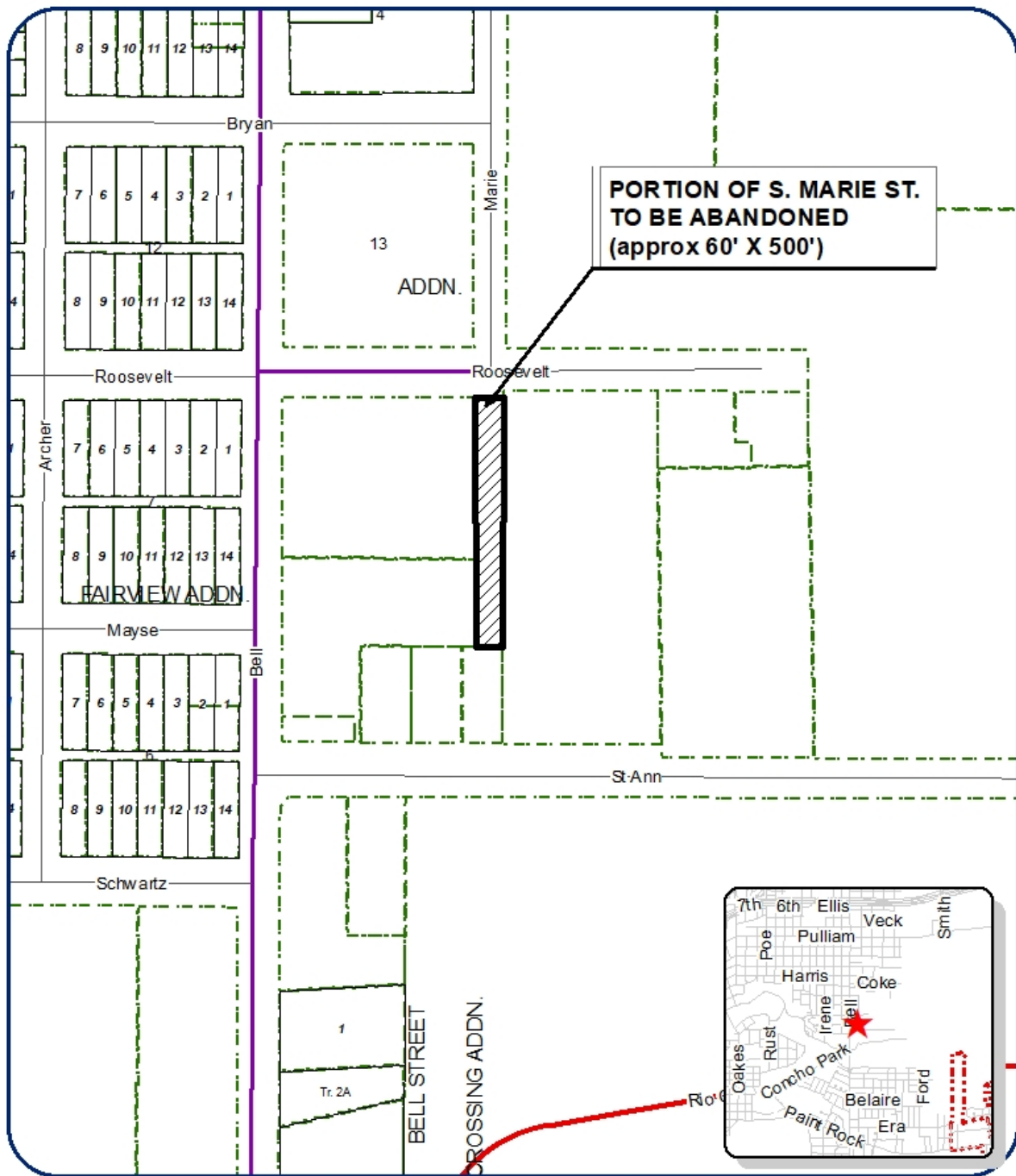
ATTEST:

APPROVED AS TO FORM:

Julia Antilley, City Clerk

Theresa James, City Attorney

EXHIBIT "A"



Street Abandonment

Portion of S. Marie Street

Council District: Lucy Gonzales - District 4

Neighborhood: Fort Concho East

Scale: 1" approx. = 250 ft

Approx. 0.688 acres between Roosevelt Street and St. Ann Street

Legend

Current Zoning: **RS-1 and CG**

Requested Zoning Change: **N/A**

Vision: **Commercial**



CITY COUNCIL – August 18, 2020
STAFF REPORT



APPLICATION TYPE:		CASE:	
Street Right-of-way Abandonment		South Marie Street (South of Roosevelt Street)	
SYNOPSIS:			
The applicant has submitted this request to abandon South Marie Street, an approximate 60' by 500' unpaved street right-of-way that runs in a north-south direction south of Roosevelt Street. The applicant owns a 5-acre property immediately adjacent to the east and the abandonment would allow purchase of a portion of the abandoned area for future development (see Additional Information).			
LOCATION:		LEGAL DESCRIPTION:	
Southeast of Bell Street and Roosevelt Street		Being an approximate 60' x 500' portion of the South Marie Street right-of-way, south of Roosevelt Street.	
SM DISTRICT / NEIGHBORHOOD:	ZONING:	FUTURE LAND USE:	SIZE:
District #4 – Lucy Gonzales Fort Concho East Neighborhood	RS-1/CG	Commercial	0.688 ac. (30,000 sq. ft.)
THOROUGHFARE PLAN:			
South Marie Street – Urban Local Street, Required: 50' right-of-way, 40' pavement or 36' with 4' sidewalk; Provided: 60' right-of-way; unpaved street			
NOTIFICATIONS:			
6 notifications were mailed within a 200-foot radius of the property on July 20, 2020. No responses have been received for or against to date.			
STAFF RECOMMENDATION:			
Staff recommends APPROVAL of the Street Right-of-Way Abandonment of the portion of South Marie Street, south of Roosevelt Street, subject to two Conditions of Approval.			
PROPERTY OWNER/PETITIONER:			
Owner/Petitioner: Earl Ayers			
STAFF CONTACT:			
Jeff Fisher, AICP Principal Planner (325) 657-4210, Ext. 1550 jeff.fisher@cosatx.us			

Additional Information:

City Staff circulated to all relevant municipal departments, as well as public and private utility companies, and there were no responses in opposition to the request.

As indicated, the applicant intends to acquire a portion of the street right-of-way for future development adjacent to their property to the east, addressed as 1619 Roosevelt Street. They obtained a rezoning approval from City Council on June 5, 2018 for their property, changing the zoning from Single-Family Residential (RS-1) to General Commercial (CG). This will allow future commercial development for permitted CG uses.

On October 3, 2017, City Council abandoned the north portion of South Marie Street, between Bryan Street and Roosevelt Street. Similar to this request, that application was also based on an adjacent owner who desired the additional area to expand their development.

Analysis:

Staff conducted research on the proposed street right-of-way to be abandoned. The subject portion of South Marie Street is identified as street right-of-way in the replat of the Carruthers Addition, filed for record and duly recorded on May 20, 1930 with the Tom Green County Clerk. The County Clerk's Real Estate Office has confirmed that the subject replat remains in effect.

Staff also conducted a site visit to the property on Thursday, July 2, 2020. This street right-of-way was never developed and remains an unimproved portion of South Marie Street. There are no known utilities, public or private, in the subject portion, and the right-of-way is not identified for any future street in the City's Master Thoroughfare Plan, nor for any future bicycle or pedestrian path in the City's Area and Bicycle and Pedestrian Plan.

The proposed abandonment would not contradict any applicable City Ordinance. As conditions of approval, the applicant will be required to replat the abandonment area into the adjacent lot(s); and pay the required assessment formula fee.

Rationale:

Planning Staff reviewed all relevant history, ordinances, policies, and as indicated above, conducted a site visit to the property to determine the appropriateness of abandoning this public right-of-way.

- *Traffic patterns:* This portion of South Marie Street which shows as public right-of-way since at least 1930 according to public records, has never been used as a street. All of the adjacent lots have street frontage onto South Bell Street, St. Ann Street, and/or Roosevelt Street and there are no plans to construct a future street in this right-of-way. The City's Real Estate Division has confirmed that the City has no plans to sell their property to the south which would connect this right-of-way to St. Ann Street. Therefore, this right-of-way remains as a dead-end, unimproved street and Staff recommends that it be abandoned.
- *Utilities:* There are no existing City or private utilities in this segment of street right-of-way, and Staff received no objections from utility providers in the area.

- *Community Impact:* There would be no negative community impact if this portion of South Marie Street was abandoned. As indicated, all adjacent properties have frontage onto other streets, and the City intends to retain the property south of S. Marie Street making the subject portion an unimproved dead-end right-of-way. Allowing this right-of-way to be abandoned will allow the adjacent developer to acquire it from the City and expand their future commercial development.
- *Public Benefit:* Abandoning this portion of South Marie Street would not remove any public benefit as this right-of-way has never been used as a street nor are there any plans to make this area into a street. The abandoned portion will provide the adjacent developer additional land for development.

Planning Commission Recommendation:

On July 20, 2020, the Planning Commission recommended unanimous **APPROVAL** by a vote of 6-0 of a request for the Street Right-of-Way Abandonment of the portion of South Marie Street, south of Roosevelt Street as identified on the attached maps. The following is the complete excerpt of the draft minutes from the July 20, 2020 meeting for this case:

Jeff Fisher, Principal Planner presented the proposed street right-of-way abandonment request. He explained that the subject request was for the south portion of South Marie Street, south of Roosevelt Street, and that a previous request to abandon the north portion of South Marie Street adjacent to Talk O' Texas was approved in 2017. He further explained that the purpose of this request was to provide additional land for the adjacent landowner for future commercial development. Mr. Fisher indicated that six notices were mailed to all property owners within 200 feet and no responses had been received to date.

Mr. Fisher outlined Staff's rationale to recommend approval of the street right-of-way abandonment request on the grounds that there were no responses received from any utility companies; that the street was never developed and remains a dead-end street; that the street is not identified in the City's Master Thoroughfare Plan (MTP); that all adjacent properties have frontage onto other streets; and, that the City has no plans to sell the property immediately south of the abandoned area leaving this a dead-end street. He concluded his presentation by outlining the two conditions of approval contained in the Staff Report.

Vice Chair Jackson opened public comment.

Mr. John Anderson, representing the applicant and owner, indicated he had no comment at this time.

Vice Chair Jackson closed public comment.

Commissioner Self made a motion to recommend APPROVAL of the abandonment of approximately 0.688 acres (60' x 500') of South Marie Street, being an unpaved, north-south portion of street right-of-way, located southeast of the intersection of South Bell Street and Roosevelt Street, subject to two conditions of approval as presented. Commissioner Uherik seconded the motion. The motion carried unanimously, 6-0.

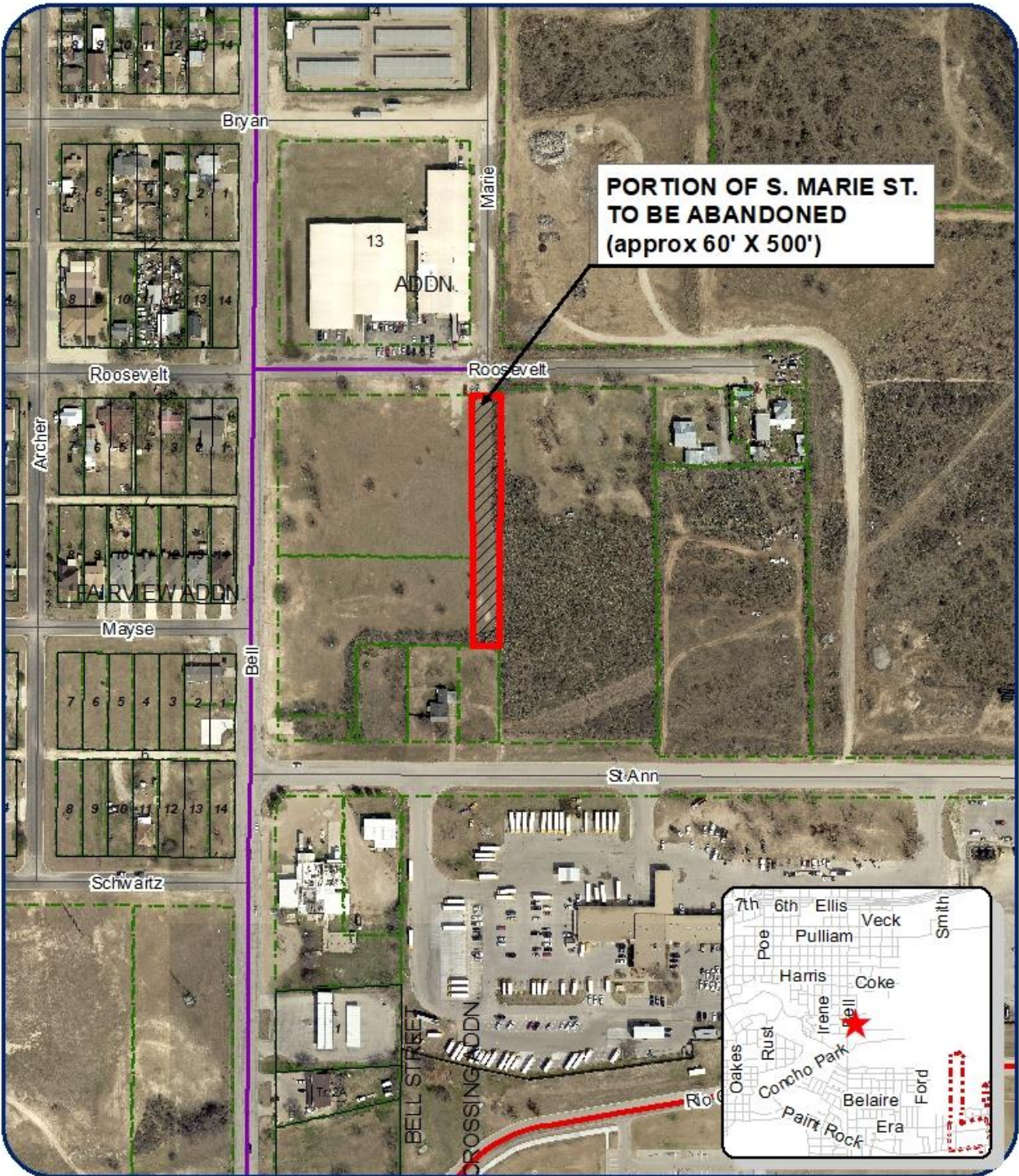
Recommendation:

Staff recommendation is for City Council to **APPROVE** the Street Right-of-Way Abandonment of the portion of South Marie Street, south of Roosevelt Street, subject to **two Conditions of Approval:**

1. Payment per the assessment formula per the Schedule of Fees and Charges adopted by City Council shall be remitted for all of the abandoned street right-of-way.
2. Submit, obtain approval, and officially record a subdivision replat absorbing all of the abandoned right-of-way into adjacent lot(s) meeting all requirements of the Land Development and Subdivision Ordinance, within 36 months of City Council's decision and prior to recording the quit claim deed [Land Development and Subdivision Ordinance, Chapter 1.V].

Attachments:

Aerial Map
Future Land Use Map
Zoning Map
Photographs
Excerpt from Subdivision Plat
Application



Street Abandonment

Portion of S. Marie Street

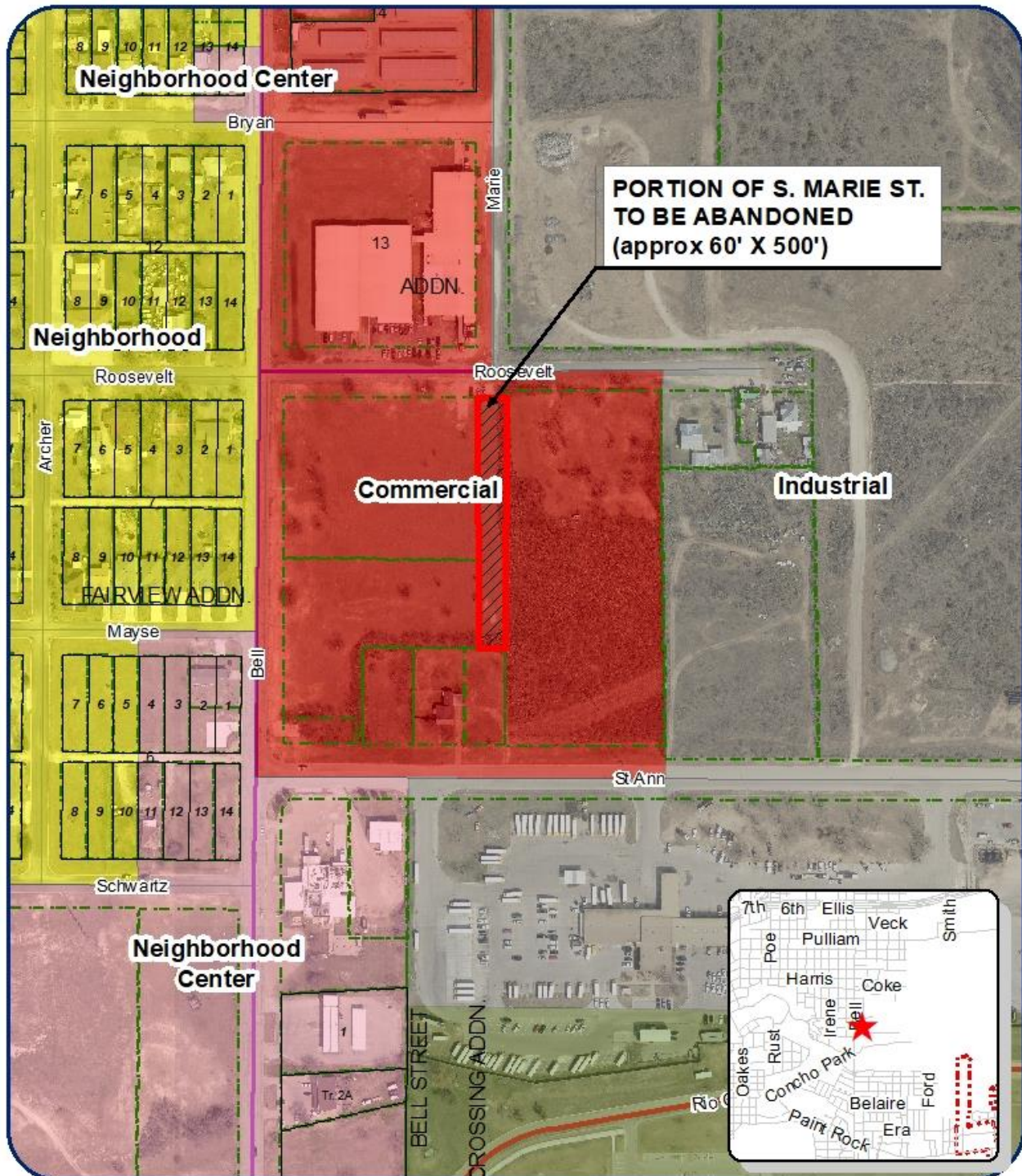
Council District: Lucy Gonzales -District 4
Neighborhood: Fort Concho East
Scale: 1" approx. = 250 ft

Approx. 0.688 acres between Roosevelt Street and St. Ann Street

Legend

Subject Properties: —
Current Zoning: **RS-1 and CG**
Requested Zoning Change: **N/A**
Vision: **Commercial**





Street Abandonment

Portion of S. Marie Street

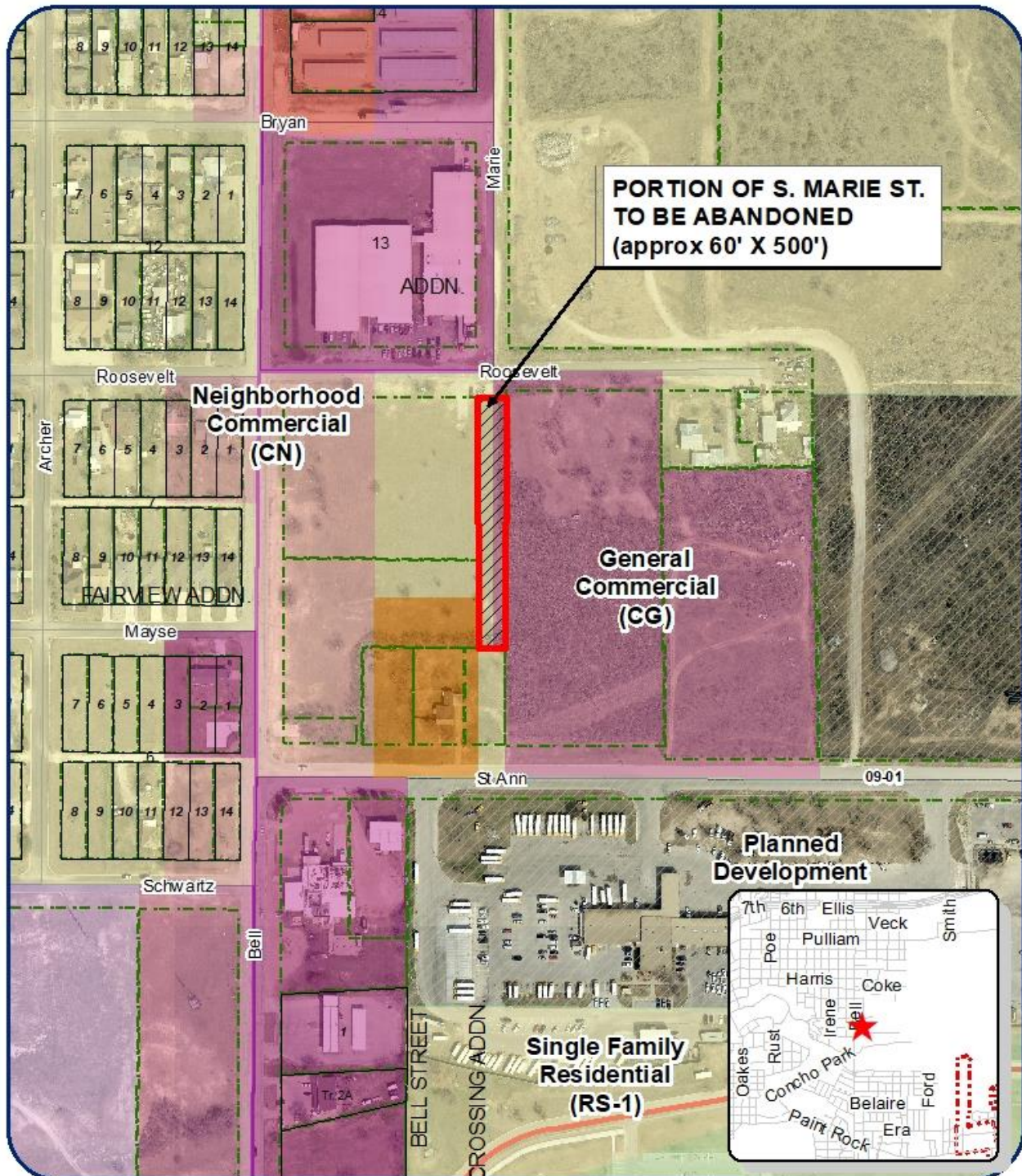
Council District: Lucy Gonzales -District 4
 Neighborhood: Fort Concho East
 Scale: 1" approx. = 250 ft

Approx. 0.688 acres between Roosevelt Street and St. Ann Street

Legend

Subject Properties: —
 Current Zoning: **RS-1 and CG**
 Requested Zoning Change: **N/A**
 Vision: **Commercial**





Street Abandonment

Portion of S. Marie Street

Council District: Lucy Gonzales - District 4
Neighborhood: Fort Concho East
Scale: 1" approx. = 250 ft

Approx. 0.688 acres between Roosevelt Street and St. Ann Street

Legend

Subject Properties: —
Current Zoning: **RS-1 and CG**
Requested Zoning Change: **N/A**
Vision: **Commercial**



Photos of Site and Surrounding Area

PROPOSED AREA TO BE ABANDONED
(60' X 500' S. MARIE ST. RIGHT-OF-WAY)



NORTH PORTION OF S. MARIE ST. (DECISION BY
COUNCIL TO ABANDON – OCT. 3/2017)



SOUTH OF ABANDONMENT AREA (TO ST. ANN ST.)



ADJACENT PROPERTY (1619 ROOSEVELT ST.)



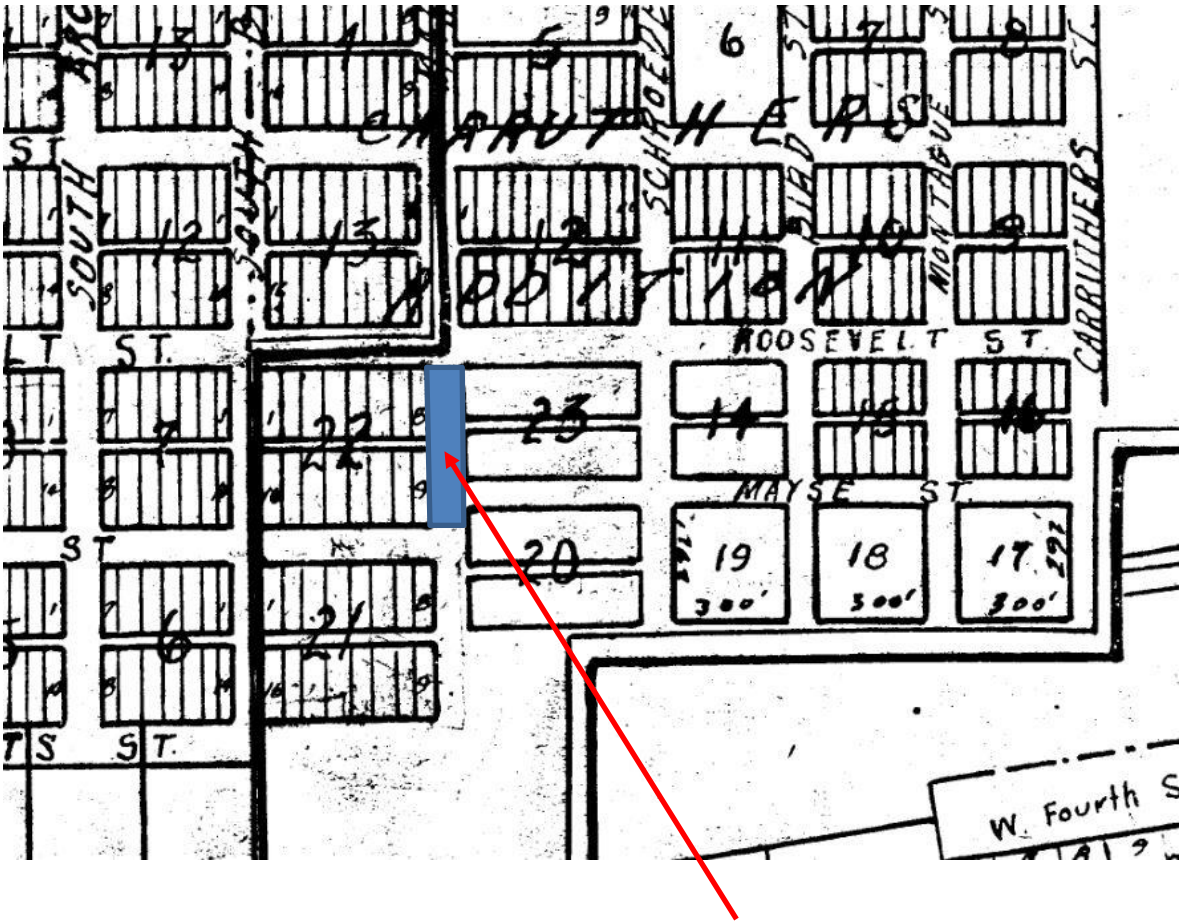
ROOSEVELT ST. LOOKING WEST



ROOSEVELT ST. LOOKING EAST



Excerpt of area to be abandoned
(Replat of Carruthers Addition - May 20, 1930)



60' X 500' STREET RIGHT-OF-WAY TO BE ABANDONED

EFFECTIVE JANUARY 3, 2017



City of San Angelo, Texas – Planning Division
52 West College Avenue
**Application to Abandon Right-of-way for
Street(s) and/or Alley(s)**



Section 1: Basic Information

Name of Applicant(s): Earl Ayers

☒ Owner ☐ Representative (Affidavit Required)

11438 Texas Oak Carsbad Texas 76934

Mailing Address City State Zip Code

325-277-9353 bayers@mayfieldpaper.com

Contact Phone Number Contact E-mail Address

1619 Roosevelt San Angelo Texas 76903

Subject Property Address City State Zip Code

Legal: Acres: 5.000, Abst: A-1854 S-0326, Survey: G SCHUBITZ, 5.0000 ACRES

Legal Description (can be found on property tax statement or at www.tongreencad.com)

Lot Size: 5 acres Zoning: RS-1

Section 2: Site Specific Details

Subdivision Name: _____

Lots and/or Blocks Affected*: _____

General Description of Location*: abandoned street

Reason for Abandonment*: not in use

*Use attachment if necessary.

Effective January 3, 2017

Section 3: Applicant's acknowledgement

I/We the undersigned acknowledge that the information provided above is true and correct.

Earl Ayers
Signature of licensee or authorized representative
affirming the truth of the above statement.

6-19-2020

Date

Earl Ayers

Printed name of licensee or authorized representative

Name of business/Entity of representative

FOR OFFICE USE ONLY:

Date of Application: ____/____/____

Non-Refundable Fee: \$____ Receipt #: ____ Date paid: ____/____/____

Date of hearing by Planning Commission: ____/____/____ Date of hearing by City Council: ____/____/____

Reviewed/Accepted by: _____



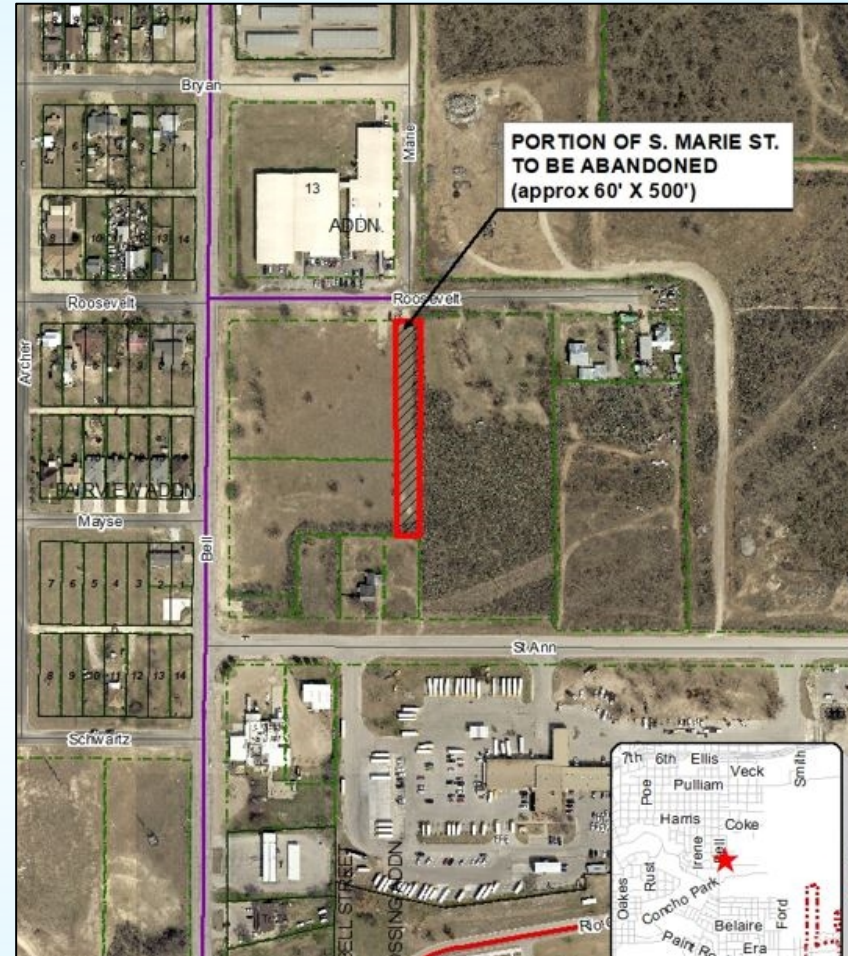
City Council

August 18, 2020

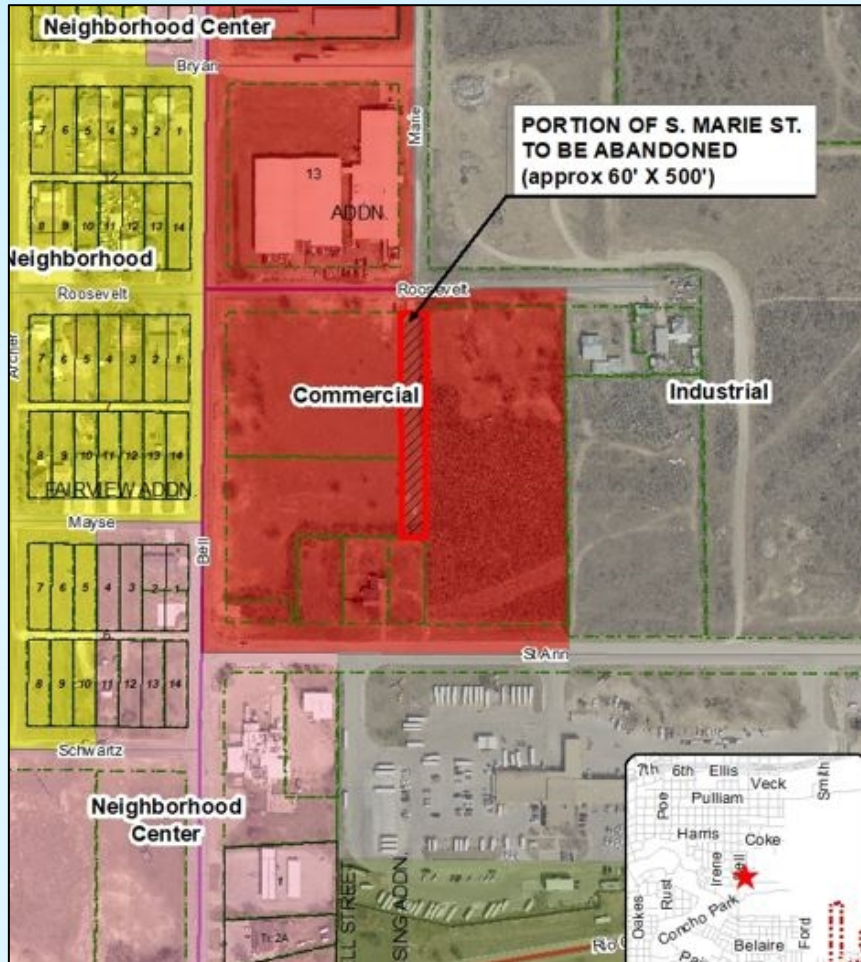


Street ROW Abandonment: South Marie Street (south of Roosevelt St.)

