City of San Angelo Development Corporation Agenda
Regular Agenda via Audio/Video Broadcast
12/16/2020

Notice is hereby given in accordance with an order of the Office of the Governor issued March 16, 2020, of a Regular Meeting of the City of San Angelo Development Corporation (COSADC) scheduled for December 16, 2020 at 8:30 a.m. The McNease Convention Center – South Meeting Room, 501 Rio Concho Drive, San Angelo, Texas WILL NOT be open to the public. COSADC members and staff will attend virtually in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). There will be no public access to the regular meeting location. A public, free-of-charge audio/video broadcast of the meeting will be available on the City's YouTube channel at https://www.youtube.com/user/CityofSanAngeloTx.

The Meeting Agenda and the Agenda Packet are posted online at https://www.cosatx.us/departments-services/economic-development/city-of-san-angelo-development-corporation

Members of the public who wish to submit **Public Comment** on agenda items must send their written comments via email to nora.nevarez@cosatx.us by noon December 15, 2020.

The subject must be in the following format: "Public Comment: [item number] – December 16, 2020." All emails must include your name and address.

Please note all Public Comment emails relevant to posted agenda items received by the deadline will be published as part of the agenda packet prior to the meeting are therefore public record.

Call 325- 653-7197 for staff assistance.

A recording of the meeting will be available to the public in accordance with the Open Meetings Act upon written request.

1. **Call to Order**

2. **Prayer**

3. **Public Comment**

At this time, Board Directors may ask staff member's questions regarding Public Comments submitted via email.

4. **Consent Agenda**

   a. Consider approving the October 2020 Financial Statements

b. Consider approving the November 18, 2020 meeting minutes

c. Consider approving the necessary corporation disbursements

d. Consider adoption of a motion authorizing the Board President to enter into an extension of service agreement with MC Electric, for electrical service at the Business Resource Center.

e. Consider adoption of a motion authorizing the Board President to enter into an extension of service agreement with Clare's Heating and Air Conditioning, for heating and cooling services at the Business Resource Center.

f. Consider authorizing the Board President to execute a service agreement with Rad's Window Cleaning for cleaning the interior and exterior windows at the Business Resource Center, for a one year term.

5. Regular Agenda

6. Closed Session

Executive Session under the provision of Government Code, Title 5. Open Government; Ethics, Subtitle A. Open Government, Chapter 551. Open Meetings, Subchapter D. Exceptions to Requirement that Meetings be Open under the following sections:

a. 551.087 Business Prospect/Economic development regarding San Angelo Regional Airport - Mathis Field

7. Follow Up and Administrative Issues

a. Consideration and possible action of items discussed in Closed Session, if needed

b. Announcements and consideration of Future Agenda Items

8. Adjournment

CERTIFICATION

I hereby certify that the above notice of meeting was published on the City of San Angelo's website on the 9th day of December 2020 at 5:00 p.m.

Nora Nevarez on behalf of Guy Andrews

Guy Andrews, Director of Economic Development

All agenda items are subject to action. All contracts/agreements may be subject to further negotiation prior to execution. The Board reserves the right to consider business out of posted order and/or meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

In compliance with the Americans with Disabilities Act, the City of San Angelo Development Corporation will provide for reasonable accommodations for persons attending board meetings. To

better serve you, requests should be received 48 hours prior to the meetings. Please contact the Economic Development Office at 325-653-7197.

Citizen requests to display materials on the city's monitors must submit the request 96 hours prior to the meeting by email to nora.nevarez@cosatx.us. Time limits of discussion are as stated above and materials cannot exceed 10 pages. Citizens bringing materials for distribution to City of San Angelo Development Corporation members during the meeting must bring a minimum of 12 copiers.

COSADC meetings are broadcast on Channel 17-Government Access at 8:00 A.M. on every Wednesday on the Wednesday after each meeting.

Report to Board

CITY OF SAN ANGELO TEXAS Development Corporation

Requestor: Nora Nevarez, Executive Office Coordinator, COSADC, 325-653-7197

Meeting Date: December 16, 2020

Item type: Consent Item

Caption:

Consider approving the October 2020 Financial Statements

Summary/History:

Consider approving the October 2020 Financial Statements

Please see attachments

Financial Impact:

Other Information/Recommendation:

Attachments:

1. COSADC Stmts 2010 COSADC Stmts 2010.pdf

Presentation:

Approvals/Reviews:

Nora Nevarez	Created/Initiated
Theresa James	Approved
Tina Dierschke	Approved
Guy Andrews	Final Approval

City of San Angelo Development Corporation

Financial Information and Schedules As of October 31, 2020

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Executive Summary

Economic Development

- Balance Sheet
- Revenue & Expenditure Report
- Project Commitments

Ballot

- Balance Sheet
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- Project Commitments

Transaction Detail by Account

2011 Bond Issue

Hickory Water Supply

This UNAUDITED information is designed for internal use and analysis only.

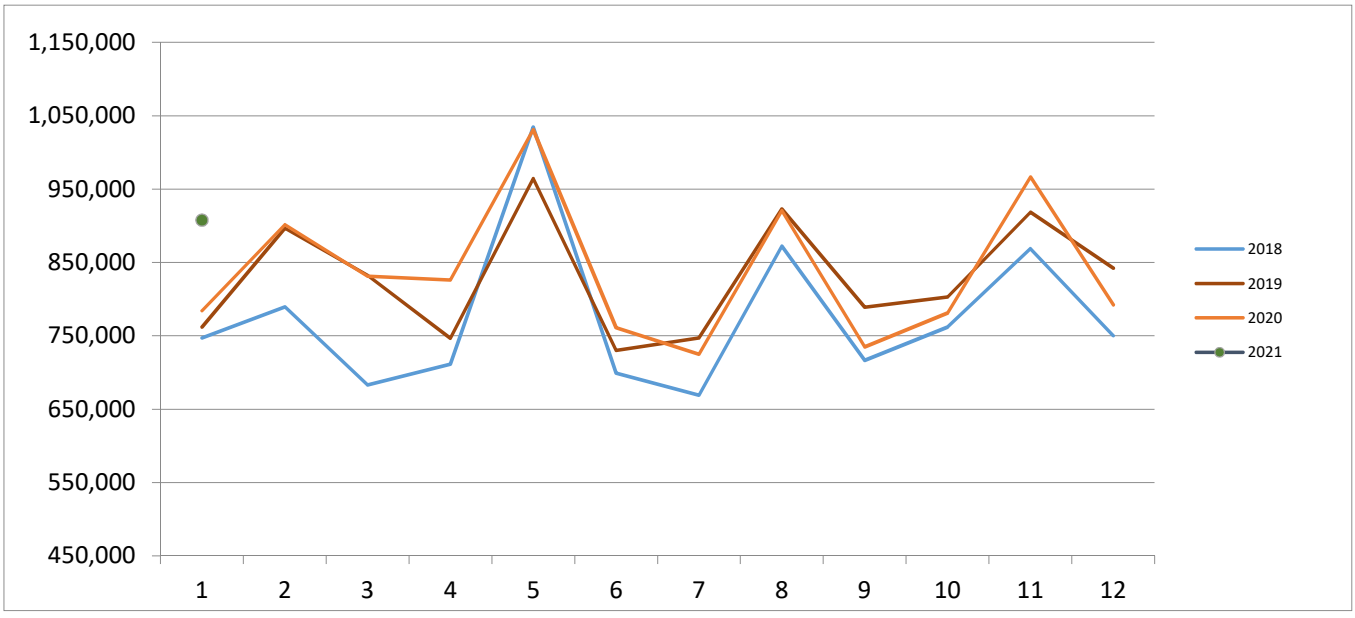
City of San Angelo Development Corporation
Executive Summary
October 2020

