



City Council Agenda 8/3/2021

Notice is hereby given of a regular meeting of the City Council of City of San Angelo to be held August 3, 2021 at 8:30 AM at the McNease Convention Center – South Meeting Room, 501 Rio Concho Drive, San Angelo, Texas, for the purpose of considering the following agenda items.

1. **Call to Order**
2. **Chaplain Prayer & Pledges**
3. **Proclamations/Recognitions**
4. **Public Comment**

Issues or concerns not on the Regular Agenda may be raised by the public at this time. Citizens should speak from the podium, address all comments to the dais, begin by stating their name and address or Single Member District number, and limit their remarks to less than three minutes.

5. **Consent Agenda**

- a. Consider approving the City Council July 20, 2021 meeting and July 27, 2021 budget workshop minutes (Julia Antilley)
- b. Consider authorizing the City Manager to negotiate and execute all related documents to accept three parcels of land from Lakeside Ranch Company having a combined total of 11.256 acres for stormwater and right-of-way improvements and as consideration for the conveyance, authorize the conveyance of 11.255 acres to Lakeside Ranch Company (Shane Kelton & Cynthia Preas)
- c. Consider awarding AP-03-21 Airport Mesquite Removal to KerTec, LLC in the amount of \$147,525, budgeted for purchase in fiscal year 2021, and authorizing the City Manager to negotiate and execute all related documents (Jeremy Valgardson)
- d. Consider awarding IT-01-21 Backup Internet Connection to Suddenlink Communications in the amount of \$10,836 annually for three years and authorizing the City Manager to negotiate and execute all related documents (Bucky Hasty)
- e. Consider awarding OP-02-21 Lake Nasworthy Fishing Pier to ISI Construction, LLC in the amount of \$823,570 and authorizing the City Manager to negotiate and execute all related documents (Shane Kelton)
- f. Consider awarding WU-08-21 Liquid Chlorine to DPC Industries, Inc. in the amount of \$338,400 annually for one year with two additional one year term extensions, budgeted for purchase in fiscal years 2022 through 2024, and authorizing the City Manager to negotiate and execute all related documents (Allison Strube)
- g. Consider a resolution authorizing revisions to the Investment Policy for the City of San Angelo (Tina Dierschke)

- h. Consider ratifying an Administrative Services Agreement by and between the City of San Angelo Development Corporation and the City of San Angelo for the provision of staff services and authorizing the City Manager to negotiate and execute all related documents (Guy Andrews)
- i. Consider ratifying a Memorandum of Understanding by and between the City of San Angelo Development Corporation and the Concho Valley Workforce Development Board and authorizing the COSADC Board President to negotiate and execute all related documents (Guy Andrews)
- j. Second reading of:
 - 1. An ordinance for CP21-04, an amendment to the City of San Angelo Comprehensive Plan, changing certain lands from the Commercial Future Land Use to the Neighborhood Center Future Land Use, being 20.432 acres, located at 5702 Melrose Ave.
 - 2. An ordinance for PD21-02, a rezoning from the Planned Development zoning district, which allowed general commercial uses on approximately 30 acres, to a Planned Development zoning district to allow for a multifamily housing complex comprised of single-family dwellings on 20.432 acres, located at 5702 Melrose Ave. (Jon James)

6. Regular Agenda

Comments regarding items on the Regular Agenda may be made by the public when each item is discussed as outlined above. Applicants, proponents, and appellants are excepted from the time limit above and must limit their remarks to less than five minutes.

- a. First reading and public hearing of an ordinance amending the budget for the fiscal year beginning October 1, 2020, and ending September 30, 2021, for donations and capital purchases (Presentation made by Finance Director Tina Dierschke)

7. Closed Session

Executive Session under the provision of Government Code, Title 5. Open Government; Ethics, Subtitle A. Open Government, Chapter 551. Open Meetings, Subchapter D. Exceptions to Requirement that Meetings be Open under the following sections:

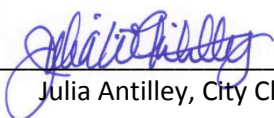
8. Follow Up and Administrative Issues

- a. Consider items discussed in Closed Session, if needed
- b. Announcements and consideration of Future Agenda Items

9. Adjournment

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board at City Hall in the City of San Angelo, Texas, on the 29th day of July 2021, at 10:52 a.m.



Julia Antilley, City Clerk

All agenda items are subject to action. The City Council reserves the right to consider business out of posted order and/or meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

In compliance with the Americans with Disabilities Act, the City of San Angelo will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact the City Clerk's Office at 325-657-4405.

Citizen requests to display materials on the city's monitors must submit the request 96 hours prior to the meeting by email to Julia.Antilley@cosatx.us. Time limits for discussion are as stated above and materials cannot exceed 10-pages. Citizens bringing materials for distribution to City Council members during the meeting must bring a minimum of 12 copies.

City Council regular meetings are broadcast on SATV Channel 17-Government Access at 10:30 a.m. and 7:00 p.m. every day, beginning the evening of the meeting until the evening of the next meeting.

City of San Angelo, Texas
Regular City Council Meeting
Tuesday, July 20, 2021

Present:

Mayor Brenda Gunter
Mayor Pro tem Tom Thompson, SMD 2
Council Member Tommy Hiebert, SMD 1
Council Member Harry Thomas, SMD 3
Council Member Lucy Gonzales, SMD 4
Council Member Lane Carter, SMD 5
Council Member Larry Miller, SMD 6

1. Call to Order

With a quorum of the City Council Members present, Mayor Gunter called the regular session of the San Angelo City Council to order at 8:30 a.m. on Tuesday, July 20, 2021 in the East Mezzanine of City Hall, 72 W. College Avenue, San Angelo, Texas 76903.

2. Chaplain Prayer & Pledges

An invocation was provided, and pledges were led by San Angelo Police Department Chaplain Lorenzo Hatch.

3. Proclamations/Recognitions

No proclamations/recognitions.

4. Public Comment

Mayor Gunter spoke about the passing of Ken Landon and his contribution to the City's International Waterlily Collection and annual fireworks shows. She assured citizens there is a path forward for the waterlily pad. She also stated she has no knowledge on whether the Delta variant of Covid-19 has reached the city, but asked citizens to take precautions with rising cases.

Citizen Nelda Nowlin (SMD1) requested that future ramp design projects consult ADA users to include their firsthand input of navigating the ramps (regarding challenges of navigating steep slopes).

Neighborhood & Services Director Bob Salas publicly thanked city employees Jon James, Jeff Fisher, Kathleen Dabbert, Shelly Paschal, and Rudy Ibarra for their participation in hosting a regional code enforcement training session.

County resident Mary Casper encouraged City Council Members to use existing ramps to see how difficult they are and requested they consult those in wheelchairs before designing future projects.

Citizen Suzi Smith (SMD6) questioned how frequently the wheelchair ramps are used.

Citizen Sylvia Martinez (SMD3) spoke regarding the narrowness of San Jacinto St. and the blind corner at Foster Rd. She also volunteered to report code enforcement issues in her neighborhood.

Mayor Gunter thanked Operations for reprogramming the traffic light sequence along Sherwood Way and Southland Blvd.

5. Consent Agenda

- a. Approval of the City Council July 8, 2021 meeting and July 12, 2021 budget workshop minutes (Julia Antilley)
- b. Adoption of a resolution authorizing a tax resale deed (Quitclaim) to be executed by the Mayor on behalf of the City and all taxing units in the Tax Foreclosure Judgment for the sale of 2101 Lillie,

being the North 76.6-ft of South 135.5-ft of Block 8, E.S. Kirby Subdivision for a sale price of \$11,200 (Cynthia Preas) (Pg. 299, 2021-082)

- c. Approval of renewing a lease agreement with The Vessel Church for spaces at Santa Fe Crossing and Station 618 Senior Center on Sundays for church services at the current monthly rate (\$1,450) and authorizing the City Manager to execute all related documents (Sandra Aguilar)
- d. Award of WU-07-21 Caustic Soda to Univar Solutions USA Inc. ~~TR International Trading Company~~ in the amount of \$303,720 ~~\$287,550~~ annually for one year with three additional one-year term extensions, budgeted for purchase in fiscal years 2021 through 2024, and authorizing the City Manager to negotiate and execute all related documents (Allison Strube)
- e. Approval of the following actions related to FS-04-21 Boats:
 - 1. Rejecting the bid for boat #1: center-console boat for Police use
 - 2. Accepting and awarding the bid for boat #2: one aluminum boat for Lake Operations general maintenance from Bryan Marine, Inc. (Bryan, TX) in the amount of \$36,887.85, budgeted in fiscal year 2021, and authorizing the City Manager to negotiate and execute all related documents (Ryan Kramer)
- f. Approval of the purchase of one tractor from Deere & Company (San Angelo, TX) through Sourcewell Contract #110719-JDC in the amount of \$71,586.69, budgeted in fiscal year 2021, and authorizing the City Manager to negotiate and execute all related documents (Ryan Kramer)
- g. Approval of the purchase of one hydroexcavator from Vermeer Texas-Louisiana (Irving, TX) through Sourcewell Contract #012418-VRM in the amount of \$76,592, budgeted in fiscal year 2021, and authorizing the City Manager to negotiate and execute all related documents (Ryan Kramer)
- h. Adoption of a resolution allowing the City of San Angelo to accept a donation of \$20,000 for applying chip seal to alleys in the Southridge subdivision (Patrick Frerich) (Pg. 300, 2021-083)
- i. Approval of Tax Increment Reinvestment Zone (TIRZ) incentive funding for the following private projects and authorizing the City Manager to negotiate and execute all related documents:
 - 1. Three private projects totaling \$105,348.50 in the North TIRZ area for the properties located at 216 W. 3rd St., 2122 N. Chadbourne St., and 2320 N. Chadbourne St.
 - 2. Four private projects totaling \$89,509.15 in the South TIRZ area for the properties located at 19 W. Beauregard Ave., 23 W. Beauregard Ave., 121 N. Chadbourne St., and 221 S. Chadbourne St. (Jon James)
- j. Second reading and adoption of:
 - 1. An ordinance for CP21-03, an amendment to the City of San Angelo Comprehensive Plan, changing certain lands from the Neighborhood to the Commercial Future Land Use on property located at 404 and 412 Preusser St. (Pg. 301, 2021-084)
 - 2. An ordinance for Z21-07, a rezoning from the Low-Rise Multifamily Residential zoning district to the Office Commercial zoning district, being 0.880 acres at 404, 412 and 333 Preusser St. (Jon James) (Pg. 304, 2021-085)
- k. Second reading and adoption of an ordinance for Z20-03, a rezoning to the Central Business District zoning district from the General Commercial, General Commercial/Heavy Commercial, Office Commercial, Light Manufacturing, Office Warehouse, and Low Rise Multi-Family Residential zoning districts, generally located north of W. Harris Ave.; east of Santa Fe Park; south of W. 4th St.; and west of N. Chadbourne St. (Jon James) (Pg. 307, 2021-086)
- l. Second reading and adoption of an ordinance amending Chapter 5 Business and Commerce, Article 5.02 Alcohol Beverage Regulations, Section 5.02.005 Sale, Possession or Consumption in Texas Bank Sports Complex (Rio Concho Sports Complex) of City's Code of Ordinances to include

all areas of Texas Bank Sports Complex including the parking lot, unless sold by contracted concessionaire (Carl White) (Pg. 310, 2021-087)

- m. Second reading and adoption of an ordinance amending the budget for the fiscal year beginning October 1, 2020, and ending September 30, 2021, for capital items and grants (Presentation made by Finance Director Tina Dierschke) (Pg. 312, 2021-088)

Motion: Council Member Carter made a motion, seconded by Council Member Gonzales, to approve the Consent Agenda, with the exception of items 5d and 5h. The motion carried unanimously (7) ayes to (0) nays.

Motion: Council Member Hiebert made a motion, seconded by Council Member Thompson, to approve item 5d, awarding to the next lowest bidder: Univar Solutions USA Inc. at \$303,720, as presented by Water Utilities Director Allison Strube. The motion carried unanimously (7) ayes to (0) nays.

Motion: Council Member Gonzales made a motion, seconded by Council Member Hiebert, to approve item 5h, as presented by Operations Assistant Director Patrick Frerich. The motion carried unanimously (7) ayes to (0) nays.

6. Regular Agenda

- a. Presentation and discussion regarding Chapter 7 Health and Sanitation, Article 7.02 Property Maintenance, Section 7.02.063 Weeds and Vegetation of City's Code of Ordinances (Presentation made by Operations Assistant Director Patrick Frerich)

- b. First reading and public hearing of:

1. An ordinance for CP21-04, an amendment to the City of San Angelo Comprehensive Plan, changing certain lands from the Commercial Future Land Use to the Neighborhood Center Future Land Use, being 20.432 acres, located at 5702 Melrose Ave.

2. An ordinance for PD21-02, a rezoning from the Planned Development zoning district, which allowed general commercial uses on approximately 30 acres, to a Planned Development zoning district to allow for a multifamily housing complex comprised of single-family dwellings on 20.432 acres, located at 5702 Melrose Ave. (Presentation made by Planning & Development Services Director Jon James)

Developer Justin Hardin responded to questions from City Council.

Motion: Mayor Gunter made a motion, seconded by Council Member Hiebert, to approve the item, as presented. The motion carried unanimously (7) ayes to (0) nays.

7. Closed Session

Executive Session under the provision of Government Code, Title 5. Open Government; Ethics, Subtitle A. Open Government, Chapter 551. Open Meetings, Subchapter D. Exceptions to Requirement that Meetings be Open under the following sections:

- a. Section 551.072 Deliberations about Real Property regarding Beaver F T Addition and surrounding properties

8. Follow Up and Administrative Issues

- a. Consideration of items discussed in Closed Session, if needed

No Action Taken on this Item.

- b. Approval of various Board nominations

Economic Development Corporation: Chris Evatt (Mayor) to an unexpired term ending February 2022

Tax Increment Reinvestment Zone: Jason Fernandez (SMD3) to a third term and Toni Hunter (SMD5) to a second term both ending July 2023

Motion: Council Member Hiebert made a motion, seconded by Council Member Carter, to approve the item, as presented. The motion carried unanimously (7) ayes to (0) nays.

c. **Announcements and consideration of Future Agenda Items**

No Action Taken on this Item.

9. Adjournment

Consensus: Council Member Hiebert made a motion to adjourn the meeting. The meeting was adjourned by consensus.

There being no further business, the meeting adjourned at 9:48 a.m.

THE CITY OF SAN ANGELO, TEXAS:

ATTEST:

Brenda Gunter, Mayor

Julia Antilley, City Clerk

In accordance with Chapter 2, Article 2.300, of the Official Code of the City of San Angelo, the minutes of this meeting consist of the preceding Minute Record and the Supplemental Minute Record. Details on Council meetings may be obtained from the City Clerk's Office or a video of the entire meeting may be purchased from the Public Information Officer at 481-2727. (Portions of the Supplemental Minute Record video tape recording may be distorted due to equipment malfunction or other uncontrollable factors.)

City of San Angelo, Texas
Special City Council Meeting – Budget Workshop
Tuesday, July 27, 2021

Present:

Mayor Brenda Gunter
Mayor Pro tem Tom Thompson, SMD 2
Council Member Tommy Hiebert, SMD 1
Council Member Harry Thomas, SMD 3
Council Member Lucy Gonzalez, SMD 4
Council Member Lane Carter, SMD 5
Council Member Larry Miller, SMD 6

1. **Call to Order**

With a quorum of the City Council Members present, Mayor Gunter called the Budget Workshop session of the San Angelo City Council to order at 9:01 a.m. on Tuesday, July 27, 2021 in the East Mezzanine of City Hall, 72 W. College Avenue, San Angelo, Texas 76903.

2. **Public Comment**

No public comment.

3. **Workshop Itinerary**

- a. Discussion of matters regarding the fiscal year 2021-2022 budget preparation, including, but not limited to:
 1. Public Works Operating Funds revenue and expenditures (Tina Dierschke)
 2. Opportunities for additional revenues for capital projects (Shane Kelton)
 3. Other items needing Council direction

Budget Manager Kim Holle provided an overview of proposed revenue and expense budgets related to the following funds with support from the department directors:

- Water Fund, Water Utilities Director Allison Strube
- Water Reclamation Fund, Water Utilities Director Allison Strube
- Solid Waste Fund, Operations Director Shane Kelton
- Stormwater Fund, Operations Director Shane Kelton

4. **Follow Up and Administrative Issues**

5. **Adjournment**

Motion: Council Member Hiebert made a motion, seconded by Council Member Gonzales, to adjourn the meeting. The motion carried unanimously (7) ayes to (0) nays.

There being no further business, the meeting was adjourned by consensus at 10:39 a.m.

THE CITY OF SAN ANGELO:

Brenda Gunter, Mayor

ATTEST:

Julia Antilley, City Clerk

In accordance with Chapter 2, Article 2.300, of the Official Code of the City of San Angelo, the minutes of this meeting consist of the preceding Minute Record and the Supplemental Minute Record. Details on Council meetings may be obtained from the City Clerk's Office or a video of the entire meeting may be purchased from the Public Information Officer at 481-2727. (Portions of the Supplemental Minute Record video tape recording may be distorted due to equipment malfunction or other uncontrollable factors.)

DRAFT

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Cynthia Preas, Real Estate Manager, Real Estate, 325-657-4407

Meeting Date: August 3, 2021

Item type: Consent Item

Caption:

Consider authorizing the City Manager to negotiate and execute all related documents to accept three parcels of land from Lakeside Ranch Company having a combined total of 11.256 acres for stormwater and right-of-way improvements and as consideration for the conveyance, authorize the conveyance of 11.255 acres to Lakeside Ranch Company (Shane Kelton & Cynthia Preas)

Summary/History:

The Operations and Storm Water Divisions have future plans to improve Red Bluff Road and Middle Concho Drive. The improvements will include improving storm water runoff, widening the right-of-way on Red Bluff Road and realigning the curve at Red Bluff Road and Middle Concho Drive.

To accomplish these much needed improvements it is necessary to obtain 11.256 acres of additional right-of-way from the adjacent property owner, being Lakeside Ranch Company. As consideration for the conveyance of 11.256 acres, the City will convey to Lakeside Ranch Company approximately 11.255 acres of city-owned property. The narrow strip of land is located adjacent to property owned by Lakeside Ranch Company and does not have public access.

The property being conveyed to the City from Lakeside Ranch Company is:

1. 0.115 Acres of land out of V. Kaemer Survey No 183, Abstract 1551;
2. 5.434 Acres of land out of B. Maurer Survey No. 182, Abstract No. 1649; and
3. 5.707 Acres of land out of C. Damman Survey No. 180, Abstract No. 141, CA Voight Survey No. 181, Abstract No. 3931

The narrow strip of land, without public access, being conveyed from the City to Lakeside Ranch Company is 11.255 acres out of V. Kaerner Survey No. 183, Abstract No. 1551 and G. Maurer Survey No. 182, Abstract No. 1649.

Financial Impact:

None

Other Information/Recommendation:

Staff recommends acceptance of a combined 11.256 acres from Lakeside Ranch Company for stormwater and right-of-way improvements on Red Bluff and Middle Concho Drives and conveyance of 11.255 acres, being a narrow strip of land without public access to the adjacent property owner, Lakeside Ranch Company.

Attachments:

1. 20S0748-COSA_Lakeside Ranch 20S0748-COSA_Lakeside Ranch.pdf

Presentation:

Shane Kelton, Cynthia Preas

Approvals/Reviews:

Cynthia Preas
Theresa James
Shane Kelton
Tina Dierschke
Theresa James
Julia Antilley

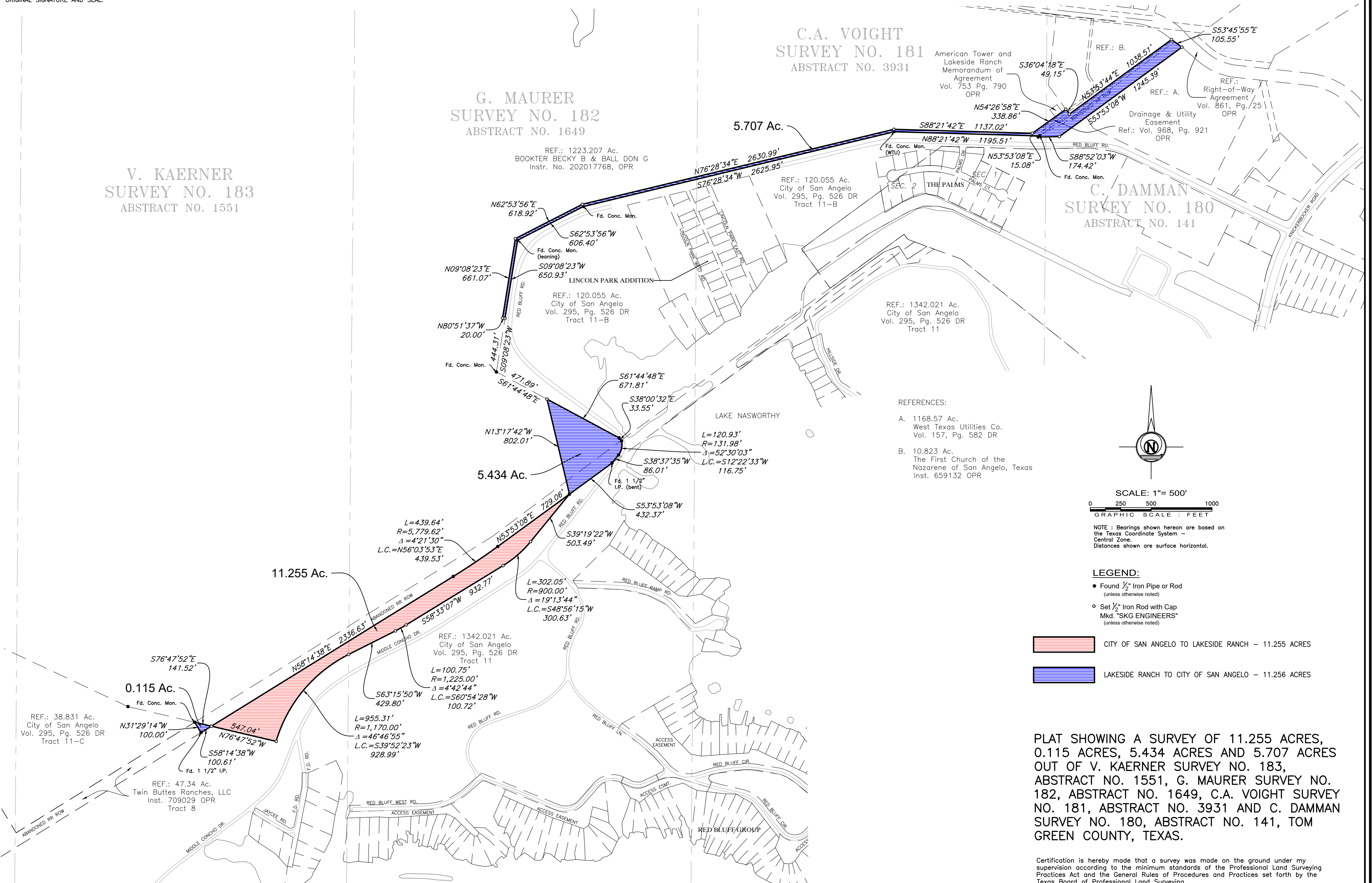
Created/Initiated
Approved
Approved
Approved
Approved
Final Approval

V. KAERNER
SURVEY NO. 183
ABSTRACT NO. 1551

G. MAURER
SURVEY NO. 182
ABSTRACT NO. 1649

C.A. VOIGHT
SURVEY NO. 181
ABSTRACT NO. 3931

C. DAMMAN
SURVEY NO. 180
ABSTRACT NO. 141



SKG

ENGINEERING, LLC
SURVEYING • ENVIRONMENTAL • LAB/CMT

706 SOUTH ABE STREET
SAN ANGELO, TEXAS 76903
FIRM No.: 10102400
www.skg.com

PHONE: 325.655.1288
FAX: 325.657.8189



RUSSELL T. GULLY
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5636

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Jeremy Valgardson, Airport Director, Airport, 325-659-6409

Meeting Date: August 3, 2021

Item type: Consent Item

Caption:

Consider awarding AP-03-21 Airport Mesquite Removal to KerTec, LLC in the amount of \$147,525, budgeted for purchase in fiscal year 2021, and authorizing the City Manager to negotiate and execute all related documents (Jeremy Valgardson)

Summary/History:

This project will consist of an aerial applied herbicide to roughly 800 acres of airport land inside and outside the perimeter fence. It will also include roughly 285 acres of individual plant treatment within the runway and taxiway safety areas, perimeter fence, and other sensitive areas around the airport.

This project is needed to comply with FAA Part 139 standards in wildlife management as found in our Wildlife Hazardous Management Plan.

KerTec, LLC was the single bidder. I reached out to two other companies and found KerTec's price to be fair and reasonable.

Financial Impact:

The funding for this project will be used in the following way:

\$50,000 TxDot RAMP Grant (2021)

\$50,000 Local Match to RAMP Grant (2021)

\$47,525 Local funding from my operations account (220.3901.514.04-30)

- An internal budget amendment is in progress moving additional funds from employee benefits to purchased services / building and ground maintenance.

Other Information/Recommendation:

Attachments:

- | | |
|----------------------------|------------------------------|
| 1. Mesquite Control Map | Mesquite Control Map.pdf |
| 2. AP-03-21 Bid Tabulation | AP-03-21 Bid Tabulation.xlsx |

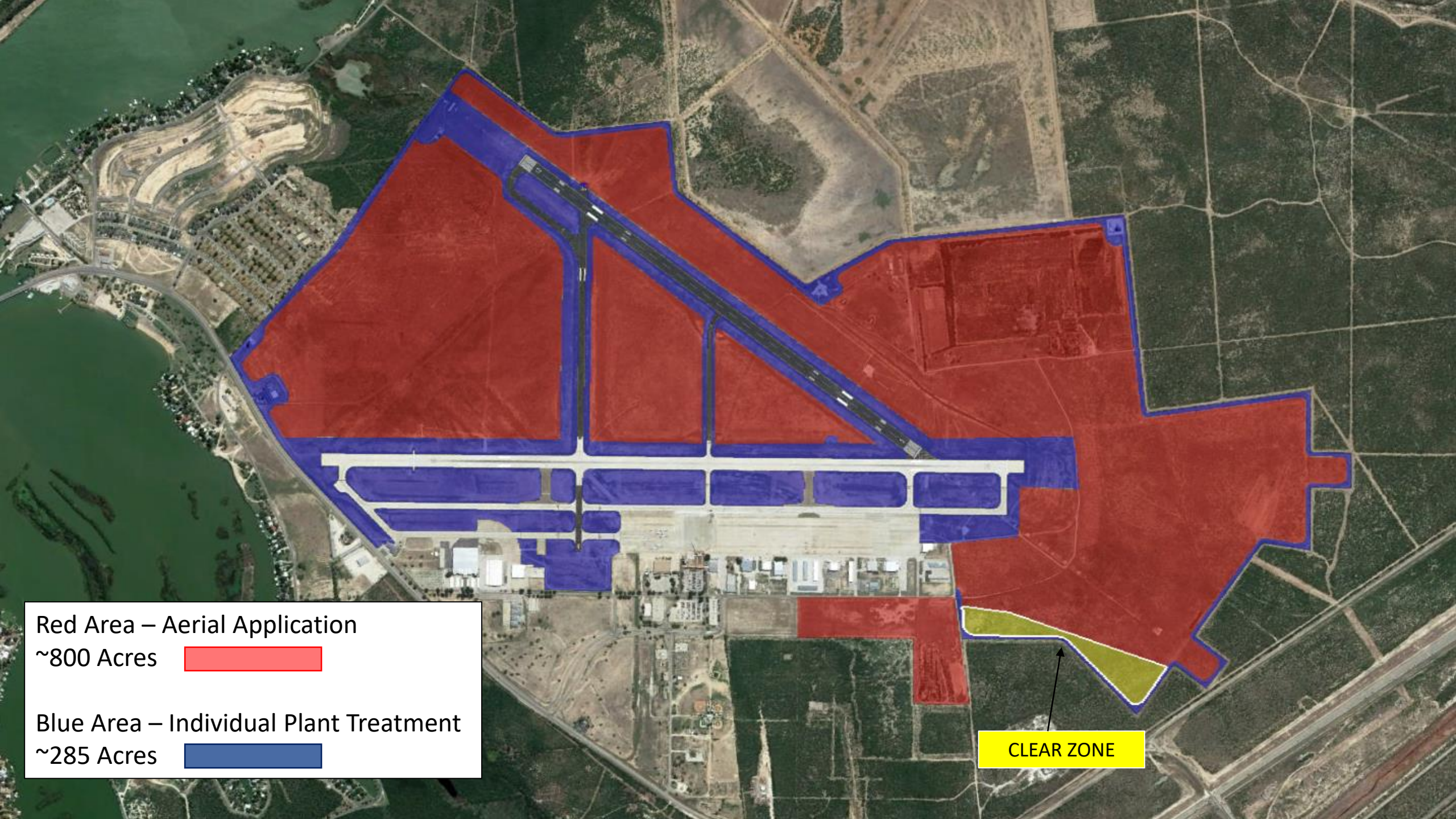
Presentation:

Jeremy Valgardson

Approvals/Reviews:

Jeremy Valgardson
Theresa James
Jeff Tomlinson
Tina Dierschke
Julia Antilley

Created/Initiated
Approved
Approved
Approved
Final Approval



Red Area – Aerial Application
~800 Acres



Blue Area – Individual Plant Treatment
~285 Acres



CLEAR ZONE



City of San Angelo Purchasing Division

RFB Bid Tabulation

AP-03-21 • Mesquite Removal

Thursday, July 15, 2021

2:30 p.m.

KerTec LLC

		Approximate Quantity	Unit of Measure	Treatment Agent	Unit Price
1.1	Schedule 1: Aerial Application	800	Acres	oz + 4 oz DyneAmic in 4GPA	\$ 90.00
1.2	Schedule 2: Individual Plant Treatment	285	Acres	Remedy 15% in diesel	\$ 265.00

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Bucky Hasty, IT Manager, Information Technology, 325-486-3767

Meeting Date: August 3, 2021

Item type: Consent Item

Caption:

Consider awarding IT-01-21 Backup Internet Connection to Suddenlink Communications in the amount of \$10,836 annually for three years and authorizing the City Manager to negotiate and execute all related documents (Bucky Hasty)

Summary/History:

Consider awarding IT-01-21 Backup Internet Connection to Suddenlink Communications in the amount of \$10,836.00 annually for three years and authorizing the City Manager to negotiate and execute all related documents.

Financial Impact:

The cost of this 500Mbps service is \$10,836 annually for three years

Other Information/Recommendation:

Attachments:

- | | | |
|----|--|--|
| 1. | IT-01-21 Backup Internet Connection - Scoring
Summary | IT-01-21 Backup Internet Connection - Scoring
Summary.pdf |
|----|--|--|

Presentation:

Bucky Hasty

Approvals/Reviews:

Bucky Hasty	Created/Initiated
Theresa James	Approved
Jeff Tomlinson	Approved
Tina Dierschke	Approved
Theresa James	Approved
Julia Antilley	Final Approval



IT-01-21 - Backup Internet Connection

Scoring Summary

Active Submissions

	Rank	Total	A - Required Forms	A-1 - Required Forms	B - RFP Criteria	B-1 - Completeness and Conformity of the reply to the RFP	B-2 - Overall approach and methodology to be used to accomplish the RFP requirements	B-3 - Staff Qualifications and Organization Experience	B-4 - References	B-5 - Grand Total from Fee Schedule
Supplier		/ 100 pts	/ 0 pts	Pass/Fail	/ 100 pts	/ 10 pts	/ 20 pts	/ 30 pts	/ 10 pts	/ 30 pts
Altice Suddenlink	1	93.33	0	Pass	93.33	9.667	19	25	9.667	30 (\$903)
Conterra Networks	2	90.76	0	Pass	90.76	9.667	17.67	26.67	9.667	27.09 (\$1,000.00)

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Charles Michalewicz, Engineer, Operations, 325-657-4201

Meeting Date: August 3, 2021

Item type: Consent Item

Caption:

Consider awarding OP-02-21 Lake Nasworthy Fishing Pier to ISI Construction, LLC in the amount of \$823,570 and authorizing the City Manager to negotiate and execute all related documents (Shane Kelton)

Summary/History:

In November 2019, the voters approved a referendum to use \$6 million from the Lake Nasworthy Trust Fund for repairs and upgrades to amenities at Lake Nasworthy. Staff worked with Lake Nasworthy HOA representatives on lake improvement projects that includes the fishing pier (t-dock) replacement, boat ramp rehabilitations, and vegetation removal.

As a part of the Lake Nasworthy Improvements, staff solicited bids for the replacement of the existing fishing pier that had deteriorated to a point where it was unsafe for use. The project was bid in April 2021 and received one bid that exceeded the allocated project budget. Council approved rejecting that bid on May 18, 2021. The project was rebid in July 2021 and received two bids.

ISI Construction (Farmers Branch, Tx) submitted a bid based on plans and specifications. Total award includes the base bid, two alternates, and contingency for a total cost of \$823,570.00.

Financial Impact:

Funding is budgeted in the current fiscal year from the Lake Nasworthy Trust Fund as approved by the voters in the November 2019 ballot.

Other Information/Recommendation:

City staff and the Lake Nasworthy HOA Committee have reviewed the bids and recommends awarding OP-02-21 Lake Nasworthy Fishing Pier to ISI Construction (Farmers Branch, TX).

Attachments:

- | | | |
|----|----------------------------|--------------------------------|
| 1. | OP-02-21 Bid Tabulation | OP-02-21 Bid Tabulation.xlsx |
| 2. | ST_SAN20414_PLANS_20210331 | ST_SAN20414_PLANS_20210331.pdf |

Presentation:

Shane Kelton

Approvals/Reviews:

Charles Michalewicz
Kevin Pate
Shane Kelton

Created/Initiated
Approved
Approved

Theresa James
Jeff Tomlinson
Tina Dierschke
Theresa James
Julia Antilley

Approved
Approved
Approved
Approved
Final Approval



RFB Bid Tabulation

OP-02-21 REBID • Lake Nasworthy Fishing Pier

Tuesday, July 06, 2021

2:30 p.m.

					ISI Construction				Lochow Ranch Pond & Lake Mgt LLC				
#	Items	Item No.	Spec. No.	Estimated Quantity Required	Unit of Measurement (UOM)	Unit Cost	Total Cost	Contingency 10%	Total + Contingency	Unit Cost	Total Cost	Contingency 10%	Total + Contingency
1 Base Bid (9)													
#1-1	DEMOLITION OF DECK STRUCTURE	1-1	FNI 02 41 00		3 DAY	\$ 5,000.00	\$ 15,000.00	\$ 1,500.00	\$ 16,500.00	\$ 8,156.57	\$ 24,469.72	\$ 2,446.97	\$ 26,916.70
#1-2	EQUIPMENT, DISPOSAL AND INCIDENTALS	1-2	FNI 02 41 00		1 LS	\$ 28,000.00	\$ 28,000.00	\$ 2,800.00	\$ 30,800.00	\$ 98,800.00	\$ 98,800.00	\$ 9,880.00	\$ 108,680.00
#1-3	DEMOLITION AND REMOVAL OF EXISTING PILES	1-3	FNI 02 41 00		11 DAY	\$ 3,700.00	\$ 40,700.00	\$ 4,070.00	\$ 44,770.00	\$ 8,156.57	\$ 89,722.32	\$ 8,972.23	\$ 98,694.55
#1-4	PIER MATERIALS	1-4	FNI 13 34 60		1 LS	\$ 310,000.00	\$ 310,000.00	\$ 31,000.00	\$ 341,000.00	\$ 643,099.67	\$ 643,099.67	\$ 64,309.97	\$ 707,409.64
#1-5	ROOF MATERIALS	1-5	FNI 13 34 60		1 LS	\$ 18,000.00	\$ 18,000.00	\$ 1,800.00	\$ 19,800.00	\$ 51,149.87	\$ 51,149.87	\$ 5,114.99	\$ 56,264.86
#1-6	CONCRETE ABUTMENT AND SITE WORK	1-6	FNI 03 30 00.01		1 LS	\$ 130,000.00	\$ 130,000.00	\$ 13,000.00	\$ 143,000.00	\$ 58,240.00	\$ 58,240.00	\$ 5,824.00	\$ 64,064.00
#1-7	MOBILIZATION/DEMOBILIZATION	1-7	FNI 13 34 60		1 LS	\$ 10,000.00	\$ 10,000.00	\$ 1,000.00	\$ 11,000.00	\$ 50,544.00	\$ 50,544.00	\$ 5,054.40	\$ 55,598.40
#1-8	INSTALLATION AND LABOR FOR PILES	1-8	FNI 13 34 60		15 DAY	\$ 6,800.00	\$ 102,000.00	\$ 10,200.00	\$ 112,200.00	\$ 7,612.80	\$ 114,192.00	\$ 11,419.20	\$ 125,611.20
#1-9	LABOR EQUIPMENT AND INCIDENTALS	1-9	FNI 13 34 60		1 LS	\$ 15,000.00	\$ 15,000.00	\$ 1,500.00	\$ 16,500.00	\$ 295,360.00	\$ 295,360.00	\$ 29,536.00	\$ 324,896.00
Subtotal							\$ 668,700.00		\$ 735,570.00		\$ 1,425,577.59		\$ 1,568,135.35
2 Unit 2: Alternate Bid (2)													
#2-1	PREFABRICATED BENCH SEATING, INCLUDING												
#2-1	INSTALLATION	2-1	FNI 13 34 60		8 EA	\$ 1,000.00	\$ 8,000.00	\$ 800.00	\$ 8,800.00	\$ 2,288.00	\$ 18,304.00	\$ 1,830.40	\$ 20,134.40
#2-2	LIGHTING (WIRED)	2-2	FNI Div. 26		6 EA	\$ 12,000.00	\$ 72,000.00	\$ 7,200.00	\$ 79,200.00	\$ 18,200.00	\$ 109,200.00	\$ 10,920.00	\$ 120,120.00
Subtotal							\$ 80,000.00	\$ 74,870.00	\$ 88,000.00		\$ 127,504.00	\$ 155,308.16	\$ 140,254.40
Total Cost							\$ 748,700.00		\$ 823,570.00		\$ 1,553,081.59		\$ 1,708,389.75

CITY OF SAN ANGELO, TEXAS

LAKE NASWORTHY IMPROVEMENTS FISHING PIER REPLACEMENT



MAYOR
BRENDA GUNTER

COUNCIL MEMBERS
TOMMY HIEBERT
SINGLE MEMBER DISTRICT #1

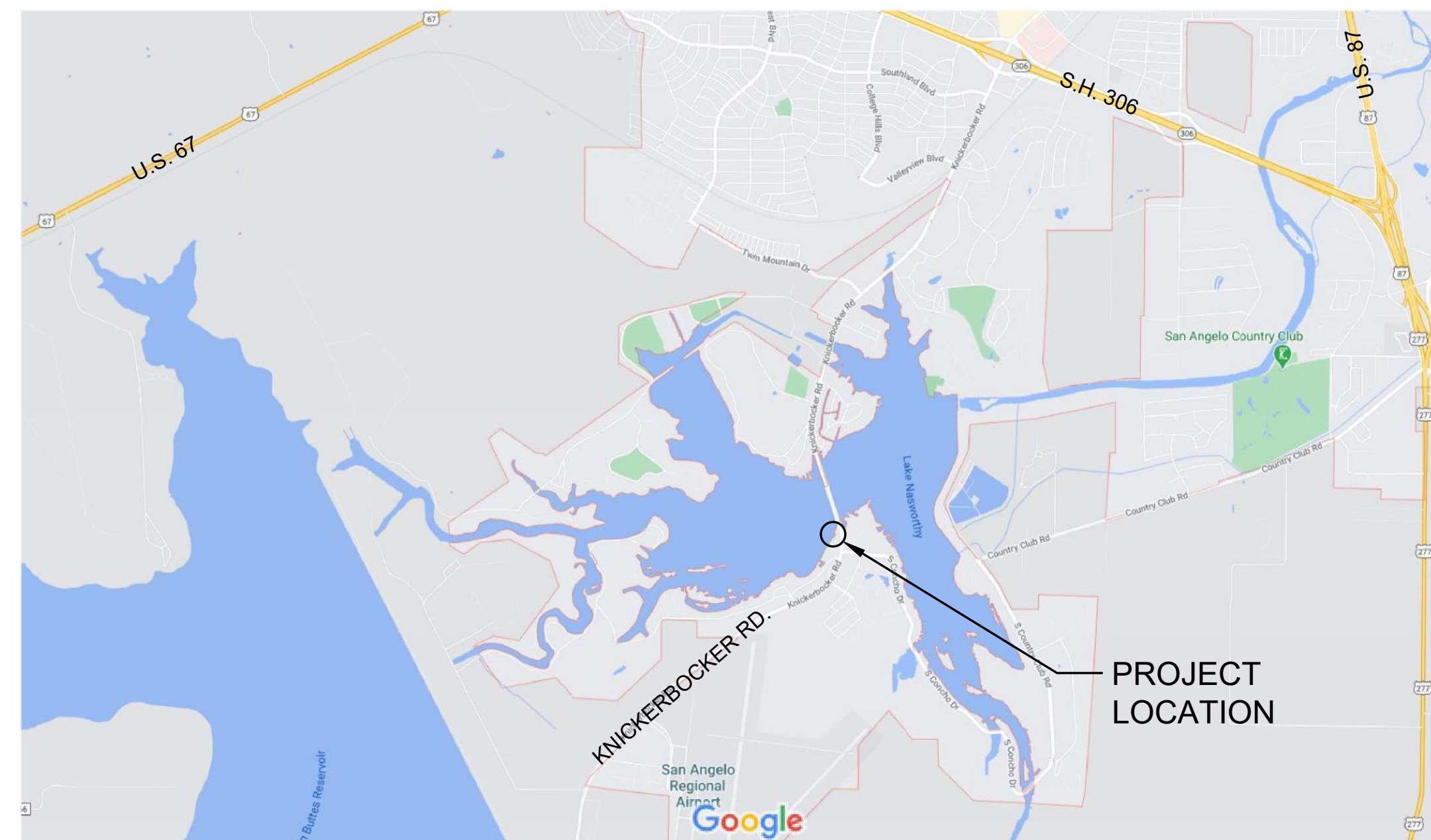
TOM THOMPSON
SINGLE MEMBER DISTRICT #2

HARRY THOMAS
SINGLE MEMBER DISTRICT #3

LUCY GONZALES
SINGLE MEMBER DISTRICT #4

LANE CARTER
SINGLE MEMBER DISTRICT #5

BILLIE DeWITT
SINGLE MEMBER DISTRICT #6



DANIEL VALENZUELA
CITY MANAGER

KEVIN PATE, P.E.
INTERIM CITY ENGINEER

MARCH 2021

PREPARED BY:

**FREESSE
& NICHOLS**
1500 Broadway Street, Suite 1150
Lubbock, TX 79401
Phone - (806) 686-2700
Web www.freese.com

FNI PROJECT NUMBER: SAN20414



Heather Keister 03/30/2021

ACAD Ref: 23.us (LWS Tech)
Filename: N:\ST\ST-SAN-GN-ABBR.dwg
Last Saved: 3/31/2021 10:09 AM Saved By: 02861

SCHEDULE OF TYPICAL ABBREVIATIONS					
(NOT ALL ABBREVIATIONS MAY BE USED)					
A				L	
AB	ANCHOR BOLT	EMH	ELECTRICAL MANHOLE	L	LENGTH OR ANGLE
ABV	ABOVE	EQ	EQUAL	LAM	LAMINATE
ACC	ACCESS	EQUIP	EQUIPMENT	LAV	LAVATORY
ACOUST	ACOUSTICAL	EW	EACH WAY	LF	LINEAR FEET
ADH	ADHESIVE	EWC	ELECTRIC WATER COOLER	LL	LIVE LOAD
A/C	AIR CONDITIONING	EWH	ELECTRIC WATER HEATER	LLBB	LONG LEG BACK TO BACK
ACU	AIR CONDITIONING UNIT	EXH	EXHAUST	LLH	LONG LEG HORIZONTAL
ADA	AMERICANS WITH DISABILITIES ACT	EXIST	EXISTING	LLV	LONG LEG VERTICAL
		EXP	EXPOSED	LONG	LONGITUDINAL
ADJ	ADJACENT OR ADJUSTABLE	EXP JT	EXPANSION JOINT (OR EJ)	LP	LOW POINT
AFF	ABOVE FINISH FLOOR	EXT	EXTERIOR	LT	LIGHT
AGG	AGGREGATE			LTG	LIGHTING
ALUM	ALUMINUM	F	FIRE PIPE	LTWT	LIGHT WEIGHT
ALT	ALTERNATE	F		LVL	LEVEL
AMPS	ANCHOR	FA	FIRE ALARM		
ANC	ANODIZED	FCO	FLOOR CLEANOUT	M	
ANOD	AMPERES	FDC	FIRE DEPT. CONNECTION	M	MOTOR
APPROX	APPROXIMATELY	FD	FLOOR DRAIN	MAINT	MAINTENANCE/MAINTAINED
ARCH	ARCHITECT(URAL)	FDN	FOUNDATION	MAS	MASONRY
ASPH	ASPHALT	FE	FIRE EXTINGUISHER	MAT	MATERIAL
ATC	ACOUSTICAL TILE CEILING	FEC	FIRE EXTINGUISHER CABINET	MAX	MAXIMUM
AUTO	AUTOMATIC	FF	FINISH FLOOR	MDP	MAIN DISTRIBUTION PANEL
AUX	AUXILIARY	FFE	FINISH FLOOR ELEVATION	MECH	MECHANICAL
		FH	FIRE HYDRANT	MET	METAL
		FHC	FIRE HOSE CABINET	MFR	MANUFACTURER
B		FIN	FINISH	MH	MANHOLE
B/F	BELOW FLOOR	FIX	FIXTURE	MIN	MINIMUM
BLDG	BUILDING	FL FL/FLR	FLOW LINE	MO	MASONRY OPENING
BLKG	BLOCKING	FPRF	FLOOR	MTG	MOUNTING OR MOUNTED
BM	BENCH MARK OR BEAM	FR	FIREPROOFING	MTL	METAL
BCMU	BURNISHED CONCRETE MASONRY UNIT	FS	FIRE RATED		
		FT	FLOOR SINK	N	
BRG	BEARING	FTG	FEET	NFWH	NON-FREEZE WALL HYDRANT
BOT	BOTTOM	FVC	FOOTING	NFYH	NON-FREEZE YARD HYDRANT
BEL	BELOW		FIRE VALVE CABINET	NO	NUMBER OR NORMALLY OPEN
BET	BETWEEN			NOM	NOMINAL
BIT	BITUMEN			NIC	NOT IN CONTRACT
BLK	BLOCK	G		NTS	NOT TO SCALE
BD	BOARD	G	GRILLE OR GAS		
BRZ	BRONZE	GA	GAUGE	O	
		GALV	GALVANIZED	OA	OUTSIDE AIR
C		GB	GRAB BAR OR GRADE BEAM	OC	ON CENTER
C	CHANNEL OR CONDUIT	GCO	GRADE CLEANOUT	OCEW	ON CENTER, EACH WAY
CAB	CABINET	GI	GALVANIZED IRON OR GRATE INLET	OD	OUTSIDE DIAMETER
CB	CIRCUIT BREAKER			OF	OUTSIDE FACE
C/C	CENTER TO CENTER	GL	GLASS	OFD	OVERFLOW DRAIN
CG	CORNER GUARD	GND	GROUND	OH	OVERHEAD
CIP	CAST IRON PIPE OR CAST IN PLACE	GR	GRADE	OPNG	OPENING
		GWB	GYPSUM WALLBOARD	OPP	OPPOSITE
CISP	CAST IRON SOIL PIPE	GYP	GYPSUM	OSB	ORIENTED STRAND BOARD
CJ	CONTROL JOINT				
CL	CENTERLINE	H		P	
CLG	CEILING	HB	HOSE BIBB	PART	PARTITION
CLR	CLEAR	HD	HANDICAP	PL	PROPERTY LINE OR PLATE
CMU	CONCRETE MASONRY UNIT	HDWE	HARDWARE	PLAM	PLASTIC LAMINATE
CO	CLEANOUT	HDWD	HARDWOOD	PLAS	PLASTER
COL	COLUMN	HM	HOLLOW METAL	PLYWD	PLYWOOD
CONC	CONCRETE	HORIZ	HORIZONTAL	PNL	PANEL
CONN	CONNECTION	HP	HIGH POINT/HORSEPOWER	PR	PAIR
CONST	CONSTRUCTION	HR	HOOR	PSI	POUNDS PER SQUARE INCH
CONT	CONTINUOUS	HS	HIGH STRENGTH OR HEADED STUDS	PSIG	POUNDS PER SQUARE INCH GAGE
CONTR	CONTRACTOR			PVC	POLYVINYL CHLORIDE
CSK	COUNTERSINK (SUNK) CERAMIC	HSS	HOLLOW STRUCTURAL SECTION	PVMT	PAVEMENT
CT	TILE	HT	HEIGHT	Q	
CTR	CENTER	HTR	HEATER	QT	QUARRY TILE
CPT	CARPET (ED)	HVAC	HEATING/VENTILATING/ AIR CONDITIONING		
CSMT	CASEMENT			R	
CB	CATCH BASIN	HW	HOT WATER	R	RISER, REGISTER, OR RADIUS
CHT	CEILING HEIGHT	HWTM	HOT WATER TEMPERATURE MAINTENANCE	RA	RETURN AIR
CW	COLD WATER			RAD	RADIUS OR RETURN AIR DUCT
				RD	ROOF DRAIN
D		I		RE	REFER TO
D	DEPTH OR DRAIN	ID	INSIDE DIAMETER	REF	REFERENCE
DBL	DOUBLE	IF	INSIDE FACE	REFL	REFLECTED
DCO	DOUBLE CLEANOUT	IN	INCH	REINF	REINFORCING (REINFORCED)
DET/DTL	DETAIL	INSUL	INSULATION	REQ'D	REQUIRED
DF	DRINKING FOUNTAIN	INT	INTERIOR	RET	RETAINING
D.I.	DUCTILE IRON			REV	REVERSE
DIA	DIAMETER	J		RM	ROOM
DIAG	DIAGONAL	JAN	JUNCTION	RO	ROUGH OPENING
DN	DOWN	JB	JUNCTION BOX		
DR	DOOR OR DRIVE	JT	JOINT	S	
DS	DOWNSPOUT			SA	SUPPLY AIR
DWC	DRYWALL CHANNEL	K		SAN	SANITARY
DWG	DRAWING	KCJ	KEYED CONSTRUCTION JOINT	SAT	SUSPENDED ACOUSTICAL TILE
DWL	DOWEL	KIT	KITCHEN	SCH	SCHEDULE, SCHEDULED
		KV	KILOVOLT	SCHD	SCHEDULE, SCHEDULED
E		KVA	KILOVOLT-AMPERE	SD	SMOKE DAMPER OR STORM DRAIN
EA	EACH	KW	KILOWATT		
ECJ	EDGE CONTROL JOINT	KWH	KILOWATT-HOURS	SECT	SECTION
EF	EACH FACE OR EXHAUST FAN			SF	SUPPLY FAN OR SQUARE FEET
				SGFT	STRUCTURAL GLAZED
EL	ELEVATION				FACING TILE
ELEC	ELECTRIC(AL)			SH	SPRINKLER HEAD
ELEV	ELEVATOR/ELEVATION			SHT	SHEET
EMERG	EMERGENCY				

SIM	SIMILAR
SJ	SAWCUT JOINT
SM	SPRINKLER MAIN
SPEC	SPECIFICATIONS
SQ	SQUARE
SS	SERVICE SINK OR SANITARY SEWER
SSM	SOLID SURFACE MATERIAL
SSMH	SANITARY SEWER MANHOLE
SSTL	STAINLESS STEEL (OR S.S.)
STA	STATION
STD	STANDARD
STIFF	STIFFENER
STIR	STIRRUP
STL	STEEL
STOR	STORAGE
STR	STRUCTURAL
STRUCT	STRUCTURAL
SUSP	SUSPENDED
SV	SHEET VINYL
SVC	SERVICE
SW	SWITCH
SYM	SYMMETRICAL

T	
T	TREAD OR THICKNESS
T&B	TOP AND BOTTOM
TAS	TEXAS ACCESSIBILITY STANDARDS
TC	TOP OF CURB
TEL	TELEPHONE
TEMP	TEMPERATURE
TLT	TOILET
TOB	TOP OF BEAM
TOJ	TOP OF JOIST
TOS	TOP OF STEEL
TOW	TOP OF WALL
TP	TOILET PARTITION
TRANS	TRANSVERSE OR TRANSITION
TS	TUBE STEEL
T-STAT	THERMOSTAT
TYP	TYPICAL

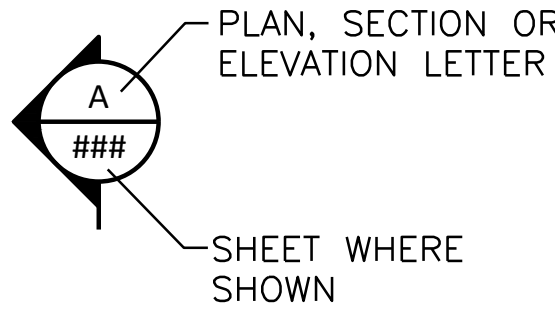
U	
UL	UNDERWRITERS LABORATORIES INC.
UNO	UNLESS NOTED OTHERWISE
UR	URINAL
V	
V	VENT OR VOLT
VAC	VACUUM
VB	VINYL BASE
VCT	VINYL COMPOSITION TILE
VERT	VERTICAL
VF	VENTILATION FAN
VOL	VOLUME
VTR	VENT THROUGH ROOF
VWC	VINYL WALL COVERING

W	
W	WIDTH OR WASTE
W/	WITH
WC	WATER CLOSET
WD	WOOD
WDW	WINDOW
WH	WATER HEATER OR WALL HYDRANT
W/O	WITHOUT
WP	WEATHERPROOF OR WORKING POINT
WPGF	WATERPROOFING
WS	WATER STOP
WPL	WATERPROOF LOUVER
WSCT	WAINSCOT
WT	WEIGHT
WV	WATER VALVE
WWF	WELDED WIRE FABRIC

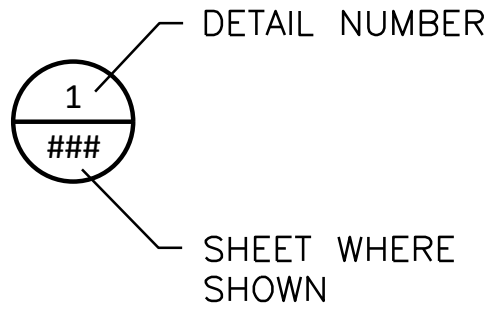
INDEX OF SHEETS

SEQ	SHEET	SHEET TITLE
GENERAL		
		COVER
1	G-1	ABBREVIATIONS, INDEX, STANDARDS
2	G-2	VICINITY MAP AND ISOMETRIC VIEW
3	G-3	GENERAL NOTES
4	G-4	SURVEYING DATA (FOR REFERENCE ONLY)
5	G-5	DEMOLITION PLAN
6	G-6	OVERALL LAYOUT PLAN
STRUCTURAL		
7	S-1	GENERAL NOTES
8	S-2	PILE LAYOUT
9	S-3	OVERALL FRAMING PLAN & ELEVATION
10	S-4	COVERED PIER ELEVATIONS
11	S-5	TYPICAL PIER SECTIONS
12	S-6	COVERED PIER ROOF FRAMING PLAN
13	S-7	FRAMING CONNECTION DETAILS
14	S-8	SECTIONS
15	S-9	TYPICAL BEAM SPLICE AND CONNECTION DETAILS
16	S-10	TYPICAL KNEE BRACING DETAILS
17	S-11	TYPICAL BENCH SEAT DETAILS
18	S-12	ABUTMENT AND PILE SPLICE DETAILS

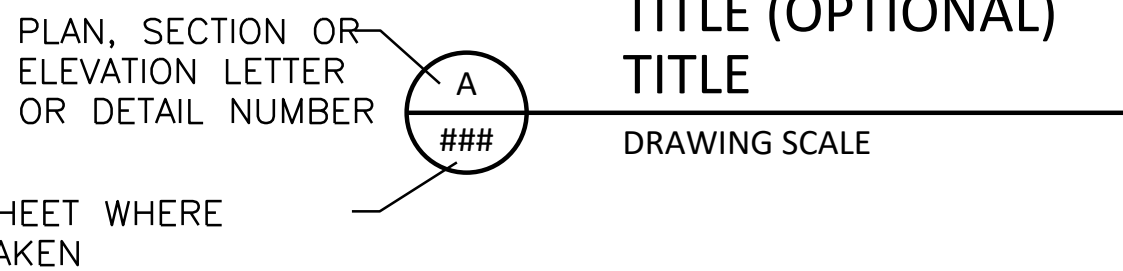
ELECTRICAL		
19	E-1	LEGEND I
20	E-2	LIGHTING PLAN
21	E-3	POWER PLAN



SECTION CUT



DETAIL REFERENCE



ISSUED FOR BID

SEQ. 1

Freeze and Nichols, Inc.
Texas Registered Engineering Firm F-2144



Heather Keister



1500 Broadway Street
Suite 1150
Lubbock, Texas 79423
Phone - (806) 686-2700
Web - www.freeze.com

CITY OF SAN ANGELO
LAKE NASWORTHY IMPROVEMENTS

GENERAL

ABBREVIATIONS, INDEX, STANDARDS

F&N JOB NO. SAN20414

DATE 3/5/2021

DESIGNED M/G

DRAWN AAD

REVISED ----

CHECKED PAB

FILE NAME ST-SAN-GN-ABBR.dwg

NO. ISSUE

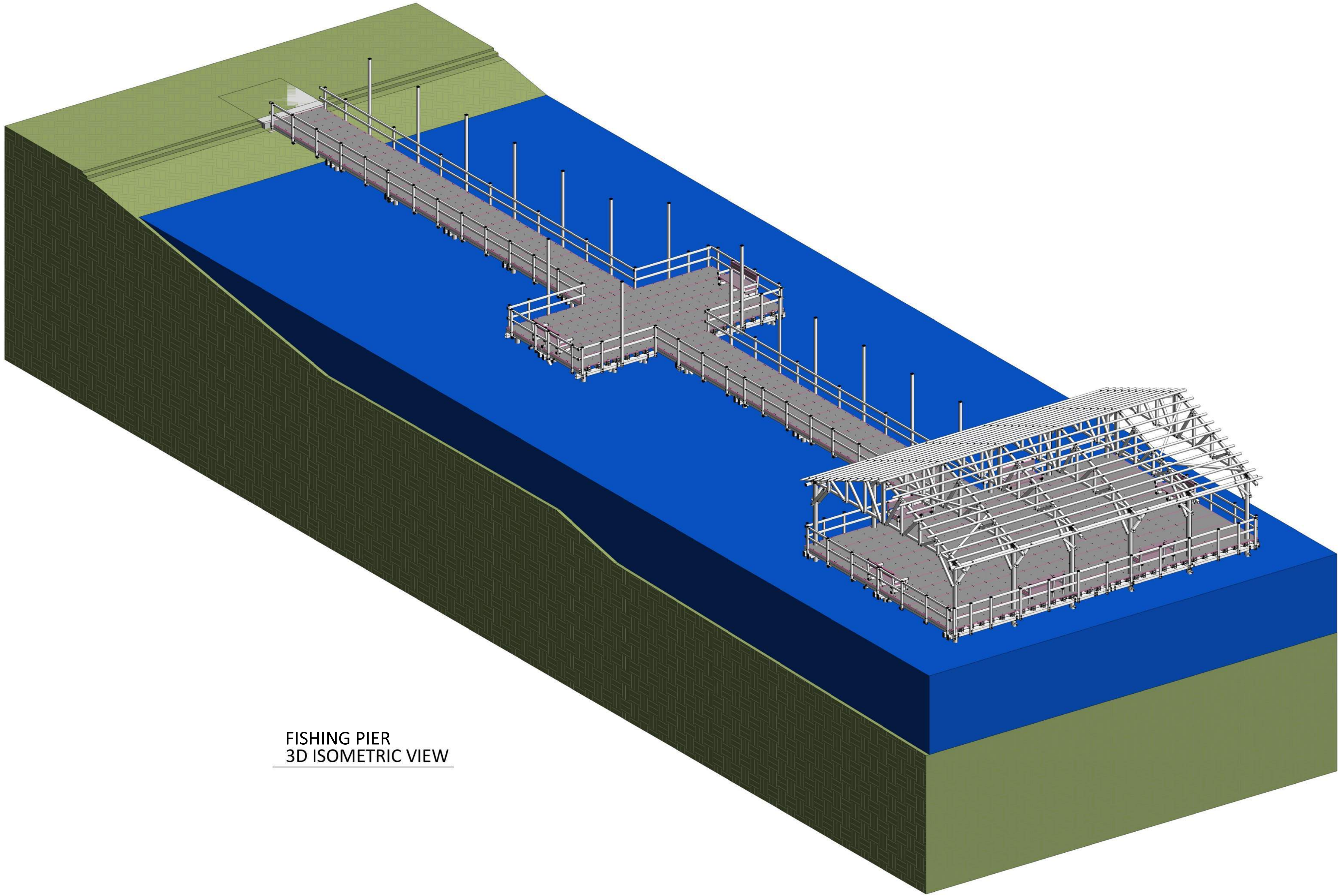
BY

DATE

SHEET

G-1

ACAD Rev: 23.05 (LWS Tech)
Filename: N:\ST\ST-SAN-PDF-ISO.dwg
Last Saved: 3/5/2021 12:14 PM Saved By: 02861

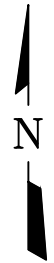


FISHING PIER
3D ISOMETRIC VIEW

EXIST FISHING PIER



VICINITY MAP
NOT TO SCALE



Freese and Nichols, Inc. Texas Registered Engineering Firm F-2144		 Heather Rae Keister 03/30/2021	
 1500 Broadway Street Suite 1150 Lubbock, Texas 79423 Phone - (806) 686-2700 Web - www.freese.com		CITY OF SAN ANGELO LAKE NASWORTHY IMPROVEMENTS GENERAL	
F&N JOB NO. SAN20414		DATE 3/5/2021	
DESIGNED MG		DRAWN AAD	
REVISED		CHECKED PAB	
FILE NAME ST-SAN-PDF-ISO.dwg		VERIFY SCALE 1" = 1' (Bar is one inch on original drawing, if not one inch on this sheet, adjust scale.)	
SHEET G-2		SEQ. 2	
ISSUED FOR BID			

ACAD Rev: 23.05 (LWS 1.ecn)
Filename: N:\ST\ST-SAN-PDF-NOTE2.dwg
Last Saved: 3/5/2021 12:12 PM Saved By: 02861

GENERAL CONSTRUCTION NOTES

1. UTILITY LOCATION: THE UTILITIES SHOWN ON THE PLANS WERE COMPILED FROM VARIOUS SOURCES AND ARE INTENDED TO SHOW IN GENERAL THE EXISTENCE AND LOCATION OF UTILITIES IN THE AREA OF CONSTRUCTION. THE ENGINEER ASSUMES NO RESPONSIBILITY FOR THE ACCURACY OF THE UTILITY INFORMATION SHOWN ON THE PLANS. THE CONTRACTOR SHALL VERIFY THE EXACT LOCATION OF ALL UTILITIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL CONTACT ALL UTILITY COMPANIES 48 HOURS IN ADVANCE OF ANY CONSTRUCTION ACTIVITIES IN ORDER TO DETERMINE IF THERE IS ANY CONFLICT WITH THE PROPOSED FACILITIES. THE CONTRACTOR SHALL NOTIFY THE ENGINEER IMMEDIATELY IF CONFLICTS WITH EXISTING UTILITIES ARE DISCOVERED. THE CONTRACTOR SHALL VERIFY, OR HAVE VERIFIED BY THE APPROPRIATE UTILITY COMPANY, ALL ACTUAL LINE LOCATIONS, ELEVATIONS AND CONFIGURATIONS PRIOR TO CONSTRUCTION IN ORDER TO MAKE ANY NECESSARY TIE-INS OR BY-PASSES. SUCH VERIFICATIONS SHALL BE CONSIDERED SUBSIDIARY TO THE COST OF THE PROJECT AND NO ADDITIONAL COMPENSATION WILL BE ALLOWED.

2. UTILITY PROTECTION: THE CONTRACTOR SHALL MAKE NECESSARY PROVISIONS FOR THE PROTECTION AND SUPPORT OF ALL UTILITY FACILITIES AND EXISTING STRUCTURES (INCLUDING BUT NOT LIMITED TO UTILITY POLES, GAS MAINS, TELEPHONE CABLES, ELECTRIC CABLES, TV CABLES, DRAINAGE PIPES AND STRUCTURES, UTILITY SERVICES, OTHER UTILITIES, FENCES, TREES AND SHRUBS) BOTH ABOVE AND BELOW THE GROUND DURING CONSTRUCTION. IT IS THE CONTRACTOR'S RESPONSIBILITY TO NOTIFY ALL UTILITY OWNERS PRIOR TO ANY CONSTRUCTION IN THE AREA AND VERIFY THE ACTUAL LOCATION OF ALL BURIED UTILITIES THAT MAY OR MAY NOT BE SHOWN ON THE PLANS. THE CONTRACTOR SHALL PRESERVE AND PROTECT ALL UNDERGROUND AND OVERHEAD FACILITIES AND BE RESPONSIBLE FOR ANY DAMAGE CAUSED BY CONTRACTOR'S OPERATIONS.

3. THE CONTRACTOR SHALL CONTACT THE FOLLOWING AT LEAST 48 HOURS PRIOR TO EXCAVATING AT EACH LOCATION:

CITY OF SAN ANGELO (325) 657-4299
ATMOS ENERGY (GAS), GREGORY PARKER (325) 690-7549
AT&T, BLAKE MITCHELL (479) 209-6783
FRONTIER COMMUNICATIONS, WILLIAM GATLIN (325) 949-7667
DIG TESS (UTILITIES) (800) 344-3877
AEP-TEXAS, KEVIN POOL, (361) 290-7046
SUDDENLINK, DANNY TRINIDAD (325) 650-4430

4. WHEN NOTIFYING UTILITY COMPANIES BY CALLING 1-800-DIG-TESS (1-800-344-8377) THE CONTRACTOR SHALL CALL AT LEAST 48 HOURS PRIOR TO CONSTRUCTION AND SHALL PROVIDE MAPSCO GRID NUMBERS FOR THE WORK AREA AND SHALL RECORD THE CONFIRMATION NUMBERS ISSUED BY DIG TESS. THESE NUMBERS AND/OR TICKETS SHALL BE PROVIDED TO THE CITY ON REQUEST.

5. CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING GENERAL SAFETY AT AND ADJACENT TO THE PROJECT AREA, INCLUDING THE PERSONAL SAFETY OF THE CONSTRUCTION CREW AND GENERAL PUBLIC, AND THE SAFETY OF PUBLIC AND PRIVATE PROPERTY.

6. THE TYPES AND LOCATIONS OF THE TEMPORARY BARRICADES AND SIGNS USED DURING CONSTRUCTION SHALL CONFORM TO THE LATEST EDITION OF THE TEXAS MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES. PLACEMENT AND MAINTENANCE SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR WITH APPROVED TRAFFIC CONTROL PLAN.

7. THE CONTRACTOR SHALL NOTIFY ALL EMERGENCY UNITS AND SCHOOL DISTRICTS OPERATING WITHIN THE AREA OF THE PROPOSED WORK OF ANY LANE CLOSURES AND CONSTRUCTION SCHEDULES WITH 72 HRS MINIMUM ADVANCED NOTICE.

8. THE CONTRACTOR SHALL MAINTAIN FIRE EMERGENCY VEHICLE ACCESS TO FIRE HYDRANTS THROUGHOUT THE DURATION OF THE PROJECT. INACTIVE FIRE HYDRANTS SHALL BE SALVAGED.

9. INITIAL CONSTRUCTION INSPECTIONS AND MATERIAL TESTING WILL BE PERFORMED BY THE CITY OF SAN ANGELO THROUGH AN INDEPENDANT TESTING LABORATORY. ALL MATERIAL TESTING SHALL BE COORDINATED WITH THE PROJECT INSPECTOR. THE PROJECT INSPECTOR SHALL BE PRESENT DURING ALL TESTS AND SHALL BE GIVEN A MINIMUM OF 24 HOURS ADVANCED NOTICE PRIOR TO ANY TESTING. ANY TEST RESULTS NOT MEETING THE SPECIFICATIONS SHALL REQUIRE ADDITIONAL INSPECTIONS AND TESTS WHICH WILL BE PAID FOR BY THE CONTRACTOR. THE CITY ENGINEER AND/OR THE PROJECT INSPECTOR WILL DETERMINE THE ADDITIONAL TESTING AND EXTRA INSPECTION REQUIRED TO ENSURE CONFORMANCE WITH THE CONTRACT DOCUMENTS.

10. CONSTRUCTION ACTIVITIES SHALL BE LIMITED TO THE HOURS OF 7:00 AM TO 6:00 PM MON.-FRI. UNLESS OTHERWISE APPROVED OR DIRECTED IN WRITING BY THE PROJECT INSPECTOR.

11. THE CONTRACTOR SHALL TAKE ADEQUATE MEASURES TO PREVENT EROSION. IN THE EVENT THAT SIGNIFICANT EROSION OCCURS AS A RESULT OF THE CONSTRUCTION, THE CONTRACTOR SHALL RESTORE THE ERODED AREA TO ITS ORIGINAL OR BETTER CONDITION AT HIS OWN EXPENSE.

12. ALL AREAS DISTURBED OR EXPOSED DURING CONSTRUCTION SHALL BE REVEGETATED IN ACCORDANCE WITH THE CONSTRUCTION PLANS AND/OR PROJECT SPECIFICATIONS. REVEGETATION OF ALL DISTURBED OR EXPOSED AREAS SHALL CONSIST OF DRILL SEEDING AS INDICATED IN THE PLANS & SPECS. HOWEVER, THE TYPE OF REVEGETATION MUST EQUAL OR EXCEED THE TYPE OF VEGETATION PRESENT BEFORE CONSTRUCTION BEGAN.

13. ALL MAILBOXES, FENCES, DRIVEWAYS, LANDSCAPING, IRRIGATION SYSTEMS, CULVERT PIPES, DRAINAGE DITCHES, AND ANY IMPROVEMENTS ON PRIVATE PROPERTY NOT SCHEDULED FOR REPLACEMENT DURING CONSTRUCTION WHICH ARE DAMAGED OR MOVED BY THE CONTRACTOR SHALL BE RESTORED TO ORIGINAL OR BETTER CONDITION BY THE CONTRACTOR WITH LIKE MATERIAL AT NO ADDITIONAL COST TO THE CITY OR TO THE AFFECTED PROPERTY OWNER.

14. CONTRACTOR SHALL MAKE THE WORK SITE AND ANY OPEN TRENCHES SECURE AND SAFE AT THE END OF EVERY DAY. CONTRACTOR SHALL BE RESPONSIBLE FOR THE COST OF ANY FENCING OR ANY OTHER SAFETY EQUIPMENT.

15. THE CONTRACTOR SHALL REMOVE ALL FENCES, LOCATED WITHIN EASEMENTS, INTERFERING WITH CONSTRUCTION OPERATION AND PROVIDE TEMPORARY FENCING DURING CONSTRUCTION. REMOVED FENCES, WOODEN OR CHAIN LINK, SHALL BE REPLACED WITH A NEW FENCE OR UNDAMAGED ORIGINAL FENCING. ALL AFFECTED PROPERTY OWNERS SHALL BE NOTIFIED PRIOR TO CONSTRUCTION. REMOVAL AND REPLACEMENT OF EXISTING FENCES SHALL BE CONSIDERED SUBSIDIARY TO THE PROJECT COST AND REFLECTED IN THE UNIT BID PRICES FOR VARIOUS ITEMS LISTED IN THE PROPOSAL.
16. WHEN IT IS REQUIRED THAT A CONTRACTOR WORK IN PRIVATE PROPERTY, THE CONTRACTOR SHALL DISTRIBUTE LETTERS TO ALL AFFECTED PROPERTY OWNERS 48 HOURS PRIOR TO BEGINNING WORK ON EACH PROPERTY. THE LETTER SHALL INCLUDE NAMES AND TELEPHONE NUMBERS OF CONTRACTOR CONTACTS, A DESCRIPTION OF THE WORK TO BE DONE, AND THE TIME FRAME FOR DOING THE WORK. COPIES OF THE LETTER SHALL BE FORWARDED TO THE CITY INSPECTOR. DISTRIBUTION OF LETTERS SHALL BE CONSIDERED AS SUBSIDIARY TO THE COST OF PROJECT AND NO ADDITIONAL COMPENSATION WILL BE ALLOWED.
17. THE CONTRACTOR SHALL REMOVE FROM THE PROJECT AREA ALL SURPLUS MATERIAL. THIS SHALL BE INCIDENTAL AND NOT A SEPARATE PAY ITEM. SURPLUS MATERIALS FROM EXCAVATION INCLUDING DIRT, TRASH, ETC. SHALL BE PROPERLY DISPOSED OF AT A SITE ACCEPTABLE TO THE CITY'S FLOOD PLAIN ADMINISTRATOR IF WITHIN THE CITY LIMITS. IF THE LOCATION IS NOT WITHIN THE CITY LIMITS, THE CONTRACTOR SHALL PROVIDE A LETTER STATING SO NO EXCESS EXCAVATED MATERIAL SHALL BE DEPOSITED IN LOW AREAS OR ALONG NATURAL DRAINAGE WAY WITHOUT WRITTEN PERMISSION FROM THE AFFECTED PROPERTY OWNER AND THE CITY'S FLOOD PLAIN ADMINISTRATOR. IF THE CONTRACTOR PLACES EXCESS MATERIAL IN THE AREAS WITHOUT WRITTEN PERMISSION, HE WILL BE RESPONSIBLE FOR ALL DAMAGE RESULTING FROM SUCH FILL AND HE SHALL REMOVE THE MATERIAL AT HIS OWN COST.
18. ALL EXISTING CONCRETE TO BE SAWCUT WHEN CONSTRUCTING A NEW CONCRETE DRIVEWAY APPROACH.
19. CURB RETURN RADII FOR DRIVEWAYS SHALL BE 5 FEET UNLESS OTHERWISE NOTED.
20. ALL EXCAVATIONS, TRENCHING AND SHORING OPERATIONS SHALL COMPLY WITH THE REQUIREMENTS OF THE U.S. DEPARTMENT OF LABOR, OSHA, "CONST. SAFETY AND HEALTH REGULATIONS", VOL. 29, SUBPART P., PG 128-137, AND ANY AMENDMENTS THERETO.
21. THE CONTRACTOR SHALL BE RESPONSIBLE FOR REMOVING ALL EXCESS TRENCH EXCAVATIONS AND HAULING MATERIALS TO AN APPROVED DISPOSAL SITE. THIS SHALL BE CONSIDERED SUBSIDIARY.
22. CONTRACTOR'S PERSONNEL SHALL HAVE IDENTIFYING CLOTHING, HATS OR BADGES AT ALL TIMES WHICH IDENTIFY THE CONTRACTOR'S NAME, LOGO OR COMPANY.
23. CONTRACTOR IS RESPONSIBLE FOR MAINTAINING WATER AND SEWER CONNECTIONS TO ALL HOMES AND BUSINESSES IN WORKING ORDER AT ALL TIMES. EXCEPT FOR BRIEF PRE-NOTIFIED INTERRUPTIONS IN WATER SERVICES. IN NO CASE SHALL SERVICES BE ALLOWED TO REMAIN UNREINSTATED OVERNIGHT.
24. THE CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS BEFORE CONSTRUCTION BEGINS.
25. THE CONTRACTOR SHALL TAKE ALL NECESSARY PRECAUTIONS TO ENSURE THAT ELECTRIC POWER AND TELEPHONE POLES ARE NOT DISTURBED DURING CONSTRUCTION. ALL COSTS INCURRED FOR SUPPORTING ELECTRIC POWER AND TELEPHONE POLES SHALL BE INCLUDED IN THE PRICE BID FOR THE POND EXCAVATION. NO ADDITIONAL COMPENSATION WILL BE ALLOWED.
26. ALL STREETS WITHIN THE SCOPE OF THE CONTRACT SHALL BE KEPT ACCESSIBLE TO FIRE TRUCKS, AMBULANCES AND OTHER EMERGENCY VEHICLES.
27. CONTRACTOR SHALL MAINTAIN SUITABLE CONSTRUCTION ACCESS TO PRIVATE PROPERTY OWNERS, THE ENGINEER AND CITY OF SAN ANGELO, AT ALL TIMES DURING CONSTRUCTION.
28. IT IS THE CONTRACTORS RESPONSIBILITY TO MAINTAIN NEAT AND ACCURATE PLANS ON RECORD.
29. THE CONTRACTOR IS RESPONSIBLE FOR MAINTAINING ADEQUATE SITE DRAINAGE THROUGHOUT THE DURATION OF THIS PROJECT.
30. THE CONTRACTOR SHALL NOT PLACE FILL OR WASTE MATERIAL ON ANY PRIVATE PROPERTY WITHOUT PRIOR WRITTEN PERMISSION FROM THE PROPERTY OWNER AND PROVIDE CITY WITH A COPY. NO EXCESS EXCAVATED MATERIAL SHALL BE DEPOSITED IN LOW AREAS OR ALONG NATURAL DRAINAGE WAYS THAT WILL RESTRICT THE NATURAL FLOW OF WATER. IF THE CONTRACTOR PLACES EXCAVATED MATERIAL IN LOW AREAS THAT WILL CAUSE FLOOD DAMAGE, HE WILL BE RESPONSIBLE FOR ALL DAMAGE RESULTING FROM SUCH FILL AND HE SHALL REMOVE THE FILL AT HIS EXPENSE.
31. THE CONTRACTOR SHALL AVOID DAMAGING ANY EXISTING WATER SPRINKLER SYSTEM THAT MAY BE IN THE CONSTRUCTION AREA AND WILL BE RESPONSIBLE FOR REPAIRS TO ANY HEADS OR LINES OF DAMAGED. REPLACEMENT, AS NECESSARY, SHALL BE AT LIKE OR BETTER MATERIAL AND INSTALLED BY A LICENSED IRRIGATOR, AT THE CONTRACTORS EXPENSE. DAMAGED SPRINKLERS SHALL BE REPLACED THE SAME DAY THEY ARE DAMAGED, TO THE SATISFACTION OF THE CITY, DEVELOPER AND OWNER.
32. UNLESS SPECIFICALLY STATED ON DRAWINGS, THE CONTRACTOR SHALL NOT REMOVE, CUT OR DAMAGE ANY TREES OR LIMBS WITHOUT WRITTEN APPROVAL OF THE CITY
33. CONTRACTOR SHALL DELIVER ALL SALVAGED ITEMS TO THE CITY OF SAN ANGELO'S YARD.
34. HAZARD SIGN LOCATIONS SHALL BE APPROVED BY THE CITY. MOUNTING SIGNS TO FENCE OR GATE SHALL BE SUBSIDIARY TO VARIOUS PAY ITEMS.