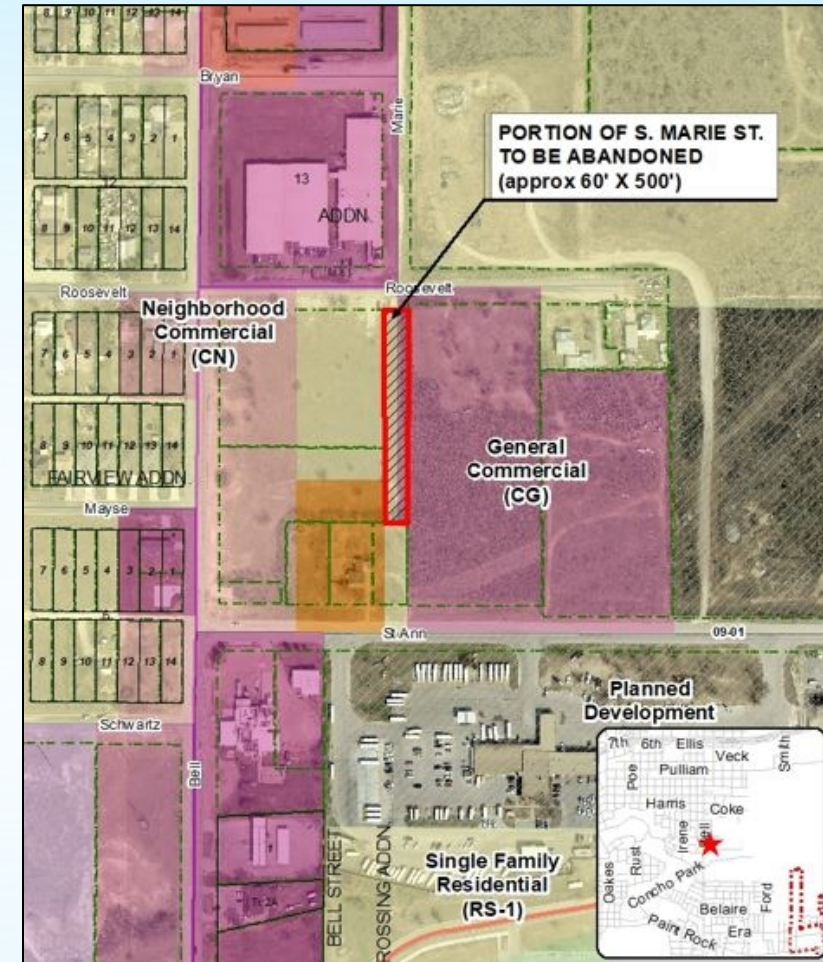
- Proposed abandonment of south end of S. Marie Street
- Would add to adjacent land 1619 Roosevelt Street
- District 4 – Lucy Gonzales
- Fort Concho East neighborhood



Future land use and zoning map



Commercial

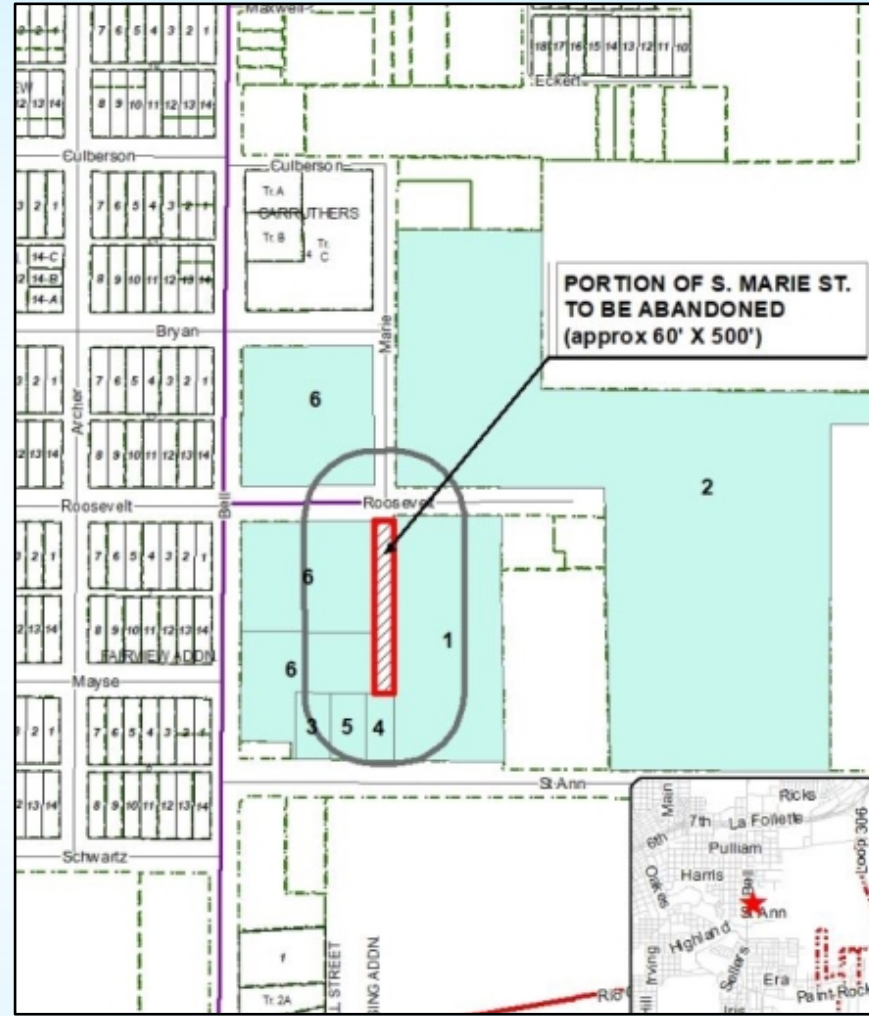


CG/CH & RS-1



Public notification

- 6 notices mailed
- 0 in favor
- 0 in opposition



Street ROW Abandonment: South Marie Street (south of Roosevelt St.)



South portion of S. Marie
Street to be abandoned



North portion abandoned by
Council 2017



Street ROW Abandonment: South Marie Street (south of Roosevelt St.)



South of abandonment area
(towards St. Ann Street)



Adjacent property (1619
Roosevelt St.)



Street ROW Abandonment: South Marie Street (south of Roosevelt St.)



Roosevelt Street
looking west



Roosevelt Street
looking east



Rationale for approval

- Staff circulated to all relevant municipal departments and utility companies, with no objections.
- Part of 1930 replat of Carruther's Addition; this street portion was never developed.
- Not identified in City's **Master Thoroughfare Plan** for future major thoroughfare.
- Adjacent properties have frontage onto other streets; City has no plans to sell property to south leaving this a dead-end.



Recommendations

Staff recommends **APPROVAL** of the proposed street right-of-way abandonment, subject to two conditions of approval:

1. Remit payment per City fee schedule assessment formula
2. Submit replat within 36 months

On July 20, 2020 the Planning Commission recommended **APPROVAL** with a 6-0 vote.





City Council

August 18, 2020



REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Kimberly Holle, Budget Manager, Budget, 325-657-4211

Meeting Date: September 15, 2020

Item type: Consent Item

Caption:

Second reading of an ordinance amending the budget for the fiscal year beginning October 1, 2019, and ending September 30, 2020, for grants and capital projects (Tina Dierschke)

Summary/History:

This proposed amendment contains the following items (additional information attached):

- Texas Parks and Wildlife Department grant for trail-head improvements at Twin Buttes
- Police Gang Suppression Unit Vehicle grant
- Police Homeland Security Grant for the purchase of night vision for SWAT officers
- Criminal Justice Division Rifle Resistant Body Armor Grant for the purchase of Rifle Resistant Body Armor for SWAT officers
- Airport US Customs Retention project
- Airport FAA Grant for Terminal Drainage Improvement project
- COSA DC sale of two properties in the Industrial Park and for upcoming projects
- Chadbourne Street Project Funding

Financial Impact:

See Exhibit A of the ordinance.

Other Information/Recommendation:

Attachments:

- | | |
|---|------------------------------------|
| 1. BA Memo - ALL | BA Memo - ALL.pdf |
| 2. Ordinance 09.15.20 | Ordinance 09.15.20.docx |
| 3. 08.18.20 FIN Budget Amendment Slides | 08.18.20 FIN Budget Amendment.pptx |

Presentation:

Tina Dierschke

Approvals/Reviews:

Kimberly Holle	Created/Initiated
Tina Dierschke	Approved
Theresa James	Approved
Julia Antilley	Final Approval

Memo

To: Tina Dierschke, Finance Director
From: Carl White, Director of Parks & Recreation
Date: 08/18/20
Re: Budget Amendment Request

Purpose of Budget Amendment Request:

Budget for a grant for trail-head improvements at Twin Buttes

Source of Funding:

Texas Parks and Wildlife Department grant with Local match from 2011 bond project budget and interest income

Funding previously approved? If so, by City Manager or City Council and when?

November 19, 2019

Project/Budget to be amended	Current Budget	Proposed Change	Proposed Revised Budget
Grant Revenue	0	240,000	240,000
Local Match	0	60,000	60,000
Project Expense	0	300,000	300,000
			0
			0
			0

Additional Comments:

Memo

To: Tina Dierschke, Finance Director

From: Frank Carter, Police Chief

Date: 08/18/20

Re: Budget Amendment Request

Purpose of Budget Amendment Request:

To budget for a Gang Suppression Unit Vehicle grant

Source of Funding:

Edward Byrne Memorial Justice Assistance Grant

Funding previously approved? If so, by City Manager or City Council and when?

City Council approval to apply for grant on 4/21/2020

Project/Budget to be amended	Current Budget	Proposed Change	Proposed Revised Budget
Grant Revenue	0	42,046	42,046
			0
Project Expense	0	42,046	42,046
			0
			0
			0

Additional Comments:

Estimate of additional equipment required to customize vehicle with police equipment is between \$5,000-\$6,000.

Memo

To: Tina Dierschke, Finance Director

From: Frank Carter, Chief of Police

Date: 08/18/20

Re: Budget Amendment Request

Purpose of Budget Amendment Request:

To budget for awarded grant funds for the purchase of night vision for SWAT officers.

Source of Funding:

Homeland Security Grant Program

Funding previously approved? If so, by City Manager or City Council and when?

Award Acceptance is on the Council Consent Agenda for 9/1/2020.

Project/Budget to be amended	Current Budget	Proposed Change	Proposed Revised Budget
Grant Revenue	0	29,242	29,242
			0
Project Expense	0	29,242	29,242
			0
			0
			0

Additional Comments:

There is no local matching requirement and no additional expense anticipated.

Memo

To: Tina Dierschke, Finance Director

From: Frank Carter, Chief of Police

Date: 08/18/20

Re: Budget Amendment Request

Purpose of Budget Amendment Request:

To budget for awarded grant funds for the purchase of Rifle Resistant Body Armor for SWAT officers

Source of Funding:

Criminal Justice Division Rifle Resistant Body Armor Grant Program

Funding previously approved? If so, by City Manager or City Council and when?

Award Acceptance is on the Council Consent Agenda for 8/18/2020.

Project/Budget to be amended	Current Budget	Proposed Change	Proposed Revised Budget
Grant Revenue	0	32,042	32,042
			0
Project Expense	0	32,042	32,042
			0
			0
			0

Additional Comments:

There is no local matching requirement.

Memo

To: Tina Dierschke, Finance Director

From: Jeremy Valgardson, Airport Director

Date: 08/18/20

Re: Budget Amendment Request

Purpose of Budget Amendment Request:

Budget for US Customs Retention project at the Airport

Source of Funding:

City of San Angelo Development Corporation

Funding previously approved? If so, by City Manager or City Council and when?

Project/Budget to be amended	Current Budget	Proposed Change	Proposed Revised Budget
Airport Revenue	0	1,100,000	1,100,000
Airport Project Expense	0	1,100,000	1,100,000
			0
			0
			0
			0

Additional Comments:

Memo

To: Tina Dierschke, Finance Director

From: Jeremy Valgardson, Airport Director

Date: 08/18/20

Re: Budget Amendment Request

Purpose of Budget Amendment Request:

Budget for updated grant award amounts for Airport FAA Grant 40

Source of Funding:

100% funded by FAA/2020 Entitlement Grant

Funding previously approved? If so, by City Manager or City Council and when?

Grant Application submitted May 6, 2020. Project approved through yearly FAA Entitlement Grant.

Project/Budget to be amended	Current Budget	Proposed Change	Proposed Revised Budget
FAA Revenue	17,820	1,093,291	1,111,111
PFC Revenue	1,680	-1,680	0
Project Expenses	19,500	1,091,611	1,111,111
			0
			0
			0

Additional Comments:

Grant 40 is the Terminal Drainage Improvement project. This grant is fully reimbursable with 100% FAA funding and no local match required.

Memo

To: Tina Dierschke, Finance Director
From: Nora Nevarez, Economic Development Assistant
Date: 08/18/20
Re: Budget Amendment Request

Purpose of Budget Amendment Request:

Budget for revenue from the sale of two properties in the Industrial Park and for upcoming projects.

Source of Funding:

Sale of Property (\$560,702) and Fund Balance (\$539,298)

Funding previously approved? If so, by City Manager or City Council and when?

Project/Budget to be amended	Current Budget	Proposed Change	Proposed Revised Budget
Revenue:			0
Sale of Property	0	560,702	560,702
Expense:			0
Business Retention Programs	11,880,910	700,000	12,580,910
US Hwy 87 Monument	0	150,000	150,000
Airport Exit Monument	0	250,000	250,000

Additional Comments:

Memo

To: Tina Dierschke, Finance Director

From: Kimberly Holle, Budget Manager

Date: 08/18/20

Re: Budget Amendment Request

Purpose of Budget Amendment Request:

Budget for remaining funds for Phase A of the Chadbourne Street Project

Source of Funding:

City of San Angelo Development Corporation, General Fund Operations, Hotel Occupancy Tax Fund (Fund Balance), TIRZ – South (Fund Balance / committed property tax revenue), & TxDot Grant

Funding previously approved? If so, by City Manager or City Council and when?

Project/Budget to be amended	Current Budget	Proposed Change	Proposed Revised Budget
COSA Development Corporation	0	2,250,000	2,250,000
General Fund Operations	0	100,000	100,000
Hotel Occupancy Tax Fund	0	50,000	50,000
TIRZ - South	0	1,050,425	1,050,425
TxDot Grant	0	1,960,335	1,960,335
			0

Additional Comments:

**AN ORDINANCE OF THE CITY OF SAN ANGELO AMENDING
THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER
1, 2019, AND ENDING SEPTEMBER 30, 2020, FOR GRANTS,
REIMBURSED EXPENSES, AND CAPITAL PROJECTS.**

WHEREAS the City of San Angelo has determined that certain budgeted amounts should be amended due to project changes and unforeseen circumstances, and

WHEREAS the resources necessary for these changes are available;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANGELO, TEXAS THAT:

The City's budget for fiscal year 2019-2020 be amended by the amounts contained in Exhibit A.

INTRODUCED on the 18th day of August, 2020, and APPROVED and ADOPTED on this 15th day of September.

ATTEST:

CITY OF SAN ANGELO, TEXAS:

Julia Antilley, City Clerk

Brenda Gunter, Mayor

APPROVED AS TO CONTENT:

APPROVED AS TO FORM:

Tina Dierschke, Finance Director

Theresa James, City Attorney

City of San Angelo
Proposed Budget Amendment
Exhibit A

Fund	Total Revenue Amendment	Total Expense Amendment	Net Benefit/(Cost)
General	-	-	-
Intergovernmental	3,017,110	3,017,110	-
TIRZ	-	1,050,425	(1,050,425)
Airport	1,100,000	1,100,000	-
General Capital Projects	2,400,000	2,400,000	-
2011 Bond Issue	-	43,061	(43,061)
Passenger Facility Charge	-	(1,680)	1,680
Airport PFC Projects	1,091,611	1,091,611	-
Hotel Occupancy Tax	-	50,000	(50,000)
Development Corporation	560,702	1,100,000	(539,298)
	\$8,169,423	\$9,850,527	\$(1,681,104)

City of San Angelo
Proposed Budget Amendment
Additional Information

Project/Need	Source of Funding	Revenue	Expense	Net Benefit/(Cost)
Trail-head Improvements at Twin Buttes	Texas Parks & Wildlife Department and 2011 Bond Issue	300,000	343,061	(43,061)
Upcoming Projects	Sale of Property and Fund Balance	560,702	1,100,000	(539,298)
Chadbourne St. Project	COSADC, General Fund Operations, HOT, TIRZ, & TxDot Grant	5,013,780	6,114,205	(1,100,425)
Night Vision for SWAT Officers	Homeland Security Grant Program	29,242	29,242	-
Rifle Resistant Body Armor	Criminal Justice Division Rifle Resistant Body Armor Grant Program	32,042	32,042	-
Gang Suppression Vehicle	Edward Byrne Memorial Justice Assistance Grant	42,046	42,046	-
Airport US Customs Retention project	City of San Angelo Development Corporation	1,100,000	1,100,000	-
Airport Grant 40	FAA Entitlement Grant	1,091,611	1,089,931	1,680
		\$8,169,423	\$9,850,527	\$(1,681,104)



City Council

August 18, 2020



Budget Amendment

Intergovernmental Fund	Revenue	Expense
Grant Revenue	\$240,000	
Local Match	\$60,000	
Trail-head Improvements at Twin Buttes Project		\$300,000



Budget Amendment

Intergovernmental Fund	Revenue	Expense
Grant Revenue	\$42,046	
Police Gang Suppression Unit Vehicle		\$42,046



Budget Amendment

Intergovernmental Fund	Revenue	Expense
Grant Revenue	\$29,242	
Night vision for SWAT officers		\$29,242



Budget Amendment

Intergovernmental Fund	Revenue	Expense
Grant Revenue	\$32,042	
Rifle Resistant Body Armor for SWAT officers		\$32,042



Budget Amendment

Airport Fund	Revenue	Expense
COSA DC Funding	\$1,100,000	
US Customs Retention project		\$1,100,000



Budget Amendment

Airport Capital Projects Fund

Revenue

Expense

FAA Revenue

\$1,093,291

PFC Revenue

(\$1,680)

Project Expenses

\$1,091,611



Budget Amendment

Economic Development Fund

Revenue

Expense

Sale of Property

\$560,702

Business Retention Programs

\$700,000

US Hwy 87 Monument

\$150,000

Airport Exit Monument

\$250,000



Budget Amendment

Chadbourne Street Project

Expense

COSA DC	\$2,250,000
General Fund Operations	\$100,000
Hotel Occupancy Tax Fund *	\$50,000
TIRZ – South *	\$1,050,425
TxDot Grant	\$1,960,335

* Utilizing Fund Balance





City Council

August 18, 2020



REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Jeremy Valgardson, Airport Director, Airport, 325-659-6409

Meeting Date: September 15, 2020

Item type: Consent Item

Caption:

Consider awarding AP-02-20 USCBP Paving and Storage Building Installation to MARC III General Contractors, LLC. in the amount of \$977,315.41, budgeted for purchase in fiscal year 2020, and authorizing the City Manager to negotiate and execute all related documents (Jeremy Valgardson)

Summary/History:

The North Border Patrol Hangar has mounted their Unmanned Aerial Systems (UAS) ground equipment on the south side of the hangar. The airport has had issues with drainage on 'Taxiway A' because of the grades around the ground equipment. This project will pave, in concrete, around this ground base equipment and help the water drain away from the taxiway. This project will also allow better paved access into the North Amcom Hangar for a future tenant. Ranger Aviation will also have better access to their paint hangar. The area to be paved is currently grass and rock.

This project also includes construction of a small storage on the north end of the hangar.

The funding for this project was budgeted through COSADC. Centurion Planning and Design was awarded the design contract for this project.

A competitive bid was conducted and Marc III General Contractors from San Antonio, and Ti-Zac Concrete from Minnesota were the only two bidders. Marc III was the low bidder at \$977,315.41. Centurion Planning and Design is recommending we award Marc III the contract.

Financial Impact:

The amount to be awarded is \$977,315.41. The funding source of \$1,100,000 is coming from COSADC for FY20. The second reading of this budget amendment is on City Council's consent agenda on September 15, 2020.

Other Information/Recommendation:

Centurion Planning and Design has found Marc III to be competent in completing this project, and has verified that their design meets all FAA and TXDOT standards.

Attachments:

- | | |
|---------------------------------------|--|
| 1. AP-02-20 Bid Tab | AP-02-20 Bid Tab.pdf |
| 2. AP-02-20 Bid Recommendation Letter | AP-02-20 Bid Recommendation Letter.pdf |
| 3. USCBP Apron for Review_2020.01.14 | USCBP Apron for Review_2020.01.14.pdf |

Presentation:

Jeremy Valgardson

Approvals/Reviews:

Jeremy Valgardson
Jeremy Valgardson
Theresa James
Nolan Sosa
Tina Dierschke
Theresa James
Julia Antilley

Created/Initiated
Approved
Approved
Approved
Approved
Approved
Final Approval

					MARC III General Contractors, LLC. 6200 UTSA Blvd. #100 San Antonio, TX 78249 Phone: (210) 404-9800 Fax: (210) 404-9805		Ti-Zack Concrete, Inc. 39352 221st Avenue Le Center, MN 56057 Phone: (507) 357-6463 Fax: (507) 357-6096	
BID NO.	SPEC NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
Item 1: Mobilization, Temporary Access and Erosion/Sedimentation Control Measures								
1.01	105.00	Mobilization, Insurance, Ect.	LS	1	\$97,575.00	\$97,575.00	\$157,819.94	\$157,819.94
1.02	---	Barricades and Markings for Pavement Closures	LS	1	\$54,900.00	\$54,900.00	\$34,864.55	\$34,864.55
1.03	---	Stormwater Pollution Prevention Plan Document	LS	1	\$2,500.00	\$2,500.00	\$1,500.00	\$1,500.00
1.04	---	Rock Construction Exit	EA	1	\$4,095.00	\$4,095.00	\$500.00	\$500.00
Item 1: Mobilization, Temporary Access and Erosion/Sedimentation Control Measures Subtotal						\$159,070.00		\$194,684.49
Item 2: Paving Installation								
2.01	P-101	Remove Existing Asphaltic Concrete Pavement	SY	2,630	\$11.70	\$30,771.00	\$8.94	\$23,512.20
2.02	P-101	Remove Existing Portland Cement Concrete	SY	600	\$23.41	\$14,046.00	\$25.15	\$15,090.00
2.03	P-152	Unclassified Excavation	CY	3,220	\$16.50	\$53,130.00	\$46.78	\$150,631.60
2.04	TxDOT 247	6" Crushed Agg Base Course (Ty A, Gr 1-2) (Comp In Place)	SY	7,481	\$14.79	\$110,643.99	\$16.00	\$119,696.00
2.05	P-403	3" HMAC Base Course	TON	1,291	\$104.82	\$135,322.62	\$302.19	\$390,127.29
2.06	P-501	7" PCC Pavement	SY	7,481	\$44.80	\$335,148.80	\$85.18	\$637,231.58
2.07	P-602	Prime Coat	Gal	1,500	\$7.02	\$10,530.00	\$9.00	\$13,500.00
2.08	D-751	30" x 30" Drainage Inlet	EA	2	\$1,287.00	\$2,574.00	\$6,086.70	\$12,173.40
2.09	D-701	12" Corrugated Metal Pipe	LF	8	\$89.00	\$712.00	\$125.00	\$1,000.00
2.10	D-751	Lower Existing Manhole Lid	LS	1	\$1,930.00	\$1,930.00	\$750.00	\$750.00
2.11	---	Relocate Existing Taxiway Edge Lights	EA	2	\$2,925.00	\$5,850.00	\$1,000.00	\$2,000.00
2.12	L-853	Taxiway Edge Marker, Type II (Blue)	EA	4	\$59.00	\$236.00	\$1,500.00	\$6,000.00
Item 2: Paving Installation Subtotal						\$700,894.41		\$1,371,712.07
Item 3: Pre-Engineered Metal Building								
4.01	---	Pre-Engineered Metal Building System (Includes Building, Foundation, and Electrical)	LS	1	\$117,351.00	\$117,351.00	\$90,000.00	\$90,000.00
Item 3: Pre-Engineered Metal Building Subtotal						\$117,351.00		\$90,000.00
Deductive Alternate 1: HMAc Pavement								
DA1.01	TxDOT 247	6" Crushed Aggregate Base Course (Ty A, Gr 1-2)	SY	(7,481)	\$14.79	(\$110,643.99)	\$16.00	(\$119,696.00)
DA1.02	P-403	3" HMAc Base Course	TON	(1,291)	\$104.82	(\$135,322.62)	\$302.19	(\$390,127.29)
DA1.03	P-501	7" PCC Pavement	SY	(7,481)	\$44.80	(\$335,148.80)	\$85.18	(\$637,231.58)
DA1.04	P-152	Unclassified Excavation	CY	625	\$12.87	\$8,043.75	\$34.36	\$21,475.00
DA1.05	TxDOT 247	12" Crushed Aggregate Base Course (Ty A, Gr 1-2)	SY	7,481	\$29.37	\$219,716.97	\$26.86	\$200,939.66
DA1.06	P-403	5" HMAc Base Course	TON	2,150	\$105.88	\$227,642.00	\$284.40	\$611,460.00
DA1.07	P-401	2" HMAc Surface Course	TON	823	\$121.00	\$99,583.00	\$304.89	\$250,924.47
Deductive Alternate 1: HMAc Pavement Subtotal						(\$26,129.69)		(\$62,255.74)
BID SUMMARY:								
Item 1: Mobilization, Temporary Access and Erosion/Sedimentation Control Measures Subtotal						\$159,070.00		\$194,684.49
Item 2: Paving Installation Subtotal						\$700,894.41		\$1,371,712.07
Item 3: Pre-Engineered Metal Building Subtotal						\$117,351.00		\$90,000.00
BASE BID SUBTOTAL						\$977,315.41		\$1,656,396.56
Deductive Alternate 1: HMAc Pavement Subtotal						(\$26,129.69)		(\$62,255.74)
BASE BID + DEDUCTIVE ALTERNATE 1 TOTAL						\$951,185.72		\$1,594,140.82

* Error found and corrected by Centurion Planning & Design.

August 17, 2020

Mr. Jeremy Valgardson
Airport Director
San Angelo Regional Airport
San Angelo, TX

**Project: USCBP Paving and Storage Building Installation
AP-02-20**

RE: Bid Recommendation

Dear Mr. Valgardson,

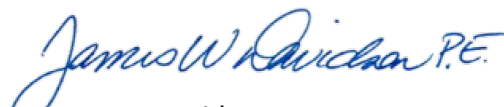
We have evaluated the bids received on August 4, 2020 for the above referenced project, which consists of converting an existing grass island into additional paved apron for the USCBP facility, installing an additional drainage inlet, relocating existing taxiway edge lights, and constructing a new storage building adjacent to the USCBP hangar building.

Two bids were received as shown below:

	<u>Base Bid Total</u>	<u>Deduct. Alt. Total</u>
• MARC III General Contractors, LLC	\$ 977,315.41.....	\$ 951,185.72
• Ti-Zack Concrete, Inc	\$1,656,396.56	\$1,594,140.82

The low base bid amount was submitted by MARC III General Contractors, LLC. in the amount of \$977,315.41. Based upon our evaluation of information available to us regarding their experience, reputation, and financial condition, it appears that MARC III General Contractors, LLC. is qualified to complete the work required. Therefore, we recommend that the contract for construction of the USCBP Paving and Storage Building Installation Project be awarded to **MARC III General Contractors, LLC.** for the Base Bid amount of **\$977,315.41.**

Sincerely,


James W. Davidson, P.E.
Project Engineer

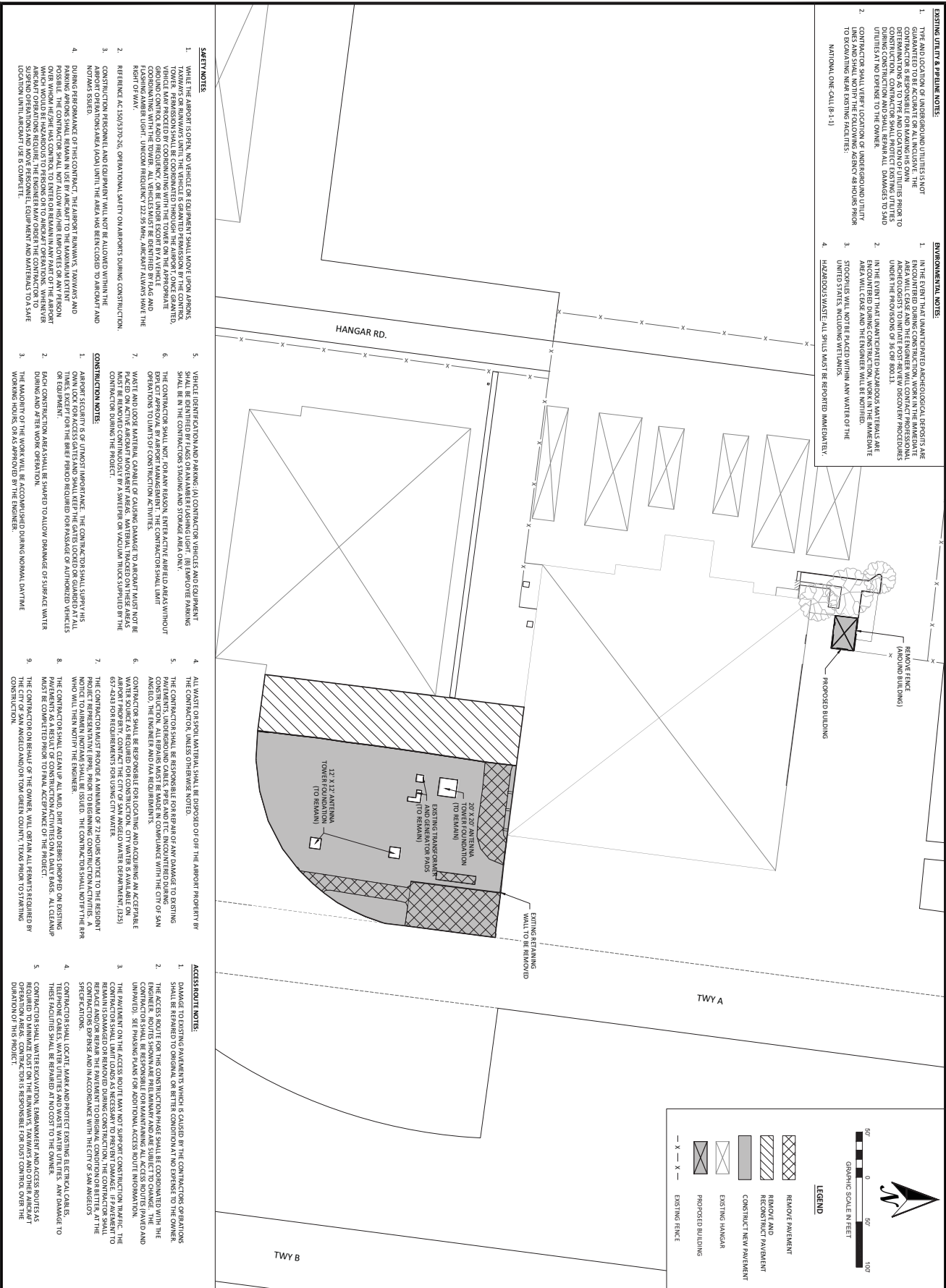
**PROJECT LAYOUT AND
GENERAL NOTES**

**SAN ANGELO REGIONAL
AIRPORT (SJT)
USCBP PAVING AND
STORAGE BUILDING
INSTALLATION
SAN ANGELO, TEXAS**

TASK	REVISION	DATE

THIS DOCUMENT IS RELEASED
FOR THE PURPOSE OF
INTERIM REVIEW UNDER THE
AUTHORITY OF JAMES
DAVIDSON, P.E., 135166, ON
January 14, 2020. IT IS NOT TO
BE USED FOR
CONSTRUCTION, BIDDING OR
PERMIT PURPOSES.

LATEST REVISION:	1/14/2020	Sheet No.
DRAWN BY:	CBS	
DESIGNED BY:	CBS	
DATE NO.	SJT1840	C-2



REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Bryan Kendrick, Director of Human Resources/Risk Management, Human Resources/Risk Management, 3256574221

Meeting Date: September 15, 2020

Item type: Regular Item

Caption:

Consideration of matters related to Request for Proposal HR-02-20:

1. Discussion of proposals submitted for Post 65 Retiree Benefits
2. Consideration of selecting Benefit Provider and authorizing the City Manager to negotiate contracts and execute all related documents (Presentation made by Holmes Murphy Consultant Jason Newman and Assistant Director of Human Resources Veronica Sanchez)

Summary/History:

The RFP was issued on July 13, 2020, with a closing date of August 7, 2020.

Holmes-Murphy Consultants and Human Resources Staff evaluated the bids. The current vendor is Aetna.

Financial Impact:

Savings of 33.6%, or \$411,545, is expected to help build the fund balance of Fund 310 toward the established goal of 75 Days (\$1,892,000) of operating expenditures. Currently, fund balance is approximately 37 days (\$922,000).

Other Information/Recommendation:

Staff agrees with Holmes Murphy and recommends the selection of UHC/Retiree First

Attachments:

- | | | |
|----|--|---|
| 1. | HR0220AcknowledgementWorks | HR0220AcknowledgementWorks.pdf |
| 2. | COSA 2021 Post 65 Retiree BAFO Analysis PP | COSA 2021 Post 65 Retiree BAFO Analysis PP Final.pptx |

Presentation:

Approvals/Reviews:

Bryan Kendrick	Created/Initiated
Bryan Kendrick	Approved
Bryan Kendrick	Approved
Theresa James	Approved
Nolan Sosa	Approved
Tina Dierschke	Approved
Theresa James	Approved
Julia Antilley	Final Approval



City of San Angelo
RFP Acknowledgement
HR-02-20 Post 65 Retiree Benefits
August 7, 2020 at 2:00 p.m.