Available Fund Balances

Unassigned Fund Balance-Economic Development	4,380,325
Unassigned Fund Balance-Ballot	3,172,729

Sales Tax Analysis

Month	2018	2019	2020	2021	% Over/(Under)
Oct	747,063	761,865	784,232	907,912	15.77%
Nov	789,302	896,890	901,416		
Dec	683,012	832,486	831,209		
Jan	711,415	746,604	826,116		
Feb	1,034,662	964,281	1,030,912		
Mar	699,086	730,020	761,229		
Apr	669,034	747,020	725,032		
May	872,259	923,026	920,877		
Jun	716,509	789,102	734,988		
Jul	761,927	802,784	781,279		
Aug	868,604	918,423	966,590		
Sep	750,212	842,023	792,202		



City of San Angelo Development Corporation
Balance Sheet - Economic Development
As of October 31, 2020

ASSETS	
Current Assets	
Checking/Savings	
Cash	53,478
Money Market	5,472,340
Total Checking/Savings	5,525,818
Accounts Receivable	
Leases	2,069
Total Accounts Receivable	2,069
Other Current Assets	
Investments	6,000,125
Total Other Current Assets	6,000,125
Total Current Assets	11,528,012
Fixed Assets	
Land -Industrial Park	69,395
Industrial Park-Phase I	567,414
Industrial Park-Phase II	38,624
Industrial Park-Phase III	20,377
Building-Business Resource Ctr	2,004,967
Accum Depr-Building	(870,465)
Total Fixed Assets	1,830,312
TOTAL ASSETS	13,358,324
LIABILITIES & FUND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	1,732
Total Current Liabilities	1,732
Total Liabilities	1,732
Fund Equity	
Committed for Eco. Dev. Projects	7,145,955
Restricted for Fixed Assets	1,830,312
Unassigned Fund Balance	4,380,325
Total Fund Equity	13,356,592
TOTAL LIABILITIES & FUND EQUITY	13,358,324

City of San Angelo Development Corporation
Revenue & Expenditure Report - Economic Development
October 2020

		Budget	Month Actual	YTD Actual	YTD Actual W/ Enc	Over/(Under) Budget	% of Budget
Revenues							
Sales & Use Tax		2,567,559	254,215	254,215	254,215	(2,313,344)	10%
Interest on Investments		76,200	750	750	750	(75,450)	1%
Lease Income		69,420	1,981	1,981	1,981	(67,439)	3%
Miscellaneous Income		-	250	250	250	250	100%
Total Revenues		2,713,179	257,196	257,196	257,196	(2,455,983)	9%
Expenditures							
Administrative		197,667	2,238	2,238	12,449	(185,218)	6%
City Services		661,837	-	-	-	(661,837)	0%
Industrial Park Ops & Maint		18,374	1,275	1,275	2,513	(15,861)	14%
Marketing-Chamber of Commerce		225,000	62,500	62,500	62,500	(162,500)	28%
Advertising		14,500	8,400	8,400	11,356	(3,144)	78%
Utilities		59,700	3,401	3,401	18,435	(41,265)	31%
Capital		30,500	-	-	-	(30,500)	0%
Business Factory		131,556	596	596	5,002	(126,554)	4%
Total Operating Expenditures		1,339,134	78,410	78,410	112,255	(1,226,879)	8%
Projects							
Air Service Marketing	DC0119	955	-	-	-	(955)	0%
Principle LED	DC0134	7,852	-	-	-	(7,852)	0%
Phase II Sewer Line	DC0136	96,000	-	-	-	(96,000)	0%
TXDOT Aside Program Grant	DC0137	60,500	-	-	-	(60,500)	0%
CalTech	DC0138	181,950	-	-	-	(181,950)	0%
Parkhill	DC0139	30,628	-	-	30,629	1	100%
Grant Works	DC0140	50,000	-	-	-	(50,000)	0%
Netco	DC0142	5,500	-	-	-	(5,500)	0%
Elite Solutions	DC0145	15,260	-	-	-	(15,260)	0%
Goodfellow AFB	DC0146	383,180	320,554	320,554	320,554	(62,626)	84%
Industrial Park-Phase II	DC0147	1,047,097	715	715	37,146	(1,009,951)	4%
US Customs Retention II	DC0152	1,100,000	-	-	-	(1,100,000)	0%
Principle LED BREP	DC0154	23,045	-	-	-	(23,045)	0%
Carter Fentress	DC0155	4,000	-	-	-	(4,000)	0%
Chadbourne Street	DC0157	2,250,000	-	-	-	(2,250,000)	0%
Comm Dev Strategies	DC0158	1,644	-	-	-	(1,644)	0%
West Texas Steel	DC0162	59,000	-	-	-	(59,000)	0%
SMC Global	DC0163	200,000	-	-	-	(200,000)	0%
J's Deer & Wild Game	DC0164	15,000	-	-	-	(15,000)	0%
Schwertner Property	DC0165	51,086	3,739	3,739	3,739	(47,347)	7%
Double Barrel	DC0167	70,000	-	-	-	(70,000)	0%
Industrial Park Turn Lane	DC0169	5,080	-	-	-	(5,080)	0%
Centurion BREP	DC0171	36,000	-	-	-	(36,000)	0%
Airport Clearing	DC0175	70,000	-	-	-	(70,000)	0%
Wendland Manufacturing	DC0176	400,000	-	-	-	(400,000)	0%
Rail Transloading Facility	DC0177	246,294	-	-	1,400	(244,894)	1%
US 87 Monuments	DC0178	150,000	-	-	-	(150,000)	0%
Airport Exit Monument	DC0179	250,000	-	-	-	(250,000)	0%
TGC/GAFB II	DC0181	145,000	-	-	-	(145,000)	0%
SMC Global - BREP	DC0182	362,500	-	-	-	(362,500)	0%
Dorado Construction	DC0183	150,000	-	-	-	(150,000)	0%
Future Projects		961,545	-	-	-	(961,545)	0%
Total Project Expenditures		8,429,116	325,008	325,008	393,468	(8,035,648)	4%
Total Expenditures		9,768,250	403,418	403,418	505,723	(9,262,527)	4%
Revenue Over/(Under) Expenditures		(7,055,071)	(146,222)	(146,222)	(248,527)		

City of San Angelo Development Corporation
Economic Development Projects
As of October 31, 2020