Freeze and Nichols, Inc.
Texas Registered Engineering Firm F-2144



03/30/2021
Heather Keister



1500 Broadway Street
Suite 1150
Lubbock, Texas 79423
Phone - (806) 686-2700
Web - www.freeze.com

CITY OF SAN ANGELO
LAKE NASWORTHY IMPROVEMENTS
GENERAL
GENERAL NOTES

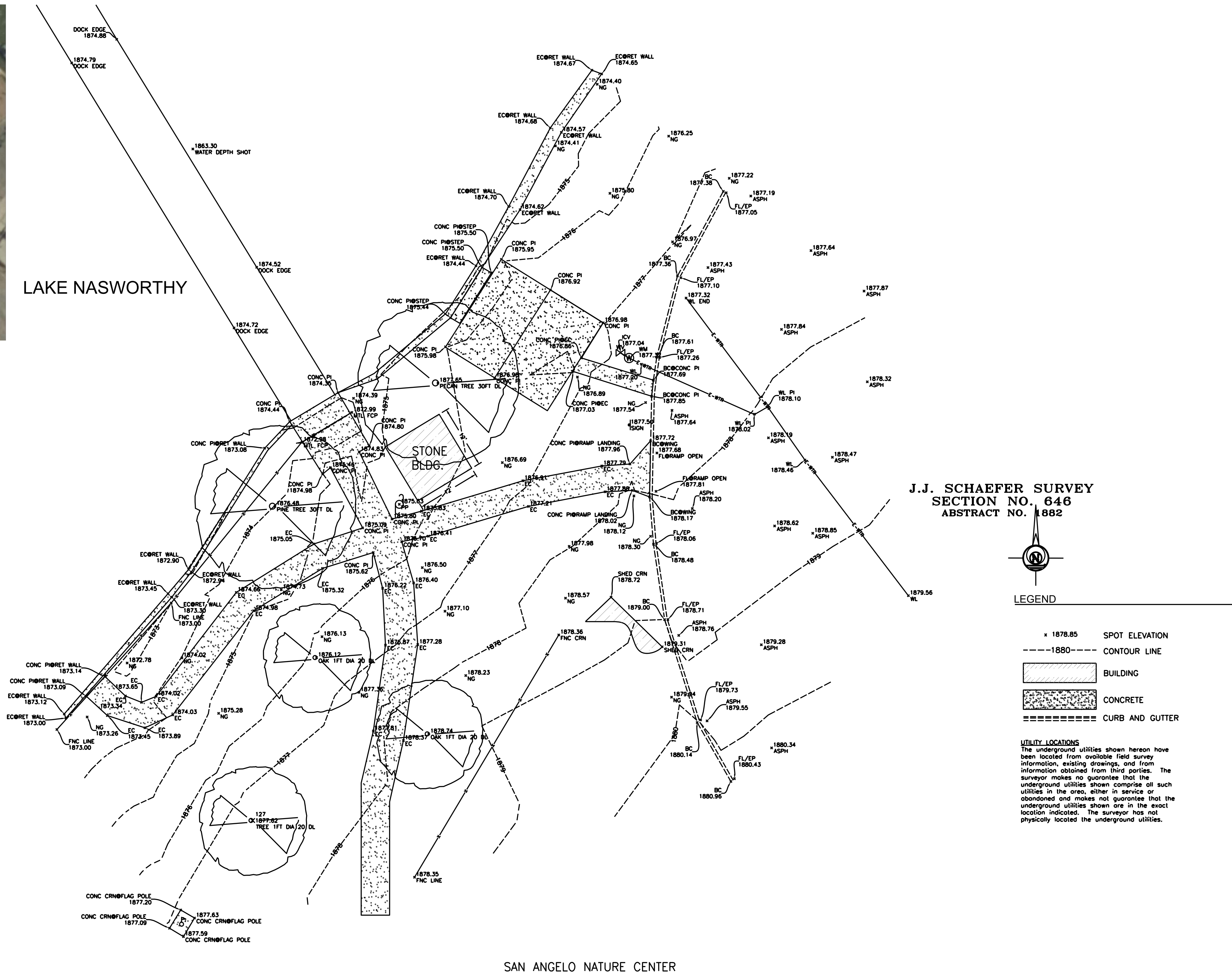
F&N JOB NO. SAN20414
DATE 3/5/2021
DESIGNED MG
DRAWN AAD
REVISED
CHECKED PAB
FILE NAME ST-SAN-PDF-NOTE2.dwg

0
1
VERIFY SCALE
Bar is one inch on original drawing. If not one inch on this sheet, adjust scale.

SHEET
G-3

ISSUED FOR BID
SEQ. 3

Plot Date: 3/17/2021 6:04 PM Plot By: 02861 Filename: N:\ST\ST-SAN-PDF-NOTE2.dwg



**PROPOSED FISHING DOCK
KNICKERBOCKER ROAD
SAN ANGELO, TEXAS**

FREES & NICHOLS, INC.
2732 82ND STREET, SUITE A
LUBBOCK, TEXAS

SKG
ENGINEERING, LLC
SURVEYING " ENVIRONMENTAL "

706 SOUTH ABE STREET
SAN ANGELO, TEXAS 76903
FIRM REGISTRATION NUMBER F-76
PH
www.skge.com

Freese and Nichols, Inc.
Texas Registered Engineering Firm F-2144



**FREESE
AND
NICHOLS**

11500 Broadway Street
Suite 1150
Lubbock, Texas 79423
Phone - (806) 686-2700
Web - www.freese.com

CITY OF SAN ANGELO

LAKE NASWORTHY IMPROVEMENTS

GENERAL
FOR REFERENCE ONLY
SURVEYING D

SURVEYING DATA

F&N JOB NO. SAN20414

DATE	3/5/2021
DESIGNED	M/G
DRAWN	
AAD	
REVISED	
FILE NAME	ST-SAN-PL-SURVEY.dwg
CHECKED	PAB

SEQ

4

FOR REFERENCE ONLY

410 GRAPHIC SCALE 20 10 5 0 FEET

MAP SHOWING A TOPOGRAPHIC SURVEY OF
A PORTION OF LAND OUT OF SECTION 646
J.J. SCHAEFER SURVEY, ABSTRACT NO.
1882, CITY OF SAN ANGELO, TOM GREEN
COUNTY, TEXAS.

TOPOGRAPHIC SURVEY

REVISION

DWG BY: SKG	DWG. DATE: AUG. 28, 2020
JOB NO. 20-E-1261	SHEET NO. C0.1
SCALE: 1"=10'	

ACAD Rel: 23.0s (LMS Tech)
 Filename: N:\ST\ST-SAN-PL-SURVEY.dwg
 Last Saved: 3/5/2021 12:14 PM Saved By: 02861

Plot Date: 3/17/2021 6:04 PM Plot By: 02861 Filename: N:\ST\ST-SAN-PL-SURVEY.dwg

CITY OF SAN ANGELO

LAKE NASWORTHY IMPROVEMENTS

GENERAL

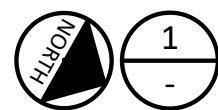
DEMOLITION PLAN

NO.	ISSUE	BY	DATE	FILE NAME	CHECKED	PAB
				ST-SAN-PLU-DEPOSIT.dwg		

G-5

SEQ

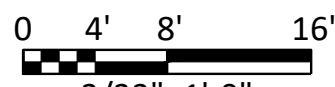
5



DEMO SITE PLAN

$$3/32'' = 1'-0''$$

- PLAN NOTES:**
1. PRIOR TO DEMOLITION, FIELD VERIFY:
 - A. EXISTING CONDITIONS WHICH MAY IMPACT CONSTRUCTION.
 - B. ALIGNMENT OF EXISTING FISHING PIER. ALIGNMENT OF PROPOSED FISHING PIER SHALL MATCH THE EXISTING ALIGNMENT.
 - C. EXISTING WOODEN PILE LAYOUT SHALL BE COMPARED WITH PROPOSED PILE LAYOUT TO ENSURE CONFLICTS DO NOT EXIST.
 2. ALL DIMENSIONS SHOWN ARE APPROXIMATE AND SHALL BE FIELD VERIFIED BY THE CONTRACTOR.
 3. ALL EXISTING WOODEN PILES SHALL BE CUTOFF AT THE MUD LINE, PORTIONS OF PILE BELOW THE MUDLINE SHALL BE LEFT IN PLACE, UNDISTURBED.
 4. CONTRACTOR SHALL CONFIRM CONSTRUCTION LAYDOWN AREA WITH OWNER PRIOR TO STARTING ANY ACTIVITIES.



ISSUED FOR BID

GENERAL

1.

CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE 2018 INTERNATIONAL BUILDING CODE, INCLUDING LOCAL SUPPLEMENTS, EXCEPT WHERE APPLICABLE CODES OR THE CONTRACT DOCUMENTS ARE MORE RESTRICTIVE.
2.

DESIGN IS IN ACCORDANCE WITH 2018 INTERNATIONAL BUILDING CODE, LOCAL AMENDMENTS, AND APPLICABLE CODE REFERENCED STANDARDS.
3.

CONSTRUCTION ACTIVITIES SHALL BE IN ACCORDANCE WITH APPLICABLE OSHA, STATE, AND LOCAL REGULATIONS. THIS DESIGN IS NOT INTENDED TO CONFLICT WITH SAFETY OR APPLICABLE REGULATIONS OR TO RELIEVE THE CONTRACTOR OF COMPLIANCE WITH THESE REQUIREMENTS. IN CASE OF CONFLICT WITH SAFETY OR APPLICABLE REGULATIONS, CONTACT THE ENGINEER FOR GUIDANCE BEFORE PROCEEDING WITH FABRICATION OR CONSTRUCTION.
4.

PRIOR TO FABRICATION OR CONSTRUCTION:

A.

VERIFY DIMENSIONS AND LOCATIONS OF ALL OPENINGS, DEPRESSIONS, OFFSETS, SLEEVES, CURBS, PADS, SLOTS, INSERTS, EQUIPMENT REQUIREMENTS, ETCETERA.

B.

REVIEW OTHER DISCIPLINE DRAWINGS FOR SIZE AND LOCATION OF ALL OPENINGS, DEPRESSIONS, OFFSETS, SLEEVES, SLOTS, CURBS, PADS, INSERTS, EQUIPMENT REQUIREMENTS, ETCETERA, WHICH ARE NOT SHOWN ON STRUCTURAL DRAWINGS.

C.

FIELD VERIFY ALL EXISTING CONDITIONS, INCLUDING LOCATION AND DIMENSIONS OF ALL EXISTING CONSTRUCTION AND UTILITIES.

D.

NOTIFY OWNERS REPRESENTATIVE OF ANY DISCREPANCIES BETWEEN DISCIPLINES, CONSTRUCTABILITY ISSUES, OR EXISTING CONDITIONS.
5.

REMOVE ALL ABANDONED FOUNDATIONS, UTILITIES, PIPELINES, ETCETERA THAT INTERFERE WITH NEW CONSTRUCTION.
6.

PROVIDE EXCAVATION SHORING TO PROTECT AND SUPPORT FOUNDATION SOILS UNDER EXISTING STRUCTURES.
7.

THE STRUCTURE IS DESIGNED FOR STABILITY IN THE FINAL CONDITION ONLY. PROVIDE TEMPORARY BRACING AND SHORING AS REQUIRED FOR STABILITY DURING CONSTRUCTION.
8.

PLANS, SECTIONS, AND DETAILS ARE NOT TO BE SCALED FOR DETERMINATION OF QUANTITIES, LENGTHS, OR FIT OF MATERIALS.
9.

THE GENERAL NOTES AND TYPICAL DETAILS ARE GENERAL AND APPLY TO THE ENTIRE PROJECT EXCEPT WHERE THERE ARE SPECIFIC INDICATIONS TO THE CONTRARY.
10.

SUBSTITUTION OF EXPANSION ANCHORS FOR EMBEDDED ANCHORS SHOWN ON THE DRAWINGS WILL NOT BE PERMITTED UNLESS APPROVED BY THE ENGINEER IN ADVANCE.
11.

SUPPLY ALL ITEMS FOR ATTACHING MECHANICAL AND ELECTRICAL EQUIPMENT TO THE STRUCTURE TO RESIST ALL LOADS INCLUDING SEISMIC FORCES. ATTACHMENT SHALL BE MADE SO AS NOT TO OVERSTRESS STRUCTURAL MEMBERS. COORDINATE THE ATTACHMENTS AND LOCATIONS OF THE EQUIPMENT WITH THE STRUCTURAL SHOP DRAWINGS.
12.

THE BASIS OF DESIGN IS BY WAGNERS' ENGINEERING TEAM. COMPOSITE FIBER MATERIAL PROPERTIES ARE REFERENCED TO WAGNERS CFT MANUFACTURING PTY LTD; HOWEVER, EQUAL APPROVED MATERIAL FROM OTHER MANUFACTURERS IS ACCEPTABLE.

LOADS

1.

SUPERIMPOSED DEAD LOADS (NOT INCLUDING STRUCTURAL FRAMING SELF-WEIGHT):

A.

ROOF: 13 PSF

2.

FLOOR LIVE LOADS:

A.

FISHING PIER DOCK: 90 PSF

3.

ROOF LIVE LOAD:

A.

ROOF: 20 PSF [REDUCIBLE]

4.

GROUND SNOW LOAD: $P_g = 0$ PSF

5.

LATERAL LOADS:

A.

RISK CATEGORY II

B.

WIND LOAD:

i.

BASIC WIND SPEED: $V = 105$ MPH

ii.

WIND EXPOSURE: D

iii.

INTERNAL PRESSURE COEFFICIENT: $G_{Cpi} = +/-0.18$

C.

SEISMIC LOAD:

i.

SEISMIC IMPORTANCE FACTOR: $I = 1$

ii.

MAPPED SPECTRAL ACCELERATIONS: $S_s = 0.071$, $S_1 = 0.038$

iii.

SITE CLASS: D

iv.

SPECTRAL RESPONSE COEFFICIENT: $SD_s = 0.075$, $SD_1 = 0.061$

v.

SEISMIC DESIGN CATEGORY: A

vi.

BASIC SEISMIC FORCE-RESISTING SYSTEM: ORDINARY REINFORCED CONCRETE SHEAR WALLS

vii.

DESIGN BASE SHEAR $V = 0.01W$

6.

ROOF RAIN LOAD: RAIN INTENSITY $i = 4.75$ IN/HR

7.

WAVE PRESSURE: WAVE FORCE ALONG THE PIER = 200 PLF

FOUNDATION

1.

FOUNDATIONS HAVE BEEN DESIGNED IN ACCORDANCE WITH THE GEOTECHNICAL REPORT "GEOTECHNICAL REPORT, PROPOSED FISHING DOCK, SAN ANGELO, TEXAS, DATED SEPTEMBER 2020, PREPARED BY SKG ENGINEERING, LLC. (REPORT NO. 20-E-1261)

2.

EXCAVATION DESIGN AND SAFETY IS THE RESPONSIBILITY OF THE CONTRACTOR. ANY SLOPES SHOWN ARE A MAXIMUM AND SHALL BE DECREASED AS REQUIRED FOR SAFETY OR TO MEET OSHA REQUIREMENTS.

3.

EXCAVATION AND SUBGRADE PREPARATION

A.

REMOVE THE SURFICIAL VEGETATION, WASTE AND LOOSE SOILS TO A MINIMUM DEPTH OF 12 INCHES.

B.

EXCAVATE THE SITE TO THE PROPOSED FINISHED SUBGRADE WHERE CUTTING TO SUBGRADE IS REQUIRED. EXTEND THE LATERAL LIMITS OF THE EXCAVATION 5'-0" BEYOND THE PERIMETER OF THE FOUNDATION.

C.

SCARIFY THE EXPOSED SUBGRADE TO A DEPTH OF 6 INCHES, ADJUST THE MOISTURE CONTENT AS NECESSARY AND MAINTAIN IT TO WITHIN 2 PERCENT OF OPTIMUM AND RECOMPACT THE SOIL TO A MINIMUM OF 95 PERCENT OF THE MAXIMUM DRY DENSITY AS DETERMINED BY ASTM D698 (STANDARD PROCTOR).

D.

THE SUBGRADE MOISTURE CONTENT AND DENSITY SHALL BE MAINTAINED DURING CONSTRUCTION.

4.

ALL BELOW GRADE FOUNDATION ELEMENTS ARE DESIGNED WITH FORMED SIDES. IF THE CONTRACTOR ELECTS TO USE EARTH FORMED SIDES, THE EXPOSED SURFACE AND 12 INCHES BELOW GRADE SHALL BE FORMED TO THE DESIGN DIMENSION AND ONE INCH SHALL BE ADDED TO EACH SIDE TO PROVIDE ADEQUATE COVER OVER THE REINFORCING AT THE CONTRACTOR'S EXPENSE. ALL CONCRETE EXPOSED TO VIEW IN THE FINAL CONDITION SHALL BE FORMED.

5.

ALLOWABLE NET BEARING PRESSURES USED FOR FOUNDATION DESIGNS ARE AS FOLLOWS:

A.

FISHING PIER ABUTMENT: 1900 PSF

10.

ALL FOUNDATIONS SHALL BEAR ON SOUND, UNDISTURBED, LEVEL EXCAVATIONS. REMOVE ANY AND ALL LOOSE DEBRIS FROM EXPOSED BEARING SURFACE. SUITABLE BEARING MATERIAL SHALL BE VERIFIED BY A GEOTECHNICAL PROFESSIONAL ENGINEER

11.

MOISTURE CONTENT IN FOOTING EXCAVATIONS SHALL BE MAINTAINED UNTIL FOOTING IS PLACED. FOOTINGS SHALL BE PLACED AS SOON AS PRACTICAL AFTER EXCAVATIONS ARE COMPLETED.

CONCRETE

1.

CONCRETE CONSTRUCTION SHALL CONFORM TO THE LATEST EDITIONS OF ACI 301 AND ACI 350.

2.

ALL DETAILING, FABRICATION AND ERECTION OF REINFORCING BARS, UNLESS NOTED OTHERWISE, SHALL BE IN ACCORDANCE WITH THE ACI DETAILING MANUAL (ACI SP-66), LATEST EDITION.

3.

CONCRETE SHALL HAVE A MINIMUM 28-DAY COMPRESSIVE STRENGTH AS FOLLOWS: 4000 PSI

A.

CEMENT: PORTLAND CEMENT, ASTM C 150, TYPE I/II, EQUIVALENT ALKALIES $< 0.60\%$

B.

W/C RATIO: 0.45 MAXIMUM

C.

AGGREGATE: ASTM C 33, 1" MAXIMUM, CLASS 3M

D.

ENTRAINED AIR: ACI 318-08, EXPOSURE CLASS F1

E.

SLUMP: 4" (+/-1")

4.

ALL REINFORCING SHALL BE IN ACCORDANCE WITH ASTM A615, GRADE 60, DEFORMED.

5.

CONCRETE CLEAR COVER OVER REINFORCING SHALL BE IN ACCORDANCE WITH ACI 318, LISTED BELOW, UNLESS OTHERWISE NOTED.

A.

CAST AGAINST AND PERMANENTLY EXPOSED TO EARTH: 3"

B.

EXPOSED TO EARTH OR WEATHER

i.

#6 AND LARGER: 2"

ii.

#5 AND SMALLER: 1-1/2"

C.

NOT EXPOSED TO EARTH OR WEATHER

i.

SLABS AND WALLS: 1"

ii.

BEAMS AND COLUMNS: 1-1/2"

D.

SLABS-ON-GRADE (FROM TOP OF SLAB): 1-1/2"

6.

ALL EXPOSED EDGES OF CONCRETE SHALL BE CHAMFERED 3/4" INSIDE FORMS OR TOOLED TO 3/4" RADIUS ON SLABS UNLESS OTHERWISE NOTED.

7.

ALL CONSTRUCTION JOINTS SHALL BE THOROUGHLY CLEANED AND PURPOSELY ROUGHENED TO 1/4" PRIOR TO PLACING ADJACENT CONCRETE.

8.

VERTICAL CONSTRUCTION JOINTS IN BEAMS AND SLABS SHALL BE LOCATED WITHIN THE CENTER ONE-THIRD OF THE SPAN.

9.

ADDITIONAL CONSTRUCTION JOINTS SHALL HAVE PRIOR APPROVAL OF THE ENGINEER.

10.

PENETRATIONS OTHER THAN SHOWN SHALL NOT BE ALLOWED WITHOUT PRIOR APPROVAL FROM THE ENGINEER.

11.

IN CASES WHERE REINFORCING BARS CANNOT BE EXTENDED AS FAR AS REQUIRED DUE TO THE LIMITED EXTENT OF THE ADJACENT CONCRETE STRUCTURE, THE BARS SHALL EXTEND AS FAR AS POSSIBLE AND END IN STANDARD HOOKS.

12.

THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DESIGN OF ALL FORMING, TEMPORARY BRACING AND SHORING.

13.

CONDUITS AND PIPING EMBEDDED IN CONCRETE SHALL BE SPACED A MINIMUM OF FOUR DIAMETERS AND THE OUTSIDE DIAMETER SHALL BE LESS THAN 30% OF THE MEMBER THICKNESS PLACED BETWEEN LAYERS OF REINFORCING.

14.

UNLESS NOTED OTHERWISE, HOOKS SHOWN ON DRAWINGS SHALL BE ASSUMED TO BE STANDARD HOOKS PER ACI 318.

15.

UNLESS INDICATED OTHERWISE, LAP SPLICES IN BEAMS AND WALLS SHALL BE STAGGERED.

16.

ALL REINFORCING SHALL BE CONTINUOUS. CONTINUOUS BARS SHALL LAP 48 BAR DIAMETERS OF SMALLER BAR LAPPED, UNLESS NOTED OTHERWISE. ALL REBAR EMBEDMENT LENGTHS SHALL BE 36 BAR DIAMETERS, UNLESS NOTED OTHERWISE.

IBC CHAPTER 17 SPECIAL INSPECTION REQUIREMENTS

1.

THE OWNER OR THE OWNER'S REPRESENTATIVE IS REQUIRED TO PERFORM SPECIAL INSPECTIONS IN ACCORDANCE WITH IBC 2018 AND AS OUTLINED IN THE STATEMENT OF SPECIAL INSPECTION.

2.

THE CONTRACTOR IS REQUIRED TO ENABLE THE ABOVE INSPECTIONS TO OCCUR BY PROVIDING ACCESS TO THE ELEMENTS REQUIRING INSPECTION. IN ADDITION, THE CONTRACTOR SHALL PROVIDE 48 HOURS ADVANCED NOTICE TO THE OWNER OR THE OWNER'S REPRESENTATIVE REGARDING ALL CONSTRUCTION ACTIVITIES RELATED TO AND/OR AFFECTING THE REQUIRED SPECIAL INSPECTIONS.

DRIVEN PILES

1.

DESIGN CAPACITY OF DRIVEN PILES IS 15 TONS EACH. THE AS-DRIVEN CAPACITY OF PILES SHALL BE VERIFIED BY A LICENSED GEOTECHNICAL ENGINEER.

2.

BID DEPTH FOR BOTTOM OF DRIVEN PILES SHALL BE AT ELEVATION 1834 FEET. BOTTOM OF PILE ELEVATION IS APPROXIMATE AND SHALL BE VERIFIED TO BE CONSISTENT WITH THE GEOTECHNICAL REPORT BY A LICENSED GEOTECHNICAL ENGINEER OR DESIGNATED REPRESENTATIVE AT THE TIME OF CONSTRUCTION.

3.

THE MAXIMUM CURVATURE ALONG THE PILE AXIS SHALL NOT EXCEED 1/8" INCH PER 10 FEET.

4.

THE HEAD OF THE PILE SHALL NOT BE OUT OF SQUARE BY MORE THAN 1/8" INCH.

5.

PROVIDE A STRUCTURAL STEEL DRIVING CAP SUITABLE FOR THE SIZE AND TYPE OF PILE FURNISHED.

6.

PROVIDE A CUSHION BLOCK WITH MINIMUM THICKNESS OF 4 INCHES, CUSHIONS SHALL BE CHANGED AS FREQUENTLY AS NECESSARY, GENERALLY, AT THE RATE OF 3 PILES PER CUSHION.

7.

PLACE EACH PILE WITHIN 1" OF THE DESIGNATED LOCATION.

8.

EACH PILE SHALL BE DRIVEN TO REQUIRED DEPTH BY PROCEDURES WHICH MAINTAIN PILE IN VERTICAL ALIGNMENT. NO PILE SHALL EXCEED A VARIATION FROM ALIGNMENT OF MORE THAN 2 PERCENT OF LENGTH.

Freeze and Nichols, Inc.
Texas Registered Engineering Firm F-2144

Chris Nichols
3/30/2021

1500 Broadway Street
Suite 1150
Lubbock, Texas 79423
Phone - (806) 686-2700
Web - www.freeze.com

CITY OF SAN ANGELO
LAKE NASWORTHY IMPROVEMENTS

STRUCTURAL

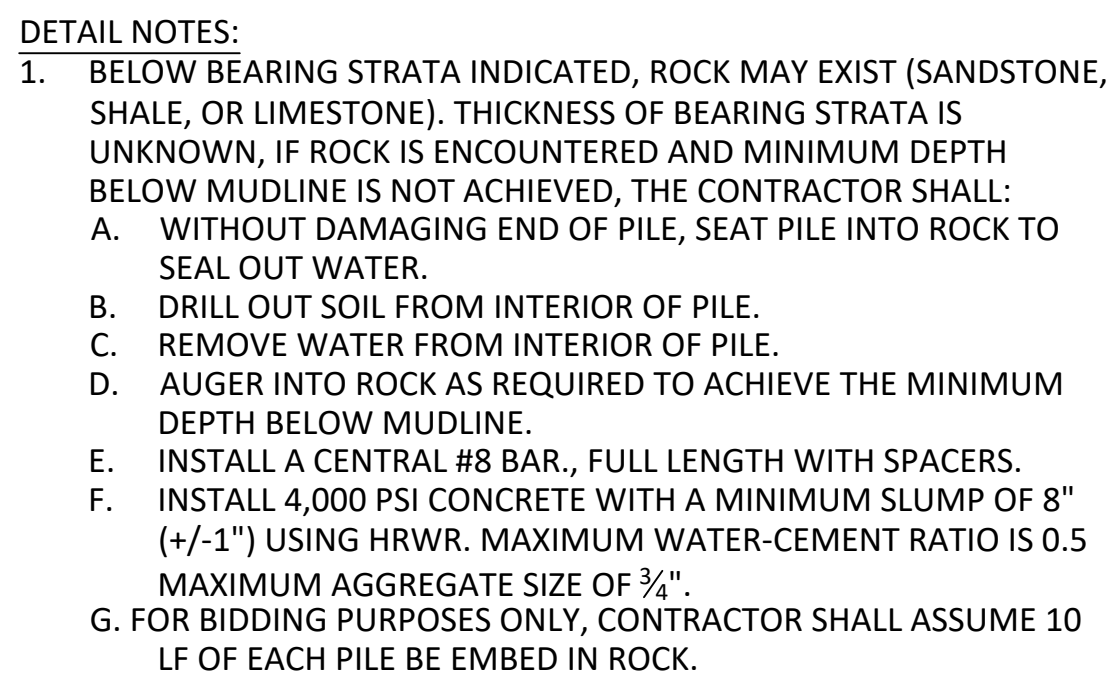
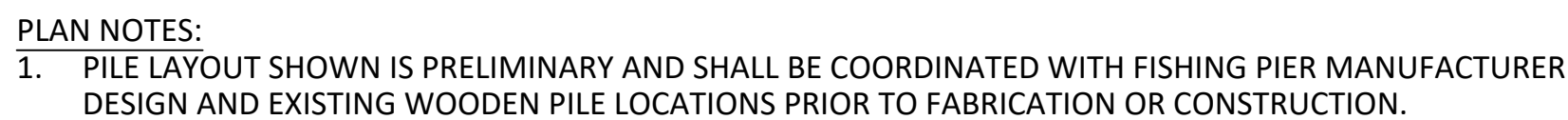
GENERAL NOTES

NO.	ISSUE	BY	DATE	F&N JOB NO.	SAN20414	DATE	3/5/2021	DESIGNED	##	DRAWN	###	REVISED	CHECKED	PAB	FILE NAME	ST-SAN-PDF-NOTE1.dwg																
SHEET																																
S-1																																
SEQ.																																
7																																

Bar is one inch on original drawing. If not one inch on this sheet, adjust scale.

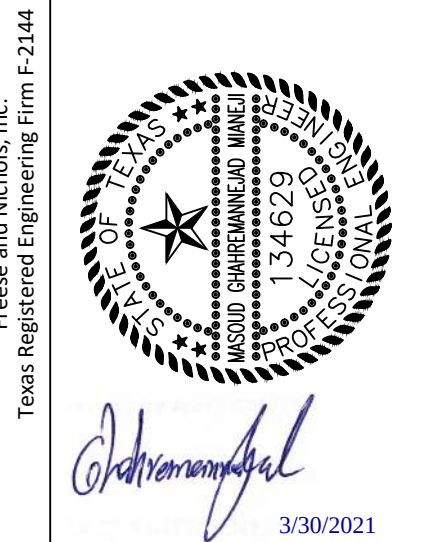
VERIFY SCALE
0 1

ISSUED FOR BID



1. THE MINIMUM DEPTH BELOW GROUND SURFACE / MUDLINE INDICATED SHALL BE INCREASED AS REQUIRED TO ACHIEVE THE MINIMUM ULTIMATE LOADS INDICATED.
2. WHERE SPECIFIED RESISTANCE OR MINIMUM EMBEDMENT IS NOT ACHIEVED DUE THE PRESENCE OF SHALLOW ROCK, THEN REFER TO 2/S-2 FOR ADDITIONAL INFORMATION.
3. IF MUCK AND SILT THICKNESS IS LESS THAN 5FT, THEN MINIMUM DEPTHS SHOWN MAY BE REDUCED BY 5FT.



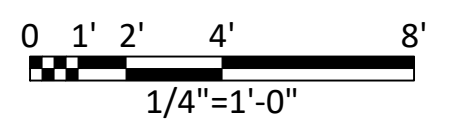
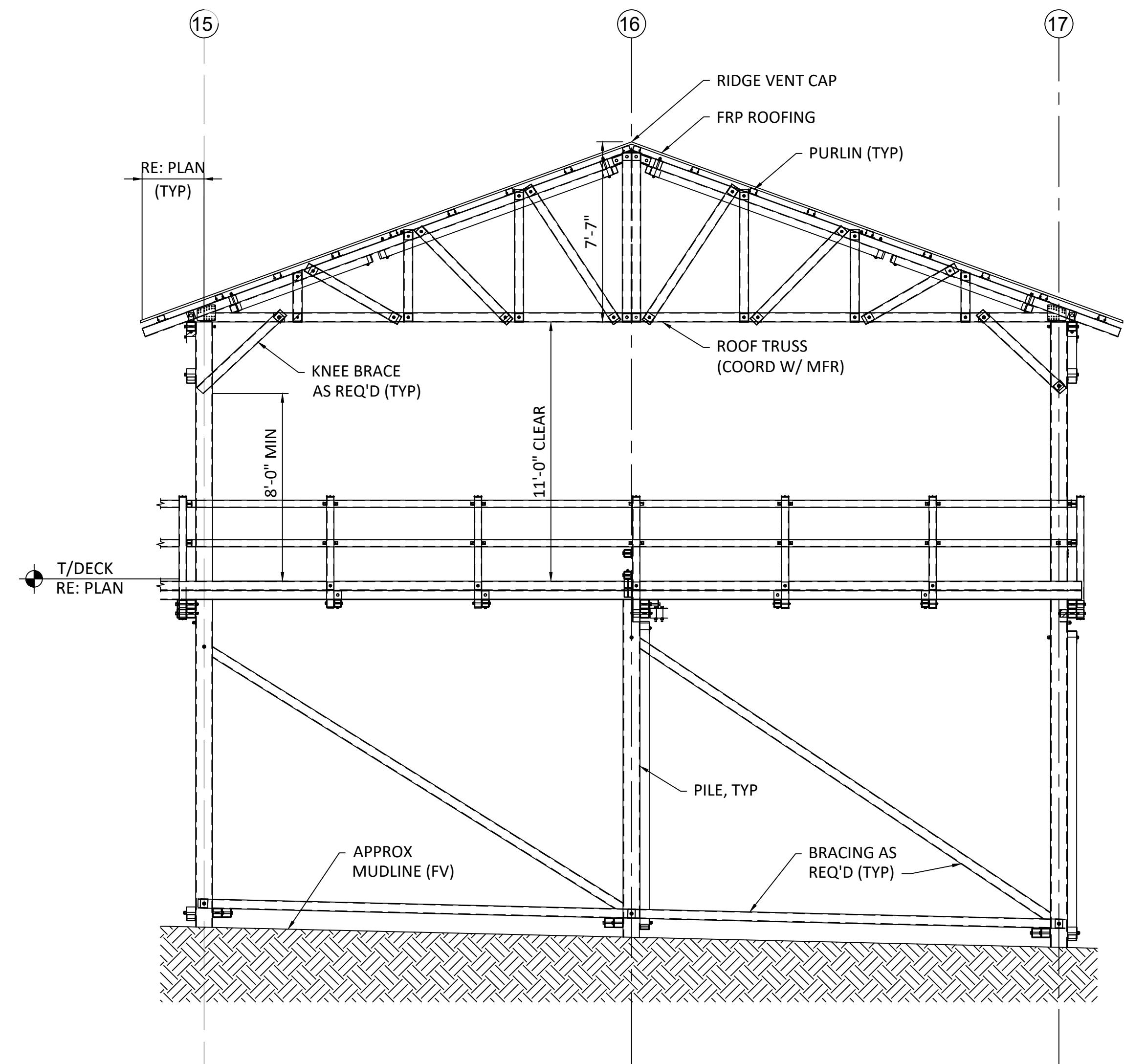
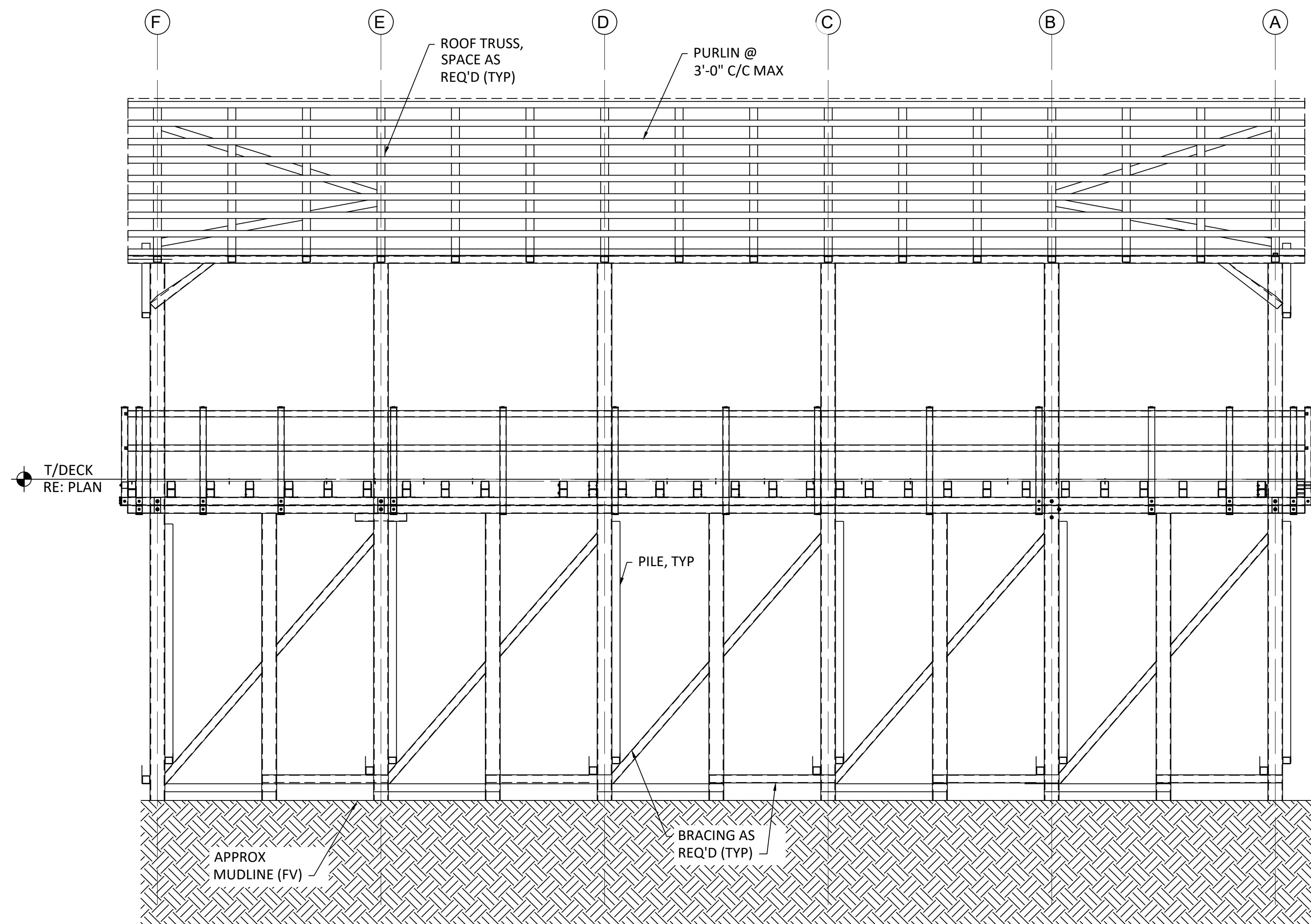


LAKE NAS WORTHY IMPROVEMENTS

STRUCTURAL

OVERALL FRAMING PLAN & ELEVATION

SHEET	NO.	ISSUE	BY	DATE	7&N JOB NO.
					SANZO0414
				DATE	3/5/2021
				DESIGNED	MG
				DRAWN	AAD
				REVISED	-
VERIFY SCALE 0 1 Bar is one inch on original drawing. If not one inch on this sheet, adjust scale.			FILE NAME	CHECKED	PAB
			ST-SAN-PDF-PLAN01.dwg		



0/2021



Suite 1150
Lubbock, Texas 79423
Phone - (806) 686-2700
Web - www.freese.com

CITY OF SAN ANGELO

LAKE NASWORTHY IMPROVEMENTS

STRUCTURAL
COVERED PIER ELEVATIONS

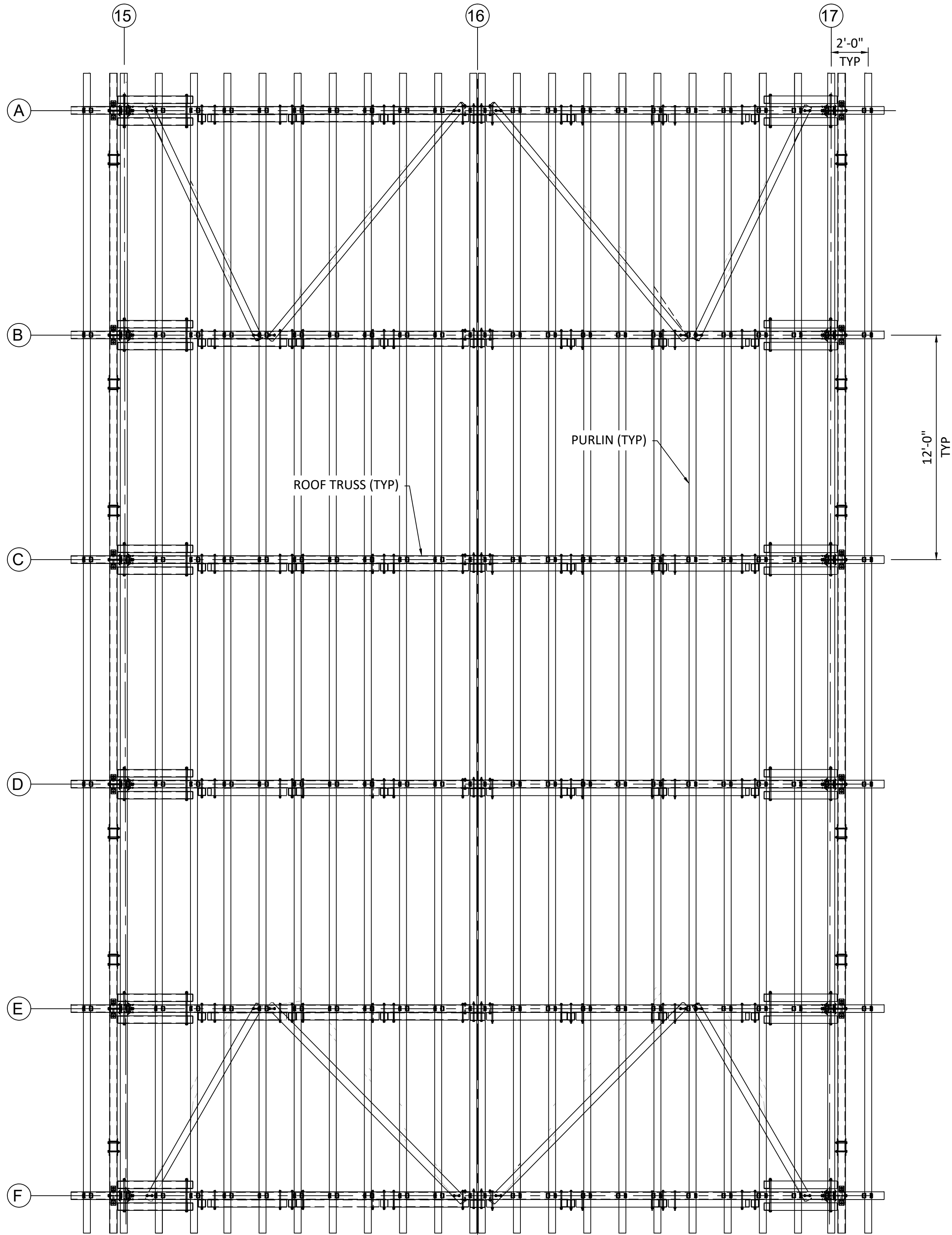
NO.	ISSUE	BY	DATE	PROJECT NO.
			3/5/2021	SAN2020414
			DESIGNED	
			WIG	
			DRAWN	
			AAD	
			REVISED	
VERIFY SCALE 			FILE NAME	
Bar is one inch on original drawing, if not one inch on this sheet, adjust scale.			CHECKED	PAB
			ST-SAN-PLT-ELEV.dwg	

5-4

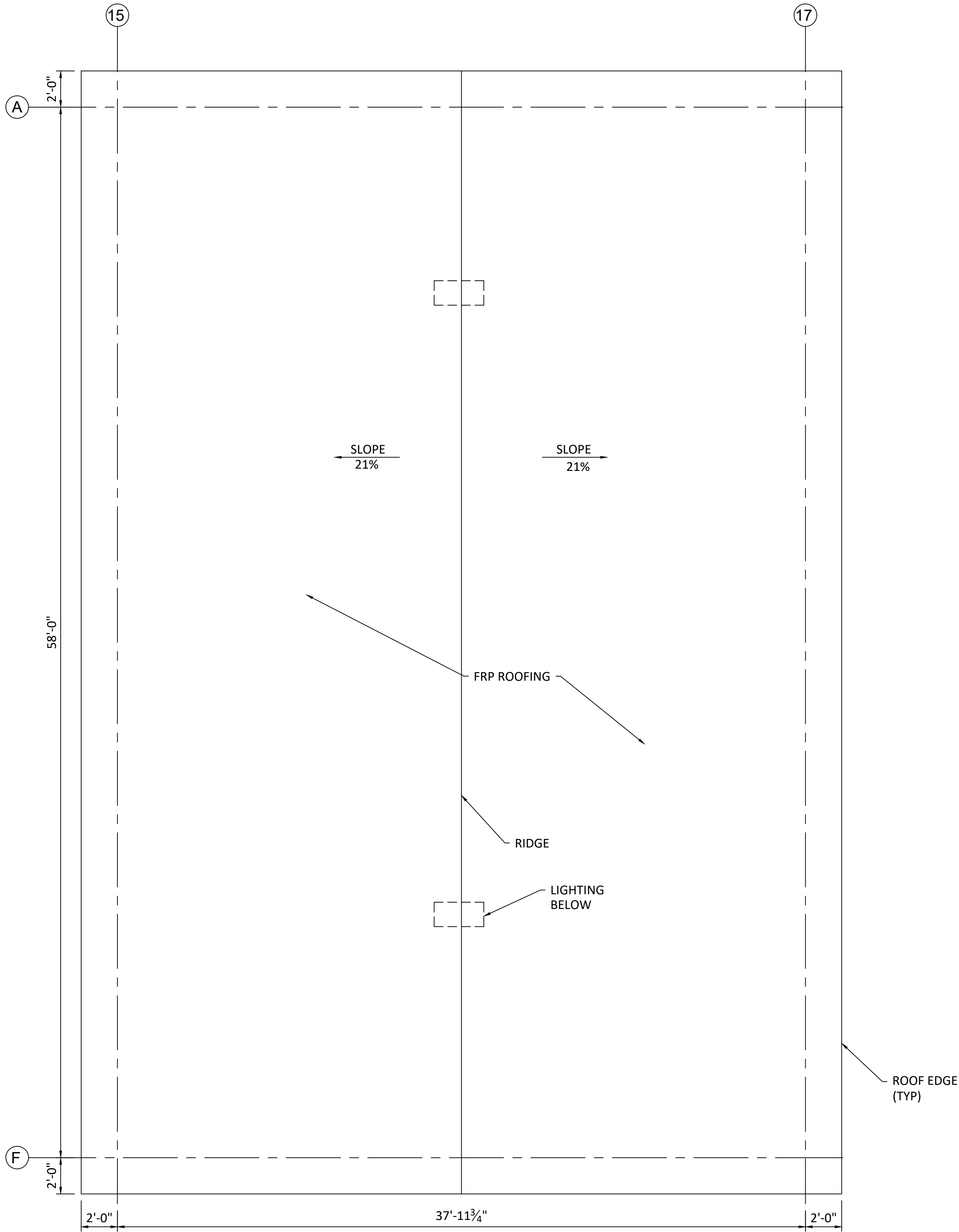
SEQ. 10

ACAD Rev: 23.05 (LWS Tech)
Filename: N:\ST\ST-SAN-PDF-ROOF.dwg
Last Saved: 3/5/2021 1:59 PM Saved By: 02861

Plot Date: 3/17/2021 6:09 PM Plot By: 02861 Filename: N:\ST\ST-SAN-PDF-ROOF.dwg



1
-
ROOF FRAMING PLAN
1/4"=1'-0"



2
-
COVERED PIER
ROOF FRAMING PLAN
1/4"=1'-0"

0 1' 2' 4' 8'
1/4"=1'-0"

ISSUED FOR BID

Freese and Nichols, Inc.
Texas Registered Engineering Firm F-2144



3/30/2021



1500 Broadway Street
Suite 1150
Lubbock, Texas 79423
Phone - (806) 666-2700
Web - www.freese.com

CITY OF SAN ANGELO
LAKE NASWORTHY IMPROVEMENTS

STRUCTURAL

COVERED PIER ROOF FRAMING PLAN

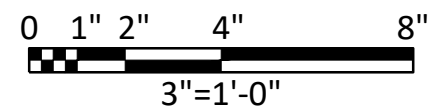
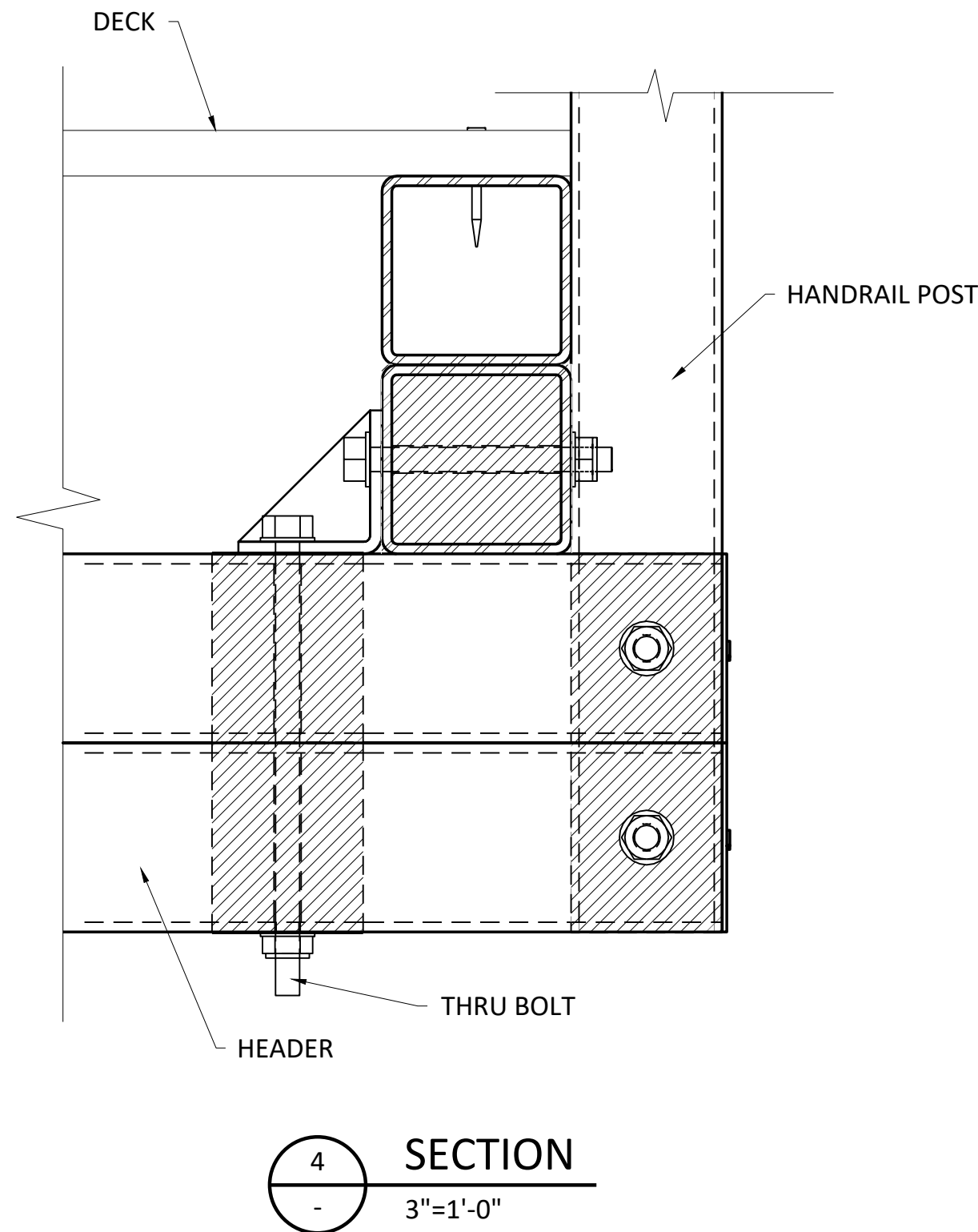
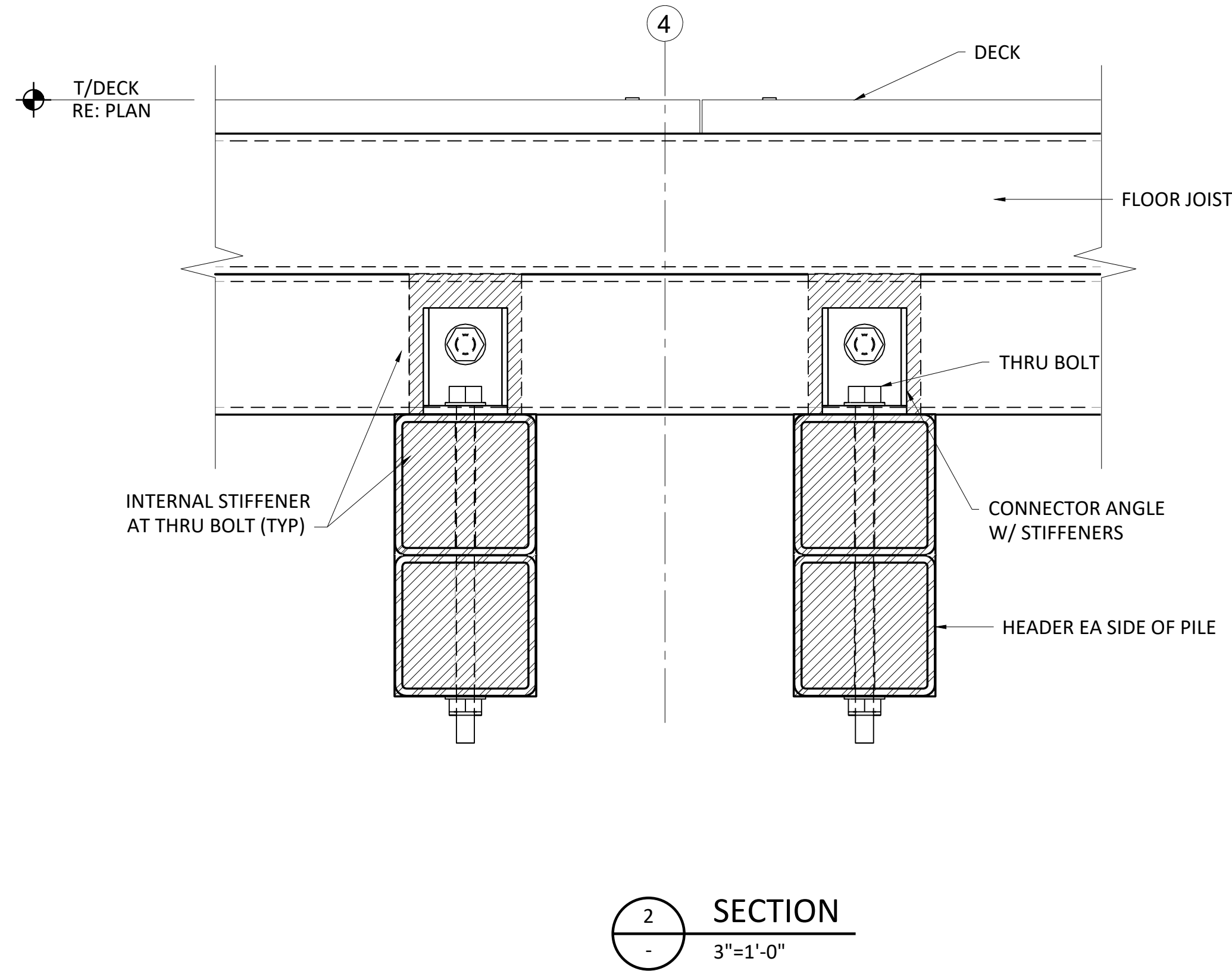
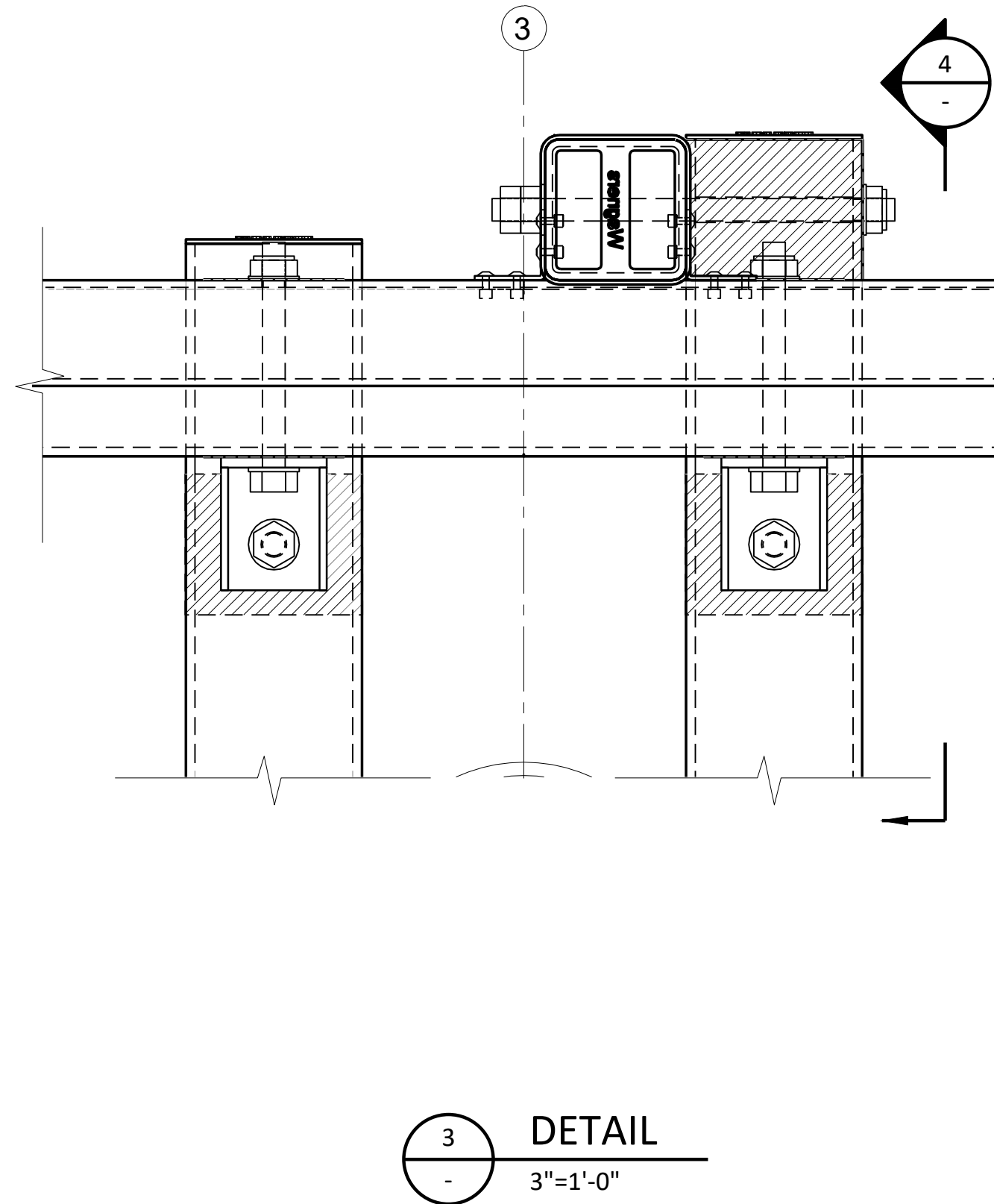
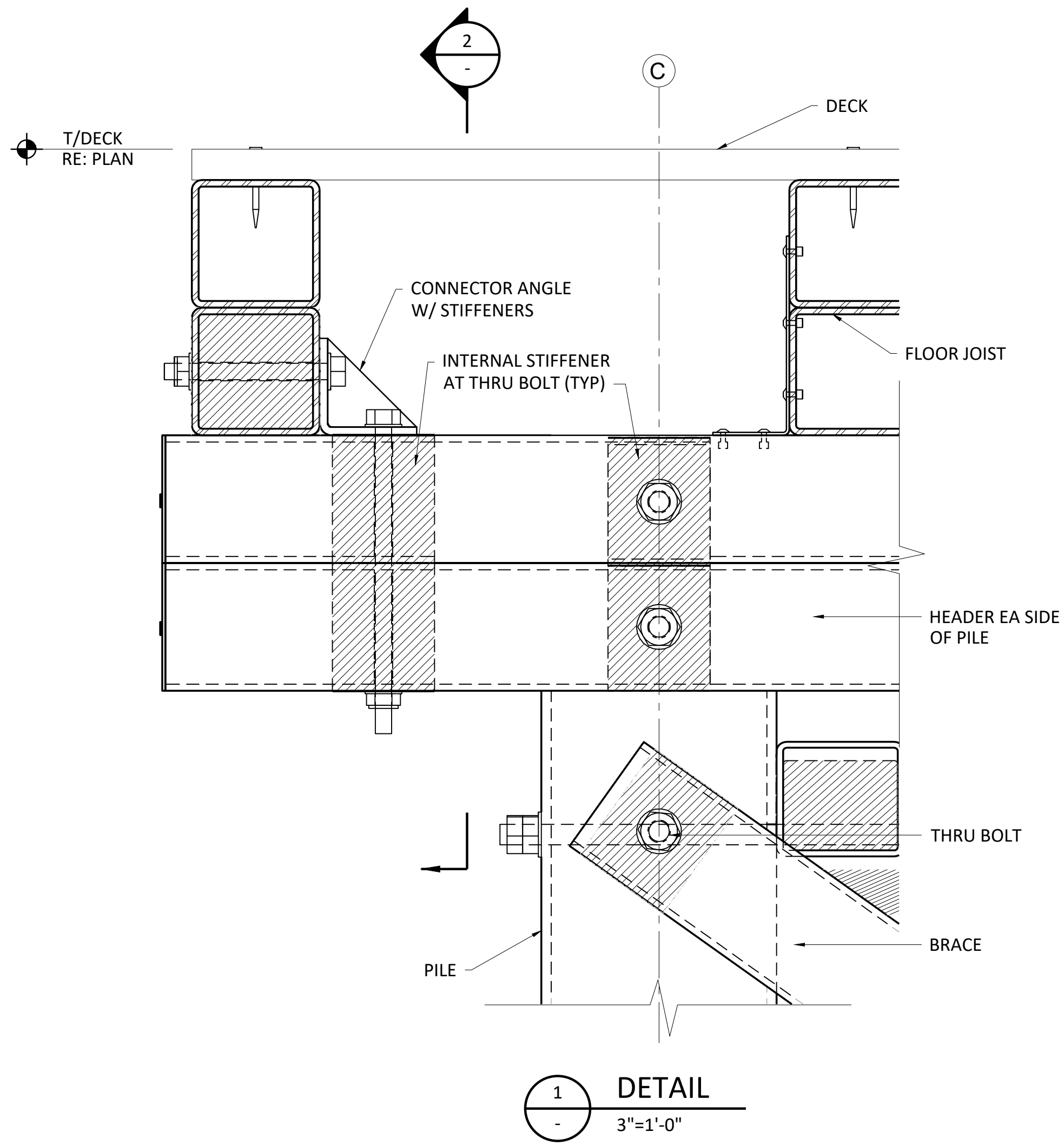
NO.	ISSUE	BY	DATE	F&N JOB NO.	DATE	DESIGNED	DRAWN	REVIS	CHECKED	PAB	FILE NAME
				SAN20414	3/5/2021	MG	AAD				ST-SAN-PDF-ROOF.dwg

VERIFY SCALE
0 1
Bar is one inch on original
drawing. If not one inch on
this sheet, adjust scale.

SHEET
S-6

SEQ.
12

ACAD Ref: 23.05 (LMS Tech)
Filename: N:\ST\ST-SAN-PDF-DTL01.dwg
Last Saved: 3/5/2021 2:01 PM - Saved By: 02861



ISSUED FOR BID

Freese and Nichols, Inc.
Texas Registered Engineering Firm F-2144

3/30/2021

1500 Broadway Street
Suite 1150
Lubbock, Texas 79423
Phone: (806) 686-2700
Web: www.freese.com

CITY OF SAN ANGELO

LAKE NASWORTHY IMPROVEMENTS

STRUCTURAL

FRAMING CONNECTION DETAILS

NO.	ISSUE	BY	DATE	F&N JOB NO.	DESIGNED	DRAWN	REVIEWED	CHECKED	PAB
				SAN20414	3/5/2021	M/G	AAD		

VERIFY SCALE: Bar is one inch on original drawing. If not one inch on this sheet, adjust scale.

1

0

SHEET

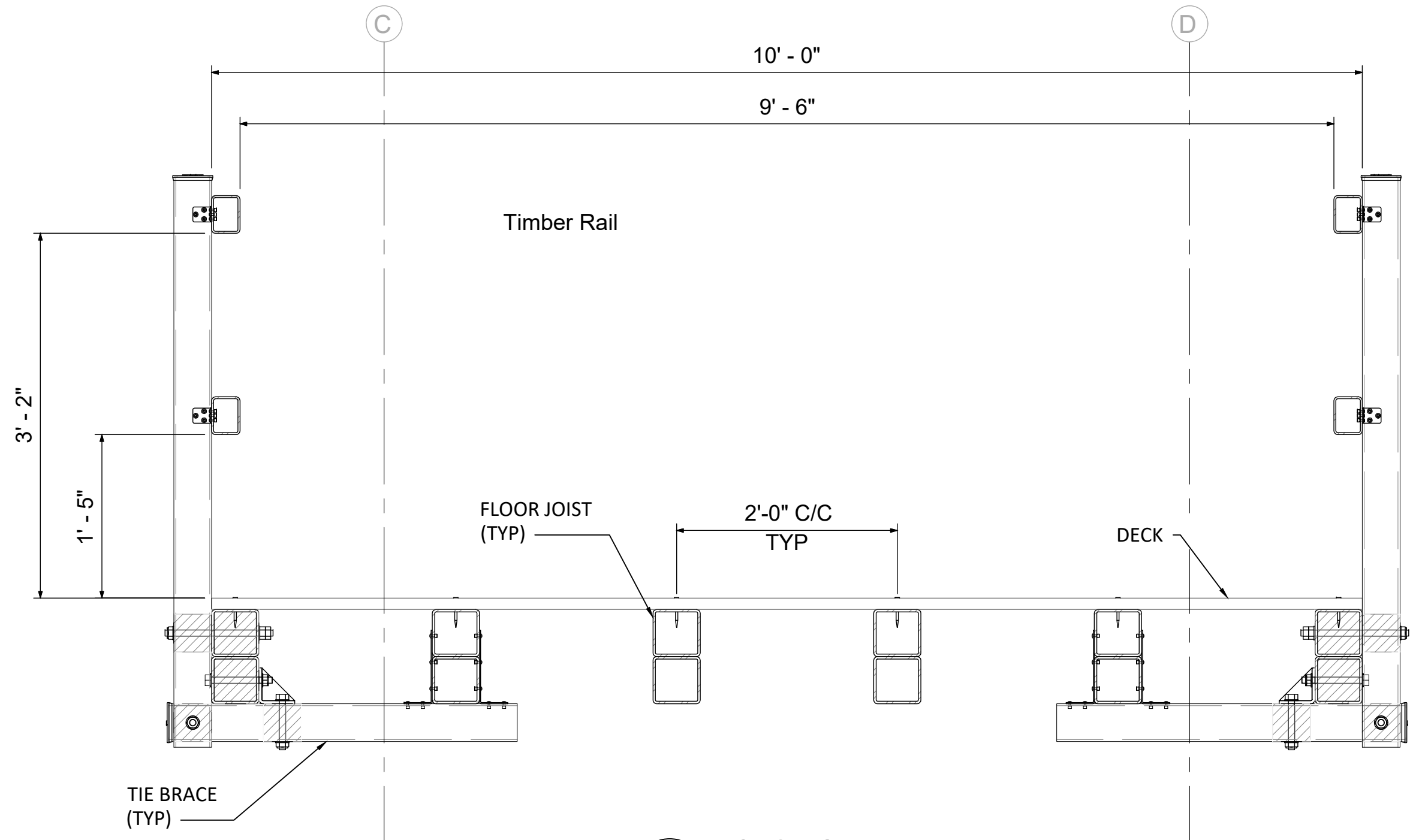
S-7

SEQ.