Received

- | | |
|---|------------------------------------|
| 1 | Group Administrative Concepts Inc. |
| 2 | Retiree First |

Sent To

- | | |
|----|------------------------------|
| 1 | Allstate |
| 2 | Aetna |
| 3 | Benistar |
| 4 | CIS Benefits |
| 5 | CVS Health |
| 6 | GACTPA |
| 7 | The Hartford |
| 8 | Humana |
| 9 | Integrated Benefits Services |
| 10 | iTEDIUM |
| 11 | Labor First |
| 12 | P&A Group |
| 13 | Premier Senior Health Plan |
| 14 | Scott & White Health Plan |
| 15 | TAGCO Associates LP |
| 16 | Wageworks |
| 17 | United Healthcare |

No Bid Reply

- | | |
|---|-----|
| 1 | n/a |
| 2 | n/a |

NOTE: Include this form with your Agenda Memo



City Council

September 15, 2020



OVERVIEW OF POST 65 RETIREE RFP

CURRENT ANNUAL COST IS \$1,223,484

**BEST AND FINAL QUOTES WERE PROVIDED BY
RETIREE FIRST AND GROUP
ADMINISTRATIVE CONCEPTS. THESE ARE
THIRD PARTY CONCIERGE ORGANIZATIONS**

VENDORS PROVIDING BEST AND FINAL BIDS:

- **AETNA (INCUMBENT)**
- **HUMANA**
- **HARTFORD**
- **UHC**



POST 65 RETIREE BENEFITS

MEDICAL BENEFITS COMPARISON (RETIREE FIRST)

Employee out of Pocket	Aetna Inforce	Aetna Renewal	Aetna Alternate	Humana Medicare Advantage	UHC Medicare Advantage	Hartford Medicare Supplement
Deductible	\$0	\$0	\$0	\$0	\$0	\$0
Annual Out of Pocket Max	\$0	\$0	\$6,700	\$0	\$0	\$0
PCP/Diagnostic Lab/Urgent Care	\$0	\$0	\$20	\$0	\$0	\$0
Ambulance	\$0	\$0	\$20	\$0	\$0	\$0
Emergency Room	\$0	\$0	\$90	\$0	\$0	\$0
Hospital Care	\$0	\$0	\$250/Per Stay	\$0	\$0	\$0



POST 65 RETIREE BENEFITS

MEDICAL BENEFITS COMPARISON (GAC)

Employee out of Pocket	Aetna Inforce	Aetna Renewal	Hartford Medicare Supplement	Hartford* Medicare Supplement	Humana Medicare Advantage
Deductible	\$0	\$0	\$0	\$0	\$0
Annual Out of Pocket Max	\$0	\$0	\$0	\$0	\$0
PCP/Diagnostic Lab/Urgent Care	\$0	\$0	\$0	\$0	\$0
Ambulance	\$0	\$0	\$0	\$0	\$0
Emergency Room	\$0	\$0	\$0	\$0	\$0
Hospital Care	\$0	\$0	\$0	\$0	\$0

*Includes enhanced benefits for hearing and vision services



POST 65 RETIREE BENEFITS

PHARMACY BENEFITS COMPARISON (RETIREE FIRST)

Employee out of Pocket	Aetna Inforce	Aetna Renewal	Aetna Alternate	Humana Medicare Advantage	UHC Medicare Advantage	Hartford Medicare Supplement
Tier 1 - Generic	\$15	\$15	\$15	\$15	\$15	\$15
Tier 2 - Preferred Brand	\$40	\$40	\$40	\$40	\$40	\$40
Tier 3 – Non-Preferred Brand	\$100	\$100	\$100	\$100	\$100	\$100
Mail Order - Copay to Retail	2x retail	2x retail	2x retail	2x retail	2x retail	2x retail



POST 65 RETIREE BENEFITS

PHARMACY BENEFITS COMPARISON (GAC)

Employee out of Pocket	Aetna Inforce	Aetna Renewal	Hartford Medicare Supplement	Hartford Medicare Supplement	Humana Medicare Advantage
Tier 1 - Generic	\$15	\$15	\$15	\$15	\$15
Tier 2 - Preferred Brand	\$40	\$40	\$40	\$40	\$40
Tier 3 – Non-Preferred Brand	\$100	\$100	\$100	\$100	\$100
Mail Order - Copay to Retail	2x retail	2x retail	2x retail	2x retail	2x retail



POST 65 RETIREE BENEFITS

BEST AND FINAL COST COMPARISON (RETIREE FIRST)

	Aetna Current	Aetna Renewal	Aetna Alternate	Humana Medicare Advantage	UHC* Medicare Advantage	Hartford Medicare Supplement
Combined PMPM	\$292.98	\$289.98	\$267.21	\$191.08	\$194.43	\$385.57
Monthly Cost	\$101,957	\$100,913	\$92,989	\$66,496	\$67,662	\$134,178
Annual Cost	\$1,223,484	\$1,210,956	\$1,115,869	\$797,950	\$811,940	\$1,610,140
Difference +/- Cost		-\$12,528	-\$107,616	-\$425,534	-\$411,545	\$386,656
Difference +/- Percentage		-1.0%	-8.8%	-34.8%	-33.6%	31.6%

*UHC's rates are guaranteed for 2 years



POST 65 RETIREE BENEFITS BEST AND FINAL COST COMPARISON (GAC)

	Aetna Current	Hartford Medicare Supplement	Hartford Medicare Supplement	Humana Medicare Advantage
Combined PMPM	\$292.98	\$320.30	\$373.37	\$248.18
Monthly Cost	\$101,957	\$111,464	\$129,933	\$86,367
Annual Cost	\$1,223,484	\$1,337,573	\$1,559,193	\$1,036,400
Difference +/- Cost		\$114,088	\$335,700	-\$187,085
Difference +/- Percentage		9.3%	27.4%	-15.3%



CONCIERGE SERVICES

RETIREE FIRST

- Kick-off meeting or one-on-one calls with members to discuss plan changes and answer questions
- Enrollment support for newly eligible members
- Member direct billing
- Dedicated advocacy team for all retirees to assist with plan design, copays, lost ID cards, prior authorizations, etc
- SSI and CMS support for members to assist with Medicare enrollment and applying for low income subsidies
- Provider and pharmacy support including working directly with pharmacy and provider staff



CONCIERGE SERVICES GROUP ADMINISTRATIVE CONCEPTS

- Implementation support, including coordination with vendors to provide eligibility
- Enrollment support, including retiree communication and enrollment, ID cards, benefit summaries
- Toll-free call center to assist members
- Member billing services
- Boutique concierge services to assist employer and members with billing, eligibility and claims questions



RECOMMENDATIONS / NEXT STEPS

- Given their competitive rate and 2-year rate guarantee, HMA recommends moving coverage to UHC
- Move administration to Retiree First
- Request approval from City Council on September 15
- Begin implementation with Retiree First / UHC





City Council

September 15, 2020



APPENDIX



GROUP MEDICARE ADVANTAGE vs MEDICARE SUPPLEMENT PLANS

	Medicare Advantage / Part D	Medicare Supplement / Part D
Year of Origin	1997	1987
Payors Involved / ID Cards	1	3
Insurance Model	Managed Care – Quality Driven	Fee For Service – Quantity Driven
Retiree Enhancements	Clinical and wellness engagement programs	None
% of Medicare beneficiaries	35%, projected to be 50% by 2025	29%
Network	National – accepted by all willing Medicare providers and national PPO network	National – accepted by all willing Medicare providers
Plan Designs	More customization and riders available, such as vision, hearing, fitness, chiropractic, and acupuncture	Straightforward alignment with Medicare payment schedule



REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Julia Antilley, City Clerk, City Clerk, 325-657-4405

Meeting Date: September 15, 2020

Item type: Regular Item

Caption:

Public hearing and first reading of an ordinance revising Chapter 2 Article 2.07 of the San Angelo Code of Ordinances to add a provision for Board and Commission Code of Conduct (Presentation made by City Attorney Theresa James)

Summary/History:

City employees and elected officials for the City of San Angelo have a Code of Conduct that governs their City related activities, but members of city boards and commissions do not. This ordinance creates a Code of Conduct for all City Boards and Commissions that mirrors the City Council Code of Conduct with violations being reviewed by City Council.

Financial Impact:

Other Information/Recommendation:

Attachments:

- | | | |
|----|--------------------|-------------------------|
| 1. | Adopting Ordinance | Adopting Ordinance.docx |
| 2. | Exhibit A | Exhibit A.doc |

Presentation:

Approvals/Reviews:

Julia Antilley	Created/Initiated
Theresa James	Approved
Julia Antilley	Final Approval

AN ORDINANCE OF THE CITY OF SAN ANGELO, TEXAS, AMENDING CHAPTER 2 “ADMINISTRATION”, ARTICLE 2.07 “BOARDS, COMMITTEES AND COMMISSIONS”, DIVISION 1 “GENERALLY”, SECTION 2.07.001 “ORGANIZATION AND PROCEDURE” BY ADDING SUBSECTION 16 “BOARD MEMBER CODE OF CONDUCT”

WHEREAS, the City of San Angelo has a code of conduct for all employees and elected official but no such code exists for members of City boards or commissions; and

WHEREAS, a code of conduct is necessary to set the standard of behavior of all board and commission members.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANGELO, TEXAS:

SECTION 1. THAT Chapter 2 “Administration”, Article 2.07 “Boards, Committees and Commissions”, Division 1 “Generally”, Section 2.07.001 “Organization and Procedure” is hereby amended by adding subsection 16 “Board Member Code of Conduct” as set out in Exhibit A.

SECTION 2. THAT the terms and provisions of this Ordinance shall be deemed to be severable in that, if any portion of this Ordinance shall be declared to be invalid, the same shall not affect the validity of the other provisions of this Ordinance.

SECTION 3. THAT this Ordinance shall take effect and be in full force and effect from and after the date of its passage.

INTRODUCED with public hearing on the 15th day of September, 2020 and finally PASSED, APPROVED AND ADOPTED on this the 29th day of September, 2020.

THE CITY OF SAN ANGELO

ATTEST:

Brenda Gunter, Mayor

Julia Antilley, City Clerk

APPROVED AS TO FORM

Theresa James, City Attorney

EXHIBIT A

Amend Chapter 2 “Administration and Personnel”, Article 2.07 “Boards, Committees, and Commissions”, Division 1 “Generally” by adding the following:

“(16) Board Member Code of Conduct

(a) Board members must avoid behavior that could constitute an act of disorder or misbehavior. Specifically, they must avoid conduct that:

- (1) Contravenes the act, associated regulations and any relevant administrative requirements, regulations, or ordinances of the City of San Angelo;
- (2) Is improper or unethical;
- (3) Is an abuse of power or otherwise amounts to misconduct;
- (4) Causes, comprises or involves intimidation, harassment or verbal abuse;
- (5) Causes, comprises or involves discrimination, disadvantage or adverse treatment to others.
- (6) Causes, comprises or involves prejudice in the provision of a service to the community.

(b) Board members must act lawfully, honestly and exercise a reasonable degree of care and diligence in carrying out the functions of their positions on the board.

(c) Board Members must always treat others with respect.

(d) Violations of Code of Conduct

- (1) Board members who intentionally and repeatedly do not follow proper conduct may be reprimanded or formally censured by the council.
- (2) It is the responsibility of the mayor and council members to advise the city manager and city attorney of complaints against board members.
- (3) Any alleged violation(s) shall be brought up with the full council in executive session and/or a public meeting if requested by the board member.
- (4) Council may take action related to violations of this code of conduct. These actions can include but are not limited to: counseling the individual on the violations; recommending sanctions to consider in a public meeting; or removal from the position on the board.”

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Jeff Fisher, Sr. Planner, Planning and Development Services, 325.657.4210

Meeting Date: September 15, 2020

Item type: Regular Item

Caption:

First reading and public hearing of an ordinance rezoning property from the Light Manufacturing zoning district to the General Commercial zoning district, being 7.01 acres located at 1901-2023 and 2105 Knickerbocker Rd. (Presentation made by Planning & Development Services Director Jon James)

Summary/History:

The applicant and property owner has applied for a rezoning of the Stadium Park shopping plaza at 1901-2023 Knickerbocker Road, and Stadium Lanes bowling alley at 2105 Knickerbocker Road, from the Light Manufacturing (ML) Zoning District to the General Commercial (CG) Zoning District to allow existing and future retail commercial uses on these properties.

Financial Impact:

N/A

Other Information/Recommendation:

On August 17, 2020, the Planning Commission unanimously recommended APPROVAL of the rezoning from the Light Manufacturing (ML) Zoning District to the General Commercial (CG) Zoning District on the properties by a vote of 6-0.

Attachments:

- | | |
|---|---|
| 1. Staff Report (Z20-09) | Staff Report (Z20-09).pdf |
| 2. Ordinance (Z20-09) | Ordinance (Z20-09).docx |
| 3. Planning (2020-09-15) CC Presentation - Z20-09 | Planning (2020-09-15) CC Presentation - Z20-09.pptx |

Presentation:

Jon James

Approvals/Reviews:

Jeff Fisher	Created/Initiated
Hillary Bueker	Approved
Jon James	Approved
Brandon Dyson	Approved
Jon James	Approved
Theresa James	Approved
Julia Antilley	Final Approval

CITY COUNCIL – September 15, 2020
STAFF REPORT



APPLICATION TYPE:		CASES:	
Rezoning		Z20-09: 1901-2023 and 2105 Knickerbocker Road	
SYNOPSIS:			
The applicant and property owner has applied for a rezoning of the Stadium Park shopping plaza at 1901-2023 Knickerbocker Road, and Stadium Lanes bowling alley at 2105 Knickerbocker Road, from the Light Manufacturing (ML) Zoning District to the General Commercial (CG) Zoning District to allow existing and future retail commercial uses on these properties. The applicant had also submitted a Conditional Use for only 1901-2023 Knickerbocker Road to allow a retail furniture store in a portion of the former Zentner's Daughter restaurant. The applicant decided to apply for the Conditional Use to shorten the approval time, allowing her to obtain a building permit and move forward with the required interior renovations. The Planning Commission approved the Conditional Use at their Meeting on August 17, 2020 (CU20-10). If approved, the Rezoning would allow retail commercial uses in the entire shopping plaza without having to obtain additional Conditional Uses.			
LOCATION:		LEGAL DESCRIPTION:	
1901-2023 and 2105 Knickerbocker Road		Being 7.01 acres in the J. McNeese Survey No. 176.25, Abstract No. 1641	
SM DISTRICT / NEIGHBORHOOD:	ZONING:	FUTURE LAND USE:	SIZE:
SMD District #5 – Lane Carter ASU – College Hills Boulevard	ML	Commercial	7.01 acres
THOROUGHFARE PLAN:			
Knickerbocker Road – TXDOT - Urban Major Arterial Street, Required: 80' right-of-way, 64' pavement; Provided: 106' right-of-way, 90' pavement Industrial Avenue – Urban Local Street, Required: 50' right-of-way, 40' pavement or 36' with 4' sidewalk; Provided: 60' right-of-way, 40' pavement with no sidewalk			
NOTIFICATIONS:			
Six notifications were mailed within a 200-foot radius of the property on July 28, 2020. One response was received in favor; none against.			
STAFF RECOMMENDATION:			
Staff recommends APPROVAL of a rezoning from the Light Manufacturing (ML) Zoning District to the General Commercial (CG) Zoning District at 1901-2023 and 2105 Knickerbocker Road.			
PROPERTY OWNER/PETITIONER:			
Applicant and Owner: Alexander Construction Company (Mary Jane Steadman, Acting Partner)			
STAFF CONTACT:			
Jeff Fisher, AICP Principal Planner (325) 657-4210, Extension 1550 jeff.fisher@cosatx.us			

Additional Information: The applicant's proposed interior renovations for the former Zentner's Daughter restaurant at 1901 Knickerbocker Road triggered the Rezoning and associated Conditional Use. The applicant is proposing to utilize 10,212 square feet for a new restaurant and convert the remaining 3,436 square feet into a new retail (furniture) store. Before 2000, the property was zoned "Manufacturing (M-1)" which allowed commercial uses in this industrial district, including restaurants and retail stores. However, in 2000, the property was rezoned to ML which does not allow new commercial uses. Therefore, the portion of Zentner's Daughter being converted into a furniture store, a new use, requires a Conditional Use or Rezoning approval. As part of the rezoning request, the applicant has decided to include the adjacent property, 2105 Knickerbocker Road, which remains a retail entertainment use (bowling alley), thereby legalizing this use also.

Rezoning: Section 212(G) of the Zoning Ordinance requires that the Planning Commission and City Council consider, at minimum, seven (7) factors in determining the appropriateness of any Rezoning request:

1. **Compatible with Plans and Policies.** **Whether the proposed amendment is compatible with the Comprehensive Plan and any other land use policies adopted by the Planning Commission or City Council.** The proposed rezoning to General Commercial (CG) will recognize an existing retail commercial shopping plaza and bowling alley which have existed since 1996 according to historic aerials. The Light Manufacturing (ML) zoning no longer reflects the character of most of the properties in this commercial corridor, which extends over 1.5 miles on the south side of Knickerbocker Road between the Red Arroyo to the west and South Bryant Boulevard to the east. The rezoning will be consistent with the Commercial Future Land Use designation in both the 2003 Comprehensive Plan, and later the 2009 Strategic Plan Update. Commercial areas are "often single-use centers consisting of large retail and office clusters that seek visibility and convenient access offered by frontage on the major street network." The existing shopping center as indicated is located within a commercial corridor with visibility and access onto Knickerbocker Road, a State Arterial Road designed to accommodate large traffic volumes. Staff believes that a rezoning is both practical and logical, allowing the applicant's proposed future furniture store and recognizing the existing retail uses that include a restaurant, boutique, salon, clothing store, cellular phone store and bowling alley.
2. **Consistent with Zoning Ordinance.** **Whether and the extent to which the proposed amendment would conflict with any portion of this Zoning Ordinance.** The shopping plaza property comprises 4.694 acres property with a lot frontage of 500 feet and lot depth of at 350 feet on its shortest (west) side. The bowling alley property comprises 2.32 acres with a lot frontage of 275 feet and lot depth of 370 feet. Both properties comply with, and well exceed, the minimum lot area of 6,000 square feet; minimum lot frontage of 50 feet; and minimum lot depth of 80 feet in the CG zone. As part of the applicant's required change of occupancy permit to convert a portion of the former

restaurant to a furniture store, a development plan showing required parking shall be submitted. Since the existing shopping plaza has existed for over 20 years and would have complied with parking standards at the time of construction, the applicant is only required to demonstrate compliance for the new tenant. Deducting the areas not accessible to the public, there will be approximately 3,000 square feet of accessible retail space for the new furniture store, requiring five parking spaces (1 space per 600 square feet for a furniture store). The applicant's concept plan delineates 161 parking spaces currently on the property, and therefore, the new use will satisfy parking requirements.

3. **Compatible with Surrounding Area.** *Whether and the extent to which the proposed amendment is compatible with existing and proposed uses surrounding the subject land and is the appropriate zoning district for the land.* As indicated, the property is surrounded by retail commercial uses along the Knickerbocker Road commercial corridor. Although several properties along this corridor remain Light Manufacturing (ML), the nature of this area has become increasingly commercial as reflected in the 2003 Comprehensive Plan and 2009 Strategic Plan Update which designated this corridor exclusively Commercial. City Council has already approved several zone changes from ML to CG to allow retail uses along this portion of Knickerbocker Road including Chick Fil-A at 1609 Knickerbocker Road (Z16-02) and Bush's Chicken at 1225 Knickerbocker Road (Z16-09). Approval of this rezoning to CG will recognize the retail uses already in the shopping center, as well as allow the new furniture store.
4. **Changed Conditions.** *Whether and the extent to which there are changed conditions that require an amendment.* As indicated, the properties are part of a large corridor that has become increasingly Commercial over time, including the rezoning approvals from ML to CG referenced above. The ML zoning is no longer appropriate for these properties, as the majority of uses in the shopping center facing Knickerbocker Road and bowling alley are retail commercial uses. Staff had examined expanding the rezoning to include other properties but discovered that south of the subject property remained more industrial-type uses including the sale and rental of heavy equipment, warehousing, and printing, and east of the property remained a clothing store that including a large manufacturing and fabrication component where the clothes are made on-site. Therefore, Staff is satisfied with the proposed rezoning as submitted, which will recognize the existing retail shopping center and bowling alley.
5. **Effect on Natural Environment.** *Whether and the extent to which the proposed amendment would result in significant adverse impacts on the natural environment, including but not limited to water and air quality, noise, storm water management, wildlife, vegetation, wetlands and the practical functioning of the natural environment.* Staff does not believe that there will be any adverse effects on the natural environment. The proposed renovations will be exclusively within the building and there is ample paved parking already available on the property.

6. **Community Need.** *Whether and the extent to which the proposed amendment addresses a demonstrated community need.* Planning Staff agree with the applicant that the zone change addresses the need to update current zoning to reflect actual and potential future development. As indicated, the existing retail shopping center and bowling alley are retail uses which are no longer allowed under the current ML zoning. While existing retail uses are allowed to continue as lawful conditional uses if they existed on the property in 2000 (when the current Zoning Ordinance was enacted), a rezoning to CG avoids the problem of non-conformity when a change of occupancy is triggered and the lawful conditional status of a use is removed.
7. **Development Patterns.** *Whether and the extent to which the proposed amendment would result in a logical and orderly pattern of urban development in the community.* The property has direct and abutting access onto Knickerbocker Road, a major urban arterial TXDOT road that can accommodate large traffic volumes. The proposed construction is for interior renovations only and no additional driveway accesses will be required.

Planning Commission Recommendation:

On August 17, 2020, the Planning Commission recommended unanimous **APPROVAL** by a vote of 6-0 of a rezoning from the Light Manufacturing (ML) Zoning District to the General Commercial (CG) Zoning District on 1901-2023 and 2105 Knickerbocker Road as identified on the attached maps. **The following is the complete excerpt of the draft minutes from the August 17, 2020 meeting for this case. The Minutes include those from Conditional Use CU20-10 which was presented concurrently with the proposed Rezoning as they both apply to one of the same properties:**

Jeff Fisher, Principal Planner presented the proposed Rezoning and Conditional Use. He explained that the Rezoning was for both properties and the Conditional Use only for 1901-2023 Knickerbocker Road. He further explained that these applications were triggered by a furniture store that wanted to locate in a portion of the old Zentner's Daughter restaurant but was not allowed by right in the Light Manufacturing (ML) zoning on the property. Mr. Fisher then indicated that the Rezoning to CG would recognize the furniture store, and the Conditional Use would expedite the permitting process for this new store as only Planning Commission is required for the Conditional Use while the Rezoning must continue to City Council for a final decision.

Mr. Fisher outlined Staff's rationale to recommend approval both cases on the grounds that the properties contain existing retail uses and located within the Knickerbocker commercial corridor; that the lots comply with CG zoning standards and there is adequate on-site parking; that there are other retail uses and restaurants already along this corridor; that the ML zoning is no longer reflective of this immediate area; and that there is direct, abutting access onto Knickerbocker Road, a TXDOT arterial road designed to accommodate heavy traffic. Mr. Fisher concluded his presentation by outlining the two recommended conditions of approval for CU20-10 by Staff which included installing a pedestrian connection from the existing building to the future TXDOT sidewalk adjacent to Knickerbocker Road.

Vice Chair Jackson asked what happens to the Conditional Use once the Rezoning is approved.

Mr. Fisher explained that the applicant will have 12 months to complete the conditions of the Conditional Use and this will complete the Conditional Use process.

Hillary Bueker, Planning Manager, explained that Staff was considering a future ordinance change where a Conditional Use would be removed once a Rezoning was approved, but that Staff has not made a decision yet.

Chair Stribling opened public comment.

Mary Jane Steadman, the applicant, indicated that she has not seen the TXDOT plan and requested that the sidewalk not be built until TXDOT constructs their sidewalk.

Mr. Fisher indicated that he would be willing to share with the applicant a copy of the TXDOT sidewalk construction plan for the area.

Jon James, Planning and Development Services Director indicated that he would be willing to defer the applicant's sidewalk until when TXDOT puts in their sidewalk.

Chair Stribling asked if there was a requirement for ADA compliance that a sidewalk had to be installed to get access to the building.

Mr. James responded that if the applicant constructs their sidewalk first they may not be required to address it because there is no other sidewalk to connect to. In addition, Mr. James indicated that the applicant may be exempt anyway if the only improvement is a retrofit.

Ms. Bueker agreed with Mr. James that a deferral would be the best option.

Ms. Steadman explained that she would appreciate the deferral to allow her tenant to open and not have the final certificate of occupancy delayed.

Chair Stribling closed public comment.

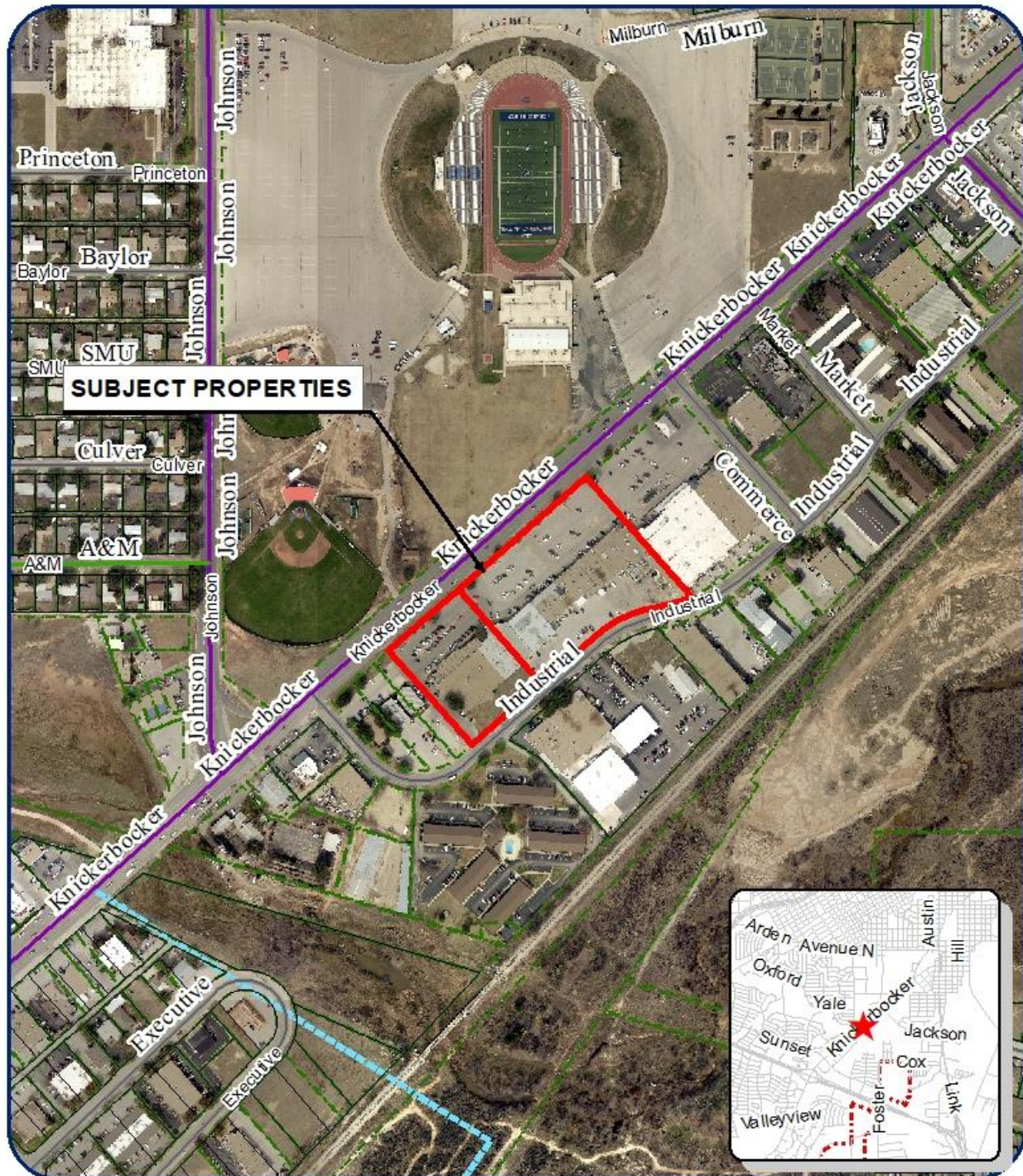
Vice Chair Jackson made a motion to **RECOMMEND APPROVAL** of a rezoning from the Light Manufacturing (ML) Zoning District to the General Commercial (CG) Zoning District, located at 1901-2023 and 2105 Knickerbocker Road, being 7.01 acres; and **APPROVE** the Conditional Use to allow approximately 3,500 square feet of retail sales and service floor area within a building in a Light Manufacturing (ML) Zoning District, located at 1901-2023 Knickerbocker Road, being 4.694 acres, subject to two conditions of approval, deferring Condition #2 requiring a paved pedestrian connection to the building until the time of construction of a TXDOT sidewalk adjacent to Knickerbocker Road. Commissioner Smith seconded the motion. The motion to **RECOMMEND APPROVAL** of the rezoning and **APPROVE** the Conditional Use carried unanimously 6-0.

Recommendation:

Staff recommendation is for City Council to **APPROVE** a rezoning from the Light Manufacturing (ML) Zoning District to the General Commercial (CG) Zoning District on 1901-2023 and 2105 Knickerbocker Road.

Attachments:

Z20-09 Maps
Photographs
Response Letter
Zone Change Criteria Sheet
Zone Change Application



Rezoning Z20-09:

1901-2023, 2105 Knickerbocker Road

Council District: Lane Carter - District 5

Neighborhood: ASU - College Hills

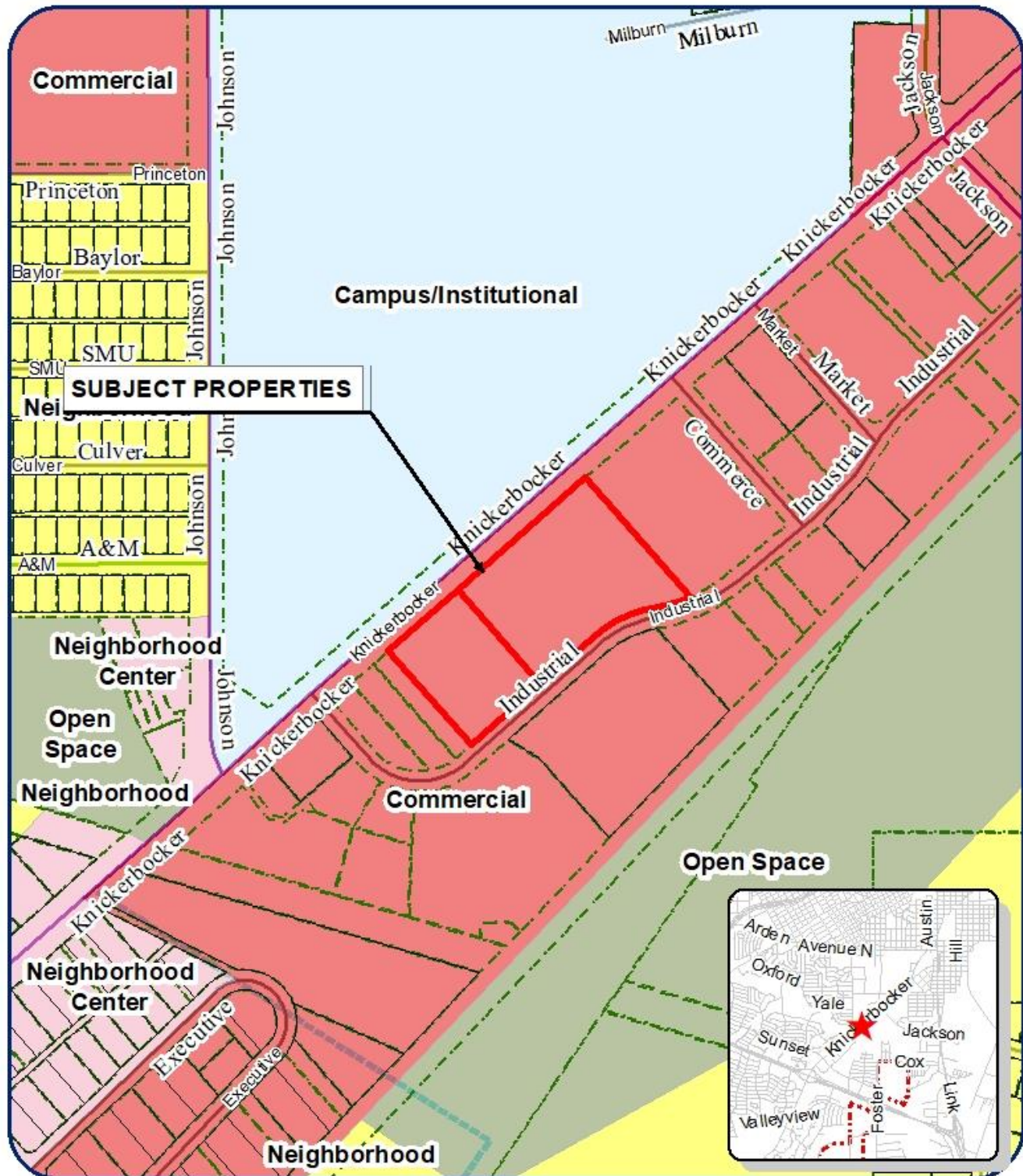
Scale: 1" approx. = 375 ft

1901-2023, 2105 Knickerbocker Rd., 7.01 ac.