Project	Code	Original Allocation	Current Allocation	Current Year Activity	Inception to Date	Remaining Allocation
Air Service Marketing	DC0119	60,000	60,000	-	59,045	955
Principle LED	DC0134	550,001	516,123	-	508,271	7,852
Phase II Sewer Line	DC0136	100,000	100,000	-	4,000	96,000
TXDOT Aside Program Grant	DC0137	100,000	100,000	-	39,500	60,500
CalTech	DC0138	603,999	223,050	-	41,100	181,950
Parkhill	DC0139	308,000	323,000	-	288,982	34,018
Grant Works	DC0140	54,000	54,000	-	4,000	50,000
Netco	DC0142	60,000	60,000	-	54,500	5,500
Elite Solutions	DC0145	40,260	15,260	-	-	15,260
Goodfellow AFB	DC0146	1,500,000	1,500,000	320,554	1,437,373	62,627
Industrial Park-Phase II	DC0147	2,000,000	4,111,263	715	3,064,880	1,046,383
US Customs Retention II	DC0152	46,435	1,149,225	-	49,225	1,100,000
Principle LED BREP	DC0154	300,147	300,147	-	277,102	23,045
Carter Fentress	DC0155	20,000	20,000	-	16,000	4,000
Chadbourne Street	DC0157	1,500,000	3,750,000	-	1,500,000	2,250,000
Comm Dev Strategies	DC0158	65,000	65,000	-	63,356	1,644
West Texas Steel	DC0162	59,000	59,000	-	-	59,000
SMC Global	DC0163	200,000	200,000	-	-	200,000
J's Deer & Wild Game	DC0164	60,000	60,000	-	45,000	15,000
Schwertner Property	DC0165	600,000	600,000	3,739	552,653	47,347
Double Barrel	DC0167	70,000	70,000	-	-	70,000
Industrial Park Turn Lane	DC0169	24,765	24,765	-	19,685	5,080
Centurion BREP	DC0171	36,000	36,000	-	-	36,000
Airport Clearing	DC0175	70,000	70,000	-	-	70,000
Wendland Manufacturing	DC0176	400,000	400,000	-	-	400,000
Rail Transloading Facility	DC0177	250,000	250,000	-	3,706	246,294
US 87 Monuments	DC0178	150,000	150,000	-	-	150,000
Airport Exit Monument	DC0179	250,000	250,000	-	-	250,000
TGC/GAFB II	DC0181	145,000	145,000	-	-	145,000
SMC Global - BREP	DC0182	362,500	362,500	-	-	362,500
Dorado Construction	DC0183	150,000	150,000	-	-	150,000
		10,135,107	15,174,333	325,008	8,028,378	7,145,955

Total Committed, Not Expended	7,145,955

City of San Angelo Development Corporation
Balance Sheet - Ballot
As of October 31, 2020

ASSETS	
Current Assets	
Checking/Savings	
Cash	29,983
Money Market	4,103,119
Total Checking/Savings	4,133,102
Total Current Assets	4,133,102
TOTAL ASSETS	4,133,102
LIABILITIES & FUND EQUITY	
Fund Equity	
Committed for Ballot Projects	504,865
Assigned for Debt Service	455,508
Unassigned Fund Balance	3,172,729
Total Fund Equity	4,133,102
TOTAL LIABILITIES & FUND EQUITY	4,133,102

City of San Angelo Development Corporation
Revenue & Expenditure Report - Ballot
October 2020

	Budget	Month Actual	YTD Actual	YTD Actual w/ Enc	Over/(Under) Budget	% of Budget
Revenues						
Sales & Use Tax	6,602,295	653,696	653,696	653,696	(5,948,599)	10%
Interest on Investments	6,000	543	543	543	(5,457)	9%
Total Revenues	6,608,295	654,239	654,239	654,239	(5,954,056)	10%
Expenditures						
City Services	30,135	-	-	-	(30,135)	0%
Loan/Debt Service	5,466,094	-	-	-	(5,466,094)	0%
Total Operating Expenditures	5,496,229	-	-	-	(5,496,229)	0%
Projects						
West TX Water Partnership	200,000	-	-	-	(200,000)	0%
Affordable Housing	304,865	-	-	-	(304,865)	0%
Water Rights	498,960	-	-	-	(498,960)	0%
Future Projects	108,241	-	-	-	(108,241)	0%
Total Project Expenditures	1,112,066	-	-	-	(1,112,066)	0%
Total Expenditures	6,608,295	-	-	-	(6,608,295)	0%
Revenue Over/(Under) Expenditures	-	654,239	654,239	654,239		

City of San Angelo Development Corporation
Ballot Projects
As of October 31, 2020

Project	Project Allocation	Current Year Activity	Inception to Date	Remaining Allocation
Ballot Projects:				
Water Supply Projects				
West Texas Water Partnership	777,061	-	577,061	200,000
* Reclaimed Water Alternatives	1,389,965	-	1,389,965	-
* Red Arroyo Storm Water Basin	151,040	-	151,040	-
Total Expenditures	2,318,066	-	2,118,066	200,000
Total Water Supply Projects				200,000
Affordable Housing				
Revenues				
* Sale of Fixed Assets - Blackshear Properties	394,351	-	394,351	-
Total Revenues				
Expenditures				
Affordable Housing	3,579,991	-	3,275,126	304,865
* Administrative Contract	120,405	-	120,405	-
* Blackshear Neighborhood Boundary	28,300	-	28,300	-
* Blackshear Properties	404,125	-	404,125	-
* Neighborhood Blitz	550,000	-	550,000	-
* Neighbors Helping Neighbors	53,000	-	53,000	-
* Rebuilding Together - Housing One Stop	23,759	-	23,759	-
* Rebuilding Together - Housing Repair	74,920	-	74,920	-
* Rehabs	114,487	-	114,487	-
* Roofing Grant	200,000	-	200,000	-
Total Expenditures	5,148,987	-	4,844,123	304,865
Total Affordable Housing				304,865
Other Projects				
* Sports Facilities Maintenance	285,353	-	285,353	-
Total Expenditures	285,353	-	285,353	-
Total Ballot Projects Committed, Not Expended				504,865
Voter Approved Projects:				
* Fort Concho Improvements	900,000	-	900,000	-
* Sports & Athletics Facilities	708,744	-	708,744	-
* 29th Street Sports Complex	1,750,000	-	1,750,000	-
Total Expenditures	3,358,744	-	3,358,744	-
Total Voter Approved Projects Committed, Not Expended				-

* Completed

City of San Angelo Development Corporation
Transaction Detail by Account
October 2020