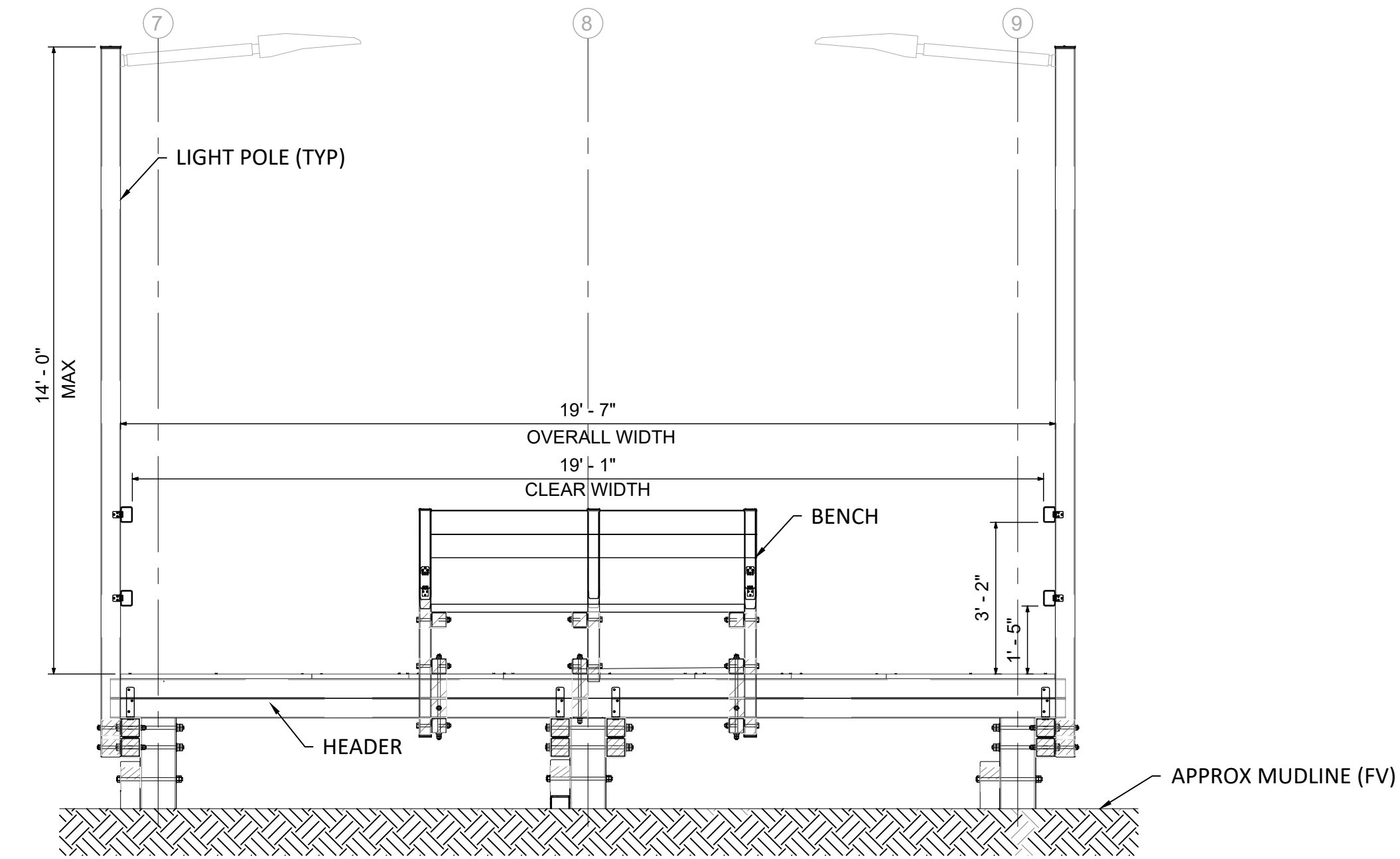
13

Plot Date: 3/17/2021 6:09 PM Plot By: 02861 Filename: N:\ST\ST-SAN-PDF-DTL01.dwg

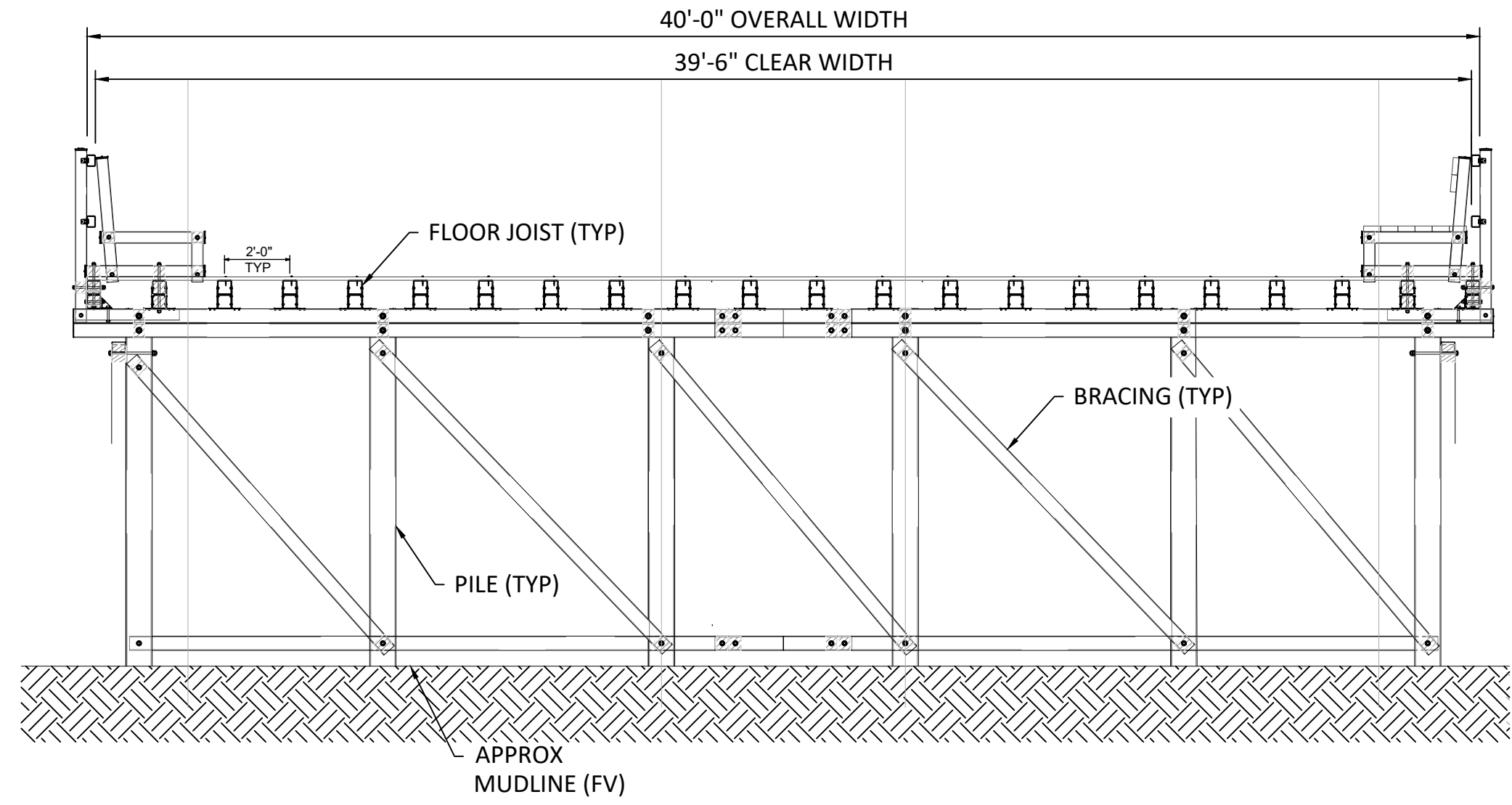
ACAD Rev: 23.05 (LMS Tech)
Filename: N:\ST\ST-SAN-PDF-SEC01.dwg
Last Saved: 3/5/2021 2:01 PM Saved By: 02861



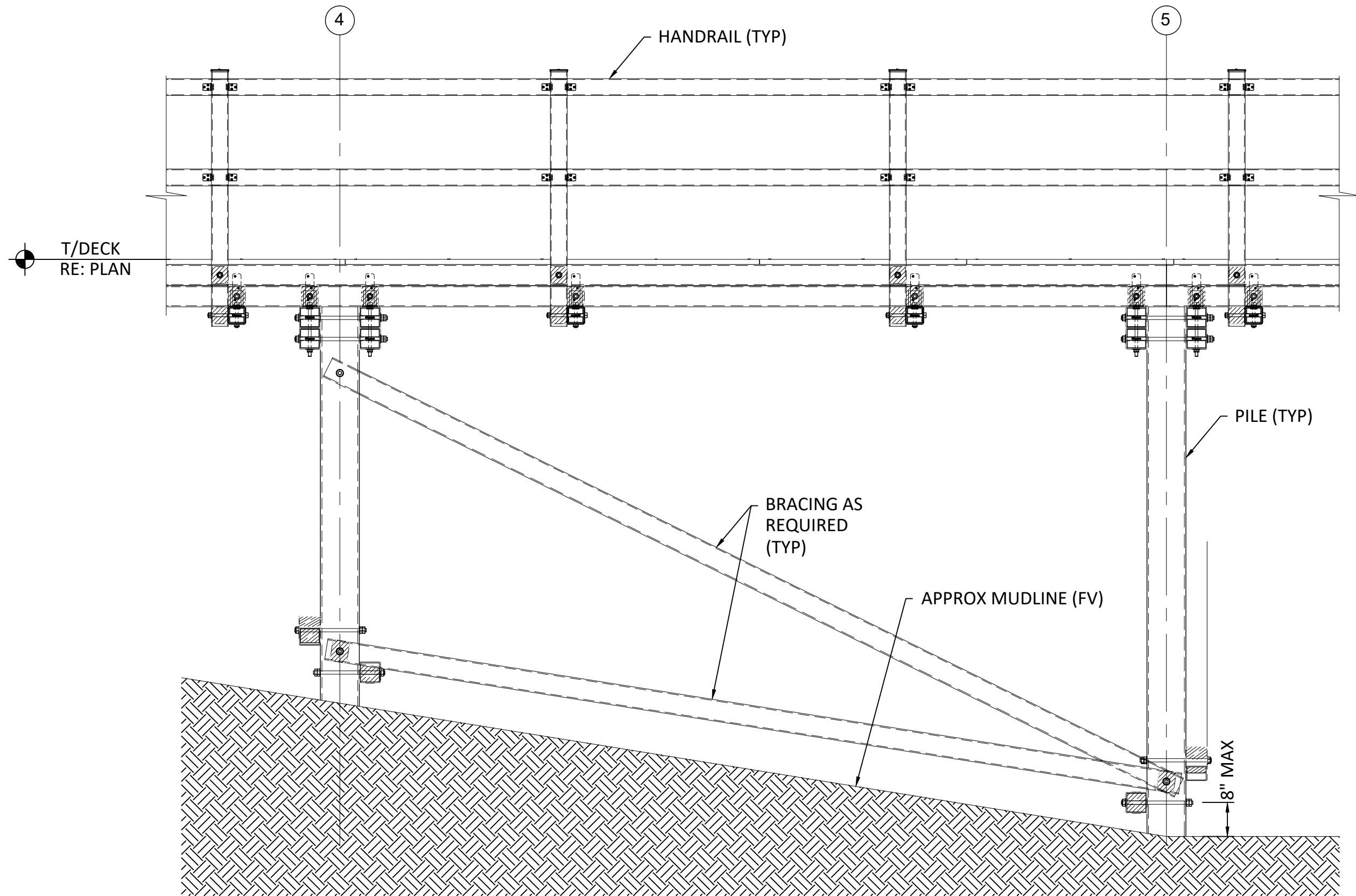
3 SECTION
S-3 1"=1'-0"



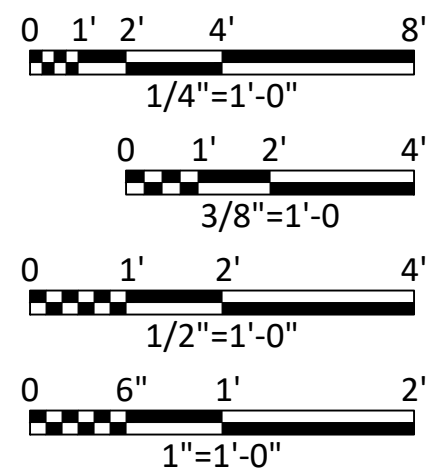
3 SECTION
S-3 3/8"=1'-0"



2 SECTION
S-3 1/4"=1'-0"



4 SECTION
S-3 1/2"=1'-0"



Freese and Nichols, Inc.
Texas Registered Engineering Firm F-2144



3/30/2021

FREES & NICHOLS
1500 Broadway Street
Suite 1150
Lubbock, Texas 79423
Phone - (806) 666-2700
Web - www.freese.com

CITY OF SAN ANGELO
LAKE NASWORTHY IMPROVEMENTS
STRUCTURAL
SECTIONS

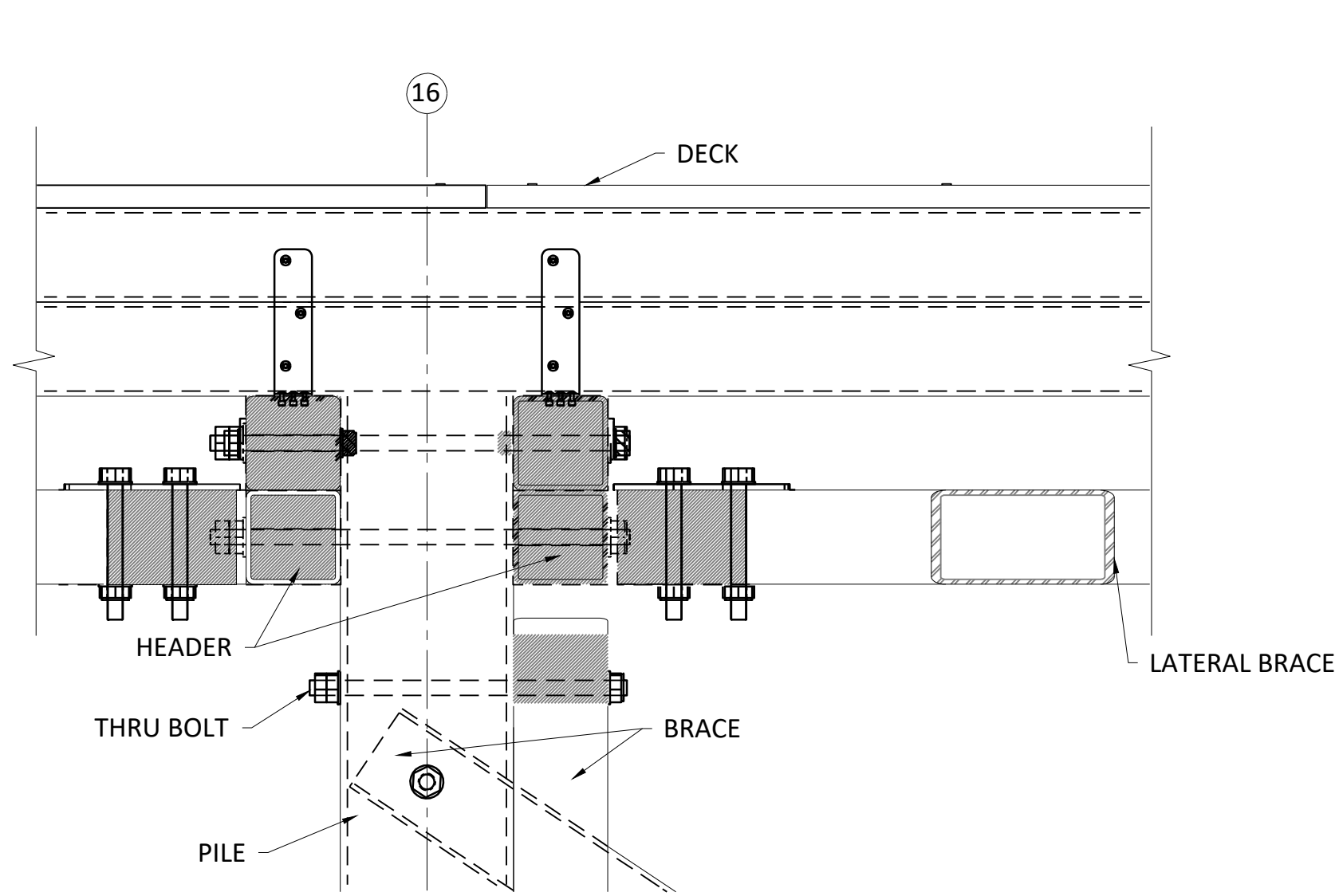
NO.	ISSUE	BY	DATE	F&N JOB NO.	DATE	DESIGNED	DRAWN	REVISION	CHECKED	PAB	FILE NAME
0	VERIFY SCALE			SAN20414	3/5/2021	MG	AAD				ST-SAN-PDF-SEC01.dwg
1	Bar is one inch on original drawing. If not one inch on this sheet, adjust scale.										

S-8

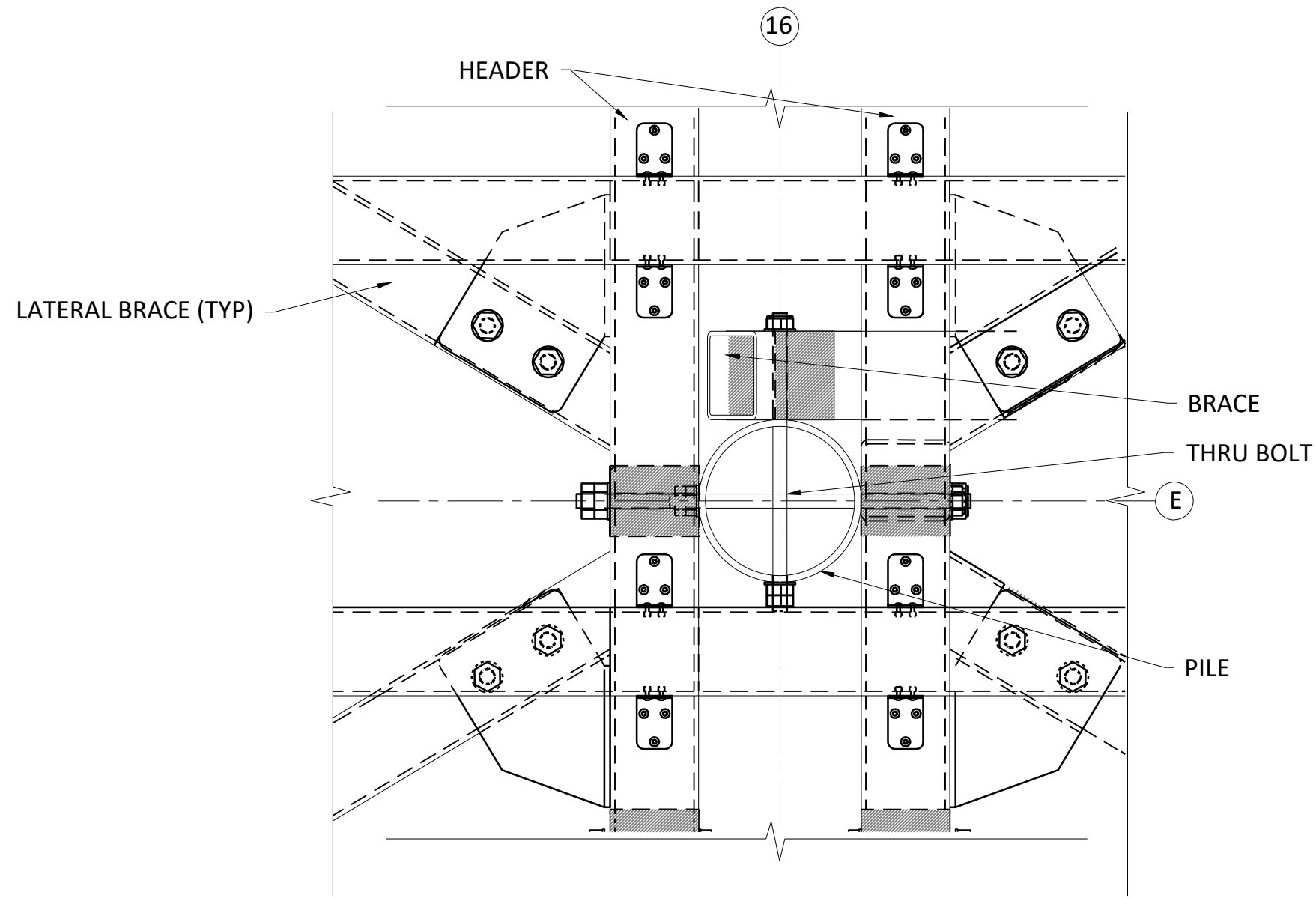
SEQ.

14

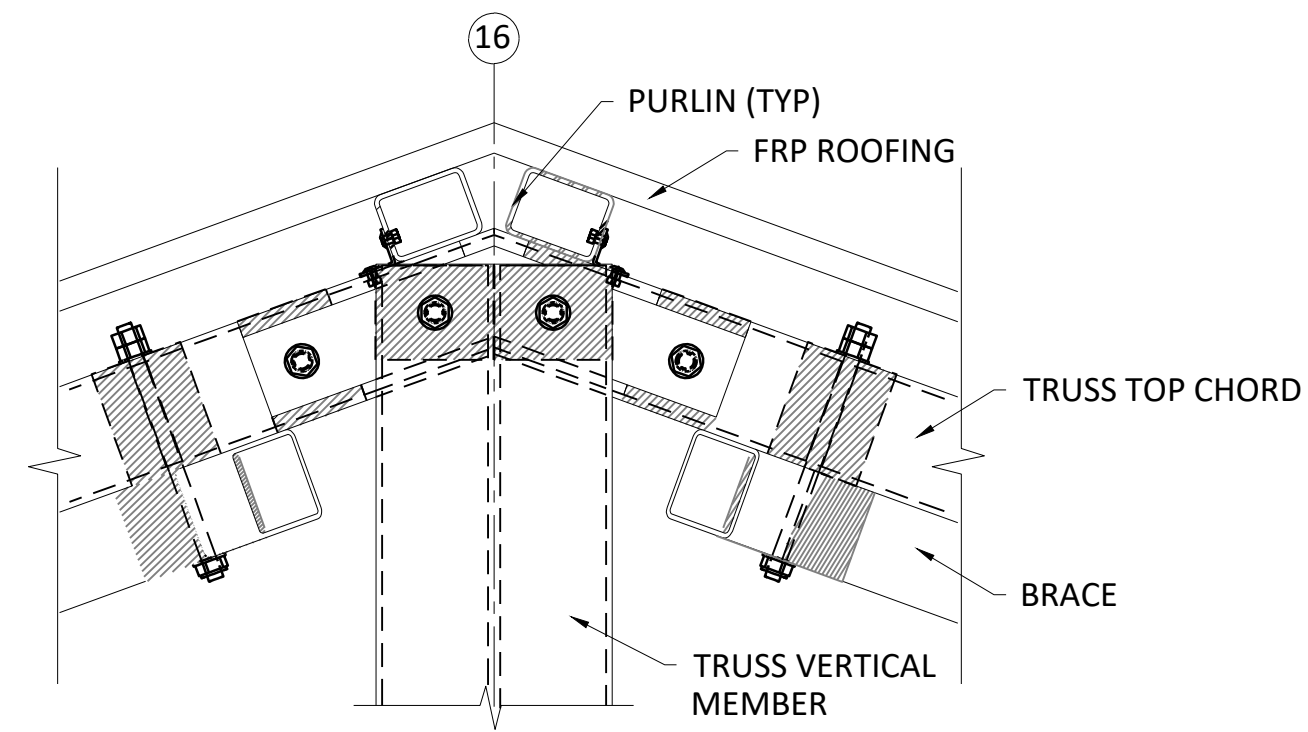
ISSUED FOR BID



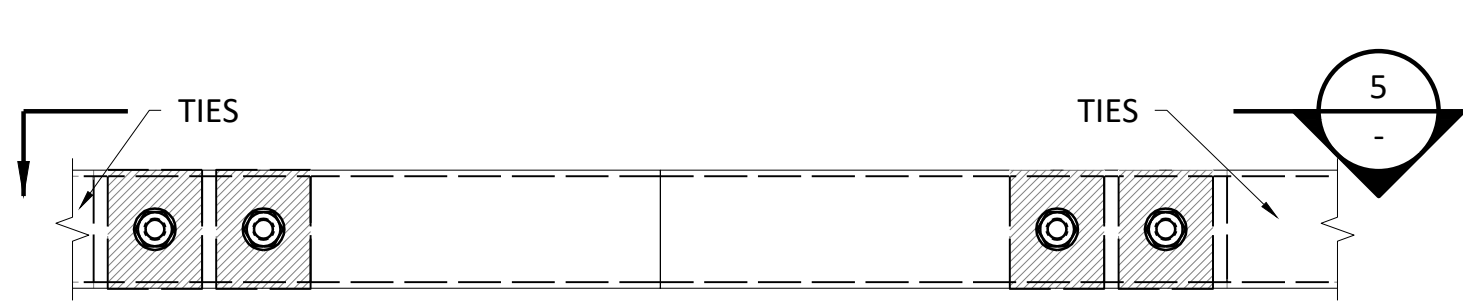
1
-
PILE TO HEADER CONNECTION DETAIL
1-1/2"=1'-0"



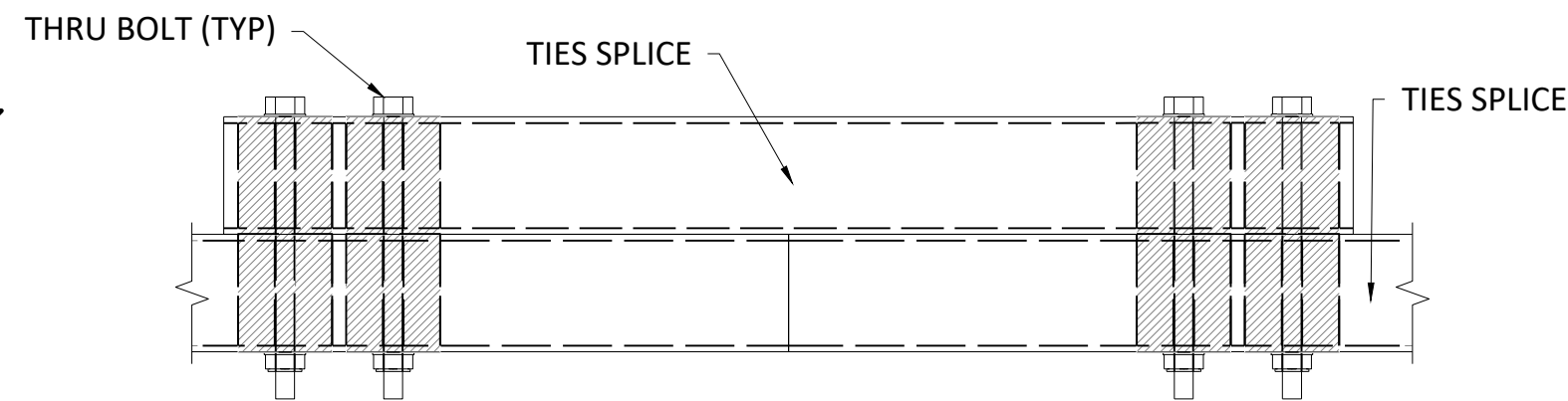
2
-
SECTION
1-1/2"=1'-0"



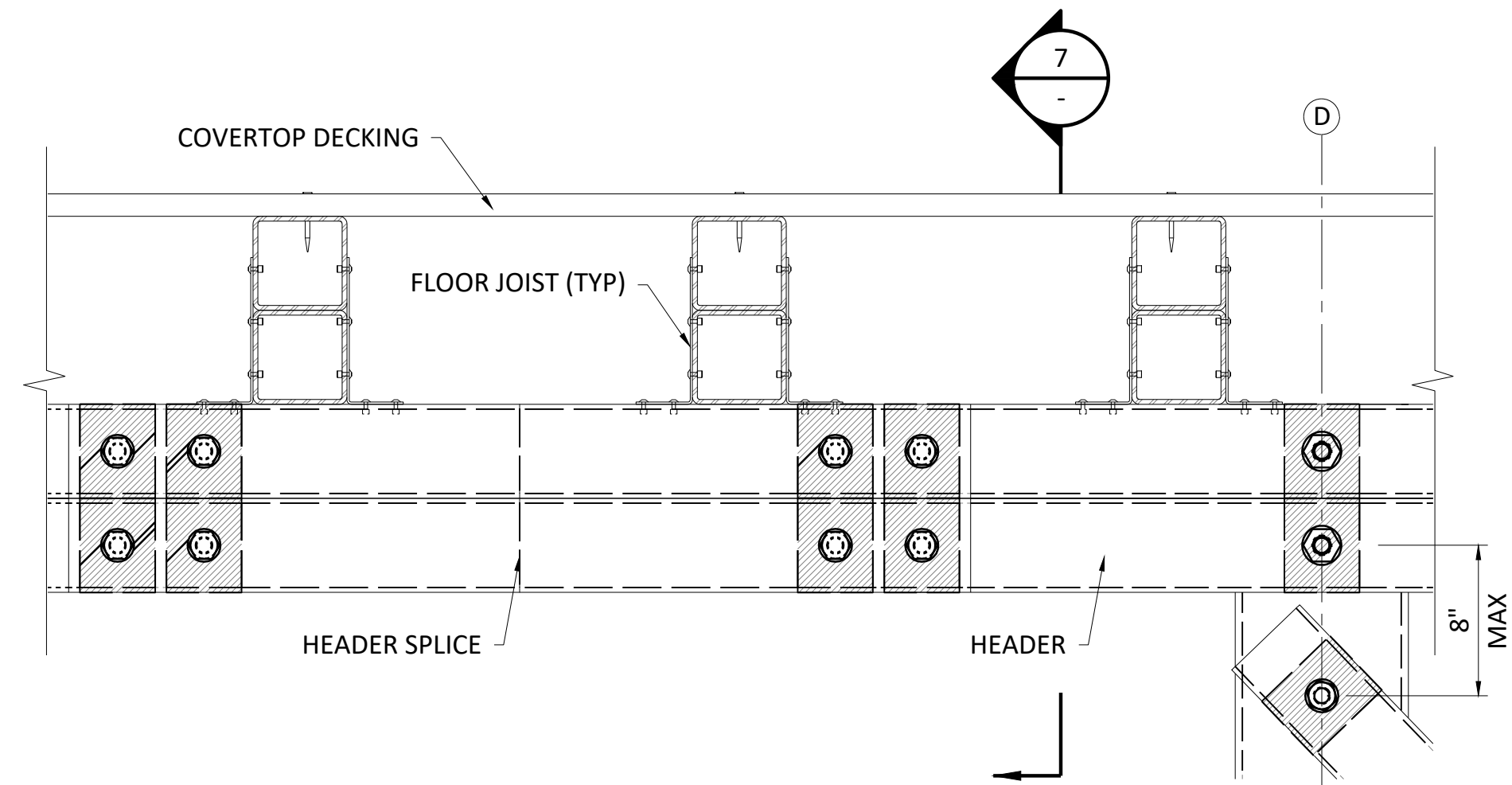
3
-
RIDGE CONNECTION DETAIL
1-1/2"=1'-0"



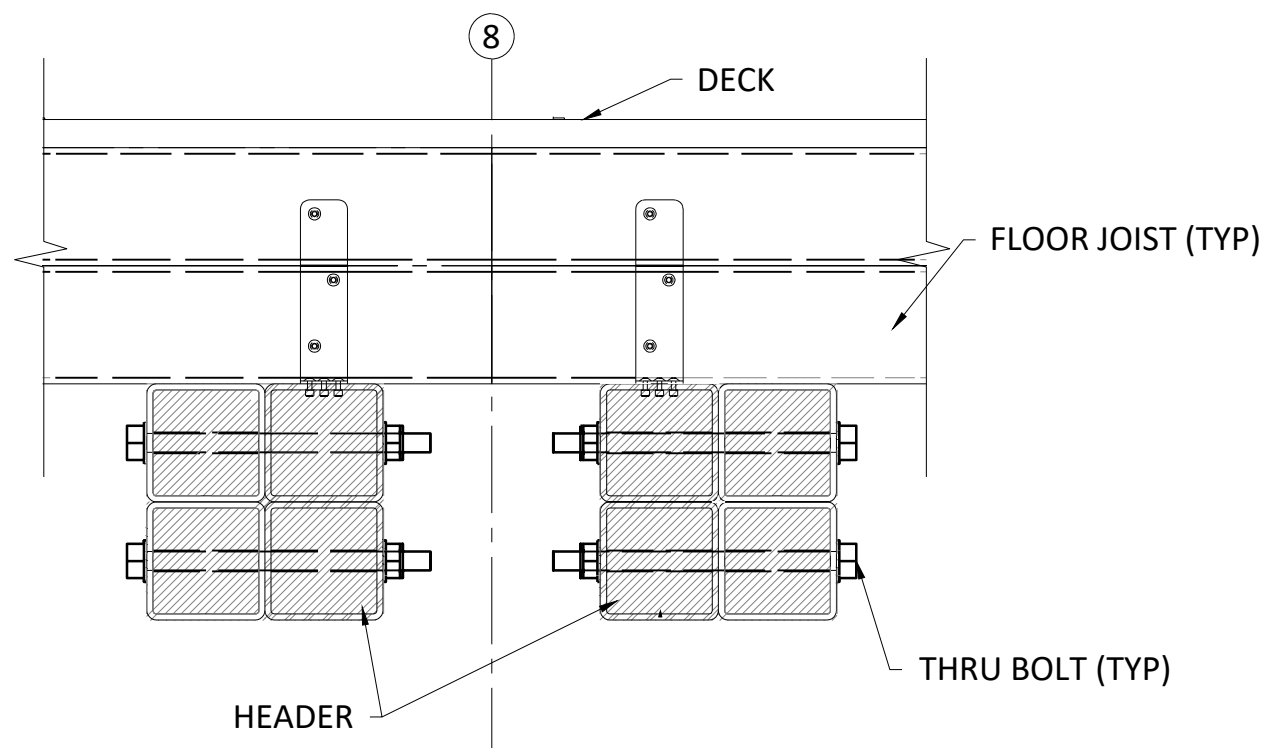
4
-
DETAIL
1-1/2"=1'-0"



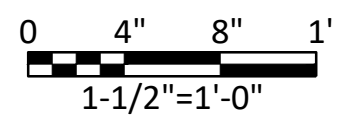
5
-
DETAIL
1-1/2"=1'-0"



6
-
DETAIL
1-1/2"=1'-0"



7
-
DETAIL
1-1/2"=1'-0"



ISSUED FOR BID



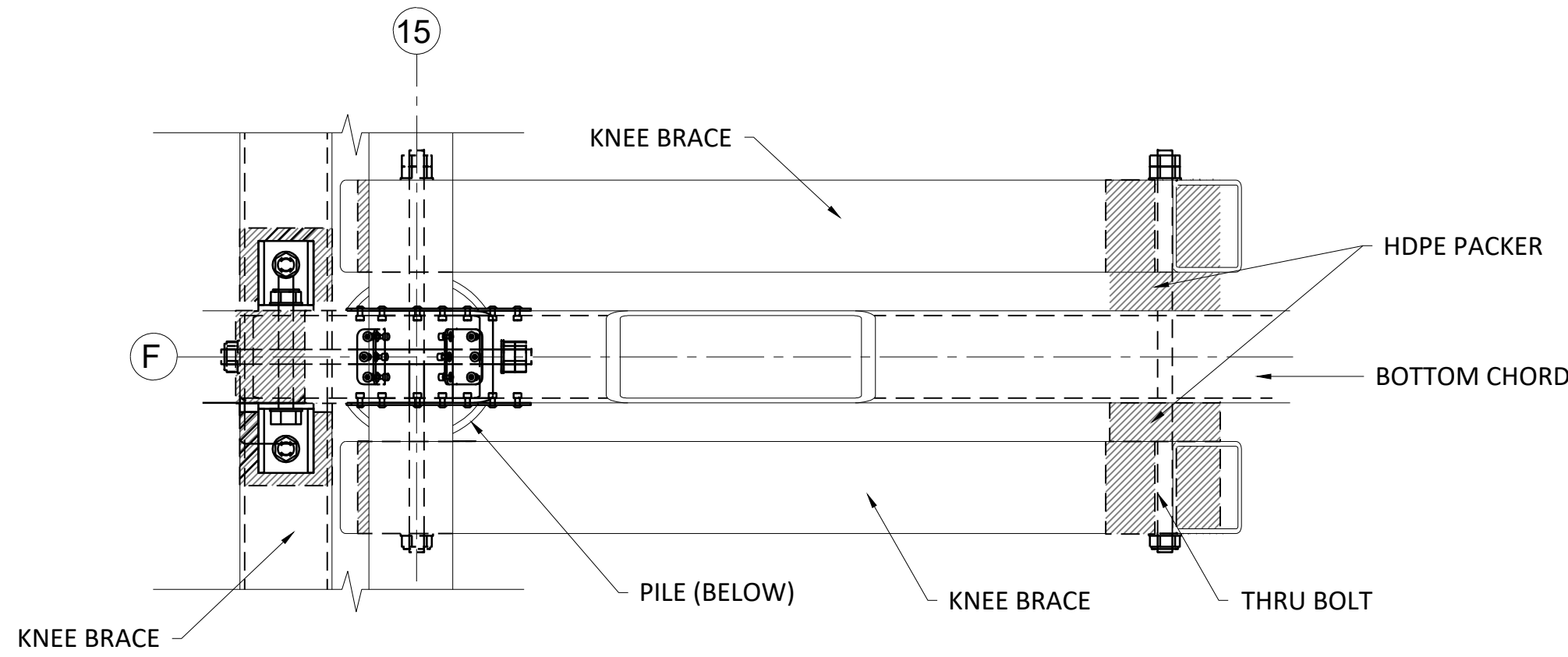
FREES & NICHOLS
1500 Broadway Street
Suite 1150
Lubbock, Texas 79423
Phone - (806) 686-2700
Web - www.freese.com

CITY OF SAN ANGELO
LAKE NASWORTHY IMPROVEMENTS

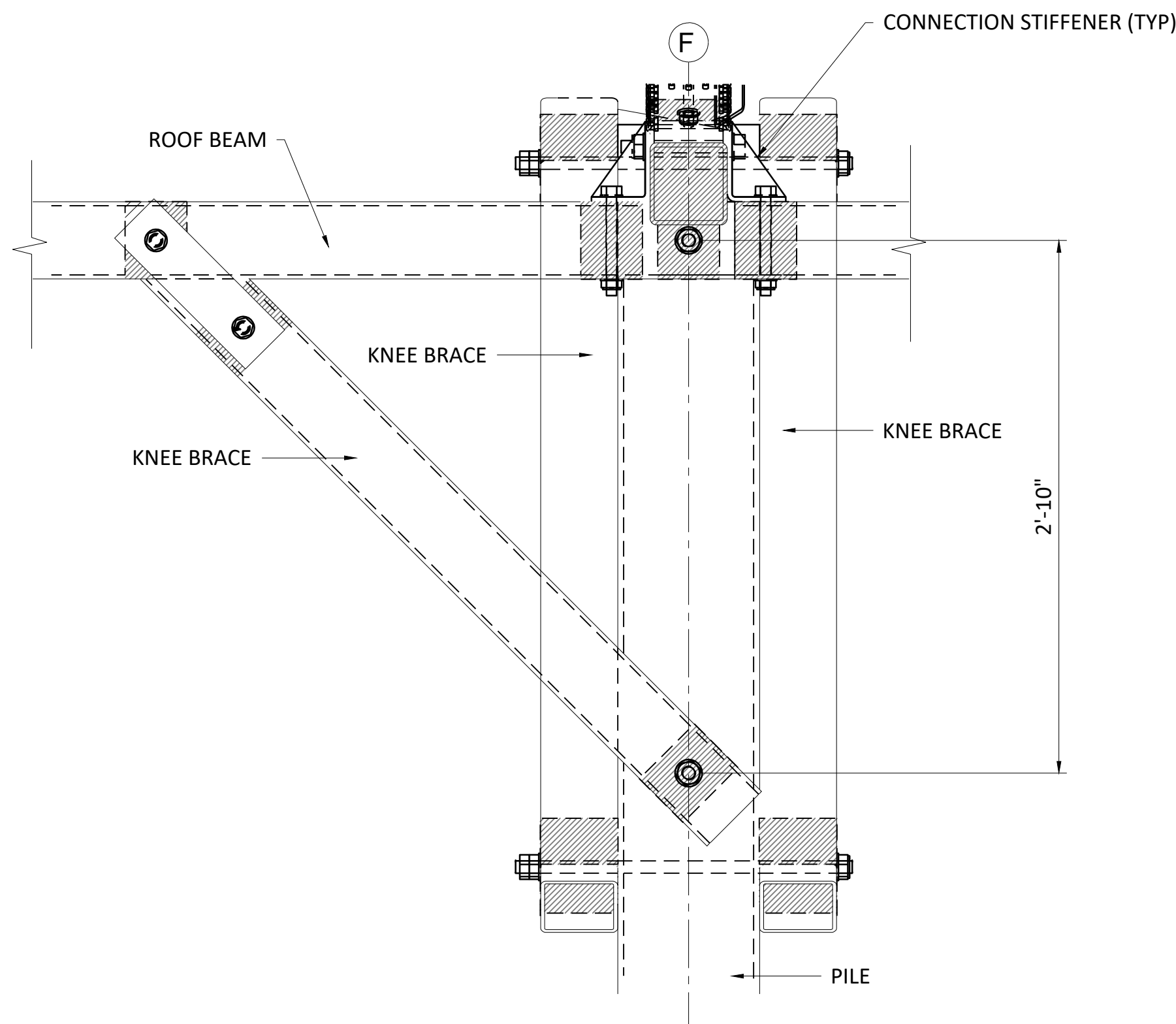
STRUCTURAL

TYPICAL BEAM SPLICE AND CONNECTION DETAILS

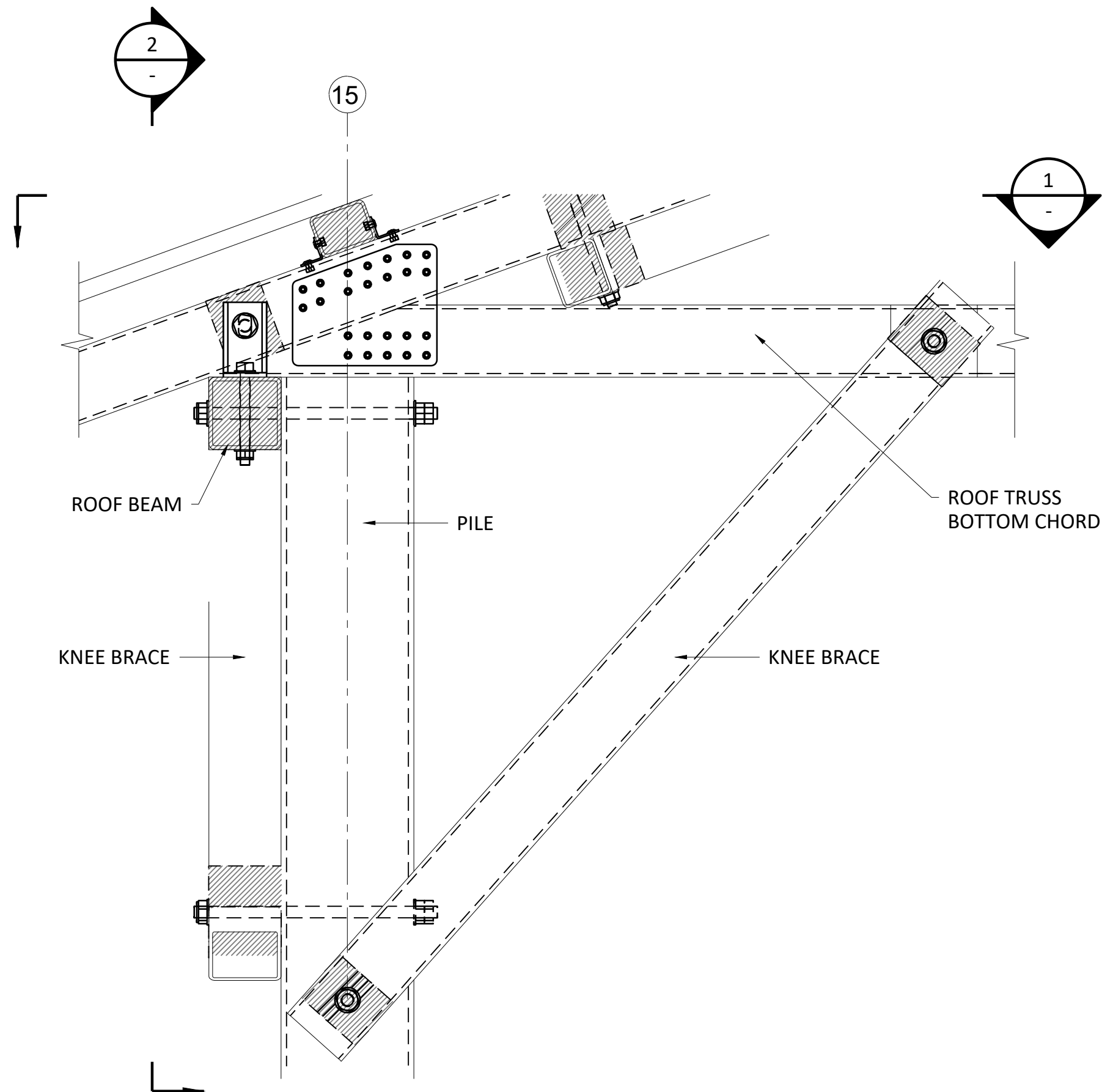
NO.	ISSUE	BY	DATE	F&N JOB NO.	DATE	DESIGNED	DRAWN	REVIEWED	CHECKED	PAB	FILE NAME
				SAN20414	3/5/2021	MG	AAD				ST-SAN-PDF-DTL02.dwg
Bar is one inch on original drawing. If not one inch on this sheet, adjust scale.											
1											
0											
SHEET											
S-9											
SEQ.											
15											



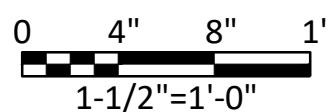
1 SECTION
1-1/2"=1'-0"



2 SECTION
1-1/2"=1'-0"



3 DETAIL
1-1/2"=1'-0"



ISSUED FOR BID

Freese and Nichols, Inc.
Texas Registered Engineering Firm F-2144



Andrew Nichols
3/30/2021

**FREES
NICHOLS**

1500 Broadway Street
Suite 1150
Lubbock, Texas 79423
Phone - (806) 686-2700
Web - www.freese.com

CITY OF SAN ANGELO
LAKE NASWORTHY IMPROVEMENTS

STRUCTURAL

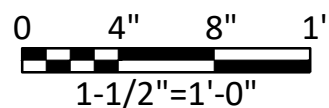
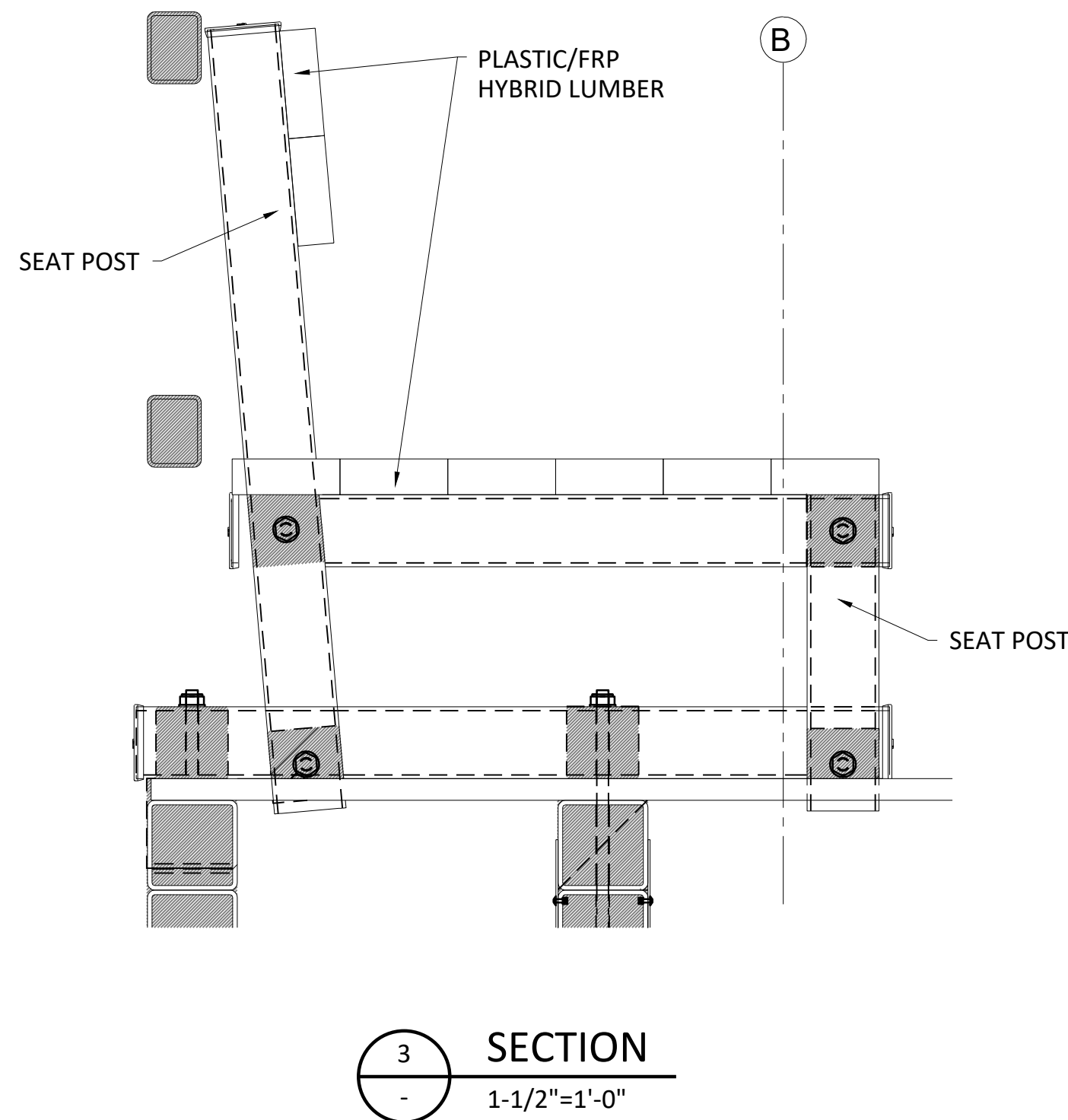
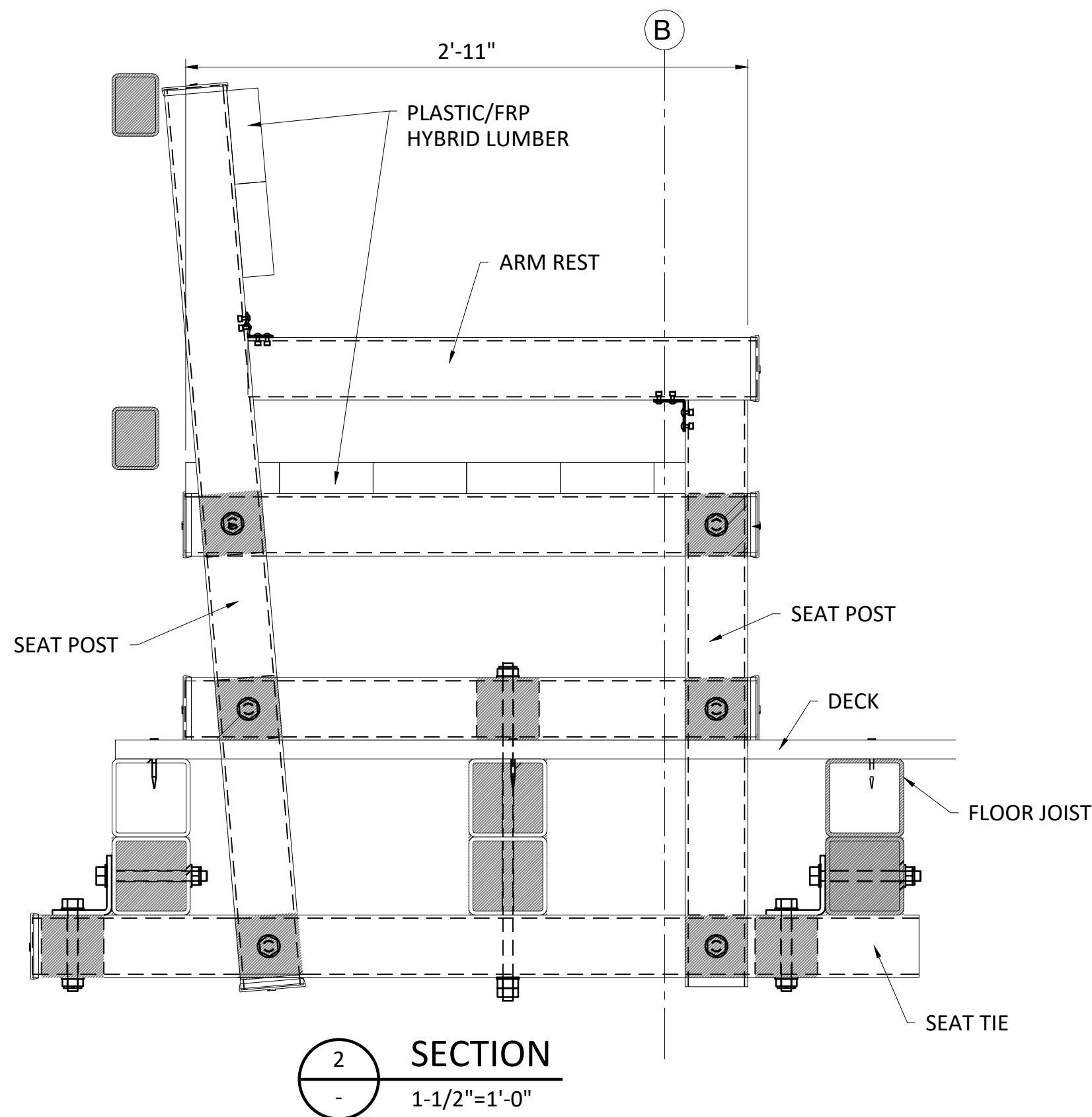
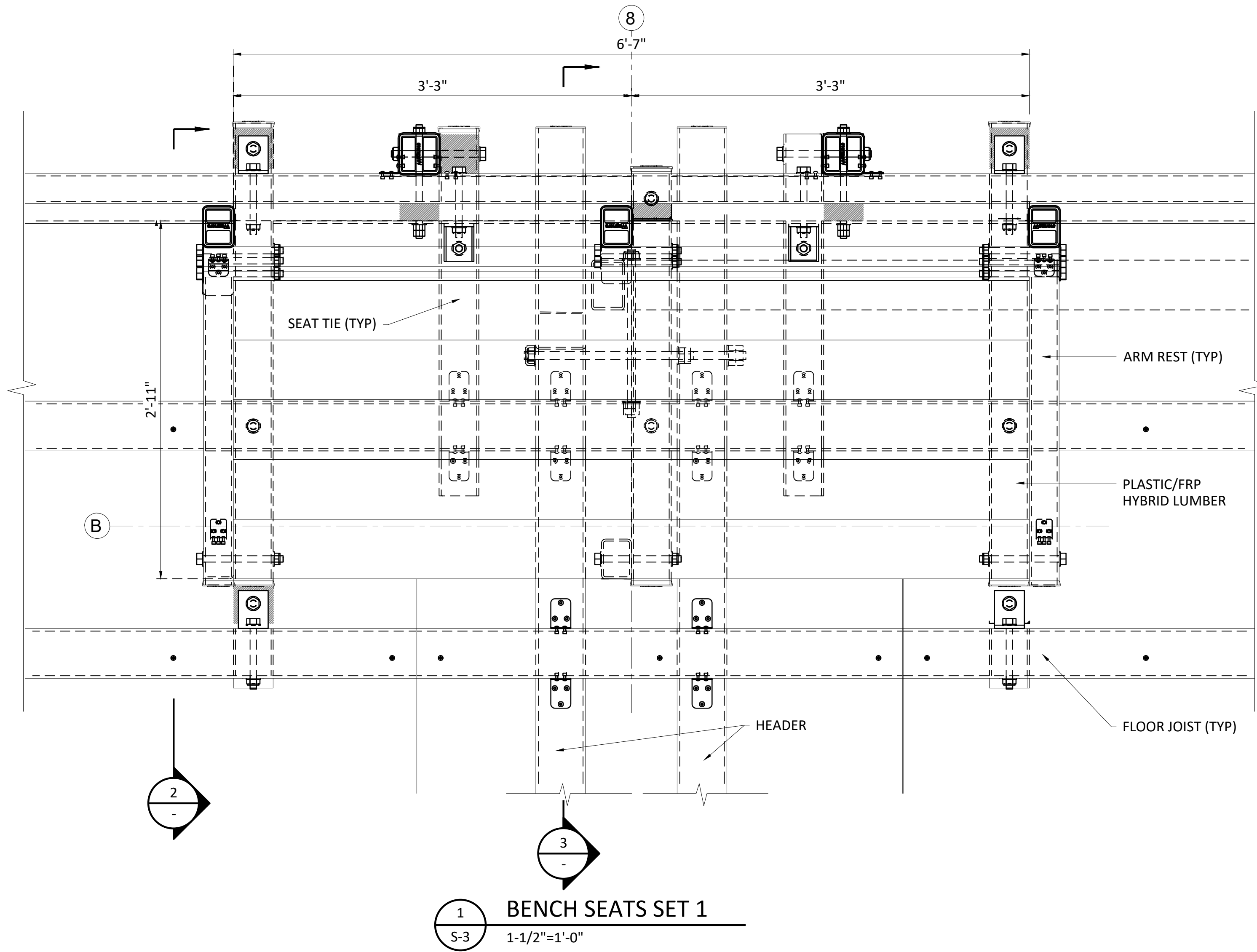
TYPICAL KNEE BRACING DETAILS

NO.	ISSUE	BY	DATE	F&N JOB NO.
				SAN20414
			DATE	DESIGNED
			3/5/2021	M/G
			DRAWN	AAD
			REVISED	
			CHECKED	PAB
			FILE NAME	ST-SAN-PDF-DTL06.dwg

VERIFIED SCALE	Bar is one inch on original drawing. If not one inch on this sheet, adjust scale.
0	1
SHEET	S-10
SEQ.	16

ACAD Ref: 23.05 (LMS Tech)
Filename: N:\ST\ST-SAN-PDF-DTL07.dwg
Last Saved: 3/5/2021 2:31 PM - Saved By: 02861

Plot Date: 3/17/2021 6:10 PM Plot By: 02861 Filename: N:\ST\ST-SAN-PDF-DTL07.dwg



ISSUED FOR BID

Freese and Nichols, Inc.
Texas Registered Engineering Firm F-2144

3/30/2021

1500 Broadway Street
Suite 1150
Lubbock, Texas 79423
Phone : (806) 686-2700
Web - www.freese.com

CITY OF SAN ANGELO

LAKE NASWORTHY IMPROVEMENTS

STRUCTURAL

TYPICAL BENCH SEAT DETAILS

NO.	ISSUE	BY	DATE	F&N JOB NO.	SAN20414
DESIGNED	MG		3/5/2021	DATE	
DRAWN	AAD				
REVISED					
CHECKED	PAB				
FILE NAME	ST-SAN-PDF-DTL07.dwg				

VERIFY SCALE

Bar is one inch on original drawing. If not one inch on this sheet, adjust scale.

1

0

SHEET

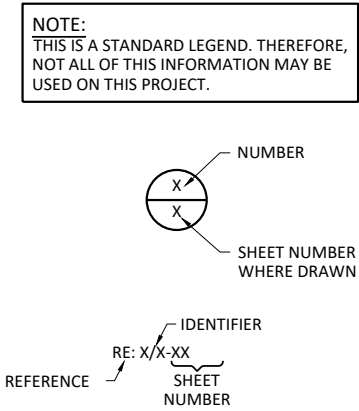
S-11

SEQ.

17

ABBREVIATIONS	
AC	ALTERNATING CURRENT
AF	AMP FRAME
AFD	ADJUSTABLE FREQUENCY DRIVE
AFF	ABOVE FINISHED FLOOR OR GRADE
AG	ABOVE GRADE
AGSB	ABOVE GROUND SPLICE BOX
AIC	AMPERES INTERRUPTING CAPACITY
AL OR ALUM	ALUMINUM
AMP OR A	AMPERE
AT	AMP TRIP
ATS	AUTOMATIC TRANSFER SWITCH
AUTO	AUTOMATIC
AUX	AUXILIARY
AWG	AMERICAN WIRE GAUGE
C.	CONDUIT
CB	CIRCUIT BREAKER
C/C	CENTER TO CENTER
CHH	COMMUNICATION MANHOLE/HANDHOLE
CKT	CIRCUIT
CLF	CURRENT LIMITING FUSE
CONT.	CONTINUATION
CP	CONTROL PANEL
CPT	CONTROL POWER TRANSFORMER
CR	CONTROL RELAY
CS	CONTROL SWITCH OR COMBINATION STARTER
CT	CURRENT TRANSFORMER
CU	COPPER
DC	DIRECT CURRENT
DI	DOOR INTERLOCK
DIA	DIAMETER
DN	DOWN
DP	DIFFERENTIAL PRESSURE
DWG	DRAWING
EC	EMPTY CONDUIT
EHH	ELECTRICAL MANHOLE
ELEC	ELECTRICAL
ELEV	ELEVATION
EM	EMERGENCY
EMH	ELECTRICAL MANHOLE/HANDHOLE
EO	ELECTRICALLY OPERATED
ETM	ELAPSED TIME METER
EUC	ELECTRIC UTILITY CO.
EXIST.	EXISTING
FBO	FURNISHED BY OTHERS
FO	FIBER OPTIC
FRP	FIBERGLASS REINFORCED POLYESTER
FT	FEET
FU	FUSE
G. OR GRND	GROUND
GA.	GAUGE
GCP	GENERATOR CONTROL PANEL
GEN	GENERATOR
GFCI	GROUND FAULT CIRCUIT INTERRUPTER
GFI	GROUND FAULT INTERRUPTER
GFS	GROUND FAULT SENSING
GO	GATE OPERATOR
GRS	GALVANIZED RIGID STEEL
HH	HANDHOLE
HP	HORSEPOWER
HT	HEIGHT
HTP	HEAT TRACE PANEL
HTR	HEATER
HZ	HERTZ
ID	INTERNAL DIAMETER
IMH	INSTRUMENT MANHOLE
INST	INSTRUMENT
IRP	INTERPOSING RELAY PANEL
JB	JUNCTION BOX
KAIC	KILO AMPERE INTERRUPTING CAPACITY
KVA	KILOVOLT-AMPERE
KW	KILOWATT
LA	LIGHTNING ARRESTER
LC	LIGHTNING CONTACTOR
LED	LIGHT EMITTING DIODE
LP	LIGHTING PANEL
LSI	LONG, SHORT, INSTANTANEOUS
LSIG	LONG, SHORT, INSTANTANEOUS, GROUND
LTG/LTNG	LIGHTS/LIGHTING
MBFV	MOTOR OPERATED BUTTERFLY VALVE
MCB	MAIN CIRCUIT BREAKER
MCC	MOTOR CONTROL CENTER
MCP	MOTOR CIRCUIT PROTECTOR
MFR	MANUFACTURER
MFR'S	MANUFACTURER'S
MH	MANHOLE
ML	MULTILIN
MLO	MAIN LUGS ONLY
MOV	MOTOR OPERATED VALVE
MPR	MOTOR PROTECTION RELAY
MR	MULTIRATIO
MTD	MOUNTED
MTG	MOUNTING
MTS	MANUAL TRANSFER SWITCH

ABBREVIATIONS	
NC or N.C.	NORMALLY CLOSED
NF	NON-FUSED
NO or N.O.	NORMALLY OPEN OR NUMBER
NO.	NUMBER
OD	OUTSIDE DIAMETER
OHE	OVERHEAD ELECTRIC
OL	OVERLOAD
OLX	OVERLOAD CONTROL RELAY
P	POLE
PB	PULL BOX OR PUSH BUTTON
PC	PHOTOCELL
PCC	PUMP CONTROL CONSOLE
PFCC	POWER FACTOR CORRECTION CAPACITOR
PFR	PHASE FAILURE RELAY
PH	PHASE
PL	PLATE
PLC	PROGRAMMABLE LOGIC CONTROLLER
PoE	POWER OVER ETHERNET
PPR	PHASE PROTECTIVE RELAY
PQM	POWER QUALITY METER
PR.	PAIR OR PAIR CABLE
PT	POTENTIAL TRANSFORMER
PTT	PUSH TO TEST TYPE
PVC	POLYVINYL CHLORIDE
QTY	QUANTITY
RC	REMOTE CONTROL
RCP	RELAY CONTROL PANEL
REC.	CIRCUIT RECLOSURE
RECP	RECEPTACLES
REQD.	REQUIRED
RTD	RESISTANCE TEMPERATURE DETECTOR
RTU	REMOTE TERMINAL UNIT
SC	SURGE CAPACITOR
SCH	SCHEMATIC
SCTB	SHORT CIRCUIT TERMINAL BLOCK
SEC	SECONDS OR SECONDARY
SHLD. OR SH	SHIELD OR SHIELDED
SHT	SHEET
SN OR S/N	SOLID NEUTRAL
SPD	SURGE PROTECTION DEVICES
SSRVS	SOLID-STATE REDUCED VOLTAGE STARTER
SS	STAINLESS STEEL
ST	STARTER
STA.	STATION
STC	SIGNAL TERMINATION CABINET
SV	SOLENOID VALVE
SW	SWITCH
SWGR	SWITCHGEAR
Sz#	MOTOR STARTER WITH SIZE
TC	TERMINATION CABINET OR TRAY CABLE
TEL	TELEPHONE
TO	TIME DELAY ON OPENING
TR.	TRIAD
TS	TEMPERATURE SWITCH
TW	TWISTED
TYP	TYPICAL
UG	UNDERGROUND
UPS	UNINTERRUPTIBLE POWER SUPPLY
UTP	UNSHIELDED TWISTED PAIR CABLE
V	VOLTS
VAR.	VARIABLE
VFD	VARIABLE FREQUENCY DRIVE
VFI	VACUUM FAULT INTERRUPTER
VO	VALVE OPERATOR
W	WITH, WIRE OR WATT
WP	WEATHERPROOF
WR	WEATHER RESISTANT
XFMR	TRANSFORMER
XMTR	TRANSMITTER
XP	EXPLOSION PROOF



PLAN SYMBOL	DESCRIPTION
	LIGHTING FIXTURE "A" - FIXTURE TYPE "b" - SWITCH NUMBER
	EMERGENCY BATTERY PACK LIGHT FIXTURE "A" - FIXTURE TYPE
	CEILING MOUNTED EXIT SIGN "X" - FIXTURE TYPE
	WALL MOUNTED EXIT SIGN ARROW INDICATES DIRECTION OF EGRESS "X" - FIXTURE TYPE
	FIRE ALARM CONTROL PANEL
	MANUAL PULL STATION
	CEILING MOUNTED STROBE
	WALL MOUNTED STROBE
	SMOKE DETECTOR
	HEAT DETECTOR
	HORN
	COMBINATION STROBE/HORN
	CONDUIT, EXPOSED/SURFACE MOUNTED
	CONDUIT OR DUCT BANK, CONCEALED
	CONDUIT, EXPOSED/SURFACE MOUNTED, TURNING UP
	CONDUIT, EXPOSED/SURFACE MOUNTED, TURNING DOWN
	CONDUIT STUBBED OUT AND CAPPED
	OVERHEAD ELECTRIC LINE
	UNDERGROUND ELECTRIC LINE
	OVERHEAD PRIMARY LINE
	UNDERGROUND PRIMARY LINE
	OVERHEAD SECONDARY LINE
	UNDERGROUND SECONDARY LINE
	OVERHEAD COMMUNICATION LINE
	UNDERGROUND COMMUNICATION LINE
	OVERHEAD FIBER OPTIC LINE
	UNDERGROUND FIBER OPTIC LINE
	FLEXIBLE METAL CONDUIT
	HEAT TRACE
	DENOTES A QUANTITY OF TWO (2) 3" CONDUITS EACH CONTAINING THREE (3) NO. 3/0 AWG CONDUCTORS AND ONE (1) NO.2 AWG GROUND CONDUCTOR
	DENOTES A QUANTITY OF TWO (2) INSTRUMENT CABLES. EACH CONSISTS OF TWO (2) NO.16 AWG CONDUCTORS
	THREE (3) 4" CONDUITS
	CABLE TAG FOUR (4) #14 CONTROL OR POWER CONDUCTORS, ONE (1) #14 GROUND CONDUCTOR. ALL CONDUCTORS IN A 3/4" CONDUIT. TWO (2) OF THE FOUR (4) #14 CONTROL OR POWER CONDUCTORS ARE SPARE
	HOMERUN, CIRCUITS 1 AND 3 RUN TO PANEL LA 2 #12, #12G., 3/4"C. UNLESS NOTED OTHERWISE
	SINGLE POLE SWITCH "b" - INDICATES SWITCH LEG SHALL CONTROL LIGHT FIXTURES WITH "b" - DESIGNATION
	MULTI POLE SWITCH "x" - INDICATES NUMBER OF POLE "c" - INDICATES SWITCH SHALL CONTROL LIGHT FIXTURES WITH "c" DESIGNATION
	MANUAL MOTOR STARTER /DISCONNECT
	3 WAY SWITCH
	4 WAY SWITCH
	DIMMER LIGHTING CONTROL SWITCH
	TIME SWITCH
	DUPLEX RECEPTACLE, 20A, 120V, 2P, 3W * "C" - MOUNTED ABOVE COUNTERTOP "GFI" OR "GF" - GROUND FAULT INTERRUPTER TYPE "WP" - WEATHERPROOF
	FLOOR MOUNTED RECEPTACLE
	SIMPLEX RECEPTACLE, GROUNDED TYPE
	SPECIAL RECEPTACLE
	QUADPLEX RECEPTACLE

PLAN SYMBOL	DESCRIPTION
	JUNCTION BOX
	PULL BOX
	TERMINAL CABINET
	OCCUPANCY SENSOR
	PHOTOCELL
	PREWIRED
	MANHOLE
	UTILITY METER
	MOTORIZED LOUVER
	INDICATES THAT ALL ELECTRICAL EQUIPMENT AND MATERIALS INSTALLED WITHIN THE ROOM OR AREA IN WHICH THIS NOTATION APPEARS SHALL BE OF NEMA 12 CONSTRUCTION UNLESS OTHERWISE NOTED
	INDICATES THAT ALL ELECTRICAL EQUIPMENT AND MATERIALS INSTALLED WITHIN THE ROOM OR AREA IN WHICH THIS NOTATION APPEARS SHALL BE OF NEMA 4 CONSTRUCTION UNLESS OTHERWISE NOTED
	INDICATES THAT ALL ELECTRICAL EQUIPMENT AND MATERIALS INSTALLED WITHIN THE ROOM OR AREA IN WHICH THIS NOTATION APPEARS SHALL BE OF NEMA 4X CONSTRUCTION UNLESS OTHERWISE NOTED
	INDICATES THAT ALL ELECTRICAL EQUIPMENT AND MATERIALS INSTALLED WITHIN THE ROOM OR AREA IN WHICH THIS NOTATION APPEARS SHALL CONFORM TO N.E.C REQUIREMENTS FOR THE HAZARDOUS AREA CLASSIFICATION SHOWN

ONE-LINE OR CONTROL DIAGRAM	PLAN	DESCRIPTION
		PANEL
		MOTOR, NUMBER DESIGNATES HORSEPOWER
	-	VOLTMETER (WITH SWITCH IF 3-PHASE)
	-	AMMETER (WITH SWITCH IF 3-PHASE)
	-	METER * WM - WATTMETER WHM - WATTHOUR METER WHDM - WATTHOUR DEMAND METER WHDR - WATTHOUR DEMAND RECORDER PF - POWER FACTOR METER ETM - ELAPSED TIME METER TRANSDUCER AX - CURRENT TRANSDUCER WX - WATT TRANSDUCER
	-	RELAY, NO. AS INDICATED 25 - SYNCHRONISM CHECK RELAY 27 - UNDER VOLTAGE RELAY 38 - BEARING PROTECTIVE DEVICE 40 - LOSS OF EXCITATION RELAY 42 - RUNNING CONTACTOR/PILOT RELAY 46 - REVERSE PHASE/PHASE BALANCE/CURRENT RELAY 47 - PHASE SEQUENCE VOLTAGE RELAY 48 - MACHINE OR TRANSFORMER THERMAL RELAY 50 - INSTANTANEOUS OVERCURRENT RELAY 50G - INSTANTANEOUS GROUND 51 - TIME OVER CURRENT RELAY, GROUNDING RESISTOR TYPE 51N - TIME OVERCURRENT RELAY, RESIDUAL TYPE 51V - TIME OVERCURRENT RELAY WITH VOLTAGE RESTRAINT 59 - OVER VOLTAGE RELAY 60 - NEGATIVE SEQUENCE VOLTAGE RELAY 62 - TIME DELAY RELAY 63 - OVER PRESSURE RELAY 67 - AC DIRECTIONAL OVERCURRENT RELAY 83 - AUTOMATIC SELECTIVE CONTROL OR TRANSFER RELAY 86 - LOCKING-OUT RELAY 87 - DIFFERENTIAL PROTECTIVE RELAY B - SUFFIX INDICATES "BUS" G - SUFFIX INDICATES "GENERATOR" GF - GROUND FAULT IR - INTERPOSING RELAY PFR - PHASE FAILURE, PHASE REVERSAL, UNDERVOLTAGE, OVERVOLTAGE RELAY ST - SHUNT TRIP T - SUFFIX INDICATES "TRANSFORMER" TRP CAP - CAPACITOR TRIP X - SUFFIX INDICATES "AUXILIARY"

ISSUED FOR BID

Freese and Nichols, Inc.
Texas Registered Engineering Firm F-2144

03/25/2021

Freese and Nichols
1500 Broadway Street
Suite 1150
Lubbock, Texas 79423
Phone - (806) 686-2700
Web - www.freese.com

CITY OF SAN ANGELO

LAKE NASWORTHY IMPROVEMENTS

ELECTRICAL

LEGEND I

NO.	ISSUE	BY	DATE	DESIGNED	CFB	DRAWN	JTR	REVIEWED	DWK	FILE NAME
										EL-ALL-GN-LGND01.dwg

VERIFY SCALE: 1" = 1' (Bar is one inch on original drawing. If not one inch on this sheet, adjust scale.)

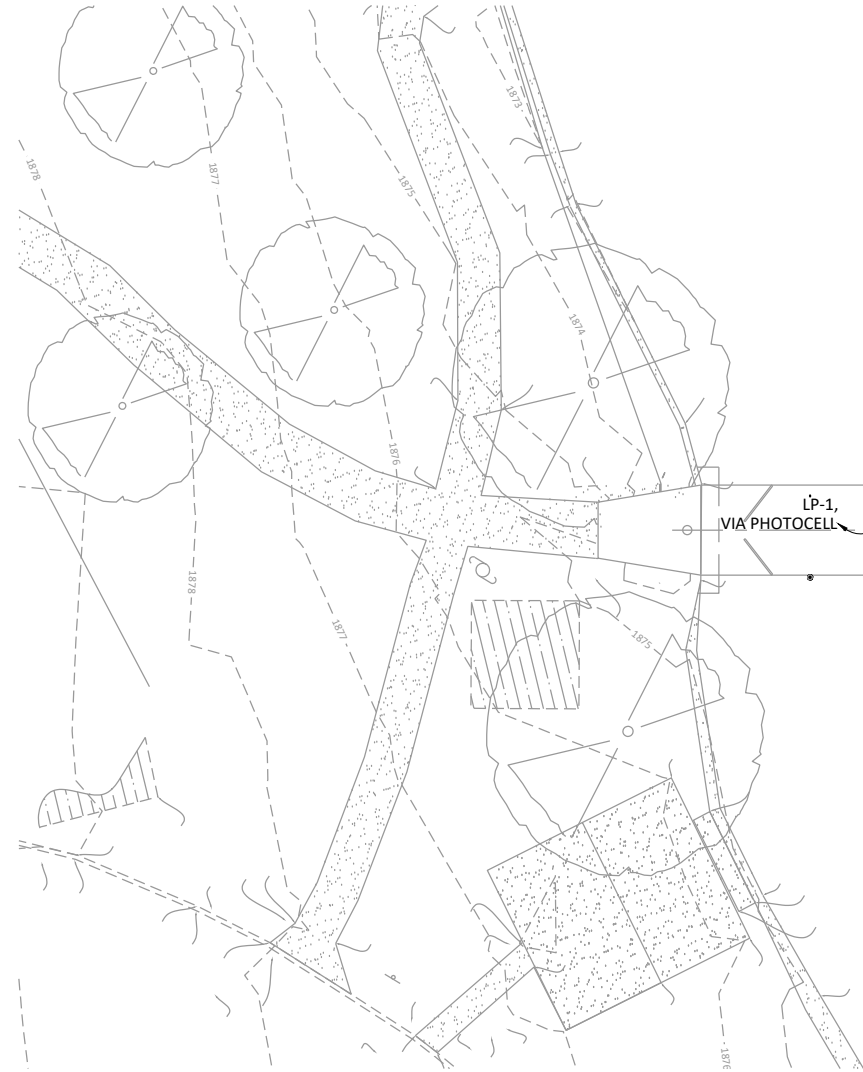
SHEET

E-1

SEQ.

19

ACAD Rev: 23.0s (LMS Tech)
Filename: N:\ELEC\EL-ALL-PL-LTNG01.dwg
Last Saved: 3/25/2021 1:06 PM. Saved By: 02813



TYPE	MANUFACTURER	CATALOG NO.	VOLT.	DESCRIPTION	INPUT WATTS
A	LITHONIA	DSX0 LED P1 AMBLW T5M MVOLT DBLXD	120-277	D SERIES P1 LEDS WITH LIMITED WAVELENGTH AMBER COLOR TEMPERATURE. TYPE V MEDIUM DISTRIBUTION, MVOLT AND BLACK FINISH.	96
B	LITHONIA	VCPG LED V4 P1 30K 80CRI T5M MVOLT UPL1 E8WC HA DBLXD	120-277	4 LIGHT ENGINES, 3000K COLOR TEMP, CRI OF 80, TYPE V MEDIUM DISTRIBUTION, MVOLT, UP-LIGHT OF 500 LUMINS, EMERGENCY BATTERY BACKUP, CERTIFIED IN CA TITLE 20 MAEDBS (8V, 20' C MIN), HIGH AMBIENT (50' C) AND BLACK FINISH	135

LIGHTING FIXTURE SCHEDULE NOTES:

- LIGHT FIXTURES PROVIDED SHALL BE APPROVED EQUAL TO THE FIXTURE INDICATED IN THE SCHEDULE ABOVE.
- FIXTURE MODEL NUMBERS ARE USED TO ESTABLISH MINIMUM QUALITY AND PERFORMANCE STANDARDS AND NOT TO ESTABLISH MOUNTING TYPE. MOUNTING REQUIREMENTS MAY VARY FOR THE SAME TYPE OF FIXTURE THROUGHOUT THE PROJECT. CONTRACTOR SHALL VERIFY INSTALLATION LOCATION AND PROVIDE APPROPRIATE MOUNTING HARDWARE FIXTURE TYPE DESIGN FOR EACH LOCATION.