Legend

Subject Properties: —
Current Zoning: ML
Requested Zoning Change: CG
Vision: Commercial



**Rezoning Z20-09:****1901-2023, 2105 Knickerbocker Road**

Council District: Lane Carter - District 5

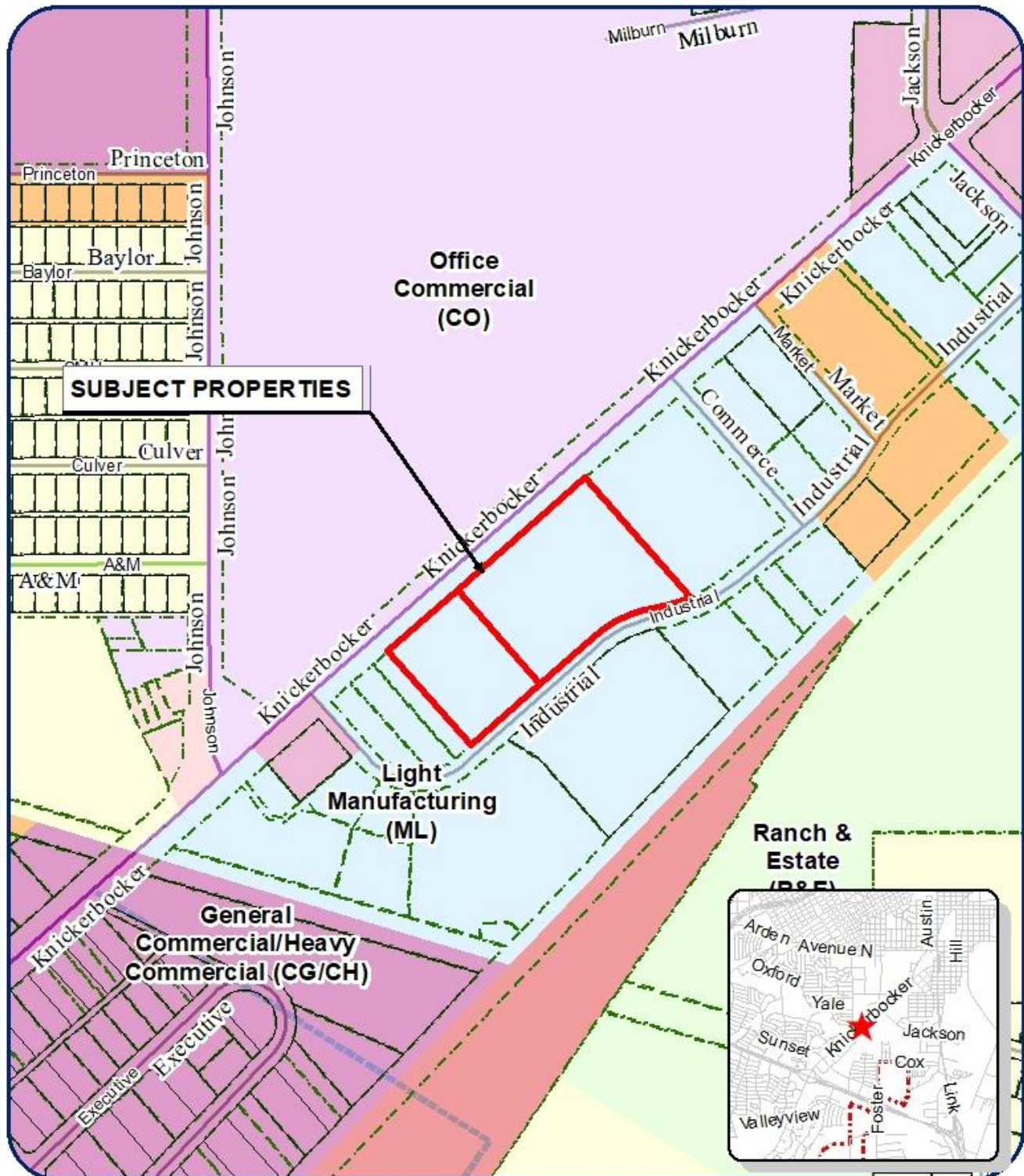
Neighborhood: ASU - College Hills

Scale: 1" approx. = 375 ft

1901-2023, 2105 Knickerbocker Rd., 7.01 ac.**Legend**

Subject Properties: —
 Current Zoning: ML
 Requested Zoning Change: CG
 Vision: Commercial



**Rezoning Z20-09:****1901-2023, 2105 Knickerbocker Road**

Council District: Lane Carter - District 5

Neighborhood: ASU - College Hills

Scale: 1" approx. = 375 ft

1901-2023, 2105 Knickerbocker Rd., 7.01 ac.**Legend**

Subject Properties: —

Current Zoning: ML

Requested Zoning Change: CG

Vision: Commercial



Photos of Site and Surrounding Area

EAST



1901-2023 KNICKERBOCKER RD
SHOPPING CENTER

WEST



1901-2023 KNICKERBOCKER RD
RESTAURANT AND FURNITURE STORE



2105 KNICKERBOCKER RD
BOWLING ALLEY



NORTH



TO BE FORMALLY ON RECORD IN FAVOR OR AGAINST THIS REQUEST, YOU MAY ALSO FILL OUT THIS FORM, SIGN IT AND MAIL IT BACK TO THE PLANNING DIVISION AT 52 W COLLEGE STREET IN SAN ANGELO, TEXAS 76903.

☒

IN FAVOR

☐

IN OPPOSITION

REASON(S) _____

NAME: _____

ADDRESS: _____

SIGNATURE: Gy mja

Z20-09: 1901-2023, 2105 Knickerbocker Road

property owner number: H

If you have any questions about these proceedings, please call Mr. Jeff Fisher, Principal Planner, with the City of San Angelo's Planning Division at telephone number 325-657-4210. The Planning Division staff may also be reached by email at jeff.fisher@cosatx.us.

Sec. 212. Amendments to Text or Official Zoning Map

G. Amendment Criteria. The wisdom of amending the text of this Zoning Ordinance or the Official Zoning Map is a matter committed to the sound legislative discretion of the City Council and is not controlled by any one factor. In determining whether to adopt, adopt with modifications or deny the proposed amendment, the City Council shall at a minimum consider the following factors.

1. Compatible with Plans and Policies. Whether the proposed amendment is compatible with the Comprehensive Plan and any other land use policies adopted by the Planning Commission or City Council.

We believe that the City's Comprehensive Plan likely show this area as commercial and not ML.

2. Consistent with Zoning Ordinance. Whether and the extent to which the proposed amendment would conflict with any portion of this Zoning Ordinance.

Presently most business in this area is a commercial/retail business or service. Changing from ML to general commercial seems consistent.

3. Compatible with Surrounding Area. Whether and the extent to which the proposed amendment is compatible with existing and proposed uses surrounding the subject land and is the appropriate zoning district for the land.

area is already general commercial in nature and therefore compatible.

4. Changed Conditions. Whether and the extent to which there are changed conditions that require an amendment.

This area has developed from ML to GC over time. This proposal for zoning change is to match comprehensive planning and ^{the} actual, _{existing} development.

5. Effect on Natural Environment. Whether and the extent to which the proposed amendment would result in significant adverse impacts on the natural environment, including but not limited to water and air quality, noise, stormwater management, wildlife, vegetation, wetlands and the practical functioning of the natural environment

there are/is no adverse affects or impact because of the proposed change

6. Community Need. Whether and the extent to which the proposed amendment addresses a demonstrated community need.

this change addresses the need to update ^{over time} old zoning designations to match actual, existing as well as future development

7. Development Patterns. Whether and the extent to which the proposed amendment would result in a logical and orderly pattern of urban development in the community.

this proposal is logical and orderly. This area is well developed as General Commercial already.

Effective January 3, 2017



City of San Angelo, Texas – Planning Division
52 West College Avenue
Application for Approval of a Zone Change

**Section 1: Basic Information**Name of Applicant(s): Alexander Construction Company☒ Owner☐ Representative (Notarized Affidavit Required)3619 S. JacksonSan AngeloTX76904

Mailing Address

City

State

Zip Code

325-949-2811mjas@wcc.net

Contact Phone Number

Contact E-mail Address

1901 - 2023 and 2105 KnickerbockerSan Angelo,TX76904

Subject Property Address

City

State

Zip Code

1901 - 2023 Knickerbocker (R73068) and 2105 Knickerbocker (R73064)Legal Description (can be found on property tax statement or at www.tomgreencad.com)Existing Zoning: MLProposed Zoning: CG

Lot size: _____

(Zoning Map available on [City Maps](#))**Section 2: Site Specific Details**Existing Use of Property: General Retail, Restaurant, General Business, Commercial, Commercial Recreation (Shopping Center)*Proposed Use of Property: Commercial CG

*Use separate attachment if necessary

Section 3: Applicant(s) Acknowledgement**(By checking the boxes you indicate that you understand below rules and regulations for the Planning Commissions case.)**

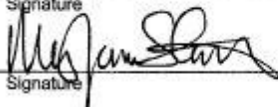
- ☒ An application for a zone change on a property may only be made by the owner of that property, an authorized representative of the property owner, the Planning Director, the Planning Commission or City Council. An authorized representative shall present a notarized affidavit from the property owner;
- ☒ No application will be processed if a zoning violation exists on the property, unless such processing is authorized by City Council. Use of the subject property for any new activity (not allowed by present zoning) cannot occur before City Council's approval of the requested zone change. Any such unauthorized use of the subject property is subject to prosecution in Municipal Court.
- ☒ If approved, a zone change is applied to the property, not the property owner.
- ☒ The Planning Commission makes recommendations to City Council. If the Planning Commission recommends approval of a zone change request, the case must still go before City Council for final action.
- ☒ If a zone change request is granted by City Council, permits for building construction and/or utility connection may be obtained from the City's Permits and Inspections Department.
- ☒ Certain minimum building setbacks from some or all property lines must be maintained, and room for a minimum number of off-street parking spaces must be reserved on a subject property, based on that property's zoning classification and the nature of its proposed use. A privacy fence may also be required between more restrictive and less restrictive zoning districts. These requirements are outlined in San Angelo's Zoning Ordinance. It is to the applicant's benefit to make sure that any proposed development will fit onto the subject property, in compliance with these and other applicable requirements of the City's Code of Ordinances.
- ☒ One or more notice sign(s) will be placed on the subject property by the Planning Department. However, it is the applicant's responsibility to ensure that the notice sign(s) has/have been posted at least ten (10) days prior to the Planning Commission meeting. If notice sign(s) is/are not posted accordingly, City Council may delay a request. The Planning Department will also notify, in writing, owners of property within 200-feet of the subject property of the zone change request.
- ☒ If the Planning Commission recommends denial of a request, the applicant will have ten (10) days to appeal this decision, in writing, to the City Council. If an appeal is made within three (3) days from the Planning Commission meeting, no re-notification fee will be required. Otherwise, there will be a nonrefundable \$35 fee to re-notify owners of nearby property of City Council's public hearing date. If Planning Commission's recommendation of denial is not appealed, it will be the final action on a request.

Effective January 3, 2017

Section 3 continued : Applicant(s) Acknowledgement

☒ The applicant or an authorized representative should attend public hearing(s) pertaining to his/her request, prepared to present his/her case and to answer any relevant questions from Planning Commission or City Council members.

I/We the undersigned acknowledge that the information provided above is true and correct.

Owner Name (Print)	Signature	Company/Organization (If Applicable)	Date
Mary Jane Steadman		Alexander Construction Company	7/15/2020
Representative Name (Print)	Signature	Company/Organization	Date

FOR OFFICE USE ONLY:

☐ Verified Complete ☐ Verified Incomplete

Date of Application: ____/____/____

Case No.: Z ____

Fully dimensioned site plan: ☐

Nonrefundable fee: \$ ____

Receipt # ____

Date paid: ____/____/____

Sign Deposit \$37.50

Receipt # ____

Date paid: ____/____/____

Affidavit attached? ☐ Yes ☐ No ☐ N/A Applicant's signature on information sheet? ☐ Yes ☐ No

Previous Zone Change Inquiry? ☐ Yes ☐ No If yes, ZCI case no. ____

River Corridor Commission? ☐ Yes ☐ No If yes, RCC meeting date: ____/____/____

Planning Commission hearing date: ____/____/____ Date notifications due: ____/____/____

City Council hearing date: ____/____/____ Packets due date: ____/____/____

Publication date: ____/____/____

Reviewed/Accepted by: ____ Date: ____/____/____

AN ORDINANCE AMENDING CHAPTER 12, EXHIBIT "A" OF THE CODE OF ORDINANCES, CITY OF SAN ANGELO, TEXAS, WHICH ADOPTS ZONING REGULATIONS, USE DISTRICTS AND A ZONING MAP, IN ACCORDANCE WITH A COMPREHENSIVE PLAN, BY CHANGING THE ZONING AND CLASSIFICATION OF THE FOLLOWING PROPERTY: **1901-2023 AND 2105 KNICKERBOCKER ROAD; LOCATED SOUTH OF KNICKERBOCKER ROAD BETWEEN INDUSTRIAL AVENUE AND COMMERCE STREET; BEING 7.01 ACRES IN THE J. MCNEESE SURVEY NO. 176.25, ABSTRACT NO. 1641**, FROM THE LIGHT MANUFACTURING (ML) ZONING DISTRICT TO THE GENERAL COMMERCIAL (CG) ZONING DISTRICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

Z20-09: 1901-2023 and 2105 Knickerbocker Road (Alexander Construction Co.)

WHEREAS, on the 17th day of August, 2020, the Planning Commission for the City of San Angelo in compliance with the City Charter, City ordinance and state law, and after holding a public hearing thereon, caused to be prepared and delivered a report and recommendation to City Council to approve the proposed General Commercial (CG) Zoning District; and,

WHEREAS, on the 15th day of September, 2020, City Council held a public hearing on Z20-09, pursuant to published notice, and has considered the application, comments, reports and recommendations of the Planning Commission and staff, public testimony, and other relevant support materials;

NOW THEREFORE, BE IT ORDAINED BY THE CITY OF SAN ANGELO:

SECTION 1: The basic zoning ordinance for the City of San Angelo, as enacted by the governing body for the City of San Angelo effective January 4, 2000, and included within Exhibit "A" of Chapter 12 of the Code of Ordinances of the City of San Angelo, and zoning map be and the same are hereby amended to designate the following described properties permanently zoned GENERAL COMMERCIAL (CG) Zoning District:

The real property generally located south of Knickerbocker Road between Industrial Avenue and Commerce Street, being 7.01 acres in the J. McNeese Survey No. 176.25, Abstract No. 1641, San Angelo, Tom Green County, Texas.

SECTION 2: The Director of the Planning & Development Department, or his/her designee, is hereby directed to correct zoning district maps in the office of the Planning

& Development Department, to implement the zoning provision adopted herein, as further depicted on **Exhibit A** of this Ordinance.

SECTION 3: In all other respects, the use of the hereinabove described property shall be subject to all applicable regulations contained in Chapter 12 of the Code of Ordinances for the City of San Angelo, as amended.

SECTION 4. The remaining provisions of Chapter 12 of the Code of Ordinances of the City of San Angelo, Texas, not amended under Sections 1 and 2 of this Ordinance shall remain in full force and effect.

SECTION 5 The terms and provisions of this Ordinance shall be deemed to be severable in that, if any portion of this Ordinance shall be declared to be invalid, the same shall not affect the validity of the other provisions of this Ordinance.

SECTION 6: This Ordinance shall be effective on, from and after the date of adoption.

INTRODUCED with public hearing on the **15th day of September, 2020**, and finally PASSED, on this the **29th day of September, 2020**.

THE CITY OF SAN ANGELO

Brenda Gunter, Mayor

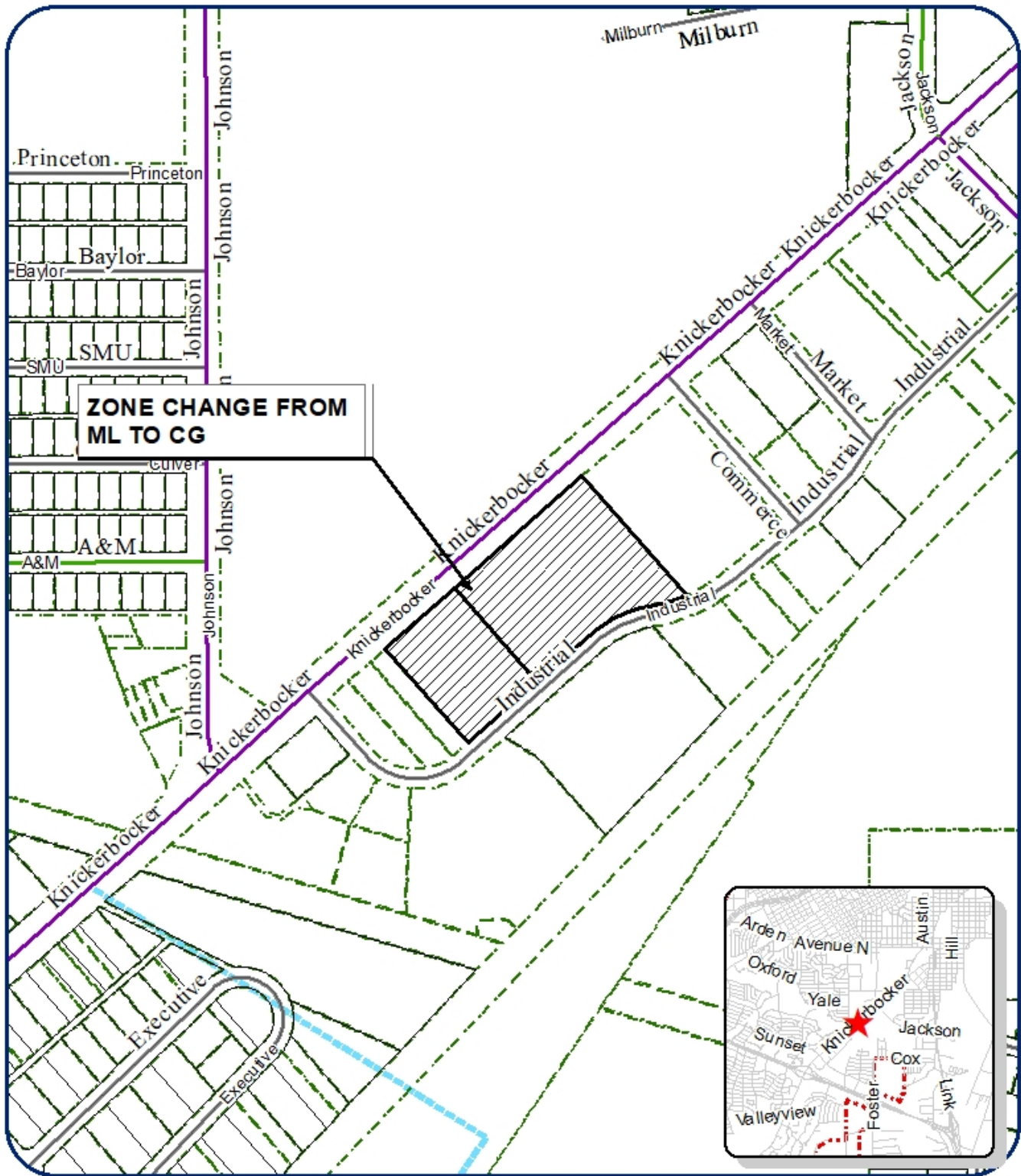
ATTEST:

APPROVED AS TO FORM:

Julia Antilley, City Clerk

Theresa James, City Attorney

EXHIBIT "A"



Rezoning Z20-09:

1901-2023, 2105 Knickerbocker Road

Council District: Lane Carter - District 5

Neighborhood: ASU - College Hills

Scale: 1" approx. = 375 ft

1901-2023, 2105 Knickerbocker Rd., 7.01 ac.

Legend

Subject Properties: —
Current Zoning: — ML
Requested Zoning Change: — CG
Vision: — Commercial





City Council

September 15, 2020

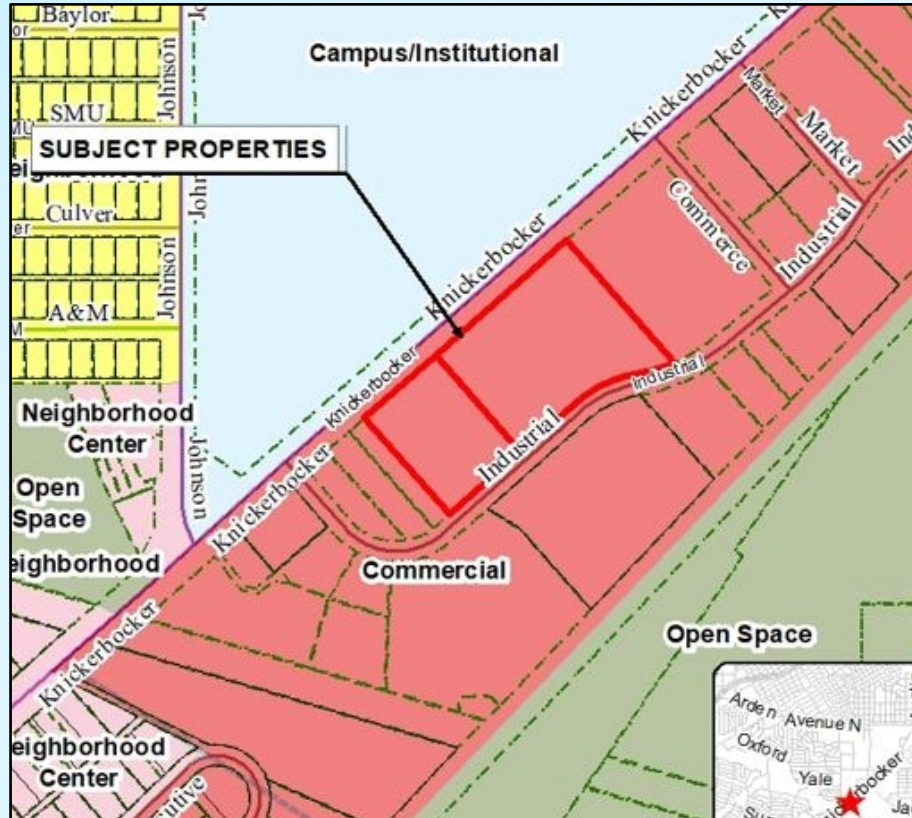


Z20-09: 1901-2023, 2105 Knickerbocker

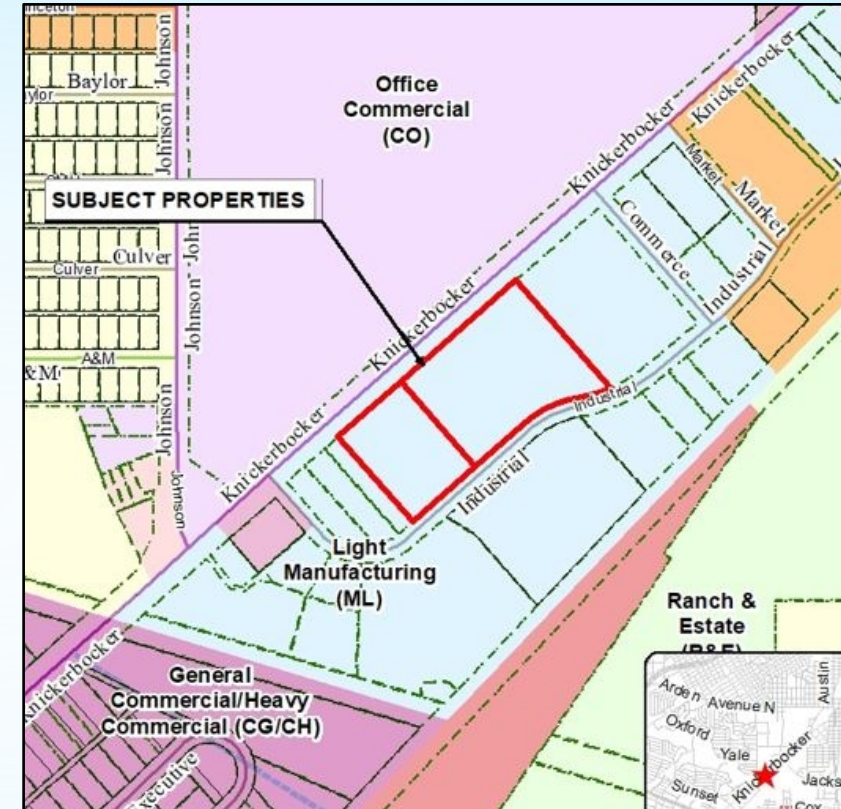
- Rezoning from Light Manufacturing (ML) to General Commercial (CG)
- Knickerbocker Road between Industrial Ave. & Commerce St.
- 7.01 acres
- District 5 – Carter
- ASU - College Hills neighborhood



Future land use & current zoning



Commercial



ML



Z20-09



East on
Knickerbocker Road



West on
Knickerbocker Road



Z20-09



1901-2023 Knickerbocker Road

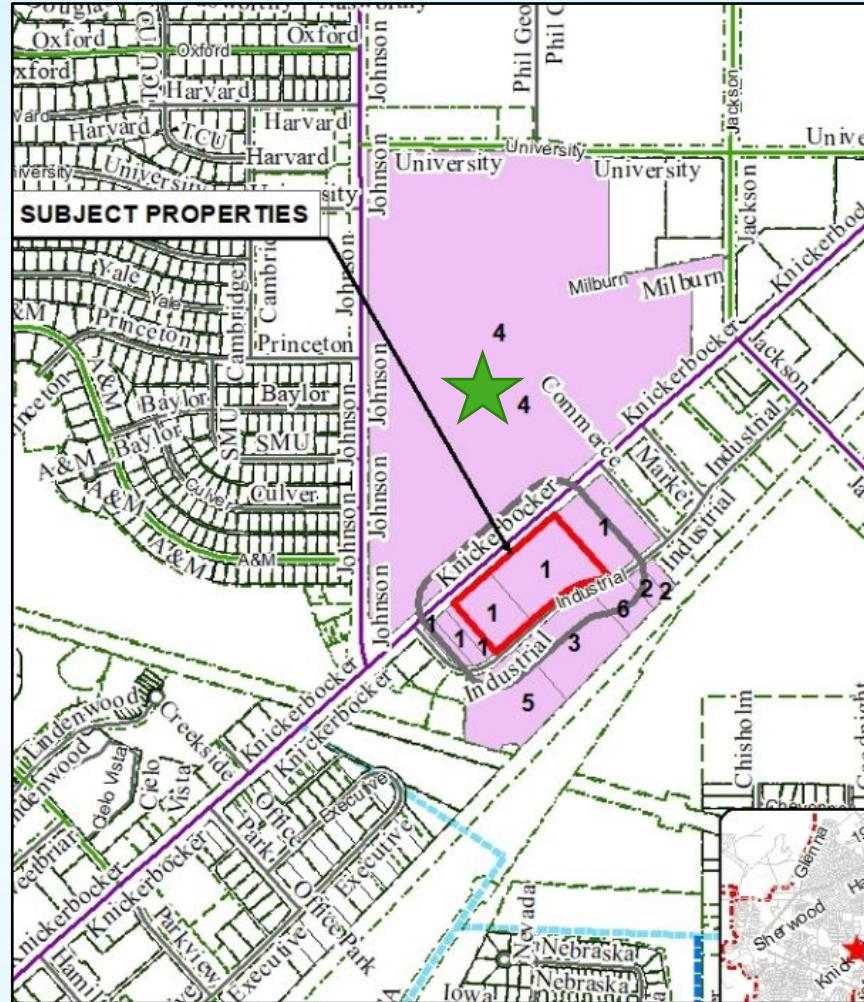


Future restaurant and
furniture Store



Public notification

6 notices mailed
1 in favor
0 opposed



Rational for approval

1. Existing retail uses located within Knickerbocker Road commercial corridor; lots comply with CG standards and parking
2. Light Manufacturing zoning no longer reflective of the development pattern in this area, particularly directly adjacent to Knickerbocker Road



Recommendations

Staff recommends **APPROVAL** of a rezoning from Light Manufacturing (ML) to General Commercial (CG) on 1901-2023 and 2105 Knickerbocker Road on 7.01 acres.

On August 17, 2020 the Planning Commission unanimously (6-0) recommended **APPROVAL**.



REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Shelly Paschal, Planner, Planning and Development Services, 325-657-4210

Meeting Date: September 15, 2020

Item type: Regular Item

Caption:

First reading and public hearing of ordinances approving:

1. Case CP20-04, an amendment to the City of San Angelo Comprehensive Plan, changing certain lands from the Neighborhood Center Future Land Use to Industrial Future Land Use, located at 1209, 1213 & 1217 S. Oakes St.
2. Case Z20-10, a rezoning from the General Commercial zoning district to the Light Manufacturing zoning district, located at 1209, 1213 & 1217 S. Oakes St. (Presentation made by Planning & Development Services Director Jon James)

Summary/History:

A request for approval of a rezoning from the General Commercial (CG) zoning district to the Light Manufacturing (ML) zoning district and a request for an amendment to the City of San Angelo Comprehensive Plan, changing certain lands from the "Neighborhood Center" Future Land Use to "Industrial" on the subject property.

The applicant is intending to expand the existing business of Ventaire Awning and Ornamental Iron Fencing onto lots adjoining directly to the north of 1217 South Oakes Street. The proposed expansion would not be allowed by right in the existing zoning district (see additional information).

A rezoning to the property also warrants a Comprehensive Plan amendment as part of the criteria for approval per Section 212.G of the Zoning Ordinance.

Financial Impact:

N/A

Other Information/Recommendation:

City Planning staff recommended DENIAL for both the amendment to the Comprehensive Plan and the Zone Change.

On August 17, 2020, the Planning Commission recommended APPROVAL of both the amendment to the Comprehensive Plan and the rezoning by a vote of 5-1 (Travis Stribling against).

Attachments:

- | | |
|---|---|
| 1. Z20-10_CP20-04_CC Report | Z20-10_CP20-04_CC Report.docx |
| 2. CP20-04_Ordinance | CP20-04_Ordinance.docx |
| 3. Z20-10_Ordinance | Z20-10_Ordinance.docx |
| 4. Planning (2020-09-15) CC Presentation - Z20-10 | Planning (2020-09-15) CC Presentation - Z20-10.pptx |

Presentation:

Jon James

Approvals/Reviews:

Shelly Paschal
Hillary Bueker
Jon James
Brandon Dyson
Jon James
Theresa James
Julia Antilley

Created/Initiated
Approved
Approved
Approved
Approved
Approved
Final Approval

CITY COUNCIL – September 15th & September 29th
STAFF REPORT



APPLICATION TYPE:		CASES:	
Rezoning & Comprehensive Plan Amendment		Z20-10 & CP20-04: 1217 S Oakes Street	
SYNOPSIS:			
A request for approval of a rezoning from the General Commercial (CG) zoning district to the Light Manufacturing (ML) zoning district and a request for an amendment to the City of San Angelo Comprehensive Plan, changing certain lands from the “Neighborhood Center” Future Land Use to “Industrial” on the subject property. The applicant is intending to expand the existing business of Ventaire Awning and Ornamental Iron Fencing onto lots adjoining directly to the north of 1217 South Oakes Street. The proposed expansion would not be allowed by right in the existing zoning district (see additional information). A rezoning to the property would also warrant a Comprehensive Plan amendment as part of the criteria for approval per Section 212.G of the Zoning Ordinance.			
LOCATION:		LEGAL DESCRIPTION:	
1209, 1213 & 1217 South Oakes Street, generally located on the west side of South Oakes Street between East Avenue H and East Avenue I.		Being N50’ of S155’ of E170’, N50’ of S205’ of E ½ of Block 32 & S50’ of N155’ of E ½ of Block 32, Fort Concho Addition, City of San Angelo, Tom Green County, Texas.	
SM DISTRICT / NEIGHBORHOOD:	ZONING:	FUTURE LAND USE:	SIZE:
SMD District 3 – Harry Thomas Neighborhood – Fort Concho	General Commercial (CG)	Neighborhood Center	0.59 acres
THOROUGHFARE PLAN:			
South Oakes Street – Local Street, 50’ ROW required (100’ existing), 40’ pavement required (60’ provided)			
NOTIFICATIONS:			
Z20-10: 20 notifications were mailed within a 200-foot radius on August 6, 2020. CP20-04: 20 notifications were mailed within a 200-foot radius on August 6, 2020. No responses have been received in support or opposition.			
STAFF RECOMMENDATION:			
Staff recommends DENIAL of a rezoning from General Commercial (CG) zoning district to the Light Manufacturing (ML) zoning district; and DENIAL of a Comprehensive Plan Amendment changing the Future Land Use designation from the “Neighborhood Center” Future Land Use to “Industrial.”			
PROPERTY OWNER/PETITIONER:			
Applicant: Doug Tounget Representative: David Mazur			
STAFF CONTACT:			
Shelly Paschal Planner (325) 657-4210, Extension 1533 shelly.paschal@cosatx.us			

Additional Information: The background on a portion (1217 South Oakes Street) of this subject property is that in November 1977 there was an approved zone change (ZC1144) from Two-Family Residential (RS-2) zoning district to CG (General Commercial) zoning district with conditional options for vehicle sales, service and repair. Then in January 1986 there was a request for a zone change (ZC1549) requested a change from General Commercial (CG) to Light Manufacturing (ML) zoning district, **which was denied**. *However, at the same meeting a Special Permit (SP1150A) was approved to allow for the manufacturing of awning and ornamental iron, subject to the conditions of a required privacy fence and no outside storage.* Therefore, the existing use of the subject property at 1217 South Oakes Street is allowed by the approved Special Permit, with the exception that currently that Special Permit is in violation due to its outdoor storage. However, now the owner wants to expand his business to the two lots adjoining and directly north of the property. These two properties are addressed as 1209 and 1213 South Oakes Street. The existing zoning on these two lots does not allow the proposed use of manufacturing of awnings and ornamental iron. The only way to allow this proposed use is a rezoning. The applicant is proposing a rezoning from the current General Commercial (CG) zoning district to the Light Manufacturing (ML) zoning district. There is a strip of commercial all along South Oakes Street, most of which is compatible with neighborhood commercial or general commercial.

The Future Land Use map for this area is incompatible for this requested zone change. The existing Comprehensive Plan and the Vision Plan for this area is currently Neighborhood Center. The existing Neighborhood Center is less intensive for the neighborhood to the west directly across the alley from the subject property, than the proposed change to Industrial.

Rezoning: Section 212(G) of the Zoning Ordinance requires that the Planning Commission and City Council consider, at minimum, seven (7) factors in determining the appropriateness of any Rezoning request:

1. **Compatible with Plans and Policies.** **Whether the proposed amendment is compatible with the Comprehensive Plan and any other land use policies adopted by the Planning Commission or City Council.** The proposed Comprehensive Plan Amendment from Neighborhood Center to Industrial would not be consistent with the surrounding development pattern in the area, but there is commercial uses in this area. The subject property is designated “Neighborhood Center.” The “Neighborhood Center” designation in the City’s Comprehensive Plan intends to “contract retail commercial corridors into series of identifiable nodes or centers at key intersections.” The subject property is a better fit for the Neighborhood Center, due to the adjacency to a well-established neighborhood. Also, in the Vision Plan, Neighborhood Centers are intended to be more pedestrian-friendly in character, and are more integrated with and connected to their surroundings, and cluster buildings to generate synergies between complementary uses. This proposed use is not a complimentary use in this area and does not support this intent. The proposed use, which is manufacturing of awnings and ornamental iron, is not integrated nor complementary with the other commercial uses on the block, or the residential neighborhood on this block. The “Industrial” designation in the City’s Comprehensive Plan intends to “support the local economy while mitigating some of their potentially undesirable secondary effects on nearby residences.” Given the proximity to residential, staff

does not believe this is a good fit.