Group #	PO #	Type	Date	Number	Description	Amount
Fund 700 DEVELOPMENT CORPORATION						
700-0000-313.00-00 TAX / SALES AND USE TAX						
897		AJ	10/31/2020	30	COSADC Sales Tax	254,215.23
700-0000-361.10-00 INTEREST / INTEREST ON INVESTMENTS						
859		AJ	10/31/2020	15	COSADC Bank Intere	750.42
700-0000-363.11-00 RENT / RENT						
343		AJ	10/15/2020 MR			1,980.66
700-0000-380.10-00 MISC / MISC						
266		CR	10/13/2020	16458	ECO DEV BP ENTRY FEE	250
700-0700-411.03-20 PROFESSIONAL & TECHNICAL / PROFESSIONAL						
551		AJ	10/28/2020	755	ACCRUE EXP TO FY20	-2,455.02
PROJECT#: DC0139						
551		AJ	10/28/2020	755	ACCRUE EXP TO FY20	-933.75
PROJECT#: DC0139						
312		AP	10/15/2020	5228	FIRST TITLE CO	3,739.00
PROJECT#: DC0165						
359		AP	10/15/2020	5234	TOM GREEN COUNTY A	320,554.33
PROJECT#: DC0146						
671	123891	AP	10/13/2020	5239	SKG ENGINEERING	715
PROJECT#: DC0147						
37	121961	AP	9/4/2020	5224	PARKHILL SMITH & C	933.75
PROJECT#: DC0139						
38	121961	AP	8/14/2020	5224	PARKHILL SMITH & C	2,455.02
PROJECT#: DC0139						
700-0700-411.03-60 PROFESSIONAL & TECHNICAL / CONTRACT SERV						
213	123464	AP	7/23/2020	5226	SAN ANGELO CHAMBER	62,500.00
700-0700-411.04-11 PURCHASED SERVICES / WATER/SEWER UTILITI						
70		AJ	10/5/2020 UT		UB CHARGE UPDATE	135.6
25		AJ	10/2/2020 UT		UB CHARGE UPDATE	15
700-0700-411.04-12 PURCHASED SERVICES / NATURAL GAS						
405	123190	AP	10/8/2020	5229	ATMOS ENERGY	88.2
700-0700-411.04-13 PURCHASED SERVICES / ELECTRICITY						
911		AJ	10/31/2020	36	Accrue Expense to	-480.01
514		AP	10/22/2020	679203	GEXA ENERGY, LP	687.69
700-0700-411.04-31 PURCHASED SERVICES / BLDG. & GROUNDS MAI						
775	123192	AP	10/29/2020	679830	HOUSE OF CHEMICALS	213.89
551		AJ	10/28/2020	755	ACCRUE EXP TO FY20	-28.67
512	123189	AP	10/22/2020	5235	ANGELO WATER SERVI	63.6
626	123930	AP	10/17/2020	5238	JR SILVA TREE SERV	714
697	123981	AP	10/13/2020	5242	DIRT DOC, LLC	725
371	123200	AP	10/12/2020	5232	MDK SERVICES LLC	79
371	122912	AP	10/7/2020	5230	CLARE'S HEATING &	531
697	123984	AP	10/1/2020	5243	ENER-TEL SERVICES	100
697	123985	AP	10/1/2020	5243	ENER-TEL SERVICES	528
211	123193	AP	9/30/2020	5225	REPUBLIC SERVICES,	28.67
700-0700-411.04-42 PURCHASED SERVICES / RENT OF EQUIPMENT						
551		AJ	10/28/2020	755	ACCRUE EXP TO FY20	-8.12
291		AP	10/14/2020	678851	CTWP	-121.76
292		AP	10/14/2020	679012	CTWP	121.76
291		AP	10/14/2020	678851	CTWP	-121.76
256		AP	10/6/2020	678851	CTWP	121.76
180		AP	9/17/2020	678851	CTWP	121.76
700-0700-411.05-30 PURCHASED SERVICES / COMMUNICATION						
861		AJ	10/21/2020	17	VoIP - Oct 20	263.76
864		AJ	10/20/2020	20	Suddenlink Oct 20	1,108.11

City of San Angelo Development Corporation
Transaction Detail by Account
October 2020

Group #	PO #	Type	Date	Number	Description	Amount
700-0700-411.05-31 PURCHASED SERVICES / CELLULAR PHONE						
862		AJ	10/21/2020	18	AT&T Oct 20	57.14
700-0700-411.05-40 PURCHASED SERVICES / ADVERTISING						
697	123954	AP	10/22/2020	5241	CASTANON, ALEJANDR	2,500.00
482	123847	AP	10/15/2020	5236	BY THE STREAM MEDI	2,500.00
371	123633	AP	10/5/2020	5231	DOWNTOWN SAN ANGEL	3,400.00
700-0700-411.05-65 PURCHASED SERVICES / SPECIAL PROJECT "A"						
263	123265	AP	10/13/2020	679004	WALLACE, RUSSELL E	-596
264	123265	AP	10/13/2020	5227	WALLACE, RUSSELL E	596
248	123265	AP	10/1/2020	679004	WALLACE, RUSSELL E	596
700-0700-411.05-90 PURCHASED SERVICES / CONVENTIONS & SCHOO						
913		AJ	10/31/2020	38	Accrue Expense to	-375
626	123800	AP	10/16/2020	5240	TEXAS ECONOMIC DEV	120
575	123800	AP	10/14/2020	5240	TEXAS ECONOMIC DEV	120
575	123800	AP	10/14/2020	5240	TEXAS ECONOMIC DEV	120
552		AP	9/7/2020	99	CITIBANK, N.A	375
700-0700-411.05-91 PURCHASED SERVICES / PROF.DUES & SUBSCRI						
913		AJ	10/31/2020	38	Accrue Expense to	-48
552		AP	9/22/2020	99	CITIBANK, N.A	48
700-0700-411.06-10 SUPPLIES / OFFICE SUPPLIES						
697	123195	AP	10/17/2020	5247	STAPLES ADVANTAGE	154.7
409	123195	AP	9/30/2020	5233	STAPLES ADVANTAGE	154.41
409	123195	AP	9/30/2020	5233	STAPLES ADVANTAGE	25.75
700-0700-411.06-30 SUPPLIES / FOOD						
913		AJ	10/31/2020	38	Accrue Expense to	-112.68
913		AJ	10/31/2020	38	Accrue Expense to	-68.42
913		AJ	10/31/2020	38	Accrue Expense to	-113.72
40		AP	8/17/2020	9282	CITIBANK, N.A	113.72
40		AP	8/11/2020	9282	CITIBANK, N.A	68.42
40		AP	8/7/2020	9282	CITIBANK, N.A	112.68
700-0705-411.04-11 PURCHASED SERVICES / WATER/SEWER UTILITI						
172		AJ	10/8/2020	UT	UB CHARGE UPDATE	30.69
154		AJ	10/7/2020	UT	UB CHARGE UPDATE	68.28
700-0705-411.04-31 PURCHASED SERVICES / BLDG. & GROUNDS MAI						
626	123930	AP	10/17/2020	5238	JR SILVA TREE SERV	264
700-0705-411.05-21 PURCHASED SERVICES / INSURANCE-LIABILITY						
775	124008	AP	10/20/2020	679759	SAM TAMBUNGA INSUR	911.9
Fund 711 COSADC - BALLOT						
711-0000-313.00-00 TAX / SALES AND USE TAX						
897		AJ	10/31/2020	30	COSADC Sales Tax	653,696.30
711-0000-361.10-00 INTEREST / INTEREST ON INVESTMENTS						
859		AJ	10/31/2020	15	COSADC Bank Intere	543.42

THE CITY OF SAN ANGELO, TEXAS

Schedule of Revenues and Expenditures
Fiscal Year through October 31, 2020

2011A Tax/Revenue C.O. - Fund 514

For Airport, Ft. Concho, and Parks Improvements
Debt Payments Through 2024

	Dept	Current Budget	Month Actual	YTD W/Enc	Over/(Under) Budget	Previous Years Activity	Inception to Date
Beginning Fund Balance		**801,904**		**801,904**			
REVENUES:							
C.O. Proceeds		-	-	-	-	13,780,000	13,780,000
Municipal Pool Donation		-	-	-	-	21,225	21,225
SASSRA Stock Barn		-	-	-	-	157,722	157,722
Transfer from Dev. Corp.		-	-	-	-	4,220,000	4,220,000
Interest Income		-	18	18	18	170,525	170,543
Total Revenues		-	18	18	18	18,349,472	18,349,490
EXPENDITURES:							
Airport Terminal Rehab	3925	-	-	-	-	500,000	500,000
Concho River	4119	255,857	-	22	(255,835)	8,344,145	8,344,167
Parks	6000	290,059	-	57	(290,002)	497,518	497,575
Unidad Park Refurbishment	PK0001	198,859	-	-	(198,859)	-	-
Red Arroyo Trail	6040	-	-	-	-	325,000	325,000
Recreation	6100	-	-	-	-	2,597,817	2,597,817
Fort Concho Improvements	6301	-	-	-	-	100,001	100,001
Auditorium	6602	-	-	-	-	3,750,001	3,750,001
Fairgrounds	6636	-	-	-	-	1,157,722	1,157,722
Transfer to Intergovernmental	1994	-	-	-	-	15,000	15,000
Issue Costs	9900	-	-	-	-	260,363	260,363
Total Expenditures		744,775	-	79	(744,696)	17,547,567	17,547,646
Revenue Over/(Under) Expenditures		**(744,775)**	**18**	**(61)**			
Ending Fund Balance		**57,129**		**801,843**			