GENERAL NOTES:

- THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING AND SIZING ALL PULL BOXES AND JUNCTION BOXES AS REQUIRED BY THE NATIONAL ELECTRICAL CODE.
- ALL LIGHTING WIRING WILL BE 2 #10, #10G., ¾"C.
- PROVIDE CONDUIT EXPANSION FITTINGS AT ALL STRUCTURE EXPANSION JOINTS. REFER TO STRUCTURAL DRAWINGS & COORDINATE WITH PIER INSTALLATION VENDOR FOR EXPANSION JOINT REQUIREMENTS.
- ALL CIRCUITS WILL BE GFI PROTECTED NOT EXCEEDING 30 mA AND INCLUDE INSULATED GROUND CONDUCTOR. THE USE OF METALLIC RACEWAYS AS GROUND CONDUCTIVE PATH IS NOT ACCEPTABLE.
- USE SEALED WIRE CONNECTOR SYSTEM LISTED FOR SUBMERSION FOR ALL ELECTRICAL CONNECTIONS. ALL ENCLOSURES AND ELECTRICAL DEVICES MUST BE RATED WATERTIGHT.
- PROVIDE POTENTIAL SHOCK HAZARD SIGNAGE AS REQUIRED BY NEC ARTICLE 555.24.

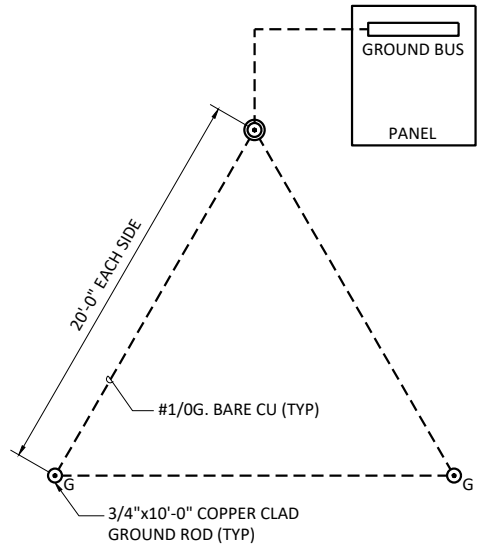
NOTES BY SYMBOL "⬡"

- FIXTURE B WILL BE MOUNTED AT 10'-6" AFF. THE CONTRACTOR WILL PROVIDE ALL REQUIRED STRUCTURAL SUPPORTS TO MOUNT THE LIGHT FIXTURE AND POLE TO THE PIER. REFER TO LIGHT FIXTURE MANUFACTURER FOR LIGHT FIXTURE BOLT PATTERN REQUIRED FOR MOUNTING THE FIXTURE ONTO THE POLE. LIGHT FIXTURE WILL BE MOUNTED TO A POLE THAT IS A MAXIMUM OF 14'-0" HIGH, WITH AN OVAL, NON-METALLIC, 3" X 5" MINIMUM HANDHOLE SECURED WITH A VANDAL RESISTANT, 316 STAINLESS STEEL ¾" SOCKET-HEAD SCREW. ALL FASTENERS WILL BE 316 STAINLESS STEEL, POLE WILL BE A UV INHIBITING WITH A VIBRATION DAMPENER INSIDE. POLE PROVIDED WILL BE SUFFICIENT TO WITHSTAND 100 MPH WIND LOADS WITH THE EPA RATING OF THE FIXTURE SPECIFIED. PROVIDE A CABLE GLAND AT THE TOP OF THE POLE TO SECURE THE ELECTRICAL CABLES AND PROVIDE A VERTICAL CABLE SUPPORT PLUG MIDWAY UP THE POLE.
- REFER TO GENERAL NOTES ON SHEET E-3 FOR RECEPTACLE MOUNTING HEIGHT REQUIREMENTS.



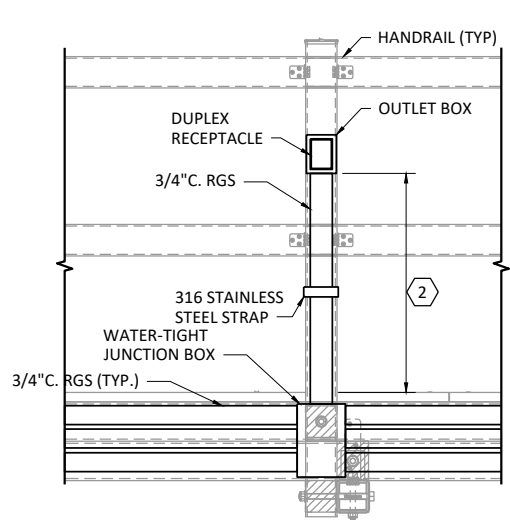
LIGHTING PLAN

3/32" = 1'-0"



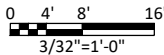
GROUND MAT

NOT TO SCALE



RECEPTACLE POST MOUNT

NOT TO SCALE



ISSUED FOR BID

Freese and Nichols, Inc.
Texas Registered Engineering Firm F-2144

03/25/2021



FRESE AND NICHOLS

1500 Broadway Street
Suite 1150
Lubbock, Texas 79423
Phone : (806) 686-2700
Web - www.freese.com

CITY OF SAN ANGELO
LAKE NASWORTHY IMPROVEMENTS

ELECTRICAL

LIGHTING PLAN

PER JOB NO. SAN20414

DATE 3/5/2021

DESIGNED CFB

DRAWN JTR

REVISED

CHECKED

DWV

FILE NAME

EL-ALL-PL-LTNG01.dwg

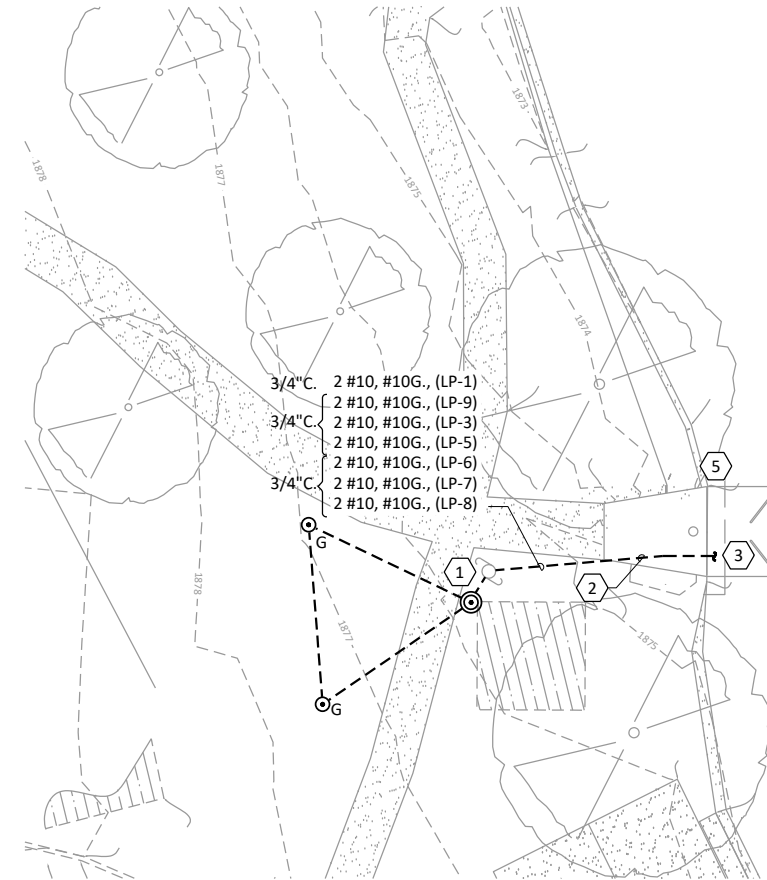
NO. 1
VERIFY SCALE
Bar is one inch on original drawing. If not one inch on this sheet, adjust scale.

E-2

SEQ.

20

ACAD Ref: 23.0s (LMS Tech)
Filename: N:\ELEC\EL-ALL-PL-POWR01.dwg
Last Saved: 3/25/2021 1:05 PM Saved By: 02813

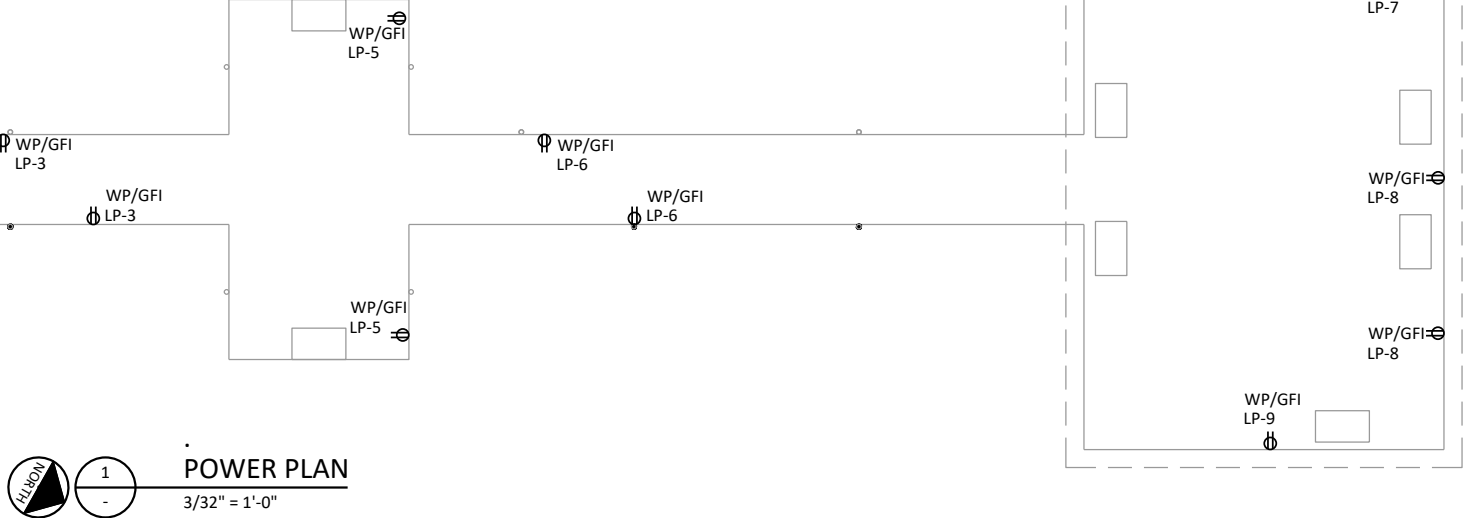


GENERAL NOTES:

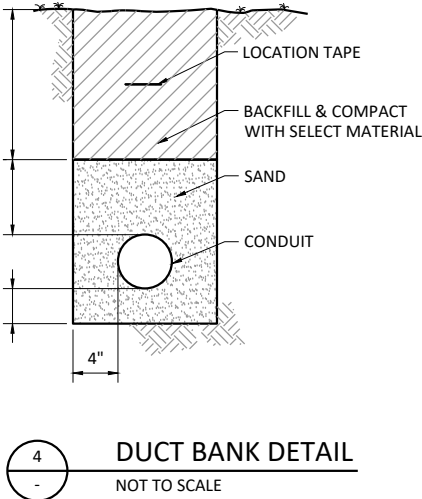
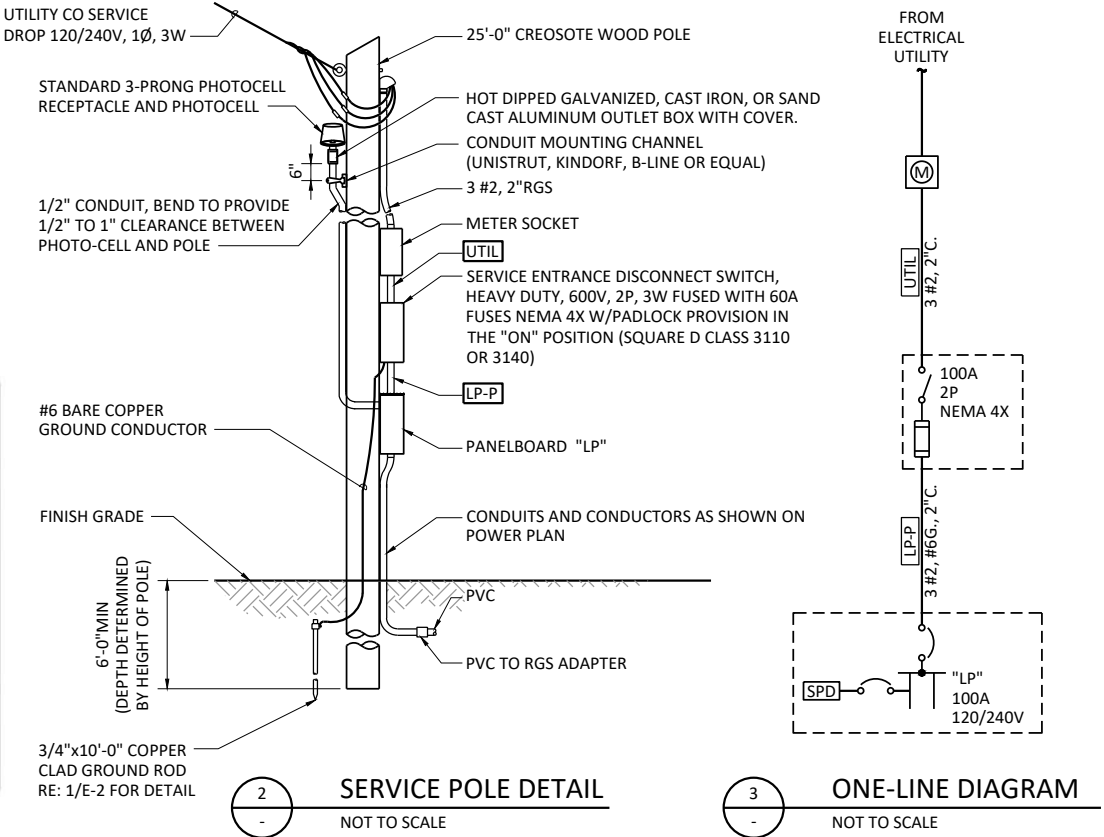
- THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING AND SIZING ALL PULL BOXES AND JUNCTION BOXES AS REQUIRED BY THE NATIONAL ELECTRICAL CODE.
- THE CONTRACTOR WILL BE RESPONSIBLE FOR COORDINATING ALL REQUIREMENTS FOR THE ELECTRICAL UTILITY AND ELECTRIC UTILITY CONNECTION WITH KEVIN POOL, 361-290-7046 AEP-TEXAS. THE CONTRACTOR WILL INCLUDE ALL COST AND FEES NEEDED TO ESTABLISH TEMPORARY POWER CONNECTION AND SERVICE FEES ASSOCIATED FOR WORK DURING CONSTRUCTION IN THE BASE BID.
- ALL WIRING, GROUNDING, AND INSTALLATION OF ELECTRICAL EQUIPMENT WILL BE IN ACCORDANCE WITH ARTICLE 555 OF THE NATIONAL ELECTRICAL CODE.
- ALL RECEPTACLES AND ELECTRICAL EQUIPMENT WILL BE LOCKABLE AND MOUNTED 12" OR MORE ABOVE THE DECK AND WILL NOT BE MOUNTED BELOW THE ELECTRICAL DATUM PLANE. RECEPTACLES SHOWN WILL BE MOUNTED ON THE NEAREST HANDRAIL POST.
- ALL 120V CIRCUITS WILL BE 2 #10, #10G., 3/4"C. MINIMUM, UNLESS INDICATED OTHERWISE.
- PROVIDE CONDUIT EXPANSION FITTINGS AT ALL STRUCTURE EXPANSION JOINTS.
- ALL CIRCUITS WILL BE GFI PROTECTED NOT EXCEEDING 30 mA AND INCLUDE INSULATED GROUND CONDUCTOR. THE USE OF METALLIC RACEWAYS AS GROUND CONDUCTIVE PATH IS NOT ACCEPTABLE.
- USE SEALED WIRE CONNECTOR SYSTEM LISTED FOR SUBMERSION FOR ALL ELECTRICAL CONNECTIONS. ALL ENCLOSURES AND ELECTRICAL DEVICES MUST BE RATED WATERTIGHT.
- PROVIDE POTENTIAL SHOCK HAZARD SIGNAGE AS REQUIRED BY NEC ARTICLE 555.24.

NOTES BY SYMBOL "◁▷"

- DEMO EXISTING POLE AND PROVIDE A NEW SERVICE DROP POLE, REFER TO DETAIL 2/E-3.
- CONDUIT WILL BE DIRECT BURY A MINIMUM OF 18" BELOW FINISHED GRADE, REFER TO DETAIL 4/E-3. TRANSITION CONDUIT FROM BELOW FINISHED GRADE TO THE SIDE OF THE DECK AND ROUTE TO DESIGNATED CIRCUITS. ALL CONDUCTORS WILL BE WET-LOCATION SUBMERSIBLE RATED.
- ROUTE CONDUITS ALONG THE SIDE OF THE PIER, PROVIDE JUNCTION BOXES AS NECESSARY.
- PHOTOCELL WILL BE USED TO CONTROL LIGHTING CIRCUIT LP-1.
- PROVIDE CONDUIT EXPANSION FITTING AT CONCRETE ABUTMENT, COORDINATE WITH PIER MANUFACTURER ON EXACT LOCATION.



PANEL NO. LP		MAIN		60		AMPS M.C.B.		LOCATION FISHING PIER	
SERVICE VOLTAGE		120/240		VOLTS		BUS RATING		100	
A.I.C.		14,000		NEUTRAL BUS		100		AMPS	
DESCRIPTION	BREAKER	VOLT AMPS		CKT NO	BUSS CONN	CKT NO	VOLT AMPS	BREAKER	DESCRIPTION
	POLE	AMP	A	B			A	B	
LIGHTS	1	20*	700		1	2		2	SPD
RECEPTACLE I	1	20*		360	3	4		20	
RECEPTACLE II	1	20*	360		5	6	360	1	RECEPTACLE III
RECEPTACLE IV	1	20*		360	7	8	360	1	RECEPTACLE V
RECEPTACLE VI	1	20*	180		9	10			SPACE
*SPARE	1	20			11	12			SPACE
CONNECTED BUS A		1,600	VA	1240	720		360	360	DEMAND KVA: 2.7
CONNECTED BUS B		1,080	VA						DEMAND AMPS: 11.2
				TOTAL:	2680	VA			NOTE: * INDICATES GFI BREAKER



0 4' 8' 16'
3/32"=1'-0"

ISSUED FOR BID

Freeze and Nichols, Inc.
Texas Registered Engineering Firm F-2144

03/25/2021



FREEZE NICHOLS
1500 Broadway Street
Suite 1150
Lubbock, Texas 79423
Phone : (806) 686-2700
Web - www.freeze.com

CITY OF SAN ANGELO
LAKE NASWORTHY IMPROVEMENTS

ELECTRICAL

POWER PLAN

NO.	ISSUE	BY	DATE	FILE NAME	VERIFY SCALE	0	1
1				EL-ALL-PL-POWR01.dwg	Bar is one inch on original drawing. If not one inch on this sheet, adjust scale.		
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
32							
33							
34							
35							
36							
37							
38							
39							
40							
41							
42							
43							
44							
45							
46							
47							
48							
49							
50							
51							
52							
53							
54							
55							
56							
57							
58							
59							
60							
61							
62							
63							
64							
65							
66							
67							
68							
69							
70							
71							
72							
73							
74							
75							
76							
77							
78							
79							
80							
81							
82							
83							
84							
85							
86							
87							
88							
89							
90							
91							
92							
93							
94							
95							
96							
97							
98							
99							
100							

E-3

SEQ.

21

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Allison Strube, Water Utilities Director, Water Utilities, 325-657-4209

Meeting Date: August 3, 2021

Item type: Consent Item

Caption:

Consider awarding WU-08-21 Liquid Chlorine to DPC Industries, Inc. in the amount of \$338,400 annually for one year with two additional one year term extensions, budgeted for purchase in fiscal years 2022 through 2024, and authorizing the City Manager to negotiate and execute all related documents (Allison Strube)

Summary/History:

A bid has been received from one (1) supplier for the purchase of liquid chlorine for use at the Water Treatment Plant. The bid was submitted by DPC Industries, Inc. of Sweetwater, Texas.

Liquid chlorine and ammonia are used to disinfect drinking water at the City's Water Treatment Plant. When combined, these chemicals are used to provide both the initial disinfection of the water and residual disinfection throughout the distribution system.

Financial Impact:

Total estimated annual expenditure of \$338,400 budgeted within the Water Treatment Plant operating budget.

Other Information/Recommendation:

Staff recommends the bid be accepted and the City Manager be authorized to execute any related documents.

Attachments:

- | | | |
|----|-------------------------|-----------------------------|
| 1. | WU-08-21 Bid Tabulation | WU-08-21 Bid Tabulation.pdf |
|----|-------------------------|-----------------------------|

Presentation:

Allison Strube

Approvals/Reviews:

Allison Strube	Created/Initiated
Shane Kelton	Approved
Theresa James	Approved
Jeff Tomlinson	Approved
Tina Dierschke	Approved
Julia Antilley	Final Approval



City of San Angelo Purchasing Division

RFB Bid Tabulation

WU-08-21 • Liquid Chlorine

Thursday, July 15, 2021 2 p.m.

			DPC Industries		
Item Number	Item Description	Approximate Quantity (pounds)	Unit Price per Pound		Total
#1-1	Liquid Chlorine	600,000	\$	0.564 \$	338,400.00

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Tina Dierschke, Finance Director, Finance, 325-657-4268

Meeting Date: August 3, 2021

Item type: Consent Item

Caption:

Consider a resolution authorizing revisions to the Investment Policy for the City of San Angelo (Tina Dierschke)

Summary/History:

The City Council adopted resolutions at the January 12, 2021, meeting for the annual update of the Investment Policies. Two revisions were subsequently recommended by the City's Investment Adviser and reviewed and approved by the Investment Oversight Committee. The revisions were approved March 16, 2021, and are as follows:

- Added the ability to invest in revenue bonds
- Changing agency ratings from two (2) ratings to one (1) rating

The City's Investment Oversight Committee (IOC) met on July 15, 2021, and made the recommendation to revise the policy further. The IOC recommends changing the maximum weighted average maturity from one (1) year to two (2) years.

These changes allow for more flexibility with the City's investment choices which will lead to a better rate of return overall.

Financial Impact:

Other Information/Recommendation:

Attachments:

- | | | |
|----|--|---|
| 1. | Resolution City of San Angelo Investment Funds (3) | Resolution City of San Angelo Investment Funds (3).docx |
| 2. | 2021 City Investment Policy (3) | 2021 City Investment Policy (3).pdf |

Presentation:

Tina Dierschke

Approvals/Reviews:

Tina Dierschke
Tina Dierschke
Theresa James
Julia Antilley

Created/Initiated
Approved
Approved
Final Approval

RESOLUTION # _____

**A RESOLUTION ADOPTING THE CITY OF SAN ANGELO
INVESTMENT POLICY AND INVESTMENT STRATEGY**

WHEREAS, the Public Funds Investment Act codified in the Texas Government Code Chapter 2256 governs local government investment; and

WHEREAS, the Public Fund Investment Act (Section 2256.005a), as amended, requires the City to adopt an investment policy and investment strategies by rule, order, ordinance or resolution governing the investment of funds under its control; and

WHEREAS, the Public Fund Investment Act (Section 2256.005e), requires the governing body to review and adopt that investment policy and investment strategies by rule, order, ordinance or resolution not less than annually, recording any changes made thereto; and

WHEREAS, the City Council has reviewed the City Policy and decided to make the following changes:

<u>Section</u>	<u>Change</u>
Three (3)	Changing the maximum weighted average maturity from one (1) year to two (2) years.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF SAN ANGELO:

That the City has complied with the requirements of the Public Funds Investment Act and the City's Investment Policy and adopts the Investment Policy and Investment Strategy, with the changes as shown, as the Investment Policy and Strategy of the City effective the date of this resolution.

ADOPTED this the 3rd day of August, 2021.

THE CITY OF SAN ANGELO, TEXAS:

Brenda Gunter, Mayor

ATTEST:

Julia Antilley, City Clerk

APPROVED AS TO CONTENT:

APPROVED AS TO FORM:

Tina Dierschke, Finance Director

Theresa James, City Attorney

CITY OF SAN ANGELO, TEXAS

INVESTMENT POLICY

2021

It is the policy of the City of San Angelo (the "City") to invest public funds in a manner which will provide the highest reasonable market return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.

This policy satisfies the requirement of the Public Funds Investment Act (the "Act"), Texas Government Code 2256, which requires the creation and annual adoption of a written investment policy and its addendums. The City Council shall review and adopt, no less than annually, the Investment Policy and its incorporated strategies. Any changes to the Policy will be detailed in the adopting resolution.

Section One: Scope

This investment policy applies to all the financial assets of the City except funds of Lake Nasworthy. The funds are accounted for in the City's Comprehensive Annual Financial Report and include:

- Operating Funds
- Debt Service Funds
- Bond, Capital and Special Project Funds
- Reserve Funds
- Non-expendable Trust Funds

Section Two: Investment Objectives and Standard of Care

The objectives of the City's investment program shall be, in order of priority, safety, liquidity and yield. Safety of principal shall be the foremost objective of the City's investment program. Each investment transaction shall seek to first ensure that capital losses are avoided, whether they are from securities, defaults or erosion of market value. The portfolio shall be managed with the objective of obtaining a reasonable market yield.

The standard of prudence to be used by investment officers shall be the *prudent person standard* and shall be applied in the context of managing the overall portfolio. Investments shall be made with judgment and care under circumstances then prevailing which a person of prudence, discretion and intelligence would exercise in the management of his/her own affairs with consideration given to the probable safety of capital as well as the probable income to be derived. Investments shall not be made for speculative purposes.

Investment officers acting in accordance with written procedures and the Investment Policy and exercising due diligence shall be relieved of personal liability for an individual security's credit or market risk, provided that deviations from expectations are reported in a timely fashion and

appropriate action is taken to control adverse developments.

Section Three: Investment Strategy

The City of San Angelo funds shall be commingled for investment purposes recognizing the cash flow needs of the individual funds which make up the portfolio. The total portfolio will maintain a maximum weighted average maturity of two (2) years which is based on the cash flow analysis and cash requirements of the City.

The City of San Angelo's investment portfolio shall be diversified for safety and shall consist of a variety of securities and maturities which may include any or all of the authorized investments listed in Section Four, Authorized Investments, of this Policy. In order to meet Policy objective, securities will be of the highest credit quality and marketability. The portfolio's objectives can be attained by utilization of high credit quality securities and a modified ladder structure in the short-term area to match known liabilities.

- (1) Operating Funds - Operating funds ensure that anticipated cash flows are matched for adequate liquidity on major payment obligations such as payroll.
- (2) Debt Service Funds - Debt service funds must cover the upcoming debt service obligations on the required payment dates.
- (3) Bond, Capital and Special Project Funds - Bond proceeds and special project funds are used for anticipated liabilities on the projects.
- (4) Reserve Funds - Reserve funds provide liquidity for fund obligations and generate a dependable revenue stream from securities.
- (5) Non-expendable Trust Funds - Non-expendable trust funds generate dependable revenue streams for their designated uses.

It is the City of San Angelo's intent to hold purchased securities to maturity investing in such a manner as to ensure both the safety and liquidity of such transactions. However, under conditions defined and procedures approved by the Oversight Committee, securities may be sold or "swapped" before maturity to capture capital gains and allow for reinvestment into the portfolio. Securities purchased specifically for non-expendable trust funds shall be valued continuously and may be sold prior to the stated maturity date in order to capture capital gains.

The City of San Angelo's investment officers, or designated investment advisors, will evaluate the City's cash position daily to determine the amount of funds available for investment and to project the term for such investments and will then decide on placement of the investment based on fund type and market conditions, fund cash flow, the offering yield for eligible investment and diversity in the portfolio

Section Four: Authorized Investments

The City shall invest only in those instruments authorized by law of the State of Texas (Texas Government Code 2256, Public Funds Investment Act) as further defined by this policy. Insofar as they meet this requirement, the City may invest in the following:

(1) Depository certificates of deposit issued by state and national banks doing business in Texas that do not exceed two (2) years to maturity from date of issue, and:

- a. are guaranteed or insured by the Federal Deposit Insurance Corporation or its successor: or
- b. are collateralized at 102% by obligations of the United States or its agencies and instrumentalities (excluding letters of credit) or direct obligations of any state, its subdivisions, or its agencies which have been rated as to investment quality by a nationally recognized investment rating firm and have received a rating of not less than "A" or the equivalent.

(2) Obligations of the United States Government, its agencies and instrumentalities not to exceed 3 years to their stated maturity date;

(3) Fully collateralized repurchase agreements having a defined termination date not to exceed six (6) months, secured by obligations of the United States or its agencies and instrumentalities, collateralized at 102%, executed under a written Master Repurchase Agreement, with securities safe-kept with a third party selected or approved by the City, and placed through a bank doing business in Texas or a primary government securities dealer as defined by the Federal Reserve. Flex repurchase agreements used for bond funds or special project funds may have a stated termination date not to exceed the estimated completion date of the project(s).

(4) Local government investment pools as defined by the Act which strive to maintain a \$1 net asset value, which are rated as to investment quality by a nationally recognized credit rating agency and have received a rating of not less than "AAA" or its equivalent. Investment in each pool must be specifically authorized by Resolution of the City Council.

(5) AAA-rated, SEC registered money market mutual funds striving to maintain a \$1 net asset value.

(6) General obligation and revenue bonds of states, agencies, counties, cities and other political subdivisions of any state rated "A" or better or its equivalent by one nationally recognized rating agency and with a stated final maturity not to exceed three (3) years.

(7) FDIC insured brokered certificate of deposit securities from banks in any US state, delivered versus payment to the City's safekeeping depository, not to exceed one year to maturity. Before purchase, the Investment Officer or advisor must verify the FDIC status of the bank on www.fdic.gov to assure that bank is FDIC insured.

(8) Fully insured or collateralized, interest bearing accounts of any bank doing business in Texas.

(9) A1/P1 domestic commercial paper with a maximum maturity of two hundred-seventy (270) days.

In order to provide diversification in the portfolio which reduces market and credit risk exposures, the following diversification parameters are established for the Portfolio. Diversification parameters must be met at the time of purchase although cash flows may change the percentages over time. Effort will be made to maintain the diversification guidelines through cyclical cash flow periods.

<u>Security Type</u>	<u>Max. % in Overall Portfolio</u>
CDs	40%
Per bank	10 %
US Treasuries	80%
US Agencies & Instrumentalities	80%
Repurchase Agreements	50%
Flex for bond funds	100 %
Constant Dollar LGIP	80%
Ownership of the pool	10 %
Money Market Mutual Funds	75 %
Municipal and State Obligations	40 %
Issuer limitation	5 %
FDIC Brokered CDs	20 %
Commercial paper	25 %
Issuer limitation	10 %

Delivery versus Payment

All security transactions (with the exception of pool or fund participation) by the City shall be purchased "delivery versus payment". That is, the City shall authorize release of its *funds* only after a purchased security has been received by its safekeeping agent or after the City has received notification from its safekeeping agent that a purchased security has been received in the City's safekeeping account.

Competitive Bidding Required

All investments shall be purchased or sold on a competitive basis with bids or offers from three City authorized broker/dealers for the best yield and maturity. Offers of new issue agencies need not be competitively bid but must be made from City authorized broker/dealers.

Loss of Rating

The City is not required to liquidate investments that were authorized investments at the time of purchase (Chapter 2256.017). However, should a security that requires a minimum rating under state law not have that required rating, the investment officer shall take all prudent measures to

liquidate the security (Chapter 2256.021).

Monitoring FDIC Coverage

The Investment Officer or Investment Advisor shall monitor, on no less than a weekly basis, the status and ownership of all banks issuing brokered CDs owned by the City based upon information from the FDIC. If any bank has been acquired or merged with another bank in which brokered CDs are owned, the Investment Officer or Advisor shall immediately liquidate any brokered CD which places the City above the FDIC insurance level.

Monitoring Credit Ratings

The Investment Officer or investment advisor shall monitor, on no less than a weekly basis, the credit rating on all authorized investments in the portfolio based upon independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by Policy, the Investment Officer or advisor shall notify the Finance Director and City Manager of the loss of rating, conditions affecting the rating and possible loss of principal with liquidation options available, within two weeks after the loss of the required rating.

Section Five: Collateral and Safekeeping

Time and Demand Bank Deposits Pledged Collateral

Collateralization is required on all bank time and demand deposits over the applicable FDIC insurance coverage. All securities pledged to the City for these deposits shall be held by an independent third party institution outside the holding company of the pledging bank.

In order to anticipate market changes and provide a level of additional security for all funds, the market value of the collateral will be maintained at 102% of total principal and accrued interest. The depository will be responsible for monitoring and maintaining the collateral and margins at all times. The custodian will provide monthly reports to the City detailing the collateral.

Collateral will be pledged under the terms of a written depository agreement addressing acceptance, substitution and valuation of collateral, executed under the terms of FIRREA¹. (If the custodian is the Federal Reserve the City will execute as an alternate a FRBPledge Agreement of Circular 7 form.) The agreement shall be approved by resolution of the bank's board or loan committee.

Acceptable collateral shall include only obligations of the U.S. Government, its agencies and instrumentalities, including mortgage backed securities passing the bank test, municipal securities rated A or better by two nationally recognized rating agencies and letters of credit. A monthly report of collateral will be provided directly from the custodian.

¹ The Financial Institutions Resource and Recovery Enforcement Act (FIRREA) governs the deliberations of the FDIC in the case of default or bankruptcy of the bank.

Repurchase Agreements Owned Collateral

Collateral under a repurchase agreement is owned by the City. It will be held by an independent third party safekeeping agent approved by the City under an executed SIFMA² Master Repurchase Agreement. Collateral with a market value totaling 102% of the principal and accrued interest is required and the counter-party is responsible for the monitoring and maintaining of collateral and margins at all times.

Safekeeping

The laws of the State, this Policy, and prudent treasury management require that all securities be settled on a delivery versus payment basis and be held in safekeeping by an independent third party financial institution approved by the City.

Securities shall not be bought from the banking services bank in order to perfect delivery versus payment separation in the transaction.

All safekeeping arrangements shall be approved by the Investment Officers and an agreement of the terms executed in writing. The third party custodian shall be required to issue original safekeeping receipts to the City listing each specific security, rate, description, maturity, cusip, and other pertinent information. Each safekeeping receipt shall be clearly marked that the security is held for the City.

Section Six: Investment Officer Designation

The City Council hereby designates the Finance Director, or his designated representative, and the Finance Department position handling the daily treasury functions (currently the Cash and Debt Analyst), as duly authorized investment officers of the City and grants to them the authority to invest City funds as outlined herein. The City may further contract with a registered investment advisor to advise in the management of the City's portfolio. No person may engage in an investment transaction except as provided under the terms of this Policy and supporting procedures. Any disbursement of City funds for the purchase of investment instruments must bear the signature of two investment officers.

The investment officers will establish written procedures for the operation of the investment program consistent with this Investment Policy.

Officers, employees and advisors involved in the investment process shall refrain from personal business activity that could conflict with proper and unbiased execution of the investment program or which could impair their ability to make impartial investment decisions. Any business or personal relationship shall be disclosed to the City Council. If the relationship falls within the second degree of blood or marriage disclosure should also be sent to the Texas Ethics Commission.

²Security Industry and Financial Markets Association, formerly the Bond Market Association.
Investment Policy 2021
City of San Angelo

Section Seven: Training

The Finance Director and all City officials designated herein as investment officers and their designated representatives within the parameters of this Policy shall attend ten hours of training within twelve months of taking the position and eight hours in each succeeding two year fiscal period (beginning on the first day of the fiscal year) relating to investment responsibilities. The training must include investment controls, security risks, strategy risks, market risks, portfolio diversification and compliance with the Act.

The training provider must be an independent source approved by the Investment Oversight Committee. A list of approved training sources is attached as Addendum A.

Section Eight: Investment Activity Reporting

Reporting for investments will be made in accordance with the state law (Chapter 2256.023). Reports of investments should be prepared and presented at least quarterly to the City Council and City Manager and should reflect the cost, term, yield, market value, purchase date, maturity date, description and cusip number for each investment. Market values shall be obtained at least monthly from the trust department of the City's depository bank or other independent source as approved by the Oversight Committee.

On a quarterly basis the investment officer, or his designee, shall prepare a series of detail and management level signed investment reports in accordance with the Act, disclosing at a minimum:

- 1) The investment activity for the previous quarter;
- 2) The book and market value of investments at the beginning and end of the quarter;
- 3) Assessments of the market value of each investment and change in market value;
- 4) Fully accrued interest and earnings for the period in accordance with generally accepted accounting principles;
- 5) The change in market value, and
- 6) Compliance with the Public Funds Investment Act and this Policy.

Prices for the valuation of securities' market value shall be obtained from an independent source.

Section Nine: Investment Oversight Committee

The City Council shall appoint an Investment Oversight Committee to review the City's investment portfolio with the Finance Director and City Manager, or his designee, at least quarterly and to then report to the City Council. The Committee shall be comprised of two City Council members, two citizens with experience as investment advisors or analysts, the City's independent auditor (as a non-voting member), the City Manager or his designee, and the City's Finance Director. The duties of the Oversight Committee shall include:

- 1) Review of the quarterly report submitted by the Investment Officers of the City,

- 2) Review and adoption of a list of authorized qualified brokers and counter-parties that have provided the required certification and are authorized to engage in investment transactions with the City,
- 3) Review of the list of authorized brokers at least annually, and
- 4) Approval of the independent training provider as required in this Policy (Addendum A).

The Oversight Committee shall have the authority, subject to City Council review, to make such rules as deemed necessary for the orderly operation of the Committee. All changes to the Policy must be reviewed and adopted by the City Council before changes are made in the investment process.

Section Ten: Audit

The City's independent auditor shall formally review the quarterly investment reports prepared in accordance with this Policy and applicable state statutes (Chapter 2256.023). The review shall be conducted annually and the results of the review shall be reported to the City Council. In addition, in conjunction with the annual audit the City shall perform a compliance audit of management controls on investments and adherence to this Policy. Results of this audit will be reported to the oversight Committee. [Chapter 2256.005(m)].

Section Eleven: Authorized Financial Institutions and Broker/Dealers

The Investment Officer and Adviser will maintain a list of financial institutions and broker/dealers authorized to do business with the City. These firms will be selected according to credit worthiness and service. Brokers may include "primary dealers" or regional dealers that qualify under the SEC's Rule 15C3-1 (uniform net capital rule). All broker/dealers must provide the Investment Officer with:

- 1) Proof of Financial Industry Regulatory Authority (FINRA) registration,
- 2) Proof of registration with the Texas State Securities Commission, and
- 3) Completed City questionnaire.

All authorized broker/dealers will be sent the Investment Policy and any changes made in the future.

In accordance with the Public Funds Investment Act [Chapter 2256.005(k)] a copy of the City's Investment Policy shall be presented to any pool in which the City participates. The pool must execute a written certificate in a form acceptable to the City that they have (1) reviewed the Investment Policy and (2) acknowledged that they have implemented reasonable procedures and controls to preclude investment transactions conducted between the City and the pool which are not authorized by the Policy.

The City Council or the Investment Oversight Committee will at least annually review, revise and

adopt a list of authorized brokers authorized to engage in investment transactions. The list of authorized counter-parties is shown as Addendum B of this Policy and approved with adoption of this Policy.

Section Twelve: Policy Adoption and Revisions

The City Council will review the Policy not less than annually and adopt a resolution stating that the Policy and incorporated strategies have been reviewed and including all changes to the Policy. This Policy may be amended only by action of the City Council.

The City Manager and Oversight Committee are authorized to recommend revisions to the Policy to the City Council whenever such revisions are necessary and prudent due to changes in State Law, the needs of the City, or the economy and market opportunities. All changes to the Policy must be reviewed and adopted by the City Council before changes are made in the investment process.

ADOPTED on this the ----- day of _____, 2021.

CITY OF SAN ANGELO, TEXAS

Brenda Gunter, Mayor

ATTEST:

Julia Antilley, City Clerk

Approved as to Content:

Tina Dierschke, Finance Director

Approved as to Form:

Theresa James, City Attorney

ADDENDUM A

By adoption of this Investment Policy, the following associations and organizations are approved for Investment Officer training.

- Texas Municipal League
- Government Finance Officers Association of Texas
- Government Treasurers Organization of Texas

ADDENDUM B

Broker/Dealer List

The authorized list for City of San Angelo is shown below. Each of these firms, and the individual covering the account, are sent the current Investment Policy.

The City's Policy establishes specific criteria for the brokers and requires that the list of broker/dealers be approved annually by the City Council or Investment Committee established by the Council. The City's investment advisor, Patterson & Associates, maintains the brokerage compliance files for the City.

When any material changes are made to the Investment Policy, the new Policy is sent out for re-certification.

The broker/dealers certified by the City are:

- Bank of America/Merrill Lynch
- Cantor Fitzgerald
- FHN Financial
- Incapital
- Morgan Stanley
- Great Pacific Securities
- Stone X Group, Inc.
- Mutual Securities
- Mizuho Securities
- Oppenheimer
- Piper Sandler & Co.
- BOK Financial
- Raymond James
- RBC Capital Markets
- Stifel Nicolaus
- Wells Fargo
- Robert W. Baird
- UBS
- Moreton Capital Markets

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Nora Nevarez, Executive Office Coordinator, COSADC, 325-653-7197

Meeting Date: August 3, 2021

Item type: Consent Item

Caption:

Consider ratifying an Administrative Services Agreement by and between the City of San Angelo Development Corporation and the City of San Angelo for the provision of staff services and authorizing the City Manager to negotiate and execute all related documents (Guy Andrews)

Summary/History:

During the July 28, 2021 meeting, the City of San Angelo Development Corporation (COSADC) Board of Directors approved an Administrative Services Agreement by and between COSADC and the City of San Angelo for staff support services and recommended ratification by City Council.

The contract allows for annual renewals with an ability to amend the agreement, subject to the approval of the COSADC Board of Directors and City Council.

Financial Impact:

The costs related to the Administrative Services Agreement are budgeted annually in both Fund 700 (Economic Development) and Fund 711 (Ballot).

Other Information/Recommendation:

Staff recommends that City Council ratify the Development Corporation Board's approval of the proposed Administrative Services Agreement and authorize the City Manager, or their designee, to execute all related documents.

Attachments:

- | | | |
|----|----------------------------|--------------------------------|
| 1. | Indirect Cost Plan | Indirect Cost Plan.pdf |
| 2. | ASA Background Information | ASA Background Information.pdf |

Presentation:

Guy Andrews

Approvals/Reviews:

Nora Nevarez	Created/Initiated
Guy Andrews	Approved
Tina Dierschke	Approved
Theresa James	Approved
Julia Antilley	Final Approval



CITY OF SAN ANGELO, TEXAS

FULL COST ALLOCATION PLAN

Based on FY 2020 Budgeted Expenditures

March 2020

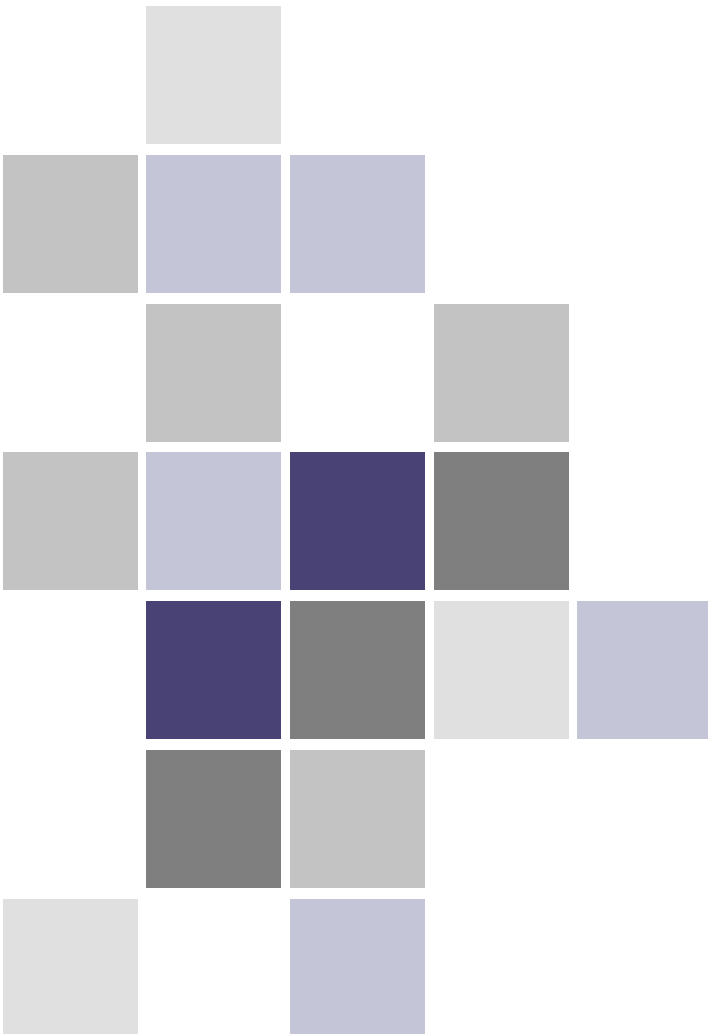


Table of Contents

Section 1 -	Introduction
Section 2 -	Reading a Cost Allocation Plan
Section 3 -	Full Cost Allocation Plan Detail

Section 1

Introduction

Introduction

The enclosed Indirect Cost Allocation Plan identifies the costs of indirect services provided by central service departments of the City of San Angelo, Texas based on budgeted expenditures for fiscal year 2020. MGT Consulting Group (MGT) prepared these documents at the request of the City of San Angelo. The Cost Allocation Plan is used by the City of San Angelo to charge non-grant funds for the cost of administrative services provided by the General Fund.

City of San Angelo personnel provided the expenditure and allocation data to MGT consultants. MGT consultants then prepared the Cost Allocation Plan utilizing a double step-down methodology.

Section 2

Reading a Cost Allocation Plan

Reading the Cost Allocation Plan

Overview

The Full Cost Allocation Plan is a document that distributes, or allocates, City of San Angelo indirect costs. Indirect costs are those costs incurred by City divisions and departments that benefit other City divisions and departments. Examples of indirect costs are finance, purchasing, human resources and information technology.

The primary purpose for preparing the Cost Allocation Plan is to identify the appropriate division and department indirect costs to charge NON-GRANT funds.

The significant steps involved in preparing the Cost Allocation Plan include the following:

- Identify the City of San Angelo divisions and departments that provide support to other divisions and departments. These divisions and departments are referred to as central service or allocating departments.
- Identify the City of San Angelo divisions and departments that receive support from other divisions and departments. These departments are referred to as grantee or receiving departments.

- Accumulate the allowable actual expenditures of the City of San Angelo divisions and departments that provide support to other divisions and departments.
- Distribute, or allocate, the allowable expenditures of the City of San Angelo divisions and departments that provide support to other City divisions and departments based on available, meaningful, measurable and auditable allocation statistics that match the service provided to the service received.

Process

A double-step down allocation methodology is used to allocate the allowable costs of the central service divisions and departments. This methodology recognizes the cross support provided between central service divisions and departments. For example, finance supports information technology by providing payroll, paying vouchers and preparing a budget. Information technology, however, also supports accounting by providing software and hardware and by maintaining and administering various applications and systems.

The double-step down methodology requires an initial sequencing of allocating divisions and departments. In the first step of the double-step methodology, allowable costs from central service divisions and departments are allocated in the sequence selected to all City divisions, departments and funds; including to other central service divisions and departments. The second step in the double-step down methodology is made to fully account for the cross support provided between central service divisions and departments. Central service divisions

and departments are closed after the second step in the double-step down allocation methodology.

Sections

Table of Contents

The first few pages of the Cost Allocation Plan are the Table of Contents. The column on the left side of the pages lists the central service, or allocating, divisions and departments. Each central service division and department is broken down into functions. Functions are the specific services provided by a particular division and department. The middle column lists the allocation base for each corresponding function. The column on the right side of the pages is the applicable page number.

Summary Schedule

The next few pages of the Cost Allocation Plan are the Summary Schedule. The Summary Schedule identifies the total dollar amount allocated from every allocating division and department to every receiving division and department. Allocating divisions and departments are listed down the left column and receiving divisions, departments and funds are listed across the top of each page.

Detail Schedules

The remaining pages of the Cost Allocation Plan are the details schedules for every central service division and department. The details schedule for each central service division and department is structured in the following format.

Narrative. Lists the division and department name, provides a brief description of the activities performed, it identifies the functions and the corresponding allocation base.

Departmental Costs (A). The actual expenditures for that division and department.

Incoming Costs (B). The support costs coming into the division and department from other allocating divisions and departments.

Total Allocated (C). The total amount allocated for that division and department. This amount is found at the end of the Incoming Costs schedule.

Function Allocations. The distribution, or allocation, of the Total Allocated costs by function.

Allocation Summary. The summary of allocated costs by function.

Section 3

Full Cost Allocation Plan

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Table of Contents

Schedule Description	Allocation Basis Units	Allocation Basis Source	Page #
Table of Contents			1
Summary Schedule			6
BUILDING USE			11
1 Department Costs			12
1 Incoming Costs			13
1 Municipal Building	Square footage occupied		14
1 Public Safety	Building depreciation		15
1 Public Works & Transportation	Building depreciation		16
1 Health & Human Services	Building depreciation		17
1 Culture, Parks & Rec	Building depreciation		18
1 Allocation Summary			19
EQUIPMENT USE			20
2 Department Costs			21
2 Incoming Costs			22
2 Eqpt Use	Equipment Values		23
2 Allocation Summary			24
LEGAL			25
3 Department Costs			26
3 Incoming Costs			27
3 Legal Counsel	Level of effort based on salaries expended		29
3 Municipal Court	**Not Allocated**		29
3 Allocation Summary			30
REAL ESTATE			31
4 Department Costs			32
4 Incoming Costs			34
4 Legal Support	Direct allocation to Legal		38
4 Real Estate - Utilities	Direct allocation to Water		39
4 Real Estate - Management	Budgeted expenditures		40
4 Real Estate - COSADC	Direct allocation to COSADC		42
4 Real Estate - Civic Events	Direct allocation to Civic Events		43
4 Real Estate - Engineering	Direct allocation to Engineering		44
4 Real Estate - Operations	Direct allocation to Dev Svcs		45
4 Real Estate - Planning	Direct allocation to Planning		46
4 Real Estate - Stormwater	Direct allocation to Stormwater		47
4 Allocation Summary			48

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

PUBLIC INFORMATION

5 Department Costs		50
5 Incoming Costs		51
5 Citywide Support		52
5 Airport	Modified budgeted expenditures	54
5 Solid Waste	Direct allocation to Airport	56
5 Water	Direct allocation to Solid Waste	57
5 Fort Concho	Direct allocation to Water	58
5 COSADC	Direct allocation to Fort Concho	59
5 Allocation Summary	Direct allocation to COSADC	60
		61

CITY CLERK

6 Department Costs		63
6 Incoming Costs		64
6 Council Sup		65
6 Allocation Summary	Budgeted expenditures	67
		69

CITY COUNCIL

7 Department Costs		71
7 Incoming Costs		72
7 City Admin		73
7 Audit Services	Budgeted expenditures excl COSADC	75
7 Allocation Summary	General Fund expenditures	77
		79

CITY MANAGER

8 Department Costs		81
8 Incoming Costs		82
8 Citywide Admin		83
8 Allocation Summary	Budgeted expenditures	85
		87

INTERNAL AUDIT

9 Department Costs		89
9 Incoming Costs		90
9 Internal Audit		91
9 Allocation Summary	Budgeted expenditures	93
		95

FINANCE

10 Department Costs		97
10 Incoming Costs		99
10 Budget	Budgeted expenditures	101
10 Purchasing	Direct allocation to Purchasing	103
10 Water Billing	Direct allocation to Billing & Receipts	105
10 CMO	Direct allocation to City Manager	106
10 Employee Payroll	FTE's	107
10 Cash Management	Budgeted expenditures	108
10 General Accounting	Budgeted expenditures	110
10 Development Corporation	Direct allocation to COSADC	112
10 Allocation Summary		114
		115

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

INFORMATION TECHNOLOGY		117
11 Department Costs		118
11 Incoming Costs		119
11 Info Svcs	# of hours per dept	121
11 Software Citywide	# of computers	123
11 Software General Fund	# of computers	125
11 Allocation Summary		126
 PURCHASING		 128
12 Department Costs		129
12 Incoming Costs		130
12 Formal Bids	Formal Bids	132
12 Procurement	P.O.'s	133
12 P-Cards	P-Card Transactions	135
12 Payment Requests	Payment Requests	136
12 Contract Administration	Contracts	137
12 Allocation Summary		138
 BILLING & RECEIPT		 140
13 Department Costs		141
13 Incoming Costs		142
13 Utility Billings & Receipts	Number of Transactions - Utilities	144
13 Other Billings & Receipts	Number of Transactions - Utilities	145
13 Allocation Summary		147
 HUMAN RESOURCES		 149
14 Department Costs		150
14 Incoming Costs		151
14 Personnel	FTE's	153
14 Retiree Insurance	General Fund FTE's	155
14 Civil Service	Civil Service FTE's	156
14 Allocation Summary		157
 BUILDING MAINTENANCE		 159
15 Department Costs		160
15 Incoming Costs		164
15 Mun Bldg/ CMO	Square footage occupied	168
15 City Hall Annex	Square footage occupied	169
15 Community Development	Square footage occupied	170
15 Employee Clinic	Direct allocation	171
15 Other Facilities	Direct allocation to Other	172
15 Real Estate Edgewater	Direct allocation to Real Estate	173
15 Animal Shelter	Direct allocation	174
15 Recreation/ Senior Ctrs	Direct allocation	175
15 EOC	Direct allocation	176
15 Special Projects	**Not Allocated**	
15 Allocation Summary		177

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

MISCELLANEOUS		179
16 Department Costs		180
16 Incoming Costs		181
16 City Admin	Budgeted expenditures excl COSADC	182
16 Misc	**Not Allocated**	
16 Allocation Summary		184
PUBLIC WORKS ADMIN		186
17 Department Costs		187
17 Incoming Costs		188
17 Dept Admin-3001	Level of effort	190
17 Allocation Summary		191
ENGINEERING		192
18 Department Costs		193
18 Incoming Costs		194
18 Water	Direct allocation to Water	196
18 Sewer	Direct allocation to Sewer	197
18 Streets	Direct allocation to Street & Bridge	198
18 Development Services - Planning	Direct allocation to Dev Svcs - Planning	199
18 Stormwater - Quality	Direct allocation to Stormwater	200
18 Stormwater - Quantity	**Not Allocated**	
18 Allocation Summary		201
DEV SVCS GIS		202
19 Department Costs		203
19 Incoming Costs		204
19 MPO / Transportation	Direct allocation to Transportation Grants	206
19 General Fund	**Not Allocated**	
19 Water Fund	Direct allocation to Water	207
19 Public Safety	Direct allocation to Public Safety	208
19 Stormwater	Direct allocation to Stormwater	209
19 COSADC	Direct allocation to COSADC	210
19 Allocation Summary		211
FLEET SERVICES		212
20 Department Costs		213
20 Incoming Costs		214
20 Vehicle Maint	Vehicle Maint charges	216
20 Allocation Summary		217
COMMUNICATIONS		218
21 Department Costs		219
21 Incoming Costs		220
21 Radios	# of radios	222

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

21 Voice Over IP	# of VOIP's	223
21 Landlines	# of landlines	225
21 Cell Phones	# of cell phones	226
21 Allocation Summary		228
EMPLOYEE BENEFITS		230
22 Department Costs		231
22 Incoming Costs		232
22 Employee / Retiree Health	Employee & Retiree Charges by Dept	234
22 Allocation Summary		236
PROPERTY CASUALTY		238
23 Department Costs		239
23 Incoming Costs		240
23 Property / Casualty	Liability Charges by Dept	241
23 Allocation Summary		242
WORKERS COMPENSATION		243
24 Department Costs		244
24 Incoming Costs		245
24 Workers Comp	Workers Comp Charges by Dept	247
24 Allocation Summary		249

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Summary Schedule

Department	CONSTRUC TION MGMT	MUNICIPAL COURT	PUBLIC SFTY COMM	CROSSING GUARDS	DEVELOPM ENT SVCS ADMIN	DEV SVCS PLANNING	PERMITS INSPECTION	TIRZ	TRAF SIGNAL CONTROL	STREET & BRIDGE
1 BUILDING USE	\$0	\$13,001	\$15,085	\$0	\$0	\$0	\$0	\$0	\$73	\$1,641
2 EQUIPMENT USE	187	37,472	31,898	0	0	21,880	13,195	0	45,521	242,683
3 LEGAL	5,064	104,089	3,695	0	63,547	0	0	0	0	0
4 REAL ESTATE	14	476	199	19	12,550	23,247	117	390	110	1,107
5 PUBLIC INFORMATION	111	3,695	1,514	144	460	298	890	2,358	839	10,651
6 CITY CLERK	305	10,029	4,205	394	1,539	840	2,458	8,227	2,318	23,344
7 CITY COUNCIL	218	7,172	3,007	282	1,101	601	1,758	3,410	1,658	16,694
8 CITY MANAGER	761	25,049	10,503	984	3,844	2,099	6,138	20,550	5,790	58,306
9 INTERNAL AUDIT	72	2,354	987	93	361	197	577	1,931	544	5,480
10 FINANCE	879	28,790	13,045	2,062	4,432	2,525	7,553	21,483	6,962	64,012
11 INFORMATION TECHNOLOGY	0	5,214	0	0	0	43,025	43,045	0	11,547	15,691
12 PURCHASING	770	2,675	636	0	1,082	206	471	0	3,424	6,449
13 BILLING & RECEIPT	4	26,571	18	15	220	873	22	4	44	4
14 HUMAN RESOURCES	3,258	102,626	81,449	7,885	16,290	13,032	44,797	0	35,838	120,545
15 BUILDING MAINTENANCE	0	0	0	0	0	16,286	11,657	0	0	0
16 MISCELLANEOUS	73	2,416	1,013	95	371	202	592	1,982	558	5,624
17 PUBLIC WORKS ADMIN	0	0	0	0	0	0	0	0	65,393	65,393
18 ENGINEERING	0	0	0	0	0	255,269	0	0	0	289,991
19 DEV SVCS GIS	0	0	60,463	0	0	0	0	0	0	0
20 FLEET SERVICES	0	4,253	170	0	0	0	2,048	0	2,959	28,682
21 COMMUNICATIONS	14	345	70	0	48	49	154	0	145	453
22 EMPLOYEE BENEFITS	137	4,388	3,422	0	684	547	1,779	0	1,506	5,064
23 PROPERTY CASUALTY	0	0	0	0	0	0	0	0	0	0
24 WORKERS COMPENSATION	13	1,929	147	160	49	35	241	0	755	3,550
Total Current Allocations	\$11,880	\$382,544	\$231,527	\$12,132	\$106,579	\$381,211	\$137,493	\$60,336	\$185,985	\$965,363

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Summary Schedule

Department	STREET LIGHTING	PARKS	RECREATION	NEIGH & FAMILY SERVICES	CODE COMPLIANCE	ANIMAL CONTROL	WIC	HEALTH ADMIN	POLICE	FIRE
1 BUILDING USE	\$0	\$3,692	\$19,079	\$0	\$0	\$36,597	\$0	\$5,391	\$18,646	\$249,496
2 EQUIPMENT USE	0	139,676	5,565	0	20,007	12,539	0	5,891	423,673	641,561
3 LEGAL	0	18,090	0	0	20,479	21,003	0	14,828	52,413	18,096
4 REAL ESTATE	143	459	96	0	69	140	112	23	2,528	2,317
5 PUBLIC INFORMATION	1,084	3,777	885	0	457	1,029	825	174	18,756	17,120
6 CITY CLERK	3,005	9,681	2,031	0	1,454	2,958	2,353	491	53,300	48,842
7 CITY COUNCIL	2,149	6,923	1,452	0	1,040	2,116	975	351	38,118	34,929
8 CITY MANAGER	7,506	24,180	5,072	0	3,631	7,389	5,876	1,226	133,129	121,994
9 INTERNAL AUDIT	705	2,273	477	0	341	694	552	115	12,512	11,466
10 FINANCE	7,847	29,326	6,046	0	4,374	9,047	7,382	1,365	156,360	142,736
11 INFORMATION TECHNOLOGY	0	18,668	24,294	18,591	25,202	23,053	28,051	7,698	23,602	149,690
12 PURCHASING	0	14,913	8,319	3,764	258	904	549	2,795	12,647	16,767
13 BILLING & RECEIPT	0	2,072	11,495	0	26	7,659	0	0	3,000	539
14 HUMAN RESOURCES	0	159,640	29,322	0	22,806	52,127	9,461	3,258	779,717	689,750
15 BUILDING MAINTENANCE	0	0	79,744	0	3,713	45,236	10,792	10,167	8,282	0
16 MISCELLANEOUS	724	2,332	489	0	350	713	567	118	12,841	11,767
17 PUBLIC WORKS ADMIN	0	21,798	0	0	0	0	0	0	0	0
18 ENGINEERING	0	0	0	0	0	0	0	0	0	0
19 DEV SVCS GIS	0	0	0	0	0	0	0	0	0	0
20 FLEET SERVICES	0	20,367	170	0	3,813	2,839	389	0	55,538	5,483
21 COMMUNICATIONS	0	357	586	49	144	263	241	41	4,403	1,339
22 EMPLOYEE BENEFITS	0	6,861	835	0	869	1,779	1,916	137	28,331	24,089
23 PROPERTY CASUALTY	0	0	0	0	0	0	812	0	0	0
24 WORKERS COMPENSATION	0	3,044	236	0	146	316	127	18	20,116	14,853
Total Current Allocations	\$23,163	\$488,128	\$196,192	\$22,403	\$109,181	\$228,401	\$70,981	\$54,088	\$1,857,913	\$2,202,832

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Summary Schedule

Department	FIRE MARSHAL	INTERGOVE RNMENTAL	TRANSPOR TATION GRANTS	NUTRITION	NURSING/ IMMUN	ENVIRONME NTAL HEALTH	HEALTHY COMMUNITI ES	SOCIAL SERVICES	OTHER INTERGOVT GRANTS	FIRE SAFETY GRANT
1 BUILDING USE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2 EQUIPMENT USE	30,767	0	0	0	0	0	0	0	0	0
3 LEGAL	19,465	0	0	0	0	0	0	0	0	0
4 REAL ESTATE	97	0	30	35	2	42	0	33	77	75
5 PUBLIC INFORMATION	760	0	267	264	140	426	48	173	547	471
6 CITY CLERK	2,037	0	631	740	52	877	0	686	1,618	1,591
7 CITY COUNCIL	1,457	64	262	307	37	440	0	491	671	660
8 CITY MANAGER	5,088	0	1,576	1,849	131	2,190	0	1,714	4,041	3,975
9 INTERNAL AUDIT	478	0	148	174	12	206	0	161	380	374
10 FINANCE	5,980	0	1,895	2,222	302	2,496	0	1,792	4,224	4,156
11 INFORMATION TECHNOLOGY	2,879	0	6,935	0	4,190	0	0	0	0	0
12 PURCHASING	1,309	0	607	355	452	0	0	0	0	0
13 BILLING & RECEIPT	22	2,586	0	0	0	0	0	0	0	0
14 HUMAN RESOURCES	29,989	0	1,892	2,208	1,262	1,577	0	0	0	0
15 BUILDING MAINTENANCE	5,198	0	0	4,667	0	0	0	0	0	0
16 MISCELLANEOUS	491	0	152	178	13	211	0	165	390	383
17 PUBLIC WORKS ADMIN	0	0	0	0	0	0	0	0	0	0
18 ENGINEERING	0	0	0	0	0	0	0	0	0	0
19 DEV SVCS GIS	0	0	1,732	0	0	0	0	0	0	0
20 FLEET SERVICES	1,132	0	0	226	0	0	0	0	0	0
21 COMMUNICATIONS	167	0	27	0	86	23	0	0	0	0
22 EMPLOYEE BENEFITS	1,095	0	410	411	0	424	0	0	137	1,163
23 PROPERTY CASUALTY	0	0	0	0	0	0	0	0	0	0
24 WORKERS COMPENSATION	516	0	22	163	0	89	0	0	4	523
Total Current Allocations	\$108,927	\$2,650	\$16,586	\$13,799	\$6,679	\$9,001	\$48	\$5,215	\$12,087	\$13,370

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

Summary Schedule

Department	EMERGENC Y MGMT	STATE OFFICE	SPORTS COMPLEX	AIRPORT	SOLID WASTE	STORMWAT ER	WATER	SEWER	CIVIC EVENTS	FORT CONCHO
1 BUILDING USE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2 EQUIPMENT USE	0	0	0	0	0	0	0	0	0	0
3 LEGAL	7,182	0	0	9,758	0	0	40,245	0	4,282	0
4 REAL ESTATE	30	100	124	196	159	8,204	47,320	680	42,442	151
5 PUBLIC INFORMATION	253	762	948	5,367	21,466	2,233	42,933	4,845	1,472	15,026
6 CITY CLERK	636	2,103	2,605	4,122	3,361	6,719	46,987	14,332	4,115	3,190
7 CITY COUNCIL	263	872	1,080	1,709	1,393	2,785	19,476	5,941	1,706	1,322
8 CITY MANAGER	1,588	5,252	6,507	10,296	8,396	16,781	117,361	35,798	10,279	7,968
9 INTERNAL AUDIT	149	494	612	968	789	1,577	11,030	3,364	966	749
10 FINANCE	1,908	5,656	7,546	11,837	8,943	19,444	131,532	40,646	11,737	9,445
11 INFORMATION TECHNOLOGY	12,312	0	0	16,776	0	9,946	107,661	11,163	8,569	20,778
12 PURCHASING	3,261	1,098	97	11,105	0	1,357	51,829	1,873	6,867	14,033
13 BILLING & RECEIPT	0	0	1,662	70	77,077	36,995	443,044	210,870	1,486	1,695
14 HUMAN RESOURCES	1,892	1,262	5,677	8,200	1,262	14,508	67,492	24,600	7,569	8,515
15 BUILDING MAINTENANCE	7,241	0	0	0	2,025	374	8,566	0	0	0
16 MISCELLANEOUS	153	507	628	993	810	1,619	11,320	3,453	991	769
17 PUBLIC WORKS ADMIN	0	0	0	0	87,191	65,393	65,393	0	0	0
18 ENGINEERING	0	0	0	0	0	21,310	289,246	289,246	0	0
19 DEV SVCS GIS	0	0	0	0	0	40,961	164,823	0	0	0
20 FLEET SERVICES	566	50	4,741	5,445	849	32,922	59,301	30,823	1,652	1,132
21 COMMUNICATIONS	209	28	0	416	0	142	1,677	195	307	420
22 EMPLOYEE BENEFITS	137	274	1,064	2,352	308	3,879	19,258	6,548	1,826	2,513
23 PROPERTY CASUALTY	0	194	13	3,410	0	141	8,146	2,227	2,573	2,315
24 WORKERS COMPENSATION	9	172	414	691	23	2,126	9,283	3,775	484	314
Total Current Allocations	\$37,787	\$18,821	\$33,715	\$93,707	\$214,052	\$289,414	\$1,763,923	\$690,379	\$109,321	\$90,335

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Summary Schedule

Department	CEMETERY	COMMUNITY DEVELOPM ENT	COSADC	OTHER	2nd Allocation Orphans	Total
1 BUILDING USE	\$0	\$0	\$0	\$0	\$0	\$362,701
2 EQUIPMENT USE	0	0	0	0	0	1,672,516
3 LEGAL	2,913	7,782	39,267	0	0	452,199
4 REAL ESTATE	54	98	27,849	0	6,868	178,780
5 PUBLIC INFORMATION	406	432	21,466	0	0	185,773
6 CITY CLERK	1,143	2,056	1,060	0	0	278,436
7 CITY COUNCIL	474	852	319	0	0	166,533
8 CITY MANAGER	2,854	5,136	2,647	0	0	695,454
9 INTERNAL AUDIT	268	483	249	0	0	65,363
10 FINANCE	3,479	5,369	138,910	0	1,831	937,573
11 INFORMATION TECHNOLOGY	3,542	0	21,716	0	0	663,837
12 PURCHASING	1,243	6,460	13,176	194	0	191,945
13 BILLING & RECEIPT	1,287	235	95	9,086	0	838,774
14 HUMAN RESOURCES	3,785	0	0	0	0	2,353,487
15 BUILDING MAINTENANCE	0	0	0	65,180	451	279,578
16 MISCELLANEOUS	275	495	0	0	0	66,824
17 PUBLIC WORKS ADMIN	0	0	0	0	0	370,562
18 ENGINEERING	0	0	0	0	0	1,145,061
19 DEV SVCS GIS	0	0	264	0	0	268,241
20 FLEET SERVICES	2,051	819	0	0	0	268,420
21 COMMUNICATIONS	123	0	224	0	0	12,743
22 EMPLOYEE BENEFITS	988	797	547	0	0	126,475
23 PROPERTY CASUALTY	37	0	0	0	0	19,869
24 WORKERS COMPENSATION	486	122	48	0	0	64,996
Total Current Allocations	\$25,408	\$31,137	\$267,837	\$74,459	\$9,149	\$11,666,138

**CITY OF SAN ANGELO, TEXAS
STATEMENTS OF FUNCTION AND BENEFIT
FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020**

SCHEDULE 1 - BUILDING USE CHARGE

The schedule provides for the allocation of General Fund building and improvement costs. In lieu of depreciation, a building use allowance of 2% has been calculated. Costs have been allocated as follows:

- **Municipal Building** - Costs for this function have been allocated to benefitting departments based on square footage occupied by department.
- **Public Safety** - Costs for this function have been allocated to benefitting departments based on building depreciation.
- **Public Works and Transportation** - Costs for this function have been allocated to benefitting departments based on building depreciation.
- **Health and Human Services** - Costs for this function have been allocated to benefitting departments based on building depreciation.
- **Cultures, Parks & Recreation** - Costs for this function have been allocated to benefitting departments based on building depreciation.

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

A. Department Costs

Dept:1 BUILDING USE

Description		Amount	General Admin	Municipal Building	Public Safety	Public Works & Transportatio	Health & Human Services	Culture, Parks & Rec
Personnel Costs								
Salaries	S	0	0	0	0	0	0	0
Salary % Split			.00%	.00%	.00%	.00%	.00%	.00%
Benefits	S	0	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0	0
Services & Supplies Cost								
Building Use	P	401,287	0	40,377	296,228	1,714	40,197	22,771
Subtotal - Services & Supplies		401,287	0	40,377	296,228	1,714	40,197	22,771
Department Cost Total		401,287	0	40,377	296,228	1,714	40,197	22,771
Adjustments to Cost								
Subtotal - Adjustments		0	0	0	0	0	0	0
Total Costs After Adjustments		401,287	0	40,377	296,228	1,714	40,197	22,771
General Admin Distribution			0	0	0	0	0	0
Grand Total		\$401,287		\$40,377	\$296,228	\$1,714	\$40,197	\$22,771

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Expense%)

Dept:1 BUILDING USE

No Indirect Costs

Page Intentionally Left Blank

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Municipal Building Allocations

Dept:1 BUILDING USE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	2,006	12.32%	\$4,976	\$0	\$4,976	\$0	\$4,976
6 CITY CLERK	1,117	6.86%	2,771	0	2,771	0	2,771
8 CITY MANAGER	1,628	10.00%	4,038	0	4,038	0	4,038
10 FINANCE	3,236	19.88%	8,026	0	8,026	0	8,026
11 INFORMATION TECHNOLOGY	3,117	19.15%	7,731	0	7,731	0	7,731
12 PURCHASING	516	3.17%	1,280	0	1,280	0	1,280
14 HUMAN RESOURCES	3,217	19.76%	7,979	0	7,979	0	7,979
24 WORKERS COMPENSATION	720	4.42%	1,786	0	1,786	0	1,786
42 HEALTH ADMIN	722	4.44%	1,791	0	1,791	0	1,791
Subtotal	16,279	100.00%	40,377	0	40,377	0	40,377
Direct Bills					0		0
Total					\$40,377		\$40,377

Basis Units: Square footage occupied

Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Public Safety Allocations

Dept:1 BUILDING USE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
26 MUNICIPAL COURT	650,036.08	4.39%	\$13,001	\$0	\$13,001	\$0	\$13,001
27 PUBLIC SFTY COMM	754,255.94	5.09%	15,085	0	15,085	0	15,085
43 POLICE	932,305.15	6.29%	18,646	0	18,646	0	18,646
44 FIRE	12,474,780.27	84.22%	249,496	0	249,496	0	249,496
Subtotal	14,811,377.44	100.00%	296,228	0	296,228	0	296,228
Direct Bills					0		0
Total					\$296,228		\$296,228

Basis Units: Building depreciation
Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Public Works & Transportation Allocations

Dept:1 BUILDING USE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
33 TRAF SIGNAL CONTROL	3,640.07	4.25%	\$73	\$0	\$73	\$0	\$73
34 STREET & BRIDGE	82,059.23	95.75%	1,641	0	1,641	0	1,641
Subtotal	85,699.30	100.00%	1,714	0	1,714	0	1,714
Direct Bills					0		0
Total					\$1,714		\$1,714

Basis Units: Building depreciation

Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Health & Human Services Allocations

Dept:1 BUILDING USE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
40 ANIMAL CONTROL	1,829,842.72	91.04%	\$36,597	\$0	\$36,597	\$0	\$36,597
42 HEALTH ADMIN	180,000.00	8.96%	3,600	0	3,600	0	3,600
Subtotal	2,009,842.72	100.00%	40,197	0	40,197	0	40,197
Direct Bills					0		0
Total					\$40,197		\$40,197

Basis Units: Building depreciation

Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Culture, Parks & Rec Allocations

Dept:1 BUILDING USE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
36 PARKS	184,607.79	16.21%	\$3,692	\$0	\$3,692	\$0	\$3,692
37 RECREATION	953,934.05	83.79%	19,079	0	19,079	0	19,079
Subtotal	1,138,541.84	100.00%	22,771	0	22,771	0	22,771
Direct Bills					0		0
Total					\$22,771		\$22,771

Basis Units: Building depreciation

Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:1 BUILDING USE

Department	Municipal Building	Public Safety	Public Works & Transportatio	Health & Human Services	Culture, Parks & Rec	Total
0 Direct Billed	\$0	\$0	\$0	\$0	\$0	\$0
3 LEGAL	4,976	0	0	0	0	4,976
6 CITY CLERK	2,771	0	0	0	0	2,771
8 CITY MANAGER	4,038	0	0	0	0	4,038
10 FINANCE	8,026	0	0	0	0	8,026
11 INFORMATION TECHNOLOGY	7,731	0	0	0	0	7,731
12 PURCHASING	1,280	0	0	0	0	1,280
14 HUMAN RESOURCES	7,979	0	0	0	0	7,979
24 WORKERS COMPENSATION	1,786	0	0	0	0	1,786
26 MUNICIPAL COURT	0	13,001	0	0	0	13,001
27 PUBLIC SFTY COMM	0	15,085	0	0	0	15,085
33 TRAF SIGNAL CONTROL	0	0	73	0	0	73
34 STREET & BRIDGE	0	0	1,641	0	0	1,641
36 PARKS	0	0	0	0	3,692	3,692
37 RECREATION	0	0	0	0	19,079	19,079
40 ANIMAL CONTROL	0	0	0	36,597	0	36,597
42 HEALTH ADMIN	1,791	0	0	3,600	0	5,391
43 POLICE	0	18,646	0	0	0	18,646
44 FIRE	0	249,496	0	0	0	249,496
Total	\$40,377	\$296,228	\$1,714	\$40,197	\$22,771	\$401,287

**CITY OF SAN ANGELO, TEXAS
STATEMENTS OF FUNCTION AND BENEFIT
FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020**

SCHEDULE 2 - EQUIPMENT USE CHARGE

In lieu of depreciation, an equipment use allowance of 6.67% has been computed on General Fund equipment. The use charge is allocated based upon the cost of machinery and equipment assigned.