2. **Consistent with Zoning Ordinance.** *Whether and the extent to which the proposed amendment would conflict with any portion of this Zoning Ordinance.* The existing use at 1217 South Oakes Street, manufacturing of awnings and ornamental iron (a manufacturing use), is allowed by the approved Special Permit in 1986. However, the proposed expansion of this same business is not an allowed use on the other two adjacent properties. This would require an approval of the requested rezoning to a Light Manufacturing (ML) zoning district to allow the business expansion, but staff believes this location is not appropriate given the proximity to homes in the area. The zoning ordinance, section 104 states the purposes of this ordinance. The purpose statements state, “Prevent or minimize land use incompatibilities and conflicts among different land uses.” Staff believes this proposed rezoning would be in conflict with both this statement as the proposed use could be unsightly and noisy. The current zone is CG which allows 10% outdoor storage and it appears that this limitation is already being exceeded. Also, this outside storage is industrial in nature, which is not compatible with the adjacent neighborhood.
3. **Compatible with Surrounding Area.** *Whether and the extent to which the proposed amendment is compatible with existing and proposed uses surrounding the subject land and is the appropriate zoning district for the land.* The property is located within an area that has mixed commercial and residential uses. There is a single-family residential neighborhood directly to the west across the alley from the subject property. There is also a single-family home directly south of the subject property as well. The expansion of the subject parcels doesn’t fit in with the existing neighborhood. The expansion of the subject use, which is a Light Manufacturing use, is inconsistent with the surrounding neighborhood.
4. **Changed Conditions.** *Whether and the extent to which there are changed conditions that require an amendment.* Although neighborhood center uses have not developed on this property, per the adopted Comprehensive Plan, such uses are the long-term goal identified for this area. The plan envisions a transition in this area to less intensive commercial uses that serve the adjoining neighborhood. Since 1986, there was a Special Permit granted to allow the current use. Since 2009, this subject property has been designated as Neighborhood Center. Now the applicant is wanting to expand on to more lots and this expansion is not compatible with the surrounding area, the zoning ordinance, nor the land use designation in the City’s Comprehensive Plan.
5. **Effect on Natural Environment.** *Whether and the extent to which the proposed amendment would result in significant adverse impacts on the natural environment, including but not limited to water and air quality, noise, storm water management, wildlife, vegetation, wetlands and the practical functioning of the natural environment.* The Comprehensive Plan amendment and rezoning are anticipated to have an adverse impact on the natural environment. The existing uses of the subject property already has an impact, due to the noise and dust produced by this specific use, and expanding this use would only create more of an

impact.

6. **Community Need.** *Whether and the extent to which the proposed amendment addresses a demonstrated community need.* There is a need for manufacturing in San Angelo; however, with the immediate adjacent established neighborhood, this location is not the appropriate location for such a use. This is a retail commercial area and it would be more appropriate for the applicant to find an industrial zoned property for expansion.
7. **Development Patterns.** *Whether and the extent to which the proposed amendment would result in a logical and orderly pattern of urban development in the community.* The existing development pattern in the immediate area along South Oakes Street is both residential and commercial. The existing business is allowed, but the expansion of this use as light manufacturing would not be logical for the surrounding area. The proposed use could have a negative affect due to an increase in deliveries and manufacturing activities, due to the expansion.

Planning Commission Recommendation:

On August 17, 2020, the Planning Commission recommended **APPROVAL by a vote of 5-1 (Travis Stribling against)** of an amendment to the City of San Angelo Comprehensive Plan, changing from the Neighborhood Center Future Land Use to the Industrial Future Land Use; and recommend **APPROVAL by a vote of 5-1 (Travis Stribling against)** of a rezoning from the General Commercial (CG) Zoning District to the Light Manufacturing (ML) Zoning District at 1209, 1213 & 1217 South Oakes Street. The following is the complete excerpt of the draft minutes from the August 17, 2020, meeting for this case:

2. Related Comprehensive Plan Amendment & Rezoning

City Council has final authority for approval of Comprehensive Plan Amendments and Rezoning.

Items 2.A and 2.B which apply to the same property were presented concurrently with one motion.

A. CP20-04 - 1209, 1213, and 1217 South Oakes Street

A request for approval of an amendment to the City of San Angelo Comprehensive Plan, changing certain lands from the Neighborhood Center Future Land Use to the Industrial Future Land Use, being 0.59 acres located at 1209, 1213 & 1217 South Oakes Street.

B. Z20-10 - 1209, 1213, and 1217 South Oakes Street

A request for approval of a rezoning from the General Commercial (CG) Zoning District to the Light Manufacturing (ML) Zoning District, being 0.59 acres located at 1209, 1213 & 1217 South Oakes Street.

Shelly Paschal, Planner, presented the proposed Comprehensive Plan Amendment and Rezoning. She indicated that she sent out 20 notices for the Comprehensive Plan Amendment and the Rezoning. Mrs. Paschal explained that while she did not receive any responses in support or opposition, she did receive several phone calls asking for

clarification and there were no major concerns.

Mrs. Paschal, gave a brief background on this subject property which included that in November 1977 there was an approved zone change (ZC1144) from Two-Family Residential (RS-2) zoning district to CG (General Commercial) zoning district with conditional options for vehicle sales, service and repair. Then in January 1986 there was a request for a zone change (ZC1549) requested a change from General Commercial (CG) to Light Manufacturing (ML) zoning district, **which was denied**. *However, at the same meeting a Special Permit (SP1150A) was approved to allow for the manufacturing of awning and ornamental iron, subject to the conditions of a required privacy fence and no outside storage.* Therefore, the existing use of the subject property at 1217 South Oakes Street is allowed by the approved Special Permit, with the exception that currently that Special Permit is in violation due to its outdoor storage. Mrs. Paschal outlined Staff's rationale to deny the Comprehensive Plan Amendment and Rezoning on the grounds that the requested zone change and Comp Plan Amendment due to the incompatibilities and conflicts with the Zoning Ordinance and its incompatibilities with the adjoining and adjacent existing neighborhood. Staff explained that the expansion of the subject parcels and uses doesn't fit in with the surrounding neighborhood.

Chairman Stribling opened public comment.

Commissioner Jackson asked if there was a Special Permit granted for this property and in 2009 there was a change to neighborhood. Mrs. Paschal explained that there was a Special Permit approved in 1986 to allow the existing use and that the Comp Plan was adopted in 2009 designating this property as Neighborhood Center.

Hillary Bueker, Planning Manager, explained that staff and the applicants were through several options for this property and that the applicant decided to seek the rezoning.

Commission Jackson asked if the rezoning would help with the existing outside storage of the existing company. Mrs. Bueker stated that the applicant told staff that there storage would be inside the proposed new building. Mrs. Bueker stated the by allowing ML then it would can their storage requirements and the new zoning allows unlimited outside storage.

Chairman Stribling asked to outline some of the uses allowed within a ML zoning district that is not allowed in CG. Mrs. Bueker explains that heavier industrial uses vs what is allowed in CG.

Commission Jackson asked if the notifications received any letters in favor or opposition. Mrs. Paschal stated that staff didn't receive any letters in favor nor opposition, but rather that staff received a few phone calls just asked basic questions.

Mr. David Mazur, the representative for the applicant with Venteaire Awning, explained the applicant and his dad has been in the business for 34 years and now he wants to expand his business. He stated that it is not a big manufacturing business, but rather just a welding and a cutting torch. He stated that the subject property has never received any complaints from neighbors. The applicant is wanting to clean the subject property up. He wants to build a new building to encompass the outside storage and is proposing to build a fence around the entire property. Mr. Mazur states that a business across the street does the same thing as the subject property.

Commission Jackson asked if the applicant can't build his building and offices within the existing CG zoning.

Mrs. Bueker explains that since this is an expansion of the existing use of manufacturing, then a rezoning would be required.

Mr. Mazur asked with the zoning is on A+ Fabrication. Mrs. Bueker states the property across the street is within a CG/CH zoning district, which is a different zoning district than the subject property.

Chairman Stribling asked if the neighboring use is allowed within CG/CH, Mrs. Bueker stated they are allowing as they exist; however, if they were to expand their business, then staff would have to consider a rezoning.

Commission Brooks asked what the applicants request is specifically. Chairman Stribling stated that they want to rezone to ML, which is more intense than the surrounding CG/CH zoning.

Chairman Stribling closed public comment.

Chairman Stribling asked if there was any way to expand the existing approved Special Use. Mrs. Bueker stated that the zoning ordinance requires to show a transition for a Special Use. Commission Jackson stated that the zone change stays with the property just as the Special Use permit does. Chairman Stribling explains that the ML zoning would be more intense.

Commissioner Jackson made a motion to recommend APPROVAL of an amendment to the City of San Angelo Comprehensive Plan Neighborhood Center Future Land Uses to the Industrial Future Land Use, AND to recommend APPROVAL of a rezoning from the General Commercial (CG) Zoning District to the Light Manufacturing (ML) Zoning District, located at 1209, 1213 & 1217 South Oakes Street, as presented. Commissioner Brooks seconded the motion. The motion carried, 5-1 (Travis Stribling against).

Recommendation:

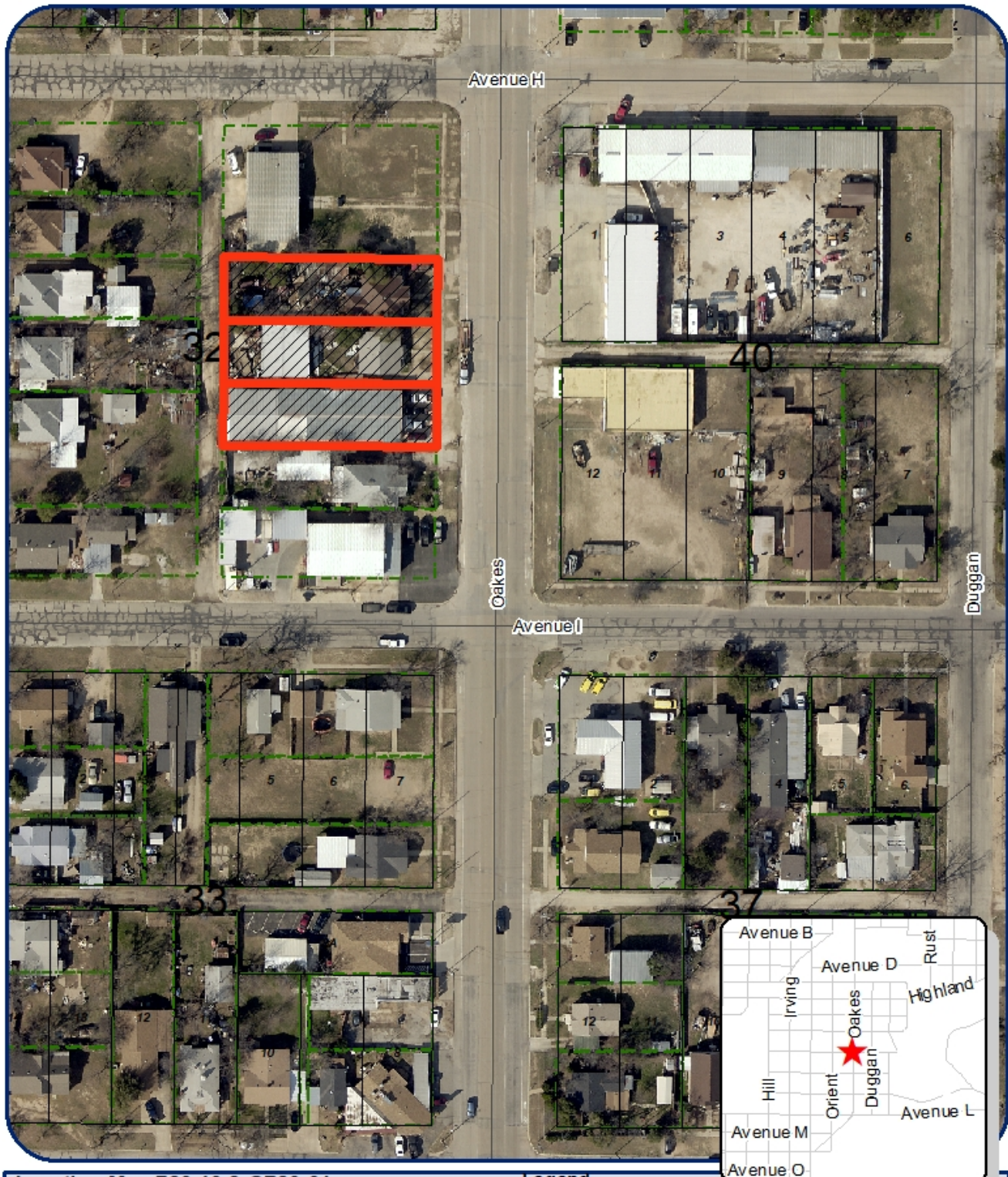
Staff's recommendation is for City Council to: **DENY** of a rezoning from General Commercial (CG) zoning district to the Light Manufacturing (ML) zoning district; and

DENY of a Comprehensive Plan Amendment changing the Future Land Use designation from the "Neighborhood Center" Future Land Use to "Industrial."

Attachments:

Aerial Map
Future Land Use Map
Zoning Map
Notification Map
Applications
Photographs

Staff Report –Z20-10 & CP20-04: 1217 South Oakes Street
September 15th & September 29th, 2020



Location Map Z20-10 & CP20-04

1217 South Oakes Street

Council District 3 - Harry Thomas

Neighborhood: Fort Concho

Scale: 1" approx. = 100 ft

Being N50' of S155' of E170', N50' of S20' of E1/2 of Block 32 & S50' of N155' of E1/2 of Block 32,
Block 32, Fort Concho Addition

Legend

Subject Properties:

CG

Current Zoning:

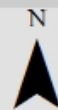
ML

Requested Zoning Change:

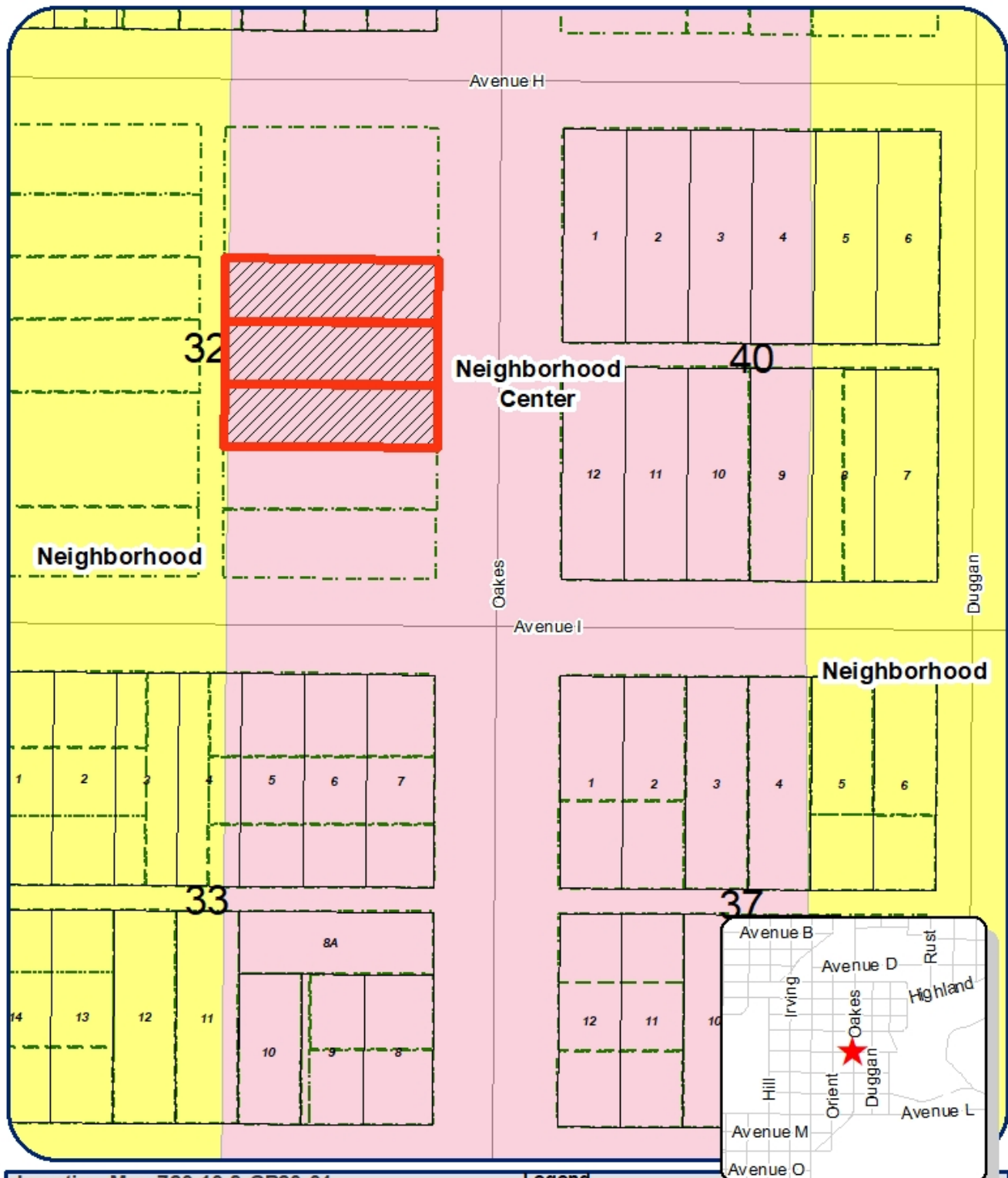
Vision:

Neighborhood Center

N



Staff Report –Z20-10 & CP20-04: 1217 South Oakes Street
September 15th & September 29th, 2020

**Location Map Z20-10 & CP20-04****1217 South Oakes Street**

Council District 3 - Harry Thomas

Neighborhood: Fort Concho

Scale: 1" approx. = 100 ft

Being N50' of S155' of E170', N50' of S20' of E1/2 of Block 32 & S50' of N155' of E1/2 of Block 32,
Block 32, Fort Concho Addition

Legend

Subject Properties:

CG

Current Zoning:

ML

Requested Zoning Change:

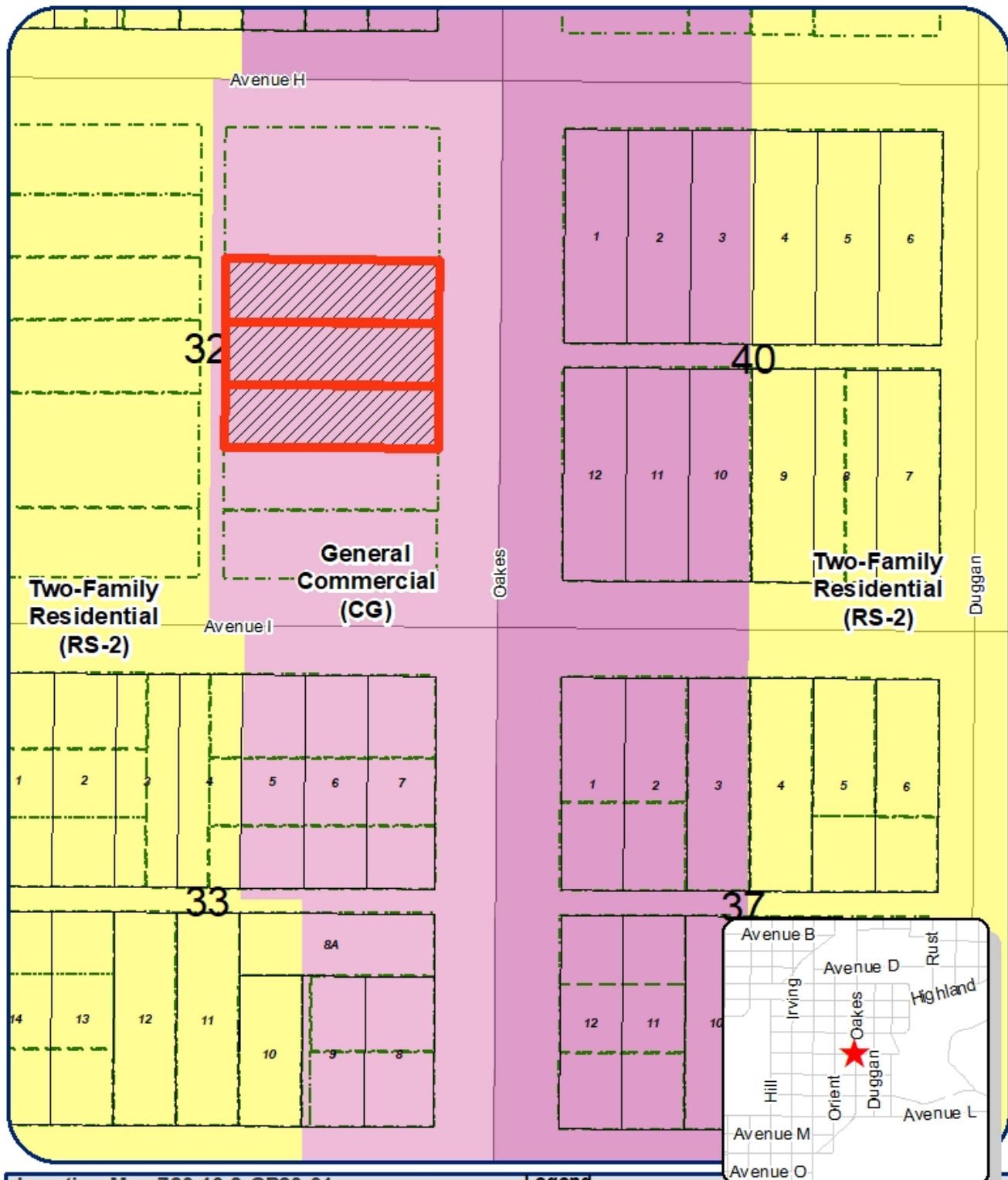
Vision:

Neighborhood Center

N



Staff Report –Z20-10 & CP20-04: 1217 South Oakes Street
September 15th & September 29th, 2020



Location Map Z20-10 & CP20-04

1217 South Oakes Street

Council District 3 - Harry Thomas

Neighborhood: Fort Concho

Scale: 1" approx. = 100 ft

Being N50' of S155' of E170', N50' of S20' of E1/2 of Block 32 & S50' of N155' of E1/2 of Block 32,
Block 32, Fort Concho Addition

Legend

Subject Properties:

CG

Current Zoning:

ML

Requested Zoning Change:

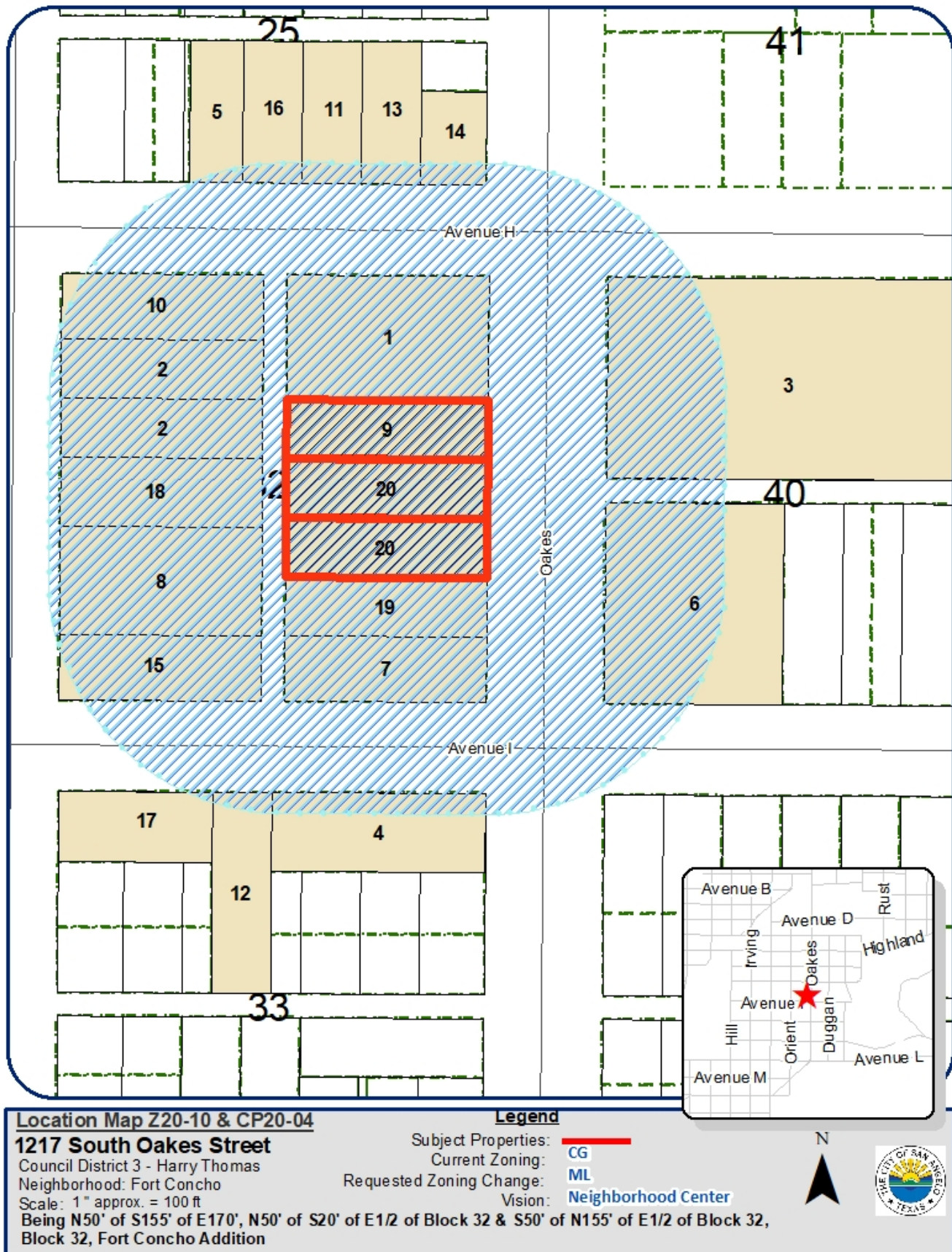
Vision:

Neighborhood Center

N



Staff Report –Z20-10 & CP20-04: 1217 South Oakes Street
September 15th & September 29th, 2020



Effective January 3, 2017



City of San Angelo, Texas – Planning Division
52 West College Avenue



Application for Approval of a Zone Change

Section 1: Basic Information

Name of Applicant(s): David Mazur (Doug Tounget, owner Ventaire Awning)

☐ Owner

☒ Representative (Notarized Affidavit Required)

Mailing Address	City	State	Zip Code
1310 Mackenzie St	San Angelo	TX	76901
Contact Phone Number	Contact E-mail Address		
325-656-7353	mazur057@gmail.com		
Subject Property Address	City	State	Zip Code
1217 S Oakes	San Angelo	TX	76903
Legal Description (can be found on property tax statement or at www.tomgreencad.com)			
Blk: 32, Subd: FORT CONCHO ADDITION, N50 FT OF S155'OF E170' OF BLK 32			

Existing Zoning: _____ Proposed Zoning: _____ Lot size: 0.195 Acres

(Zoning Map available on [City Maps](#))

Section 2: Site Specific Details

Existing Use of Property: Ornamental Iron Fabrication Facility

*Proposed Use of Property: SAME - Ornamental Iron Fabrication Facility

*Use separate attachment if necessary

Section 3: Applicant(s) Acknowledgement

(By checking the boxes you indicate that you understand below rules and regulations for the Planning Commissions case.)

- ☒ An application for a zone change on a property may only be made by the owner of that property, an authorized representative of the property owner, the Planning Director, the Planning Commission or City Council. An authorized representative shall present a notarized affidavit from the property owner;
- ☒ No application will be processed if a zoning violation exists on the property, unless such processing is authorized by City Council. Use of the subject property for any new activity (not allowed by present zoning) cannot occur before City Council's approval of the requested zone change. Any such unauthorized use of the subject property is subject to prosecution in Municipal Court.
- ☒ If approved, a zone change is applied to the property, not the property owner.
- ☒ The Planning Commission makes recommendations to City Council. If the Planning Commission recommends approval of a zone change request, the case must still go before City Council for final action.
- ☒ If a zone change request is granted by City Council, permits for building construction and/or utility connection may be obtained from the City's Permits and Inspections Department.
- ☒ Certain minimum building setbacks from some or all property lines must be maintained, and room for a minimum number of off-street parking spaces must be reserved on a subject property, based on that property's zoning classification and the nature of its proposed use. A privacy fence may also be required between more restrictive and less restrictive zoning districts. These requirements are outlined in San Angelo's Zoning Ordinance. It is to the applicant's benefit to make sure that any proposed development will fit onto the subject property, in compliance with these and other applicable requirements of the City's Code of Ordinances.
- ☒ One or more notice sign(s) will be placed on the subject property by the Planning Department. However, it is the applicant's responsibility to ensure that the notice sign(s) has/have been posted at least ten (10) days prior to the Planning Commission meeting. If notice sign(s) is/are not posted accordingly, City Council may delay a request. The Planning Department will also notify, in writing, owners of property within 200-feet of the subject property of the zone change request.
- ☒ If the Planning Commission recommends denial of a request, the applicant will have ten (10) days to appeal this decision, in writing, to the City Council. If an appeal is made within three (3) days from the Planning Commission meeting, no re-notification fee will be required. Otherwise, there will be a nonrefundable \$35 fee to re-notify owners of nearby property of City Council's public hearing date. If Planning Commission's recommendation of denial is not appealed, it will be the final action on a request.

Staff Report –Z20-10 & CP20-04: 1217 South Oaks Street
September 15th & September 29th, 2020

Effective January 3, 2017

Section 3 continued : Applicant(s) Acknowledgement

☒ The applicant or an authorized representative should attend public hearing(s) pertaining to his/her request, prepared to present his/her case and to answer any relevant questions from Planning Commission or City Council members.

I/We the undersigned acknowledge that the information provided above is true and correct.

Doug Tounget

Owner Name (Print)

Signature

Ventaire Awning

Company/Organization (If Applicable)

8-9-20

Date

David Mazur

Representative Name (Print)

Signature

Mazur Construction

Company/Organization

8-9-2020

Date

FOR OFFICE USE ONLY:

☐ Verified Complete ☐ Verified Incomplete

Date of Application: ____/____/____

Case No.: Z ____ -- ____

Fully-dimensioned site plan: ☐

Nonrefundable fee: \$ ____

Receipt #: ____ Date paid: ____/____/____

Sign Deposit \$37.50

Receipt #: ____ Date paid: ____/____/____

Affidavit attached? ☐ Yes ☐ No ☐ N/A Applicant's signature on information sheet? ☐ Yes ☐ No

Previous Zone Change Inquiry? ☐ Yes ☐ No If yes, ZCI case no.: ____ -- ____

River Corridor Commission? ☐ Yes ☐ No If yes, RCC meeting date: ____/____/____

Planning Commission hearing date: ____/____/____ Date notifications due: ____/____/____

City Council hearing date: ____/____/____ Packets due date: ____/____/____

Publication date: ____/____/____

Reviewed/Accepted by: _____ Date: ____/____/____

Effective January 3, 2017



City of San Angelo, Texas – Planning Division
 52 West College Avenue

Application for Request to Amend Comprehensive Plan



Section 1: Basic Information

Name of Applicant(s): David Mazur (Doug Tounget - Owner, Venteaire Awning)

☐ Owner ☒ Representative (Notarized Affidavit Required)

1310 Mackenzie St San Angelo TX 76901
 Mailing Address City State Zip Code

325-656-7353 mazur057@gmail.com
 Contact Phone Number Contact E-mail Address

1217 S. Oakes San Angelo TX 76903
 Subject Property Address City State Zip Code

Lot Size: 0.195 Acres Zoning: _____

Section 2: Site Specific Details

Existing Use of Property: Ornamental Iron Fabrication Facility

Proposed Use of Property: SAME - Ornamental Iron Fabrication Facility

Existing Comprehensive Plan Land Use Designation: _____

Requested Comprehensive Plan Land Use Designation: _____

Reason(s) and justification(s) for requesting Comprehensive Plan Amendment:

Update and change building and lot from non-conforming land use to conforming use in order to expand facility
and allow for inside storage and fabrication

Staff Report –Z20-10 & CP20-04: 1217 South Oakes Street
September 15th & September 29th, 2020

Effective January 3, 2017

Section 3: Applicant(s) Acknowledgement**Please initial the following:**

AM This process does NOT change the zoning on the property. Future applications filed for zone change will be evaluated by comparing the request against the Comprehensive Plan category, to insure consistency as required by the Local Government Code. This Code directs cities to make zoning decisions in accordance with this planning document.

AM Filing of this application is simply a request that the Planning Commission consider an amendment to the Comprehensive Plan map. Both the Planning Commission and City Council have the option to determine no amendment is necessary. If amendment is deemed necessary, staff will recommend updates based on the facts and evidence collected, and in accordance with the principles of the Comprehensive Plan adopted in 2009.

AM If approved, the Comprehensive Plan Amendment is applied to the property and runs with the land; it does not apply to the property owner(s).

AM The Planning Commission makes recommendations to City Council. If the Planning Commission recommends approval of a Comprehensive Plan Amendment request, the request must still go before City Council for final action.

AM If a Comprehensive Plan Amendment request is granted by City Council, a Zone Change application must still be filed to begin the rezoning process. While such applications may be filed concurrently, refund of a rezoning application fee is not possible; as such, it may be advisable to wait for a final decision on said Comprehensive Plan Amendment before proceeding with a rezoning request.

AM Comprehensive Plan Amendments are not done on a property by property basis, since zoning is largely based upon anticipating & mitigating the effects and unintended consequences land uses have on their surroundings. The neighborhood or area where your property lies will be evaluated and studied by staff, the Planning Commission, and City Council.

AM Areas will be examined no more than once per calendar year. The analysis, study, and evaluation by staff, the Planning Commission is a three month process; City Council must also adopt any changes.

AM The applicant or an authorized representative should attend public hearing(s) pertaining to his/her request, prepared to present his/her case and to answer any relevant questions from Planning Commission or City Council members.

I/We the undersigned acknowledge that the information provided above is true and correct.