THE CITY OF SAN ANGELO, TEXAS

Schedule of Revenues and Expenditures
Fiscal Year through October 31, 2020

Hickory Water Supply - Fund 516

Debt Payments Through 2031

	Dept	Current Budget	Month Actual	YTD W/Enc	Over/(Under) Budget	Previous Years Activity	Inception to Date
Beginning Fund Balance		**1,075,154**		**1,075,154**			
REVENUES:							
Interest		-	6	6	6	618,032	618,038
C.O. Proceeds		-	-	-	-	119,998,750	119,998,750
Total Revenues		-	6	6	6	120,616,782	120,616,788
EXPENDITURES:							
Easements/Property Damage	4150	-	-	-	-	106,865	106,865
Engineering	4157	1,043,641	79,632	1,043,641	-	18,665,061	19,708,702
Well Field Pipelines	4152	-	-	-	-	3,026,918	3,026,918
30 " Transmission Main	4153	-	-	-	-	38,681,022	38,681,022
Well Field Pumps	4154	-	-	-	-	12,831,038	12,831,038
Well Field Pump Station	4155	-	-	-	-	1,617,139	1,617,139
Well Field Expansion	4158	-	-	-	-	7,668,888	7,668,888
Treatment Plant	4156	-	-	-	-	27,132,194	27,132,194
Well Field Expansion #2	4159	-	-	-	-	9,640,252	9,640,252
Issue Costs	9900	-	-	-	-	172,251	172,251
Total Expenditures		1,043,641	79,632	1,043,641	-	119,541,628	120,585,269
Revenue Over/(Under) Expenditures		**(1,043,641)**	**(79,626)**	**(1,043,635)**			
Ending Fund Balance		**31,513**		**31,519**			

	Revenues
Previous Years Activity	120,616,782
Current Year Budget	-
Less Interest Earned	(618,032)
TOTAL	**119,998,750**

Report to Board

CITY OF SAN ANGELO TEXAS Development Corporation

Requestor: Nora Nevarez, Executive Office Coordinator, COSADC, 325-653-7197

Meeting Date: December 16, 2020

Item type: Consent Item

Caption:

Consider approving the November 18, 2020 meeting minutes

Summary/History:

Financial Impact:

Other Information/Recommendation:

Attachments:

1. COSADC Minutes 11-18-2020 COSADC Minutes 11-18-2020.docx

Presentation:

Approvals/Reviews:

Nora Nevarez	Created/Initiated
Theresa James	Approved
Nolan Sosa	Approved
Tina Dierschke	Approved
Guy Andrews	Final Approval

City of San Angelo, Texas
Development Corporation Meeting
Via Audio/Video Broadcast
Wednesday, November 18, 2020

Present:
Todd Kolls, President
Bill Dendle, First Vice President
Edward Carrasco, Director
Max Puello, Director
Garland Freeze, Director

1. Call to Order

With a quorum of the City of San Angelo Development Corporation Board Members present, President Kolls called the regular session of the City of San Angelo Development Corporation to order at 8:48 a.m., on Wednesday, November 18, 2020, via Zoom livestreamed to the City's YouTube channel at youtube.com/CityofSanAngelo.

2. Prayer

An invocation was provided by President Kolls.

3. Public Comment

Issues or items that are not on the agenda may be raised by the public at this time. Citizens should speak from the podium, begin by stating their name and limit remarks to less than three minutes. Board members may request that a discussed item be placed on a future agenda. The Board takes public comment on all Regular Agenda items during the discussion of those items.

a. Announce the 2020 Business Plan Competition Winners

The 2020 Business Plan Competition winners are as followed:

3rd Place	$10,000	Netco Fire & Safety, owned by Shannon Kendall and Justin Doss
2nd Place	$20,000	Texas-Australia Rock Company, LLC, owned by Johnny and Brian Barbee and Jim Fletcher
1st Place	$40,000	San Angelo To Go owned by Carson Beavers, Preston Wimberly, and Cameron Jenkins

President Kolls read the following:
The City of San Angelo is developing a grant program for small businesses that need financial assistance due to the impact of COVID-19. In its meeting yesterday (11-17-2020), the City Council approved the use of $750,000 from the Coronavirus Relief Fund grant, which was received from the State, for the implementation of this program. City staff will work with PeopleFund, a non-profit community

development financial institution based out of Austin, to develop parameters for eligibility requirements and has invited input from its partners such as the Small Business Development Center, Downtown San Angelo, San Angelo Area Foundation, and the Development Corporation. We ask that our citizens and businesses be watching for more information as we will be working with the City's Public Information Office to make them aware of the details of the program.

No public comments were received for this meeting.

4. Consent Agenda

a. Consider approving the October 13, 2020 and October 28, 2020 minutes

b. Consider approving the necessary corporation disbursement

c. Consider approval of a VIP Sponsorship of $10,000 for the Convention and Visitor Bureau Air Race 1 to be held in October, 2021, contingent on obtaining insurance and community sponsorships for the event.

d. Consider authorizing the Board President to execute an amendment to the ECONOMIC DEVELOPMENT PERFORMANCE AGREEMENT entered into with DLH WENDLAND, LLC, effective November 1, 2019, reducing the minimum capital investment required from $2,000,000, to $1,000,000, with a commensurate reduction in the maximum grant payable from $400,000, to $200,000, and related amendments approved by the Director of Economic Development as to content and in a form approved by the City Attorney.

e. Consider authorizing the Board President to execute an amendment to the ECONOMIC DEVELOPMENT PERFORMANCE AGREEMENT entered into with SPECIAL MATERIALS COMPANY, effective August 1, 2020, reducing the minimum capital investment required from $3,000,000, to $1,250,000, with a commensurate reduction in the maximum grant payable based upon reduction in the minimum capital investment required while maintaining the grant allowance for retention and creation of jobs, from $350,000, to a corresponding reduced maximum grant sum, and related amendments approved by the Director of Economic Development as to content and in a form approved by the City Attorney.

f. Consider authorizing the Board President to execute a service agreement with Kirbo's Office Systems, LL C for a Canon copier to be located at the Business Resource Center to be used by the Business Factory - Business Incubator clients, 69 N. Chadbourne, San Angelo, TX 76903, for a twenty four (24) month term, at rates set forth in lease dated August 21, 2020, with content approved by the Director of Economic and Development and form approved by the City Attorney's office.

Motion: First Vice President Dendle made a motion, seconded by Director Puello to approve the consent agenda as presented. The motion carried unanimously five (5) ayes to zero (0) nays.

5. Regular Agenda

a. Update presentation regarding the 2019 COSADC contract Audit. (Presentation by Internal Auditor, Brandon Sanders)

Brandon Sanders, Internal Auditor presented his report. No questions were asked. This item did not require board approval.

b. Public hearing for SME Education Foundation for up to $150,000 to provide economic development incentives for the SME PRIME program in conjunction with Ethicon Inc., and Principal LED, LLC for a project that will support the next generation of manufacturing, fabrication and engineering talent high school or similar programs for high school students in the City of San Angelo in partnership with local manufacturers to prepare students for careers in manufacturing, fabricating and engineering related jobs. (Presentation by Guy Andrews, Economic Development Director.)

No registered speakers for this Public Hearing.

c. Public hearing San Angelo Chamber of Commerce for up to $262,500 to provide marketing and recruitment services in the development or operation of an economic development program. (Presentation by Guy Andrews, Economic Development Director.)