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

A. Department Costs

Dept:2 EQUIPMENT USE

Description		Amount	General Admin	Eqpt Use
Personnel Costs				
Salaries	S	0	0	0
<i>Salary % Split</i>			<i>.00%</i>	<i>.00%</i>
Benefits	S	0	0	0
Subtotal - Personnel Costs		0	0	0
Services & Supplies Cost				
Equip Depreciation	P	1,858,522	0	1,858,522
Subtotal - Services & Supplies		1,858,522	0	1,858,522
Department Cost Total		1,858,522	0	1,858,522
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		1,858,522	0	1,858,522
General Admin Distribution			0	0
Grand Total		<u>\$1,858,522</u>	<u>\$1,858,522</u>	

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Custom%)

Dept:2 EQUIPMENT USE

No Indirect Costs

Page Intentionally Left Blank

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Eqpt Use Allocations

Dept:2 EQUIPMENT USE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	22,453.76	0.08%	\$1,498	\$0	\$1,498	\$0	\$1,498
5 PUBLIC INFORMATION	221,528.15	0.80%	14,776	0	14,776	0	14,776
6 CITY CLERK	7,251.23	0.03%	484	0	484	0	484
7 CITY COUNCIL	115,289.29	0.41%	7,690	0	7,690	0	7,690
8 CITY MANAGER	71,909.59	0.26%	4,796	0	4,796	0	4,796
10 FINANCE	59,556.63	0.21%	3,972	0	3,972	0	3,972
11 INFORMATION TECHNOLOGY	2,040,146.77	7.32%	136,078	0	136,078	0	136,078
12 PURCHASING	2,815.39	0.01%	188	0	188	0	188
14 HUMAN RESOURCES	1,476.16	0.01%	98	0	98	0	98
15 BUILDING MAINTENANCE	118,281.88	0.42%	7,889	0	7,889	0	7,889
17 PUBLIC WORKS ADMIN	127,989.90	0.46%	8,537	0	8,537	0	8,537
25 CONSTRUCTION MGMT	2,797.95	0.01%	187	0	187	0	187
26 MUNICIPAL COURT	561,801.74	2.02%	37,472	0	37,472	0	37,472
27 PUBLIC SFTY COMM	478,233.01	1.72%	31,898	0	31,898	0	31,898
30 DEV SVCS PLANNING	328,036.04	1.18%	21,880	0	21,880	0	21,880
31 PERMITS INSPECTION	197,833.53	0.71%	13,195	0	13,195	0	13,195
33 TRAF SIGNAL CONTROL	682,479.72	2.45%	45,521	0	45,521	0	45,521
34 STREET & BRIDGE	3,638,428.77	13.06%	242,683	0	242,683	0	242,683
36 PARKS	2,094,088.64	7.52%	139,676	0	139,676	0	139,676
37 RECREATION	83,427.12	0.30%	5,565	0	5,565	0	5,565
39 CODE COMPLIANCE	299,962.02	1.08%	20,007	0	20,007	0	20,007
40 ANIMAL CONTROL	187,990.80	0.67%	12,539	0	12,539	0	12,539
42 HEALTH ADMIN	88,327.55	0.32%	5,891	0	5,891	0	5,891
43 POLICE	6,351,919.08	22.80%	423,673	0	423,673	0	423,673
44 FIRE	9,618,601.12	34.52%	641,561	0	641,561	0	641,561
45 FIRE MARSHAL	461,277.30	1.66%	30,767	0	30,767	0	30,767
Subtotal	27,863,903.14	100.00%	1,858,522	0	1,858,522	0	1,858,522
Direct Bills					0		0
Total					\$1,858,522		\$1,858,522

Basis Units: Equipment Values
Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:2 EQUIPMENT USE

Department	Eqpt Use	Total
0 Direct Billed	\$0	\$0
3 LEGAL	1,498	1,498
5 PUBLIC INFORMATION	14,776	14,776
6 CITY CLERK	484	484
7 CITY COUNCIL	7,690	7,690
8 CITY MANAGER	4,796	4,796
10 FINANCE	3,972	3,972
11 INFORMATION TECHNOLOGY	136,078	136,078
12 PURCHASING	188	188
14 HUMAN RESOURCES	98	98
15 BUILDING MAINTENANCE	7,889	7,889
17 PUBLIC WORKS ADMIN	8,537	8,537
25 CONSTRUCTION MGMT	187	187
26 MUNICIPAL COURT	37,472	37,472
27 PUBLIC SFTY COMM	31,898	31,898
30 DEV SVCS PLANNING	21,880	21,880
31 PERMITS INSPECTION	13,195	13,195
33 TRAF SIGNAL CONTROL	45,521	45,521
34 STREET & BRIDGE	242,683	242,683
36 PARKS	139,676	139,676
37 RECREATION	5,565	5,565
39 CODE COMPLIANCE	20,007	20,007
40 ANIMAL CONTROL	12,539	12,539
42 HEALTH ADMIN	5,891	5,891
43 POLICE	423,673	423,673
44 FIRE	641,561	641,561
45 FIRE MARSHAL	30,767	30,767
Total	\$1,858,522	\$1,858,522

**CITY OF SAN ANGELO, TEXAS
STATEMENTS OF FUNCTION AND BENEFIT
FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020**

SCHEDULE 3 - LEGAL SERVICES

Legal Services serves as legal advisor, attorney, and general counsel to the municipality and all officers in matters pertaining to their official duties. The Real Estate Division is responsible for managing the real estate holdings of the city, identifying and disposing of surplus properties, collection of privilege liens, and manage leases and property sales for the Utility Department. Costs have been functionalized and allocated as follows:

- **Legal Counsel** - Costs associated with this function relates to the provision of legal counsel to the City Council, City Manager and City departments. These costs are allocated based on the level of effort provided to departments by the Legal staff.
- **Municipal Court** - Costs associated with Municipal Court have not been allocated in the plan.

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

A. Department Costs

Dept:3 LEGAL

Description		Amount	General Admin	Legal Counsel	Municipal Court
Personnel Costs					
Salaries	S1	508,752	78,246	332,266	98,240
Salary % Split			15.38%	65.31%	19.31%
Benefits	S	152,610	23,471	99,670	29,469
Subtotal - Personnel Costs		661,362	101,717	431,936	127,709
Services & Supplies Cost					
Professional Svcs	S	1,000	154	653	193
Contract Svcs	S	200	31	131	39
Software Maint	S	1,500	231	980	290
Rent of Equipment	S	7,000	1,077	4,572	1,352
Communication	S	3,200	492	2,090	618
Cell Phone	S	1,620	249	1,058	313
Printing & Copying	S	100	15	65	19
Travel & Lodging	S	5,000	769	3,266	966
Conventions & Schools	S	2,400	369	1,567	463
Prof Dues & Subsc	S	2,500	385	1,633	483
Office Supplies	S	3,000	461	1,959	579
Postage & Shipping	S	1,500	231	980	290
Computer Supplies	S	227	35	148	44
Books & Periodicals	S	12,000	1,846	7,837	2,317
Subtotal - Services & Supplies		41,247	6,344	26,938	7,965
Department Cost Total		702,609	108,061	458,874	135,674
Adjustments to Cost					
Subtotal - Adjustments		0	0	0	0
Total Costs After Adjustments		702,609	108,061	458,874	135,674
General Admin Distribution			(108,061)	83,402	24,659
Grand Total		\$702,609		\$542,276	\$160,333
				not allocated	

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:3 LEGAL

Department	First Incoming	Second Incoming	Legal Counsel	Municipal Court
1 Municipal Building	\$4,976	\$0	\$3,840	\$1,135
Subtotal - BUILDING USE	4,976	0	3,840	1,135
2 Eqpt Use	1,498	0	1,156	342
Subtotal - EQUIPMENT USE	1,498	0	1,156	342
4 Legal Support	0	29,689	22,914	6,775
4 Real Estate - Management	0	73	56	17
Subtotal - REAL ESTATE	0	29,762	22,970	6,792
5 Citywide Support	0	619	478	141
Subtotal - PUBLIC INFORMATION	0	619	478	141
6 Council Sup	0	1,650	1,273	377
Subtotal - CITY CLERK	0	1,650	1,273	377
7 City Admin	0	728	562	166
7 Audit Services	0	528	407	120
Subtotal - CITY COUNCIL	0	1,256	969	287
8 Citywide Admin	0	4,326	3,339	987
Subtotal - CITY MANAGER	0	4,326	3,339	987
9 Internal Audit	0	421	325	96
Subtotal - INTERNAL AUDIT	0	421	325	96
10 Budget	0	1,800	1,389	411
10 Employee Payroll	0	363	280	83
10 Cash Management	0	425	328	97
10 General Accounting	0	2,109	1,628	481
Subtotal - FINANCE	0	4,697	3,625	1,072
11 Info Svcs	0	21,916	16,915	5,001
11 Software Citywide	0	3,403	2,626	776
11 Software General Fund	0	3,465	2,674	791

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:3 LEGAL

Department	First Incoming	Second Incoming	Legal Counsel	Municipal Court
Subtotal - INFORMATION TECHNOLOG	\$0	\$28,783	\$22,215	\$6,568
12 Procurement	0	295	227	67
12 P-Cards	0	377	291	86
Subtotal - PURCHASING	0	672	518	153
13 Other Billings & Receipts	0	42	32	10
Subtotal - BILLING & RECEIPT	0	42	32	10
14 Personnel	0	2,674	2,064	610
14 Retiree Insurance	0	13,136	10,138	2,998
Subtotal - HUMAN RESOURCES	0	15,810	12,202	3,608
15 Mun Bldg/ CMO	0	26,398	20,374	6,024
Subtotal - BUILDING MAINTENANCE	0	26,398	20,374	6,024
16 City Admin	0	451	348	103
Subtotal - MISCELLANEOUS	0	451	348	103
21 Voice Over IP	0	44	34	10
21 Landlines	0	80	62	18
21 Cell Phones	0	13	10	3
Subtotal - COMMUNICATIONS	0	138	106	31
22 Employee / Retiree Health	0	590	455	135
Subtotal - EMPLOYEE BENEFITS	0	590	455	135
24 Workers Comp	0	71	55	16
Subtotal - WORKERS COMPENSATION	0	71	55	16
Total Incoming	6,473	115,687	94,284	27,877
C. Total Allocated		\$824,769	\$636,560	\$188,210
			77.18%	22.82%

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Legal Counsel Allocations

Dept:3 LEGAL

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
6 CITY CLERK	35,577	7.01%	\$38,342	\$0	\$38,342	\$6,255	\$44,597
8 CITY MANAGER	14,431	2.84%	15,552	0	15,552	2,537	18,090
10 FINANCE	15,539	3.06%	16,747	0	16,747	2,732	19,479
11 INFORMATION TECHNOLOGY	9,140	1.80%	9,850	0	9,850	1,607	11,457
12 PURCHASING	12,818	2.52%	13,814	0	13,814	2,254	16,068
14 HUMAN RESOURCES	10,423	2.05%	11,233	0	11,233	1,833	13,066
17 PUBLIC WORKS ADMIN	13,823	2.72%	14,897	0	14,897	2,430	17,328
18 ENGINEERING	14,204	2.80%	15,308	0	15,308	2,497	17,805
24 WORKERS COMPENSATION	21,117	4.16%	22,758	0	22,758	3,713	26,471
25 CONSTRUCTION MGMT	4,040	0.80%	4,354	0	4,354	710	5,064
26 MUNICIPAL COURT	83,036	16.35%	89,489	0	89,489	14,600	104,089
27 PUBLIC SFTY COMM	2,948	0.58%	3,177	0	3,177	518	3,695
29 DEVELOPMENT SVCS ADMIN	50,694	9.98%	54,634	0	54,634	8,913	63,547
36 PARKS	14,431	2.84%	15,552	0	15,552	2,537	18,090
39 CODE COMPLIANCE	16,337	3.22%	17,607	0	17,607	2,873	20,479
40 ANIMAL CONTROL	16,755	3.30%	18,057	0	18,057	2,946	21,003
42 HEALTH ADMIN	11,829	2.33%	12,748	0	12,748	2,080	14,828
43 POLICE	41,812	8.23%	45,061	0	45,061	7,352	52,413
44 FIRE	14,436	2.84%	15,558	0	15,558	2,538	18,096
45 FIRE MARSHAL	15,528	3.06%	16,735	0	16,735	2,730	19,465
55 EMERGENCY MGMT	5,729	1.13%	6,174	0	6,174	1,007	7,182
58 AIRPORT	7,784	1.53%	8,389	0	8,389	1,369	9,758
61 WATER	32,105	6.32%	34,600	0	34,600	5,645	40,245
63 CIVIC EVENTS	3,416	0.67%	3,681	0	3,681	601	4,282
65 CEMETERY	2,324	0.46%	2,505	0	2,505	409	2,913
66 COMMUNITY DEVELOPMENT	6,208	1.22%	6,690	0	6,690	1,092	7,782
67 COSADC	31,325	6.17%	33,759	0	33,759	5,508	39,267
Subtotal	507,809	100.00%	547,272	0	547,272	89,288	636,560
Direct Bills					0		0
Total					\$547,272		\$636,560

Basis Units: Level of effort based on salaries expended

Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:3 LEGAL

Department	Legal Counsel	Municipal Court	Total
0 Direct Billed	\$0	\$0	\$0
6 CITY CLERK	44,597	0	44,597
8 CITY MANAGER	18,090	0	18,090
10 FINANCE	19,479	0	19,479
11 INFORMATION TECHNOLOGY	11,457	0	11,457
12 PURCHASING	16,068	0	16,068
14 HUMAN RESOURCES	13,066	0	13,066
17 PUBLIC WORKS ADMIN	17,328	0	17,328
18 ENGINEERING	17,805	0	17,805
24 WORKERS COMPENSATION	26,471	0	26,471
25 CONSTRUCTION MGMT	5,064	0	5,064
26 MUNICIPAL COURT	104,089	0	104,089
27 PUBLIC SFTY COMM	3,695	0	3,695
29 DEVELOPMENT SVCS ADMIN	63,547	0	63,547
36 PARKS	18,090	0	18,090
39 CODE COMPLIANCE	20,479	0	20,479
40 ANIMAL CONTROL	21,003	0	21,003
42 HEALTH ADMIN	14,828	0	14,828
43 POLICE	52,413	0	52,413
44 FIRE	18,096	0	18,096
45 FIRE MARSHAL	19,465	0	19,465
55 EMERGENCY MGMT	7,182	0	7,182
58 AIRPORT	9,758	0	9,758
61 WATER	40,245	0	40,245
63 CIVIC EVENTS	4,282	0	4,282
65 CEMETERY	2,913	0	2,913
66 COMMUNITY DEVELOPMENT	7,782	0	7,782
67 COSADC	39,267	0	39,267
Total	\$636,560	\$0	\$636,560

**CITY OF SAN ANGELO, TEXAS
STATEMENTS OF FUNCTION AND BENEFIT
FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020**

SCHEDULE 4 - REAL ESTATE

The Real Estate Division manages trustee properties and acquires and sells real estate, right-of-ways and easements. Costs have been functionalized and allocated as follows:

- **Legal Support** - Costs associated with this function have been directly allocated to Legal.
- **Real Estate - Utilities** - Costs associated with this function have been directly allocated to Water.
- **Real Estate - Management** - Costs associated with this function have been allocated based on budgeted expenditures.
- **Real Estate - COSADC** - Costs associated with this function have been directly allocated to COSADC.
- **Real Estate - Civic Events** - Costs associated with this function have been directly allocated to Civic Events.
- **Real Estate - Engineering** - Costs associated with this function have been directly allocated to Engineering.
- **Real Estate - Operations** - Costs associated with this function have been directly allocated to Development Services.
- **Real Estate - Planning** - Costs associated with this function have been directly allocated to Planning.
- **Real Estate - Stormwater** - Costs associated with this function have been directly allocated to Stormwater.

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

A. Department Costs

Dept:4 REAL ESTATE

Description		Amount	General Admin	Legal Support	Real Estate - Utilities	Real Estate - Management	Real Estate - COSADC	Real Estate - Civic Events	Real Estate - Engineering	Real Estate - Operations
Personnel Costs										
Salaries	S1	118,532	5,927	17,365	21,419	8,108	13,204	20,067	11,747	5,927
Salary % Split			5.00%	14.65%	18.07%	6.84%	11.14%	16.93%	9.91%	5.00%
Benefits	S	42,170	2,109	6,178	7,620	2,884	4,698	7,139	4,179	2,109
Subtotal - Personnel Costs		160,702	8,035	23,543	29,039	10,992	17,902	27,207	15,926	8,035
Services & Supplies Cost										
Professional Svcs	S	4,500	225	659	813	308	501	762	446	225
Contract Svcs	S	5,685	284	833	1,027	389	633	962	563	284
Software Maint	S	1,000	50	147	181	68	111	169	99	50
Water/Sewer Utilities	S	3,000	150	440	542	205	334	508	297	150
Electricity	S	1,100	55	161	199	75	123	186	109	55
Bldg & Grounds Maint	S	1,000	50	147	181	68	111	169	99	50
Equipment Maint	S	500	25	73	90	34	56	85	50	25
Rent of Equipment	S	2,400	120	352	434	164	267	406	238	120
Communication	S	2,736	137	401	494	187	305	463	271	137
Advertising	S	1,000	50	147	181	68	111	169	99	50
Printing & Copying	S	400	20	59	72	27	45	68	40	20
Mileage	S	400	20	59	72	27	45	68	40	20
Conventions & Schools	S	400	20	59	72	27	45	68	40	20
Prof Dues & Subsc	S	4,000	200	586	723	274	446	677	396	200
Office Supplies	S	2,000	100	293	361	137	223	339	198	100
Postage & Shipping	S	1,700	85	249	307	116	189	288	168	85
Subtotal - Services & Supplies		31,821	1,591	4,662	5,750	2,177	3,545	5,387	3,153	1,591
Department Cost Total		192,523	9,626	28,205	34,789	13,169	21,447	32,594	19,079	9,626
Adjustments to Cost										
Subtotal - Adjustments		0	0	0	0	0	0	0	0	0
Total Costs After Adjustments		192,523	9,626	28,205	34,789	13,169	21,447	32,594	19,079	9,626
General Admin Distribution			(9,626)	1,484	1,831	693	1,129	1,715	1,004	507
Grand Total		\$192,523		\$29,689	\$36,620	\$13,862	\$22,576	\$34,310	\$20,083	\$10,133

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

A. Department Costs

Dept:4 REAL ESTATE

Description		Amount	Real Estate - Planning	Real Estate - Stormwater
Personnel Costs				
Salaries	S1	118,532	11,023	3,746
<i>Salary % Split</i>			<i>9.30%</i>	<i>3.16%</i>
Benefits	S	42,170	3,922	1,333
Subtotal - Personnel Costs		160,702	14,945	5,078
Services & Supplies Cost				
Professional Svcs	S	4,500	419	142
Contract Svcs	S	5,685	529	180
Software Maint	S	1,000	93	32
Water/Sewer Utilities	S	3,000	279	95
Electricity	S	1,100	102	35
Bldg & Grounds Maint	S	1,000	93	32
Equipment Maint	S	500	47	16
Rent of Equipment	S	2,400	223	76
Communication	S	2,736	254	86
Advertising	S	1,000	93	32
Printing & Copying	S	400	37	13
Mileage	S	400	37	13
Conventions & Schools	S	400	37	13
Prof Dues & Subsc	S	4,000	372	126
Office Supplies	S	2,000	186	63
Postage & Shipping	S	1,700	158	54
Subtotal - Services & Supplies		31,821	2,959	1,006
Department Cost Total		192,523	17,905	6,084
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		192,523	17,905	6,084
General Admin Distribution			942	320
Grand Total		\$192,523	\$18,847	\$6,404

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:4 REAL ESTATE

Department	First Incoming	Second Incoming	Legal Support	Real Estate - Utilities	Real Estate - Management	Real Estate - COSADC	Real Estate - Civic Events	Real Estate - Engineering	Real Estate - Operations	Real Estate - Planning
4 Real Estate - Management	\$0	\$20	\$3	\$4	\$1	\$2	\$4	\$2	\$1	\$2
Subtotal - REAL ESTATE	0	20	3	4	1	2	4	2	1	2
5 Citywide Support	0	165	25	31	12	19	29	17	9	16
Subtotal - PUBLIC INFORMATION	0	165	25	31	12	19	29	17	9	16
6 Council Sup	0	452	70	86	33	53	81	47	24	44
Subtotal - CITY CLERK	0	452	70	86	33	53	81	47	24	44
7 City Admin	0	200	31	38	14	23	36	21	11	20
7 Audit Services	0	145	22	28	10	17	26	15	8	14
Subtotal - CITY COUNCIL	0	344	53	65	25	40	61	36	18	34
8 Citywide Admin	0	1,185	183	225	85	139	211	124	62	116
Subtotal - CITY MANAGER	0	1,185	183	225	85	139	211	124	62	116
9 Internal Audit	0	115	18	22	8	14	21	12	6	11
Subtotal - INTERNAL AUDIT	0	115	18	22	8	14	21	12	6	11
10 Budget	0	493	76	94	36	58	88	51	26	48
10 Employee Payroll	0	145	22	28	10	17	26	15	8	14
10 Cash Management	0	116	18	22	8	14	21	12	6	11
10 General Accounting	0	578	89	110	42	68	103	60	30	57
Subtotal - FINANCE	0	1,333	206	254	96	156	238	139	70	130
11 Info Svcs	0	620	96	118	45	73	110	65	33	61
Subtotal - INFORMATION TECHNOLC	0	620	96	118	45	73	110	65	33	61
12 Procurement	0	383	59	73	28	45	68	40	20	37
Subtotal - PURCHASING	0	383	59	73	28	45	68	40	20	37
13 Other Billings & Receipts	0	56	9	11	4	7	10	6	3	5
Subtotal - BILLING & RECEIPT	0	56	9	11	4	7	10	6	3	5
14 Personnel	0	1,070	165	203	77	125	191	112	56	105

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:4 REAL ESTATE

Department	First Incoming	Second Incoming	Legal Support	Real Estate - Utilities	Real Estate - Management	Real Estate - COSADC	Real Estate - Civic Events	Real Estate - Engineering	Real Estate - Operations	Real Estate - Planning
14 Retiree Insurance	\$0	\$5,254	\$810	\$999	\$378	\$616	\$936	\$548	\$277	\$514
Subtotal - HUMAN RESOURCES	0	6,324	975	1,203	455	742	1,127	660	333	619
15 Real Estate Edgewater	0	33,163	5,114	6,308	2,388	3,889	5,910	3,459	1,745	3,247
Subtotal - BUILDING MAINTENANCE	0	33,163	5,114	6,308	2,388	3,889	5,910	3,459	1,745	3,247
16 City Admin	0	124	19	23	9	14	22	13	7	12
Subtotal - MISCELLANEOUS	0	124	19	23	9	14	22	13	7	12
22 Employee / Retiree Health	0	236	36	45	17	28	42	25	12	23
Subtotal - EMPLOYEE BENEFITS	0	236	36	45	17	28	42	25	12	23
24 Workers Comp	0	17	3	3	1	2	3	2	1	2
Subtotal - WORKERS COMPENSATIC	0	17	3	3	1	2	3	2	1	2
Total Incoming	0	44,537	6,868	8,471	3,207	5,223	7,937	4,646	2,344	4,360
C. Total Allocated		\$237,060	\$36,557	\$45,091	\$17,068	\$27,798	\$42,247	\$24,729	\$12,477	\$23,207
			15.42%	19.02%	7.20%	11.73%	17.82%	10.43%	5.26%	9.79%

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:4 REAL ESTATE

Department	First Incoming	Second Incoming	Real Estate - Stormwater
4 Real Estate - Management	\$0	\$20	\$1
Subtotal - REAL ESTATE	0	20	1
5 Citywide Support	0	165	5
Subtotal - PUBLIC INFORMATION	0	165	5
6 Council Sup	0	452	15
Subtotal - CITY CLERK	0	452	15
7 City Admin	0	200	7
7 Audit Services	0	145	5
Subtotal - CITY COUNCIL	0	344	11
8 Citywide Admin	0	1,185	39
Subtotal - CITY MANAGER	0	1,185	39
9 Internal Audit	0	115	4
Subtotal - INTERNAL AUDIT	0	115	4
10 Budget	0	493	16
10 Employee Payroll	0	145	5
10 Cash Management	0	116	4
10 General Accounting	0	578	19
Subtotal - FINANCE	0	1,333	44
11 Info Svcs	0	620	21
Subtotal - INFORMATION TECHNOLC	0	620	21
12 Procurement	0	383	13
Subtotal - PURCHASING	0	383	13
13 Other Billings & Receipts	0	56	2
Subtotal - BILLING & RECEIPT	0	56	2
14 Personnel	0	1,070	36

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:4 REAL ESTATE

Department	First Incoming	Second Incoming	Real Estate - Stormwater
14 Retiree Insurance	\$0	\$5,254	\$175
Subtotal - HUMAN RESOURCES	0	6,324	210
15 Real Estate Edgewater	0	33,163	1,103
Subtotal - BUILDING MAINTENANCE	0	33,163	1,103
16 City Admin	0	124	4
Subtotal - MISCELLANEOUS	0	124	4
22 Employee / Retiree Health	0	236	8
Subtotal - EMPLOYEE BENEFITS	0	236	8
24 Workers Comp	0	17	1
Subtotal - WORKERS COMPENSATIC	0	17	1
Total Incoming	0	44,537	1,481
C. Total Allocated		\$237,060	\$7,885
			3.33%

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Legal Support Allocations

Dept:4 REAL ESTATE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	100	100.00%	\$29,689	\$0	\$29,689	\$0	\$29,689
##### 2nd Allocation Orphans	0	0.00%	0	0	0	6,868	6,868
Subtotal	100	100.00%	29,689	0	29,689	6,868	36,557
Direct Bills					0		0
Total					\$29,689		\$36,557

Basis Units: Direct allocation to Legal
Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Real Estate - Utilities Allocations

Dept:4 REAL ESTATE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
61 WATER	100	100.00%	\$36,620	\$0	\$36,620	\$8,471	\$45,091
Subtotal	100	100.00%	36,620	0	36,620	8,471	45,091
Direct Bills					0		0
Total					\$36,620		\$45,091
Basis Units: Direct allocation to Water							
Source:							

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

Real Estate - Management Allocations

Dept:4 REAL ESTATE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	702,609	0.52%	\$73	\$0	\$73	\$0	\$73
4 REAL ESTATE	192,523	0.14%	20	0	20	0	20
5 PUBLIC INFORMATION	181,337	0.14%	19	0	19	4	23
6 CITY CLERK	273,141	0.20%	28	0	28	7	35
7 CITY COUNCIL	187,588	0.14%	19	0	19	5	24
8 CITY MANAGER	797,583	0.59%	82	0	82	19	102
9 INTERNAL AUDIT	79,625	0.06%	8	0	8	2	10
10 FINANCE	1,783,828	1.33%	184	0	184	43	227
11 INFORMATION TECHNOLOGY	684,241	0.51%	71	0	71	16	87
12 PURCHASING	206,372	0.15%	21	0	21	5	26
13 BILLING & RECEIPT	760,256	0.57%	79	0	79	18	97
14 HUMAN RESOURCES	2,628,254	1.96%	272	0	272	63	335
15 BUILDING MAINTENANCE	695,569	0.52%	72	0	72	17	89
16 MISCELLANEOUS	1,326,005	0.99%	137	0	137	32	169
17 PUBLIC WORKS ADMIN	357,465	0.27%	37	0	37	9	46
18 ENGINEERING	1,302,289	0.97%	135	0	135	31	166
19 DEV SVCS GIS	342,103	0.26%	35	0	35	8	44
20 FLEET SERVICES	6,440,320	4.80%	666	0	666	155	821
21 COMMUNICATIONS	646,597	0.48%	67	0	67	16	82
22 EMPLOYEE BENEFITS	8,661,720	6.46%	895	0	895	208	1,104
23 PROPERTY CASUALTY	1,300,929	0.97%	134	0	134	31	166
24 WORKERS COMPENSATION	925,058	0.69%	96	0	96	22	118
25 CONSTRUCTION MGMT	113,488	0.08%	12	0	12	3	14
26 MUNICIPAL COURT	3,733,907	2.78%	386	0	386	90	476
27 PUBLIC SFTY COMM	1,565,545	1.17%	162	0	162	38	199
28 CROSSING GUARDS	146,749	0.11%	15	0	15	4	19
29 DEVELOPMENT SVCS ADMIN	573,028	0.43%	59	0	59	14	73
30 DEV SVCS PLANNING	312,860	0.23%	32	0	32	8	40
31 PERMITS INSPECTION	915,005	0.68%	95	0	95	22	117
32 TIRZ	3,063,186	2.28%	317	0	317	74	390
33 TRAF SIGNAL CONTROL	863,107	0.64%	89	0	89	21	110
34 STREET & BRIDGE	8,691,245	6.48%	898	0	898	209	1,107
35 STREET LIGHTING	1,118,829	0.83%	116	0	116	27	143
36 PARKS	3,604,264	2.69%	372	0	372	87	459
37 RECREATION	756,074	0.56%	78	0	78	18	96
39 CODE COMPLIANCE	541,275	0.40%	56	0	56	13	69
40 ANIMAL CONTROL	1,101,434	0.82%	114	0	114	27	140
41 WIC	875,888	0.65%	91	0	91	21	112
42 HEALTH ADMIN	182,821	0.14%	19	0	19	4	23
43 POLICE	19,844,514	14.79%	2,051	0	2,051	478	2,528
44 FIRE	18,184,602	13.56%	1,879	0	1,879	438	2,317
45 FIRE MARSHAL	758,465	0.57%	78	0	78	18	97

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Real Estate - Management Allocations

Dept:4 REAL ESTATE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
47 TRANSPORTATION GRANTS	234,915	0.18%	\$24	\$0	\$24	\$6	\$30
48 NUTRITION	275,610	0.21%	28	0	28	7	35
49 NURSING/ IMMUN	19,473	0.01%	2	0	2	0	2
50 ENVIRONMENTAL HEALTH	326,458	0.24%	34	0	34	8	42
52 SOCIAL SERVICES	255,500	0.19%	26	0	26	6	33
53 OTHER INTERGOVT GRANTS	602,318	0.45%	62	0	62	14	77
54 FIRE SAFETY GRANT	592,536	0.44%	61	0	61	14	75
55 EMERGENCY MGMT	236,652	0.18%	24	0	24	6	30
56 STATE OFFICE	782,865	0.58%	81	0	81	19	100
57 SPORTS COMPLEX	969,873	0.72%	100	0	100	23	124
58 AIRPORT	1,534,677	1.14%	159	0	159	37	196
59 SOLID WASTE	1,251,531	0.93%	129	0	129	30	159
60 STORMWATER	2,501,447	1.86%	258	0	258	60	319
61 WATER	17,494,084	13.04%	1,808	0	1,808	421	2,229
62 SEWER	5,336,121	3.98%	551	0	551	128	680
63 CIVIC EVENTS	1,532,162	1.14%	158	0	158	37	195
64 FORT CONCHO	1,187,668	0.89%	123	0	123	29	151
65 CEMETERY	425,407	0.32%	44	0	44	10	54
66 COMMUNITY DEVELOPMENT	765,603	0.57%	79	0	79	18	98
67 COSADC	394,597	0.29%	41	0	41	9	50
Subtotal	134,141,195	100.00%	13,862	0	13,862	3,207	17,068
Direct Bills					0		0
Total					\$13,862		\$17,068

Basis Units: Budgeted expenditures

Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Real Estate - COSADC Allocations

Dept:4 REAL ESTATE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
67 COSADC	100	100.00%	\$22,576	\$0	\$22,576	\$5,223	\$27,798
Subtotal	100	100.00%	22,576	0	22,576	5,223	27,798
Direct Bills					0		0
Total					\$22,576		\$27,798
Basis Units: Direct allocation to COSADC							
Source:							

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Real Estate - Civic Events Allocations

Dept:4 REAL ESTATE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63 CIVIC EVENTS	100	100.00%	\$34,310	\$0	\$34,310	\$7,937	\$42,247
Subtotal	100	100.00%	34,310	0	34,310	7,937	42,247
Direct Bills					0		0
Total					\$34,310		\$42,247
Basis Units: Direct allocation to Civic Events							
Source:							

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Real Estate - Engineering Allocations

Dept:4 REAL ESTATE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
18 ENGINEERING	100	100.00%	\$20,083	\$0	\$20,083	\$4,646	\$24,729
Subtotal	100	100.00%	20,083	0	20,083	4,646	24,729
Direct Bills					0		0
Total					\$20,083		\$24,729
Basis Units: Direct allocation to Engineering							
Source:							

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Real Estate - Operations Allocations

Dept:4 REAL ESTATE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
29 DEVELOPMENT SVCS ADMIN	100	100.00%	\$10,133	\$0	\$10,133	\$2,344	\$12,477
Subtotal	100	100.00%	10,133	0	10,133	2,344	12,477
Direct Bills					0		0
Total					\$10,133		\$12,477
Basis Units: Direct allocation to Dev Svcs							
Source:							

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Real Estate - Planning Allocations

Dept:4 REAL ESTATE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
30 DEV SVCS PLANNING	100	100.00%	\$18,847	\$0	\$18,847	\$4,360	\$23,207
Subtotal	100	100.00%	18,847	0	18,847	4,360	23,207
Direct Bills					0		0
Total					\$18,847		\$23,207
Basis Units: Direct allocation to Planning							
Source:							

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Real Estate - Stormwater Allocations

Dept:4 REAL ESTATE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
60 STORMWATER	100	100.00%	\$6,404	\$0	\$6,404	\$1,481	\$7,885
Subtotal	100	100.00%	6,404	0	6,404	1,481	7,885
Direct Bills					0		0
Total					\$6,404		\$7,885
Basis Units: Direct allocation to Stormwater							
Source:							

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

Allocation Summary

Dept:4 REAL ESTATE

Department	Legal Support	Real Estate - Utilities	Real Estate - Management	Real Estate - COSADC	Real Estate - Civic Events	Real Estate - Engineering	Real Estate - Operations	Real Estate - Planning	Real Estate - Stormwater	Total
0 Direct Billed	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3 LEGAL	29,689	0	73	0	0	0	0	0	0	29,762
4 REAL ESTATE	0	0	20	0	0	0	0	0	0	20
5 PUBLIC INFORMATION	0	0	23	0	0	0	0	0	0	23
6 CITY CLERK	0	0	35	0	0	0	0	0	0	35
7 CITY COUNCIL	0	0	24	0	0	0	0	0	0	24
8 CITY MANAGER	0	0	102	0	0	0	0	0	0	102
9 INTERNAL AUDIT	0	0	10	0	0	0	0	0	0	10
10 FINANCE	0	0	227	0	0	0	0	0	0	227
11 INFORMATION TECHNOLOGY	0	0	87	0	0	0	0	0	0	87
12 PURCHASING	0	0	26	0	0	0	0	0	0	26
13 BILLING & RECEIPT	0	0	97	0	0	0	0	0	0	97
14 HUMAN RESOURCES	0	0	335	0	0	0	0	0	0	335
15 BUILDING MAINTENANCE	0	0	89	0	0	0	0	0	0	89
16 MISCELLANEOUS	0	0	169	0	0	0	0	0	0	169
17 PUBLIC WORKS ADMIN	0	0	46	0	0	0	0	0	0	46
18 ENGINEERING	0	0	166	0	0	24,729	0	0	0	24,895
19 DEV SVCS GIS	0	0	44	0	0	0	0	0	0	44
20 FLEET SERVICES	0	0	821	0	0	0	0	0	0	821
21 COMMUNICATIONS	0	0	82	0	0	0	0	0	0	82
22 EMPLOYEE BENEFITS	0	0	1,104	0	0	0	0	0	0	1,104
23 PROPERTY CASUALTY	0	0	166	0	0	0	0	0	0	166
24 WORKERS COMPENSATION	0	0	118	0	0	0	0	0	0	118
25 CONSTRUCTION MGMT	0	0	14	0	0	0	0	0	0	14
26 MUNICIPAL COURT	0	0	476	0	0	0	0	0	0	476
27 PUBLIC SFTY COMM	0	0	199	0	0	0	0	0	0	199
28 CROSSING GUARDS	0	0	19	0	0	0	0	0	0	19
29 DEVELOPMENT SVCS ADMIN	0	0	73	0	0	0	12,477	0	0	12,550
30 DEV SVCS PLANNING	0	0	40	0	0	0	0	23,207	0	23,247
31 PERMITS INSPECTION	0	0	117	0	0	0	0	0	0	117
32 TIRZ	0	0	390	0	0	0	0	0	0	390
33 TRAF SIGNAL CONTROL	0	0	110	0	0	0	0	0	0	110
34 STREET & BRIDGE	0	0	1,107	0	0	0	0	0	0	1,107
35 STREET LIGHTING	0	0	143	0	0	0	0	0	0	143
36 PARKS	0	0	459	0	0	0	0	0	0	459
37 RECREATION	0	0	96	0	0	0	0	0	0	96
39 CODE COMPLIANCE	0	0	69	0	0	0	0	0	0	69
40 ANIMAL CONTROL	0	0	140	0	0	0	0	0	0	140
41 WIC	0	0	112	0	0	0	0	0	0	112
42 HEALTH ADMIN	0	0	23	0	0	0	0	0	0	23
43 POLICE	0	0	2,528	0	0	0	0	0	0	2,528

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

Allocation Summary

Dept:4 REAL ESTATE

Department	Legal Support	Real Estate - Utilities	Real Estate - Management	Real Estate - COSADC	Real Estate - Civic Events	Real Estate - Engineering	Real Estate - Operations	Real Estate - Planning	Real Estate - Stormwater	Total
44 FIRE	\$0	\$0	\$2,317	\$0	\$0	\$0	\$0	\$0	\$0	\$2,317
45 FIRE MARSHAL	0	0	97	0	0	0	0	0	0	97
47 TRANSPORTATION GRANTS	0	0	30	0	0	0	0	0	0	30
48 NUTRITION	0	0	35	0	0	0	0	0	0	35
49 NURSING/ IMMUN	0	0	2	0	0	0	0	0	0	2
50 ENVIRONMENTAL HEALTH	0	0	42	0	0	0	0	0	0	42
52 SOCIAL SERVICES	0	0	33	0	0	0	0	0	0	33
53 OTHER INTERGOVT GRANTS	0	0	77	0	0	0	0	0	0	77
54 FIRE SAFETY GRANT	0	0	75	0	0	0	0	0	0	75
55 EMERGENCY MGMT	0	0	30	0	0	0	0	0	0	30
56 STATE OFFICE	0	0	100	0	0	0	0	0	0	100
57 SPORTS COMPLEX	0	0	124	0	0	0	0	0	0	124
58 AIRPORT	0	0	196	0	0	0	0	0	0	196
59 SOLID WASTE	0	0	159	0	0	0	0	0	0	159
60 STORMWATER	0	0	319	0	0	0	0	0	7,885	8,204
61 WATER	0	45,091	2,229	0	0	0	0	0	0	47,320
62 SEWER	0	0	680	0	0	0	0	0	0	680
63 CIVIC EVENTS	0	0	195	0	42,247	0	0	0	0	42,442
64 FORT CONCHO	0	0	151	0	0	0	0	0	0	151
65 CEMETERY	0	0	54	0	0	0	0	0	0	54
66 COMMUNITY DEVELOPMENT	0	0	98	0	0	0	0	0	0	98
67 COSADC	0	0	50	27,798	0	0	0	0	0	27,849
##### 2nd Allocation Orphans	6,868	0	0	0	0	0	0	0	0	6,868
Total	\$36,557	\$45,091	\$17,068	\$27,798	\$42,247	\$24,729	\$12,477	\$23,207	\$7,885	\$237,060

**CITY OF SAN ANGELO, TEXAS
STATEMENTS OF FUNCTION AND BENEFIT
FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020**

SCHEDULE 5 - PUBLIC INFORMATION

The Public Information Department educates the citizens of San Angelo on services provided by their City government through Local Government Access Channel 17, the City website and any information produced by the City. Costs have been functionalized and allocated as follows:

- **Citywide Support** - Costs associated with this function have been allocated on budgeted expenditures, excluding Airport, Solid Waste, Water, Fort Concho and COSADC.
- **Airport** - Costs associated with this function have been directly allocated to Airport.
- **Solid Waste** - Costs associated with this function have been directly allocated to Solid Waste.
- **Water** - Costs associated with this function have been directly allocated to Water.
- **Fort Concho** - Costs associated with this function have been directly allocated to Fort Concho.
- **COSADC** - Costs associated with this function have been directly allocated to COSADC.

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

A. Department Costs

Dept:5 PUBLIC INFORMATION

Description		Amount	General Admin	Citywide Support	Airport	Solid Waste	Water	Fort Concho	COSADC
Personnel Costs									
Salaries	S1	117,087	0	59,129	2,927	11,709	23,417	8,196	11,709
Salary % Split			.00%	50.50%	2.50%	10.00%	20.00%	7.00%	10.00%
Benefits	S	42,200	0	21,311	1,055	4,220	8,440	2,954	4,220
Subtotal - Personnel Costs		159,287	0	80,440	3,982	15,929	31,857	11,150	15,929
Services & Supplies Cost									
Contract Svcs	S	10,232	0	5,167	256	1,023	2,046	716	1,023
Special Svcs	S	1,280	0	646	32	128	256	90	128
Vehicle Maint	S	795	0	401	20	80	159	56	80
Communication	S	1,895	0	957	47	190	379	133	190
Cell Phone	S	1,428	0	721	36	143	286	100	143
Advertising	S	1,000	0	505	25	100	200	70	100
Printing & Copying	S	0	0	0	0	0	0	0	0
Travel & Lodging	S	1,800	0	909	45	180	360	126	180
Conventions & Schools	S	2,600	0	1,313	65	260	520	182	260
Prof Dues & Subsc	S	315	0	159	8	32	63	22	32
Office Supplies	S	200	0	101	5	20	40	14	20
Uniforms	S	100	0	51	3	10	20	7	10
Postage & Shipping	S	25	0	13	1	3	5	2	3
General Supplies	S	100	0	51	3	10	20	7	10
Food	S	100	0	51	3	10	20	7	10
Books & Periodicals	S	180	0	91	5	18	36	13	18
Subtotal - Services & Supplies		22,050	0	11,135	551	2,205	4,410	1,544	2,205
Department Cost Total		181,337	0	91,575	4,533	18,134	36,267	12,694	18,134
Adjustments to Cost									
Subtotal - Adjustments		0	0	0	0	0	0	0	0
Total Costs After Adjustments		181,337	0	91,575	4,533	18,134	36,267	12,694	18,134
General Admin Distribution			0	0	0	0	0	0	0
Grand Total		\$181,337		\$91,575	\$4,533	\$18,134	\$36,267	\$12,694	\$18,134

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:5 PUBLIC INFORMATION

Department	First Incoming	Second Incoming	Citywide Support	Airport	Solid Waste	Water	Fort Concho	COSADC
2 Eqpt Use	\$14,776	\$0	\$7,462	\$369	\$1,478	\$2,955	\$1,034	\$1,478
Subtotal - EQUIPMENT USE	14,776	0	7,462	369	1,478	2,955	1,034	1,478
4 Real Estate - Management	19	4	12	1	2	5	2	2
Subtotal - REAL ESTATE	19	4	12	1	2	5	2	2
5 Citywide Support	0	184	93	5	18	37	13	18
Subtotal - PUBLIC INFORMATION	0	184	93	5	18	37	13	18
6 Council Sup	0	426	215	11	43	85	30	43
Subtotal - CITY CLERK	0	426	215	11	43	85	30	43
7 City Admin	0	188	95	5	19	38	13	19
7 Audit Services	0	136	69	3	14	27	10	14
Subtotal - CITY COUNCIL	0	324	164	8	32	65	23	32
8 Citywide Admin	0	1,117	564	28	112	223	78	112
Subtotal - CITY MANAGER	0	1,117	564	28	112	223	78	112
9 Internal Audit	0	109	55	3	11	22	8	11
Subtotal - INTERNAL AUDIT	0	109	55	3	11	22	8	11
10 Budget	0	465	235	12	46	93	33	46
10 Employee Payroll	0	145	73	4	15	29	10	15
10 Cash Management	0	110	55	3	11	22	8	11
10 General Accounting	0	544	275	14	54	109	38	54
Subtotal - FINANCE	0	1,264	638	32	126	253	88	126
11 Info Svcs	0	4,282	2,162	107	428	856	300	428
11 Software Citywide	0	523	264	13	52	105	37	52
11 Software General Fund	0	533	269	13	53	107	37	53
Subtotal - INFORMATION TECHNOLC	0	5,338	2,696	133	534	1,068	374	534
12 Procurement	0	147	74	4	15	29	10	15
12 P-Cards	0	617	312	15	62	123	43	62

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:5 PUBLIC INFORMATION

Department	First Incoming	Second Incoming	Citywide Support	Airport	Solid Waste	Water	Fort Concho	COSADC
Subtotal - PURCHASING	\$0	\$764	\$386	\$19	\$76	\$153	\$54	\$76
13 Other Billings & Receipts	0	3	2	0	0	1	0	0
Subtotal - BILLING & RECEIPT	0	3	2	0	0	1	0	0
14 Personnel	0	1,070	540	27	107	214	75	107
14 Retiree Insurance	0	5,254	2,653	131	525	1,051	368	525
Subtotal - HUMAN RESOURCES	0	6,324	3,194	158	632	1,265	443	632
15 City Hall Annex	0	1,913	966	48	191	383	134	191
Subtotal - BUILDING MAINTENANCE	0	1,913	966	48	191	383	134	191
16 City Admin	0	116	59	3	12	23	8	12
Subtotal - MISCELLANEOUS	0	116	59	3	12	23	8	12
20 Vehicle Maint	0	100	50	2	10	20	7	10
Subtotal - FLEET SERVICES	0	100	50	2	10	20	7	10
21 Voice Over IP	0	11	6	0	1	2	1	1
21 Landlines	0	268	135	7	27	54	19	27
21 Cell Phones	0	13	7	0	1	3	1	1
Subtotal - COMMUNICATIONS	0	292	147	7	29	58	20	29
22 Employee / Retiree Health	0	236	119	6	24	47	17	24
Subtotal - EMPLOYEE BENEFITS	0	236	119	6	24	47	17	24
24 Workers Comp	0	16	8	0	2	3	1	2
Subtotal - WORKERS COMPENSATIC	0	16	8	0	2	3	1	2
Total Incoming	14,795	18,532	16,830	833	3,333	6,665	2,333	3,333
C. Total Allocated		\$214,663	\$108,405	\$5,367	\$21,466	\$42,933	\$15,026	\$21,466
			50.50%	2.50%	10.00%	20.00%	7.00%	10.00%

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Citywide Support Allocations

Dept:5 PUBLIC INFORMATION

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	700,291	0.63%	\$619	\$0	\$619	\$0	\$619
4 REAL ESTATE	186,030	0.17%	165	0	165	0	165
5 PUBLIC INFORMATION	208,600	0.19%	184	0	184	0	184
6 CITY CLERK	279,130	0.25%	247	0	247	24	270
7 CITY COUNCIL	187,473	0.17%	166	0	166	16	182
8 CITY MANAGER	730,939	0.65%	646	0	646	62	708
9 INTERNAL AUDIT	78,346	0.07%	69	0	69	7	76
10 FINANCE	1,735,543	1.55%	1,535	0	1,535	146	1,681
11 INFORMATION TECHNOLOGY	616,282	0.55%	545	0	545	52	597
12 PURCHASING	180,815	0.16%	160	0	160	15	175
13 BILLING & RECEIPT	753,506	0.67%	666	0	666	64	730
14 HUMAN RESOURCES	2,435,977	2.18%	2,154	0	2,154	206	2,360
15 BUILDING MAINTENANCE	698,531	0.62%	618	0	618	59	677
16 MISCELLANEOUS	1,210,207	1.08%	1,070	0	1,070	102	1,172
17 PUBLIC WORKS ADMIN	371,797	0.33%	329	0	329	31	360
18 ENGINEERING	1,200,910	1.07%	1,062	0	1,062	101	1,163
19 DEV SVCS GIS	298,001	0.27%	264	0	264	25	289
20 FLEET SERVICES	6,383,023	5.70%	5,645	0	5,645	539	6,184
21 COMMUNICATIONS	657,326	0.59%	581	0	581	55	637
22 EMPLOYEE BENEFITS	8,496,008	7.59%	7,514	0	7,514	717	8,231
23 PROPERTY CASUALTY	1,579,406	1.41%	1,397	0	1,397	133	1,530
24 WORKERS COMPENSATION	929,304	0.83%	822	0	822	78	900
25 CONSTRUCTION MGMT	114,625	0.10%	101	0	101	10	111
26 MUNICIPAL COURT	3,814,217	3.41%	3,373	0	3,373	322	3,695
27 PUBLIC SFTY COMM	1,563,305	1.40%	1,383	0	1,383	132	1,514
28 CROSSING GUARDS	148,801	0.13%	132	0	132	13	144
29 DEVELOPMENT SVCS ADMIN	474,941	0.42%	420	0	420	40	460
30 DEV SVCS PLANNING	307,343	0.27%	272	0	272	26	298
31 PERMITS INSPECTION	918,862	0.82%	813	0	813	78	890
32 TIRZ	2,434,207	2.17%	2,153	0	2,153	205	2,358
33 TRAF SIGNAL CONTROL	866,272	0.77%	766	0	766	73	839
34 STREET & BRIDGE	10,994,133	9.82%	9,723	0	9,723	928	10,651
35 STREET LIGHTING	1,118,829	1.00%	989	0	989	94	1,084
36 PARKS	3,898,982	3.48%	3,448	0	3,448	329	3,777
37 RECREATION	913,683	0.82%	808	0	808	77	885
39 CODE COMPLIANCE	471,756	0.42%	417	0	417	40	457
40 ANIMAL CONTROL	1,062,041	0.95%	939	0	939	90	1,029
41 WIC	851,686	0.76%	753	0	753	72	825
42 HEALTH ADMIN	179,282	0.16%	159	0	159	15	174
43 POLICE	19,360,865	17.29%	17,122	0	17,122	1,634	18,756
44 FIRE	17,672,367	15.78%	15,629	0	15,629	1,491	17,120
45 FIRE MARSHAL	784,915	0.70%	694	0	694	66	760

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Citywide Support Allocations

Dept:5 PUBLIC INFORMATION

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
47 TRANSPORTATION GRANTS	275,931	0.25%	\$244	\$0	\$244	\$23	\$267
48 NUTRITION	272,429	0.24%	241	0	241	23	264
49 NURSING/ IMMUN	144,717	0.13%	128	0	128	12	140
50 ENVIRONMENTAL HEALTH	439,870	0.39%	389	0	389	37	426
51 HEALTHY COMMUNITIES	50,000	0.04%	44	0	44	4	48
52 SOCIAL SERVICES	178,376	0.16%	158	0	158	15	173
53 OTHER INTERGOVT GRANTS	564,627	0.50%	499	0	499	48	547
54 FIRE SAFETY GRANT	485,792	0.43%	430	0	430	41	471
55 EMERGENCY MGMT	260,913	0.23%	231	0	231	22	253
56 STATE OFFICE	786,641	0.70%	696	0	696	66	762
57 SPORTS COMPLEX	978,393	0.87%	865	0	865	83	948
60 STORMWATER	2,304,594	2.06%	2,038	0	2,038	194	2,233
62 SEWER	5,001,755	4.47%	4,423	0	4,423	422	4,845
63 CIVIC EVENTS	1,519,943	1.36%	1,344	0	1,344	128	1,472
65 CEMETERY	418,592	0.37%	370	0	370	35	406
66 COMMUNITY DEVELOPMENT	445,825	0.40%	394	0	394	38	432
Subtotal	111,996,955	100.00%	99,046	0	99,046	9,358	108,405
Direct Bills					0		0
Total					\$99,046		\$108,405

Basis Units: Modified budgeted expenditures
Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Airport Allocations

Dept:5 PUBLIC INFORMATION

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
58 AIRPORT	100	100.00%	\$4,903	\$0	\$4,903	\$463	\$5,367
Subtotal	100	100.00%	4,903	0	4,903	463	5,367
Direct Bills					0		0
Total					\$4,903		\$5,367
Basis Units: Direct allocation to Airport							
Source:							

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Solid Waste Allocations

Dept:5 PUBLIC INFORMATION

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
59 SOLID WASTE	100	100.00%	\$19,613	\$0	\$19,613	\$1,853	\$21,466
Subtotal	100	100.00%	19,613	0	19,613	1,853	21,466
Direct Bills					0		0
Total					\$19,613		\$21,466
Basis Units: Direct allocation to Solid Waste							
Source:							

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Water Allocations

Dept:5 PUBLIC INFORMATION

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
61 WATER	100	100.00%	\$39,226	\$0	\$39,226	\$3,706	\$42,933
Subtotal	100	100.00%	39,226	0	39,226	3,706	42,933
Direct Bills					0		0
Total					\$39,226		\$42,933
Basis Units: Direct allocation to Water							
Source:							

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Fort Concho Allocations

Dept:5 PUBLIC INFORMATION

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
64 FORT CONCHO	100	100.00%	\$13,729	\$0	\$13,729	\$1,297	\$15,026
Subtotal	100	100.00%	13,729	0	13,729	1,297	15,026
Direct Bills					0		0
Total					\$13,729		\$15,026
Basis Units: Direct allocation to Fort Concho							
Source:							

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

COSADC Allocations

Dept:5 PUBLIC INFORMATION

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
67 COSADC	100	100.00%	\$19,613	\$0	\$19,613	\$1,853	\$21,466
Subtotal	100	100.00%	19,613	0	19,613	1,853	21,466
Direct Bills					0		0
Total					\$19,613		\$21,466
Basis Units: Direct allocation to COSADC							
Source:							

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

Allocation Summary

Dept:5 PUBLIC INFORMATION

Department	Citywide Support	Airport	Solid Waste	Water	Fort Concho	COSADC	Total
0 Direct Billed	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3 LEGAL	619	0	0	0	0	0	619
4 REAL ESTATE	165	0	0	0	0	0	165
5 PUBLIC INFORMATION	184	0	0	0	0	0	184
6 CITY CLERK	270	0	0	0	0	0	270
7 CITY COUNCIL	182	0	0	0	0	0	182
8 CITY MANAGER	708	0	0	0	0	0	708
9 INTERNAL AUDIT	76	0	0	0	0	0	76
10 FINANCE	1,681	0	0	0	0	0	1,681
11 INFORMATION TECHNOLOGY	597	0	0	0	0	0	597
12 PURCHASING	175	0	0	0	0	0	175
13 BILLING & RECEIPT	730	0	0	0	0	0	730
14 HUMAN RESOURCES	2,360	0	0	0	0	0	2,360
15 BUILDING MAINTENANCE	677	0	0	0	0	0	677
16 MISCELLANEOUS	1,172	0	0	0	0	0	1,172
17 PUBLIC WORKS ADMIN	360	0	0	0	0	0	360
18 ENGINEERING	1,163	0	0	0	0	0	1,163
19 DEV SVCS GIS	289	0	0	0	0	0	289
20 FLEET SERVICES	6,184	0	0	0	0	0	6,184
21 COMMUNICATIONS	637	0	0	0	0	0	637
22 EMPLOYEE BENEFITS	8,231	0	0	0	0	0	8,231
23 PROPERTY CASUALTY	1,530	0	0	0	0	0	1,530
24 WORKERS COMPENSATION	900	0	0	0	0	0	900
25 CONSTRUCTION MGMT	111	0	0	0	0	0	111
26 MUNICIPAL COURT	3,695	0	0	0	0	0	3,695
27 PUBLIC SFTY COMM	1,514	0	0	0	0	0	1,514
28 CROSSING GUARDS	144	0	0	0	0	0	144
29 DEVELOPMENT SVCS ADMIN	460	0	0	0	0	0	460
30 DEV SVCS PLANNING	298	0	0	0	0	0	298
31 PERMITS INSPECTION	890	0	0	0	0	0	890
32 TIRZ	2,358	0	0	0	0	0	2,358
33 TRAF SIGNAL CONTROL	839	0	0	0	0	0	839
34 STREET & BRIDGE	10,651	0	0	0	0	0	10,651
35 STREET LIGHTING	1,084	0	0	0	0	0	1,084
36 PARKS	3,777	0	0	0	0	0	3,777
37 RECREATION	885	0	0	0	0	0	885
39 CODE COMPLIANCE	457	0	0	0	0	0	457
40 ANIMAL CONTROL	1,029	0	0	0	0	0	1,029
41 WIC	825	0	0	0	0	0	825
42 HEALTH ADMIN	174	0	0	0	0	0	174
43 POLICE	18,756	0	0	0	0	0	18,756

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:5 PUBLIC INFORMATION

Department	Citywide Support	Airport	Solid Waste	Water	Fort Concho	COSADC	Total
44 FIRE	\$17,120	\$0	\$0	\$0	\$0	\$0	\$17,120
45 FIRE MARSHAL	760	0	0	0	0	0	760
47 TRANSPORTATION GRANTS	267	0	0	0	0	0	267
48 NUTRITION	264	0	0	0	0	0	264
49 NURSING/ IMMUN	140	0	0	0	0	0	140
50 ENVIRONMENTAL HEALTH	426	0	0	0	0	0	426
51 HEALTHY COMMUNITIES	48	0	0	0	0	0	48
52 SOCIAL SERVICES	173	0	0	0	0	0	173
53 OTHER INTERGOVT GRANTS	547	0	0	0	0	0	547
54 FIRE SAFETY GRANT	471	0	0	0	0	0	471
55 EMERGENCY MGMT	253	0	0	0	0	0	253
56 STATE OFFICE	762	0	0	0	0	0	762
57 SPORTS COMPLEX	948	0	0	0	0	0	948
58 AIRPORT	0	5,367	0	0	0	0	5,367
59 SOLID WASTE	0	0	21,466	0	0	0	21,466
60 STORMWATER	2,233	0	0	0	0	0	2,233
61 WATER	0	0	0	42,933	0	0	42,933
62 SEWER	4,845	0	0	0	0	0	4,845
63 CIVIC EVENTS	1,472	0	0	0	0	0	1,472
64 FORT CONCHO	0	0	0	0	15,026	0	15,026
65 CEMETERY	406	0	0	0	0	0	406
66 COMMUNITY DEVELOPMENT	432	0	0	0	0	0	432
67 COSADC	0	0	0	0	0	21,466	21,466
Total	\$108,405	\$5,367	\$21,466	\$42,933	\$15,026	\$21,466	\$214,663

**CITY OF SAN ANGELO, TEXAS
STATEMENTS OF FUNCTION AND BENEFIT
FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020**

SCHEDULE 6 - CITY CLERK

The City Clerk accurately compiles and maintains the legal record of the actions of the City Council, manages and maintains all City records, and manages and conducts City elections. Costs have been allocated based on budgeted expenditures by department.

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

A. Department Costs

Dept:6 CITY CLERK

Description		Amount	General Admin	Council Sup
Personnel Costs				
Salaries	S1	128,353	0	128,353
<i>Salary % Split</i>			<i>.00%</i>	<i>100.00%</i>
Benefits	S	44,521	0	44,521
Subtotal - Personnel Costs		172,874	0	172,874
Services & Supplies Cost				
Contract Svcs	S	72,031	0	72,031
Rent of Equip	S	1,300	0	1,300
Communication	S	1,056	0	1,056
Cell Phone	S	1,900	0	1,900
Advertising	S	3,200	0	3,200
Printing & Copying	S	8,750	0	8,750
Travel & Lodging	S	4,305	0	4,305
Mileage	S	100	0	100
Conventions & Schools	S	1,555	0	1,555
Prof Dues & Subsc	S	250	0	250
Office Supplies	S	3,500	0	3,500
Postage & Shipping	S	200	0	200
General Supplies	S	1,660	0	1,660
Food	S	200	0	200
Books & Periodicals	S	260	0	260
Subtotal - Services & Supplies		100,267	0	100,267
Department Cost Total		273,141	0	273,141
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		273,141	0	273,141
General Admin Distribution			0	0
Grand Total		\$273,141		\$273,141

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:6 CITY CLERK

Department	First Incoming	Second Incoming	Council Sup
1 Municipal Building	\$2,771	\$0	\$2,771
Subtotal - BUILDING USE	2,771	0	2,771
2 Eqpt Use	484	0	484
Subtotal - EQUIPMENT USE	484	0	484
3 Legal Counsel	38,342	6,255	44,597
Subtotal - LEGAL	38,342	6,255	44,597
4 Real Estate - Management	28	7	35
Subtotal - REAL ESTATE	28	7	35
5 Citywide Support	247	24	270
Subtotal - PUBLIC INFORMATION	247	24	270
6 Council Sup	0	641	641
Subtotal - CITY CLERK	0	641	641
7 City Admin	0	283	283
7 Audit Services	0	205	205
Subtotal - CITY COUNCIL	0	488	488
8 Citywide Admin	0	1,682	1,682
Subtotal - CITY MANAGER	0	1,682	1,682
9 Internal Audit	0	164	164
Subtotal - INTERNAL AUDIT	0	164	164
10 Budget	0	700	700
10 Employee Payroll	0	145	145
10 Cash Management	0	165	165
10 General Accounting	0	820	820
Subtotal - FINANCE	0	1,830	1,830
11 Info Svcs	0	10,592	10,592

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:6 CITY CLERK

Department	First Incoming	Second Incoming	Council Sup
11 Software Citywide	\$0	\$523	\$523
11 Software General Fund	0	533	533
Subtotal - INFORMATION TECHNOLOG	0	11,648	11,648
12 Procurement	0	206	206
12 P-Cards	0	366	366
Subtotal - PURCHASING	0	572	572
13 Other Billings & Receipts	0	28	28
Subtotal - BILLING & RECEIPT	0	28	28
14 Personnel	0	1,070	1,070
14 Retiree Insurance	0	5,254	5,254
Subtotal - HUMAN RESOURCES	0	6,324	6,324
15 Mun Bldg/ CMO	0	14,699	14,699
Subtotal - BUILDING MAINTENANCE	0	14,699	14,699
16 City Admin	0	175	175
Subtotal - MISCELLANEOUS	0	175	175
21 Voice Over IP	0	11	11
21 Cell Phones	0	19	19
Subtotal - COMMUNICATIONS	0	31	31
22 Employee / Retiree Health	0	236	236
Subtotal - EMPLOYEE BENEFITS	0	236	236
24 Workers Comp	0	18	18
Subtotal - WORKERS COMPENSATION	0	18	18
Total Incoming	41,871	44,822	86,693
C. Total Allocated		\$359,834	\$359,834
			100.00%

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

Council Sup Allocations

Dept:6 CITY CLERK

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	702,609	0.52%	\$1,650	\$0	\$1,650	\$0	\$1,650
4 REAL ESTATE	192,523	0.14%	452	0	452	0	452
5 PUBLIC INFORMATION	181,337	0.14%	426	0	426	0	426
6 CITY CLERK	273,141	0.20%	641	0	641	0	641
7 CITY COUNCIL	187,588	0.14%	441	0	441	63	504
8 CITY MANAGER	797,583	0.59%	1,873	0	1,873	269	2,142
9 INTERNAL AUDIT	79,625	0.06%	187	0	187	27	214
10 FINANCE	1,783,828	1.33%	4,189	0	4,189	602	4,791
11 INFORMATION TECHNOLOGY	684,241	0.51%	1,607	0	1,607	231	1,838
12 PURCHASING	206,372	0.15%	485	0	485	70	554
13 BILLING & RECEIPT	760,256	0.57%	1,785	0	1,785	257	2,042
14 HUMAN RESOURCES	2,628,254	1.96%	6,172	0	6,172	887	7,059
15 BUILDING MAINTENANCE	695,569	0.52%	1,633	0	1,633	235	1,868
16 MISCELLANEOUS	1,326,005	0.99%	3,114	0	3,114	448	3,562
17 PUBLIC WORKS ADMIN	357,465	0.27%	839	0	839	121	960
18 ENGINEERING	1,302,289	0.97%	3,058	0	3,058	440	3,498
19 DEV SVCS GIS	342,103	0.26%	803	0	803	115	919
20 FLEET SERVICES	6,440,320	4.80%	15,124	0	15,124	2,174	17,298
21 COMMUNICATIONS	646,597	0.48%	1,518	0	1,518	218	1,737
22 EMPLOYEE BENEFITS	8,661,720	6.46%	20,341	0	20,341	2,924	23,265
23 PROPERTY CASUALTY	1,300,929	0.97%	3,055	0	3,055	439	3,494
24 WORKERS COMPENSATION	925,058	0.69%	2,172	0	2,172	312	2,485
25 CONSTRUCTION MGMT	113,488	0.08%	267	0	267	38	305
26 MUNICIPAL COURT	3,733,907	2.78%	8,769	0	8,769	1,260	10,029
27 PUBLIC SFTY COMM	1,565,545	1.17%	3,676	0	3,676	528	4,205
28 CROSSING GUARDS	146,749	0.11%	345	0	345	50	394
29 DEVELOPMENT SVCS ADMIN	573,028	0.43%	1,346	0	1,346	193	1,539
30 DEV SVCS PLANNING	312,860	0.23%	735	0	735	106	840
31 PERMITS INSPECTION	915,005	0.68%	2,149	0	2,149	309	2,458
32 TIRZ	3,063,186	2.28%	7,193	0	7,193	1,034	8,227
33 TRAF SIGNAL CONTROL	863,107	0.64%	2,027	0	2,027	291	2,318
34 STREET & BRIDGE	8,691,245	6.48%	20,410	0	20,410	2,934	23,344
35 STREET LIGHTING	1,118,829	0.83%	2,627	0	2,627	378	3,005
36 PARKS	3,604,264	2.69%	8,464	0	8,464	1,217	9,681
37 RECREATION	756,074	0.56%	1,776	0	1,776	255	2,031
39 CODE COMPLIANCE	541,275	0.40%	1,271	0	1,271	183	1,454
40 ANIMAL CONTROL	1,101,434	0.82%	2,587	0	2,587	372	2,958
41 WIC	875,888	0.65%	2,057	0	2,057	296	2,353
42 HEALTH ADMIN	182,821	0.14%	429	0	429	62	491
43 POLICE	19,844,514	14.79%	46,602	0	46,602	6,698	53,300
44 FIRE	18,184,602	13.56%	42,704	0	42,704	6,138	48,842
45 FIRE MARSHAL	758,465	0.57%	1,781	0	1,781	256	2,037

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Council Sup Allocations

Dept:6 CITY CLERK

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
47 TRANSPORTATION GRANTS	234,915	0.18%	\$552	\$0	\$552	\$79	\$631
48 NUTRITION	275,610	0.21%	647	0	647	93	740
49 NURSING/ IMMUN	19,473	0.01%	46	0	46	7	52
50 ENVIRONMENTAL HEALTH	326,458	0.24%	767	0	767	110	877
52 SOCIAL SERVICES	255,500	0.19%	600	0	600	86	686
53 OTHER INTERGOVT GRANTS	602,318	0.45%	1,414	0	1,414	203	1,618
54 FIRE SAFETY GRANT	592,536	0.44%	1,391	0	1,391	200	1,591
55 EMERGENCY MGMT	236,652	0.18%	556	0	556	80	636
56 STATE OFFICE	782,865	0.58%	1,838	0	1,838	264	2,103
57 SPORTS COMPLEX	969,873	0.72%	2,278	0	2,278	327	2,605
58 AIRPORT	1,534,677	1.14%	3,604	0	3,604	518	4,122
59 SOLID WASTE	1,251,531	0.93%	2,939	0	2,939	422	3,361
60 STORMWATER	2,501,447	1.86%	5,874	0	5,874	844	6,719
61 WATER	17,494,084	13.04%	41,082	0	41,082	5,905	46,987
62 SEWER	5,336,121	3.98%	12,531	0	12,531	1,801	14,332
63 CIVIC EVENTS	1,532,162	1.14%	3,598	0	3,598	517	4,115
64 FORT CONCHO	1,187,668	0.89%	2,789	0	2,789	401	3,190
65 CEMETERY	425,407	0.32%	999	0	999	144	1,143
66 COMMUNITY DEVELOPMENT	765,603	0.57%	1,798	0	1,798	258	2,056
67 COSADC	394,597	0.29%	927	0	927	133	1,060
Subtotal	134,141,195	100.00%	315,012	0	315,012	44,822	359,834
Direct Bills					0		0
Total					\$315,012		\$359,834

Basis Units: Budgeted expenditures

Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:6 CITY CLERK

Department	Council Sup	Total
0 Direct Billed	\$0	\$0
3 LEGAL	1,650	1,650
4 REAL ESTATE	452	452
5 PUBLIC INFORMATION	426	426
6 CITY CLERK	641	641
7 CITY COUNCIL	504	504
8 CITY MANAGER	2,142	2,142
9 INTERNAL AUDIT	214	214
10 FINANCE	4,791	4,791
11 INFORMATION TECHNOLOGY	1,838	1,838
12 PURCHASING	554	554
13 BILLING & RECEIPT	2,042	2,042
14 HUMAN RESOURCES	7,059	7,059
15 BUILDING MAINTENANCE	1,868	1,868
16 MISCELLANEOUS	3,562	3,562
17 PUBLIC WORKS ADMIN	960	960
18 ENGINEERING	3,498	3,498
19 DEV SVCS GIS	919	919
20 FLEET SERVICES	17,298	17,298
21 COMMUNICATIONS	1,737	1,737
22 EMPLOYEE BENEFITS	23,265	23,265
23 PROPERTY CASUALTY	3,494	3,494
24 WORKERS COMPENSATION	2,485	2,485
25 CONSTRUCTION MGMT	305	305
26 MUNICIPAL COURT	10,029	10,029
27 PUBLIC SFTY COMM	4,205	4,205
28 CROSSING GUARDS	394	394
29 DEVELOPMENT SVCS ADMIN	1,539	1,539
30 DEV SVCS PLANNING	840	840
31 PERMITS INSPECTION	2,458	2,458
32 TIRZ	8,227	8,227
33 TRAF SIGNAL CONTROL	2,318	2,318
34 STREET & BRIDGE	23,344	23,344
35 STREET LIGHTING	3,005	3,005
36 PARKS	9,681	9,681
37 RECREATION	2,031	2,031
39 CODE COMPLIANCE	1,454	1,454
40 ANIMAL CONTROL	2,958	2,958
41 WIC	2,353	2,353
42 HEALTH ADMIN	491	491
43 POLICE	53,300	53,300

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:6 CITY CLERK

Department	Council Sup	Total
44 FIRE	\$48,842	\$48,842
45 FIRE MARSHAL	2,037	2,037
47 TRANSPORTATION GRANTS	631	631
48 NUTRITION	740	740
49 NURSING/ IMMUN	52	52
50 ENVIRONMENTAL HEALTH	877	877
52 SOCIAL SERVICES	686	686
53 OTHER INTERGOVT GRANTS	1,618	1,618
54 FIRE SAFETY GRANT	1,591	1,591
55 EMERGENCY MGMT	636	636
56 STATE OFFICE	2,103	2,103
57 SPORTS COMPLEX	2,605	2,605
58 AIRPORT	4,122	4,122
59 SOLID WASTE	3,361	3,361
60 STORMWATER	6,719	6,719
61 WATER	46,987	46,987
62 SEWER	14,332	14,332
63 CIVIC EVENTS	4,115	4,115
64 FORT CONCHO	3,190	3,190
65 CEMETERY	1,143	1,143
66 COMMUNITY DEVELOPMENT	2,056	2,056
67 COSADC	1,060	1,060
Total	\$359,834	\$359,834

**CITY OF SAN ANGELO, TEXAS
STATEMENTS OF FUNCTION AND BENEFIT
FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020**

SCHEDULE 7 - CITY COUNCIL

The City Council is legislatively responsible for adopting ordinances, resolutions, rules and regulations. The City Council appoints a City Manager who is responsible for the administration of that policy and for managing the city's departments and services under the guidance of the city commission. Costs have been functionalized and allocated as follows:

- **City Administration** - Costs associated with this function have been allocated based on budgeted expenditures.
- **Audit Services** - Costs associated with the General Fund portion of the audit have been allocated based on General Fund expenditures.