[Signature]

Signature of licensee or authorized representative

8-24-2020

Date

David Mazur

Printed name of licensee or authorized representative

Venture Awning

Name of business/Entity of representative

FOR OFFICE USE ONLY:

Case No.: CPA.: _____ Planning Commission Date: ____/____/____

City Council Date(s): ____/____/____

Non-Refundable Fee: \$ _____ Receipt #: _____ Date paid: ____/____/____

Reviewed/Accepted by: _____ Date: ____/____/____

Site and surrounding property photos



Subject property



South of subject property



North of subject property



Commercial south of subject property



Commercial north of subject property



Residential west of subject property



Residential west of subject property



Commercial across S Oakes



Commercial across S Oakes



Commercial across S Oakes



Commercial across S Oakes

AN ORDINANCE OF THE CITY OF SAN ANGELO, TEXAS, AMENDING THE CITY'S COMPREHENSIVE PLAN BY CHANGING THE FUTURE LAND USE PLAN MAP DESIGNATION OF CERTAIN LANDS LOCATED AT **1209, 1213 & 1217 SOUTH OAKES STREET, GENERALLY LOCATED ON THE WEST SIDE OF SOUTH OAKES STREET BETWEEN EAST AVENUE H AND EAST AVENUE I**, FROM "NEIGHBORHOOD CENTER" TO "INDUSTRIAL"; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

CP-20-04

WHEREAS, the City Council for the City of San Angelo, Texas, in accordance with the City Charter and Chapter 213 of the Texas Local Government Code, has adopted a Comprehensive Plan (Vision Plan and Future Land Use Map within the San Angelo Strategic Plan adopted by City Council as updated on October 20, 2009) to guide the long-range development of the City, manage the future growth of the City and promote the health, safety and welfare of its citizens; and

WHEREAS, the Comprehensive Plan includes a Future Land Use Map to serve as a geographical representation of anticipated land use patterns and long range development for the City; and

WHEREAS, inconsistencies have developed between current long standing land use and development patterns and development envisioned by the Future Land Use Map, which inconsistencies call for compatible revisions to the Future Land Use Map; and

WHEREAS, the Planning Commission and the City Council for the City of San Angelo, in compliance with the City Charter and Chapter 213 of the Texas Local Government Code regarding adoption and amendment of the City's Comprehensive Plan, having given requisite notice of public hearing by publication and otherwise, and having afforded a full and fair hearing to all property owners and persons interested, including persons situated in the vicinity of the affected area, being of the opinion that revision of the Comprehensive Plan and Future Land Use Map changes should be made as set out herein;

NOW THEREFORE, BE IT ORDAINED BY THE CITY OF SAN ANGELO:

SECTION 1: The Future Land Use Plan Map, a component of the adopted Comprehensive Plan for the City of San Angelo be and the same is hereby amended to change the Future Land Use designations of the following described parcels as outlined below:

The real properties located at 1209, 1213 & 1217 South Oakes Street, generally located on the west side of South Oakes Street between East Avenue H and East Avenue I, more particularly described as approximately 0.59 acres being the N50' of the S155' of the E170' of Block 32, the N50' of the S205' of the E ½ of Block 32 & the S50' of the N155' of the E ½ of Block 32, Fort Concho Addition, City of San Angelo, Tom Green County, Texas, from "Neighborhood Center" to "Industrial";

SECTION 2: The Director of the Planning and Development Services Department is hereby authorized and directed to amend the Future Land Use Planning Map maintained in the Office of the Director to incorporate the foregoing amendments, as further depicted on **Exhibit "A"** of this Ordinance.

SECTION 3: The terms and provisions of this Ordinance shall be deemed to be severable in that, if any portion of this Ordinance shall be declared to be invalid, the same shall not affect the validity of the other provisions of this Ordinance.

SECTION 4: This Ordinance shall be effective on, from and after the date of adoption.

INTRODUCED on the **15th day of September, 2020**, and finally ADOPTED on this the **29th day of September, 2020**.

THE CITY OF SAN ANGELO

Brenda Gunter, Mayor

ATTEST:

APPROVED AS TO FORM:

Julia Antilley, City Clerk

Theresa James, City Attorney

EXHIBIT "A"



AN ORDINANCE AMENDING CHAPTER 12, EXHIBIT "A" OF THE CODE OF ORDINANCES, CITY OF SAN ANGELO, TEXAS, WHICH ADOPTS ZONING REGULATIONS, USE DISTRICTS AND A ZONING MAP, IN ACCORDANCE WITH A COMPREHENSIVE PLAN, BY CHANGING THE ZONING AND CLASSIFICATION OF THE FOLLOWING PROPERTY: **LOCATED AT 1209, 1213 & 1217 SOUTH OAKES STREET, GENERALLY LOCATED ON THE WEST SIDE OF SOUTH OAKES STREET BETWEEN EAST AVENUE H AND EAST AVENUE I**, FROM GENERAL COMMERCIAL (CG) ZONING DISTRICT TO THE LIGHT MANUFACTURING (ML) ZONING DISTRICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

Z20-10: 1217 South Oakes Street

WHEREAS, on the 17th day of August, 2020, the Planning Commission for the City of San Angelo in compliance with the City Charter, City ordinance and state law, and after holding a public hearing thereon, caused to be prepared and delivered a report and recommendation to City Council to approve the proposed Light Manufacturing (ML) Zoning District; and,

WHEREAS, on the 15th day of September, 2020, City Council held a public hearing on Z20-10, pursuant to published notice, and has considered the application, comments, reports and recommendations of the Planning Commission and staff, public testimony, and other relevant support materials;

NOW THEREFORE, BE IT ORDAINED BY THE CITY OF SAN ANGELO:

SECTION 1: The basic zoning ordinance for the City of San Angelo, as enacted by the governing body for the City of San Angelo effective January 4, 2000, and included within Exhibit "A" of Chapter 12 of the Code of Ordinances of the City of San Angelo, and zoning map be and the same are hereby amended to designate the following described property permanently zoned LIGHT MANUFACTURING (ML) Zoning District:

The real properties located at 1209, 1213 & 1217 South Oakes Street, generally located on the west side of South Oakes Street between East Avenue H and East Avenue I, more particularly described as approximately 0.59 acres being the N50' of the S155' of the E170' of Block 32, the N50' of the S205' of the E ½ of Block 32 & the S50' of the N155' of the E ½ of Block 32, Fort Concho Addition, City of San Angelo, Tom Green County, Texas;

SECTION 2: The Director of the Planning & Development Department, or his/her designee, is hereby directed to correct zoning district maps in the office of the Planning & Development Department, to implement the zoning provision adopted herein, as further depicted on **Exhibit A** of this Ordinance.

SECTION 3: In all other respects, the use of the hereinabove described property shall be subject to all applicable regulations contained in Chapter 12 of the Code of Ordinances for the City of San Angelo, as amended.

SECTION 4. The remaining provisions of Chapter 12 of the Code of Ordinances of the City of San Angelo, Texas, not amended under Sections 1 and 2 of this Ordinance shall remain in full force and effect.

SECTION 5 The terms and provisions of this Ordinance shall be deemed to be severable in that, if any portion of this Ordinance shall be declared to be invalid, the same shall not affect the validity of the other provisions of this Ordinance.

SECTION 6: This Ordinance shall be effective on, from and after the date of adoption.

INTRODUCED on the **15th day of September, 2020**, and finally ADOPTED on this the **29th day of September, 2020**.

THE CITY OF SAN ANGELO

Brenda Gunter, Mayor

ATTEST:

APPROVED AS TO FORM:

Julia Antilley, City Clerk

Theresa James, City Attorney

EXHIBIT "A"



Location Map Z20-10 & CP20-04

1217 South Oakes Street

Council District 3 - Harry Thomas

Neighborhood: Fort Concho

Scale: 1" approx. = 100 ft

Being N50' of S155' of E170', N50' of S20' of E1/2 of Block 32 & S50' of N155' of E1/2 of Block 32, Block 32, Fort Concho Addition

Legend

Subject Properties:

CG

Current Zoning:

ML

Requested Zoning Change:

Vision:

Neighborhood Center

N





City Council

September 15, 2020

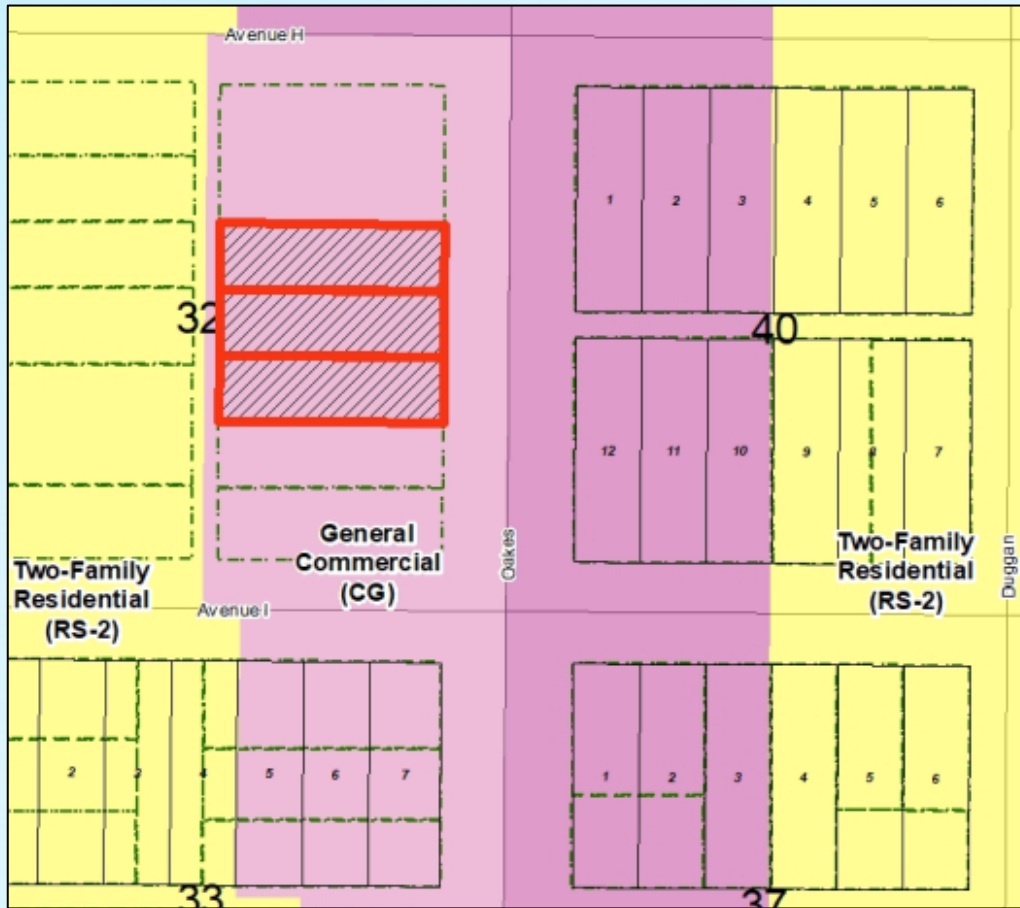


Z20-10 & CO20-04: 1217 S Oakes Street

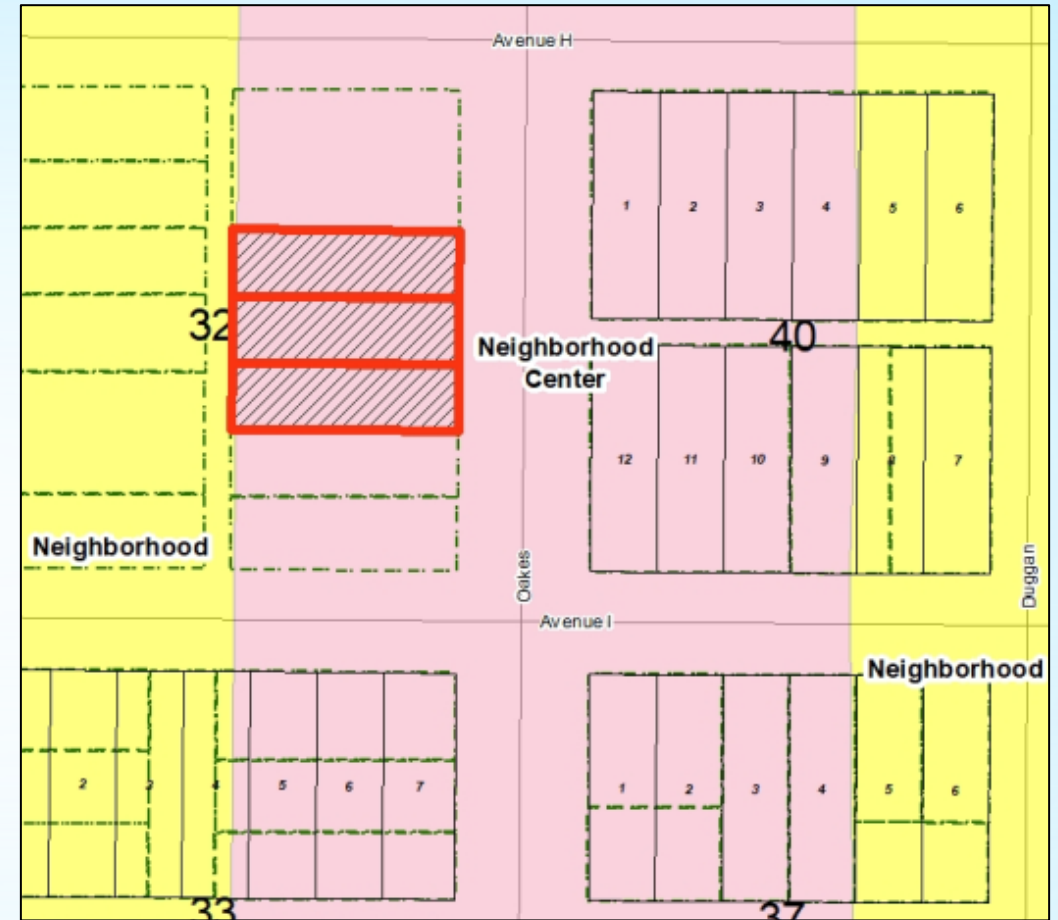
- Rezoning from General Commercial (CG) to Light Manufacturing (ML)
- Plan from “Neighborhood Center” to “Industrial”
- 1209, 1213 & 1217 South Oakes Street
- District 3 – Harry Thomas
- Neighborhood – Fort Concho



Zoning map and future land use map



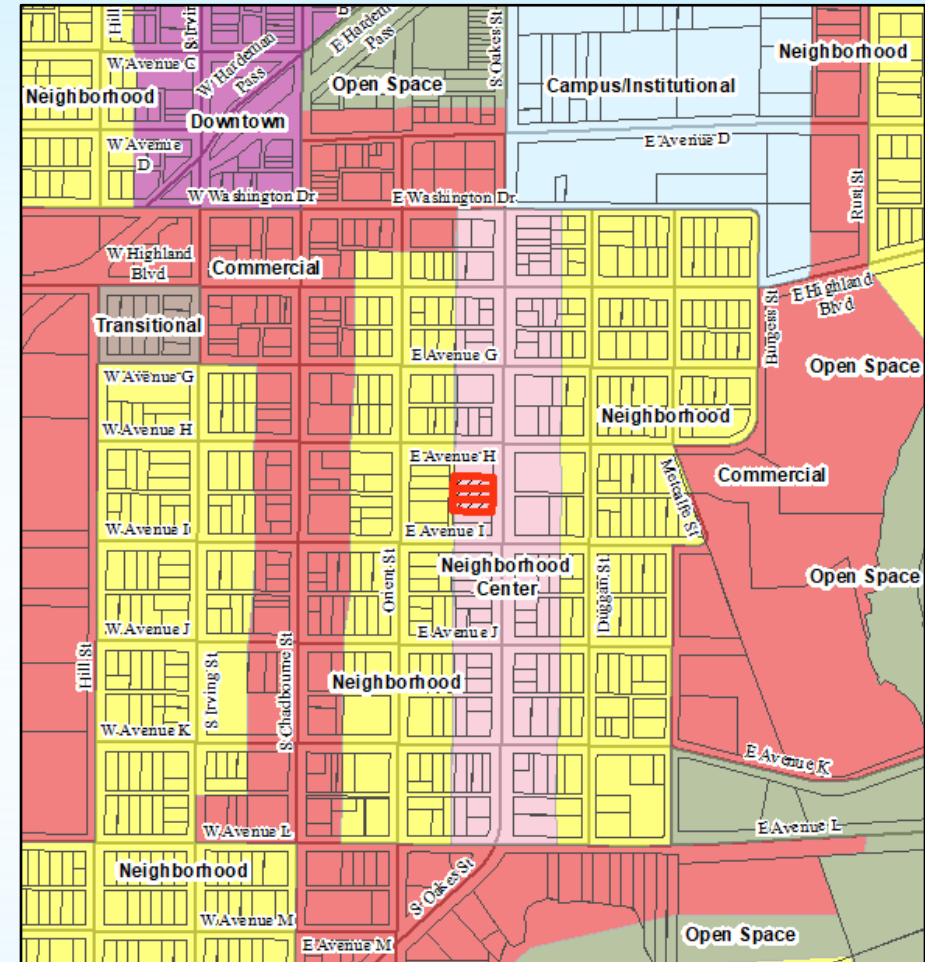
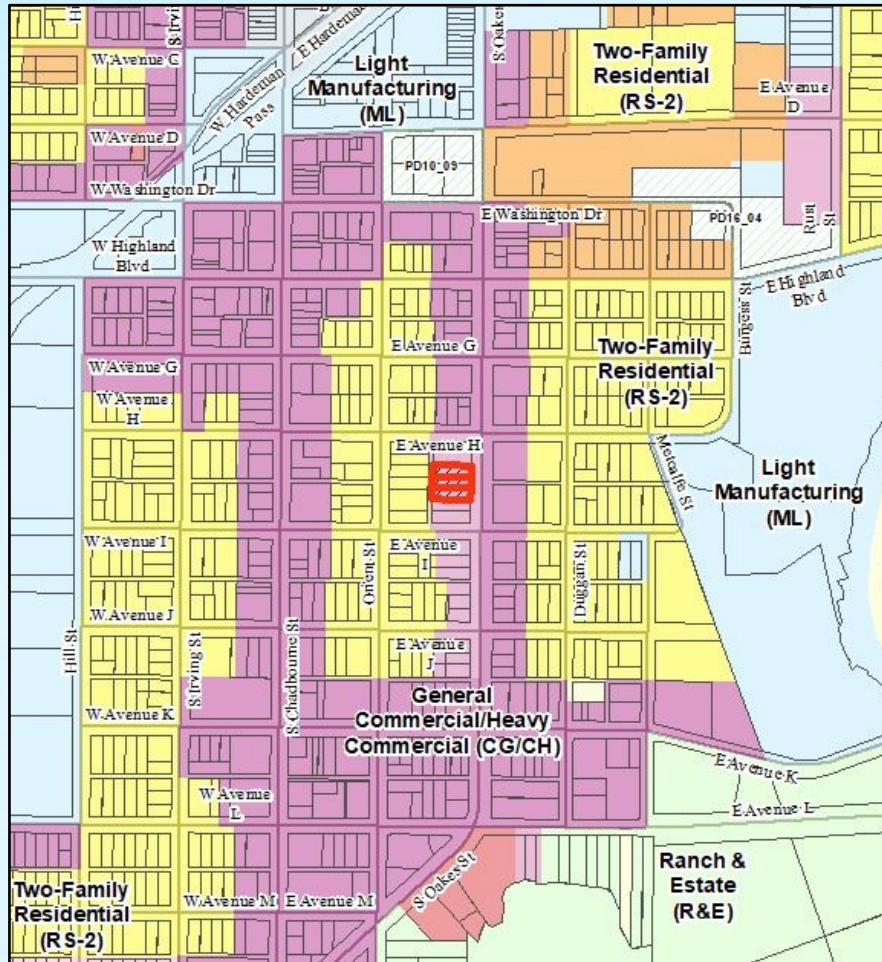
General Commercial



Neighborhood
Center



Zoning and future land use maps



Z20-10 & CO20-04: 1217 S Oakes Street



Subject property



South of
subject property



Z20-10 & CO20-04: 1217 S Oakes Street



Commercial south of
subject property



North of
subject property



Z20-10 & CO20-04: 1217 S Oakes Street



Commercial north of
subject property



Residence west of
subject property



Z20-10 & CO20-04: 1217 S Oakes Street



Residence west of
subject property



Commercial across
S Oakes Street



Z20-10 & CO20-04: 1217 S Oakes Street



Commercial across
S Oakes Street



Commercial across
S Oakes Street



Z20-10 & CO20-04: 1217 S Oakes Street

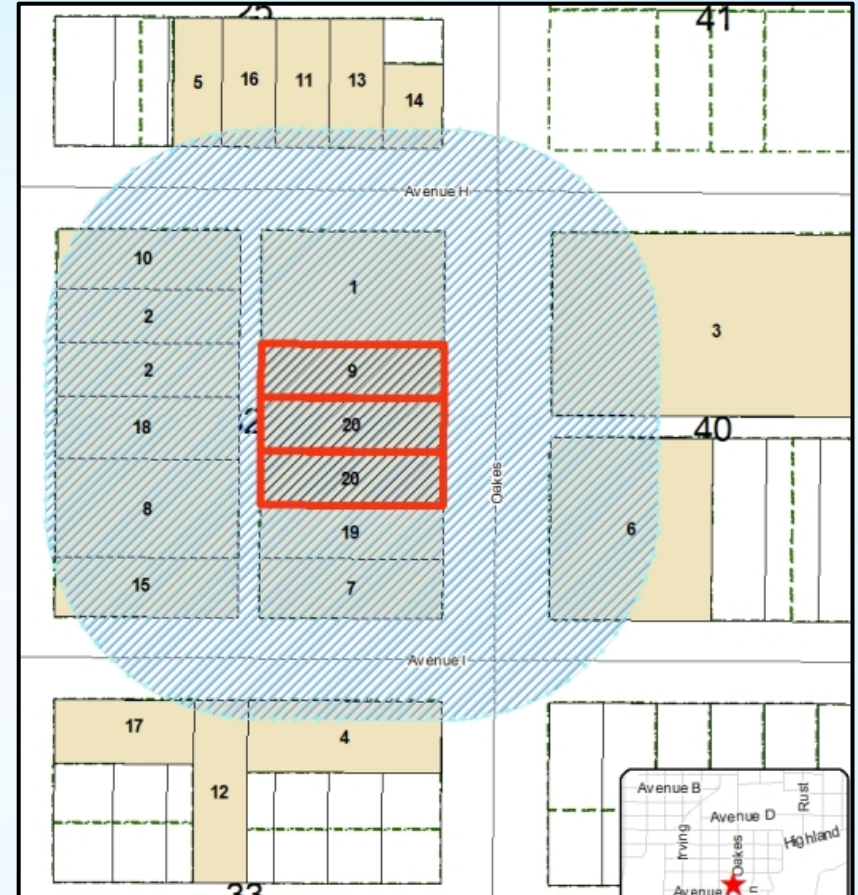


Commercial across
S Oakes Street



Public notification (CP)

- 20 notices mailed
- Zero in favor ★
- Zero in opposition ★



Background

- 1217 S Oakes - in November 1977 there was an approved zone change (ZC1144) from RS-2 to CG with conditional options for vehicle sales, service and repair.
- In January 1986 a request for a zone change (ZC1549) from CG to Light Manufacturing (ML) was denied.
- However, at the same meeting a Special Permit (SP1150A) was approved to allow for the manufacturing of awning and ornamental iron, subject to the conditions of a privacy fence and no outside storage.



Background

- With the approved Special Permit, the existing use of the subject property at 1217 South Oakes Street is allowed.
- However, the property is currently in violation of the conditions of the Special Permit due to outdoor storage.
- Proposal is to expand the existing business to the two lots adjoining and directly north at 1209 and 1213 S. Oakes St.



Rational

Consistent with Zoning Ordinance:

- The existing use at 1217 S Oakes is allowed by the approved Special Permit in 1986.
- Proposed expansion is not an allowed use.
- Requires an approval of the requested rezoning to ML.
- The Zoning Ordinance purpose states: “Prevent or minimize land use incompatibilities and conflicts among different land uses.”



Rational

Community Need:

- Community need for manufacturing, but not necessarily in this area.

Development Patterns:

- Surrounding area is mostly residential and commercial.
- Expansion of manufacturing use not consistent with development patterns and plans.



Rational

Compatible with Plans and Policies:

- Changing the Future Land Use Plan to Industrial is not consistent with the surrounding development.
- Established long-term goal for this area has been identified as Neighborhood Commercial (or could be General Commercial), but not Industrial.
- Given the location near the residential, staff does not believe “Industrial” is a good fit.



Rational

Compatible with Surrounding Area:

- The property is located within an area that has mixed commercial and residential uses.
- There is a single-family residential neighborhood directly to the west across the alley.
- There is also a single-family home directly south.
- The goal City Council established in the Comprehensive Plan was for this area to transition to lower impact uses.



Rational

Changed Conditions:

- Since 1986, a Special Permit has allowed the current use.
- Light Manufacturing request was denied in 1986.
- Long-term plan has been commercial, not industrial, and since 2009 has been planned for transition to neighborhood-serving commercial.
- No substantial changes in the area that would warrant approval.



Recommendations

Staff recommends **DENIAL** of a rezoning from General Commercial (CG) zoning district to the Light Manufacturing (ML) zoning district; and

DENIAL of a Comprehensive Plan Amendment changing the Future Land Use designation from the “Neighborhood Center” Future Land Use to “Industrial.”

On August 17, 2020 the Planning Commission (5-1) recommended **APPROVAL** of these changes.



REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Sherry Bailey, Sr. Planner, Planning and Development Services,

Meeting Date: September 15, 2020

Item type: Regular Item

Caption:

First reading and public hearing of an ordinance amending the City of San Angelo Master Thoroughfare Plan designating S. Concho Dr., S. Country Club Rd., and Country Club Rd. from a Parkway to a Major Collector street (Presentation made by Planning & Development Services Director Jon James & City Engineer Lance Overstreet)

Summary/History:

In discussion concerning the development along Country Club Road staff realized that the area adjacent to Country Club Road, South Country Club Road and South Concho Road will be opening to development requests in the future once the sewer capacity expansion project is completed. This area has already been the center of numerous development inquiries over the past few years.

Staff is proposing a street designation change for S. Concho Dr., S. County Club Rd. and Country Club Rd. These streets are currently designated as Parkway. However, we know that over the next 20 years as this area along this 4.5 mile section of roadway develops that traffic will increase. With traffic increase will come congestion and multi-use issues including more intersecting roads. This change in designation allows the City to require 60 feet of right of way from the developing areas instead of the 50 feet of right of way that a Parkway designation requires. It also allows us to start developing a different multi-use design that provides for sidewalks and bike ways. This is part of the natural review and evolution that occurs as an area grows.

Financial Impact:

There is no immediate fiscal impact. However, long-term street maintenance costs could be slightly higher if the street is improved to a wider street standard in the future.

Other Information/Recommendation:

At their August 17, 2020 meeting the Planning Commission voted unanimously to recommend to the City Council that the change in the Master Thoroughfare Plan be approved. (6-0)

Attachments:

- | | |
|--|--|
| 1. Staff Report | Staff Report.pdf |
| 2. Ordinance MTP Amendment | Ordinance MTP Amendment.docx |
| 3. In Favor | In Favor.pdf |
| 4. In Opposition | In Opposition.pdf |
| 5. Planning (2020-09-15) CC Presentation - MTP Amendment | Planning (2020-09-15) CC Presentation - MTP Amendment.pptx |

Presentation:

Approvals/Reviews:

Sherry Bailey

Hillary Bueker

Jon James

Brandon Dyson

Jon James

Theresa James

Julia Antilley

Created/Initiated

Approved

Approved

Approved

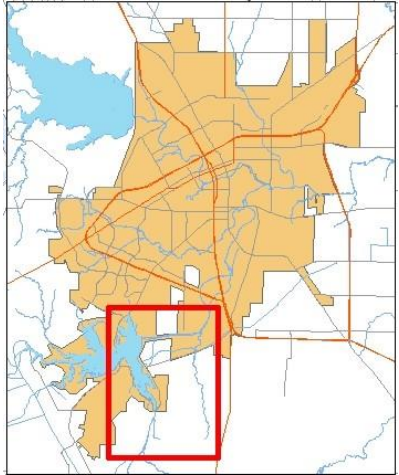
Approved

Approved

Final Approval

CITY COUNCIL – September 15, 2020
STAFF REPORT



APPLICATION TYPE:		CASES:	
Master Thoroughfare Plan Amendment		2020 – S. Concho Dr., S. County Club Rd. & Country Club Rd.	
SYNOPSIS:			
Consideration of an amendment to the Master Thoroughfare Plan to designate South Concho Drive, South Country Club Road, and Country Club Road from a Parkway to a Major Collector street.			
LOCATION:			
Generally located east of Knickerbocker along S. Concho Rd. to S. Country Club Rd. to Country Club Rd, South of Lake Nasworthy.			
SM DISTRICT / NEIGHBORHOOD:	ZONING:	FUTURE LAND USE:	SIZE:
Nasworthy Neighborhood SMD #1 – Tommy Hiebert	RS-1 - Single-Family Residential R & E – Ranch & Estate CG – General Commercial PD – Planned Development OS – Open Space	Neighborhood Center/ Neighborhood/ Rural/ Open Space	Approx. 4.5+/- miles
THOROUGHFARE PLAN:			
Collectors require 60-foot right-of-way; Parkway requires 50-feet of right-of-way			
NOTIFICATIONS:			
130 notifications were mailed. None received in Support or Opposition.			
STAFF RECOMMENDATION:			
Staff recommends APPROVAL of the proposed Master Thoroughfare Plan Amendment .			
PETITIONERS:			
City of San Angelo			
STAFF CONTACT:			
Sherry Bailey Principal Planner (325) 657-4210 sherry.bailey@cosatx.us			

Background:

The San Angelo Comprehensive Plan, adopted in 2003 and updated in 2009, includes a Master Thoroughfare Plan (MTP) component that designates existing major streets as freeways, arterial, collector streets and Parkways. The MTP also shows the planned future path of new freeways, arterial and collector streets in areas of future development around the urban fringe of San Angelo. Staff periodically reviews areas and proposes amendments based new information or changing development patterns.

In discussion concerning the development along Country Club Road staff realized that the area adjacent to Country Club Road, South Country Club Road and South Concho Road will be opening to development requests in the future once the sewer capacity expansion project is completed. This area has already been the center of numerous development inquiries over the past few years. Staff is proposing a street use designation change for S. Concho Dr., S. County Club Rd. and Country Club Rd. These streets are designated as a Parkway. However, we know that over the next 20 to 30 years as this area along this 4.5 mile section of roadway develops that traffic will increase. Along with the traffic increase will come congestion and multi-use issues including more intersecting roads. The change in designation allows the City to require 60 ft. of right of way from the developing areas instead of the 50 feet of right of way that a Parkway designation requires. It also allows us to start developing a different multi-use design that provides for sidewalks and bike ways. This is just of the natural review and evolution that occurs as an area grows.

As part of its MTP review of this area, Staff examined:

- Existing development in the area;
- Projected development and the demand on the existing street network;
- Potential additions and modifications to existing and future projected collector and arterial streets to improve traffic flow and enhance public safety

The review concluded that changes needed to be made to the current MTP map, and Staff revised the proposed MTP street map with the goal of providing access and connectivity to all parcels of land and meeting future demands for multi-use accommodations.

Analysis:

The Parkway designation indicates a special class of roadway that serve public areas such as the Concho River corridor and areas around Lake Nasworthy. Although they are continuous in nature, they are not intended to provide major through-routes. Rather, they provide views of, and access and circulation to, these community assets. The cross-section established for the Parkway classification is identical to that of the minor collector because of the inherent flexibility for accommodating parking and turning movements on a two-lane roadway that is 40 ft. wide.

However, when a developing areas needs change and its traffic patterns change, that change necessitates revisions in the designation of the main street use to accommodate the development patterns. Additional intersecting streets occur that carry traffic from the developing areas. Additional demands are made on the traffic carriers that include more efficient traffic movement and multi-use accommodations.

Existing Country Club Road

The existing section of Country Club Road within the City is already designated as a major collector. Because of the nature of the terrain in the area and the development patterns this road's function as a major collector is important to a wide developed and developing area. Continuing that designation around this finger of the lake and then connecting to Knickerbocker Road, a major arterial, will provide for a continuation of an efficient traffic movement as this area develops. Changing the designation will allow the City to require 60 ft. of right of way instead of the Parkway 50 ft. and transitioning to the 50 ft. of pavement width to accommodate the additional traffic movement and use demands on this section of the road. Country Club Road becomes South Country Club Road which becomes South Concho Drive that intersects with Knickerbocker Road. A continuous thru traffic accommodation for this area of San Angelo.

With each new request for development within this area, discussion among the City departments has been about meeting the growing needs of the area in a proactive rather than a reactive way.

Recommendation:

Staff's recommendation is for the Planning Commission to recommend **APPROVAL** of the proposed **Master Thoroughfare Plan Amendment**.

The **Planning Commission** at their August 15, 2020 meeting discussed the request and voted to recommend that the **City Council APPROVE** the changes to the **Master Thoroughfare Plan with a 6 – 0 unanimous vote**.

A. Master Thoroughfare Plan Amendment

Consideration of an amendment to the Master Thoroughfare Plan component of the San Angelo Comprehensive Plan to designate South Concho Drive, South Country Club Road, and Country Club Road from a parkway to a major collector street.

Sherry Bailey, Principal Planner presented the proposed MTP amendment. She explained that the current stretch of roadway designated as a parkway is 4.5 miles long and extends from Knickerbocker Road to where Country Club meets the City Limits. She explained that this area is anticipated to grow into more residential with the Lake Nasworthy sewer improvement project. Ms. Bailey indicated that the current parkway road classification requires a right-of-way of 50 feet and a pavement width of 40 feet but does not function in this capacity for daily traffic. She explained that re-designation to a collector road would better handle future development traffic. Ms. Bailey concluded her presentation by indicating she received 49 telephone calls about this amendment with residents raising concerns and asking questions.

Lance Overstreet, City Engineer, explained that the MTP amendment is being largely driven by the new trunk main project near Lake Nasworthy. He explained that if the current moratorium goes away, that there are concerns of deficiencies and addressing them.

Mr. Overstreet explained that one reason justifying the upgrade to a collector road is that the currently right-of-way is between 80 and 100 feet throughout corridor and where this does not exist, it is adjacent to City owned property. He explained that based on this information, an upgrade to a collector road would not require any acquisition from adjacent private property owners.

Mr. Overstreet continued by explaining that there are over 5,100 acres along South Concho Drive that could be developed in future which would allow up to 20,400 homes. He indicated that the current street is only two lanes wide which is not safe. He explained the importance of planning for the long term and that a Parkway doesn't have a defined standard. Mr. Overstreet displayed maps of existing water and sewer mains already on South Concho which future development could be connected into.

Mr. Overstreet provided a traffic scenario map showing that currently to get from Pecan Creek to Jack's convenience store at Loop 306 and Knickerbocker Road using Knickerbocker Road and South Concho Drive it takes 9 minutes (5.2 miles) but 11 minutes (7.5 miles) going the other way on Country Club Road. He explained based on this map that he anticipates more people take Knickerbocker and South Concho Drive, another reason to support the MTP Amendment.

Mr. Overstreet concluded his presentation by reiterating that with the completion of the sewer trunk main and the fact South Concho Drive already functions as a collector, that the re-classification as a collector road will ensure additional right-of-way, improve pedestrian safety, and plan long term for this corridor.

Chair Stribling asked for the eastern boundary of the MTP Amendment and whether it goes to U.S. 277.

Ms. Bueker responded that the amendment would connect to where Country Club Road is already a collector.

Chair Stribling opened public comment.

There was no public comment.

Ms. Bueker indicated that letters were received including one in support and that these were given to the Planning Commissioners in their packet.

Ms. Bailey indicated that there were six in favor of the amendment and nine against.

Chair Stribling closed public comment.

Chair Stribling asked if there were other options to connect to Knickerbocker Road.

Mr. Overstreet responded that this was correct, that the closest connection is 277 or Knickerbocker right now. He explained that there has been talk about a future bridge but that this may be a long time. He further reiterated the traffic scenario presented earlier that it would take 1/3 less time to use South Concho Drive to get to Knickerbocker Road than going the other way.