No registered speakers for this Public Hearing.

d. Public hearing monument signage for up to $100,000 to provide signage and related landscaping, enhancing a project for cleanup and open space improvements on the Knickerbocker Road right of way and adjoining Bureau of Reclamation land, open space fronting the San Angelo Regional Airport-Mathis Field. (Presentation by Guy Andrews, Economic Development Director.)

No registered speakers for this Public Hearing.

e. Discussion and Board direction regarding potential future improvements to the Industrial Park Phases 1 & 2 (Presentation made by Robert Schneeman, Economic Development Project Manager)

Robert Schneeman, Economic Development Project Manager reviewed the potential future improvements to the Industrial Park Phases 1 & 2. The board directed staff to proceed with the entrance monument signage and clearing of the brush for Phase 2.

6. Closed Session

Executive Session under the provision of Government Code, Title 5. Open Government; Ethics, Subtitle A. Open Government, Chapter 551. Open Meetings, Subchapter D. Exceptions to Requirement that Meetings be Open under the following sections:

At 9:42 a.m., the Board convened Executive Session under the provision of Government Code, Title 5. Open Government; Ethics, Subtle A. Open Government, Chapter 551. Open Meeting, Subchapter D. Exceptions to Requirement that Meetings be Open under the following sections.

a. 551.087 Business Prospect/Economic development regarding San Angelo Regional Airport - Mathis Field

No action was taken

At 10:02 a.m., the Board reconvened

7. Follow Up and Administrative Issues

a. Consideration and possible action of items discussed in Closed Session, if needed

b. Announcements and consideration of Future Agenda Items

At the next COSADC meeting, the Business Plan winners will present their business.

8. Adjournment

Motion: Director Freeze made a motion, seconded by Director Carrasco to adjourn the meeting. The motion carried unanimously five (5) ayes to zero (0) nays.

There being no further business, the meeting adjourned by consensus at 10:04 a.m.

THE CITY OF SAN ANGELO

_____
Corporation President

ATTEST:

_____
Corporation Secretary

In accordance with Chapter 2, Article 2.300, of the Official Code of the City of San Angelo, the minutes of this meeting consist of the preceding Minute Record and the Supplement Minute Record. Details on Board meetings may be obtained from the City Clerk's Office. (Portions of the video recording may be distorted due to equipment malfunction or other uncontrollable factors.)

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Report to Board

CITY OF SAN ANGELO TEXAS
Development Corporation

Requestor: Nora Nevarez, Executive Office Coordinator, COSADC, 325-653-7197

Meeting Date: December 16, 2020

Item type: Consent Item

Caption:

Consider approving the necessary corporation disbursements

Summary/History:

Monthly disbursement list. See attachment.

Financial Impact:

Other Information/Recommendation:

Attachments:

1. Disbursement 12-16-2020 Disbursement 12-16-2020.pdf

Presentation:

Approvals/Reviews:

Nora Nevarez	Created/Initiated
Theresa James	Approved
Nolan Sosa	Approved
Tina Dierschke	Approved
Guy Andrews	Final Approval

City of San Angelo Development Corporation
Check Disbursements
For Board Approval December 16, 2020

Economic Development

Reece Albert	$	160,749.93	Work at the Industrial Park (Inv. 11577, 11607, & 11608)	
PK Kelley Insurance		12,526.00	Gen. Liability coverage	*Ck. 5245*
Alejandro Castanon		2,500.00	ED Sheep Status	*Ck. 5241*
Ener-tel		2,112.00	Annual inspections at BRC (Inv 230424, 230423, 230298, & 230178)	*Ck. 5258*
Total for Board Consideration	**$**	**177,887.93**		
Sam Tambunga Insurance	$	911.90	Gen. liability at Indust Park	*Ck. 5246*
Angelo Awards		798.76	Plaques for Business Plan	*Ck. 5253*
Canon Financial Serv		733.25	Final payments on copier lease (Inv. 985266)	*Ck. 5254*
Dirt Doctor		725.00	Gen cleaning at BRC (Inv. 4509)	*Ck. 5256*
Russ Wallace		596.00	IT services for Business Factory (Inv. Cosa1014)	
Russ Wallace		596.00	IT services for Business Factory (Inv. Cosa1013)	*Ck. 5251*
Clare's Heating & Air Conditioning		485.84	Replace A/C covers for units outside (inv 7095)	*Ck. 5255*
Dirt Doctor		350.00	Disinfect fogging BRC building (Inv. 4543)	
Kirbo's Office Systems		280.80	Qtrly overage copier chrg (Inv. 354197)	*Ck. 5259*
Canon Financial Serv		205.58	Copier lease (Inv. 21592394)	*Ck. 5170*
Sunshine Plumbing		185.90	Repair urinal at BRC (Inv. 1058)	*Ck. 5250*
Staples		154.70	Office supplies (Inv. 3459443603)	*Ck. 5247*
Republic Services		62.34	Trash serv for BRC (Inv 994102 & 1000798)	
Angelo Water Service Co		34.95	Water delivery & cooler rental (Inv. 7005/2011)	*Ck. 5261*
	$	**6,121.02**		
Total Economic Development Disbursements	**$**	**184,008.95**		

Ballot

Total for Board Consideration	**$**	**-**	
Total Routine Disbursements	**$**	**-**	
Total Ballot Disbursements	**$**	**-**	
Grand Total Disbursements this Period	**$**	**184,008.95**	

Report to Board

CITY OF SAN ANGELO TEXAS Development Corporation

Requestor: Nora Nevarez, Executive Office Coordinator, COSADC, 325-653-7197

Meeting Date: December 16, 2020

Item type: Consent Item

Caption:

Consider adoption of a motion authorizing the Board President to enter into an extension of service agreement with MC Electric, for electrical service at the Business Resource Center.

Summary/History:

Consider adoption of a motion authorizing the Board President to enter into an extension of service agreement with MC Electric, for electrical service at the Business Resource Center.

Financial Impact:

No budget amendment required.

Other Information/Recommendation:

Attachments:

1.	MC Electric Extension	MC Electric Extension .docx

Presentation:

Approvals/Reviews:

Nora Nevarez	Created/Initiated
Theresa James	Approved
Nolan Sosa	Approved
Tina Dierschke	Approved
Guy Andrews	Final Approval

City of San Angelo Development Corporation
69 N. Chadbourne Street
San Angelo, Texas 76903
Phone: (325) 653-7197

December 2, 2020

Marvin Russell Clark d/b/a MC Electric
Attention: Marvin Russell Clark, Owner
Mailing: 817 Culwell Street / Physical 677 Quail Hollow Drive
Mailing: San Angelo, Texas 76903 / Physical: Robert Lee, Texas 76945
Phone: 325-227-1128

RE: Extension of Service Agreement by and between City of San Angelo Development Corporation and Marvin Russell Clark d/b/a "MC Electric", initially effective January 29, 2020 with first term expiring on January 28, 2021.

Dear Mr. Clark:

The City of San Angelo Development Corporation and Marvin Russell Clark d/b/a "MC Electric", entered into the above referred to Agreement for electrician services such as: installation, maintenance, repairs, and other related projects as required by COSADC through January 28, 2021, subject to extension. This letter is to provide notice of second annual extension pursuant to the option to extend in the agreement for an additional year, expiring on January 28, 2022.

All provisions of the Service Agreement shall remain in full force and effect.