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

A. Department Costs

Dept:7 CITY COUNCIL

Description		Amount	General Admin	City Admin	Audit Services
Personnel Costs					
Salaries	S1	25,800	0	25,800	0
Salary % Split			.00%	100.00%	.00%
Benefits	S	1,723	0	1,723	0
Subtotal - Personnel Costs		27,523	0	27,523	0
Services & Supplies Cost					
Auditing Fees	P	55,000	0	0	55,000
Contract Services	P	25,000	0	25,000	0
Special Svcs	P	4,500	0	4,500	0
Rent of Equipment	P	2,600	0	2,600	0
Cell Phone	P	7,200	0	7,200	0
Printing & Copying	P	500	0	500	0
Travel & Lodge	P	16,300	0	16,300	0
Mileage	P	3,106	0	3,106	0
Conventions & Schools	P	7,230	0	7,230	0
Prof Dues & Subsc	P	17,229	0	17,229	0
Office Supplies	P	1,000	0	1,000	0
Food	P	20,400	0	20,400	0
Subtotal - Services & Supplies		160,065	0	105,065	55,000
Department Cost Total		187,588	0	132,588	55,000
Adjustments to Cost					
Subtotal - Adjustments		0	0	0	0
Total Costs After Adjustments		187,588	0	132,588	55,000
General Admin Distribution			0	0	0
Grand Total		\$187,588		\$132,588	\$55,000

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

B. Incoming Costs - (Default Spread Expense%)

Dept:7 CITY COUNCIL

Department	First Incoming	Second Incoming	City Admin	Audit Services
2 Eqpt Use	\$7,690	\$0	\$5,435	\$2,255
Subtotal - EQUIPMENT USE	7,690	0	5,435	2,255
4 Real Estate - Management	19	5	17	7
Subtotal - REAL ESTATE	19	5	17	7
5 Citywide Support	166	16	128	53
Subtotal - PUBLIC INFORMATION	166	16	128	53
6 Council Sup *	441	63	504	0
Subtotal - CITY CLERK	441	63	504	0
7 City Admin	0	194	137	57
7 Audit Services	0	141	100	41
Subtotal - CITY COUNCIL	0	335	237	98
8 Citywide Admin	0	1,155	816	339
Subtotal - CITY MANAGER	0	1,155	816	339
9 Internal Audit	0	113	80	33
Subtotal - INTERNAL AUDIT	0	113	80	33
10 Budget	0	481	340	141
10 Employee Payroll	0	254	180	75
10 Cash Management	0	113	80	33
10 General Accounting	0	563	398	165
Subtotal - FINANCE	0	1,411	998	414
13 Other Billings & Receipts	0	31	22	9
Subtotal - BILLING & RECEIPT	0	31	22	9
14 Personnel	0	1,872	1,323	549
14 Retiree Insurance	0	9,195	6,499	2,696
Subtotal - HUMAN RESOURCES	0	11,067	7,822	3,245
16 City Admin	0	120	85	35

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Expense%)

Dept:7 CITY COUNCIL

Department	First Incoming	Second Incoming	City Admin	Audit Services
Subtotal - MISCELLANEOUS	\$0	\$120	\$85	\$35
21 Cell Phones	0	45	32	13
Subtotal - COMMUNICATIONS	0	45	32	13
22 Employee / Retiree Health	0	20	14	6
Subtotal - EMPLOYEE BENEFITS	0	20	14	6
Total Incoming	8,315	14,383	16,191	6,507
C. Total Allocated		\$210,286	\$148,779	\$61,507
		70.75%	29.25%	

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

City Admin Allocations

Dept:7 CITY COUNCIL

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	702,609	0.53%	\$728	\$0	\$728	\$0	\$728
4 REAL ESTATE	192,523	0.14%	200	0	200	0	200
5 PUBLIC INFORMATION	181,337	0.14%	188	0	188	0	188
6 CITY CLERK	273,141	0.20%	283	0	283	0	283
7 CITY COUNCIL	187,588	0.14%	194	0	194	0	194
8 CITY MANAGER	797,583	0.60%	826	0	826	61	888
9 INTERNAL AUDIT	79,625	0.06%	83	0	83	6	89
10 FINANCE	1,783,828	1.33%	1,848	0	1,848	137	1,986
11 INFORMATION TECHNOLOGY	684,241	0.51%	709	0	709	53	762
12 PURCHASING	206,372	0.15%	214	0	214	16	230
13 BILLING & RECEIPT	760,256	0.57%	788	0	788	59	846
14 HUMAN RESOURCES	2,628,254	1.97%	2,724	0	2,724	202	2,926
15 BUILDING MAINTENANCE	695,569	0.52%	721	0	721	54	774
16 MISCELLANEOUS	1,326,005	0.99%	1,374	0	1,374	102	1,476
17 PUBLIC WORKS ADMIN	357,465	0.27%	370	0	370	28	398
18 ENGINEERING	1,302,289	0.97%	1,349	0	1,349	100	1,450
19 DEV SVCS GIS	342,103	0.26%	355	0	355	26	381
20 FLEET SERVICES	6,440,320	4.82%	6,674	0	6,674	496	7,170
21 COMMUNICATIONS	646,597	0.48%	670	0	670	50	720
22 EMPLOYEE BENEFITS	8,661,720	6.48%	8,976	0	8,976	667	9,643
23 PROPERTY CASUALTY	1,300,929	0.97%	1,348	0	1,348	100	1,448
24 WORKERS COMPENSATION	925,058	0.69%	959	0	959	71	1,030
25 CONSTRUCTION MGMT	113,488	0.08%	118	0	118	9	126
26 MUNICIPAL COURT	3,733,907	2.79%	3,869	0	3,869	288	4,157
27 PUBLIC SFTY COMM	1,565,545	1.17%	1,622	0	1,622	121	1,743
28 CROSSING GUARDS	146,749	0.11%	152	0	152	11	163
29 DEVELOPMENT SVCS ADMIN	573,028	0.43%	594	0	594	44	638
30 DEV SVCS PLANNING	312,860	0.23%	324	0	324	24	348
31 PERMITS INSPECTION	915,005	0.68%	948	0	948	70	1,019
32 TIRZ	3,063,186	2.29%	3,174	0	3,174	236	3,410
33 TRAF SIGNAL CONTROL	863,107	0.65%	894	0	894	66	961
34 STREET & BRIDGE	8,691,245	6.50%	9,006	0	9,006	669	9,676
35 STREET LIGHTING	1,118,829	0.84%	1,159	0	1,159	86	1,246
36 PARKS	3,604,264	2.69%	3,735	0	3,735	278	4,013
37 RECREATION	756,074	0.57%	783	0	783	58	842
39 CODE COMPLIANCE	541,275	0.40%	561	0	561	42	603
40 ANIMAL CONTROL	1,101,434	0.82%	1,141	0	1,141	85	1,226
41 WIC	875,888	0.65%	908	0	908	67	975
42 HEALTH ADMIN	182,821	0.14%	189	0	189	14	204
43 POLICE	19,844,514	14.84%	20,564	0	20,564	1,529	22,092
44 FIRE	18,184,602	13.60%	18,844	0	18,844	1,401	20,245
45 FIRE MARSHAL	758,465	0.57%	786	0	786	58	844

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

City Admin Allocations

Dept:7 CITY COUNCIL

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
47 TRANSPORTATION GRANTS	234,915	0.18%	\$243	\$0	\$243	\$18	\$262
48 NUTRITION	275,610	0.21%	286	0	286	21	307
49 NURSING/ IMMUN	19,473	0.01%	20	0	20	2	22
50 ENVIRONMENTAL HEALTH	326,458	0.24%	338	0	338	25	363
52 SOCIAL SERVICES	255,500	0.19%	265	0	265	20	284
53 OTHER INTERGOVT GRANTS	602,318	0.45%	624	0	624	46	671
54 FIRE SAFETY GRANT	592,536	0.44%	614	0	614	46	660
55 EMERGENCY MGMT	236,652	0.18%	245	0	245	18	263
56 STATE OFFICE	782,865	0.59%	811	0	811	60	872
57 SPORTS COMPLEX	969,873	0.73%	1,005	0	1,005	75	1,080
58 AIRPORT	1,534,677	1.15%	1,590	0	1,590	118	1,709
59 SOLID WASTE	1,251,531	0.94%	1,297	0	1,297	96	1,393
60 STORMWATER	2,501,447	1.87%	2,592	0	2,592	193	2,785
61 WATER	17,494,084	13.08%	18,128	0	18,128	1,348	19,476
62 SEWER	5,336,121	3.99%	5,530	0	5,530	411	5,941
63 CIVIC EVENTS	1,532,162	1.15%	1,588	0	1,588	118	1,706
64 FORT CONCHO	1,187,668	0.89%	1,231	0	1,231	91	1,322
65 CEMETERY	425,407	0.32%	441	0	441	33	474
66 COMMUNITY DEVELOPMENT	765,603	0.57%	793	0	793	59	852
Subtotal	133,746,598	100.00%	138,595	0	138,595	10,184	148,779
Direct Bills					0		0
Total					\$138,595		\$148,779

Basis Units: Budgeted expenditures excl COSADC

Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Audit Services Allocations

Dept:7 CITY COUNCIL

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	702,609	0.92%	\$528	\$0	\$528	\$0	\$528
4 REAL ESTATE	192,523	0.25%	145	0	145	0	145
5 PUBLIC INFORMATION	181,337	0.24%	136	0	136	0	136
6 CITY CLERK	273,141	0.36%	205	0	205	0	205
7 CITY COUNCIL	187,588	0.25%	141	0	141	0	141
8 CITY MANAGER	797,583	1.05%	599	0	599	45	644
10 FINANCE	1,783,828	2.34%	1,340	0	1,340	100	1,441
11 INFORMATION TECHNOLOGY	684,241	0.90%	514	0	514	38	553
12 PURCHASING	206,372	0.27%	155	0	155	12	167
13 BILLING & RECEIPT	760,256	1.00%	571	0	571	43	614
14 HUMAN RESOURCES	2,628,254	3.45%	1,975	0	1,975	148	2,122
15 BUILDING MAINTENANCE	695,569	0.91%	523	0	523	39	562
16 MISCELLANEOUS	1,326,005	1.74%	996	0	996	74	1,071
17 PUBLIC WORKS ADMIN	357,465	0.47%	269	0	269	20	289
18 ENGINEERING	1,302,289	1.71%	979	0	979	73	1,052
19 DEV SVCS GIS	342,103	0.45%	257	0	257	19	276
25 CONSTRUCTION MGMT	113,488	0.15%	85	0	85	6	92
26 MUNICIPAL COURT	3,733,907	4.90%	2,806	0	2,806	210	3,015
27 PUBLIC SFTY COMM	1,565,545	2.05%	1,176	0	1,176	88	1,264
28 CROSSING GUARDS	146,749	0.19%	110	0	110	8	119
29 DEVELOPMENT SVCS ADMIN	573,028	0.75%	431	0	431	32	463
30 DEV SVCS PLANNING	312,860	0.41%	235	0	235	18	253
31 PERMITS INSPECTION	915,005	1.20%	688	0	688	51	739
33 TRAF SIGNAL CONTROL	863,107	1.13%	649	0	649	48	697
34 STREET & BRIDGE	8,691,245	11.39%	6,530	0	6,530	488	7,019
35 STREET LIGHTING	1,118,829	1.47%	841	0	841	63	904
36 PARKS	3,604,264	4.73%	2,708	0	2,708	202	2,911
37 RECREATION	756,074	0.99%	568	0	568	42	611
39 CODE COMPLIANCE	541,275	0.71%	407	0	407	30	437
40 ANIMAL CONTROL	1,101,434	1.44%	828	0	828	62	889
42 HEALTH ADMIN	182,821	0.24%	137	0	137	10	148
43 POLICE	19,844,514	26.02%	14,911	0	14,911	1,115	16,025
44 FIRE	18,184,602	23.84%	13,663	0	13,663	1,022	14,685
45 FIRE MARSHAL	758,465	0.99%	570	0	570	43	612
46 INTERGOVERNMENTAL	79,625	0.10%	60	0	60	4	64
49 NURSING/ IMMUN	19,473	0.03%	15	0	15	1	16
50 ENVIRONMENTAL HEALTH	94,913	0.12%	71	0	71	5	77
52 SOCIAL SERVICES	255,500	0.33%	192	0	192	14	206
67 COSADC	394,597	0.52%	296	0	296	22	319

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Audit Services Allocations

Dept:7 CITY COUNCIL

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	76,272,483	100.00%	57,309	0	57,309	4,198	61,507
Direct Bills					0		0
Total					\$57,309		\$61,507
Basis Units: General Fund expenditures							
Source:							

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:7 CITY COUNCIL

Department	City Admin	Audit Services	Total
0 Direct Billed	\$0	\$0	\$0
3 LEGAL	728	528	1,256
4 REAL ESTATE	200	145	344
5 PUBLIC INFORMATION	188	136	324
6 CITY CLERK	283	205	488
7 CITY COUNCIL	194	141	335
8 CITY MANAGER	888	644	1,532
9 INTERNAL AUDIT	89	0	89
10 FINANCE	1,986	1,441	3,426
11 INFORMATION TECHNOLOGY	762	553	1,314
12 PURCHASING	230	167	396
13 BILLING & RECEIPT	846	614	1,460
14 HUMAN RESOURCES	2,926	2,122	5,048
15 BUILDING MAINTENANCE	774	562	1,336
16 MISCELLANEOUS	1,476	1,071	2,547
17 PUBLIC WORKS ADMIN	398	289	687
18 ENGINEERING	1,450	1,052	2,501
19 DEV SVCS GIS	381	276	657
20 FLEET SERVICES	7,170	0	7,170
21 COMMUNICATIONS	720	0	720
22 EMPLOYEE BENEFITS	9,643	0	9,643
23 PROPERTY CASUALTY	1,448	0	1,448
24 WORKERS COMPENSATION	1,030	0	1,030
25 CONSTRUCTION MGMT	126	92	218
26 MUNICIPAL COURT	4,157	3,015	7,172
27 PUBLIC SFTY COMM	1,743	1,264	3,007
28 CROSSING GUARDS	163	119	282
29 DEVELOPMENT SVCS ADMIN	638	463	1,101
30 DEV SVCS PLANNING	348	253	601
31 PERMITS INSPECTION	1,019	739	1,758
32 TIRZ	3,410	0	3,410
33 TRAF SIGNAL CONTROL	961	697	1,658
34 STREET & BRIDGE	9,676	7,019	16,694
35 STREET LIGHTING	1,246	904	2,149
36 PARKS	4,013	2,911	6,923
37 RECREATION	842	611	1,452
39 CODE COMPLIANCE	603	437	1,040
40 ANIMAL CONTROL	1,226	889	2,116
41 WIC	975	0	975
42 HEALTH ADMIN	204	148	351
43 POLICE	22,092	16,025	38,118

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:7 CITY COUNCIL

Department	City Admin	Audit Services	Total
44 FIRE	\$20,245	\$14,685	\$34,929
45 FIRE MARSHAL	844	612	1,457
46 INTERGOVERNMENTAL	0	64	64
47 TRANSPORTATION GRANTS	262	0	262
48 NUTRITION	307	0	307
49 NURSING/ IMMUN	22	16	37
50 ENVIRONMENTAL HEALTH	363	77	440
52 SOCIAL SERVICES	284	206	491
53 OTHER INTERGOVT GRANTS	671	0	671
54 FIRE SAFETY GRANT	660	0	660
55 EMERGENCY MGMT	263	0	263
56 STATE OFFICE	872	0	872
57 SPORTS COMPLEX	1,080	0	1,080
58 AIRPORT	1,709	0	1,709
59 SOLID WASTE	1,393	0	1,393
60 STORMWATER	2,785	0	2,785
61 WATER	19,476	0	19,476
62 SEWER	5,941	0	5,941
63 CIVIC EVENTS	1,706	0	1,706
64 FORT CONCHO	1,322	0	1,322
65 CEMETERY	474	0	474
66 COMMUNITY DEVELOPMENT	852	0	852
67 COSADC	0	319	319
Total	\$148,779	\$61,507	\$210,286

**CITY OF SAN ANGELO, TEXAS
STATEMENTS OF FUNCTION AND BENEFIT
FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020**

SCHEDULE 8 - CITY MANAGER

The City Manager appointed by the City Council is the chief administrative officer of San Angelo. The City Manager is responsible for the management and direction of all city activities as specified by the City Council. In addition to the management of the departments, the City Manager coordinates areas of common concern with other governmental units and community interest groups. Costs associated with overall administration of the City have been allocated on budgeted expenditures.

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Dept:8 CITY MANAGER

A. Department Costs

Description		Amount	General Admin	Citywide Admin
Personnel Costs				
Salaries	S1	593,962	0	593,962
Salary % Split			.00%	100.00%
Benefits	S	158,730	0	158,730
Subtotal - Personnel Costs		752,692	0	752,692
Services & Supplies Cost				
Contract Svcs	S	1,200	0	1,200
Rent of Equip	S	2,000	0	2,000
Communication	S	4,300	0	4,300
Cell Phone	S	5,800	0	5,800
Printing & Copying	S	2,250	0	2,250
Travel & Lodging	S	16,940	0	16,940
Mileage	S	300	0	300
Conventions & Schools	S	2,550	0	2,550
Prof Dues & Subsc	S	5,350	0	5,350
Office Supplies	S	2,600	0	2,600
Postage & Shipping	S	250	0	250
Food	S	1,351	0	1,351
Subtotal - Services & Supplies		44,891	0	44,891
Department Cost Total		797,583	0	797,583
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		797,583	0	797,583
General Admin Distribution			0	0
Grand Total		\$797,583		\$797,583

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:8 CITY MANAGER

Department	First Incoming	Second Incoming	Citywide Admin
1 Municipal Building	\$4,038	\$0	\$4,038
Subtotal - BUILDING USE	4,038	0	4,038
2 Eqpt Use	4,796	0	4,796
Subtotal - EQUIPMENT USE	4,796	0	4,796
3 Legal Counsel	15,552	2,537	18,090
Subtotal - LEGAL	15,552	2,537	18,090
4 Real Estate - Management	82	19	102
Subtotal - REAL ESTATE	82	19	102
5 Citywide Support	646	62	708
Subtotal - PUBLIC INFORMATION	646	62	708
6 Council Sup	1,873	269	2,142
Subtotal - CITY CLERK	1,873	269	2,142
7 City Admin	826	61	888
7 Audit Services	599	45	644
Subtotal - CITY COUNCIL	1,426	106	1,532
8 Citywide Admin	0	4,911	4,911
Subtotal - CITY MANAGER	0	4,911	4,911
9 Internal Audit	0	478	478
Subtotal - INTERNAL AUDIT	0	478	478
10 Budget	0	2,044	2,044
10 CMO	0	13,799	13,799
10 Employee Payroll	0	291	291
10 Cash Management	0	482	482
10 General Accounting	0	2,394	2,394
Subtotal - FINANCE	0	19,009	19,009
11 Info Svcs	0	6,423	6,423

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:8 CITY MANAGER

Department	First Incoming	Second Incoming	Citywide Admin
11 Software Citywide	\$0	\$1,309	\$1,309
11 Software General Fund	0	1,333	1,333
Subtotal - INFORMATION TECHNOLOGY	0	9,064	9,064
12 Procurement	0	59	59
12 P-Cards	0	874	874
Subtotal - PURCHASING	0	933	933
13 Other Billings & Receipts	0	21	21
Subtotal - BILLING & RECEIPT	0	21	21
14 Personnel	0	2,139	2,139
14 Retiree Insurance	0	10,509	10,509
Subtotal - HUMAN RESOURCES	0	12,648	12,648
15 Mun Bldg/ CMO	0	21,424	21,424
Subtotal - BUILDING MAINTENANCE	0	21,424	21,424
16 City Admin	0	512	512
Subtotal - MISCELLANEOUS	0	512	512
21 Radios	0	10	10
21 Voice Over IP	0	33	33
21 Cell Phones	0	26	26
Subtotal - COMMUNICATIONS	0	69	69
22 Employee / Retiree Health	0	472	472
Subtotal - EMPLOYEE BENEFITS	0	472	472
24 Workers Comp	0	83	83
Subtotal - WORKERS COMPENSATION	0	83	83
Total Incoming	28,414	72,618	101,033
C. Total Allocated		\$898,616	\$898,616
			100.00%

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

Citywide Admin Allocations

Dept:8 CITY MANAGER

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	702,609	0.52%	\$4,326	\$0	\$4,326	\$0	\$4,326
4 REAL ESTATE	192,523	0.14%	1,185	0	1,185	0	1,185
5 PUBLIC INFORMATION	181,337	0.14%	1,117	0	1,117	0	1,117
6 CITY CLERK	273,141	0.20%	1,682	0	1,682	0	1,682
7 CITY COUNCIL	187,588	0.14%	1,155	0	1,155	0	1,155
8 CITY MANAGER	797,583	0.59%	4,911	0	4,911	0	4,911
9 INTERNAL AUDIT	79,625	0.06%	490	0	490	44	534
10 FINANCE	1,783,828	1.33%	10,984	0	10,984	983	11,967
11 INFORMATION TECHNOLOGY	684,241	0.51%	4,213	0	4,213	377	4,590
12 PURCHASING	206,372	0.15%	1,271	0	1,271	114	1,384
13 BILLING & RECEIPT	760,256	0.57%	4,681	0	4,681	419	5,100
14 HUMAN RESOURCES	2,628,254	1.96%	16,184	0	16,184	1,448	17,632
15 BUILDING MAINTENANCE	695,569	0.52%	4,283	0	4,283	383	4,666
16 MISCELLANEOUS	1,326,005	0.99%	8,165	0	8,165	731	8,896
17 PUBLIC WORKS ADMIN	357,465	0.27%	2,201	0	2,201	197	2,398
18 ENGINEERING	1,302,289	0.97%	8,019	0	8,019	717	8,737
19 DEV SVCS GIS	342,103	0.26%	2,107	0	2,107	188	2,295
20 FLEET SERVICES	6,440,320	4.80%	39,657	0	39,657	3,548	43,206
21 COMMUNICATIONS	646,597	0.48%	3,982	0	3,982	356	4,338
22 EMPLOYEE BENEFITS	8,661,720	6.46%	53,336	0	53,336	4,772	58,108
23 PROPERTY CASUALTY	1,300,929	0.97%	8,011	0	8,011	717	8,727
24 WORKERS COMPENSATION	925,058	0.69%	5,696	0	5,696	510	6,206
25 CONSTRUCTION MGMT	113,488	0.08%	699	0	699	63	761
26 MUNICIPAL COURT	3,733,907	2.78%	22,992	0	22,992	2,057	25,049
27 PUBLIC SFTY COMM	1,565,545	1.17%	9,640	0	9,640	863	10,503
28 CROSSING GUARDS	146,749	0.11%	904	0	904	81	984
29 DEVELOPMENT SVCS ADMIN	573,028	0.43%	3,529	0	3,529	316	3,844
30 DEV SVCS PLANNING	312,860	0.23%	1,926	0	1,926	172	2,099
31 PERMITS INSPECTION	915,005	0.68%	5,634	0	5,634	504	6,138
32 TIRZ	3,063,186	2.28%	18,862	0	18,862	1,688	20,550
33 TRAF SIGNAL CONTROL	863,107	0.64%	5,315	0	5,315	476	5,790
34 STREET & BRIDGE	8,691,245	6.48%	53,518	0	53,518	4,788	58,306
35 STREET LIGHTING	1,118,829	0.83%	6,889	0	6,889	616	7,506
36 PARKS	3,604,264	2.69%	22,194	0	22,194	1,986	24,180
37 RECREATION	756,074	0.56%	4,656	0	4,656	417	5,072
39 CODE COMPLIANCE	541,275	0.40%	3,333	0	3,333	298	3,631
40 ANIMAL CONTROL	1,101,434	0.82%	6,782	0	6,782	607	7,389
41 WIC	875,888	0.65%	5,393	0	5,393	483	5,876
42 HEALTH ADMIN	182,821	0.14%	1,126	0	1,126	101	1,226
43 POLICE	19,844,514	14.79%	122,196	0	122,196	10,933	133,129
44 FIRE	18,184,602	13.56%	111,975	0	111,975	10,019	121,994
45 FIRE MARSHAL	758,465	0.57%	4,670	0	4,670	418	5,088

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Citywide Admin Allocations

Dept:8 CITY MANAGER

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
47 TRANSPORTATION GRANTS	234,915	0.18%	\$1,447	\$0	\$1,447	\$129	\$1,576
48 NUTRITION	275,610	0.21%	1,697	0	1,697	152	1,849
49 NURSING/ IMMUN	19,473	0.01%	120	0	120	11	131
50 ENVIRONMENTAL HEALTH	326,458	0.24%	2,010	0	2,010	180	2,190
52 SOCIAL SERVICES	255,500	0.19%	1,573	0	1,573	141	1,714
53 OTHER INTERGOVT GRANTS	602,318	0.45%	3,709	0	3,709	332	4,041
54 FIRE SAFETY GRANT	592,536	0.44%	3,649	0	3,649	326	3,975
55 EMERGENCY MGMT	236,652	0.18%	1,457	0	1,457	130	1,588
56 STATE OFFICE	782,865	0.58%	4,821	0	4,821	431	5,252
57 SPORTS COMPLEX	969,873	0.72%	5,972	0	5,972	534	6,507
58 AIRPORT	1,534,677	1.14%	9,450	0	9,450	846	10,296
59 SOLID WASTE	1,251,531	0.93%	7,707	0	7,707	690	8,396
60 STORMWATER	2,501,447	1.86%	15,403	0	15,403	1,378	16,781
61 WATER	17,494,084	13.04%	107,723	0	107,723	9,638	117,361
62 SEWER	5,336,121	3.98%	32,858	0	32,858	2,940	35,798
63 CIVIC EVENTS	1,532,162	1.14%	9,435	0	9,435	844	10,279
64 FORT CONCHO	1,187,668	0.89%	7,313	0	7,313	654	7,968
65 CEMETERY	425,407	0.32%	2,620	0	2,620	234	2,854
66 COMMUNITY DEVELOPMENT	765,603	0.57%	4,714	0	4,714	422	5,136
67 COSADC	394,597	0.29%	2,430	0	2,430	217	2,647
Subtotal	134,141,195	100.00%	825,997	0	825,997	72,618	898,616
Direct Bills					0		0
Total					\$825,997		\$898,616

Basis Units: Budgeted expenditures

Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:8 CITY MANAGER

Department	Citywide Admin	Total
0 Direct Billed	\$0	\$0
3 LEGAL	4,326	4,326
4 REAL ESTATE	1,185	1,185
5 PUBLIC INFORMATION	1,117	1,117
6 CITY CLERK	1,682	1,682
7 CITY COUNCIL	1,155	1,155
8 CITY MANAGER	4,911	4,911
9 INTERNAL AUDIT	534	534
10 FINANCE	11,967	11,967
11 INFORMATION TECHNOLOGY	4,590	4,590
12 PURCHASING	1,384	1,384
13 BILLING & RECEIPT	5,100	5,100
14 HUMAN RESOURCES	17,632	17,632
15 BUILDING MAINTENANCE	4,666	4,666
16 MISCELLANEOUS	8,896	8,896
17 PUBLIC WORKS ADMIN	2,398	2,398
18 ENGINEERING	8,737	8,737
19 DEV SVCS GIS	2,295	2,295
20 FLEET SERVICES	43,206	43,206
21 COMMUNICATIONS	4,338	4,338
22 EMPLOYEE BENEFITS	58,108	58,108
23 PROPERTY CASUALTY	8,727	8,727
24 WORKERS COMPENSATION	6,206	6,206
25 CONSTRUCTION MGMT	761	761
26 MUNICIPAL COURT	25,049	25,049
27 PUBLIC SFTY COMM	10,503	10,503
28 CROSSING GUARDS	984	984
29 DEVELOPMENT SVCS ADMIN	3,844	3,844
30 DEV SVCS PLANNING	2,099	2,099
31 PERMITS INSPECTION	6,138	6,138
32 TIRZ	20,550	20,550
33 TRAF SIGNAL CONTROL	5,790	5,790
34 STREET & BRIDGE	58,306	58,306
35 STREET LIGHTING	7,506	7,506
36 PARKS	24,180	24,180
37 RECREATION	5,072	5,072
39 CODE COMPLIANCE	3,631	3,631
40 ANIMAL CONTROL	7,389	7,389
41 WIC	5,876	5,876
42 HEALTH ADMIN	1,226	1,226
43 POLICE	133,129	133,129

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:8 CITY MANAGER

Department	Citywide Admin	Total
44 FIRE	\$121,994	\$121,994
45 FIRE MARSHAL	5,088	5,088
47 TRANSPORTATION GRANTS	1,576	1,576
48 NUTRITION	1,849	1,849
49 NURSING/ IMMUN	131	131
50 ENVIRONMENTAL HEALTH	2,190	2,190
52 SOCIAL SERVICES	1,714	1,714
53 OTHER INTERGOVT GRANTS	4,041	4,041
54 FIRE SAFETY GRANT	3,975	3,975
55 EMERGENCY MGMT	1,588	1,588
56 STATE OFFICE	5,252	5,252
57 SPORTS COMPLEX	6,507	6,507
58 AIRPORT	10,296	10,296
59 SOLID WASTE	8,396	8,396
60 STORMWATER	16,781	16,781
61 WATER	117,361	117,361
62 SEWER	35,798	35,798
63 CIVIC EVENTS	10,279	10,279
64 FORT CONCHO	7,968	7,968
65 CEMETERY	2,854	2,854
66 COMMUNITY DEVELOPMENT	5,136	5,136
67 COSADC	2,647	2,647
Total	\$898,616	\$898,616

**CITY OF SAN ANGELO, TEXAS
STATEMENTS OF FUNCTION AND BENEFIT
FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020**

SCHEDULE 9 - INTERNAL AUDIT

The Internal Audit division provides reviews of risks and controls, ensuring compliance for city grants and contracts. In addition to performing audits, additional services are provided to help the city achieve the highest effectiveness and efficiency with integrity. Internal Audit promotes compliance with laws, regulations, policies, procedures, rules and agreements through reviews and analysis of the city's services and activities. Costs have been allocated based on budgeted expenditures.

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Dept:9 INTERNAL AUDIT

A. Department Costs

Description		Amount	General Admin	Internal Audit
Personnel Costs				
Salaries	S1	55,775	0	55,775
Salary % Split			.00%	100.00%
Benefits	S	20,485	0	20,485
Subtotal - Personnel Costs		76,260	0	76,260
Services & Supplies Cost				
Communication	S	525	0	525
Cell Phone	S	600	0	600
Travel & Lodging	S	1,000	0	1,000
Conventions & Schools	S	550	0	550
Prof Dues & Subsc	S	90	0	90
Food	S	600	0	600
Subtotal - Services & Supplies		3,365	0	3,365
Department Cost Total		79,625	0	79,625
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		79,625	0	79,625
General Admin Distribution			0	0
Grand Total		\$79,625		\$79,625

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:9 INTERNAL AUDIT

Department	First Incoming	Second Incoming	Internal Audit
4 Real Estate - Management	\$8	\$2	\$10
Subtotal - REAL ESTATE	8	2	10
5 Citywide Support	69	7	76
Subtotal - PUBLIC INFORMATION	69	7	76
6 Council Sup	187	27	214
Subtotal - CITY CLERK	187	27	214
7 City Admin	83	6	89
Subtotal - CITY COUNCIL	83	6	89
8 Citywide Admin	490	44	534
Subtotal - CITY MANAGER	490	44	534
9 Internal Audit	0	48	48
Subtotal - INTERNAL AUDIT	0	48	48
10 Budget	0	204	204
10 Employee Payroll	0	73	73
10 Cash Management	0	48	48
10 General Accounting	0	239	239
Subtotal - FINANCE	0	564	564
14 Personnel	0	535	535
14 Retiree Insurance	0	2,627	2,627
Subtotal - HUMAN RESOURCES	0	3,162	3,162
16 City Admin	0	51	51
Subtotal - MISCELLANEOUS	0	51	51
21 Voice Over IP	0	6	6
Subtotal - COMMUNICATIONS	0	6	6
22 Employee / Retiree Health	0	118	118

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:9 INTERNAL AUDIT

Department	First Incoming	Second Incoming	Internal Audit
Subtotal - EMPLOYEE BENEFITS	\$0	\$118	\$118
24 Workers Comp	0	8	8
Subtotal - WORKERS COMPENSATIC	0	8	8
Total Incoming	837	4,042	4,879
C. Total Allocated		\$84,504	\$84,504
		100.00%	

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

Internal Audit Allocations

Dept:9 INTERNAL AUDIT

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	702,609	0.52%	\$421	\$0	\$421	\$0	\$421
4 REAL ESTATE	192,523	0.14%	115	0	115	0	115
5 PUBLIC INFORMATION	181,337	0.14%	109	0	109	0	109
6 CITY CLERK	273,141	0.20%	164	0	164	0	164
7 CITY COUNCIL	187,588	0.14%	113	0	113	0	113
8 CITY MANAGER	797,583	0.59%	478	0	478	0	478
9 INTERNAL AUDIT	79,625	0.06%	48	0	48	0	48
10 FINANCE	1,783,828	1.33%	1,070	0	1,070	55	1,125
11 INFORMATION TECHNOLOGY	684,241	0.51%	410	0	410	21	431
12 PURCHASING	206,372	0.15%	124	0	124	6	130
13 BILLING & RECEIPT	760,256	0.57%	456	0	456	23	479
14 HUMAN RESOURCES	2,628,254	1.96%	1,577	0	1,577	81	1,657
15 BUILDING MAINTENANCE	695,569	0.52%	417	0	417	21	439
16 MISCELLANEOUS	1,326,005	0.99%	795	0	795	41	836
17 PUBLIC WORKS ADMIN	357,465	0.27%	214	0	214	11	225
18 ENGINEERING	1,302,289	0.97%	781	0	781	40	821
19 DEV SVCS GIS	342,103	0.26%	205	0	205	10	216
20 FLEET SERVICES	6,440,320	4.80%	3,863	0	3,863	198	4,061
21 COMMUNICATIONS	646,597	0.48%	388	0	388	20	408
22 EMPLOYEE BENEFITS	8,661,720	6.46%	5,196	0	5,196	266	5,461
23 PROPERTY CASUALTY	1,300,929	0.97%	780	0	780	40	820
24 WORKERS COMPENSATION	925,058	0.69%	555	0	555	28	583
25 CONSTRUCTION MGMT	113,488	0.08%	68	0	68	3	72
26 MUNICIPAL COURT	3,733,907	2.78%	2,240	0	2,240	115	2,354
27 PUBLIC SFTY COMM	1,565,545	1.17%	939	0	939	48	987
28 CROSSING GUARDS	146,749	0.11%	88	0	88	5	93
29 DEVELOPMENT SVCS ADMIN	573,028	0.43%	344	0	344	18	361
30 DEV SVCS PLANNING	312,860	0.23%	188	0	188	10	197
31 PERMITS INSPECTION	915,005	0.68%	549	0	549	28	577
32 TIRZ	3,063,186	2.28%	1,837	0	1,837	94	1,931
33 TRAF SIGNAL CONTROL	863,107	0.64%	518	0	518	26	544
34 STREET & BRIDGE	8,691,245	6.48%	5,213	0	5,213	267	5,480
35 STREET LIGHTING	1,118,829	0.83%	671	0	671	34	705
36 PARKS	3,604,264	2.69%	2,162	0	2,162	111	2,273
37 RECREATION	756,074	0.56%	454	0	454	23	477
39 CODE COMPLIANCE	541,275	0.40%	325	0	325	17	341
40 ANIMAL CONTROL	1,101,434	0.82%	661	0	661	34	694
41 WIC	875,888	0.65%	525	0	525	27	552
42 HEALTH ADMIN	182,821	0.14%	110	0	110	6	115
43 POLICE	19,844,514	14.79%	11,903	0	11,903	609	12,512
44 FIRE	18,184,602	13.56%	10,908	0	10,908	558	11,466
45 FIRE MARSHAL	758,465	0.57%	455	0	455	23	478

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Internal Audit Allocations

Dept:9 INTERNAL AUDIT

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
47 TRANSPORTATION GRANTS	234,915	0.18%	\$141	\$0	\$141	\$7	\$148
48 NUTRITION	275,610	0.21%	165	0	165	8	174
49 NURSING/ IMMUN	19,473	0.01%	12	0	12	1	12
50 ENVIRONMENTAL HEALTH	326,458	0.24%	196	0	196	10	206
52 SOCIAL SERVICES	255,500	0.19%	153	0	153	8	161
53 OTHER INTERGOVT GRANTS	602,318	0.45%	361	0	361	18	380
54 FIRE SAFETY GRANT	592,536	0.44%	355	0	355	18	374
55 EMERGENCY MGMT	236,652	0.18%	142	0	142	7	149
56 STATE OFFICE	782,865	0.58%	470	0	470	24	494
57 SPORTS COMPLEX	969,873	0.72%	582	0	582	30	612
58 AIRPORT	1,534,677	1.14%	921	0	921	47	968
59 SOLID WASTE	1,251,531	0.93%	751	0	751	38	789
60 STORMWATER	2,501,447	1.86%	1,500	0	1,500	77	1,577
61 WATER	17,494,084	13.04%	10,494	0	10,494	537	11,030
62 SEWER	5,336,121	3.98%	3,201	0	3,201	164	3,364
63 CIVIC EVENTS	1,532,162	1.14%	919	0	919	47	966
64 FORT CONCHO	1,187,668	0.89%	712	0	712	36	749
65 CEMETERY	425,407	0.32%	255	0	255	13	268
66 COMMUNITY DEVELOPMENT	765,603	0.57%	459	0	459	23	483
67 COSADC	394,597	0.29%	237	0	237	12	249
Subtotal	134,141,195	100.00%	80,462	0	80,462	4,042	84,504
Direct Bills					0		0
Total					\$80,462		\$84,504

Basis Units: Budgeted expenditures

Source:

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

Allocation Summary

Dept:9 INTERNAL AUDIT

Department	Internal Audit	Total
0 Direct Billed	\$0	\$0
3 LEGAL	421	421
4 REAL ESTATE	115	115
5 PUBLIC INFORMATION	109	109
6 CITY CLERK	164	164
7 CITY COUNCIL	113	113
8 CITY MANAGER	478	478
9 INTERNAL AUDIT	48	48
10 FINANCE	1,125	1,125
11 INFORMATION TECHNOLOGY	431	431
12 PURCHASING	130	130
13 BILLING & RECEIPT	479	479
14 HUMAN RESOURCES	1,657	1,657
15 BUILDING MAINTENANCE	439	439
16 MISCELLANEOUS	836	836
17 PUBLIC WORKS ADMIN	225	225
18 ENGINEERING	821	821
19 DEV SVCS GIS	216	216
20 FLEET SERVICES	4,061	4,061
21 COMMUNICATIONS	408	408
22 EMPLOYEE BENEFITS	5,461	5,461
23 PROPERTY CASUALTY	820	820
24 WORKERS COMPENSATION	583	583
25 CONSTRUCTION MGMT	72	72
26 MUNICIPAL COURT	2,354	2,354
27 PUBLIC SFTY COMM	987	987
28 CROSSING GUARDS	93	93
29 DEVELOPMENT SVCS ADMIN	361	361
30 DEV SVCS PLANNING	197	197
31 PERMITS INSPECTION	577	577
32 TIRZ	1,931	1,931
33 TRAF SIGNAL CONTROL	544	544
34 STREET & BRIDGE	5,480	5,480
35 STREET LIGHTING	705	705
36 PARKS	2,273	2,273
37 RECREATION	477	477
39 CODE COMPLIANCE	341	341
40 ANIMAL CONTROL	694	694
41 WIC	552	552
42 HEALTH ADMIN	115	115
43 POLICE	12,512	12,512

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:9 INTERNAL AUDIT

Department	Internal Audit	Total
44 FIRE	\$11,466	\$11,466
45 FIRE MARSHAL	478	478
47 TRANSPORTATION GRANTS	148	148
48 NUTRITION	174	174
49 NURSING/ IMMUN	12	12
50 ENVIRONMENTAL HEALTH	206	206
52 SOCIAL SERVICES	161	161
53 OTHER INTERGOVT GRANTS	380	380
54 FIRE SAFETY GRANT	374	374
55 EMERGENCY MGMT	149	149
56 STATE OFFICE	494	494
57 SPORTS COMPLEX	612	612
58 AIRPORT	968	968
59 SOLID WASTE	789	789
60 STORMWATER	1,577	1,577
61 WATER	11,030	11,030
62 SEWER	3,364	3,364
63 CIVIC EVENTS	966	966
64 FORT CONCHO	749	749
65 CEMETERY	268	268
66 COMMUNITY DEVELOPMENT	483	483
67 COSADC	249	249
Total	\$84,504	\$84,504

**CITY OF SAN ANGELO, TEXAS
STATEMENTS OF FUNCTION AND BENEFIT
FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020**

SCHEDULE 10 - FINANCE

Finance staff ensures that financial and budgetary accountability needs are met for the entire organization. The Finance divisions aims to control spending within its means; establishes and maintains reserves; budget costs with all due transparency; incorporates economic and long-term planning into the budget process; transacts the financial business of the City; provides for accurate and timely accounting; reports and documents those transactions; and safeguards and controls the financial assets of the City. Costs of the department have been functionalized and allocated as follows:

- **General Administration** - Costs associated with general support have been allocated to the other functions based on the salary and wage percentage.
- **Budget** - Costs associated with this function have been allocated based on budgeted expenditures..
- **Purchasing** - Costs associated with this function have been directly allocated to Purchasing.
- **Water Billing** - Costs associated with this function have been directly allocated to Billing & Receipts.
- **CMO** - Costs associated with this function have been directly allocated to the City Manager's Office.
- **Employee Payroll** - Costs associated with this function have been allocated based on FTE's.
- **Cash Management** - Costs associated with this function have been allocated based on budgeted expenditures.

FINANCE (continued)

- **General Accounting** - Costs associated with this function have been allocated based on budgeted expenditures.
- **Development Corporation** - Costs associated with this function have been directly allocated to COSADC.

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

A. Department Costs

Dept:10 FINANCE

Description		Amount	General Admin	Budget	Purchasing	Water Billing	CMO	Employee Payroll	Cash Management	General Accounting
Personnel Costs										
Salaries	S1	690,010	34,155	207,969	18,216	12,558	8,349	43,333	49,060	243,643
Salary % Split			4.95%	30.14%	2.64%	1.82%	1.21%	6.28%	7.11%	35.31%
Benefits	S	246,493	12,201	74,293	6,507	4,486	2,983	15,480	17,526	87,037
Subtotal - Personnel Costs		936,503	46,357	282,262	24,724	17,044	11,332	58,812	66,585	330,679
Services & Supplies Cost										
Contract Svcs	D	749,784	0	0	0	0	0	0	0	0
Bank/Credit Card Charges	S	40,000	1,980	12,056	1,056	728	484	2,512	2,844	14,124
Software Maint	S	4,500	223	1,356	119	82	54	283	320	1,589
Rent of Equipment	S	4,515	223	1,361	119	82	55	284	321	1,594
Communication	S	6,817	337	2,055	180	124	82	428	485	2,407
Cell Phone	S	1,200	59	362	32	22	15	75	85	424
Advertising	S	2,000	99	603	53	36	24	126	142	706
Travel & Lodging	S	18,618	922	5,611	492	339	225	1,169	1,324	6,574
Conventions & Schools	S	8,746	433	2,636	231	159	106	549	622	3,088
Prof Dues & Subsc	S	3,759	186	1,133	99	68	45	236	267	1,327
Office Supplies	S	5,636	279	1,699	149	103	68	354	401	1,990
Postage & Shipping	S	1,050	52	316	28	19	13	66	75	371
Food	S	650	32	196	17	12	8	41	46	230
Books & Periodicals	S	50	2	15	1	1	1	3	4	18
Subtotal - Services & Supplies		847,325	4,828	29,399	2,575	1,775	1,180	6,126	6,935	34,442
Department Cost Total		1,783,828	51,185	311,661	27,299	18,820	12,512	64,938	73,521	365,121
Adjustments to Cost										
Contract Svcs	D	(749,784)	0	0	0	0	0	0	0	0
Subtotal - Adjustments		(749,784)	0	0	0	0	0	0	0	0
Total Costs After Adjustments		1,034,044	51,185	311,661	27,299	18,820	12,512	64,938	73,521	365,121
General Admin Distribution			(51,185)	16,231	1,422	980	652	3,382	3,829	19,015
Grand Total		\$1,034,044		\$327,891	\$28,720	\$19,800	\$13,164	\$68,320	\$77,349	\$384,136

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Dept:10 FINANCE

A. Department Costs

Description		Amount	Development Corporation
Personnel Costs			
Salaries	S1	690,010	72,727
Salary % Split			10.54%
Benefits	S	246,493	25,980
Subtotal - Personnel Costs		936,503	98,707
Services & Supplies Cost			
Contract Svcs	D	749,784	0
Bank/Credit Card Charges	S	40,000	4,216
Software Maint	S	4,500	474
Rent of Equipment	S	4,515	476
Communication	S	6,817	719
Cell Phone	S	1,200	126
Advertising	S	2,000	211
Travel & Lodging	S	18,618	1,962
Conventions & Schools	S	8,746	922
Prof Dues & Subsc	S	3,759	396
Office Supplies	S	5,636	594
Postage & Shipping	S	1,050	111
Food	S	650	69
Books & Periodicals	S	50	5
Subtotal - Services & Supplies		847,325	10,281
Department Cost Total		1,783,828	108,988
Adjustments to Cost			
Contract Svcs	D	(749,784)	0
Subtotal - Adjustments		(749,784)	0
Total Costs After Adjustments		1,034,044	108,988
General Admin Distribution			5,676
Grand Total		<u>\$1,034,044</u>	<u>\$114,664</u>

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:10 FINANCE

Department	First Incoming	Second Incoming	Budget	Purchasing	Water Billing	CMO	Employee Payroll	Cash Management	General Accounting	Development Corporation
1 Municipal Building	\$8,026	\$0	\$2,545	\$223	\$154	\$102	\$530	\$600	\$2,982	\$890
Subtotal - BUILDING USE	8,026	0	2,545	223	154	102	530	600	2,982	890
2 Eqpt Use	3,972	0	1,260	110	76	51	262	297	1,476	440
Subtotal - EQUIPMENT USE	3,972	0	1,260	110	76	51	262	297	1,476	440
3 Legal Counsel	16,747	2,732	6,177	541	373	248	1,287	1,457	7,236	2,160
Subtotal - LEGAL	16,747	2,732	6,177	541	373	248	1,287	1,457	7,236	2,160
4 Real Estate - Management	184	43	72	6	4	3	15	17	84	25
Subtotal - REAL ESTATE	184	43	72	6	4	3	15	17	84	25
5 Citywide Support	1,535	146	533	47	32	21	111	126	625	186
Subtotal - PUBLIC INFORMATION	1,535	146	533	47	32	21	111	126	625	186
6 Council Sup	4,189	602	1,519	133	92	61	317	358	1,780	531
Subtotal - CITY CLERK	4,189	602	1,519	133	92	61	317	358	1,780	531
7 City Admin	1,848	137	630	55	38	25	131	149	738	220
7 Audit Services	1,340	100	457	40	28	18	95	108	535	160
Subtotal - CITY COUNCIL	3,189	238	1,087	95	66	44	226	256	1,273	380
8 Citywide Admin	10,984	983	3,795	332	229	152	791	895	4,446	1,327
Subtotal - CITY MANAGER	10,984	983	3,795	332	229	152	791	895	4,446	1,327
9 Internal Audit	1,070	55	357	31	22	14	74	84	418	125
Subtotal - INTERNAL AUDIT	1,070	55	357	31	22	14	74	84	418	125
10 Budget	0	4,571	1,449	127	88	58	302	342	1,698	507
10 Employee Payroll	0	872	276	24	17	11	58	65	324	97
10 Cash Management	0	1,078	342	30	21	14	71	81	401	120
10 General Accounting	0	5,355	1,698	149	103	68	354	401	1,989	594
Subtotal - FINANCE	0	11,876	3,766	330	227	151	785	888	4,412	1,317
11 Info Svcs	0	25,916	8,218	720	496	330	1,712	1,939	9,627	2,874

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:10 FINANCE

Department	First Incoming	Second Incoming	Budget	Purchasing	Water Billing	CMO	Employee Payroll	Cash Management	General Accounting	Development Corporation
11 Software Citywide	\$0	\$4,711	\$1,494	\$131	\$90	\$60	\$311	\$352	\$1,750	\$522
11 Software General Fund	0	4,798	1,521	133	92	61	317	359	1,782	532
Subtotal - INFORMATION TECHNOLOG	0	35,425	11,233	984	678	451	2,341	2,650	13,160	3,928
12 Formal Bids	0	1,339	425	37	26	17	89	100	498	149
12 Procurement	0	177	56	5	3	2	12	13	66	20
12 P-Cards	0	3,080	977	86	59	39	204	230	1,144	342
12 Contract Administration	0	3,743	1,187	104	72	48	247	280	1,391	415
Subtotal - PURCHASING	0	8,339	2,644	232	160	106	551	624	3,098	925
13 Other Billings & Receipts	0	42	13	1	1	1	3	3	16	5
Subtotal - BILLING & RECEIPT	0	42	13	1	1	1	3	3	16	5
14 Personnel	0	6,417	2,035	178	123	82	424	480	2,384	712
14 Retiree Insurance	0	31,526	9,997	876	604	401	2,083	2,358	11,712	3,496
Subtotal - HUMAN RESOURCES	0	37,944	12,032	1,054	727	483	2,507	2,838	14,096	4,208
15 Mun Bldg/ CMO	0	42,584	13,503	1,183	815	542	2,814	3,185	15,820	4,722
Subtotal - BUILDING MAINTENANCE	0	42,584	13,503	1,183	815	542	2,814	3,185	15,820	4,722
16 City Admin	0	1,144	363	32	22	15	76	86	425	127
Subtotal - MISCELLANEOUS	0	1,144	363	32	22	15	76	86	425	127
21 Voice Over IP	0	117	37	3	2	1	8	9	43	13
21 Cell Phones	0	13	4	0	0	0	1	1	5	1
Subtotal - COMMUNICATIONS	0	130	41	4	2	2	9	10	48	14
22 Employee / Retiree Health	0	1,416	449	39	27	18	94	106	526	157
Subtotal - EMPLOYEE BENEFITS	0	1,416	449	39	27	18	94	106	526	157
24 Workers Comp	0	97	31	3	2	1	6	7	36	11
Subtotal - WORKERS COMPENSATION	0	97	31	3	2	1	6	7	36	11
Total Incoming	49,897	143,796	61,419	5,380	3,709	2,466	12,797	14,489	71,954	21,478
C. Total Allocated		\$1,227,736	\$389,311	\$34,100	\$23,508	\$15,629	\$81,117	\$91,838	\$456,090	\$136,142
			31.71%	2.78%	1.91%	1.27%	6.61%	7.48%	37.15%	11.09%

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Budget Allocations

Dept:10 FINANCE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	702,609	0.52%	\$1,800	\$0	\$1,800	\$0	\$1,800
4 REAL ESTATE	192,523	0.14%	493	0	493	0	493
5 PUBLIC INFORMATION	181,337	0.14%	465	0	465	0	465
6 CITY CLERK	273,141	0.20%	700	0	700	0	700
7 CITY COUNCIL	187,588	0.14%	481	0	481	0	481
8 CITY MANAGER	797,583	0.59%	2,044	0	2,044	0	2,044
9 INTERNAL AUDIT	79,625	0.06%	204	0	204	0	204
10 FINANCE	1,783,828	1.33%	4,571	0	4,571	0	4,571
11 INFORMATION TECHNOLOGY	684,241	0.51%	1,753	0	1,753	240	1,993
12 PURCHASING	206,372	0.15%	529	0	529	72	601
13 BILLING & RECEIPT	760,256	0.57%	1,948	0	1,948	267	2,215
14 HUMAN RESOURCES	2,628,254	1.96%	6,734	0	6,734	922	7,657
15 BUILDING MAINTENANCE	695,569	0.52%	1,782	0	1,782	244	2,026
16 MISCELLANEOUS	1,326,005	0.99%	3,398	0	3,398	465	3,863
17 PUBLIC WORKS ADMIN	357,465	0.27%	916	0	916	125	1,041
18 ENGINEERING	1,302,289	0.97%	3,337	0	3,337	457	3,794
19 DEV SVCS GIS	342,103	0.26%	877	0	877	120	997
20 FLEET SERVICES	6,440,320	4.80%	16,502	0	16,502	2,260	18,762
21 COMMUNICATIONS	646,597	0.48%	1,657	0	1,657	227	1,884
22 EMPLOYEE BENEFITS	8,661,720	6.46%	22,194	0	22,194	3,039	25,234
23 PROPERTY CASUALTY	1,300,929	0.97%	3,333	0	3,333	456	3,790
24 WORKERS COMPENSATION	925,058	0.69%	2,370	0	2,370	325	2,695
25 CONSTRUCTION MGMT	113,488	0.08%	291	0	291	40	331
26 MUNICIPAL COURT	3,733,907	2.78%	9,567	0	9,567	1,310	10,878
27 PUBLIC SFTY COMM	1,565,545	1.17%	4,011	0	4,011	549	4,561
28 CROSSING GUARDS	146,749	0.11%	376	0	376	51	428
29 DEVELOPMENT SVCS ADMIN	573,028	0.43%	1,468	0	1,468	201	1,669
30 DEV SVCS PLANNING	312,860	0.23%	802	0	802	110	911
31 PERMITS INSPECTION	915,005	0.68%	2,345	0	2,345	321	2,666
32 TIRZ	3,063,186	2.28%	7,849	0	7,849	1,075	8,924
33 TRAF SIGNAL CONTROL	863,107	0.64%	2,212	0	2,212	303	2,514
34 STREET & BRIDGE	8,691,245	6.48%	22,270	0	22,270	3,050	25,320
35 STREET LIGHTING	1,118,829	0.83%	2,867	0	2,867	393	3,259
36 PARKS	3,604,264	2.69%	9,235	0	9,235	1,265	10,500
37 RECREATION	756,074	0.56%	1,937	0	1,937	265	2,203
39 CODE COMPLIANCE	541,275	0.40%	1,387	0	1,387	190	1,577
40 ANIMAL CONTROL	1,101,434	0.82%	2,822	0	2,822	386	3,209
41 WIC	875,888	0.65%	2,244	0	2,244	307	2,552
42 HEALTH ADMIN	182,821	0.14%	468	0	468	64	533
43 POLICE	19,844,514	14.79%	50,848	0	50,848	6,963	57,812
44 FIRE	18,184,602	13.56%	46,595	0	46,595	6,381	52,976
45 FIRE MARSHAL	758,465	0.57%	1,943	0	1,943	266	2,210

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Budget Allocations

Dept:10 FINANCE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
47 TRANSPORTATION GRANTS	234,915	0.18%	\$602	\$0	\$602	\$82	\$684
48 NUTRITION	275,610	0.21%	706	0	706	97	803
49 NURSING/ IMMUN	19,473	0.01%	50	0	50	7	57
50 ENVIRONMENTAL HEALTH	326,458	0.24%	836	0	836	115	951
52 SOCIAL SERVICES	255,500	0.19%	655	0	655	90	744
53 OTHER INTERGOVT GRANTS	602,318	0.45%	1,543	0	1,543	211	1,755
54 FIRE SAFETY GRANT	592,536	0.44%	1,518	0	1,518	208	1,726
55 EMERGENCY MGMT	236,652	0.18%	606	0	606	83	689
56 STATE OFFICE	782,865	0.58%	2,006	0	2,006	275	2,281
57 SPORTS COMPLEX	969,873	0.72%	2,485	0	2,485	340	2,825
58 AIRPORT	1,534,677	1.14%	3,932	0	3,932	539	4,471
59 SOLID WASTE	1,251,531	0.93%	3,207	0	3,207	439	3,646
60 STORMWATER	2,501,447	1.86%	6,410	0	6,410	878	7,287
61 WATER	17,494,084	13.04%	44,826	0	44,826	6,139	50,964
62 SEWER	5,336,121	3.98%	13,673	0	13,673	1,872	15,545
63 CIVIC EVENTS	1,532,162	1.14%	3,926	0	3,926	538	4,464
64 FORT CONCHO	1,187,668	0.89%	3,043	0	3,043	417	3,460
65 CEMETERY	425,407	0.32%	1,090	0	1,090	149	1,239
66 COMMUNITY DEVELOPMENT	765,603	0.57%	1,962	0	1,962	269	2,230
67 COSADC	394,597	0.29%	1,011	0	1,011	138	1,150
Subtotal	134,141,195	100.00%	343,714	0	343,714	45,597	389,311
Direct Bills					0		0
Total					\$343,714		\$389,311

Basis Units: Budgeted expenditures

Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Purchasing Allocations

Dept:10 FINANCE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
12 PURCHASING	100	100.00%	\$30,106	\$0	\$30,106	\$3,994	\$34,100
Subtotal	100	100.00%	30,106	0	30,106	3,994	34,100
Direct Bills					0		0
Total					\$30,106		\$34,100
Basis Units: Direct allocation to Purchasing							
Source:							

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Water Billing Allocations

Dept:10 FINANCE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
13 BILLING & RECEIPT	100	100.00%	\$20,755	\$0	\$20,755	\$2,753	\$23,508
Subtotal	100	100.00%	20,755	0	20,755	2,753	23,508
Direct Bills					0		0
Total					\$20,755		\$23,508

Basis Units: Direct allocation to Billing & Receipts

Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

CMO Allocations

Dept:10 FINANCE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
8 CITY MANAGER	100	100.00%	\$13,799	\$0	\$13,799	\$0	\$13,799
##### 2nd Allocation Orphans	0	0.00%	0	0	0	1,831	1,831
Subtotal	100	100.00%	13,799	0	13,799	1,831	15,629
Direct Bills					0		0
Total					\$13,799		\$15,629

Basis Units: Direct allocation to City Manager

Source:

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

Employee Payroll Allocations

Dept:10 FINANCE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	5.00	0.51%	\$363	\$0	\$363	\$0	\$363
4 REAL ESTATE	2.00	0.20%	145	0	145	0	145
5 PUBLIC INFORMATION	2.00	0.20%	145	0	145	0	145
6 CITY CLERK	2.00	0.20%	145	0	145	0	145
7 CITY COUNCIL	3.50	0.36%	254	0	254	0	254
8 CITY MANAGER	4.00	0.41%	291	0	291	0	291
9 INTERNAL AUDIT	1.00	0.10%	73	0	73	0	73
10 FINANCE	12.00	1.22%	872	0	872	0	872
11 INFORMATION TECHNOLOGY	6.00	0.61%	436	0	436	60	496
12 PURCHASING	3.00	0.30%	218	0	218	30	248
13 BILLING & RECEIPT	9.00	0.91%	654	0	654	90	743
14 HUMAN RESOURCES	6.00	0.61%	436	0	436	60	496
15 BUILDING MAINTENANCE	6.00	0.61%	436	0	436	60	496
17 PUBLIC WORKS ADMIN	5.00	0.51%	363	0	363	50	413
18 ENGINEERING	15.00	1.52%	1,090	0	1,090	149	1,239
19 DEV SVCS GIS	4.00	0.41%	291	0	291	40	330
20 FLEET SERVICES	17.00	1.72%	1,235	0	1,235	169	1,404
21 COMMUNICATIONS	1.00	0.10%	73	0	73	10	83
22 EMPLOYEE BENEFITS	1.00	0.10%	73	0	73	10	83
24 WORKERS COMPENSATION	3.00	0.30%	218	0	218	30	248
25 CONSTRUCTION MGMT	1.00	0.10%	73	0	73	10	83
26 MUNICIPAL COURT	31.50	3.20%	2,289	0	2,289	314	2,602
27 PUBLIC SFTY COMM	25.00	2.54%	1,816	0	1,816	249	2,065
28 CROSSING GUARDS	12.50	1.27%	908	0	908	124	1,033
29 DEVELOPMENT SVCS ADMIN	5.00	0.51%	363	0	363	50	413
30 DEV SVCS PLANNING	4.00	0.41%	291	0	291	40	330
31 PERMITS INSPECTION	13.75	1.39%	999	0	999	137	1,136
33 TRAF SIGNAL CONTROL	11.00	1.12%	799	0	799	110	909
34 STREET & BRIDGE	37.00	3.75%	2,688	0	2,688	368	3,056
36 PARKS	49.00	4.97%	3,560	0	3,560	488	4,048
37 RECREATION	9.00	0.91%	654	0	654	90	743
39 CODE COMPLIANCE	7.00	0.71%	509	0	509	70	578
40 ANIMAL CONTROL	16.00	1.62%	1,162	0	1,162	159	1,322
41 WIC	15.00	1.52%	1,090	0	1,090	149	1,239
42 HEALTH ADMIN	1.00	0.10%	73	0	73	10	83
43 POLICE	208.00	21.10%	15,112	0	15,112	2,071	17,182
44 FIRE	184.00	18.67%	13,368	0	13,368	1,832	15,200
45 FIRE MARSHAL	8.00	0.81%	581	0	581	80	661
47 TRANSPORTATION GRANTS	3.00	0.30%	218	0	218	30	248
48 NUTRITION	3.50	0.36%	254	0	254	35	289
49 NURSING/ IMMUN	2.00	0.20%	145	0	145	20	165
50 ENVIRONMENTAL HEALTH	2.50	0.25%	182	0	182	25	207

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Employee Payroll Allocations

Dept:10 FINANCE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
55 EMERGENCY MGMT	3.00	0.30%	\$218	\$0	\$218	\$30	\$248
56 STATE OFFICE	2.00	0.20%	145	0	145	20	165
57 SPORTS COMPLEX	9.00	0.91%	654	0	654	90	743
58 AIRPORT	13.00	1.32%	944	0	944	129	1,074
59 SOLID WASTE	2.00	0.20%	145	0	145	20	165
60 STORMWATER	23.00	2.33%	1,671	0	1,671	229	1,900
61 WATER	107.00	10.85%	7,774	0	7,774	1,065	8,839
62 SEWER	39.00	3.96%	2,833	0	2,833	388	3,222
63 CIVIC EVENTS	12.00	1.22%	872	0	872	119	991
64 FORT CONCHO	13.50	1.37%	981	0	981	134	1,115
65 CEMETERY	6.00	0.61%	436	0	436	60	496
Subtotal	985.75	100.00%	71,616	0	71,616	9,501	81,117
Direct Bills					0		0
Total					\$71,616		\$81,117

Basis Units: FTE's

Source:

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

Cash Management Allocations

Dept:10 FINANCE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	702,609	0.52%	\$425	\$0	\$425	\$0	\$425
4 REAL ESTATE	192,523	0.14%	116	0	116	0	116
5 PUBLIC INFORMATION	181,337	0.14%	110	0	110	0	110
6 CITY CLERK	273,141	0.20%	165	0	165	0	165
7 CITY COUNCIL	187,588	0.14%	113	0	113	0	113
8 CITY MANAGER	797,583	0.59%	482	0	482	0	482
9 INTERNAL AUDIT	79,625	0.06%	48	0	48	0	48
10 FINANCE	1,783,828	1.33%	1,078	0	1,078	0	1,078
11 INFORMATION TECHNOLOGY	684,241	0.51%	414	0	414	57	470
12 PURCHASING	206,372	0.15%	125	0	125	17	142
13 BILLING & RECEIPT	760,256	0.57%	460	0	460	63	522
14 HUMAN RESOURCES	2,628,254	1.96%	1,589	0	1,589	218	1,806
15 BUILDING MAINTENANCE	695,569	0.52%	420	0	420	58	478
16 MISCELLANEOUS	1,326,005	0.99%	802	0	802	110	911
17 PUBLIC WORKS ADMIN	357,465	0.27%	216	0	216	30	246
18 ENGINEERING	1,302,289	0.97%	787	0	787	108	895
19 DEV SVCS GIS	342,103	0.26%	207	0	207	28	235
20 FLEET SERVICES	6,440,320	4.80%	3,893	0	3,893	533	4,426
21 COMMUNICATIONS	646,597	0.48%	391	0	391	54	444
22 EMPLOYEE BENEFITS	8,661,720	6.46%	5,236	0	5,236	717	5,953
23 PROPERTY CASUALTY	1,300,929	0.97%	786	0	786	108	894
24 WORKERS COMPENSATION	925,058	0.69%	559	0	559	77	636
25 CONSTRUCTION MGMT	113,488	0.08%	69	0	69	9	78
26 MUNICIPAL COURT	3,733,907	2.78%	2,257	0	2,257	309	2,566
27 PUBLIC SFTY COMM	1,565,545	1.17%	946	0	946	130	1,076
28 CROSSING GUARDS	146,749	0.11%	89	0	89	12	101
29 DEVELOPMENT SVCS ADMIN	573,028	0.43%	346	0	346	47	394
30 DEV SVCS PLANNING	312,860	0.23%	189	0	189	26	215
31 PERMITS INSPECTION	915,005	0.68%	553	0	553	76	629
32 TIRZ	3,063,186	2.28%	1,852	0	1,852	254	2,105
33 TRAF SIGNAL CONTROL	863,107	0.64%	522	0	522	71	593
34 STREET & BRIDGE	8,691,245	6.48%	5,253	0	5,253	719	5,973
35 STREET LIGHTING	1,118,829	0.83%	676	0	676	93	769
36 PARKS	3,604,264	2.69%	2,179	0	2,179	298	2,477
37 RECREATION	756,074	0.56%	457	0	457	63	520
39 CODE COMPLIANCE	541,275	0.40%	327	0	327	45	372
40 ANIMAL CONTROL	1,101,434	0.82%	666	0	666	91	757
41 WIC	875,888	0.65%	529	0	529	73	602
42 HEALTH ADMIN	182,821	0.14%	111	0	111	15	126
43 POLICE	19,844,514	14.79%	11,995	0	11,995	1,643	13,638
44 FIRE	18,184,602	13.56%	10,992	0	10,992	1,505	12,497
45 FIRE MARSHAL	758,465	0.57%	458	0	458	63	521

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Cash Management Allocations

Dept:10 FINANCE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
47 TRANSPORTATION GRANTS	234,915	0.18%	\$142	\$0	\$142	\$19	\$161
48 NUTRITION	275,610	0.21%	167	0	167	23	189
49 NURSING/ IMMUN	19,473	0.01%	12	0	12	2	13
50 ENVIRONMENTAL HEALTH	326,458	0.24%	197	0	197	27	224
52 SOCIAL SERVICES	255,500	0.19%	154	0	154	21	176
53 OTHER INTERGOVT GRANTS	602,318	0.45%	364	0	364	50	414
54 FIRE SAFETY GRANT	592,536	0.44%	358	0	358	49	407
55 EMERGENCY MGMT	236,652	0.18%	143	0	143	20	163
56 STATE OFFICE	782,865	0.58%	473	0	473	65	538
57 SPORTS COMPLEX	969,873	0.72%	586	0	586	80	667
58 AIRPORT	1,534,677	1.14%	928	0	928	127	1,055
59 SOLID WASTE	1,251,531	0.93%	756	0	756	104	860
60 STORMWATER	2,501,447	1.86%	1,512	0	1,512	207	1,719
61 WATER	17,494,084	13.04%	10,574	0	10,574	1,448	12,022
62 SEWER	5,336,121	3.98%	3,225	0	3,225	442	3,667
63 CIVIC EVENTS	1,532,162	1.14%	926	0	926	127	1,053
64 FORT CONCHO	1,187,668	0.89%	718	0	718	98	816
65 CEMETERY	425,407	0.32%	257	0	257	35	292
66 COMMUNITY DEVELOPMENT	765,603	0.57%	463	0	463	63	526
67 COSADC	394,597	0.29%	239	0	239	33	271
Subtotal	134,141,195	100.00%	81,082	0	81,082	10,756	91,838
Direct Bills					0		0
Total					\$81,082		\$91,838

Basis Units: Budgeted expenditures

Source:

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

General Accounting Allocations

Dept:10 FINANCE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	702,609	0.52%	\$2,109	\$0	\$2,109	\$0	\$2,109
4 REAL ESTATE	192,523	0.14%	578	0	578	0	578
5 PUBLIC INFORMATION	181,337	0.14%	544	0	544	0	544
6 CITY CLERK	273,141	0.20%	820	0	820	0	820
7 CITY COUNCIL	187,588	0.14%	563	0	563	0	563
8 CITY MANAGER	797,583	0.59%	2,394	0	2,394	0	2,394
9 INTERNAL AUDIT	79,625	0.06%	239	0	239	0	239
10 FINANCE	1,783,828	1.33%	5,355	0	5,355	0	5,355
11 INFORMATION TECHNOLOGY	684,241	0.51%	2,054	0	2,054	281	2,335
12 PURCHASING	206,372	0.15%	619	0	619	85	704
13 BILLING & RECEIPT	760,256	0.57%	2,282	0	2,282	313	2,595
14 HUMAN RESOURCES	2,628,254	1.96%	7,890	0	7,890	1,080	8,970
15 BUILDING MAINTENANCE	695,569	0.52%	2,088	0	2,088	286	2,374
16 MISCELLANEOUS	1,326,005	0.99%	3,980	0	3,980	545	4,526
17 PUBLIC WORKS ADMIN	357,465	0.27%	1,073	0	1,073	147	1,220
18 ENGINEERING	1,302,289	0.97%	3,909	0	3,909	535	4,445
19 DEV SVCS GIS	342,103	0.26%	1,027	0	1,027	141	1,168
20 FLEET SERVICES	6,440,320	4.80%	19,333	0	19,333	2,648	21,980
21 COMMUNICATIONS	646,597	0.48%	1,941	0	1,941	266	2,207
22 EMPLOYEE BENEFITS	8,661,720	6.46%	26,001	0	26,001	3,561	29,562
23 PROPERTY CASUALTY	1,300,929	0.97%	3,905	0	3,905	535	4,440
24 WORKERS COMPENSATION	925,058	0.69%	2,777	0	2,777	380	3,157
25 CONSTRUCTION MGMT	113,488	0.08%	341	0	341	47	387
26 MUNICIPAL COURT	3,733,907	2.78%	11,209	0	11,209	1,535	12,744
27 PUBLIC SFTY COMM	1,565,545	1.17%	4,700	0	4,700	644	5,343
28 CROSSING GUARDS	146,749	0.11%	441	0	441	60	501
29 DEVELOPMENT SVCS ADMIN	573,028	0.43%	1,720	0	1,720	236	1,956
30 DEV SVCS PLANNING	312,860	0.23%	939	0	939	129	1,068
31 PERMITS INSPECTION	915,005	0.68%	2,747	0	2,747	376	3,123
32 TIRZ	3,063,186	2.28%	9,195	0	9,195	1,259	10,454
33 TRAF SIGNAL CONTROL	863,107	0.64%	2,591	0	2,591	355	2,946
34 STREET & BRIDGE	8,691,245	6.48%	26,090	0	26,090	3,573	29,663
35 STREET LIGHTING	1,118,829	0.83%	3,359	0	3,359	460	3,818
36 PARKS	3,604,264	2.69%	10,819	0	10,819	1,482	12,301
37 RECREATION	756,074	0.56%	2,270	0	2,270	311	2,580
39 CODE COMPLIANCE	541,275	0.40%	1,625	0	1,625	223	1,847
40 ANIMAL CONTROL	1,101,434	0.82%	3,306	0	3,306	453	3,759
41 WIC	875,888	0.65%	2,629	0	2,629	360	2,989
42 HEALTH ADMIN	182,821	0.14%	549	0	549	75	624
43 POLICE	19,844,514	14.79%	59,570	0	59,570	8,158	67,728
44 FIRE	18,184,602	13.56%	54,587	0	54,587	7,476	62,063
45 FIRE MARSHAL	758,465	0.57%	2,277	0	2,277	312	2,589

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

General Accounting Allocations

Dept:10 FINANCE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
47 TRANSPORTATION GRANTS	234,915	0.18%	\$705	\$0	\$705	\$97	\$802
48 NUTRITION	275,610	0.21%	827	0	827	113	941
49 NURSING/ IMMUN	19,473	0.01%	58	0	58	8	66
50 ENVIRONMENTAL HEALTH	326,458	0.24%	980	0	980	134	1,114
52 SOCIAL SERVICES	255,500	0.19%	767	0	767	105	872
53 OTHER INTERGOVT GRANTS	602,318	0.45%	1,808	0	1,808	248	2,056
54 FIRE SAFETY GRANT	592,536	0.44%	1,779	0	1,779	244	2,022
55 EMERGENCY MGMT	236,652	0.18%	710	0	710	97	808
56 STATE OFFICE	782,865	0.58%	2,350	0	2,350	322	2,672
57 SPORTS COMPLEX	969,873	0.72%	2,911	0	2,911	399	3,310
58 AIRPORT	1,534,677	1.14%	4,607	0	4,607	631	5,238
59 SOLID WASTE	1,251,531	0.93%	3,757	0	3,757	514	4,271
60 STORMWATER	2,501,447	1.86%	7,509	0	7,509	1,028	8,537
61 WATER	17,494,084	13.04%	52,515	0	52,515	7,192	59,706
62 SEWER	5,336,121	3.98%	16,018	0	16,018	2,194	18,212
63 CIVIC EVENTS	1,532,162	1.14%	4,599	0	4,599	630	5,229
64 FORT CONCHO	1,187,668	0.89%	3,565	0	3,565	488	4,053
65 CEMETERY	425,407	0.32%	1,277	0	1,277	175	1,452
66 COMMUNITY DEVELOPMENT	765,603	0.57%	2,298	0	2,298	315	2,613
67 COSADC	394,597	0.29%	1,185	0	1,185	162	1,347
Subtotal	134,141,195	100.00%	402,672	0	402,672	53,418	456,090
Direct Bills					0		0
Total					\$402,672		\$456,090

Basis Units: Budgeted expenditures

Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Development Corporation Allocations

Dept:10 FINANCE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
67 COSADC	100	100.00%	\$120,197	\$0	\$120,197	\$15,945	\$136,142
Subtotal	100	100.00%	120,197	0	120,197	15,945	136,142
Direct Bills					0		0
Total					\$120,197		\$136,142

Basis Units: Direct allocation to COSADC
Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:10 FINANCE

Department	Budget	Purchasing	Water Billing	CMO	Employee Payroll	Cash Management	General Accounting	Development Corporation	Total
0 Direct Billed	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3 LEGAL	1,800	0	0	0	363	425	2,109	0	4,697
4 REAL ESTATE	493	0	0	0	145	116	578	0	1,333
5 PUBLIC INFORMATION	465	0	0	0	145	110	544	0	1,264
6 CITY CLERK	700	0	0	0	145	165	820	0	1,830
7 CITY COUNCIL	481	0	0	0	254	113	563	0	1,411
8 CITY MANAGER	2,044	0	0	13,799	291	482	2,394	0	19,009
9 INTERNAL AUDIT	204	0	0	0	73	48	239	0	564
10 FINANCE	4,571	0	0	0	872	1,078	5,355	0	11,876
11 INFORMATION TECHNOLOGY	1,993	0	0	0	496	470	2,335	0	5,295
12 PURCHASING	601	34,100	0	0	248	142	704	0	35,795
13 BILLING & RECEIPT	2,215	0	23,508	0	743	522	2,595	0	29,584
14 HUMAN RESOURCES	7,657	0	0	0	496	1,806	8,970	0	18,929
15 BUILDING MAINTENANCE	2,026	0	0	0	496	478	2,374	0	5,374
16 MISCELLANEOUS	3,863	0	0	0	0	911	4,526	0	9,300
17 PUBLIC WORKS ADMIN	1,041	0	0	0	413	246	1,220	0	2,920
18 ENGINEERING	3,794	0	0	0	1,239	895	4,445	0	10,373
19 DEV SVCS GIS	997	0	0	0	330	235	1,168	0	2,730
20 FLEET SERVICES	18,762	0	0	0	1,404	4,426	21,980	0	46,573
21 COMMUNICATIONS	1,884	0	0	0	83	444	2,207	0	4,617
22 EMPLOYEE BENEFITS	25,234	0	0	0	83	5,953	29,562	0	60,831
23 PROPERTY CASUALTY	3,790	0	0	0	0	894	4,440	0	9,124
24 WORKERS COMPENSATION	2,695	0	0	0	248	636	3,157	0	6,736
25 CONSTRUCTION MGMT	331	0	0	0	83	78	387	0	879
26 MUNICIPAL COURT	10,878	0	0	0	2,602	2,566	12,744	0	28,790
27 PUBLIC SFTY COMM	4,561	0	0	0	2,065	1,076	5,343	0	13,045
28 CROSSING GUARDS	428	0	0	0	1,033	101	501	0	2,062
29 DEVELOPMENT SVCS ADMIN	1,669	0	0	0	413	394	1,956	0	4,432
30 DEV SVCS PLANNING	911	0	0	0	330	215	1,068	0	2,525
31 PERMITS INSPECTION	2,666	0	0	0	1,136	629	3,123	0	7,553
32 TIRZ	8,924	0	0	0	0	2,105	10,454	0	21,483
33 TRAF SIGNAL CONTROL	2,514	0	0	0	909	593	2,946	0	6,962
34 STREET & BRIDGE	25,320	0	0	0	3,056	5,973	29,663	0	64,012
35 STREET LIGHTING	3,259	0	0	0	0	769	3,818	0	7,847
36 PARKS	10,500	0	0	0	4,048	2,477	12,301	0	29,326
37 RECREATION	2,203	0	0	0	743	520	2,580	0	6,046
39 CODE COMPLIANCE	1,577	0	0	0	578	372	1,847	0	4,374
40 ANIMAL CONTROL	3,209	0	0	0	1,322	757	3,759	0	9,047
41 WIC	2,552	0	0	0	1,239	602	2,989	0	7,382
42 HEALTH ADMIN	533	0	0	0	83	126	624	0	1,365
43 POLICE	57,812	0	0	0	17,182	13,638	67,728	0	156,360

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:10 FINANCE

Department	Budget	Purchasing	Water Billing	CMO	Employee Payroll	Cash Management	General Accounting	Development Corporation	Total
44 FIRE	\$52,976	\$0	\$0	\$0	\$15,200	\$12,497	\$62,063	\$0	\$142,736
45 FIRE MARSHAL	2,210	0	0	0	661	521	2,589	0	5,980
47 TRANSPORTATION GRANTS	684	0	0	0	248	161	802	0	1,895
48 NUTRITION	803	0	0	0	289	189	941	0	2,222
49 NURSING/ IMMUN	57	0	0	0	165	13	66	0	302
50 ENVIRONMENTAL HEALTH	951	0	0	0	207	224	1,114	0	2,496
52 SOCIAL SERVICES	744	0	0	0	0	176	872	0	1,792
53 OTHER INTERGOVT GRANTS	1,755	0	0	0	0	414	2,056	0	4,224
54 FIRE SAFETY GRANT	1,726	0	0	0	0	407	2,022	0	4,156
55 EMERGENCY MGMT	689	0	0	0	248	163	808	0	1,908
56 STATE OFFICE	2,281	0	0	0	165	538	2,672	0	5,656
57 SPORTS COMPLEX	2,825	0	0	0	743	667	3,310	0	7,546
58 AIRPORT	4,471	0	0	0	1,074	1,055	5,238	0	11,837
59 SOLID WASTE	3,646	0	0	0	165	860	4,271	0	8,943
60 STORMWATER	7,287	0	0	0	1,900	1,719	8,537	0	19,444
61 WATER	50,964	0	0	0	8,839	12,022	59,706	0	131,532
62 SEWER	15,545	0	0	0	3,222	3,667	18,212	0	40,646
63 CIVIC EVENTS	4,464	0	0	0	991	1,053	5,229	0	11,737
64 FORT CONCHO	3,460	0	0	0	1,115	816	4,053	0	9,445
65 CEMETERY	1,239	0	0	0	496	292	1,452	0	3,479
66 COMMUNITY DEVELOPMENT	2,230	0	0	0	0	526	2,613	0	5,369
67 COSADC	1,150	0	0	0	0	271	1,347	136,142	138,910
##### 2nd Allocation Orphans	0	0	0	1,831	0	0	0	0	1,831
Total	\$389,311	\$34,100	\$23,508	\$15,629	\$81,117	\$91,838	\$456,090	\$136,142	\$1,227,736

**CITY OF SAN ANGELO, TEXAS
STATEMENTS OF FUNCTION AND BENEFIT
FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020**

SCHEDULE 11 - INFORMATION TECHNOLOGY

Information Technology provides quality and economical computer support services. This mission includes mainframe hardware and software support, new application software services to users and technical assistance. Costs have been functionalized and allocated as follows:

- **Information Services** - Costs associated with this function have been allocated based on the number of hours spent assisting departments.
- **Software Citywide** - Costs associated with citywide software have been allocated based on the number of computers.
- **Software General Fund** - Costs associated with software applicable to the General Fund only have been allocated on the number of computers for General Fund departments.