Chair Stribling agreed with Staff that the current road today is not sufficient for future subdivision development. He expressed concerns however of how construction would affect traffic and how this would affect adjacent homeowners.

Ms. Bueker explained that acquiring additional right-of-way will allow for better alignment of road.

Vice Chair Jackson asked if there is sufficient right-of-way already.

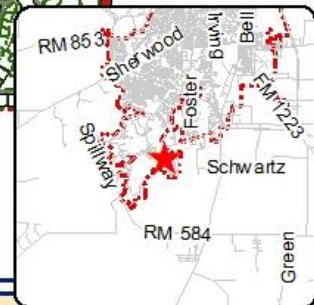
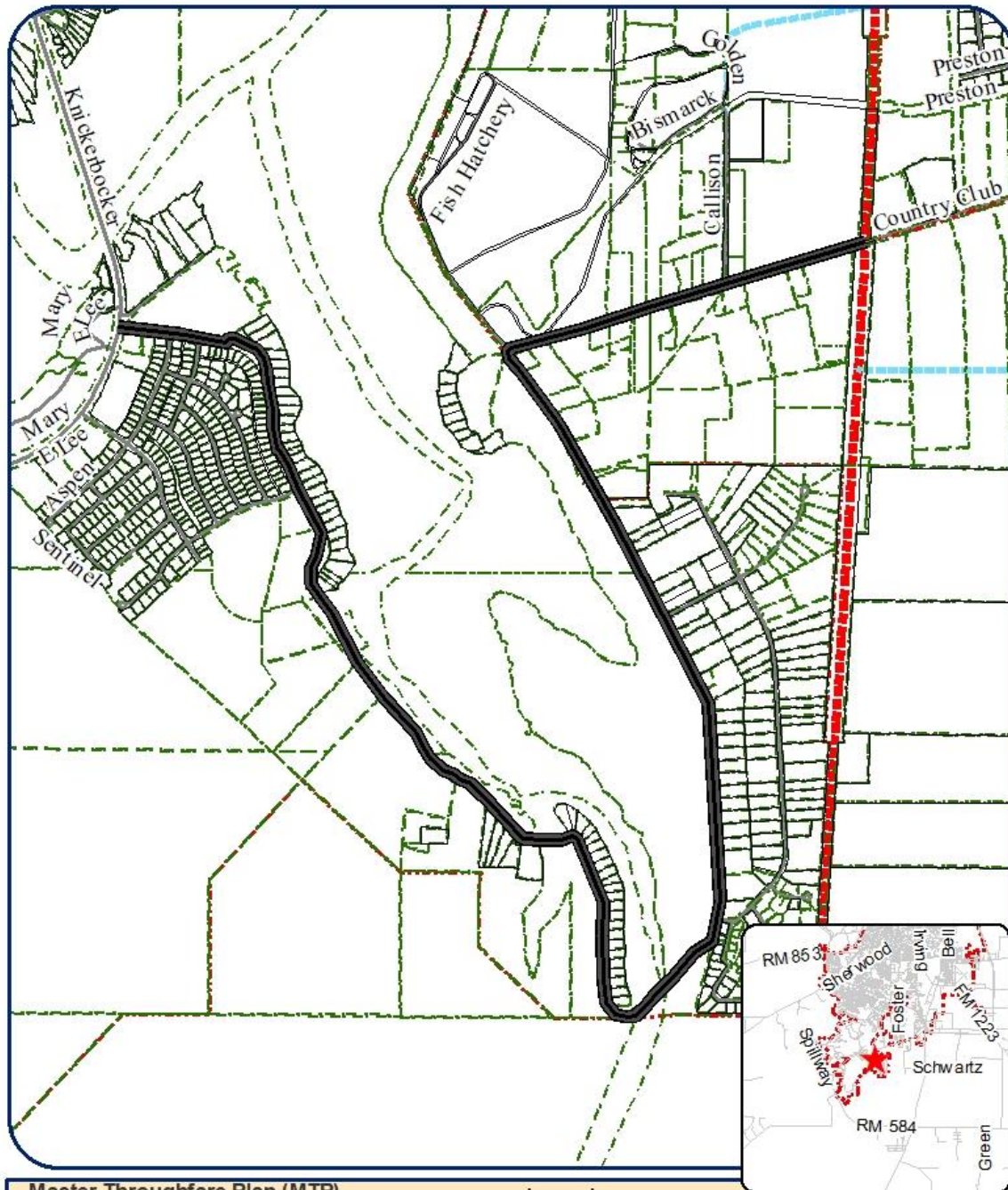
Mr. Overstreet explained that the current right-of-way is 80-100 feet wide or owned by the City, and therefore, he does not anticipate any right-of-way dedication from private property owners.

Ms. Bailey indicated that surrounding property owners mentioned that they want to be able to walk and bike ride and this amendment would be able to better accommodate for this. **Vice Chair Jackson made a motion to recommend APPROVAL of an amendment to the Master Thoroughfare Plan component of the San Angelo Comprehensive Plan to designate South Concho Drive, South Country Club Road, and Country Club Road from a parkway to a major collector street. Commissioner Self seconded the motion. The motion carried unanimously, 6-0.**

Attachments:

Proposed Major Thoroughfare Amendment Map
Future Land Use Map
Zoning Map

LOCATION MAP



Master Thoroughfare Plan (MTP)

S. Concho Dr./S. Country Club Rd. Country Club Rd.

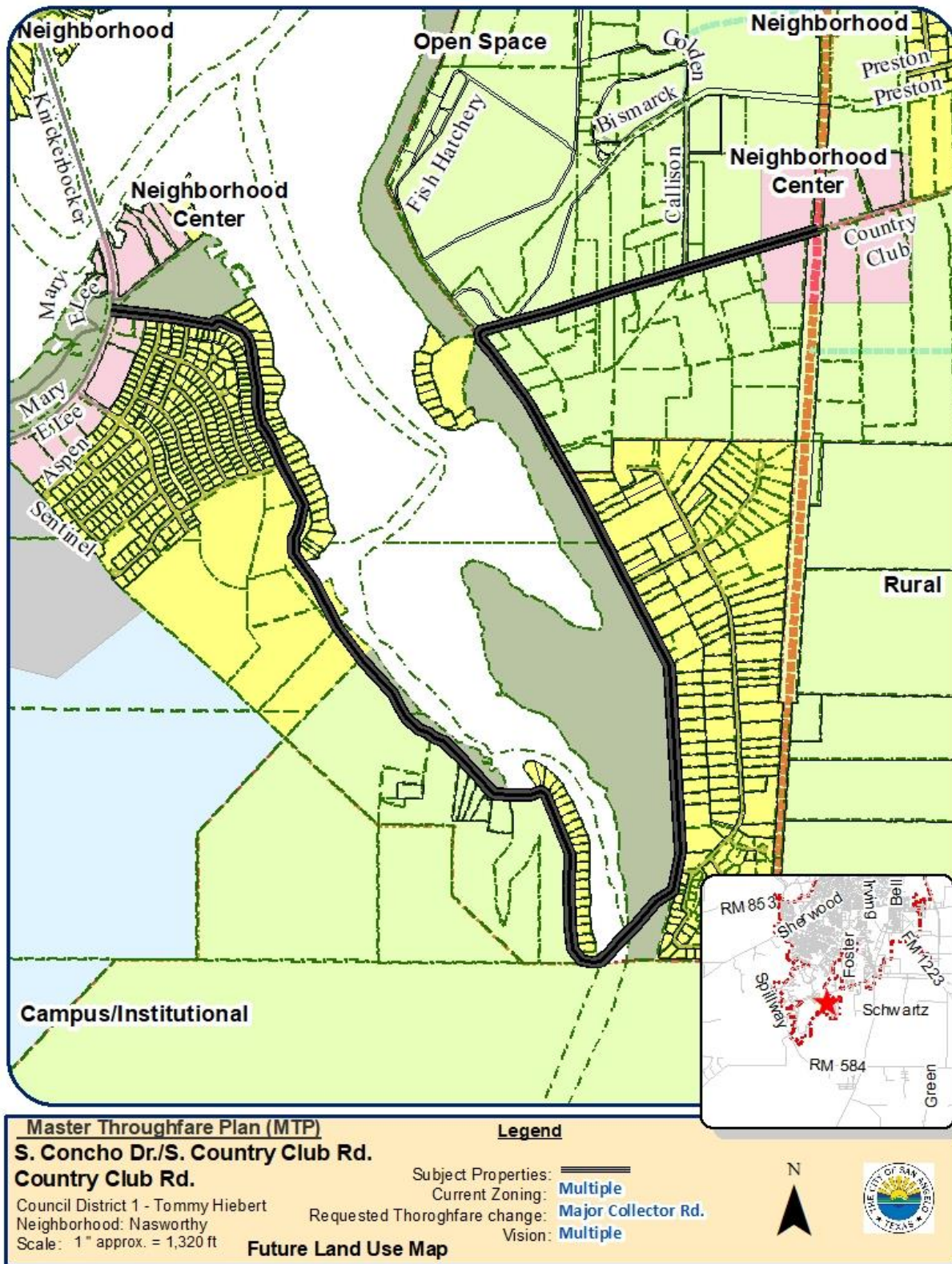
Council District 1 - Tommy Hiebert
Neighborhood: Nasworthy
Scale: 1" approx. = 1,320 ft

Legend

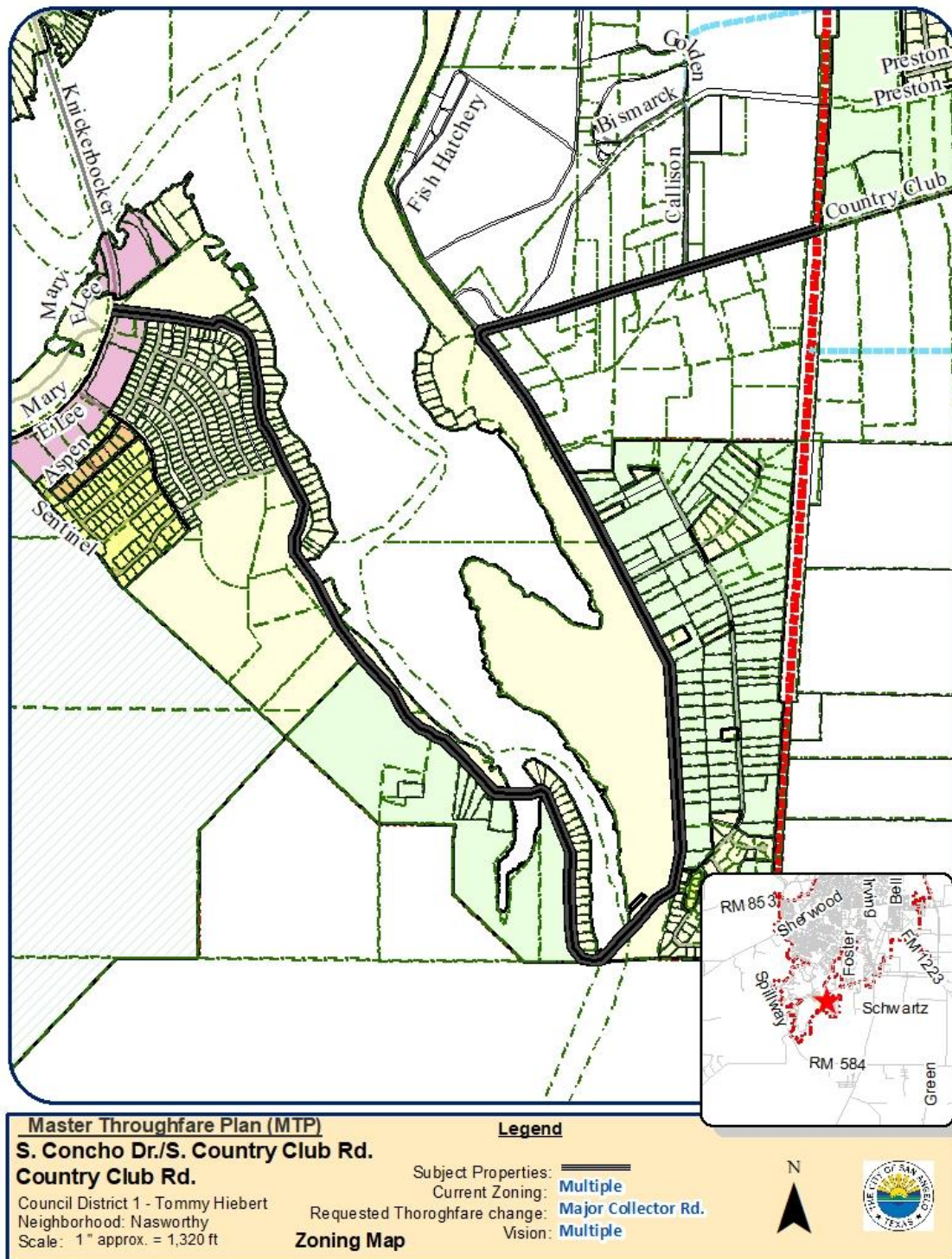
Subject Properties: 
Current Zoning: **Multiple**
Requested Thoroughfare change: **Major Collector Rd.**
Vision: **Multiple**



FUTURE LAND USE



EXISTING ZONING



AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN ANGELO, TEXAS AMENDING THE MASTER THOROUGHFARE PLAN AND MAP OF THE COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of San Angelo is a Home Rule municipal corporation operating under a municipal charter adopted as authorized by Article XI, Section 5 of the Texas Constitution; and,

WHEREAS, in 2003, pursuant to the authority under Chapter 213 of the Texas Local Government Code, the City of San Angelo adopted a Comprehensive Plan for promoting the long range sound development of the City and promoting public health, safety and welfare, updated in 2009 with the adoption of a strategic plan; and,

WHEREAS, the Comprehensive Plan includes the Master Thoroughfare Plan (MTP) and map; and,

WHEREAS, the City Planning and Development Services Department has examined removing, relocating, or maintaining the existing route of a Parkway road approximately 4.5 miles in length from its east end at Country Club Road to its west end at South Concho Drive in order to provide for improved public safety, traffic efficiency, and to accommodate for future growth in southwest San Angelo; and,

WHEREAS the City Planning and Development Services Department has conducted an analysis of existing and projected future development in the area; demand on the existing street network; existing zoning and future land trends; potential land acquisitions; the relocation of buildings, structures, and utilities; and proposed alternate routes for the subject major collector road; and,

WHEREAS the City Planning and Development Services Department has consulted with other relevant City departments, the County Commissioner for this area, and the San Angelo Metropolitan Planning Organization (SA-MPO); and,

WHEREAS on August 17, 2020, a public meeting was held at the Planning Commission to provide the public an opportunity to comment on the proposed amendment; and after holding said public hearing thereon, caused to be prepared and delivered a report and recommendation to City Council that the MTP be amended to designate the major collector road; and,

WHEREAS, proper notice of public hearing upon this ordinance has been posted in accordance with applicable law; and,

WHEREAS, City Council has conducted the necessary public hearing thereon and concurs with the Planning Commission's recommendation to designate the major collector road in the MTP as set forth in Exhibit "A" to this Ordinance;

NOW THEREFORE BE IT ORDAINED BY THE CITY OF SAN ANGELO:

Section 1 The recitals set forth above are deemed to be the findings and determinations made by the City Council and are incorporated into the body of this Ordinance as if fully set forth herein.

Section 2 The Master Thoroughfare Plan and map component of the Comprehensive Plan is hereby amended as set forth in **Exhibit "A"** to this Ordinance, as if fully set forth herein.

Section 3 The terms and provisions of this Ordinance shall be deemed to be severable in that if any portion of this Ordinance shall be declared to be invalid, the same shall not affect the validity of the other provisions of this Ordinance.

Section 4. This ordinance shall be effective from and after the date of its adoption.

INTRODUCED on the **15th day of September, 2020**, and finally PASSED, APPROVED AND ADOPTED on this the **29th day of September, 2020**.

THE CITY OF SAN ANGELO

Brenda Gunter, Mayor

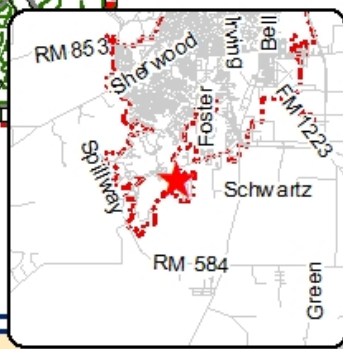
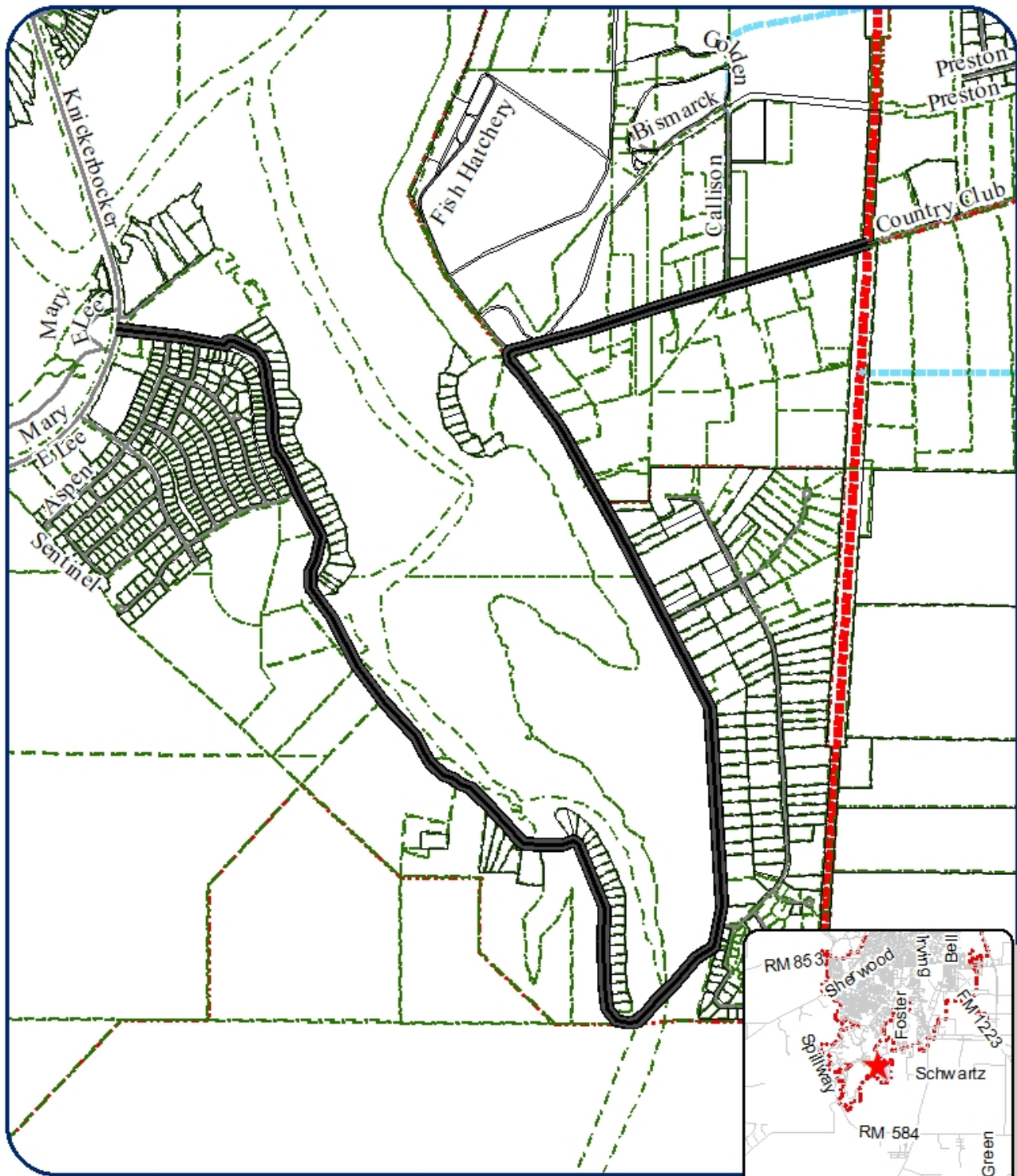
ATTEST:

APPROVED AS TO FORM:

Julia Antilley, City Clerk

Theresa James, City Attorney

EXHIBIT A



Master Thoroughfare Plan (MTP)		Legend	 
S. Concho Dr./S. Country Club Rd.		Subject Properties: 	
Country Club Rd.		Current Zoning: Multiple	
Council District 1 - Tommy Hiebert Neighborhood: Nasworthy Scale: 1" approx. = 1,320 ft	Requested Thoroughfare change: Major Collector Rd. Vision: Multiple		

TO BE FORMALLY ON RECORD IN FAVOR OR AGAINST THIS REQUEST, YOU MAY ALSO FILL OUT THIS FORM, SIGN IT AND MAIL IT BACK TO THE PLANNING DIVISION AT 52 W COLLEGE STREET IN SAN ANGELO, TEXAS 76903.

(☒)

IN FAVOR

(☐)

IN OPPOSITION

REASON(S) _____

NAME: Louie & Evelyn Koonce

ADDRESS: 1621 ~~B~~ Concho Dr
San Angelo, Tx 76904

SIGNATURE: Louie & Evelyn Koonce

S. Concho Dr./S. Country Club Rd./Country Club Rd.

Master Thoroughfare Plan (MTP) Amendment: City of San Angelo

If you have any questions about these proceedings, please call Sherry Bailey, Principal Planner, with the City of San Angelo's Planning Division at telephone number 325-657-4210. The Planning Division staff may also be reached by email at sherry.bailey@cosatx.us.

TO BE FORMALLY ON RECORD IN FAVOR OR AGAINST THIS REQUEST, YOU MAY ALSO FILL OUT THIS FORM, SIGN IT AND MAIL IT BACK TO THE PLANNING DIVISION AT 52 W COLLEGE STREET IN SAN ANGELO, TEXAS 76903.

(X)

IN FAVOR

()

IN OPPOSITION

REASON(S)

NAME:

Louie & Evelyn Koonce

ADDRESS:

1621 S. Concho Dr
San Angelo, Tx 76904

SIGNATURE:

Louie G. Koonce

S. Concho Dr./S. Country Club Rd./Country Club Rd.

Master Thoroughfare Plan (MTP) Amendment: City of San Angelo

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(☒)

IN FAVOR

(☐)

IN OPPOSITION

REASON(S) _____

NAME:

Cecilia Wright

ADDRESS:

1876 S. Concho Dr.

San Angelo, Tx 76904

SIGNATURE:

Cecilia Wright

S. Concho Dr./S. Country Club Rd./Country Club Rd.

Master Thoroughfare Plan (MTP) Amendment: City of San Angelo

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TO BE FORMALLY ON RECORD IN FAVOR OR AGAINST THIS REQUEST, YOU MAY ALSO FILL OUT THIS FORM, SIGN IT AND MAIL IT BACK TO THE PLANNING DIVISION AT 52 W COLLEGE STREET IN SAN ANGELO, TEXAS 76903.

(☒)

IN FAVOR

(☐)

IN OPPOSITION

REASON(S) _____

NAME: James Wright

ADDRESS: 1876 So. Concho Dr.
SAN Angelo, TX. 76904

SIGNATURE: James Wright

S. Concho Dr./S. Country Club Rd./Country Club Rd.

Master Thoroughfare Plan (MTP) Amendment: City of San Angelo

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(☒)

IN FAVOR

(☐)

IN OPPOSITION

REASON(S) _____

NAME:

Rodolfo G. Treviño

ADDRESS:

410 W. Ave C

San Angelo, TX 76903

PHONE:

325-716-5399 (daughter's Sylvia)

SIGNATURE:

Rodolfo Treviño

CU20-11: 411 West Avenue C

Property owner number: 10

If you have any questions about these proceedings, please call Sherry Bailey, with the City of San Angelo's Planning Division at telephone number (325) 657-4210 ext 1546 or by email at sherry.bailey@cosatx.us.

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(Yes)

IN FAVOR

()

IN OPPOSITION

REASON(S) I do not believe it will
or can increase the traffic on this
street and this ~~in~~ proposed change
will be a welcomed improvement to
the existing roadway to make
it wider

NAME:

ReBell

432-553-5070

ADDRESS:

3708 Co. Country Club Rd
San Angelo TX
76904

SIGNATURE:

ReBell

S. Concho Dr./S. Country Club Rd./Country Club Rd.

Master Thoroughfare Plan (MTP) Amendment: City of San Angelo

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() IN FAVOR

(☒) IN OPPOSITION

REASON(S) _____

We have to many speeders and truck on this street as it is. It's a residential with to many cars and trucks. No one maintain the roads.

NAME: Linda M. Kirkham

ADDRESS: 1854 S. Concho Dr.

San Angelo, TX 76904

SIGNATURE: Linda Kirkham

S. Concho Dr./S. Country Club Rd./Country Club Rd.

Master Thoroughfare Plan (MTP) Amendment: City of San Angelo

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() IN FAVOR

(✓) IN OPPOSITION

REASON(S) This land is natural habitat for wildlife. The lake frontage was designated for waterfowl when improvements were made several years ago. Developing this land will take away a huge amount of land on a man made lake. There has to be a point to which we need to stop developing and start conserving our land. Don't let money or greed take away natural habitats. By the way, how many of you have seen Horned owls in their natural environment. I have

NAME: Ford Warwick

ADDRESS: 8138 Country Club Road
San Angelo Texas 76904

SIGNATURE: Ford Warwick

S. Concho Dr./S. Country Club Rd./Country Club Rd.

Master Thoroughfare Plan (MTP) Amendment: City of San Angelo

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()

IN FAVOR

(✓)

IN OPPOSITION

REASON(S)

*I have a well right at my
property edge that this expansion
will effect.*

NAME:

Nelda Martin Nowlin

ADDRESS:

3017 Palo Duro Drive

San Angelo, TX 76904

SIGNATURE:

Nelda Martin Nowlin

S. Concho Dr./S. Country Club Rd./Country Club Rd.

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() IN FAVOR

(X)

IN OPPOSITION

REASON(S) _____

NAME: Harris Larry T (Dec) TT Xathlood

ADDRESS: 1550 S Concho Dr
SA TX 76904

SIGNATURE: Xathlood Harris TTE

S. Concho Dr./S. Country Club Rd./Country Club Rd.

Master Thoroughfare Plan (MTP) Amendment: City of San Angelo

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() IN FAVOR

(X) IN OPPOSITION

REASON(S) _____

NAME: Kathleen Harris

ADDRESS: 1550 S Concho Dr

SA TX 76904

SIGNATURE: Kathleen Harris

S. Concho Dr./S. Country Club Rd./Country Club Rd.

Master Thoroughfare Plan (MTP) Amendment: City of San Angelo

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()

IN FAVOR

(X)

IN OPPOSITION

REASON(S)

Many reasons! But one is the Boy Scouts of America Camp. Please, Please do not take that away! We have already lost so much. Our future generations need to learn about the God given nature & how blessed we are! This Area (used for this purpose) has & is needed to teach grow young men into our future leaders!

* Finish what you started! Don't take it if you can give!

NAME:

Greg Hurst

ADDRESS:

8102 S. Country Club Rd

SIGNATURE:

Greg Hurst

S. Concho Dr./S. Country Club Rd./Country Club Rd.

Master Thoroughfare Plan (MTP) Amendment: City of San Angelo

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()

IN FAVOR

(✓)

IN OPPOSITION

REASON(S) Once again, the city of San Angelo's
"leaders", with greed in mind, have
decided that destroying a beautiful
natural setting is the best thing to do,
We live here to get away from the
hustle and bustle of the city (of
course, we were annexed some twenty
years ago). Again, money and greed
were a part of that decision. You
will destroy a natural habitat of
many beautiful animals if you do this.

NAME: Michael Walraven

ADDRESS: 8062 S. Country Club Rd.
San Angelo, TX 76904

SIGNATURE: Michael L. Walraven

S. Concho Dr./S. Country Club Rd./Country Club Rd.

Master Thoroughfare Plan (MTP) Amendment: City of San Angelo

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() IN FAVOR

(X) IN OPPOSITION

REASON(S)

Many other areas of San Angelo that need to be developed - or re-named. The Parkway is one of the few remaining "free" Natural areas of our City. We need this area for all in our Community to be able to get away & enjoy the beauty. It should not be destroyed by builders. For a profit! When you surround a Lake it becomes a pond!

NAME:

ADDRESS:

SIGNATURE:

S. Concho Dr./S. Country Club Rd./Country Club Rd.

Master Thoroughfare Plan (MTP) Amendment: City of San Angelo

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() IN FAVOR

(✓) IN OPPOSITION

REASON(S) I like having my rural
Road- we have a lot of wild life
my area across from wilderness
area does NOT have any new
feeder roads. So no need to
to enlarge Road - (You cant even fix the Road S. Concho)
We did not ask to be annexed into the
City (Las Lomas) you (city government) just wanted
more tax dollars - I stand everyone here still
have septic and dont care for you putting in sewer.
If people want to move out here accept the Road as they are.

NAME: Steve + Becky Whitaker

ADDRESS: 8276 S. Country Club Rd

SIGNATURE: Becky Whitaker

S. Concho Dr./S. Country Club Rd./Country Club Rd.

Master Thoroughfare Plan (MTP) Amendment: City of San Angelo

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I know this is probably a waste of time
Because City government does what THEY want!

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() IN FAVOR

(X) IN OPPOSITION

REASON(S) _____

I bought property at the lake for the quiet country-like atmosphere. I realize I have absolutely ZERO say in this matter.

I am replying in hopes that you will consider the needs & opinions of the current residents when making decisions (ie: speed limits; taking land for roads; etc)

NAME: Bucky Thorp

(mailing: 4920 N Flamingo
Odessa, TX
79764)

ADDRESS: 1566 S Concho

San Angelo TX 76904

SIGNATURE: Bucky Thorp

S. Concho Dr./S. Country Club Rd./Country Club Rd.

Master Thoroughfare Plan (MTP) Amendment: City of San Angelo

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No Rezoning

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() IN FAVOR

(X) IN OPPOSITION

REASON(S)

We recently bought our house on S. Country Club Road because of the beauty of the area. The wildlife this area has is reason enough to stop your rezoning for this area.

There are areas everywhere that you can build your houses. Stop the greed. Boy Scout Camp - Pavilion - Boat Club - Deer home - All wildlife ~~lives~~ lives here

NAME:

Wes & Laura Wathen

ADDRESS:

8156 S. Country Club Rd

SA TX 76904

SIGNATURE:



S. Concho Dr./S. Country Club Rd./Country Club Rd.

Master Thoroughfare Plan (MTP) Amendment: City of San Angelo

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ps By the way
we didn't do
sheer
to be able to vote
??

Got from
neighbor

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() IN FAVOR

(X) IN OPPOSITION

REASON(S) _____

~~I don't want~~ All the Construction
on our Block and in front of
my house.

Plus Disturbing All the Nature
that's left out Here!