Sincerely,

Daniel Valenzuela, City Manager

DRAFT

ACCEPTED:

Marvin Russell Clark d/b/a MC Electric

BY: _____ DATE: _____ _____, 2020
Marvin Russell Clark, Owner

EMAIL: mcelectric1591@gmail.com

APPROVED AS TO CONTENT

_____
Guy Andrews, Director of Economic Development

APPROVED AS TO CONTENT

_____
Nora Nevarez, COSADC Corporate Secretary

APPROVED AS TO PURCHASING

_____
Nolan A. Sosa, Purchasing Manager

APPROVED FOR RISK

_____
Charles Hagen, Risk Manager

APPROVED AS TO FORM

_____
Brandon Dyson, Assistant City Attorney

DRAFT

Report to Board

CITY OF SAN ANGELO TEXAS Development Corporation

Requestor: Nora Nevarez, Executive Office Coordinator, COSADC, 325-653-7197

Meeting Date: December 16, 2020

Item type: Consent Item

Caption:

Consider adoption of a motion authorizing the Board President to enter into an extension of service agreement with Clare's Heating and Air Conditioning, for heating and cooling services at the Business Resource Center.

Summary/History:

Consider adoption of a motion authorizing the Board President to enter into an extension of service agreement with Clare's Heating and Air Conditioning, for heating and cooling services at the Business Resource Center.

Financial Impact:

No budget amendment required.

Other Information/Recommendation:

Attachments:

1. Executed_21-00064_CLARES_EXTENSION_LE (2) Executed_21-00064_CLARES_EXTENSION_LE (2).pdf

Presentation:

Approvals/Reviews:

Nora Nevarez	Created/Initiated
Theresa James	Approved
Nolan Sosa	Approved
Tina Dierschke	Approved
Guy Andrews	Final Approval

DocuSign Envelope ID: F2834219-D95B-4D1A-AE4D-1C3C1678830F

City of San Angelo Development Corporation
69 N. Chadbourne Street
San Angelo, Texas 76903
Phone: (325) 653-7197

December 1, 2020

Clare's Heating & Air Conditioning – Commercial Refrigeration, LLC.
Attention: Crystal Clare, Owner
106 Joiner Avenue
San Angelo, Texas 76905
325-227-4179
clareshvac@yahoo.com

RE: Extension of Service Agreement by and between City of San Angelo Development Corporation and Clare's Heating & Air Conditioning – Commercial Refrigeration, LLC., initially effective December 20, 2019 with first term expiring on December 19, 2020.

Dear Ms. Clare:

The City of San Angelo Development Corporation and Clare's Heating & Air Conditioning – Commercial Refrigeration, LLC., entered into the above referred to Agreement providing for general HVAC Services through December 19, 2020, subject to extension. This letter is to provide notice of second annual extension pursuant to the option to extend in the agreement, extending effective through December 19, 2021. *Further, both parties hereby agree to waive the ninety (90) day notice requirement for renewal and accept this Extension Notice as presented.*

All provisions of the Service Agreement shall remain in full force and effect.

Sincerely,

Daniel Valenzuela, City Manager

DocuSign Envelope ID: F2834219-D95B-4D1A-AE4D-1C3C1678830F

ACCEPTED:

Clare's Heating & Air Conditioning – Commercial Refrigeration, LLC.

BY: DocuSigned by: Crystal Clare 8FE5414B7CB94DE... DATE: 12/7/2020 | 2:48 PM PST _____, 2020

Crystal Clare, Owner

EMAIL: clareshvac@yahoo.com

APPROVED AS TO CONTENT

DocuSigned by: Guy Andrews B555592C5C6947A...

Guy Andrews, Director of Economic Development

APPROVED AS TO CONTENT

DocuSigned by: Nora Nevarez B488B910ZDA14CD...

Nora Nevarez, COSADC Corporate Secretary

APPROVED AS TO PURCHASING

DocuSigned by: Nolan A. Sosa 426C85DFEC7C424...

Nolan A. Sosa, Purchasing Manager

APPROVED FOR RISK

DocuSigned by: Charles Hagen BD38BA9C4FF5480...

Charles Hagen, Risk Manager

APPROVED AS TO FORM

DocuSigned by: Theresa James E822428D610A4D4...

Theresa James, City Attorney

DocuSign Envelope ID: F2834219-D95B-4D1A-AE4D-1C3C1678830F EXHIBIT "A"

CLARE'S

Heating & Air Conditioning
Commercial Refrigeration LLC
325-227-4179
clareshvac@yahoo.com

Nov 19, 2020

Estimate

8418

Customer	Service Location
City of San Angelo 72 W College Ave San Angelo, Texas 76903	Business Resource Center 69 N Chadbourne St San Angelo, Texas 76903

Item(s)

Qty	Name	Description	Rate	Amount
1	Bid Job	Yearly Maintenance in Quarterly Increments	$2,975.00	$2,975.00

Subtotal	$2,975.00
Tax Amount	***(combined tax total)*** $0.00
Total	**$2,975.00**

Notes:

-Annual Condenser wash(6 RTU's), heating system maintenance (seasonal), cooling system maintenance (seasonal) and belt change.
-Quarterly: Filter Change for all RTU's and cleaning washable filters in Mitsubishi's
-Labor for 4 maintenance visits including above stated work.

DocuSign Envelope ID: F2834219-D95B-4D1A-AE4D-1C3C1678830F

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 09/18/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATIONIS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
HOOPER & HINES INSURANCE/PHS
46506545
The Hartford Business Service Center
3600 Wiseman Blvd
San Antonio, TX 78251

CONTACT NAME:
PHONE (A/C, No, Ext): (866) 467-8730
FAX (A/C, No): (888) 443-6112
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE		NAIC#
INSURER A :	Sentinel Insurance Company Ltd.	11000
INSURER B :	Hartford Accident and Indemnity Company	22357
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

INSURED
Clare's Heating & Air Conditioning - Commercial Refrigeration LLC
106 JOINER AVE
SAN ANGELO TX 76905-8220

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED.NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/Y YYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR [X] General Liability GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [X] PRO-JECT [ ] LOC OTHER:			46 SBM TO8483	07/24/2020	07/24/2021	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$1,000,000 $1,000,000 $10,000 $1,000,000 $2,000,000 $2,000,000
B	**AUTOMOBILE LIABILITY** ANY AUTO ALL OWNED AUTOS [ ] SCHEDULED AUTOS HIRED AUTOS [X] NON-OWNED AUTOS			46 UEC IB2301	07/24/2020	07/24/2021	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$1,000,000
A	[X] **UMBRELLA LIAB** [X] OCCUR **EXCESS LIAB** [ ] CLAIMS-MADE DED [X] RETENTION $ 10,000			46 SBM TO8483	07/24/2020	07/24/2021	EACH OCCURRENCE AGGREGATE	$2,000,000 $2,000,000
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [ ] **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N/ A		46 WBC AS0809	10/17/2020	10/17/2021	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE -EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $500,000 $500,000 $500,000
A	EMPLOYMENT PRACTICES LIABILITY			46 SBM TO8483	07/24/2020	07/24/2021	Each Claim Limit Aggregate Limit	$10,000 $10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES **(ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**
Those usual to the Insured's Operations.

CERTIFICATE HOLDER
City of San Angelo
Development Corporation
69 North Chadbourne Street
San Angelo TX 76903

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Susan L. Castaneda

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Report to Board

CITY OF SAN ANGELO TEXAS
Development Corporation

Requestor: Nora Nevarez, Executive Office Coordinator, COSADC, 325-653-7197

Meeting Date: December 16, 2020

Item type: Consent Item

Caption:

Consider authorizing the Board President to execute a service agreement with Rad's Window Cleaning for cleaning the interior and exterior windows at the Business Resource Center, for a one year term.