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

A. Department Costs

Dept:11 INFORMATION TECHNOLOGY

Description		Amount	General Admin	Info Svcs	Software Citywide	Software General Fund
Personnel Costs						
Salaries	S1	305,795	0	305,795	0	0
Salary % Split			.00%	100.00%	.00%	.00%
Overtime	S	1,500	0	1,500	0	0
Subtotal - Personnel Costs		307,295	0	307,295	0	0
Services & Supplies Cost						
Benefits	S	102,960	0	102,960	0	0
Software Maint	P	233,601	0	0	153,639	79,962
Computer Maint	S	6,500	0	6,500	0	0
Communication	S	6,900	0	6,900	0	0
Cell Phone	S	5,535	0	5,535	0	0
Travel & Lodging	S	6,500	0	6,500	0	0
Conventions & Schools	S	2,400	0	2,400	0	0
Office Supplies	S	1,100	0	1,100	0	0
Minor Apparatus & Tools	S	7,500	0	7,500	0	0
Postage & Shipping	S	100	0	100	0	0
Mileage	S	3,500	0	3,500	0	0
Prof Dues & Subsc	S	350	0	350	0	0
Machinery	D	25,000	0	0	0	0
Subtotal - Services & Supplies		401,946	0	143,345	153,639	79,962
Department Cost Total		709,241	0	450,640	153,639	79,962
Adjustments to Cost						
Machinery	D	(25,000)	0	0	0	0
Subtotal - Adjustments		(25,000)	0	0	0	0
Total Costs After Adjustments		684,241	0	450,640	153,639	79,962
General Admin Distribution			0	0	0	0
Grand Total		\$684,241		\$450,640	\$153,639	\$79,962

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:11 INFORMATION TECHNOLOGY

Department	First Incoming	Second Incoming	Info Svcs	Software Citywide	Software General Fund
1 Municipal Building	\$7,731	\$0	\$7,731	\$0	\$0
Subtotal - BUILDING USE	7,731	0	7,731	0	0
2 Eqpt Use	136,078	0	136,078	0	0
Subtotal - EQUIPMENT USE	136,078	0	136,078	0	0
3 Legal Counsel	9,850	1,607	11,457	0	0
Subtotal - LEGAL	9,850	1,607	11,457	0	0
4 Real Estate - Management	71	16	87	0	0
Subtotal - REAL ESTATE	71	16	87	0	0
5 Citywide Support	545	52	597	0	0
Subtotal - PUBLIC INFORMATION	545	52	597	0	0
6 Council Sup	1,607	231	1,838	0	0
Subtotal - CITY CLERK	1,607	231	1,838	0	0
7 City Admin	709	53	762	0	0
7 Audit Services	514	38	553	0	0
Subtotal - CITY COUNCIL	1,223	91	1,314	0	0
8 Citywide Admin	4,213	377	4,590	0	0
Subtotal - CITY MANAGER	4,213	377	4,590	0	0
9 Internal Audit	410	21	431	0	0
Subtotal - INTERNAL AUDIT	410	21	431	0	0
10 Budget	1,753	240	1,993	0	0
10 Employee Payroll	436	60	496	0	0
10 Cash Management	414	57	470	0	0
10 General Accounting	2,054	281	2,335	0	0
Subtotal - FINANCE	4,657	638	5,295	0	0
11 Info Svcs	0	33,747	33,747	0	0

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:11 INFORMATION TECHNOLOGY

Department	First Incoming	Second Incoming	Info Svcs	Software Citywide	Software General Fund
11 Software Citywide	\$0	\$3,664	\$3,664	\$0	\$0
11 Software General Fund	0	3,732	3,732	0	0
Subtotal - INFORMATION TECHNOLC	0	41,143	41,143	0	0
12 Formal Bids	0	2,679	2,679	0	0
12 Procurement	0	1,267	1,267	0	0
12 Contract Administration	0	2,495	2,495	0	0
Subtotal - PURCHASING	0	6,441	6,441	0	0
13 Other Billings & Receipts	0	14	14	0	0
Subtotal - BILLING & RECEIPT	0	14	14	0	0
14 Personnel	0	3,209	3,209	0	0
14 Retiree Insurance	0	15,763	15,763	0	0
Subtotal - HUMAN RESOURCES	0	18,972	18,972	0	0
15 Mun Bldg/ CMO	0	41,018	41,018	0	0
Subtotal - BUILDING MAINTENANCE	0	41,018	41,018	0	0
16 City Admin	0	439	439	0	0
Subtotal - MISCELLANEOUS	0	439	439	0	0
21 Voice Over IP	0	78	78	0	0
21 Landlines	0	54	54	0	0
21 Cell Phones	0	52	52	0	0
Subtotal - COMMUNICATIONS	0	183	183	0	0
22 Employee / Retiree Health	0	554	554	0	0
Subtotal - EMPLOYEE BENEFITS	0	554	554	0	0
24 Workers Comp	0	43	43	0	0
Subtotal - WORKERS COMPENSATIC	0	43	43	0	0
Total Incoming	166,385	111,841	278,227	0	0
C. Total Allocated		\$962,468	\$728,867	\$153,639	\$79,962
			75.73%	15.96%	8.31%

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Info Svcs Allocations

Dept:11 INFORMATION TECHNOLOGY

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	97.25	3.55%	\$21,916	\$0	\$21,916	\$0	\$21,916
4 REAL ESTATE	2.75	0.10%	620	0	620	0	620
5 PUBLIC INFORMATION	19.00	0.69%	4,282	0	4,282	0	4,282
6 CITY CLERK	47.00	1.72%	10,592	0	10,592	0	10,592
8 CITY MANAGER	28.50	1.04%	6,423	0	6,423	0	6,423
10 FINANCE	115.00	4.20%	25,916	0	25,916	0	25,916
11 INFORMATION TECHNOLOGY	149.75	5.47%	33,747	0	33,747	0	33,747
12 PURCHASING	41.75	1.52%	9,409	0	9,409	2,049	11,458
14 HUMAN RESOURCES	99.25	3.62%	22,367	0	22,367	4,871	27,238
15 BUILDING MAINTENANCE	44.25	1.62%	9,972	0	9,972	2,172	12,144
17 PUBLIC WORKS ADMIN	32.50	1.19%	7,324	0	7,324	1,595	8,919
18 ENGINEERING	105.00	3.83%	23,662	0	23,662	5,153	28,816
19 DEV SVCS GIS	15.00	0.55%	3,380	0	3,380	736	4,117
20 FLEET SERVICES	71.00	2.59%	16,000	0	16,000	3,485	19,485
24 WORKERS COMPENSATION	41.75	1.52%	9,409	0	9,409	2,049	11,458
26 MUNICIPAL COURT	19.00	0.69%	4,282	0	4,282	933	5,214
30 DEV SVCS PLANNING	131.75	4.81%	29,691	0	29,691	6,466	36,157
31 PERMITS INSPECTION	133.75	4.88%	30,141	0	30,141	6,564	36,706
33 TRAF SIGNAL CONTROL	24.75	0.90%	5,578	0	5,578	1,215	6,792
34 STREET & BRIDGE	36.00	1.31%	8,113	0	8,113	1,767	9,880
36 PARKS	43.00	1.57%	9,690	0	9,690	2,110	11,801
37 RECREATION	63.50	2.32%	14,310	0	14,310	3,117	17,427
38 NEIGH & FAMILY SERVICES	57.25	2.09%	12,902	0	12,902	2,810	15,711
39 CODE COMPLIANCE	83.25	3.04%	18,761	0	18,761	4,086	22,847
40 ANIMAL CONTROL	64.75	2.36%	14,592	0	14,592	3,178	17,770
41 WIC	60.25	2.20%	13,578	0	13,578	2,957	16,535
42 HEALTH ADMIN	16.50	0.60%	3,718	0	3,718	810	4,528
43 POLICE	86.00	3.14%	19,381	0	19,381	4,221	23,602
44 FIRE	364.50	13.31%	82,142	0	82,142	17,890	100,032
47 TRANSPORTATION GRANTS	20.50	0.75%	4,620	0	4,620	1,006	5,626
49 NURSING/ IMMUN	10.50	0.38%	2,366	0	2,366	515	2,882
55 EMERGENCY MGMT	16.25	0.59%	3,662	0	3,662	798	4,460
58 AIRPORT	53.50	1.95%	12,057	0	12,057	2,626	14,682
60 STORMWATER	25.75	0.94%	5,803	0	5,803	1,264	7,067
61 WATER	316.00	11.54%	71,213	0	71,213	15,509	86,722
62 SEWER	34.00	1.24%	7,662	0	7,662	1,669	9,331
63 CIVIC EVENTS	25.50	0.93%	5,747	0	5,747	1,252	6,998
64 FORT CONCHO	59.50	2.17%	13,409	0	13,409	2,920	16,329
65 CEMETERY	11.00	0.40%	2,479	0	2,479	540	3,019
67 COSADC	71.50	2.61%	16,113	0	16,113	3,509	19,622

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Info Svcs Allocations

Dept:11 INFORMATION TECHNOLOGY

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	2,738.00	100.00%	617,025	0	617,025	111,841	728,867
Direct Bills					0		0
Total					\$617,025		\$728,867

Basis Units: # of hours per dept
Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Software Citywide Allocations

Dept:11 INFORMATION TECHNOLOGY

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	13	2.21%	\$3,403	\$0	\$3,403	\$0	\$3,403
5 PUBLIC INFORMATION	2	0.34%	523	0	523	0	523
6 CITY CLERK	2	0.34%	523	0	523	0	523
8 CITY MANAGER	5	0.85%	1,309	0	1,309	0	1,309
10 FINANCE	18	3.07%	4,711	0	4,711	0	4,711
11 INFORMATION TECHNOLOGY	14	2.39%	3,664	0	3,664	0	3,664
13 BILLING & RECEIPT	11	1.87%	2,879	0	2,879	0	2,879
14 HUMAN RESOURCES	11	1.87%	2,879	0	2,879	0	2,879
15 BUILDING MAINTENANCE	13	2.21%	3,403	0	3,403	0	3,403
17 PUBLIC WORKS ADMIN	9	1.53%	2,356	0	2,356	0	2,356
18 ENGINEERING	17	2.90%	4,449	0	4,449	0	4,449
19 DEV SVCS GIS	4	0.68%	1,047	0	1,047	0	1,047
20 FLEET SERVICES	26	4.43%	6,805	0	6,805	0	6,805
24 WORKERS COMPENSATION	7	1.19%	1,832	0	1,832	0	1,832
30 DEV SVCS PLANNING	13	2.21%	3,403	0	3,403	0	3,403
31 PERMITS INSPECTION	12	2.04%	3,141	0	3,141	0	3,141
33 TRAF SIGNAL CONTROL	9	1.53%	2,356	0	2,356	0	2,356
34 STREET & BRIDGE	11	1.87%	2,879	0	2,879	0	2,879
36 PARKS	13	2.21%	3,403	0	3,403	0	3,403
37 RECREATION	13	2.21%	3,403	0	3,403	0	3,403
38 NEIGH & FAMILY SERVICES	11	1.87%	2,879	0	2,879	0	2,879
39 CODE COMPLIANCE	9	1.53%	2,356	0	2,356	0	2,356
40 ANIMAL CONTROL	10	1.70%	2,617	0	2,617	0	2,617
41 WIC	44	7.50%	11,516	0	11,516	0	11,516
42 HEALTH ADMIN	6	1.02%	1,570	0	1,570	0	1,570
44 FIRE	94	16.01%	24,603	0	24,603	0	24,603
45 FIRE MARSHAL	11	1.87%	2,879	0	2,879	0	2,879
47 TRANSPORTATION GRANTS	5	0.85%	1,309	0	1,309	0	1,309
49 NURSING/ IMMUN	5	0.85%	1,309	0	1,309	0	1,309
55 EMERGENCY MGMT	30	5.11%	7,852	0	7,852	0	7,852
58 AIRPORT	8	1.36%	2,094	0	2,094	0	2,094
60 STORMWATER	11	1.87%	2,879	0	2,879	0	2,879
61 WATER	80	13.63%	20,939	0	20,939	0	20,939
62 SEWER	7	1.19%	1,832	0	1,832	0	1,832
63 CIVIC EVENTS	6	1.02%	1,570	0	1,570	0	1,570
64 FORT CONCHO	17	2.90%	4,449	0	4,449	0	4,449
65 CEMETERY	2	0.34%	523	0	523	0	523
67 COSADC	8	1.36%	2,094	0	2,094	0	2,094

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Software Citywide Allocations

Dept:11 INFORMATION TECHNOLOGY

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	587	100.00%	153,639	0	153,639	0	153,639
Direct Bills					0		0
Total					\$153,639		\$153,639
Basis Units: # of computers							
Source:							

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Software General Fund Allocations

Dept:11 INFORMATION TECHNOLOGY

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	13	4.33%	\$3,465	\$0	\$3,465	\$0	\$3,465
5 PUBLIC INFORMATION	2	0.67%	533	0	533	0	533
6 CITY CLERK	2	0.67%	533	0	533	0	533
8 CITY MANAGER	5	1.67%	1,333	0	1,333	0	1,333
10 FINANCE	18	6.00%	4,798	0	4,798	0	4,798
11 INFORMATION TECHNOLOGY	14	4.67%	3,732	0	3,732	0	3,732
13 BILLING & RECEIPT	11	3.67%	2,932	0	2,932	0	2,932
14 HUMAN RESOURCES	11	3.67%	2,932	0	2,932	0	2,932
15 BUILDING MAINTENANCE	13	4.33%	3,465	0	3,465	0	3,465
17 PUBLIC WORKS ADMIN	9	3.00%	2,399	0	2,399	0	2,399
18 ENGINEERING	17	5.67%	4,531	0	4,531	0	4,531
19 DEV SVCS GIS	4	1.33%	1,066	0	1,066	0	1,066
30 DEV SVCS PLANNING	13	4.33%	3,465	0	3,465	0	3,465
31 PERMITS INSPECTION	12	4.00%	3,198	0	3,198	0	3,198
33 TRAF SIGNAL CONTROL	9	3.00%	2,399	0	2,399	0	2,399
34 STREET & BRIDGE	11	3.67%	2,932	0	2,932	0	2,932
36 PARKS	13	4.33%	3,465	0	3,465	0	3,465
37 RECREATION	13	4.33%	3,465	0	3,465	0	3,465
40 ANIMAL CONTROL	10	3.33%	2,665	0	2,665	0	2,665
42 HEALTH ADMIN	6	2.00%	1,599	0	1,599	0	1,599
44 FIRE	94	31.33%	25,055	0	25,055	0	25,055
Subtotal	300	100.00%	79,962	0	79,962	0	79,962
Direct Bills					0		0
Total					\$79,962		\$79,962

Basis Units: # of computers

Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:11 INFORMATION TECHNOLOGY

Department	Info Svcs	Software Citywide	Software General Fund	Total
0 Direct Billed	\$0	\$0	\$0	\$0
3 LEGAL	21,916	3,403	3,465	28,783
4 REAL ESTATE	620	0	0	620
5 PUBLIC INFORMATION	4,282	523	533	5,338
6 CITY CLERK	10,592	523	533	11,648
8 CITY MANAGER	6,423	1,309	1,333	9,064
10 FINANCE	25,916	4,711	4,798	35,425
11 INFORMATION TECHNOLOGY	33,747	3,664	3,732	41,143
12 PURCHASING	11,458	0	0	11,458
13 BILLING & RECEIPT	0	2,879	2,932	5,811
14 HUMAN RESOURCES	27,238	2,879	2,932	33,049
15 BUILDING MAINTENANCE	12,144	3,403	3,465	19,011
17 PUBLIC WORKS ADMIN	8,919	2,356	2,399	13,674
18 ENGINEERING	28,816	4,449	4,531	37,797
19 DEV SVCS GIS	4,117	1,047	1,066	6,230
20 FLEET SERVICES	19,485	6,805	0	26,290
24 WORKERS COMPENSATION	11,458	1,832	0	13,290
26 MUNICIPAL COURT	5,214	0	0	5,214
30 DEV SVCS PLANNING	36,157	3,403	3,465	43,025
31 PERMITS INSPECTION	36,706	3,141	3,198	43,045
33 TRAF SIGNAL CONTROL	6,792	2,356	2,399	11,547
34 STREET & BRIDGE	9,880	2,879	2,932	15,691
36 PARKS	11,801	3,403	3,465	18,668
37 RECREATION	17,427	3,403	3,465	24,294
38 NEIGH & FAMILY SERVICES	15,711	2,879	0	18,591
39 CODE COMPLIANCE	22,847	2,356	0	25,202
40 ANIMAL CONTROL	17,770	2,617	2,665	23,053
41 WIC	16,535	11,516	0	28,051
42 HEALTH ADMIN	4,528	1,570	1,599	7,698
43 POLICE	23,602	0	0	23,602
44 FIRE	100,032	24,603	25,055	149,690
45 FIRE MARSHAL	0	2,879	0	2,879
47 TRANSPORTATION GRANTS	5,626	1,309	0	6,935
49 NURSING/ IMMUN	2,882	1,309	0	4,190
55 EMERGENCY MGMT	4,460	7,852	0	12,312
58 AIRPORT	14,682	2,094	0	16,776
60 STORMWATER	7,067	2,879	0	9,946
61 WATER	86,722	20,939	0	107,661
62 SEWER	9,331	1,832	0	11,163
63 CIVIC EVENTS	6,998	1,570	0	8,569
64 FORT CONCHO	16,329	4,449	0	20,778

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

Allocation Summary

Dept:11 INFORMATION TECHNOLOGY

Department	Info Svcs	Software Citywide	Software General Fund	Total
65 CEMETERY	\$3,019	\$523	\$0	\$3,542
67 COSADC	19,622	2,094	0	21,716
Total	\$728,867	\$153,639	\$79,962	\$962,468

**CITY OF SAN ANGELO, TEXAS
STATEMENTS OF FUNCTION AND BENEFIT
FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020**

SCHEDULE 12 - PURCHASING

The Purchasing Department provides pricing for equipment, material, supplies and services to City departments by seeking competitive bids. Purchasing also assists departments with specification writing to secure fair and open competition. Costs have been functionalized and allocated as follow:

- **Formal Bids** - Costs associated with this function have been allocated based on the number of formal bids per department.
- **Procurement** - Costs associated with this function have been allocated based on the number of P.O.'s per department.
- **P-Cards** - Costs associated with this function have been allocated based on the number of P-Cards per department.
- **Payment Requests** - Costs associated with this function have been allocated based on the number of payment requests per department.
- **Contracts** - Costs associated with this function have been allocated based on the number of contracts per department.

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

A. Department Costs

Dept:12 PURCHASING

Description		Amount	General Admin	Formal Bids	Procurement	P-Cards	Payment Requests	Contract Administration
Personnel Costs								
Salaries	S1	141,176	0	42,593	39,106	21,995	3,247	34,235
Salary % Split			.00%	30.17%	27.70%	15.58%	2.30%	24.25%
Benefits	S	53,928	0	16,270	14,938	8,402	1,240	13,078
Subtotal - Personnel Costs		195,104	0	58,863	54,044	30,397	4,487	47,313
Services & Supplies Cost								
Rent of Equipment	S	1,620	0	489	449	252	37	393
Communication	S	1,700	0	513	471	265	39	412
Cellular Phone	S	850	0	256	235	132	20	206
Advertising	S	500	0	151	139	78	12	121
Printing & Copying	S	300	0	91	83	47	7	73
Travel & Lodging	S	2,400	0	724	665	374	55	582
Conventions & Schools	S	1,500	0	453	416	234	35	364
Prof Dues & Subsc	S	600	0	181	166	93	14	146
Office Supplies	S	1,325	0	400	367	206	30	321
Postage & Shipping	S	150	0	45	42	23	3	36
Contract Management System	S	10,500	0	3,168	2,909	1,636	242	2,546
Subtotal - Services & Supplies		21,445	0	6,470	5,940	3,341	493	5,200
Department Cost Total		216,549	0	65,333	59,984	33,738	4,981	52,513
Adjustments to Cost								
Subtotal - Adjustments		0	0	0	0	0	0	0
Total Costs After Adjustments		216,549	0	65,333	59,984	33,738	4,981	52,513
General Admin Distribution			0	0	0	0	0	0
Grand Total		\$216,549		\$65,333	\$59,984	\$33,738	\$4,981	\$52,513

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:12 PURCHASING

Department	First Incoming	Second Incoming	Formal Bids	Procurement	P-Cards	Payment Requests	Contract Administra tion
1 Municipal Building	\$1,280	\$0	\$386	\$355	\$199	\$29	\$310
Subtotal - BUILDING USE	1,280	0	386	355	199	29	310
2 Eqpt Use	188	0	57	52	29	4	46
Subtotal - EQUIPMENT USE	188	0	57	52	29	4	46
3 Legal Counsel	13,814	2,254	4,848	4,451	2,503	370	3,896
Subtotal - LEGAL	13,814	2,254	4,848	4,451	2,503	370	3,896
4 Real Estate - Management	21	5	8	7	4	1	6
Subtotal - REAL ESTATE	21	5	8	7	4	1	6
5 Citywide Support	160	15	53	49	27	4	42
Subtotal - PUBLIC INFORMATION	160	15	53	49	27	4	42
6 Council Sup	485	70	167	154	86	13	134
Subtotal - CITY CLERK	485	70	167	154	86	13	134
7 City Admin	214	16	69	64	36	5	56
7 Audit Services	155	12	50	46	26	4	40
Subtotal - CITY COUNCIL	369	27	120	110	62	9	96
8 Citywide Admin	1,271	114	418	383	216	32	336
Subtotal - CITY MANAGER	1,271	114	418	383	216	32	336
9 Internal Audit	124	6	39	36	20	3	32
Subtotal - INTERNAL AUDIT	124	6	39	36	20	3	32
10 Budget	529	72	181	167	94	14	146
10 Purchasing	30,106	3,994	10,288	9,446	5,313	784	8,269
10 Employee Payroll	218	30	75	69	39	6	60
10 Cash Management	125	17	43	39	22	3	34
10 General Accounting	619	85	212	195	110	16	171
Subtotal - FINANCE	31,597	4,198	10,799	9,915	5,577	823	8,680
11 Info Svcs	9,409	2,049	3,457	3,174	1,785	264	2,778

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:12 PURCHASING

Department	First Incoming	Second Incoming	Formal Bids	Procurement	P-Cards	Payment Requests	Contract Administratio n
Subtotal - INFORMATION TECHNOLOG	\$9,409	\$2,049	\$3,457	\$3,174	\$1,785	\$264	\$2,778
12 Procurement	0	59	18	16	9	1	14
Subtotal - PURCHASING	0	59	18	16	9	1	14
13 Other Billings & Receipts	0	31	9	9	5	1	8
Subtotal - BILLING & RECEIPT	0	31	9	9	5	1	8
14 Personnel	0	1,604	484	444	250	37	389
14 Retiree Insurance	0	7,882	2,378	2,183	1,228	181	1,911
Subtotal - HUMAN RESOURCES	0	9,486	2,862	2,628	1,478	218	2,300
15 Mun Bldg/ CMO	0	6,790	2,049	1,881	1,058	156	1,647
Subtotal - BUILDING MAINTENANCE	0	6,790	2,049	1,881	1,058	156	1,647
16 City Admin	0	132	40	37	21	3	32
Subtotal - MISCELLANEOUS	0	132	40	37	21	3	32
21 Voice Over IP	0	17	5	5	3	0	4
21 Cell Phones	0	6	2	2	1	0	2
Subtotal - COMMUNICATIONS	0	23	7	6	4	1	6
22 Employee / Retiree Health	0	342	103	95	53	8	83
Subtotal - EMPLOYEE BENEFITS	0	342	103	95	53	8	83
24 Workers Comp	0	20	6	5	3	0	5
Subtotal - WORKERS COMPENSATION	0	20	6	5	3	0	5
Total Incoming	58,717	25,622	25,445	23,362	13,140	1,940	20,452
C. Total Allocated		\$300,888	\$90,778	\$83,346	\$46,878	\$6,920	\$72,965
			30.17%	27.70%	15.58%	2.30%	24.25%

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

Formal Bids Allocations

Dept:12 PURCHASING

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
10 FINANCE	1	1.61%	\$1,339	\$0	\$1,339	\$0	\$1,339
11 INFORMATION TECHNOLOGY	2	3.23%	2,679	0	2,679	0	2,679
14 HUMAN RESOURCES	2	3.23%	2,679	0	2,679	262	2,941
15 BUILDING MAINTENANCE	4	6.45%	5,358	0	5,358	524	5,882
17 PUBLIC WORKS ADMIN	1	1.61%	1,339	0	1,339	131	1,471
18 ENGINEERING	8	12.90%	10,716	0	10,716	1,048	11,764
20 FLEET SERVICES	14	22.58%	18,753	0	18,753	1,834	20,587
34 STREET & BRIDGE	2	3.23%	2,679	0	2,679	262	2,941
36 PARKS	3	4.84%	4,018	0	4,018	393	4,412
37 RECREATION	1	1.61%	1,339	0	1,339	131	1,471
38 NEIGH & FAMILY SERVICES	1	1.61%	1,339	0	1,339	131	1,471
42 HEALTH ADMIN	1	1.61%	1,339	0	1,339	131	1,471
43 POLICE	1	1.61%	1,339	0	1,339	131	1,471
44 FIRE	2	3.23%	2,679	0	2,679	262	2,941
55 EMERGENCY MGMT	1	1.61%	1,339	0	1,339	131	1,471
58 AIRPORT	2	3.23%	2,679	0	2,679	262	2,941
61 WATER	11	17.74%	14,734	0	14,734	1,441	16,176
63 CIVIC EVENTS	1	1.61%	1,339	0	1,339	131	1,471
64 FORT CONCHO	2	3.23%	2,679	0	2,679	262	2,941
67 COSADC	2	3.23%	2,679	0	2,679	262	2,941
Subtotal	62	100.00%	83,048	0	83,048	7,730	90,778
Direct Bills					0		0
Total					\$83,048		\$90,778

Basis Units: Formal Bids

Source:

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

Procurement Allocations

Dept:12 PURCHASING

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	10	0.39%	\$295	\$0	\$295	\$0	\$295
4 REAL ESTATE	13	0.50%	383	0	383	0	383
5 PUBLIC INFORMATION	5	0.19%	147	0	147	0	147
6 CITY CLERK	7	0.27%	206	0	206	0	206
8 CITY MANAGER	2	0.08%	59	0	59	0	59
10 FINANCE	6	0.23%	177	0	177	0	177
11 INFORMATION TECHNOLOGY	43	1.66%	1,267	0	1,267	0	1,267
12 PURCHASING	2	0.08%	59	0	59	0	59
13 BILLING & RECEIPT	13	0.50%	383	0	383	37	420
14 HUMAN RESOURCES	18	0.70%	530	0	530	51	581
15 BUILDING MAINTENANCE	78	3.01%	2,298	0	2,298	221	2,520
17 PUBLIC WORKS ADMIN	22	0.85%	648	0	648	62	711
18 ENGINEERING	22	0.85%	648	0	648	62	711
19 DEV SVCS GIS	3	0.12%	88	0	88	9	97
20 FLEET SERVICES	170	6.57%	5,009	0	5,009	483	5,491
21 COMMUNICATIONS	8	0.31%	236	0	236	23	258
22 EMPLOYEE BENEFITS	4	0.15%	118	0	118	11	129
24 WORKERS COMPENSATION	23	0.89%	678	0	678	65	743
26 MUNICIPAL COURT	65	2.51%	1,915	0	1,915	185	2,100
27 PUBLIC SFTY COMM	14	0.54%	412	0	412	40	452
29 DEVELOPMENT SVCS ADMIN	11	0.43%	324	0	324	31	355
30 DEV SVCS PLANNING	5	0.19%	147	0	147	14	162
31 PERMITS INSPECTION	5	0.19%	147	0	147	14	162
33 TRAF SIGNAL CONTROL	106	4.10%	3,123	0	3,123	301	3,424
34 STREET & BRIDGE	66	2.55%	1,945	0	1,945	187	2,132
36 PARKS	156	6.03%	4,596	0	4,596	443	5,039
37 RECREATION	78	3.01%	2,298	0	2,298	221	2,520
39 CODE COMPLIANCE	8	0.31%	236	0	236	23	258
40 ANIMAL CONTROL	28	1.08%	825	0	825	79	904
41 WIC	17	0.66%	501	0	501	48	549
42 HEALTH ADMIN	15	0.58%	442	0	442	43	485
43 POLICE	240	9.27%	7,071	0	7,071	681	7,752
44 FIRE	190	7.34%	5,598	0	5,598	539	6,137
45 FIRE MARSHAL	28	1.08%	825	0	825	79	904
48 NUTRITION	11	0.43%	324	0	324	31	355
49 NURSING/ IMMUN	14	0.54%	412	0	412	40	452
55 EMERGENCY MGMT	31	1.20%	913	0	913	88	1,001
56 STATE OFFICE	34	1.31%	1,002	0	1,002	97	1,098
57 SPORTS COMPLEX	3	0.12%	88	0	88	9	97
58 AIRPORT	87	3.36%	2,563	0	2,563	247	2,810
60 STORMWATER	42	1.62%	1,237	0	1,237	119	1,357
61 WATER	451	17.43%	13,288	0	13,288	1,280	14,568

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Procurement Allocations

Dept:12 PURCHASING

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
62 SEWER	58	2.24%	\$1,709	\$0	\$1,709	\$165	\$1,873
63 CIVIC EVENTS	64	2.47%	1,886	0	1,886	182	2,067
64 FORT CONCHO	73	2.82%	2,151	0	2,151	207	2,358
65 CEMETERY	33	1.28%	972	0	972	94	1,066
66 COMMUNITY DEVELOPMENT	200	7.73%	5,892	0	5,892	568	6,460
68 OTHER	6	0.23%	177	0	177	17	194
Subtotal	2,588	100.00%	76,249	0	76,249	7,097	83,346
Direct Bills					0		0
Total					\$76,249		\$83,346

Basis Units: P.O.'s
Source:

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

P-Cards Allocations

Dept:12 PURCHASING

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	66	0.88%	\$377	\$0	\$377	\$0	\$377
5 PUBLIC INFORMATION	108	1.44%	617	0	617	0	617
6 CITY CLERK	64	0.85%	366	0	366	0	366
8 CITY MANAGER	153	2.04%	874	0	874	0	874
10 FINANCE	539	7.18%	3,080	0	3,080	0	3,080
14 HUMAN RESOURCES	117	1.56%	669	0	669	71	740
15 BUILDING MAINTENANCE	170	2.27%	971	0	971	103	1,075
17 PUBLIC WORKS ADMIN	1,007	13.42%	5,754	0	5,754	611	6,366
18 ENGINEERING	121	1.61%	691	0	691	73	765
19 DEV SVCS GIS	2	0.03%	11	0	11	1	13
25 CONSTRUCTION MGMT	13	0.17%	74	0	74	8	82
26 MUNICIPAL COURT	91	1.21%	520	0	520	55	575
27 PUBLIC SFTY COMM	29	0.39%	166	0	166	18	183
29 DEVELOPMENT SVCS ADMIN	115	1.53%	657	0	657	70	727
30 DEV SVCS PLANNING	7	0.09%	40	0	40	4	44
31 PERMITS INSPECTION	49	0.65%	280	0	280	30	310
36 PARKS	320	4.26%	1,829	0	1,829	194	2,023
37 RECREATION	576	7.67%	3,291	0	3,291	350	3,641
38 NEIGH & FAMILY SERVICES	254	3.38%	1,451	0	1,451	154	1,606
42 HEALTH ADMIN	24	0.32%	137	0	137	15	152
43 POLICE	324	4.32%	1,851	0	1,851	197	2,048
44 FIRE	781	10.41%	4,463	0	4,463	474	4,937
45 FIRE MARSHAL	64	0.85%	366	0	366	39	405
47 TRANSPORTATION GRANTS	96	1.28%	549	0	549	58	607
55 EMERGENCY MGMT	16	0.21%	91	0	91	10	101
58 AIRPORT	194	2.58%	1,109	0	1,109	118	1,226
61 WATER	1,268	16.90%	7,246	0	7,246	770	8,016
63 CIVIC EVENTS	309	4.12%	1,766	0	1,766	188	1,953
64 FORT CONCHO	511	6.81%	2,920	0	2,920	310	3,230
65 CEMETERY	28	0.37%	160	0	160	17	177
67 COSADC	89	1.19%	509	0	509	54	563
Subtotal	7,505	100.00%	42,886	0	42,886	3,992	46,878
Direct Bills					0		0
Total					\$42,886		\$46,878

Basis Units: P-Card Transactions
Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Payment Requests Allocations

Dept:12 PURCHASING

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
67 COSADC	74	100.00%	\$6,331	\$0	\$6,331	\$589	\$6,920
Subtotal	74	100.00%	6,331	0	6,331	589	6,920
Direct Bills					0		0
Total					\$6,331		\$6,920
Basis Units: Payment Requests							
Source:							

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Contract Administration Allocations

Dept:12 PURCHASING

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
10 FINANCE	6	5.61%	\$3,743	\$0	\$3,743	\$0	\$3,743
11 INFORMATION TECHNOLOGY	4	3.74%	2,495	0	2,495	0	2,495
14 HUMAN RESOURCES	3	2.80%	1,872	0	1,872	192	2,064
15 BUILDING MAINTENANCE	8	7.48%	4,991	0	4,991	512	5,503
17 PUBLIC WORKS ADMIN	4	3.74%	2,495	0	2,495	256	2,752
18 ENGINEERING	10	9.35%	6,239	0	6,239	641	6,879
20 FLEET SERVICES	15	14.02%	9,358	0	9,358	961	10,319
25 CONSTRUCTION MGMT	1	0.93%	624	0	624	64	688
34 STREET & BRIDGE	2	1.87%	1,248	0	1,248	128	1,376
36 PARKS	5	4.67%	3,119	0	3,119	320	3,440
37 RECREATION	1	0.93%	624	0	624	64	688
38 NEIGH & FAMILY SERVICES	1	0.93%	624	0	624	64	688
42 HEALTH ADMIN	1	0.93%	624	0	624	64	688
43 POLICE	2	1.87%	1,248	0	1,248	128	1,376
44 FIRE	4	3.74%	2,495	0	2,495	256	2,752
55 EMERGENCY MGMT	1	0.93%	624	0	624	64	688
58 AIRPORT	6	5.61%	3,743	0	3,743	384	4,127
61 WATER	19	17.76%	11,853	0	11,853	1,217	13,070
63 CIVIC EVENTS	2	1.87%	1,248	0	1,248	128	1,376
64 FORT CONCHO	8	7.48%	4,991	0	4,991	512	5,503
67 COSADC	4	3.74%	2,495	0	2,495	256	2,752
Subtotal	107	100.00%	66,752	0	66,752	6,213	72,965
Direct Bills					0		0
Total					\$66,752		\$72,965

Basis Units: Contracts

Source:

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

Allocation Summary

Dept:12 PURCHASING

Department	Formal Bids	Procurement	P-Cards	Payment Requests	Contract Administration	Total
0 Direct Billed	\$0	\$0	\$0	\$0	\$0	\$0
3 LEGAL	0	295	377	0	0	672
4 REAL ESTATE	0	383	0	0	0	383
5 PUBLIC INFORMATION	0	147	617	0	0	764
6 CITY CLERK	0	206	366	0	0	572
8 CITY MANAGER	0	59	874	0	0	933
10 FINANCE	1,339	177	3,080	0	3,743	8,339
11 INFORMATION TECHNOLOGY	2,679	1,267	0	0	2,495	6,441
12 PURCHASING	0	59	0	0	0	59
13 BILLING & RECEIPT	0	420	0	0	0	420
14 HUMAN RESOURCES	2,941	581	740	0	2,064	6,326
15 BUILDING MAINTENANCE	5,882	2,520	1,075	0	5,503	14,979
17 PUBLIC WORKS ADMIN	1,471	711	6,366	0	2,752	11,299
18 ENGINEERING	11,764	711	765	0	6,879	20,119
19 DEV SVCS GIS	0	97	13	0	0	110
20 FLEET SERVICES	20,587	5,491	0	0	10,319	36,397
21 COMMUNICATIONS	0	258	0	0	0	258
22 EMPLOYEE BENEFITS	0	129	0	0	0	129
24 WORKERS COMPENSATION	0	743	0	0	0	743
25 CONSTRUCTION MGMT	0	0	82	0	688	770
26 MUNICIPAL COURT	0	2,100	575	0	0	2,675
27 PUBLIC SFTY COMM	0	452	183	0	0	636
29 DEVELOPMENT SVCS ADMIN	0	355	727	0	0	1,082
30 DEV SVCS PLANNING	0	162	44	0	0	206
31 PERMITS INSPECTION	0	162	310	0	0	471
33 TRAF SIGNAL CONTROL	0	3,424	0	0	0	3,424
34 STREET & BRIDGE	2,941	2,132	0	0	1,376	6,449
36 PARKS	4,412	5,039	2,023	0	3,440	14,913
37 RECREATION	1,471	2,520	3,641	0	688	8,319
38 NEIGH & FAMILY SERVICES	1,471	0	1,606	0	688	3,764
39 CODE COMPLIANCE	0	258	0	0	0	258
40 ANIMAL CONTROL	0	904	0	0	0	904
41 WIC	0	549	0	0	0	549
42 HEALTH ADMIN	1,471	485	152	0	688	2,795
43 POLICE	1,471	7,752	2,048	0	1,376	12,647
44 FIRE	2,941	6,137	4,937	0	2,752	16,767
45 FIRE MARSHAL	0	904	405	0	0	1,309
47 TRANSPORTATION GRANTS	0	0	607	0	0	607
48 NUTRITION	0	355	0	0	0	355
49 NURSING/ IMMUN	0	452	0	0	0	452
55 EMERGENCY MGMT	1,471	1,001	101	0	688	3,261

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:12 PURCHASING

Department	Formal Bids	Procurement	P-Cards	Payment Requests	Contract Administration	Total
56 STATE OFFICE	\$0	\$1,098	\$0	\$0	\$0	\$1,098
57 SPORTS COMPLEX	0	97	0	0	0	97
58 AIRPORT	2,941	2,810	1,226	0	4,127	11,105
60 STORMWATER	0	1,357	0	0	0	1,357
61 WATER	16,176	14,568	8,016	0	13,070	51,829
62 SEWER	0	1,873	0	0	0	1,873
63 CIVIC EVENTS	1,471	2,067	1,953	0	1,376	6,867
64 FORT CONCHO	2,941	2,358	3,230	0	5,503	14,033
65 CEMETERY	0	1,066	177	0	0	1,243
66 COMMUNITY DEVELOPMENT	0	6,460	0	0	0	6,460
67 COSADC	2,941	0	563	6,920	2,752	13,176
68 OTHER	0	194	0	0	0	194
Total	\$90,778	\$83,346	\$46,878	\$6,920	\$72,965	\$300,888

**CITY OF SAN ANGELO, TEXAS
STATEMENTS OF FUNCTION AND BENEFIT
FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020**

SCHEDULE 13 - BILLING & RECEIPTS

The Billing and Receipts division serve the citizens of San Angelo through timely and accountable records of general accounts receivable, utility billing, cash receipts and by offering a variety of payment options. Costs of the department have been functionalized and allocated as follows:

- **Utility Billing** - Costs associated with this function have been allocated on billing and receipts transaction counts for all other departments Solid Waste, Stormwater, Water, and Sewer.
- **Other Billing & Receipts** - Costs associated with this function have been allocated based on billing and receipts transaction counts by department.

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

A. Department Costs

Dept:13 BILLING & RECEIPT

Description		Amount	General Admin	Utility Billings & Receipts	Other Billings & Receipts
Personnel Costs					
Salaries	S1	332,684	0	304,073	28,611
Salary % Split			.00%	91.40%	8.60%
Benefits	S	138,725	0	126,795	11,930
Subtotal - Personnel Costs		471,409	0	430,868	40,541
Services & Supplies Cost					
Software Maint	S	350	0	320	30
Special Svcs	S	0	0	0	0
Contract Svcs	S	269,159	0	246,011	23,148
Bldg & Grounds Maint	S	100	0	91	9
Rent of Equip	S	2,150	0	1,965	185
Communication	S	3,900	0	3,565	335
Printing & Copying	S	1,900	0	1,737	163
Travel & Lodging	S	1,634	0	1,493	141
Conventions & Schools	S	699	0	639	60
Prof Dues & Subsc	S	95	0	87	8
Office Supplies	S	4,805	0	4,392	413
Postage & Shipping	S	1,610	0	1,472	138
General Supplies	S	195	0	178	17
Computer Supplies	S	2,250	0	2,057	194
Subtotal - Services & Supplies		288,847	0	264,006	24,841
Department Cost Total		760,256	0	694,874	65,382
Adjustments to Cost					
Subtotal - Adjustments		0	0	0	0
Total Costs After Adjustments		760,256	0	694,874	65,382
General Admin Distribution			0	0	0
Grand Total		\$760,256		\$694,874	\$65,382

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:13 BILLING & RECEIPT

Department	First Incoming	Second Incoming	Utility Billings & Receipts	Other Billings & Receipts
4 Real Estate - Management	\$79	\$18	\$89	\$8
Subtotal - REAL ESTATE	79	18	89	8
5 Citywide Support	666	64	667	63
Subtotal - PUBLIC INFORMATION	666	64	667	63
6 Council Sup	1,785	257	1,866	176
Subtotal - CITY CLERK	1,785	257	1,866	176
7 City Admin	788	59	774	73
7 Audit Services	571	43	561	53
Subtotal - CITY COUNCIL	1,359	101	1,335	126
8 Citywide Admin	4,681	419	4,662	439
Subtotal - CITY MANAGER	4,681	419	4,662	439
9 Internal Audit	456	23	438	41
Subtotal - INTERNAL AUDIT	456	23	438	41
10 Budget	1,948	267	2,024	190
10 Water Billing	20,755	2,753	21,487	2,022
10 Employee Payroll	654	90	680	64
10 Cash Management	460	63	478	45
10 General Accounting	2,282	313	2,372	223
Subtotal - FINANCE	26,099	3,485	27,040	2,544
11 Software Citywide	2,879	0	2,631	248
11 Software General Fund	2,932	0	2,680	252
Subtotal - INFORMATION TECHNOLC	5,811	0	5,311	500
12 Procurement	383	37	384	36
Subtotal - PURCHASING	383	37	384	36
13 Other Billings & Receipts	0	143	131	12
Subtotal - BILLING & RECEIPT	0	143	131	12
14 Personnel	0	4,813	4,399	414

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:13 BILLING & RECEIPT

Department	First Incoming	Second Incoming	Utility Billings & Receipts	Other Billings & Receipts
14 Retiree Insurance	\$0	\$23,645	\$21,611	\$2,033
Subtotal - HUMAN RESOURCES	0	28,458	26,011	2,447
15 City Hall Annex	0	4,004	3,660	344
Subtotal - BUILDING MAINTENANCE	0	4,004	3,660	344
16 City Admin	0	488	446	42
Subtotal - MISCELLANEOUS	0	488	446	42
21 Voice Over IP	0	39	36	3
21 Landlines	0	27	24	2
Subtotal - COMMUNICATIONS	0	66	60	6
22 Employee / Retiree Health	0	1,062	971	91
Subtotal - EMPLOYEE BENEFITS	0	1,062	971	91
24 Workers Comp	0	46	42	4
Subtotal - WORKERS COMPENSATIC	0	46	42	4
Total Incoming	41,320	38,671	73,112	6,879
C. Total Allocated		\$840,247	\$767,985	\$72,261
			91.40%	8.60%

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Utility Billings & Receipts Allocations

Dept:13 BILLING & RECEIPT

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
59 SOLID WASTE	37,660	10.04%	\$73,529	\$0	\$73,529	\$3,547	\$77,077
60 STORMWATER	18,076	4.82%	35,293	0	35,293	1,703	36,995
61 WATER	216,473	57.69%	422,653	0	422,653	20,390	443,044
62 SEWER	103,032	27.46%	201,165	0	201,165	9,705	210,870
Subtotal	375,241	100.00%	732,640	0	732,640	35,345	767,985
Direct Bills					0		0
Total					\$732,640		\$767,985

Basis Units: Number of Transactions - Utilities

Source:

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

Other Billings & Receipts Allocations

Dept:13 BILLING & RECEIPT

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	12	0.06%	\$42	\$0	\$42	\$0	\$42
4 REAL ESTATE	16	0.08%	56	0	56	0	56
5 PUBLIC INFORMATION	1	0.01%	3	0	3	0	3
6 CITY CLERK	8	0.04%	28	0	28	0	28
7 CITY COUNCIL	9	0.05%	31	0	31	0	31
8 CITY MANAGER	6	0.03%	21	0	21	0	21
10 FINANCE	12	0.06%	42	0	42	0	42
11 INFORMATION TECHNOLOGY	4	0.02%	14	0	14	0	14
12 PURCHASING	9	0.05%	31	0	31	0	31
13 BILLING & RECEIPT	41	0.21%	143	0	143	0	143
14 HUMAN RESOURCES	3	0.02%	10	0	10	1	11
15 BUILDING MAINTENANCE	7	0.04%	24	0	24	1	26
17 PUBLIC WORKS ADMIN	1	0.01%	3	0	3	0	4
18 ENGINEERING	14	0.07%	49	0	49	2	51
19 DEV SVCS GIS	2	0.01%	7	0	7	0	7
20 FLEET SERVICES	41	0.21%	143	0	143	7	150
21 COMMUNICATIONS	2	0.01%	7	0	7	0	7
22 EMPLOYEE BENEFITS	60	0.30%	210	0	210	10	220
23 PROPERTY CASUALTY	112	0.57%	392	0	392	19	411
24 WORKERS COMPENSATION	47	0.24%	164	0	164	8	172
25 CONSTRUCTION MGMT	1	0.01%	3	0	3	0	4
26 MUNICIPAL COURT	7,244	36.76%	25,341	0	25,341	1,230	26,571
27 PUBLIC SFTY COMM	5	0.03%	17	0	17	1	18
28 CROSSING GUARDS	4	0.02%	14	0	14	1	15
29 DEVELOPMENT SVCS ADMIN	60	0.30%	210	0	210	10	220
30 DEV SVCS PLANNING	238	1.21%	833	0	833	40	873
31 PERMITS INSPECTION	6	0.03%	21	0	21	1	22
32 TIRZ	1	0.01%	3	0	3	0	4
33 TRAF SIGNAL CONTROL	12	0.06%	42	0	42	2	44
34 STREET & BRIDGE	1	0.01%	3	0	3	0	4
36 PARKS	565	2.87%	1,976	0	1,976	96	2,072
37 RECREATION	3,134	15.90%	10,963	0	10,963	532	11,495
39 CODE COMPLIANCE	7	0.04%	24	0	24	1	26
40 ANIMAL CONTROL	2,088	10.60%	7,304	0	7,304	355	7,659
43 POLICE	818	4.15%	2,862	0	2,862	139	3,000
44 FIRE	147	0.75%	514	0	514	25	539
45 FIRE MARSHAL	6	0.03%	21	0	21	1	22
46 INTERGOVERNMENTAL	705	3.58%	2,466	0	2,466	120	2,586
57 SPORTS COMPLEX	453	2.30%	1,585	0	1,585	77	1,662
58 AIRPORT	19	0.10%	66	0	66	3	70
63 CIVIC EVENTS	405	2.06%	1,417	0	1,417	69	1,486
64 FORT CONCHO	462	2.34%	1,616	0	1,616	78	1,695

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Other Billings & Receipts Allocations

Dept:13 BILLING & RECEIPT

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
65 CEMETERY	351	1.78%	\$1,228	\$0	\$1,228	\$60	\$1,287
66 COMMUNITY DEVELOPMENT	64	0.32%	224	0	224	11	235
67 COSADC	26	0.13%	91	0	91	4	95
68 OTHER	2,477	12.57%	8,665	0	8,665	421	9,086
Subtotal	19,706	100.00%	68,935	0	68,935	3,326	72,261
Direct Bills					0		0
Total					\$68,935		\$72,261

Basis Units: Number of Transactions - Utilities

Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:13 BILLING & RECEIPT

Department	Utility Billings & Receipts	Other Billings & Receipts	Total
0 Direct Billed	\$0	\$0	\$0
3 LEGAL	0	42	42
4 REAL ESTATE	0	56	56
5 PUBLIC INFORMATION	0	3	3
6 CITY CLERK	0	28	28
7 CITY COUNCIL	0	31	31
8 CITY MANAGER	0	21	21
10 FINANCE	0	42	42
11 INFORMATION TECHNOLOGY	0	14	14
12 PURCHASING	0	31	31
13 BILLING & RECEIPT	0	143	143
14 HUMAN RESOURCES	0	11	11
15 BUILDING MAINTENANCE	0	26	26
17 PUBLIC WORKS ADMIN	0	4	4
18 ENGINEERING	0	51	51
19 DEV SVCS GIS	0	7	7
20 FLEET SERVICES	0	150	150
21 COMMUNICATIONS	0	7	7
22 EMPLOYEE BENEFITS	0	220	220
23 PROPERTY CASUALTY	0	411	411
24 WORKERS COMPENSATION	0	172	172
25 CONSTRUCTION MGMT	0	4	4
26 MUNICIPAL COURT	0	26,571	26,571
27 PUBLIC SFTY COMM	0	18	18
28 CROSSING GUARDS	0	15	15
29 DEVELOPMENT SVCS ADMIN	0	220	220
30 DEV SVCS PLANNING	0	873	873
31 PERMITS INSPECTION	0	22	22
32 TIRZ	0	4	4
33 TRAF SIGNAL CONTROL	0	44	44
34 STREET & BRIDGE	0	4	4
36 PARKS	0	2,072	2,072
37 RECREATION	0	11,495	11,495
39 CODE COMPLIANCE	0	26	26
40 ANIMAL CONTROL	0	7,659	7,659
43 POLICE	0	3,000	3,000
44 FIRE	0	539	539
45 FIRE MARSHAL	0	22	22
46 INTERGOVERNMENTAL	0	2,586	2,586
57 SPORTS COMPLEX	0	1,662	1,662
58 AIRPORT	0	70	70

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:13 BILLING & RECEIPT

Department	Utility Billings & Receipts	Other Billings & Receipts	Total
59 SOLID WASTE	\$77,077	\$0	\$77,077
60 STORMWATER	36,995	0	36,995
61 WATER	443,044	0	443,044
62 SEWER	210,870	0	210,870
63 CIVIC EVENTS	0	1,486	1,486
64 FORT CONCHO	0	1,695	1,695
65 CEMETERY	0	1,287	1,287
66 COMMUNITY DEVELOPMENT	0	235	235
67 COSADC	0	95	95
68 OTHER	0	9,086	9,086
Total	\$767,985	\$72,261	\$840,247

**CITY OF SAN ANGELO, TEXAS
STATEMENTS OF FUNCTION AND BENEFIT
FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020**

SCHEDULE 14 - HUMAN RESOURCES

The Human Resources Department ensures that all personnel policies adopted by the City Council are carried out in an equitable manner and provides for the City's compliance with state and federal statutes involving personnel management. The department also provides the organizational support and training to City employees as well as counseling in the areas of affirmative action and placement, compensation and benefits, and employee development. Other responsibilities include recruitment and referral of applicants, the maintenance of personnel records and health and insurance benefits. Costs have been functionalized and allocated as follows:

- **Personnel Services** - Costs associated with this function have been allocated based on the number of employees per department.
- **Retiree Insurance** - Costs associated with employee related expenditures have been allocated on the number of General Fund employees per department, excluding part time employees.
- **Civil Service** - Costs associated with this function have been allocated based on the number of civil service employees.
- **Insurance-Catastrophe** - Costs have not been allocated in the plan.
- **Insurance-Liability** - Costs have not been allocated in the plan.

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

A. Department Costs

Dept:14 HUMAN RESOURCES

Description		Amount	General Admin	Personnel	Retiree Insurance	Civil Service
Personnel Costs						
Salaries	S1	273,345	0	207,332	0	66,013
Salary % Split			.00%	75.85%	.00%	24.15%
Benefits	S	132,445	0	100,460	0	31,985
Subtotal - Personnel Costs		405,790	0	307,792	0	97,998
Services & Supplies Cost						
Retiree Insurance	P	1,827,874	0	0	1,827,874	0
Insurance-Liability	D	206,317	0	0	0	0
Contract Svcs	S	106,175	0	80,534	0	25,641
Special Svcs	S	43,262	0	32,814	0	10,448
Rent of Equipment	S	1,900	0	1,441	0	459
Training	S	1,100	0	834	0	266
Communication	S	3,693	0	2,801	0	892
Cell Phone	S	640	0	485	0	155
Advertising	S	2,000	0	1,517	0	483
Recruiting	S	2,000	0	1,517	0	483
Travel & Lodging	S	4,950	0	3,755	0	1,195
Conventions & Schools	S	2,700	0	2,048	0	652
Prof Dues & Subsc	S	2,315	0	1,756	0	559
Office Supplies	S	2,500	0	1,896	0	604
Postage & Shipping	S	750	0	569	0	181
General Supplies	S	14,288	0	10,837	0	3,451
Subtotal - Services & Supplies		2,222,464	0	142,805	1,827,874	45,468
Department Cost Total		2,628,254	0	450,597	1,827,874	143,466
Adjustments to Cost						
Insurance-Liability	D	(206,317)	0	0	0	0
Subtotal - Adjustments		(206,317)	0	0	0	0
Total Costs After Adjustments		2,421,937	0	450,597	1,827,874	143,466
General Admin Distribution			0	0	0	0
Grand Total		<u>\$2,421,937</u>		<u>\$450,597</u>	<u>\$1,827,874</u>	<u>\$143,466</u>

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:14 HUMAN RESOURCES

Department	First Incoming	Second Incoming	Personnel	Retiree Insurance	Civil Service
1 Municipal Building	\$7,979	\$0	\$6,052	\$0	\$1,927
Subtotal - BUILDING USE	7,979	0	6,052	0	1,927
2 Eqpt Use	98	0	75	0	24
Subtotal - EQUIPMENT USE	98	0	75	0	24
3 Legal Counsel	11,233	1,833	9,910	0	3,155
Subtotal - LEGAL	11,233	1,833	9,910	0	3,155
4 Real Estate - Management	272	63	254	0	81
Subtotal - REAL ESTATE	272	63	254	0	81
5 Citywide Support	2,154	206	1,790	0	570
Subtotal - PUBLIC INFORMATION	2,154	206	1,790	0	570
6 Council Sup	6,172	887	5,354	0	1,705
Subtotal - CITY CLERK	6,172	887	5,354	0	1,705
7 City Admin	2,724	202	2,219	0	707
7 Audit Services	1,975	148	1,610	0	513
Subtotal - CITY COUNCIL	4,698	350	3,829	0	1,219
8 Citywide Admin	16,184	1,448	13,374	0	4,258
Subtotal - CITY MANAGER	16,184	1,448	13,374	0	4,258
9 Internal Audit	1,577	81	1,257	0	400
Subtotal - INTERNAL AUDIT	1,577	81	1,257	0	400
10 Budget	6,734	922	5,808	0	1,849
10 Employee Payroll	436	60	376	0	120
10 Cash Management	1,589	218	1,370	0	436
10 General Accounting	7,890	1,080	6,804	0	2,166
Subtotal - FINANCE	16,649	2,280	14,357	0	4,571
11 Info Svcs	22,367	4,871	20,660	0	6,578

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:14 HUMAN RESOURCES

Department	First Incoming	Second Incoming	Personnel	Retiree Insurance	Civil Service
11 Software Citywide	\$2,879	\$0	\$2,184	\$0	\$695
11 Software General Fund	2,932	0	2,224	0	708
Subtotal - INFORMATION TECHNOLOGY	28,178	4,871	25,068	0	7,981
12 Formal Bids	2,679	262	2,231	0	710
12 Procurement	530	51	441	0	140
12 P-Cards	669	71	561	0	179
12 Contract Administration	1,872	192	1,565	0	498
Subtotal - PURCHASING	5,749	576	4,798	0	1,528
13 Other Billings & Receipts	10	1	8	0	3
Subtotal - BILLING & RECEIPT	10	1	8	0	3
14 Personnel	0	3,209	2,434	0	775
14 Retiree Insurance	0	15,763	11,956	0	3,807
Subtotal - HUMAN RESOURCES	0	18,972	14,390	0	4,582
15 Mun Bldg/ CMO	0	42,334	32,110	0	10,224
Subtotal - BUILDING MAINTENANCE	0	42,334	32,110	0	10,224
16 City Admin	0	1,686	1,279	0	407
Subtotal - MISCELLANEOUS	0	1,686	1,279	0	407
21 Voice Over IP	0	39	30	0	9
21 Cell Phones	0	13	10	0	3
Subtotal - COMMUNICATIONS	0	52	39	0	13
22 Employee / Retiree Health	0	35,441	26,882	0	8,559
Subtotal - EMPLOYEE BENEFITS	0	35,441	26,882	0	8,559
23 Property / Casualty	0	6,583	4,993	0	1,590
Subtotal - PROPERTY CASUALTY	0	6,583	4,993	0	1,590
24 Workers Comp	0	38	29	0	9
Subtotal - WORKERS COMPENSATION	0	38	29	0	9
Total Incoming	100,954	117,702	165,850	0	52,805
C. Total Allocated		\$2,640,593	\$616,447	\$1,827,874	\$196,272
			23.35%	69.22%	7.43%

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

Personnel Allocations

Dept:14 HUMAN RESOURCES

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	5.00	0.51%	\$2,674	\$0	\$2,674	\$0	\$2,674
4 REAL ESTATE	2.00	0.20%	1,070	0	1,070	0	1,070
5 PUBLIC INFORMATION	2.00	0.20%	1,070	0	1,070	0	1,070
6 CITY CLERK	2.00	0.20%	1,070	0	1,070	0	1,070
7 CITY COUNCIL	3.50	0.36%	1,872	0	1,872	0	1,872
8 CITY MANAGER	4.00	0.41%	2,139	0	2,139	0	2,139
9 INTERNAL AUDIT	1.00	0.10%	535	0	535	0	535
10 FINANCE	12.00	1.22%	6,417	0	6,417	0	6,417
11 INFORMATION TECHNOLOGY	6.00	0.61%	3,209	0	3,209	0	3,209
12 PURCHASING	3.00	0.30%	1,604	0	1,604	0	1,604
13 BILLING & RECEIPT	9.00	0.91%	4,813	0	4,813	0	4,813
14 HUMAN RESOURCES	6.00	0.61%	3,209	0	3,209	0	3,209
15 BUILDING MAINTENANCE	6.00	0.61%	3,209	0	3,209	576	3,785
17 PUBLIC WORKS ADMIN	5.00	0.51%	2,674	0	2,674	480	3,154
18 ENGINEERING	15.00	1.52%	8,022	0	8,022	1,440	9,461
19 DEV SVCS GIS	4.00	0.41%	2,139	0	2,139	384	2,523
20 FLEET SERVICES	17.00	1.72%	9,091	0	9,091	1,632	10,723
21 COMMUNICATIONS	1.00	0.10%	535	0	535	96	631
22 EMPLOYEE BENEFITS	1.00	0.10%	535	0	535	96	631
24 WORKERS COMPENSATION	3.00	0.30%	1,604	0	1,604	288	1,892
25 CONSTRUCTION MGMT	1.00	0.10%	535	0	535	96	631
26 MUNICIPAL COURT	31.50	3.20%	16,846	0	16,846	3,023	19,869
27 PUBLIC SFTY COMM	25.00	2.54%	13,370	0	13,370	2,399	15,769
28 CROSSING GUARDS	12.50	1.27%	6,685	0	6,685	1,200	7,885
29 DEVELOPMENT SVCS ADMIN	5.00	0.51%	2,674	0	2,674	480	3,154
30 DEV SVCS PLANNING	4.00	0.41%	2,139	0	2,139	384	2,523
31 PERMITS INSPECTION	13.75	1.39%	7,353	0	7,353	1,320	8,673
33 TRAF SIGNAL CONTROL	11.00	1.12%	5,883	0	5,883	1,056	6,938
34 STREET & BRIDGE	37.00	3.75%	19,787	0	19,787	3,551	23,338
36 PARKS	49.00	4.97%	26,205	0	26,205	4,703	30,907
37 RECREATION	9.00	0.91%	4,813	0	4,813	864	5,677
39 CODE COMPLIANCE	7.00	0.71%	3,744	0	3,744	672	4,415
40 ANIMAL CONTROL	16.00	1.62%	8,557	0	8,557	1,536	10,092
41 WIC	15.00	1.52%	8,022	0	8,022	1,440	9,461
42 HEALTH ADMIN	1.00	0.10%	535	0	535	96	631
43 POLICE	208.00	21.10%	111,236	0	111,236	19,962	131,198
44 FIRE	184.00	18.67%	98,402	0	98,402	17,659	116,060
45 FIRE MARSHAL	8.00	0.81%	4,278	0	4,278	768	5,046
47 TRANSPORTATION GRANTS	3.00	0.30%	1,604	0	1,604	288	1,892
48 NUTRITION	3.50	0.36%	1,872	0	1,872	336	2,208
49 NURSING/ IMMUN	2.00	0.20%	1,070	0	1,070	192	1,262
50 ENVIRONMENTAL HEALTH	2.50	0.25%	1,337	0	1,337	240	1,577

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Personnel Allocations

Dept:14 HUMAN RESOURCES

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
55 EMERGENCY MGMT	3.00	0.30%	\$1,604	\$0	\$1,604	\$288	\$1,892
56 STATE OFFICE	2.00	0.20%	1,070	0	1,070	192	1,262
57 SPORTS COMPLEX	9.00	0.91%	4,813	0	4,813	864	5,677
58 AIRPORT	13.00	1.32%	6,952	0	6,952	1,248	8,200
59 SOLID WASTE	2.00	0.20%	1,070	0	1,070	192	1,262
60 STORMWATER	23.00	2.33%	12,300	0	12,300	2,207	14,508
61 WATER	107.00	10.85%	57,223	0	57,223	10,269	67,492
62 SEWER	39.00	3.96%	20,857	0	20,857	3,743	24,600
63 CIVIC EVENTS	12.00	1.22%	6,417	0	6,417	1,152	7,569
64 FORT CONCHO	13.50	1.37%	7,220	0	7,220	1,296	8,515
65 CEMETERY	6.00	0.61%	3,209	0	3,209	576	3,785
Subtotal	985.75	100.00%	527,170	0	527,170	89,277	616,447
Direct Bills					0		0
Total					\$527,170		\$616,447

Basis Units: FTE's

Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Retiree Insurance Allocations

Dept:14 HUMAN RESOURCES

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	5.00	0.72%	\$13,136	\$0	\$13,136	\$0	\$13,136
4 REAL ESTATE	2.00	0.29%	5,254	0	5,254	0	5,254
5 PUBLIC INFORMATION	2.00	0.29%	5,254	0	5,254	0	5,254
6 CITY CLERK	2.00	0.29%	5,254	0	5,254	0	5,254
7 CITY COUNCIL	3.50	0.50%	9,195	0	9,195	0	9,195
8 CITY MANAGER	4.00	0.57%	10,509	0	10,509	0	10,509
9 INTERNAL AUDIT	1.00	0.14%	2,627	0	2,627	0	2,627
10 FINANCE	12.00	1.72%	31,526	0	31,526	0	31,526
11 INFORMATION TECHNOLOGY	6.00	0.86%	15,763	0	15,763	0	15,763
12 PURCHASING	3.00	0.43%	7,882	0	7,882	0	7,882
13 BILLING & RECEIPT	9.00	1.29%	23,645	0	23,645	0	23,645
14 HUMAN RESOURCES	6.00	0.86%	15,763	0	15,763	0	15,763
15 BUILDING MAINTENANCE	6.00	0.86%	15,763	0	15,763	0	15,763
17 PUBLIC WORKS ADMIN	5.00	0.72%	13,136	0	13,136	0	13,136
18 ENGINEERING	15.00	2.16%	39,408	0	39,408	0	39,408
19 DEV SVCS GIS	4.00	0.57%	10,509	0	10,509	0	10,509
25 CONSTRUCTION MGMT	1.00	0.14%	2,627	0	2,627	0	2,627
26 MUNICIPAL COURT	31.50	4.53%	82,757	0	82,757	0	82,757
27 PUBLIC SFTY COMM	25.00	3.59%	65,680	0	65,680	0	65,680
29 DEVELOPMENT SVCS ADMIN	5.00	0.72%	13,136	0	13,136	0	13,136
30 DEV SVCS PLANNING	4.00	0.57%	10,509	0	10,509	0	10,509
31 PERMITS INSPECTION	13.75	1.98%	36,124	0	36,124	0	36,124
33 TRAF SIGNAL CONTROL	11.00	1.58%	28,899	0	28,899	0	28,899
34 STREET & BRIDGE	37.00	5.32%	97,206	0	97,206	0	97,206
36 PARKS	49.00	7.04%	128,733	0	128,733	0	128,733
37 RECREATION	9.00	1.29%	23,645	0	23,645	0	23,645
39 CODE COMPLIANCE	7.00	1.01%	18,390	0	18,390	0	18,390
40 ANIMAL CONTROL	16.00	2.30%	42,035	0	42,035	0	42,035
42 HEALTH ADMIN	1.00	0.14%	2,627	0	2,627	0	2,627
43 POLICE	208.00	29.90%	546,457	0	546,457	0	546,457
44 FIRE	184.00	26.45%	483,405	0	483,405	0	483,405
45 FIRE MARSHAL	8.00	1.15%	21,018	0	21,018	0	21,018
Subtotal	695.75	100.00%	1,827,874	0	1,827,874	0	1,827,874
Direct Bills					0		0
Total					\$1,827,874		\$1,827,874

Basis Units: General Fund FTE's
Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Civil Service Allocations

Dept:14 HUMAN RESOURCES

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
43 POLICE	208	52.00%	\$87,280	\$0	\$87,280	\$14,781	\$102,061
44 FIRE	184	46.00%	77,209	0	77,209	13,076	90,285
45 FIRE MARSHAL	8	2.00%	3,357	0	3,357	569	3,925
Subtotal	400	100.00%	167,846	0	167,846	28,425	196,272
Direct Bills					0		0
Total					\$167,846		\$196,272

Basis Units: Civil Service FTE's
Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:14 HUMAN RESOURCES

Department	Personnel	Retiree Insurance	Civil Service	Total
0 Direct Billed	\$0	\$0	\$0	\$0
3 LEGAL	2,674	13,136	0	15,810
4 REAL ESTATE	1,070	5,254	0	6,324
5 PUBLIC INFORMATION	1,070	5,254	0	6,324
6 CITY CLERK	1,070	5,254	0	6,324
7 CITY COUNCIL	1,872	9,195	0	11,067
8 CITY MANAGER	2,139	10,509	0	12,648
9 INTERNAL AUDIT	535	2,627	0	3,162
10 FINANCE	6,417	31,526	0	37,944
11 INFORMATION TECHNOLOGY	3,209	15,763	0	18,972
12 PURCHASING	1,604	7,882	0	9,486
13 BILLING & RECEIPT	4,813	23,645	0	28,458
14 HUMAN RESOURCES	3,209	15,763	0	18,972
15 BUILDING MAINTENANCE	3,785	15,763	0	19,548
17 PUBLIC WORKS ADMIN	3,154	13,136	0	16,290
18 ENGINEERING	9,461	39,408	0	48,869
19 DEV SVCS GIS	2,523	10,509	0	13,032
20 FLEET SERVICES	10,723	0	0	10,723
21 COMMUNICATIONS	631	0	0	631
22 EMPLOYEE BENEFITS	631	0	0	631
24 WORKERS COMPENSATION	1,892	0	0	1,892
25 CONSTRUCTION MGMT	631	2,627	0	3,258
26 MUNICIPAL COURT	19,869	82,757	0	102,626
27 PUBLIC SFTY COMM	15,769	65,680	0	81,449
28 CROSSING GUARDS	7,885	0	0	7,885
29 DEVELOPMENT SVCS ADMIN	3,154	13,136	0	16,290
30 DEV SVCS PLANNING	2,523	10,509	0	13,032
31 PERMITS INSPECTION	8,673	36,124	0	44,797
33 TRAF SIGNAL CONTROL	6,938	28,899	0	35,838
34 STREET & BRIDGE	23,338	97,206	0	120,545
36 PARKS	30,907	128,733	0	159,640
37 RECREATION	5,677	23,645	0	29,322
39 CODE COMPLIANCE	4,415	18,390	0	22,806
40 ANIMAL CONTROL	10,092	42,035	0	52,127
41 WIC	9,461	0	0	9,461
42 HEALTH ADMIN	631	2,627	0	3,258
43 POLICE	131,198	546,457	102,061	779,717
44 FIRE	116,060	483,405	90,285	689,750
45 FIRE MARSHAL	5,046	21,018	3,925	29,989
47 TRANSPORTATION GRANTS	1,892	0	0	1,892
48 NUTRITION	2,208	0	0	2,208

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:14 HUMAN RESOURCES

Department	Personnel	Retiree Insurance	Civil Service	Total
49 NURSING/ IMMUN	\$1,262	\$0	\$0	\$1,262
50 ENVIRONMENTAL HEALTH	1,577	0	0	1,577
55 EMERGENCY MGMT	1,892	0	0	1,892
56 STATE OFFICE	1,262	0	0	1,262
57 SPORTS COMPLEX	5,677	0	0	5,677
58 AIRPORT	8,200	0	0	8,200
59 SOLID WASTE	1,262	0	0	1,262
60 STORMWATER	14,508	0	0	14,508
61 WATER	67,492	0	0	67,492
62 SEWER	24,600	0	0	24,600
63 CIVIC EVENTS	7,569	0	0	7,569
64 FORT CONCHO	8,515	0	0	8,515
65 CEMETERY	3,785	0	0	3,785
Total	\$616,447	\$1,827,874	\$196,272	\$2,640,593

**CITY OF SAN ANGELO, TEXAS
STATEMENTS OF FUNCTION AND BENEFIT
FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020**

SCHEDULE 15 - BUILDING MAINTENANCE

Building Maintenance is responsible for the maintenance and management of buildings. Costs of the department have been functionalized and allocated as follows:

- **Municipal Building/CMO** - Costs associated with the maintenance of the Municipal Building and the City Manager's Office has been allocated based on the square footage of departments.
- **City Hall Annex** - Costs associated with maintenance are allocated based on square footage occupied.
- **Community Development** - Costs associated with maintenance have been allocated based on the square footage occupied.
- **Employee Clinic** - Costs associated with maintenance have been directly allocated.
- **Other Facilities** - Costs associated with maintenance have been directly allocated to Other.
- **Real Estate Edgewater** - Costs associated with maintenance have been allocated to Real Estate.
- **Animal Shelter** - Costs associated with maintenance to the Animal Shelter have been directly allocated.
- **Recreation/Senior Centers** - Costs associated with maintenance to the Recreation and Senior Centers have been directly allocated to Parks.
- **Special Projects** - Costs associated with Special Projects have not been allocated in the plan.
- **EOC** - Costs associated with the Emergency Operations Center have been directly allocated to Emergency Management.