NAME:

Salina C. Erwin

ADDRESS:

1546 S. Concho Rd
San Angelo, TX. 76904

SIGNATURE:

Salina C. Erwin

S. Concho Dr./S. Country Club Rd./Country Club Rd.

Master Thoroughfare Plan (MTP) Amendment: City of San Angelo

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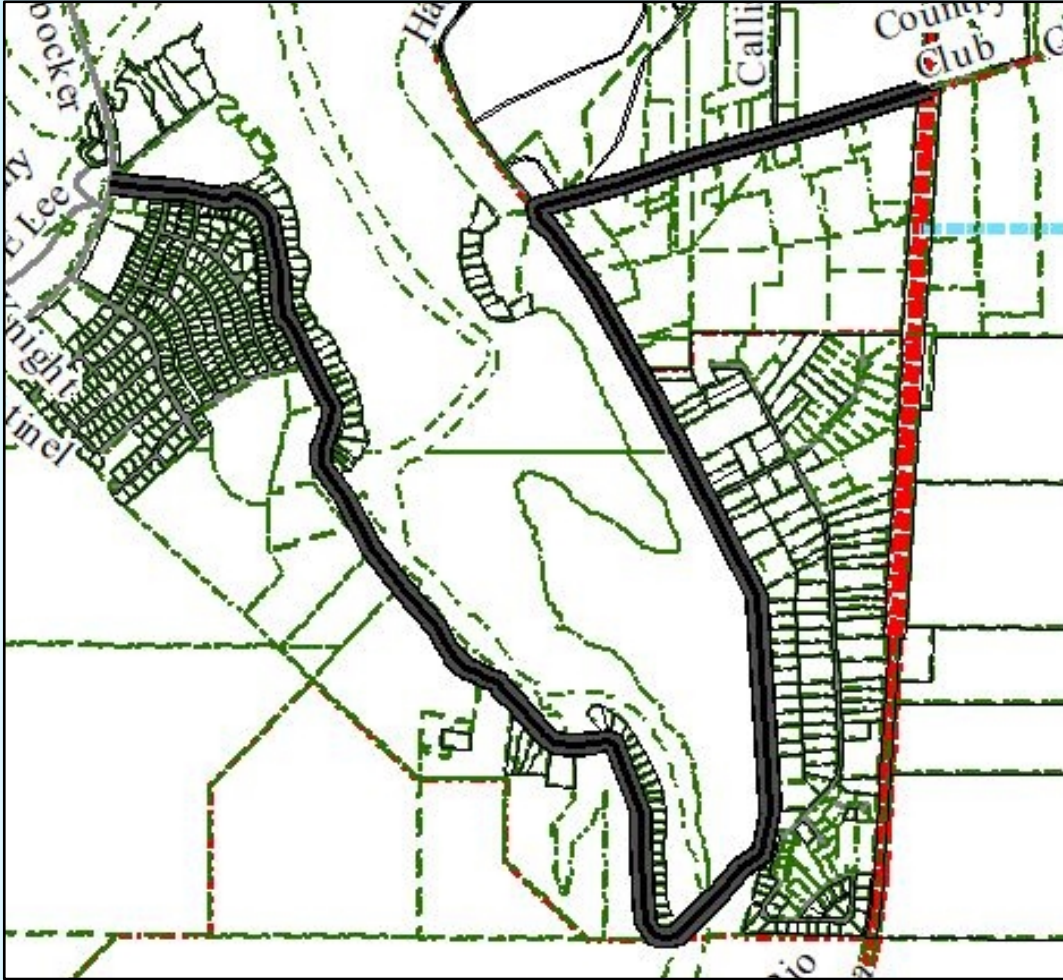


City Council

September 15, 2020



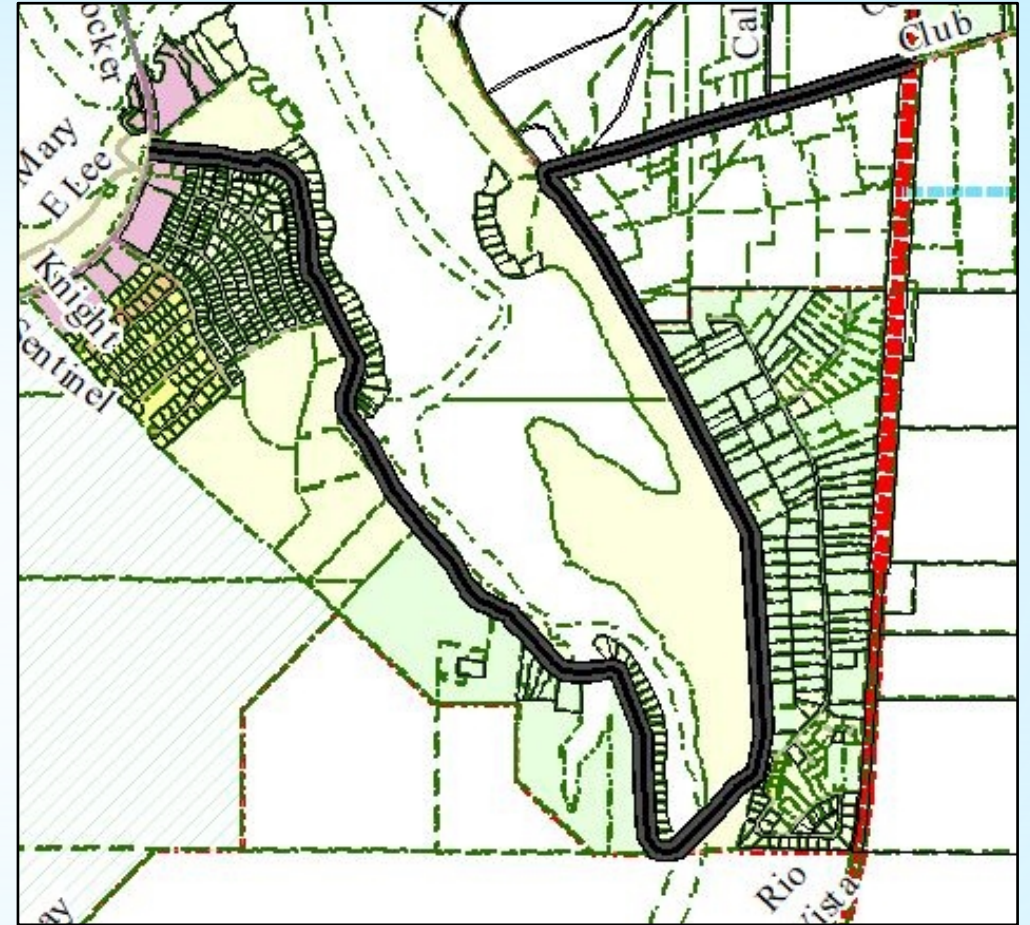
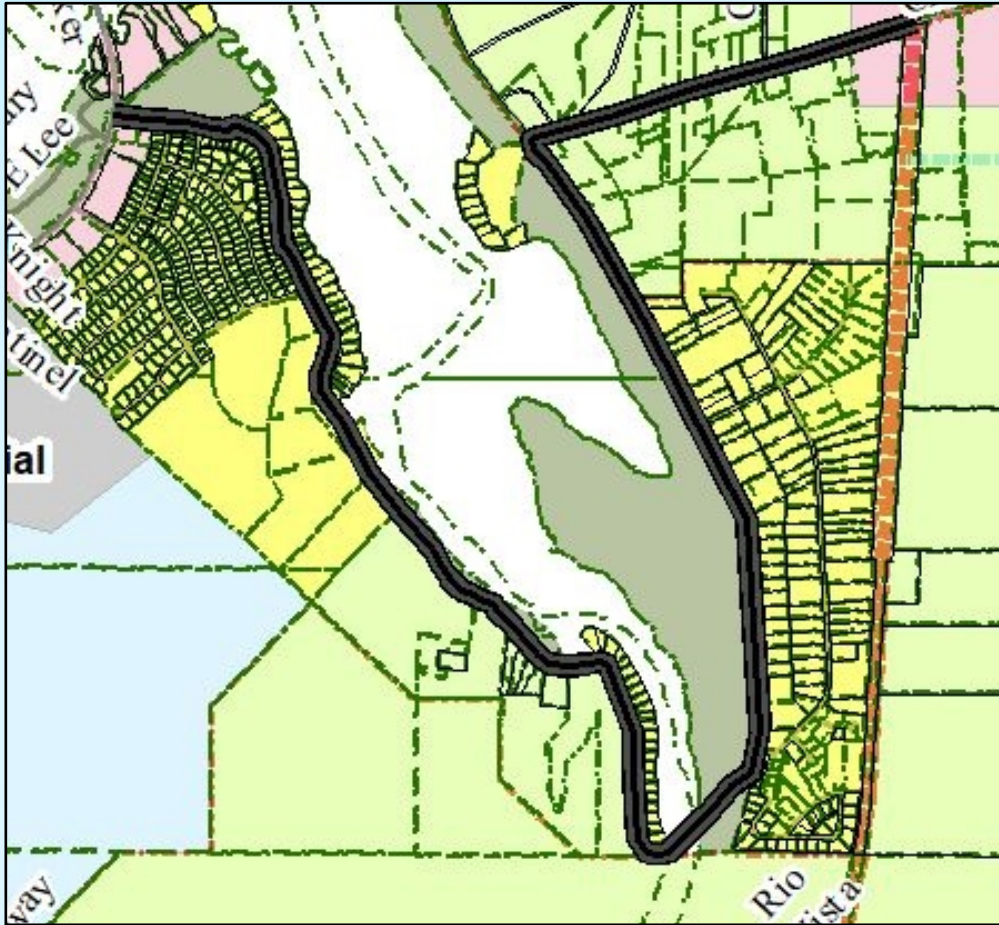
Master Thoroughfare Amendment



- 4.5 miles of Country Club Rd, S. Country Club Rd, and S. Concho Dr are designated as Parkway
- Proposed change to Major Collector
- SMD #1 – Tommy Hiebert
- Nasworthy Neighborhood



Future land use & zoning



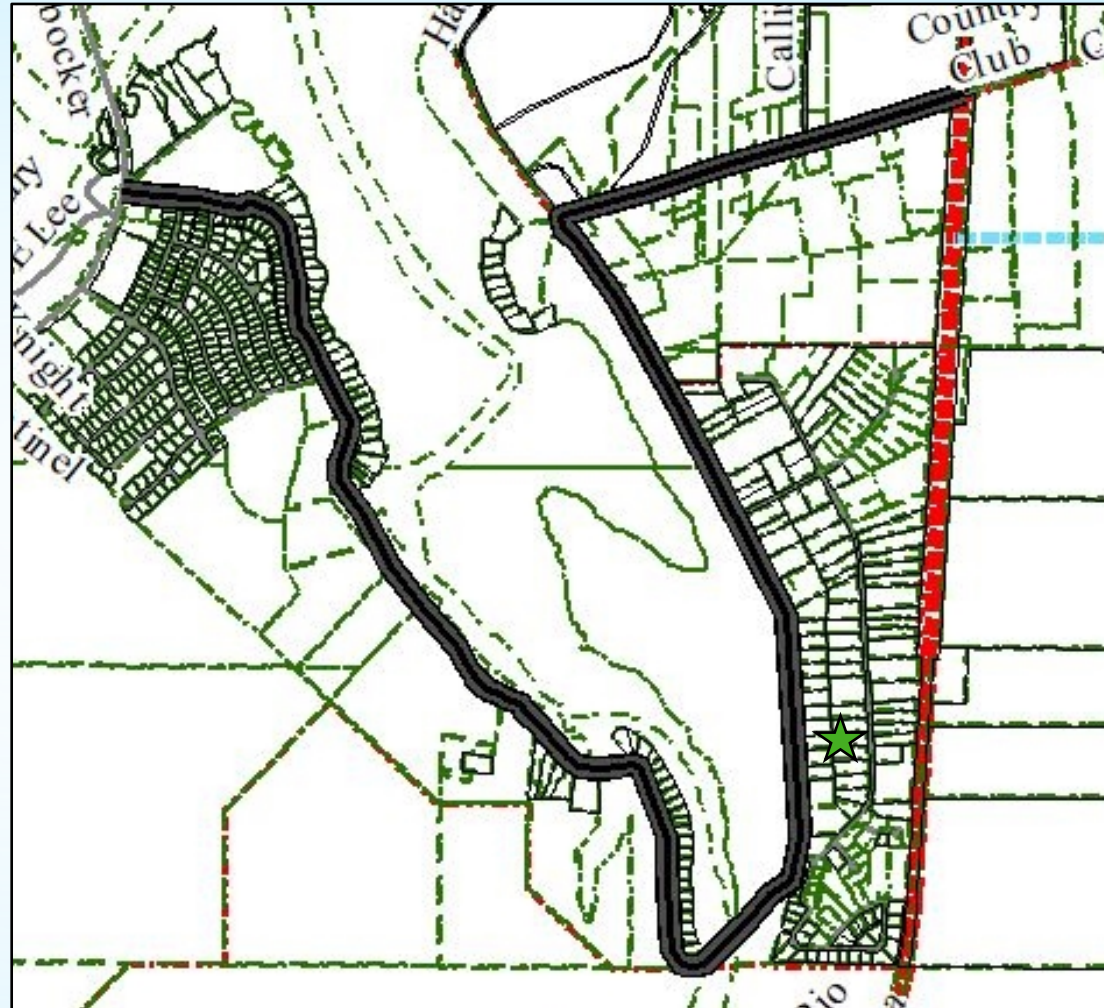
Background

- Country Club Road within city limits already designated as a Major Collector
- Lake Nasworthy Sewer project is anticipated to spur development in this area; this change would help ensure that future development is adequately accommodated.
- Parkway designation requires 50' right-of-way & 40' pavement. Parkway not designed to function as collector of daily traffic nor intended to accommodate multiple intersecting roads.



Public Notification

- 130 notices mailed to property owners along the 4.5 miles
- 49 phone calls (approx. 2/3 against)
- 12 letters in opposition
- 7 letters in favor



Recommendation

Staff recommends **APPROVAL** of the proposed **Master Thoroughfare Plan (MTP) Amendment**, for Country Club Road, South Country Club Road and South Concho Drive from a Parkway to Major Collector designation.

At their August 17, 2020 Planning Commission meeting the Commission voted 6-0 to recommend **APPROVAL**.



REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Sherry Bailey, Sr. Planner, Planning and Development Services,

Meeting Date: September 15, 2020

Item type: Regular Item

Caption:

First reading and public hearing of an ordinance amending Chapter 12, Article 3, Section 501 of the City of San Angelo Zoning Ordinance to allow for an approval process for manufactured homes to be replaced on residential-zoned properties meeting state standards (Presentation made by Planning & Development Services Director Jon James)

Summary/History:

Under Texas State Law – Texas Occupations Code – OCC §1201.008 Regulations by Municipality the state law, adopted in 2017 and revised in 2019, draws a distinction between replacing an existing mobile or manufactured home and a city's ability to govern where a new manufactured home can be placed. The corrections we are bringing forward for discussion specifically deal with the replacement of an existing home and the owner's ability to do that in compliance with the new state law.

Financial Impact:

N/A

Other Information/Recommendation:

At their August 17, 2020 meeting the Planning Commission unanimously voted to recommend that the City Council approve the ordinance change. (6-0)

Attachments:

- | | |
|---|---|
| 1. Memo_Mobile Home and Manufactured Home replacement | Memo_Mobile Home and Manufactured Home replacement.docx |
| 2. Section 501F Zoning Ord Amend | Section 501F Zoning Ord Amend.docx |
| 3. Ordinance Change (redline) | Sec._501.___Residential_District_Standards (BD Redline).docx |
| 4. Planning (2020-09-15) CC Presentation - Manufactured Housing | Planning (2020-09-15) CC Presentation - Manufactured Housing.pptx |

Presentation:

Jon James

Approvals/Reviews:

Sherry Bailey
Hillary Bueker
Jon James
Brandon Dyson
Jon James

Created/Initiated
Approved
Approved
Approved
Approved

Theresa James
Julia Antilley

Approved
Final Approval

MEMO



Meeting

Date: September 15, 2020

To: City Council

From: Sherry Bailey
Principal Planner

Agenda Item: Text Amendment to the City of San Angelo Code of Ordinances Sec. 5.01.F Additional standards for manufactured homes in the RS-1, RS-2, R&E, Zoning Districts.

Background:

The Planning Staff was asked to look at the Texas State Law to make sure our approach to manufactured housing met the state requirements. In reviewing the state law changes made in 2017 and in 2019 there are some **changes we feel need to be to the City Ordinance in order for the City to come into compliance with state law.** Most of the changes deal with when an existing mobile home or manufactured home is located on a lot and the owner wants to replace that home.

Under Texas State Law – Texas Occupations Code – OCC §1201.008 Regulations by Municipality the state law draws a line between replacing an existing mobile or manufactured home and a city’s ability to govern where a new home can be placed. The corrections we are bringing forward specifically deal with the replacement of an existing home and the owner’s ability to replace that home without additional encumbrances from the City’s process.

The Ordinance and Exhibit “A” accompanying this memo shows the wording changes that would allow an existing manufactured home to be replaced as long as the replacement is a newer manufactured home and is at least as large as the existing manufactured home. The ordinance change also requires that the manufactured home to be replaced must to have been located on lot within the past 365 days. The proposed change also removes the requirement for a Special Use Permit since that does not comply with state law.

City Council Requested Action:

At their August 17, 2020 **Planning Commission** meeting the Planning Commission voted to recommend that the City Council approve the proposed text amendment for additional standards for manufactured homes.

Staff is requesting that the City Council approve the requested text amendment for additional standards for manufactured homes.

Minutes of the August 17, 2020 Planning Commission meeting.

- A. Consideration of a text amendment to the City of San Angelo Code of Ordinances Section 5.01.F, additional standards for manufactured homes.**

Sherry Bailey, Principal Planner presented the proposed amendment. She explained that due to changes in State Law, Staff is bringing forward a text amendment to standards for manufactured homes in the Zoning Ordinance that do not comply with State Law. She further explained that this included where there is an existing manufactured home in the RS-1, RS-2 and R&E districts, a Special Use is no longer required. Ms. Bailey indicated that the new changes would also allow the replacement an existing manufactured home with a new one that is the same or larger, as well as a mobile home which could be replaced by a manufactured home. Under both options, Ms. Bailey indicated that replacement would still have to be within 365 days.

Where existing manufactured home, no longer needs a Special Use. Can replace with a new one same or larger than current one. Also, a mobile home can be replaced with a manufactured home. Both options have to be within 365 days.

Vice Chair Jackson asked to confirm that this change will replace the previous process of obtaining a special use.

Ms. Bueker replied this was correct, and that now a resident will just need to prove that the manufactured home is newer or the same size as what is existing and they can obtain a building permit.

Chair Stribling opened public comment.

Chair Stribling closed public comment.

- B. Commissioner Jackson made a motion to recommend APPROVAL of a text amendment to the City of San Angelo Code of Ordinances Section 5.01.F, additional standards for manufactured homes. Commissioner Self seconded the motion. The motion carried unanimously, 6-0.**

Attachment:

Ordinance

Exhibit A

ORDINANCE 2020-____

AN ORDINANCE OF THE CITY OF SAN ANGELO TEXAS, AMENDING CHAPTER 12 "PLANNING AND DEVELOPMENT," EXHIBIT "A" "ZONING ORDINANCE," BY AMENDING: ARTICLE 5 "GENERAL DEVELOPMENT STANDARDS" SECTION 501 "RESIDENTIAL DISTRICT STANDARDS"; PROVIDING FOR SEVERABILITY; AND, PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of San Angelo has adopted a Zoning Ordinance regulating zoning of property within the corporate limits of the City; and,

WHEREAS, on the 17th day of August 2020, the Planning Commission for the City of San Angelo in compliance with the City Charter, City ordinance and state law, and after holding public hearings thereon, caused to be prepared and delivered reports and recommendations to City Council for amendment of Section 501(F) of the Zoning Ordinance with regard to manufactured home standards; and

WHEREAS, on the 15th day of September 2020, City Council held a public hearing, pursuant to published notice, and has considered the proposed revisions to the Zoning Ordinance, comments, reports and recommendations of the Planning Commission, staff, public testimony, and other relevant support materials.

NOW THEREFORE, BE IT ORDAINED BY THE CITY OF SAN ANGELO, TEXAS

Section 1. That Chapter 12 "Planning and Development", Exhibit "A" "Zoning Ordinance" of the City of San Angelo Code of Ordinances, Article 5 "General Development Standards" is hereby amended as shown on Exhibit A.

Section 2. The terms and provisions of this ordinance shall be deemed to be severable in that if any portion of this ordinance shall be declared to be invalid, the same shall not affect the validity of the other provisions of this ordinance.

Section 3. This Ordinance shall be effective on, from and after the date of adoption.

INTRODUCED with public hearing the 15th day of September, 2020, and finally PASSED this 29th day of September, 2020.

THE CITY OF SAN ANGELO, TEXAS:

Brenda Gunter, Mayor

ATTEST:

Julia Antilley, City Clerk

APPROVED AS TO CONTENT:

Jon James, Director of Planning and
Development Services

APPROVED AS TO FORM:

Theresa James, City Attorney

EXHIBIT A

Article 5 “General Development Standards” Section 501 “Residential District Standards” Subsection (F) “Additional standards for manufactured homes in the RS-1, RS-2, or R&E Zoning Districts after September 5, 2017” is hereby deleted in its entirety and replaced with the following:

F. Additional standards for manufactured homes in the RS-1, RS-2, or R&E Zoning Districts after September 5, 2017:

- (a) An applicant that seeks to place a manufactured home on a property may do so provided that a previous mobile home or manufactured home existed on the premises within one year (365 days) of the date of the application. The applicant shall provide evidence satisfactory to the Planning Director, or his designee, that a previous mobile home or manufactured home existed on the premises within the one year period.
- (b) All manufactured homes shall comply with city building setbacks, subdivision control, square footage, and other site requirements applicable for the applicable Zoning District and housing type.
- (c) The owner of an existing manufactured home may remove the manufactured home from its location and place another manufactured home on the same property, provided that the replacement is a newer manufactured home and is at least as large in living space as the prior manufactured home.

Sec. 501. - Residential District Standards

F. *Additional standards for manufactured homes in the RS-1, RS-2, or R&E Zoning Districts after September 5, 2017:*

- (a) ~~Notwithstanding any previous Special Use or Special Permit approvals by Council, a~~An applicant that seeks to place a manufactured home on ~~a property zoned RS-1, RS-2, or R&E after September 5, 2017, may do so provided that shall be required to obtain Special Use approval from City Council. Properties within these districts must have had a previous mobile home or manufactured home~~ existed on theits premises within one year (365 days) of the date of the application. The applicant shall provide evidence satisfactory to the ~~for a Special Use to the~~ Planning Director, or his designee, that a previous mobile home or manufactured home existed on the premises within the one year period.
- (b) All manufactured homes shall comply with city building setbacks, subdivision control, square footage, and other site requirements applicable for the applicable Zoning District and housing type.
- (c) The owner of an existing manufactured home may remove the manufactured home from its location and place another manufactured home on the same property, provided that the replacement is a newer manufactured home and is at least as large in living space as the prior manufactured home.~~Any property owner or authorized agent who intends to construct, erect, install, or move a manufactured home onto a lot shall first receive Special Use approval from city council. Once Special Use approval has been granted, an application to the Building Official shall be made to obtain the required permits.~~
- (d) ~~If the manufactured home is the principal single-family dwelling on a lot:~~
 - 1. ~~It shall have a value equal to or greater than the median taxable value for each single-family dwelling located within 500 feet of the outer boundaries of the lot on which the manufactured home is proposed to be located, as determined by the most recent certified tax appraisal roll for the county. For purposes of this subsection, "value" shall mean the taxable value of the manufactured home and lot after installation of the home.~~
 - 2. ~~If no single-family dwellings exist within 500 feet of the outer boundaries of the lot, the property owner shall not be required to demonstrate comparable value.~~
 - 3. ~~If there are existing single-family dwellings, the Planning Director shall determine compliance with comparable value after the property owner has provided a list of the addresses and current tax valuations of all existing single-family dwellings within 500 feet of the lot on which the manufactured home will be located and a statement from the tax assessor or a competent appraiser of the taxable value that the lot and manufactured home will have after installation.~~

(Ordinance adopted 1-4-00; Ordinance adopted 4-18-06; Ordinance adopted 4-15-14; Ordinance adopted 5-2-17; Ordinance 2017-09-131, §§ 5, 6, adopted 9-5-17)



City Council

September 15, 2020



Zoning Ord text amendment

Amendment to the Zoning Ordinance, Section 501 to ensure regulation of manufactured homes is consistent with recent changes to State Law.

The Texas Occupations Code allows an existing manufactured home to be replaced by as long as the new home is newer and at least as large.



Zoning Ord text amendment

1. We are proposing to allow a one time replacement, as required by state law.
2. State law does not allow for a discretionary review, so we are proposing to delete the requirement for a Special Use.
3. A “Mobile Home” built before June 5, 1974, can be replaced with no restrictions under state law, as long as it is replaced by a “Manufactured Home”



Text amendment

- (a) An applicant that seeks to place a manufactured home on a property may do so provided that a previous mobile home or manufactured home existed on the premises within one year (365 days) of the date of the application. The applicant shall provide evidence satisfactory to the Planning Director, or his designee, that a previous mobile home or manufactured home existed on the premises within the one year period.



Text amendment

- (b) All manufactured homes shall comply with city building setbacks, subdivision control, square footage, and other site requirements applicable for the applicable Zoning District and housing type.
- (c) The owner of an existing manufactured home may remove the manufactured home from its location and place another manufactured home on the same property, provided that the replacement is a newer manufactured home and is at least as large in living space as the prior manufactured home.



Recommendation

Staff recommends that the City Council **APPROVE** the text amendment to Chapter 12; Exhibit C. Article 5. Section 501. Residential District Standards.

At their August 15, 2020 the **Planning Commission** voted **6-0** to recommend that the **APPROVAL**.





City Council

September 15, 2020





**APPLICATION FOR
BOARDS and COMMISSIONS**

Name: LISA E. MARLEY

Address: _____

City: SAN ANGELO State: TX Zip: 76901

Phone (Home) _____ (Office): N/A

Resident of San Angelo since: 2007 SMD: 5

Are you a registered voter of San Angelo? Yes: X No: _____

Occupation/Business Affiliation: RETIRED

Occupation/Business Address: _____

Title/Position: _____

Email: _____

By executing this document, the applicant does hereby certify and affirm the truth and accuracy of the information contained herein. The applicant further authorizes the City Council, or its designee, to verify any information. The applicant agrees to release and hold harmless the City from all claims incident to the verification of information contained herein.

Lisa E. Marley
Applicant's Signature

7/13/2020
Date

NOTE: This application is a public record. * Public Service opportunities are offered by the City of San Angelo without regard to race, color, national origin, religion, sex, or disability.

Return to: julia.antilley@cosatx.us or City of San Angelo, c/o City Clerk, 72 W. College, San Angelo, Texas 76903

Applying for:

- ☐ Airport Advisory Board
- ☐ Airport Zoning Board
- ☐ Animal Shelter Advisory Committee
- ☐ Civic Events Advisory Board
- ☐ Civil Service Commission
- ☐ Construction Board of Adjustment & Appeals
- ☐ Design & Historic Review Commission
- ☐ Economic Development Corporation
- ☐ Fairmount Cemetery Board
- ☒ Fort Concho Museum Board
- ☐ Keep San Angelo Beautiful Board
- ☐ Park Commission
- ☐ Parks & Recreation Advisory Board
- ☐ Planning Commission
- ☐ Public Art Commission
- ☐ Tax Increment Reinvestment Zone Board
- ☐ Water Advisory Board
- ☐ Zoning Board of Adjustment

Specific membership criteria requirements apply - see back page for more information.

Recommended by: _____

Feel free to attach additional sheets, if necessary.

Based on your board selection, do you meet the membership criteria? X Yes ☐ No

If no, which criteria (see back page for board criteria): _____

Education and/or Professional Licenses: CERTIFIED PUBLIC MANAGER

Current Municipal and Civic Organization Memberships (position and dates): N/A

Previous Municipal Experience (position, location, and dates): DIR OF HR - COSA 7/01 - 10/18
ASST DIR OF HR, CITY OF DUNEDIN, FL - 8/96 - 7/07

What personal qualifications can you bring to this board? MUNICIPAL EXPERIENCE +
AVID US ARMY AFICIONADO.

What is your personal vision for the City? MODEST GROWTH

Why do you want to serve on this board? I'M INTERESTED IN GIVING BACK
TO THE COMMUNITY THAT I SERVED FOR 11 YRS.

Additional relevant information: _____

*The City Council adopted the Code of Ethics for members of the City Council and for the City's boards and commissions to assure public confidence in the integrity of local government and its effective and fair operation. Therefore, all Members shall comply with the laws of the nation, the State of Texas, and the City of San Angelo in the performance of their public duties. If you been convicted of a MISDEMEANOR or FELONY, and/or placed on probation, fined or given a suspended sentence such as pretrial diversion or deferred adjudication in court within the last ten years, disclosure of such should be forwarded under separate cover. For a complete copy of the Code of Ethics, contact the City Clerk.

Antilley, Julia

From: info@cosatx.us
Sent: Tuesday, July 21, 2020 9:27 AM
To: Antilley, Julia
Subject: City of San Angelo, TX: Boards and Commissions application

CAUTION: This email was received from an EXTERNAL source, use caution when clicking links or opening attachments.

A new entry to a form/survey has been submitted.

Form Name: Boards and Commissions application
Date & Time: 07/21/2020 7:27 AM
Response #: 101
Submitter ID: 48809
IP address: 74.197.81.157
Time to complete: 12 min. , 17 sec.

Survey Details

Page 1

NOTE: This application is a public record.

Public Service opportunities are offered by the City of San Angelo without regard to race, color, national origin, religion, sex or disability.

1. Personal information

Name: Paige Vincent
Address:
ZIP code: 76904
Home/mobile phone:
Office/mobile phone:
Resident of San Angelo since (year): 2000
City Council Single-Member District in which you reside: Tom Green County
Registered San Angelo voter? (yes or no) yes
Occupation/business affiliation: Accountant/Republic Services
Occupation/business address: 1422 S Hughes St
Title/position: Accounting Intern
Email:

2. By executing this document, the applicant does hereby certify and affirm the truth and accuracy of the information contained herein. The applicant further authorizes the City Council, or its designee, to verify any information. The applicant agrees to release and hold harmless the City from all claims incident to the verification of information contained herein.

(o) Yes

3. Date

07/21/2020

4. Applying for:

(o) Keep San Angelo Beautiful

5. Recommended by:

(Name): Joseph Spano

6. Based on your board selection, do you meet the membership criteria outlined on the [PDF version](#) of the application/Board Ordinance on our [website](#)?

(o) Yes

7. If no, which criteria?

Not answered

8. Tell us about yourself.

Education and/or professional licenses:

Masters in Professional Accountancy

BBA in Accounting

CPA Candidate

Current municipal and civic organization memberships (positions and dates):

N/A

Previous municipal experience (positions, dates, where):

N/A

What personal qualifications can you bring to the board?

I understand finance and accounting and can aid in any budgets or planning for the board. I am young and have a lot of new ideas that can help keep San Angelo beautiful and a great place to live. I have lived in San Angelo most of my life and know the community and people in the community that can help improve the program. I am a hard worker and will do my best to help the board in any way I can.

What is your personal vision for the City?

I think San Angelo is an amazing city and I love living here. I think San Angelo has so much natural beauty and I think that can only be improved through the help of the board. San Angelo is a fun city and I think by keeping it beautiful we can attract more visitors and potential residents.

Why do you want to serve on this board?

I want to serve on this board, because since I have been working in the trash industry I have been very mindful of the environment and the best way to remove waste and keep the city you live in clean and beautiful. I have wanted to get involved in the community in any way possible. Finding out about this board I knew I would be a good fit. I love San Angelo and serving on the board would help me feel like I am giving back to a community that has done so much for me.

Is there anything else you would like to share about yourself?

I love San Angelo, and would be honored to serve the community and help keep it beautiful.

The City Council adopted the Code of Ethics for members of the City Council and for the City's boards and commissions to assure public confidence in the integrity of local government and its effective and fair operation. Therefore, all Members shall comply with the laws of the nation, the State of Texas, and the City of San Angelo in the performance of their public duties. If you been convicted of a MISDEMEANOR or FELONY, and/or placed on probation, fined or given a suspended sentence such as pretrial diversion or deferred adjudication in court within

the last ten years, disclosure of such should be forwarded under separate cover. For a complete copy of the Code of Ethics, contact the City Clerk at [325-657-4405](tel:325-657-4405).

Thank you,
City of San Angelo, TX

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

From: info@cosatx.us
To: [Antilley, Julia](#)
Subject: City of San Angelo, TX: Boards and Commissions application
Date: Friday, August 28, 2020 9:49:21 AM

CAUTION: This email was received from an EXTERNAL source, use caution when clicking links or opening attachments.

A new entry to a form/survey has been submitted.

Form Name: Boards and Commissions application
Date & Time: 08/28/2020 7:49 AM
Response #: 105
Submitter ID: 54826
IP address: 74.196.244.173
Time to complete: 45 min. , 41 sec.

Survey Details

Page 1

NOTE: This application is a public record.

Public Service opportunities are offered by the City of San Angelo without regard to race, color, national origin, religion, sex or disability.

1. Personal information

Name: Britany Ionita Davis
Address:
ZIP code: 76904
Home/mobile phone:
Office/mobile phone:
Resident of San Angelo since (year): November 2008
City Council Single-Member District in which you reside: District 6- Billie DeWitt
Registered San Angelo voter? (yes or no) Yes
Occupation/business affiliation: REALTOR
Occupation/business address: ERA Newlin & Company- 1722 W Ave N San Angelo TX 76904
Title/position: REALTOR
Email:

2. By executing this document, the applicant does hereby certify and affirm the truth and accuracy of the information contained herein. The applicant further authorizes the City Council, or its designee, to verify any information. The applicant agrees to release and hold harmless the City from all claims incident to the verification of information contained herein.

(o) Yes

3. Date

08/28/2020

4. Applying for:

(o) Planning Commission

5. Recommended by:

(Name): Conley Brooks

6. Based on your board selection, do you meet the membership criteria outlined on the [PDF version](#) of the application/Board Ordinance on our [website](#)?

(o) Yes

7. If no, which criteria?

Not answered

8. Tell us about yourself.

Education and/or professional licenses:

REALTOR (TX Lic) since Feb. 2013. Bachelors of Science Degree from Central Michigan University specializing in Management, Marketing Strategies and Design.

Current municipal and civic organization memberships (positions and dates):

N/A

Previous municipal experience (positions, dates, where):

Civic- General Member of the Junior League of San Angelo September 2016- June 2018.

What personal qualifications can you bring to the board?

I work closely with many members in the community through my daily duties as a REALTOR. I am able to listen to issues, comprehend the items discussed and address them accordingly with an open mind in order to obtain the best results for all parties.

What is your personal vision for the City?

I believe San Angelo has a lot of growth opportunities especially in the downtown area. I envision our downtown being filled with locally owned restaurants, store fronts and activities for families. I would love to see San Angelo become a Destination that people talk about and want to come spend a weekend. Similar to the concept of Fredericksburg and now the downtown district (SODA) in Abilene.

Why do you want to serve on this board?

I feel there are many entrepreneurs within our community. Many of which do not know the appropriate steps to take in order to get their vision in front of city council and others who have tried and come across road blocks that prohibit them from becoming a local business owner. My goal is to assist the members in our community to grow their businesses, our downtown and to keep tax dollars in our community.

Is there anything else you would like to share about yourself?

I am a local business owner and entrepreneur. I look forward to working with the planning committee to

continue to make San Angelo a great community.

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Thank you,
City of San Angelo, TX

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From: info@cosatx.us
To: [Antilley, Julia](#)
Subject: City of San Angelo, TX: Boards and Commissions application
Date: Monday, August 24, 2020 11:27:49 AM

CAUTION: This email was received from an EXTERNAL source, use caution when clicking links or opening attachments.

A new entry to a form/survey has been submitted.

Form Name: Boards and Commissions application
Date & Time: 08/24/2020 9:27 AM
Response #: 103
Submitter ID: 54557
IP address: 47.223.213.195
Time to complete: 12 min. , 41 sec.

Survey Details

Page 1

NOTE: This application is a public record.

Public Service opportunities are offered by the City of San Angelo without regard to race, color, national origin, religion, sex or disability.

1. Personal information

Name: Donald Barnhart
Address:
ZIP code: 76904
Home/mobile phone:
Office/mobile phone: n/a
Resident of San Angelo 2007
since (year):
City Council Single-Member 6
District in which you reside:
Registered San Angelo yes
voter? (yes or no)
Occupation/business Retired
affiliation:
Occupation/business n/a
address:
Title/position: n/a
Email:

2. By executing this document, the applicant does hereby certify and affirm the truth and accuracy of the information contained herein. The applicant further authorizes the City Council, or its designee, to verify any information. The applicant agrees to release and hold harmless the City from all claims incident to the verification of information contained herein.

(o) Yes

3. Date

August 24, 2020

4. Applying for:

(o) Zoning Board of Adjustment

5. Recommended by:

(Name): Volunteer

6. Based on your board selection, do you meet the membership criteria outlined on the [PDF version](#) of the application/Board Ordinance on our [website](#)?

(o) Yes

7. If no, which criteria?

n/a

8. Tell us about yourself.

Education and/or professional licenses:

I have a BAS in Human Resource Management from Troy State. I am retired Navy and have numerous professional training certificates.

Current municipal and civic organization memberships (positions and dates):

Currently I am a member of the SAPD Policy Review Task Force. I am a previous member of the Civic Events board (2017-2019) and I was a longtime member of the Parks and Recreation board (2015-2018).

Previous municipal experience (positions, dates, where):

n/a

What personal qualifications can you bring to the board?

I can regularly attend meetings - I enjoy learning new things. I have lots of patience.

What is your personal vision for the City?

I like seeing the City grow - and to see it grow in a positive sense making things nice for our citizens and providing folks the facilities and programs that they would like to see.

Why do you want to serve on this board?

I hear they need members. Also it's a different board than my previous experiences and I hope to learn new things about the City.

Is there anything else you would like to share about yourself?

n/a

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of Texas, and the City of San Angelo in the performance of their public duties. If you been convicted of a MISDEMEANOR or FELONY, and/or placed on probation, fined or given a suspended sentence such as pretrial diversion or deferred adjudication in court within the last ten years, disclosure of such should be forwarded under separate cover. For a complete copy of the Code of Ethics, contact the City Clerk at [325-657-4405](tel:325-657-4405).

Thank you,
City of San Angelo, TX

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