Summary/History:

Consider authorizing the Board President to execute a service agreement with Rad's Window Cleaning for cleaning the interior and exterior windows at the Business Resource Center, for a one year term.

Financial Impact:

Other Information/Recommendation:

Attachments:

1. COSADC Rads Window Cleaning — COSADC Rads Window Cleaning .docx

Presentation:

Approvals/Reviews:

Nora Nevarez	Created/Initiated
Theresa James	Approved
Nolan Sosa	Approved
Tina Dierschke	Approved
Guy Andrews	Final Approval

CITY OF SAN ANGELO, TEXAS
PURCHASING DIVISION
72 West College Avenue, San Angelo, Texas 76903
325.657.4219 • sapurch@cosatx.us

CONTRACT

COSADC WINDOW CLEANING SERVICES – RADS WINDOW CLEANING

In consideration of the mutual covenants and promises herein contained, City of San Angelo and the below named Contractor agree as follows:

CITY OF SAN ANGELO	DEVELOPMENT CORPORATION
Contract Manager/Title:	Guy Andrews, Director of Economic Development
Address:	69 N. Chadbourne Street
City/State/Zip:	San Angelo, Texas 76903
Telephone:	325-653-7197
Email Address:	Guy.Andrews@cosatx.us

CONTRACTOR:	Conrad Rocha d/b/a "Rads Window Cleaning"

(*If an entity other than individual, indicate whether Contractor is authorized by or registered as a foreign entity with the Texas Secretary of State to do business in Texas)* **Yes** _____ / **No** _____

Authorizing Officer/Agent:	Conrad Rocha, Owner
Address:	4181 Huntleigh Drive
City/State/Zip:	San Angelo, Texas 76904
Telephone:	512-947-3710
Email Address:	radswindowcleaning@gmail.com

General Description of Project & Scope of Work: Contractor responsible to provide monthly window cleaning services to COSADC. Contractor shall furnish all supplies, labor, materials, and other necessary equipment to complete work as identified in Scope of Work and Written Quote provided by Contractor dated November 9, 2020 attached hereto as **Exhibit "A"** and made a part hereof for all purposes.

Effective Date:

This contract shall be effective from and after the 3rd (Day) of December (Month), 2020 (Year).

Date of City Council Authorization: N/A (MM/DD/YYYY)

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Contract Time:

☒ The term of this contract shall be for a period of ONE (1) YEAR, commencing on the "Effective Date" and automatically expiring on December 2, 2021. Subject to extension as may be provided for in the contract documents.

Extension Options:

☒ City shall have TWO (2) options to extend the term hereof for a period of ONE (1) YEAR each, subject to the availability and appropriation of funds.

☒ This Agreement will automatically renew at the end of each term unless notice of termination is delivered in writing by either party.

Davis Bacon Act:

Davis-Bacon Act required payment of prevailing wages on federally funded (or assisted) construction projects.

☐ Applies ☒ Does Not Apply to this contract.

Texas Government Code Chapter 2258 Prevailing Wage Rates:

☐ Applies ☒ Does Not Apply to this contract.

Contract Price: Notwithstanding anything to the contrary in the contract documents, compensation due and payable by the City under this Contract shall not exceed;

☒ Schedule of Rates and Charges (Fee Schedule) $ 350.00 Monthly Fee

for a total ***annual*** sum of FOUR THOUSAND TWO HUNDRED AND NO/100 DOLLARS ($4,200.00), except upon Change Order authorized under this contract or written amendment executed by the authorized representatives of the parties pursuant to authority of their governing bodies.

Contract Documents Adopted by Reference: The parties to this Contract adopt in their entirety by reference thereto each of the following contract documents indicated by checkmark, as if each document were set forth herein word for word and in its entirety:

☒ Scope of Work and Written Quote submitted by Contractor dated November 9th, 2020, attached hereto as **Exhibit "A"** and made a part hereof for all purposes.

☒ City of San Angelo Standard Performance Contract Terms (effective April 16, 2018) *

* The terms and conditions in these referenced contract documents apply to the Contract to the exclusion of any other terms that the Contractor seeks to impose or incorporate, or which are implied by trade, custom, practice, or course of dealing.

Acknowledgement of Receipt of Contract Documents:

The foregoing identified Contract Documents excluding Contractor's Response to this Request for Written Quote (RFWQ) are posted on the City's website at http://www.cosatx.us/bids. Hard copies are available to the Contractor upon request addressed to the City of San Angelo, Purchasing Division, 72 W. College, San Angelo, Texas 76903; (325) 657-4219. BY THE EXECUTION HEREOF, CONTRACTOR REPRESENTS THAT CONTRACTOR HAS REVIEWED AND IS FAMILIAR WITH EACH OF THE CONTRACT DOCUMENTS, HAS SECURED HARD COPIES OF THE CONTRACT DOCUMENTS THAT CONTRACTOR DESIRES TO ACQUIRE, AND AGREES THAT IT IS THE INTENTION OF THE PARTIES THAT THE CONTRACT DOCUMENTS BE MADE A PART OF THIS AGREEMENT AS IF EACH WERE SET FORTH, VERBATIM IN THIS AGREEMENT.

The terms, provisions, specifications and conditions of RFWQ and any other documents, conditions, specifications, technical data, drawings, requirements and addenda comprising said RFWQ shall prevail over any conflicting term, provision, specification or condition in Contractor's Response.

Separately Executed Contract Documents: The following contract documents indicated by checkmark below are separately required to be executed by the Contractor as conditions precedent to City's performance obligations under the contract:

- ☒ Authorized Signature/Contact Form (with IRS Form W-9)
- ☒ "Conflict of Interest Questionnaire" – Chapter 176 of the Texas Local Government Code
- ☒ Certificate of Insurance
- ☒ Special Insurance Rider

Contractor Representations and Warranty: Contractor represents and warrants to City that: (a) it has not employed or retained any person or company employed by City to solicit or secure this Agreement and that it has not offered to pay, paid, or agreed to pay any person any fee, percentage, brokerage fee, or gift of any kind contingent upon or in connection with the award of this Agreement; and (b) electronic signatures adopted in execution of this Contract and execution of any of the separately executed Contract Documents have been adopted by the persons so indicated with the intent to sign pursuant to the Texas Uniform Electronic Transaction Act and on authorization of CONTRACTOR/PROVIDER..

Authority to Execute: Each of the below named persons executing this contract hereby warrant and represent that he or she is properly authorized to execute the contract for purposes of legally binding the party on whose behalf the contract is executed.

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IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their respective duly authorized officials the day and year indicated below.

CONTRACTOR: Conrad Rocha, d/b/a "Rads Window Cleaning"

Authorized Signature: _____

By: Conrad Rocha, Owner
(*Print Name and Office Held)*

Date: _____

Email: radswindowcleaning@gmail.com

CITY OF SAN ANGELO, TEXAS:

By: _____
Todd Kolls, Board President

Date: _____

ATTEST:

By: _____
Nora Nevarez, Corporate Secretary

Date: _____

CITY OFFICIAL APPROVALS:

APPROVED AS TO CONTENT:

_____
Nolan A. Sosa, Purchasing Manager

APPROVED AS TO CONTENT:

_____
Guy Andrews,
Director of Economic Development

APPROVED AS TO RISK:

_____
Charles Hagen, Risk Manager

APPROVED AS TO FORM:

_____
Brandon Dyson, Assistant City Attorney