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

A. Department Costs

Dept:15 BUILDING MAINTENANCE

Description		Amount	General Admin	Mun Bldg/ CMO	City Hall Annex	Community Development	Employee Clinic	Other Facilities	Real Estate Edgewater	Animal Shelter
Personnel Costs										
Salaries	S1	246,302	69,746	27,312	9,999	12,511	542	16,377	9,260	12,462
Salary % Split			28.32%	11.09%	4.06%	5.08%	.22%	6.65%	3.76%	5.06%
Part Time & Seasonal Salaries	S	13,487	3,819	1,496	548	685	30	897	507	682
Subtotal - Personnel Costs		259,789	73,565	28,808	10,546	13,196	571	17,274	9,767	13,144
Services & Supplies Cost										
Benefits	S	101,530	28,750	11,259	4,122	5,157	223	6,751	3,817	5,137
Contract Services	S	94,024	26,625	10,426	3,817	4,776	207	6,252	3,535	4,757
Water/Sewer Utilities	P	14,600	0	12,410	0	1,460	0	730	0	0
Natural Gas	P	11,500	0	11,500	0	0	0	0	0	0
Electricity	P	100,000	0	85,000	0	10,000	0	5,000	0	0
Custodial	P	7,500	0	7,500	0	0	0	0	0	0
General Maint	S	2,690	762	298	109	137	6	179	101	136
Building & Grounds Maint.	S	12,500	3,540	1,386	507	635	27	831	470	632
Vehicle Maint.	S	11,387	3,224	1,263	462	578	25	757	428	576
Equipment Maint.	S	6,000	1,699	665	244	305	13	399	226	304
System Maint.	S	4,500	1,274	499	183	229	10	299	169	228
Communication	S	5,288	1,497	586	215	269	12	352	199	268
Cell Phone	S	2,366	670	262	96	120	5	157	89	120
Mileage	S	3,000	850	333	122	152	7	199	113	152
Conventions & Schools	S	700	198	78	28	36	2	47	26	35
Uniforms	S	1,000	283	111	41	51	2	66	38	51
Postage & Shipping	S	200	57	22	8	10	0	13	8	10
Advertising	S	500	142	55	20	25	1	33	19	25
Printing & Copying	S	200	57	22	8	10	0	13	8	10
Prof. Dues & Subscriptions	S	70	20	8	3	4	0	5	3	4
Office Supplies	S	2,750	779	305	112	140	6	183	103	139
Minor Apparatus & Tools	S	3,000	850	333	122	152	7	199	113	152
Special Project 'A'	S	18,466	5,229	2,048	750	938	41	1,228	694	934
Special Project 'B'	S	5,000	1,416	554	203	254	11	332	188	253

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

A. Department Costs

Dept:15 BUILDING MAINTENANCE

Description		Amount	General Admin	Mun Bldg/ CMO	City Hall Annex	Community Development	Employee Clinic	Other Facilities	Real Estate Edgewater	Animal Shelter
Special Project 'C'	S	7,000	1,982	776	284	356	15	465	263	354
Special Project 'D'	S	1,038	294	115	42	53	2	69	39	53
Travel & Lodging	S	1,000	283	111	41	51	2	66	38	51
General Supplies	S	3,600	1,019	399	146	183	8	239	135	182
Computer Supplies	S	2,700	765	299	110	137	6	180	102	137
Safety Supplies	S	1,000	283	111	41	51	2	66	38	51
Material	S	3,671	1,040	407	149	186	8	244	138	186
Gasoline	S	6,000	1,699	665	244	305	13	399	226	304
Food	S	1,000	283	111	41	51	2	66	38	51
Subtotal - Services & Supplies		435,780	85,569	149,918	12,267	26,809	665	25,823	11,361	15,289
Department Cost Total		695,569	159,134	178,726	22,814	40,005	1,236	43,097	21,128	28,433
Adjustments to Cost										
Subtotal - Adjustments		0	0	0	0	0	0	0	0	0
Total Costs After Adjustments		695,569	159,134	178,726	22,814	40,005	1,236	43,097	21,128	28,433
General Admin Distribution			(159,134)	24,617	9,012	11,276	488	14,761	8,346	11,232
Grand Total		\$695,569		\$203,343	\$31,826	\$51,281	\$1,725	\$57,859	\$29,474	\$39,665

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

A. Department Costs

Dept:15 BUILDING MAINTENANCE

Description		Amount	Recreation/ Senior Ctrs	EOC	Special Projects
Personnel Costs					
Salaries	S1	246,302	21,968	1,995	64,131
<i>Salary % Split</i>			<i>8.92%</i>	<i>.81%</i>	<i>26.04%</i>
Part Time & Seasonal Salaries	S	13,487	1,203	109	3,512
Subtotal - Personnel Costs		259,789	23,171	2,104	67,642
Services & Supplies Cost					
Benefits	S	101,530	9,056	822	26,436
Contract Services	S	94,024	8,386	762	24,481
Water/Sewer Utilities	P	14,600	0	0	0
Natural Gas	P	11,500	0	0	0
Electricity	P	100,000	0	0	0
Custodial	P	7,500	0	0	0
General Maint	S	2,690	240	22	700
Building & Grounds Maint.	S	12,500	1,115	101	3,255
Vehicle Maint.	S	11,387	1,016	92	2,965
Equipment Maint.	S	6,000	535	49	1,562
System Maint.	S	4,500	401	36	1,172
Communication	S	5,288	472	43	1,377
Cell Phone	S	2,366	211	19	616
Mileage	S	3,000	268	24	781
Conventions & Schools	S	700	62	6	182
Uniforms	S	1,000	89	8	260
Postage & Shipping	S	200	18	2	52
Advertising	S	500	45	4	130
Printing & Copying	S	200	18	2	52
Prof. Dues & Subscriptions	S	70	6	1	18
Office Supplies	S	2,750	245	22	716
Minor Apparatus & Tools	S	3,000	268	24	781
Special Project 'A'	S	18,466	1,647	150	4,808
Special Project 'B'	S	5,000	446	40	1,302

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

A. Department Costs

Dept:15 BUILDING MAINTENANCE

Description		Amount	Recreation/ Senior Ctrs	EOC	Special Projects
Special Project 'C'	S	7,000	624	57	1,823
Special Project 'D'	S	1,038	93	8	270
Travel & Lodging	S	1,000	89	8	260
General Supplies	S	3,600	321	29	937
Computer Supplies	S	2,700	241	22	703
Safety Supplies	S	1,000	89	8	260
Material	S	3,671	327	30	956
Gasoline	S	6,000	535	49	1,562
Food	S	1,000	89	8	260
Subtotal - Services & Supplies		435,780	26,952	2,447	78,680
Department Cost Total		695,569	50,123	4,551	146,322
Adjustments to Cost					
Subtotal - Adjustments		0	0	0	0
Total Costs After Adjustments		695,569	50,123	4,551	146,322
General Admin Distribution			19,800	1,798	57,802
Grand Total		\$695,569	\$69,923	\$6,349	\$204,124
				not allocated	

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:15 BUILDING MAINTENANCE

Department	First Incoming	Second Incoming	Mun Bldg/ CMO	City Hall Annex	Community Development	Employee Clinic	Other Facilities	Real Estate Edgewater	Animal Shelter	Recreation/ Senior Ctrs
2 Eqpt Use	\$7,889	\$0	\$1,220	\$447	\$559	\$24	\$732	\$414	\$557	\$982
Subtotal - EQUIPMENT USE	7,889	0	1,220	447	559	24	732	414	557	982
4 Real Estate - Management	72	17	14	5	6	0	8	5	6	11
Subtotal - REAL ESTATE	72	17	14	5	6	0	8	5	6	11
5 Citywide Support	618	59	105	38	48	2	63	35	48	84
Subtotal - PUBLIC INFORMATION	618	59	105	38	48	2	63	35	48	84
6 Council Sup	1,633	235	289	106	132	6	173	98	132	232
Subtotal - CITY CLERK	1,633	235	289	106	132	6	173	98	132	232
7 City Admin	721	54	120	44	55	2	72	41	55	96
7 Audit Services	523	39	87	32	40	2	52	29	40	70
Subtotal - CITY COUNCIL	1,243	93	207	76	95	4	124	70	94	166
8 Citywide Admin	4,283	383	722	264	331	14	433	245	329	581
Subtotal - CITY MANAGER	4,283	383	722	264	331	14	433	245	329	581
9 Internal Audit	417	21	68	25	31	1	41	23	31	55
Subtotal - INTERNAL AUDIT	417	21	68	25	31	1	41	23	31	55
10 Budget	1,782	244	313	115	144	6	188	106	143	252
10 Employee Payroll	436	60	77	28	35	2	46	26	35	62
10 Cash Management	420	58	74	27	34	1	44	25	34	59
10 General Accounting	2,088	286	367	134	168	7	220	125	168	295
Subtotal - FINANCE	4,727	647	831	304	381	16	498	282	379	669
11 Info Svcs	9,972	2,172	1,879	688	861	37	1,126	637	857	1,511
11 Software Citywide	3,403	0	526	193	241	10	316	178	240	423
11 Software General Fund	3,465	0	536	196	246	11	321	182	245	431
Subtotal - INFORMATION TECHNOLC	16,840	2,172	2,941	1,077	1,347	58	1,764	997	1,342	2,365
12 Formal Bids	5,358	524	910	333	417	18	546	308	415	732
12 Procurement	2,298	221	390	143	179	8	234	132	178	313

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:15 BUILDING MAINTENANCE

Department	First Incoming	Second Incoming	Mun Bldg/ CMO	City Hall Annex	Community Development	Employee Clinic	Other Facilities	Real Estate Edgewater	Animal Shelter	Recreation/ Senior Ctrs
12 P-Cards	\$971	\$103	\$166	\$61	\$76	\$3	\$100	\$56	\$76	\$134
12 Contract Administration	4,991	512	851	312	390	17	510	289	388	685
Subtotal - PURCHASING	13,618	1,361	2,317	848	1,061	46	1,389	786	1,057	1,864
13 Other Billings & Receipts	24	1	4	1	2	0	2	1	2	3
Subtotal - BILLING & RECEIPT	24	1	4	1	2	0	2	1	2	3
14 Personnel	3,209	576	585	214	268	12	351	198	267	471
14 Retiree Insurance	15,763	0	2,438	893	1,117	48	1,462	827	1,113	1,961
Subtotal - HUMAN RESOURCES	18,972	576	3,024	1,107	1,385	60	1,813	1,025	1,380	2,432
16 City Admin	0	446	69	25	32	1	41	23	31	56
Subtotal - MISCELLANEOUS	0	446	69	25	32	1	41	23	31	56
20 Vehicle Maint	0	1,432	222	81	101	4	133	75	101	178
Subtotal - FLEET SERVICES	0	1,432	222	81	101	4	133	75	101	178
21 Voice Over IP	0	22	3	1	2	0	2	1	2	3
21 Landlines	0	161	25	9	11	0	15	8	11	20
21 Cell Phones	0	39	6	2	3	0	4	2	3	5
Subtotal - COMMUNICATIONS	0	222	34	13	16	1	21	12	16	28
22 Employee / Retiree Health	0	649	100	37	46	2	60	34	46	81
Subtotal - EMPLOYEE BENEFITS	0	649	100	37	46	2	60	34	46	81
24 Workers Comp	0	278	43	16	20	1	26	15	20	35
Subtotal - WORKERS COMPENSATIC	0	278	43	16	20	1	26	15	20	35
Total Incoming	70,337	8,592	12,210	4,470	5,593	242	7,322	4,140	5,571	9,821
C. Total Allocated	\$774,498	\$215,553	\$36,296	\$56,874	\$1,967	\$65,180	\$33,614	\$45,236	\$79,744	
		27.83%	4.69%	7.34%	0.25%	8.42%	4.34%	5.84%	10.30%	

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:15 BUILDING MAINTENANCE

Department	First Incoming	Second Incoming	EOC	Special Projects
2 Eqpt Use	\$7,889	\$0	\$89	\$2,866
Subtotal - EQUIPMENT USE	7,889	0	89	2,866
4 Real Estate - Management	72	17	1	32
Subtotal - REAL ESTATE	72	17	1	32
5 Citywide Support	618	59	8	246
Subtotal - PUBLIC INFORMATION	618	59	8	246
6 Council Sup	1,633	235	21	679
Subtotal - CITY CLERK	1,633	235	21	679
7 City Admin	721	54	9	281
7 Audit Services	523	39	6	204
Subtotal - CITY COUNCIL	1,243	93	15	485
8 Citywide Admin	4,283	383	53	1,695
Subtotal - CITY MANAGER	4,283	383	53	1,695
9 Internal Audit	417	21	5	159
Subtotal - INTERNAL AUDIT	417	21	5	159
10 Budget	1,782	244	23	736
10 Employee Payroll	436	60	6	180
10 Cash Management	420	58	5	174
10 General Accounting	2,088	286	27	862
Subtotal - FINANCE	4,727	647	61	1,952
11 Info Svcs	9,972	2,172	137	4,411
11 Software Citywide	3,403	0	38	1,236
11 Software General Fund	3,465	0	39	1,259
Subtotal - INFORMATION TECHNOLC	16,840	2,172	215	6,906
12 Formal Bids	5,358	524	66	2,137
12 Procurement	2,298	221	28	915

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:15 BUILDING MAINTENANCE

Department	First Incoming	Second Incoming	EOC	Special Projects
12 P-Cards	\$971	\$103	\$12	\$390
12 Contract Administration	4,991	512	62	1,999
Subtotal - PURCHASING	13,618	1,361	169	5,441
13 Other Billings & Receipts	24	1	0	9
Subtotal - BILLING & RECEIPT	24	1	0	9
14 Personnel	3,209	576	43	1,375
14 Retiree Insurance	15,763	0	178	5,726
Subtotal - HUMAN RESOURCES	18,972	576	221	7,100
16 City Admin	0	446	5	162
Subtotal - MISCELLANEOUS	0	446	5	162
20 Vehicle Maint	0	1,432	16	520
Subtotal - FLEET SERVICES	0	1,432	16	520
21 Voice Over IP	0	22	0	8
21 Landlines	0	161	2	58
21 Cell Phones	0	39	0	14
Subtotal - COMMUNICATIONS	0	222	3	81
22 Employee / Retiree Health	0	649	7	236
Subtotal - EMPLOYEE BENEFITS	0	649	7	236
24 Workers Comp	0	278	3	101
Subtotal - WORKERS COMPENSATIC	0	278	3	101
Total Incoming	70,337	8,592	892	28,670
C. Total Allocated		\$774,498	\$7,241	\$232,794
			0.93%	30.06%

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Mun Bldg/ CMO Allocations

Dept:15 BUILDING MAINTENANCE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	2,006	12.32%	\$26,398	\$0	\$26,398	\$0	\$26,398
6 CITY CLERK	1,117	6.86%	14,699	0	14,699	0	14,699
8 CITY MANAGER	1,628	10.00%	21,424	0	21,424	0	21,424
10 FINANCE	3,236	19.88%	42,584	0	42,584	0	42,584
11 INFORMATION TECHNOLOGY	3,117	19.15%	41,018	0	41,018	0	41,018
12 PURCHASING	516	3.17%	6,790	0	6,790	0	6,790
14 HUMAN RESOURCES	3,217	19.76%	42,334	0	42,334	0	42,334
24 WORKERS COMPENSATION	720	4.42%	9,475	0	9,475	664	10,139
42 HEALTH ADMIN	722	4.44%	9,501	0	9,501	666	10,167
Subtotal	16,279	100.00%	214,224	0	214,224	1,329	215,553
Direct Bills					0		0
Total					\$214,224		\$215,553

Basis Units: Square footage occupied
Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

City Hall Annex Allocations

Dept:15 BUILDING MAINTENANCE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 PUBLIC INFORMATION	1,251	5.34%	\$1,913	\$0	\$1,913	\$0	\$1,913
13 BILLING & RECEIPT	2,619	11.18%	4,004	0	4,004	0	4,004
17 PUBLIC WORKS ADMIN	1,677	7.16%	2,564	0	2,564	42	2,606
18 ENGINEERING	3,900	16.65%	5,963	0	5,963	97	6,060
43 POLICE	5,330	22.76%	8,149	0	8,149	133	8,282
45 FIRE MARSHAL	2,891	12.34%	4,420	0	4,420	72	4,492
60 STORMWATER	241	1.03%	368	0	368	6	374
61 WATER	5,513	23.54%	8,429	0	8,429	137	8,566
Subtotal	23,422	100.00%	35,809	0	35,809	487	36,296
Direct Bills					0		0
Total					\$35,809		\$36,296

Basis Units: Square footage occupied
Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Community Development Allocations

Dept:15 BUILDING MAINTENANCE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
19 DEV SVCS GIS	1,673	12.36%	\$6,953	\$0	\$6,953	\$75	\$7,028
30 DEV SVCS PLANNING	3,877	28.64%	16,112	0	16,112	174	16,286
31 PERMITS INSPECTION	2,775	20.50%	11,532	0	11,532	125	11,657
39 CODE COMPLIANCE	884	6.53%	3,674	0	3,674	40	3,713
41 WIC	2,569	18.97%	10,676	0	10,676	116	10,792
45 FIRE MARSHAL	168	1.24%	698	0	698	8	706
48 NUTRITION	1,111	8.21%	4,617	0	4,617	50	4,667
59 SOLID WASTE	482	3.56%	2,003	0	2,003	22	2,025
Subtotal	13,539	100.00%	56,266	0	56,266	609	56,874
Direct Bills					0		0
Total					\$56,266		\$56,874

Basis Units: Square footage occupied
Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Employee Clinic Allocations

Dept:15 BUILDING MAINTENANCE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
22 EMPLOYEE BENEFITS	100	100.00%	\$1,940	\$0	\$1,940	\$26	\$1,967
Subtotal	100	100.00%	1,940	0	1,940	26	1,967
Direct Bills					0		0
Total					\$1,940		\$1,967
Basis Units: Direct allocation							
Source:							

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Other Facilities Allocations

Dept:15 BUILDING MAINTENANCE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
68 OTHER	100	100.00%	\$64,383	\$0	\$64,383	\$797	\$65,180
Subtotal	100	100.00%	64,383	0	64,383	797	65,180
Direct Bills					0		0
Total					\$64,383		\$65,180
Basis Units: Direct allocation to Other							
Source:							

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Real Estate Edgewater Allocations

Dept:15 BUILDING MAINTENANCE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
4 REAL ESTATE	100	100.00%	\$33,163	\$0	\$33,163	\$0	\$33,163
##### 2nd Allocation Orphans	0	0.00%	0	0	0	451	451
Subtotal	100	100.00%	33,163	0	33,163	451	33,614
Direct Bills					0		0
Total					\$33,163		\$33,614

Basis Units: Direct allocation to Real Estate

Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Animal Shelter Allocations

Dept:15 BUILDING MAINTENANCE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
40 ANIMAL CONTROL	100	100.00%	\$44,629	\$0	\$44,629	\$606	\$45,236
Subtotal	100	100.00%	44,629	0	44,629	606	45,236
Direct Bills					0		0
Total					\$44,629		\$45,236
Basis Units: Direct allocation							
Source:							

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Recreation/ Senior Ctrs Allocations

Dept:15 BUILDING MAINTENANCE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
37 RECREATION	100	100.00%	\$78,674	\$0	\$78,674	\$1,069	\$79,744
Subtotal	100	100.00%	78,674	0	78,674	1,069	79,744
Direct Bills					0		0
Total					\$78,674		\$79,744
Basis Units: Direct allocation							
Source:							

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

EOC Allocations

Dept:15 BUILDING MAINTENANCE

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
55 EMERGENCY MGMT	100	100.00%	\$7,144	\$0	\$7,144	\$97	\$7,241
Subtotal	100	100.00%	7,144	0	7,144	97	7,241
Direct Bills					0		0
Total					\$7,144		\$7,241
Basis Units: Direct allocation							
Source:							

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:15 BUILDING MAINTENANCE

Department	Mun Bldg/ CMO	City Hall Annex	Community Development	Employee Clinic	Other Facilities	Real Estate Edgewater	Animal Shelter	Recreation/ Senior Ctrs	EOC	Special Projects
0 Direct Billed	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3 LEGAL	26,398	0	0	0	0	0	0	0	0	0
4 REAL ESTATE	0	0	0	0	0	33,163	0	0	0	0
5 PUBLIC INFORMATION	0	1,913	0	0	0	0	0	0	0	0
6 CITY CLERK	14,699	0	0	0	0	0	0	0	0	0
8 CITY MANAGER	21,424	0	0	0	0	0	0	0	0	0
10 FINANCE	42,584	0	0	0	0	0	0	0	0	0
11 INFORMATION TECHNOLOGY	41,018	0	0	0	0	0	0	0	0	0
12 PURCHASING	6,790	0	0	0	0	0	0	0	0	0
13 BILLING & RECEIPT	0	4,004	0	0	0	0	0	0	0	0
14 HUMAN RESOURCES	42,334	0	0	0	0	0	0	0	0	0
17 PUBLIC WORKS ADMIN	0	2,606	0	0	0	0	0	0	0	0
18 ENGINEERING	0	6,060	0	0	0	0	0	0	0	0
19 DEV SVCS GIS	0	0	7,028	0	0	0	0	0	0	0
22 EMPLOYEE BENEFITS	0	0	0	1,967	0	0	0	0	0	0
24 WORKERS COMPENSATION	10,139	0	0	0	0	0	0	0	0	0
30 DEV SVCS PLANNING	0	0	16,286	0	0	0	0	0	0	0
31 PERMITS INSPECTION	0	0	11,657	0	0	0	0	0	0	0
37 RECREATION	0	0	0	0	0	0	0	79,744	0	0
39 CODE COMPLIANCE	0	0	3,713	0	0	0	0	0	0	0
40 ANIMAL CONTROL	0	0	0	0	0	0	45,236	0	0	0
41 WIC	0	0	10,792	0	0	0	0	0	0	0
42 HEALTH ADMIN	10,167	0	0	0	0	0	0	0	0	0
43 POLICE	0	8,282	0	0	0	0	0	0	0	0
45 FIRE MARSHAL	0	4,492	706	0	0	0	0	0	0	0
48 NUTRITION	0	0	4,667	0	0	0	0	0	0	0
55 EMERGENCY MGMT	0	0	0	0	0	0	0	0	7,241	0
59 SOLID WASTE	0	0	2,025	0	0	0	0	0	0	0
60 STORMWATER	0	374	0	0	0	0	0	0	0	0
61 WATER	0	8,566	0	0	0	0	0	0	0	0
68 OTHER	0	0	0	0	65,180	0	0	0	0	0
##### 2nd Allocation Orphans	0	0	0	0	0	451	0	0	0	0
Total	\$215,553	\$36,296	\$56,874	\$1,967	\$65,180	\$33,614	\$45,236	\$79,744	\$7,241	\$0

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:15 BUILDING MAINTENANCE

Department	Total
0 Direct Billed	\$0
3 LEGAL	26,398
4 REAL ESTATE	33,163
5 PUBLIC INFORMATION	1,913
6 CITY CLERK	14,699
8 CITY MANAGER	21,424
10 FINANCE	42,584
11 INFORMATION TECHNOLOGY	41,018
12 PURCHASING	6,790
13 BILLING & RECEIPT	4,004
14 HUMAN RESOURCES	42,334
17 PUBLIC WORKS ADMIN	2,606
18 ENGINEERING	6,060
19 DEV SVCS GIS	7,028
22 EMPLOYEE BENEFITS	1,967
24 WORKERS COMPENSATION	10,139
30 DEV SVCS PLANNING	16,286
31 PERMITS INSPECTION	11,657
37 RECREATION	79,744
39 CODE COMPLIANCE	3,713
40 ANIMAL CONTROL	45,236
41 WIC	10,792
42 HEALTH ADMIN	10,167
43 POLICE	8,282
45 FIRE MARSHAL	5,198
48 NUTRITION	4,667
55 EMERGENCY MGMT	7,241
59 SOLID WASTE	2,025
60 STORMWATER	374
61 WATER	8,566
68 OTHER	65,180
##### 2nd Allocation Orphans	451
Total	\$541,705

**CITY OF SAN ANGELO, TEXAS
STATEMENTS OF FUNCTION AND BENEFIT
FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020**

SCHEDULE 16 - MISCELLANEOUS

The Miscellaneous account includes costs that pertain to the General Fund departments or costs that are not readily identified to a specific department. Costs have been functionalized and allocated as follows:

- **City Admin** - Costs associated with administrative duties of City Hall have been allocated based on budgeted expenditures excluding COSADC.
- **Other Miscellaneous** - Costs have not been allocated in the plan.

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

A. Department Costs

Dept:16 MISCELLANEOUS

Description		Amount	General Admin	City Admin	Misc
Personnel Costs					
Salaries	S	0	0	0	0
<i>Salary % Split</i>			<i>.00%</i>	<i>.00%</i>	<i>.00%</i>
Benefits	S	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0
Services & Supplies Cost					
Part-Time & Seasonal	P	146,862	0	0	146,862
Contract Services	P	77,330	0	77,330	0
Rent of Equipment	P	5,184	0	5,184	0
Office Supplies	P	1,776	0	1,776	0
Leave Payoffs	P	412,228	0	0	412,228
Workers Comp Insurance	P	187,234	0	0	187,234
Special Proj A	P	295,391	0	0	295,391
Special Proj B	P	200,000	0	0	200,000
Subtotal - Services & Supplies		1,326,005	0	84,290	1,241,715
Department Cost Total		1,326,005	0	84,290	1,241,715
Adjustments to Cost					
Subtotal - Adjustments		0	0	0	0
Total Costs After Adjustments		1,326,005	0	84,290	1,241,715
General Admin Distribution			0	0	0
Grand Total		<u>\$1,326,005</u>		<u>\$84,290</u>	<u>\$1,241,715</u>
not allocated					

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Expense%)

Dept:16 MISCELLANEOUS

Department	First Incoming	Second Incoming	City Admin	Misc
4 Real Estate - Management	\$137	\$32	\$11	\$158
Subtotal - REAL ESTATE	137	32	11	158
5 Citywide Support	1,070	102	75	1,098
Subtotal - PUBLIC INFORMATION	1,070	102	75	1,098
6 Council Sup	3,114	448	226	3,335
Subtotal - CITY CLERK	3,114	448	226	3,335
7 City Admin	1,374	102	94	1,382
7 Audit Services	996	74	68	1,003
Subtotal - CITY COUNCIL	2,370	177	162	2,385
8 Citywide Admin	8,165	731	565	8,330
Subtotal - CITY MANAGER	8,165	731	565	8,330
9 Internal Audit	795	41	53	783
Subtotal - INTERNAL AUDIT	795	41	53	783
10 Budget	3,398	465	246	3,617
10 Cash Management	802	110	58	853
10 General Accounting	3,980	545	288	4,238
Subtotal - FINANCE	8,180	1,120	591	8,709
16 City Admin	0	851	54	797
Subtotal - MISCELLANEOUS	0	851	54	797
24 Workers Comp	0	7,202	458	6,745
Subtotal - WORKERS COMPENSATIC	0	7,202	458	6,745
Total Incoming	23,832	10,703	2,195	32,339
C. Total Allocated		\$1,360,540	\$86,485	\$1,274,054
		6.36%	93.64%	

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

City Admin Allocations

Dept:16 MISCELLANEOUS

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	702,609	0.53%	\$451	\$0	\$451	\$0	\$451
4 REAL ESTATE	192,523	0.14%	124	0	124	0	124
5 PUBLIC INFORMATION	181,337	0.14%	116	0	116	0	116
6 CITY CLERK	273,141	0.20%	175	0	175	0	175
7 CITY COUNCIL	187,588	0.14%	120	0	120	0	120
8 CITY MANAGER	797,583	0.60%	512	0	512	0	512
9 INTERNAL AUDIT	79,625	0.06%	51	0	51	0	51
10 FINANCE	1,783,828	1.33%	1,144	0	1,144	0	1,144
11 INFORMATION TECHNOLOGY	684,241	0.51%	439	0	439	0	439
12 PURCHASING	206,372	0.15%	132	0	132	0	132
13 BILLING & RECEIPT	760,256	0.57%	488	0	488	0	488
14 HUMAN RESOURCES	2,628,254	1.97%	1,686	0	1,686	0	1,686
15 BUILDING MAINTENANCE	695,569	0.52%	446	0	446	0	446
16 MISCELLANEOUS	1,326,005	0.99%	851	0	851	0	851
17 PUBLIC WORKS ADMIN	357,465	0.27%	229	0	229	2	231
18 ENGINEERING	1,302,289	0.97%	835	0	835	7	843
19 DEV SVCS GIS	342,103	0.26%	219	0	219	2	221
20 FLEET SERVICES	6,440,320	4.82%	4,132	0	4,132	36	4,167
21 COMMUNICATIONS	646,597	0.48%	415	0	415	4	418
22 EMPLOYEE BENEFITS	8,661,720	6.48%	5,557	0	5,557	48	5,605
23 PROPERTY CASUALTY	1,300,929	0.97%	835	0	835	7	842
24 WORKERS COMPENSATION	925,058	0.69%	593	0	593	5	599
25 CONSTRUCTION MGMT	113,488	0.08%	73	0	73	1	73
26 MUNICIPAL COURT	3,733,907	2.79%	2,395	0	2,395	21	2,416
27 PUBLIC SFTY COMM	1,565,545	1.17%	1,004	0	1,004	9	1,013
28 CROSSING GUARDS	146,749	0.11%	94	0	94	1	95
29 DEVELOPMENT SVCS ADMIN	573,028	0.43%	368	0	368	3	371
30 DEV SVCS PLANNING	312,860	0.23%	201	0	201	2	202
31 PERMITS INSPECTION	915,005	0.68%	587	0	587	5	592
32 TIRZ	3,063,186	2.29%	1,965	0	1,965	17	1,982
33 TRAF SIGNAL CONTROL	863,107	0.65%	554	0	554	5	558
34 STREET & BRIDGE	8,691,245	6.50%	5,576	0	5,576	48	5,624
35 STREET LIGHTING	1,118,829	0.84%	718	0	718	6	724
36 PARKS	3,604,264	2.69%	2,312	0	2,312	20	2,332
37 RECREATION	756,074	0.57%	485	0	485	4	489
39 CODE COMPLIANCE	541,275	0.40%	347	0	347	3	350
40 ANIMAL CONTROL	1,101,434	0.82%	707	0	707	6	713
41 WIC	875,888	0.65%	562	0	562	5	567
42 HEALTH ADMIN	182,821	0.14%	117	0	117	1	118
43 POLICE	19,844,514	14.84%	12,731	0	12,731	110	12,841
44 FIRE	18,184,602	13.60%	11,666	0	11,666	100	11,767
45 FIRE MARSHAL	758,465	0.57%	487	0	487	4	491

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

City Admin Allocations

Dept:16 MISCELLANEOUS

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
47 TRANSPORTATION GRANTS	234,915	0.18%	\$151	\$0	\$151	\$1	\$152
48 NUTRITION	275,610	0.21%	177	0	177	2	178
49 NURSING/ IMMUN	19,473	0.01%	12	0	12	0	13
50 ENVIRONMENTAL HEALTH	326,458	0.24%	209	0	209	2	211
52 SOCIAL SERVICES	255,500	0.19%	164	0	164	1	165
53 OTHER INTERGOVT GRANTS	602,318	0.45%	386	0	386	3	390
54 FIRE SAFETY GRANT	592,536	0.44%	380	0	380	3	383
55 EMERGENCY MGMT	236,652	0.18%	152	0	152	1	153
56 STATE OFFICE	782,865	0.59%	502	0	502	4	507
57 SPORTS COMPLEX	969,873	0.73%	622	0	622	5	628
58 AIRPORT	1,534,677	1.15%	985	0	985	8	993
59 SOLID WASTE	1,251,531	0.94%	803	0	803	7	810
60 STORMWATER	2,501,447	1.87%	1,605	0	1,605	14	1,619
61 WATER	17,494,084	13.08%	11,223	0	11,223	97	11,320
62 SEWER	5,336,121	3.99%	3,423	0	3,423	29	3,453
63 CIVIC EVENTS	1,532,162	1.15%	983	0	983	8	991
64 FORT CONCHO	1,187,668	0.89%	762	0	762	7	769
65 CEMETERY	425,407	0.32%	273	0	273	2	275
66 COMMUNITY DEVELOPMENT	765,603	0.57%	491	0	491	4	495
Subtotal	133,746,598	100.00%	85,805	0	85,805	680	86,485
Direct Bills					0		0
Total					\$85,805		\$86,485

Basis Units: Budgeted expenditures excl COSADC

Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:16 MISCELLANEOUS

Department	City Admin	Misc	Total
0 Direct Billed	\$0	\$0	\$0
3 LEGAL	451	0	451
4 REAL ESTATE	124	0	124
5 PUBLIC INFORMATION	116	0	116
6 CITY CLERK	175	0	175
7 CITY COUNCIL	120	0	120
8 CITY MANAGER	512	0	512
9 INTERNAL AUDIT	51	0	51
10 FINANCE	1,144	0	1,144
11 INFORMATION TECHNOLOGY	439	0	439
12 PURCHASING	132	0	132
13 BILLING & RECEIPT	488	0	488
14 HUMAN RESOURCES	1,686	0	1,686
15 BUILDING MAINTENANCE	446	0	446
16 MISCELLANEOUS	851	0	851
17 PUBLIC WORKS ADMIN	231	0	231
18 ENGINEERING	843	0	843
19 DEV SVCS GIS	221	0	221
20 FLEET SERVICES	4,167	0	4,167
21 COMMUNICATIONS	418	0	418
22 EMPLOYEE BENEFITS	5,605	0	5,605
23 PROPERTY CASUALTY	842	0	842
24 WORKERS COMPENSATION	599	0	599
25 CONSTRUCTION MGMT	73	0	73
26 MUNICIPAL COURT	2,416	0	2,416
27 PUBLIC SFTY COMM	1,013	0	1,013
28 CROSSING GUARDS	95	0	95
29 DEVELOPMENT SVCS ADMIN	371	0	371
30 DEV SVCS PLANNING	202	0	202
31 PERMITS INSPECTION	592	0	592
32 TIRZ	1,982	0	1,982
33 TRAF SIGNAL CONTROL	558	0	558
34 STREET & BRIDGE	5,624	0	5,624
35 STREET LIGHTING	724	0	724
36 PARKS	2,332	0	2,332
37 RECREATION	489	0	489
39 CODE COMPLIANCE	350	0	350
40 ANIMAL CONTROL	713	0	713
41 WIC	567	0	567
42 HEALTH ADMIN	118	0	118
43 POLICE	12,841	0	12,841

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:16 MISCELLANEOUS

Department	City Admin	Misc	Total
44 FIRE	\$11,767	\$0	\$11,767
45 FIRE MARSHAL	491	0	491
47 TRANSPORTATION GRANTS	152	0	152
48 NUTRITION	178	0	178
49 NURSING/ IMMUN	13	0	13
50 ENVIRONMENTAL HEALTH	211	0	211
52 SOCIAL SERVICES	165	0	165
53 OTHER INTERGOVT GRANTS	390	0	390
54 FIRE SAFETY GRANT	383	0	383
55 EMERGENCY MGMT	153	0	153
56 STATE OFFICE	507	0	507
57 SPORTS COMPLEX	628	0	628
58 AIRPORT	993	0	993
59 SOLID WASTE	810	0	810
60 STORMWATER	1,619	0	1,619
61 WATER	11,320	0	11,320
62 SEWER	3,453	0	3,453
63 CIVIC EVENTS	991	0	991
64 FORT CONCHO	769	0	769
65 CEMETERY	275	0	275
66 COMMUNITY DEVELOPMENT	495	0	495
Total	\$86,485	\$0	\$86,485

**CITY OF SAN ANGELO, TEXAS
STATEMENTS OF FUNCTION AND BENEFIT
FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020**

SCHEDULE 17 - PUBLIC WORKS ADMINISTRATION

Public Works Administration provides administrative support to Vehicle Maintenance, Traffic Signal, Street and Bridge, Parks, Solid Waste, Stormwater and Water. Budgeted FY 2020 expenditures are allocated based on Operations Administration's level of effort in supervising the divisions.

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

A. Department Costs

Dept:17 PUBLIC WORKS ADMIN

Description		Amount	General Admin	Dept Admin- 3001
Personnel Costs				
Salaries	S1	256,594	0	256,594
Salary % Split			.00%	100.00%
Benefits	S	80,657	0	80,657
Subtotal - Personnel Costs		337,251	0	337,251
Services & Supplies Cost				
Software Maint	S	677	0	677
Computer Maint	S	360	0	360
Equip Maint	S	500	0	500
Vehicle Maint	S	3,500	0	3,500
System Maint	S	350	0	350
Rent of Equip	S	1,550	0	1,550
Communication	S	2,000	0	2,000
Cell Phone	S	3,300	0	3,300
Advertising	S	100	0	100
Printing & Copying	S	100	0	100
Travel & Lodging	S	1,420	0	1,420
Conventions & Schools	S	1,520	0	1,520
Prof Dues & Subsc	S	380	0	380
Office Supplies	S	1,132	0	1,132
Minor Apparatus & Tools	S	775	0	775
Postage & Shipping	S	500	0	500
General Supplies	S	150	0	150
Gasoline	S	1,400	0	1,400
Food	S	500	0	500
Subtotal - Services & Supplies		20,214	0	20,214
Department Cost Total		357,465	0	357,465
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		357,465	0	357,465
General Admin Distribution			0	0
Grand Total		<u>\$357,465</u>		<u>\$357,465</u>

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Custom%)

Dept:17 PUBLIC WORKS ADMIN

Department	First Incoming	Second Incoming	Dept Admin-3001
2 Eqpt Use	\$8,537	\$0	\$8,537
Subtotal - EQUIPMENT USE	8,537	0	8,537
3 Legal Counsel	14,897	2,430	17,328
Subtotal - LEGAL	14,897	2,430	17,328
4 Real Estate - Management	37	9	46
Subtotal - REAL ESTATE	37	9	46
5 Citywide Support	329	31	360
Subtotal - PUBLIC INFORMATION	329	31	360
6 Council Sup	839	121	960
Subtotal - CITY CLERK	839	121	960
7 City Admin	370	28	398
7 Audit Services	269	20	289
Subtotal - CITY COUNCIL	639	48	687
8 Citywide Admin	2,201	197	2,398
Subtotal - CITY MANAGER	2,201	197	2,398
9 Internal Audit	214	11	225
Subtotal - INTERNAL AUDIT	214	11	225
10 Budget	916	125	1,041
10 Employee Payroll	363	50	413
10 Cash Management	216	30	246
10 General Accounting	1,073	147	1,220
Subtotal - FINANCE	2,568	352	2,920
11 Info Svcs	7,324	1,595	8,919
11 Software Citywide	2,356	0	2,356
11 Software General Fund	2,399	0	2,399
Subtotal - INFORMATION TECHNOLC	12,079	1,595	13,674
12 Formal Bids	1,339	131	1,471

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Custom%)

Dept:17 PUBLIC WORKS ADMIN

Department	First Incoming	Second Incoming	Dept Admin-3001
12 Procurement	\$648	\$62	\$711
12 P-Cards	5,754	611	6,366
12 Contract Administration	2,495	256	2,752
Subtotal - PURCHASING	10,237	1,061	11,299
13 Other Billings & Receipts	3	0	4
Subtotal - BILLING & RECEIPT	3	0	4
14 Personnel	2,674	480	3,154
14 Retiree Insurance	13,136	0	13,136
Subtotal - HUMAN RESOURCES	15,810	480	16,290
15 City Hall Annex	2,564	42	2,606
Subtotal - BUILDING MAINTENANCE	2,564	42	2,606
16 City Admin	229	2	231
Subtotal - MISCELLANEOUS	229	2	231
20 Vehicle Maint	0	440	440
Subtotal - FLEET SERVICES	0	440	440
21 Voice Over IP	0	39	39
21 Cell Phones	0	58	58
Subtotal - COMMUNICATIONS	0	97	97
22 Employee / Retiree Health	0	354	354
Subtotal - EMPLOYEE BENEFITS	0	354	354
24 Workers Comp	0	36	36
Subtotal - WORKERS COMPENSATIC	0	36	36
Total Incoming	71,185	7,306	78,491
C. Total Allocated		\$435,956	\$435,956
			100.00%

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Dept Admin-3001 Allocations

Dept:17 PUBLIC WORKS ADMIN

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
20 FLEET SERVICES	15	15.00%	\$64,297	\$0	\$64,297	\$1,096	\$65,393
33 TRAF SIGNAL CONTROL	15	15.00%	64,297	0	64,297	1,096	65,393
34 STREET & BRIDGE	15	15.00%	64,297	0	64,297	1,096	65,393
36 PARKS	5	5.00%	21,432	0	21,432	365	21,798
59 SOLID WASTE	20	20.00%	85,730	0	85,730	1,461	87,191
60 STORMWATER	15	15.00%	64,297	0	64,297	1,096	65,393
61 WATER	15	15.00%	64,297	0	64,297	1,096	65,393
Subtotal	100	100.00%	428,650	0	428,650	7,306	435,956
Direct Bills					0		0
Total					\$428,650		\$435,956

Basis Units: Level of effort
Source:

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

Allocation Summary

Dept:17 PUBLIC WORKS ADMIN

Department	Dept Admin- 3001	Total
0 Direct Billed	\$0	\$0
20 FLEET SERVICES	65,393	65,393
33 TRAF SIGNAL CONTROL	65,393	65,393
34 STREET & BRIDGE	65,393	65,393
36 PARKS	21,798	21,798
59 SOLID WASTE	87,191	87,191
60 STORMWATER	65,393	65,393
61 WATER	65,393	65,393
Total	\$435,956	\$435,956

**CITY OF SAN ANGELO, TEXAS
STATEMENTS OF FUNCTION AND BENEFIT
FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020**

SCHEDULE 18 - ENGINEERING

The Engineering Services division has the primary engineering responsibility for the City of San Angelo and provides for the professional engineering design, construction and management of the City's infrastructure including streets, sidewalks, drainage ways, street lights and traffic signals. Costs have been functionalized and allocated as follows:

- **Water** - Costs associated with this function have been directly allocated to Water.
- **Sewer** - Costs associated with this function have been directly allocated to Sewer.
- **Streets** - Costs associated with this function have been directly allocated to Street and Bridge.
- **Development Services - Planning** - Costs associated with this function have been directly allocated to Development Services - Planning.
- **Stormwater - Quality** - Costs associated with this function have been directly allocated to Stormwater.
- **Stormwater - Quantity** - Costs associated with this function have not been allocated in the plan.

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

A. Department Costs

Dept:18 ENGINEERING

Description		Amount	General Admin	Water	Sewer	Streets	Development Services - Planning	Stormwater - Quality	Stormwater - Quantity
Personnel Costs									
Salaries	S1	895,776	0	173,853	173,853	174,301	153,431	12,808	207,531
Salary % Split			.00%	19.41%	19.41%	19.46%	17.13%	1.43%	23.17%
Benefits	S	316,928	0	61,510	61,510	61,668	54,284	4,532	73,425
Subtotal - Personnel Costs		1,212,704	0	235,362	235,362	235,969	207,715	17,340	280,955
Services & Supplies Cost									
Software Maintenance	S	13,600	0	2,639	2,639	2,646	2,329	194	3,151
General Maintenance	S	1,500	0	291	291	292	257	21	348
Vehicle Maintenance	S	17,994	0	3,492	3,492	3,501	3,082	257	4,169
Rent of Equipment	S	3,267	0	634	634	636	560	47	757
Communication	S	7,784	0	1,511	1,511	1,515	1,333	111	1,803
Cell Phone	S	10,460	0	2,030	2,030	2,035	1,792	150	2,423
Advertising	S	1,300	0	252	252	253	223	19	301
Travel & Lodging	S	8,305	0	1,612	1,612	1,616	1,423	119	1,924
Conventions & Schools	S	6,700	0	1,300	1,300	1,304	1,148	96	1,552
Prof Dues & Subsc	S	2,447	0	475	475	476	419	35	567
Postage & Shipping	S	410	0	80	80	80	70	6	95
General Supplies	S	5,818	0	1,129	1,129	1,132	997	83	1,348
Gasoline	S	10,000	0	1,941	1,941	1,946	1,713	143	2,317
Subtotal - Services & Supplies		89,585	0	17,387	17,387	17,431	15,344	1,281	20,755
Department Cost Total		1,302,289	0	252,749	252,749	253,400	223,060	18,621	301,710
Adjustments to Cost									
Subtotal - Adjustments		0	0	0	0	0	0	0	0
Total Costs After Adjustments		1,302,289	0	252,749	252,749	253,400	223,060	18,621	301,710
General Admin Distribution			0	0	0	0	0	0	0
Grand Total		\$1,302,289		\$252,749	\$252,749	\$253,400	\$223,060	\$18,621	\$301,710

not allocated

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:18 ENGINEERING

Department	First Incoming	Second Incoming	Water	Sewer	Streets	Development Services - Planning	Stormwater - Quality	Stormwater - Quantity
3 Legal Counsel	\$15,308	\$2,497	\$3,456	\$3,456	\$3,465	\$3,050	\$255	\$4,125
Subtotal - LEGAL	15,308	2,497	3,456	3,456	3,465	3,050	255	4,125
4 Real Estate - Management	135	31	32	32	32	28	2	38
4 Real Estate - Engineering	20,083	4,646	4,799	4,799	4,812	4,236	354	5,729
Subtotal - REAL ESTATE	20,218	4,677	4,832	4,832	4,844	4,264	356	5,768
5 Citywide Support	1,062	101	226	226	226	199	17	270
Subtotal - PUBLIC INFORMATION	1,062	101	226	226	226	199	17	270
6 Council Sup	3,058	440	679	679	681	599	50	810
Subtotal - CITY CLERK	3,058	440	679	679	681	599	50	810
7 City Admin	1,349	100	281	281	282	248	21	336
7 Audit Services	979	73	204	204	205	180	15	244
Subtotal - CITY COUNCIL	2,328	173	485	485	487	428	36	580
8 Citywide Admin	8,019	717	1,696	1,696	1,700	1,496	125	2,024
Subtotal - CITY MANAGER	8,019	717	1,696	1,696	1,700	1,496	125	2,024
9 Internal Audit	781	40	159	159	160	141	12	190
Subtotal - INTERNAL AUDIT	781	40	159	159	160	141	12	190
10 Budget	3,337	457	736	736	738	650	54	879
10 Employee Payroll	1,090	149	240	240	241	212	18	287
10 Cash Management	787	108	174	174	174	153	13	207
10 General Accounting	3,909	535	863	863	865	761	64	1,030
Subtotal - FINANCE	9,123	1,249	2,013	2,013	2,018	1,777	148	2,403
11 Info Svcs	23,662	5,153	5,593	5,593	5,607	4,936	412	6,676
11 Software Citywide	4,449	0	864	864	866	762	64	1,031
11 Software General Fund	4,531	0	879	879	882	776	65	1,050
Subtotal - INFORMATION TECHNOLC	32,643	5,153	7,336	7,336	7,354	6,474	540	8,757
12 Formal Bids	10,716	1,048	2,283	2,283	2,289	2,015	168	2,725

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:18 ENGINEERING

Department	First Incoming	Second Incoming	Water	Sewer	Streets	Development Services - Planning	Stormwater - Quality	Stormwater - Quantity
12 Procurement	\$648	\$62	\$138	\$138	\$138	\$122	\$10	\$165
12 P-Cards	691	73	148	148	149	131	11	177
12 Contract Administration	6,239	641	1,335	1,335	1,339	1,178	98	1,594
Subtotal - PURCHASING	18,294	1,825	3,905	3,905	3,915	3,446	288	4,661
13 Other Billings & Receipts	49	2	10	10	10	9	1	12
Subtotal - BILLING & RECEIPT	49	2	10	10	10	9	1	12
14 Personnel	8,022	1,440	1,836	1,836	1,841	1,621	135	2,192
14 Retiree Insurance	39,408	0	7,648	7,648	7,668	6,750	563	9,130
Subtotal - HUMAN RESOURCES	47,430	1,440	9,485	9,485	9,509	8,370	699	11,322
15 City Hall Annex	5,963	97	1,176	1,176	1,179	1,038	87	1,404
Subtotal - BUILDING MAINTENANCE	5,963	97	1,176	1,176	1,179	1,038	87	1,404
16 City Admin	835	7	164	164	164	144	12	195
Subtotal - MISCELLANEOUS	835	7	164	164	164	144	12	195
20 Vehicle Maint	0	2,263	439	439	440	388	32	524
Subtotal - FLEET SERVICES	0	2,263	439	439	440	388	32	524
21 Voice Over IP	0	72	14	14	14	12	1	17
21 Cell Phones	0	65	13	13	13	11	1	15
Subtotal - COMMUNICATIONS	0	137	27	27	27	23	2	32
22 Employee / Retiree Health	0	1,770	344	344	344	303	25	410
Subtotal - EMPLOYEE BENEFITS	0	1,770	344	344	344	303	25	410
24 Workers Comp	0	348	68	68	68	60	5	81
Subtotal - WORKERS COMPENSATIC	0	348	68	68	68	60	5	81
Total Incoming	165,111	22,938	36,497	36,497	36,591	32,210	2,689	43,567
C. Total Allocated		\$1,490,338	\$289,246	\$289,246	\$289,991	\$255,269	\$21,310	\$345,277
			19.41%	19.41%	19.46%	17.13%	1.43%	23.17%

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Water Allocations

Dept:18 ENGINEERING

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
61 WATER	100	100.00%	\$284,794	\$0	\$284,794	\$4,452	\$289,246
Subtotal	100	100.00%	284,794	0	284,794	4,452	289,246
Direct Bills					0		0
Total					\$284,794		\$289,246

Basis Units: Direct allocation to Water
Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Sewer Allocations

Dept:18 ENGINEERING

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
62 SEWER	100	100.00%	\$284,794	\$0	\$284,794	\$4,452	\$289,246
Subtotal	100	100.00%	284,794	0	284,794	4,452	289,246
Direct Bills					0		0
Total					\$284,794		\$289,246

Basis Units: Direct allocation to Sewer
Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Streets Allocations

Dept:18 ENGINEERING

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
34 STREET & BRIDGE	100	100.00%	\$285,528	\$0	\$285,528	\$4,463	\$289,991
Subtotal	100	100.00%	285,528	0	285,528	4,463	289,991
Direct Bills					0		0
Total					\$285,528		\$289,991

Basis Units: Direct allocation to Street & Bridge

Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Development Services - Planning Allocations

Dept:18 ENGINEERING

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
30 DEV SVCS PLANNING	100	100.00%	\$251,341	\$0	\$251,341	\$3,929	\$255,269
Subtotal	100	100.00%	251,341	0	251,341	3,929	255,269
Direct Bills					0		0
Total					\$251,341		\$255,269

Basis Units: Direct allocation to Dev Svcs - Planning

Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Stormwater - Quality Allocations

Dept:18 ENGINEERING

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
60 STORMWATER	100	100.00%	\$20,982	\$0	\$20,982	\$328	\$21,310
Subtotal	100	100.00%	20,982	0	20,982	328	21,310
Direct Bills					0		0
Total					\$20,982		\$21,310
Basis Units: Direct allocation to Stormwater							
Source:							

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:18 ENGINEERING

Department	Water	Sewer	Streets	Development Services - Planning	Stormwater - Quality	Stormwater - Quantity	Total
0 Direct Billed	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30 DEV SVCS PLANNING	0	0	0	255,269	0	0	255,269
34 STREET & BRIDGE	0	0	289,991	0	0	0	289,991
60 STORMWATER	0	0	0	0	21,310	0	21,310
61 WATER	289,246	0	0	0	0	0	289,246
62 SEWER	0	289,246	0	0	0	0	289,246
Total	\$289,246	\$289,246	\$289,991	\$255,269	\$21,310	\$0	\$1,145,061

**CITY OF SAN ANGELO, TEXAS
STATEMENTS OF FUNCTION AND BENEFIT
FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020**

SCHEDULE 19 - GEOGRAPHIC INFORMATION SYSTEMS (GIS)

Geographic Information Systems' objective is to centralize, maintain and make accessible central GIS data and information for use by City staff and the general public to improve communication, coordination, efficiencies in workflows, and decision making. Costs have been functionalized and allocated as follows:

- **MPO / Transportation** - Costs associated with this function have been directly allocated to Transportation Grants.
- **General Fund** - Costs associated with this function have not been allocated.
- **Water Fund** - Costs associated with this function have been directly allocated to Water.
- **Public Safety** - Costs associated with this function have been directly allocated to Public Safety Commission.
- **Stormwater** - Costs associated with this function have been directly allocated to Stormwater.
- **COSADC** - Costs associated with this function have been directly allocated to COSADC.

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

A. Department Costs

Dept:19 DEV SVCS GIS

Description		Amount	General Admin	MPO / Transportati on	General Fund	Water Fund	Public Safety	Stormwater	COSADC
Personnel Costs									
Salaries	S1	216,416	0	996	62,204	94,756	34,760	23,548	152
Salary % Split			.00%	.46%	28.74%	43.78%	16.06%	10.88%	.07%
Benefits	S	79,269	0	365	22,784	34,707	12,732	8,625	55
Subtotal - Personnel Costs		295,685	0	1,360	84,988	129,464	47,492	32,174	207
Services & Supplies Cost									
Software Maintenance	S	23,135	0	106	6,650	10,130	3,716	2,517	16
Computer Maintenance	S	250	0	1	72	109	40	27	0
Technical Services	S	200	0	1	57	88	32	22	0
Special Services	S	600	0	3	172	263	96	65	0
Equipment Maintenance	S	0	0	0	0	0	0	0	0
Vehicle Maintenance	S	0	0	0	0	0	0	0	0
Rent of Equipment	S	1,001	0	5	288	438	161	109	1
Communication	S	2,112	0	10	607	925	339	230	1
Cell Phone	S	4,604	0	21	1,323	2,016	739	501	3
Printing & Copying	S	157	0	1	45	69	25	17	0
Travel & Lodging	S	6,926	0	32	1,991	3,033	1,112	754	5
Mileage	S	150	0	1	43	66	24	16	0
Conventions & Schools	S	2,600	0	12	747	1,138	418	283	2
Prof Dues & Subsc	S	30	0	0	9	13	5	3	0
Office Supplies	S	3,798	0	17	1,092	1,663	610	413	3
Uniforms	S	25	0	0	7	11	4	3	0
Postage & Shipping	S	30	0	0	9	13	5	3	0
Computer Supplies	S	400	0	2	115	175	64	44	0
Gasoline	S	100	0	0	29	44	16	11	0
Books & Periodicals	S	300	0	1	86	131	48	33	0
Subtotal - Services & Supplies		46,418	0	214	13,342	20,324	7,455	5,051	32
Department Cost Total		342,103	0	1,574	98,330	149,788	54,947	37,225	239
Adjustments to Cost									
Subtotal - Adjustments		0	0	0	0	0	0	0	0
Total Costs After Adjustments		342,103	0	1,574	98,330	149,788	54,947	37,225	239
General Admin Distribution			0	0	0	0	0	0	0
Grand Total		\$342,103		\$1,574	\$98,330	\$149,788	\$54,947	\$37,225	\$239
not allocated									

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:19 DEV SVCS GIS

Department	First Incoming	Second Incoming	MPO / Transportati on	General Fund	Water Fund	Public Safety	Stormwater	COSADC
4 Real Estate - Management	\$35	\$8	\$0	\$13	\$19	\$7	\$5	\$0
Subtotal - REAL ESTATE	35	8	0	13	19	7	5	0
5 Citywide Support	264	25	1	83	126	46	31	0
Subtotal - PUBLIC INFORMATION	264	25	1	83	126	46	31	0
6 Council Sup	803	115	4	264	402	148	100	1
Subtotal - CITY CLERK	803	115	4	264	402	148	100	1
7 City Admin	355	26	2	109	167	61	41	0
7 Audit Services	257	19	1	79	121	44	30	0
Subtotal - CITY COUNCIL	612	46	3	189	288	106	72	0
8 Citywide Admin	2,107	188	11	660	1,005	369	250	2
Subtotal - CITY MANAGER	2,107	188	11	660	1,005	369	250	2
9 Internal Audit	205	10	1	62	94	35	23	0
Subtotal - INTERNAL AUDIT	205	10	1	62	94	35	23	0
10 Budget	877	120	5	286	436	160	108	1
10 Employee Payroll	291	40	2	95	145	53	36	0
10 Cash Management	207	28	1	68	103	38	26	0
10 General Accounting	1,027	141	5	336	511	188	127	1
Subtotal - FINANCE	2,401	329	13	785	1,195	438	297	2
11 Info Svcs	3,380	736	19	1,183	1,802	661	448	3
11 Software Citywide	1,047	0	5	301	458	168	114	1
11 Software General Fund	1,066	0	5	306	467	171	116	1
Subtotal - INFORMATION TECHNOLC	5,493	736	29	1,791	2,728	1,001	678	4
12 Procurement	88	9	0	28	42	16	11	0
12 P-Cards	11	1	0	4	6	2	1	0
Subtotal - PURCHASING	100	10	1	31	48	18	12	0
13 Other Billings & Receipts	7	0	0	2	3	1	1	0

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Salary%)

Dept:19 DEV SVCS GIS

Department	First Incoming	Second Incoming	MPO / Transporatati on	General Fund	Water Fund	Public Safety	Stormwater	COSADC
Subtotal - BILLING & RECEIPT	\$7	\$0	\$0	\$2	\$3	\$1	\$1	\$0
14 Personnel	2,139	384	12	725	1,105	405	275	2
14 Retiree Insurance	10,509	0	48	3,021	4,601	1,688	1,143	7
Subtotal - HUMAN RESOURCES	12,648	384	60	3,746	5,706	2,093	1,418	9
15 Community Development	6,953	75	32	2,020	3,077	1,129	765	5
Subtotal - BUILDING MAINTENANCE	6,953	75	32	2,020	3,077	1,129	765	5
16 City Admin	219	2	1	64	97	36	24	0
Subtotal - MISCELLANEOUS	219	2	1	64	97	36	24	0
21 Voice Over IP	0	22	0	6	10	4	2	0
21 Cell Phones	0	32	0	9	14	5	4	0
Subtotal - COMMUNICATIONS	0	55	0	16	24	9	6	0
22 Employee / Retiree Health	0	472	2	136	207	76	51	0
Subtotal - EMPLOYEE BENEFITS	0	472	2	136	207	76	51	0
24 Workers Comp	0	36	0	10	16	6	4	0
Subtotal - WORKERS COMPENSATIC	0	36	0	10	16	6	4	0
Total Incoming	31,847	2,492	158	9,870	15,035	5,515	3,736	24
C. Total Allocated	\$376,442	\$1,732	\$108,200	\$164,823	\$60,463	\$40,961	\$264	
		0.46%	28.74%	43.78%	16.06%	10.88%	0.07%	

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

MPO / Transporatation Allocations

Dept:19 DEV SVCS GIS

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
47 TRANSPORTATION GRANTS	100	100.00%	\$1,720	\$0	\$1,720	\$11	\$1,732
Subtotal	100	100.00%	1,720	0	1,720	11	1,732
Direct Bills					0		0
Total					\$1,720		\$1,732

Basis Units: Direct allocation to Transportation Grants

Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Water Fund Allocations

Dept:19 DEV SVCS GIS

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
61 WATER	100	100.00%	\$163,732	\$0	\$163,732	\$1,091	\$164,823
Subtotal	100	100.00%	163,732	0	163,732	1,091	164,823
Direct Bills					0		0
Total					\$163,732		\$164,823

Basis Units: Direct allocation to Water
Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Public Safety Allocations

Dept:19 DEV SVCS GIS

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
27 PUBLIC SFTY COMM	100	100.00%	\$60,062	\$0	\$60,062	\$400	\$60,463
Subtotal	100	100.00%	60,062	0	60,062	400	60,463
Direct Bills					0		0
Total					\$60,062		\$60,463
Basis Units: Direct allocation to Public Safety							
Source:							

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Stormwater Allocations

Dept:19 DEV SVCS GIS

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
60 STORMWATER	100	100.00%	\$40,690	\$0	\$40,690	\$271	\$40,961
Subtotal	100	100.00%	40,690	0	40,690	271	40,961
Direct Bills					0		0
Total					\$40,690		\$40,961
Basis Units: Direct allocation to Stormwater							
Source:							

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

COSADC Allocations

Dept:19 DEV SVCS GIS

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
67 COSADC	100	100.00%	\$262	\$0	\$262	\$2	\$264
Subtotal	100	100.00%	262	0	262	2	264
Direct Bills					0		0
Total					\$262		\$264

Basis Units: Direct allocation to COSADC

Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:19 DEV SVCS GIS

Department	MPO / Transportation	General Fund	Water Fund	Public Safety	Stormwater	COSADC	Total
0 Direct Billed	\$0	\$0	\$0	\$0	\$0	\$0	\$0
27 PUBLIC SFTY COMM	0	0	0	60,463	0	0	60,463
47 TRANSPORTATION GRANTS	1,732	0	0	0	0	0	1,732
60 STORMWATER	0	0	0	0	40,961	0	40,961
61 WATER	0	0	164,823	0	0	0	164,823
67 COSADC	0	0	0	0	0	264	264
Total	\$1,732	\$0	\$164,823	\$60,463	\$40,961	\$264	\$268,241

**CITY OF SAN ANGELO, TEXAS
STATEMENTS OF FUNCTION AND BENEFIT
FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020**

SCHEDULE 20 - FLEET SERVICES

Fleet Services provides dependable and safe transportation and equipment for the City. Since Fleet Services is an internal service fund (ISF) only the indirect costs generated in the plan have been allocated to benefitting departments based on vehicle maintenance charges.

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

A. Department Costs

Dept:20 FLEET SERVICES

Description		Amount	General Admin	Vehicle Maint
Personnel Costs				
Salaries	S	0	0	0
<i>Salary % Split</i>			<i>.00%</i>	<i>.00%</i>
Benefits	S	0	0	0
Subtotal - Services & Supplies		0	0	0
Department Cost Total		0	0	0
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		0	0	0
General Admin Distribution			0	0
Grand Total		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Custom%)

Dept:20 FLEET SERVICES

Department	First Incoming	Second Incoming	Vehicle Maint
4 Real Estate - Management	\$666	\$155	\$821
Subtotal - REAL ESTATE	666	155	821
5 Citywide Support	5,645	539	6,184
Subtotal - PUBLIC INFORMATION	5,645	539	6,184
6 Council Sup	15,124	2,174	17,298
Subtotal - CITY CLERK	15,124	2,174	17,298
7 City Admin	6,674	496	7,170
Subtotal - CITY COUNCIL	6,674	496	7,170
8 Citywide Admin	39,657	3,548	43,206
Subtotal - CITY MANAGER	39,657	3,548	43,206
9 Internal Audit	3,863	198	4,061
Subtotal - INTERNAL AUDIT	3,863	198	4,061
10 Budget	16,502	2,260	18,762
10 Employee Payroll	1,235	169	1,404
10 Cash Management	3,893	533	4,426
10 General Accounting	19,333	2,648	21,980
Subtotal - FINANCE	40,963	5,610	46,573
11 Info Svcs	16,000	3,485	19,485
11 Software Citywide	6,805	0	6,805
Subtotal - INFORMATION TECHNOLC	22,805	3,485	26,290
12 Formal Bids	18,753	1,834	20,587
12 Procurement	5,009	483	5,491
12 Contract Administration	9,358	961	10,319
Subtotal - PURCHASING	33,119	3,278	36,397
13 Other Billings & Receipts	143	7	150
Subtotal - BILLING & RECEIPT	143	7	150
14 Personnel	9,091	1,632	10,723

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Custom%)

Dept:20 FLEET SERVICES

Department	First Incoming	Second Incoming	Vehicle Maint
Subtotal - HUMAN RESOURCES	\$9,091	\$1,632	\$10,723
16 City Admin	4,132	36	4,167
Subtotal - MISCELLANEOUS	4,132	36	4,167
17 Dept Admin-3001	64,297	1,096	65,393
Subtotal - PUBLIC WORKS ADMIN	64,297	1,096	65,393
20 Vehicle Maint	0	3,018	3,018
Subtotal - FLEET SERVICES	0	3,018	3,018
21 Radios	0	25	25
21 Voice Over IP	0	50	50
21 Landlines	0	54	54
21 Cell Phones	0	19	19
Subtotal - COMMUNICATIONS	0	148	148
22 Employee / Retiree Health	0	2,988	2,988
Subtotal - EMPLOYEE BENEFITS	0	2,988	2,988
23 Property / Casualty	0	452	452
Subtotal - PROPERTY CASUALTY	0	452	452
24 Workers Comp	0	960	960
Subtotal - WORKERS COMPENSATIC	0	960	960
Total Incoming	246,181	29,818	275,998
C. Total Allocated		\$275,998	\$275,998
			100.00%

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

Vehicle Maint Allocations

Dept:20 FLEET SERVICES

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 PUBLIC INFORMATION	795	0.04%	\$100	\$0	\$100	\$0	\$100
15 BUILDING MAINTENANCE	11,387	0.58%	1,432	0	1,432	0	1,432
17 PUBLIC WORKS ADMIN	3,500	0.18%	440	0	440	0	440
18 ENGINEERING	17,994	0.92%	2,263	0	2,263	0	2,263
20 FLEET SERVICES	24,000	1.23%	3,018	0	3,018	0	3,018
21 COMMUNICATIONS	2,300	0.12%	289	0	289	36	325
26 MUNICIPAL COURT	30,068	1.54%	3,781	0	3,781	472	4,253
27 PUBLIC SFTY COMM	1,200	0.06%	151	0	151	19	170
31 PERMITS INSPECTION	14,478	0.74%	1,821	0	1,821	227	2,048
33 TRAF SIGNAL CONTROL	20,921	1.07%	2,631	0	2,631	328	2,959
34 STREET & BRIDGE	202,766	10.36%	25,500	0	25,500	3,182	28,682
36 PARKS	143,982	7.36%	18,107	0	18,107	2,260	20,367
37 RECREATION	1,200	0.06%	151	0	151	19	170
39 CODE COMPLIANCE	26,957	1.38%	3,390	0	3,390	423	3,813
40 ANIMAL CONTROL	20,072	1.03%	2,524	0	2,524	315	2,839
41 WIC	2,750	0.14%	346	0	346	43	389
43 POLICE	392,624	20.06%	49,376	0	49,376	6,162	55,538
44 FIRE	38,765	1.98%	4,875	0	4,875	608	5,483
45 FIRE MARSHAL	8,000	0.41%	1,006	0	1,006	126	1,132
48 NUTRITION	1,600	0.08%	201	0	201	25	226
55 EMERGENCY MGMT	4,000	0.20%	503	0	503	63	566
56 STATE OFFICE	350	0.02%	44	0	44	5	50
57 SPORTS COMPLEX	33,519	1.71%	4,215	0	4,215	526	4,741
58 AIRPORT	38,493	1.97%	4,841	0	4,841	604	5,445
59 SOLID WASTE	6,000	0.31%	755	0	755	94	849
60 STORMWATER	232,739	11.89%	29,269	0	29,269	3,653	32,922
61 WATER	419,228	21.42%	52,722	0	52,722	6,580	59,301
62 SEWER	217,901	11.13%	27,403	0	27,403	3,420	30,823
63 CIVIC EVENTS	11,679	0.60%	1,469	0	1,469	183	1,652
64 FORT CONCHO	8,000	0.41%	1,006	0	1,006	126	1,132
65 CEMETERY	14,500	0.74%	1,824	0	1,824	228	2,051
66 COMMUNITY DEVELOPMENT	5,790	0.30%	728	0	728	91	819
Subtotal	1,957,558	100.00%	246,181	0	246,181	29,818	275,998
Direct Bills					0		0
Total					\$246,181		\$275,998

Basis Units: Vehicle Maint charges
Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:20 FLEET SERVICES

Department	Vehicle Maint	Total
0 Direct Billed	\$0	\$0
5 PUBLIC INFORMATION	100	100
15 BUILDING MAINTENANCE	1,432	1,432
17 PUBLIC WORKS ADMIN	440	440
18 ENGINEERING	2,263	2,263
20 FLEET SERVICES	3,018	3,018
21 COMMUNICATIONS	325	325
26 MUNICIPAL COURT	4,253	4,253
27 PUBLIC SFTY COMM	170	170
31 PERMITS INSPECTION	2,048	2,048
33 TRAF SIGNAL CONTROL	2,959	2,959
34 STREET & BRIDGE	28,682	28,682
36 PARKS	20,367	20,367
37 RECREATION	170	170
39 CODE COMPLIANCE	3,813	3,813
40 ANIMAL CONTROL	2,839	2,839
41 WIC	389	389
43 POLICE	55,538	55,538
44 FIRE	5,483	5,483
45 FIRE MARSHAL	1,132	1,132
48 NUTRITION	226	226
55 EMERGENCY MGMT	566	566
56 STATE OFFICE	50	50
57 SPORTS COMPLEX	4,741	4,741
58 AIRPORT	5,445	5,445
59 SOLID WASTE	849	849
60 STORMWATER	32,922	32,922
61 WATER	59,301	59,301
62 SEWER	30,823	30,823
63 CIVIC EVENTS	1,652	1,652
64 FORT CONCHO	1,132	1,132
65 CEMETERY	2,051	2,051
66 COMMUNITY DEVELOPMENT	819	819
Total	\$275,998	\$275,998

**CITY OF SAN ANGELO, TEXAS
STATEMENTS OF FUNCTION AND BENEFIT
FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020**

SCHEDULE 21 - COMMUNICATIONS

Communications provides quality, economical communication and support services. This mission includes radio programming of hardware, equipment installation and end user support by providing 24 hour technical assistance. These activities are designed to ensure effective utilization of radio, video, VoIP and mobile data systems. Since Communications is an internal service fund (ISF) only the indirect costs generated in the plan have been allocated to benefitting departments. The indirect costs of the department have been functionalized and allocated as follows:

- **Radios** - Indirect costs associated with maintaining radios have been allocated on the number of radios per department.
- **Voice Over IP** - Indirect costs associated with VoIP have been allocated on the number of VoIP phones per department.
- **Landlines** - Indirect costs associated with maintaining radios have been allocated on the number of landlines per department.
- **Cell Phones** - Indirect costs associated with VoIP have been allocated on the number of cell phones per department.

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

A. Department Costs

Dept:21 COMMUNICATIONS

Description		Amount	General Admin	Radios	Voice Over IP	Landlines	Cell Phones
Personnel Costs							
Salaries	S	0	0	0	0	0	0
<i>Salary % Split</i>			.00%	.00%	.00%	.00%	.00%
Benefits	S	0	0	0	0	0	0
Subtotal - Services & Supplies		0	0	0	0	0	0
Department Cost Total		0	0	0	0	0	0
Adjustments to Cost							
Subtotal - Adjustments		0	0	0	0	0	0
Total Costs After Adjustments		0	0	0	0	0	0
General Admin Distribution			0	0	0	0	0
Grand Total		<u>\$0</u>		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Custom%)

Dept:21 COMMUNICATIONS

Department	First Incoming	Second Incoming	Radios	Voice Over IP	Landlines	Cell Phones
4 Real Estate - Management	\$67	\$16	\$21	\$21	\$21	\$21
Subtotal - REAL ESTATE	67	16	21	21	21	21
5 Citywide Support	581	55	159	159	159	159
Subtotal - PUBLIC INFORMATION	581	55	159	159	159	159
6 Council Sup	1,518	218	434	434	434	434
Subtotal - CITY CLERK	1,518	218	434	434	434	434
7 City Admin	670	50	180	180	180	180
Subtotal - CITY COUNCIL	670	50	180	180	180	180
8 Citywide Admin	3,982	356	1,084	1,084	1,084	1,084
Subtotal - CITY MANAGER	3,982	356	1,084	1,084	1,084	1,084
9 Internal Audit	388	20	102	102	102	102
Subtotal - INTERNAL AUDIT	388	20	102	102	102	102
10 Budget	1,657	227	471	471	471	471
10 Employee Payroll	73	10	21	21	21	21
10 Cash Management	391	54	111	111	111	111
10 General Accounting	1,941	266	552	552	552	552
Subtotal - FINANCE	4,061	556	1,154	1,154	1,154	1,154
12 Procurement	236	23	65	65	65	65
Subtotal - PURCHASING	236	23	65	65	65	65
13 Other Billings & Receipts	7	0	2	2	2	2
Subtotal - BILLING & RECEIPT	7	0	2	2	2	2
14 Personnel	535	96	158	158	158	158
Subtotal - HUMAN RESOURCES	535	96	158	158	158	158
16 City Admin	415	4	105	105	105	105
Subtotal - MISCELLANEOUS	415	4	105	105	105	105
20 Vehicle Maint	289	36	81	81	81	81

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Custom%)

Dept:21 COMMUNICATIONS

Department	First Incoming	Second Incoming	Radios	Voice Over IP	Landlines	Cell Phones
Subtotal - FLEET SERVICES	\$289	\$36	\$81	\$81	\$81	\$81
21 Voice Over IP	0	6	1	1	1	1
21 Cell Phones	0	6	2	2	2	2
Subtotal - COMMUNICATIONS	0	12	3	3	3	3
22 Employee / Retiree Health	0	301	75	75	75	75
Subtotal - EMPLOYEE BENEFITS	0	301	75	75	75	75
24 Workers Comp	0	18	4	4	4	4
Subtotal - WORKERS COMPENSATIC	0	18	4	4	4	4
Total Incoming	12,749	1,761	3,628	3,628	3,628	3,628
C. Total Allocated		\$14,510	\$3,628	\$3,628	\$3,628	\$3,628
			25.00%	25.00%	25.00%	25.00%

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Radios Allocations

Dept:21 COMMUNICATIONS

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
8 CITY MANAGER	3	0.30%	\$10	\$0	\$10	\$0	\$10
20 FLEET SERVICES	8	0.80%	25	0	25	0	25
26 MUNICIPAL COURT	23	2.29%	73	0	73	10	83
31 PERMITS INSPECTION	8	0.80%	25	0	25	4	29
33 TRAF SIGNAL CONTROL	13	1.29%	41	0	41	6	47
34 STREET & BRIDGE	72	7.17%	229	0	229	32	260
36 PARKS	53	5.28%	168	0	168	24	192
37 RECREATION	8	0.80%	25	0	25	4	29
39 CODE COMPLIANCE	7	0.70%	22	0	22	3	25
40 ANIMAL CONTROL	14	1.39%	44	0	44	6	51
43 POLICE	397	39.54%	1,260	0	1,260	176	1,436
44 FIRE	182	18.13%	578	0	578	81	658
45 FIRE MARSHAL	13	1.29%	41	0	41	6	47
55 EMERGENCY MGMT	4	0.40%	13	0	13	2	14
58 AIRPORT	17	1.69%	54	0	54	8	62
60 STORMWATER	16	1.59%	51	0	51	7	58
61 WATER	133	13.25%	422	0	422	59	481
62 SEWER	22	2.19%	70	0	70	10	80
65 CEMETERY	11	1.10%	35	0	35	5	40
Subtotal	1,004	100.00%	3,187	0	3,187	440	3,628
Direct Bills					0		0
Total					\$3,187		\$3,628

Basis Units: # of radios

Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Voice Over IP Allocations

Dept:21 COMMUNICATIONS

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	8	1.40%	\$44	\$0	\$44	\$0	\$44
5 PUBLIC INFORMATION	2	0.35%	11	0	11	0	11
6 CITY CLERK	2	0.35%	11	0	11	0	11
8 CITY MANAGER	6	1.05%	33	0	33	0	33
9 INTERNAL AUDIT	1	0.17%	6	0	6	0	6
10 FINANCE	21	3.66%	117	0	117	0	117
11 INFORMATION TECHNOLOGY	14	2.44%	78	0	78	0	78
12 PURCHASING	3	0.52%	17	0	17	0	17
13 BILLING & RECEIPT	7	1.22%	39	0	39	0	39
14 HUMAN RESOURCES	7	1.22%	39	0	39	0	39
15 BUILDING MAINTENANCE	4	0.70%	22	0	22	0	22
17 PUBLIC WORKS ADMIN	7	1.22%	39	0	39	0	39
18 ENGINEERING	13	2.27%	72	0	72	0	72
19 DEV SVCS GIS	4	0.70%	22	0	22	0	22
20 FLEET SERVICES	9	1.57%	50	0	50	0	50
21 COMMUNICATIONS	1	0.17%	6	0	6	0	6
24 WORKERS COMPENSATION	6	1.05%	33	0	33	6	39
25 CONSTRUCTION MGMT	1	0.17%	6	0	6	1	7
26 MUNICIPAL COURT	26	4.54%	145	0	145	25	169
29 DEVELOPMENT SVCS ADMIN	5	0.87%	28	0	28	5	33
30 DEV SVCS PLANNING	4	0.70%	22	0	22	4	26
31 PERMITS INSPECTION	10	1.75%	56	0	56	9	65
33 TRAF SIGNAL CONTROL	7	1.22%	39	0	39	7	46
34 STREET & BRIDGE	10	1.75%	56	0	56	9	65
36 PARKS	9	1.57%	50	0	50	9	59
37 RECREATION	17	2.97%	95	0	95	16	111
38 NEIGH & FAMILY SERVICES	4	0.70%	22	0	22	4	26
39 CODE COMPLIANCE	9	1.57%	50	0	50	9	59
40 ANIMAL CONTROL	10	1.75%	56	0	56	9	65
41 WIC	18	3.14%	100	0	100	17	117
42 HEALTH ADMIN	4	0.70%	22	0	22	4	26
43 POLICE	124	21.64%	690	0	690	118	807
44 FIRE	59	10.30%	328	0	328	56	384
45 FIRE MARSHAL	8	1.40%	44	0	44	8	52
47 TRANSPORTATION GRANTS	3	0.52%	17	0	17	3	20
49 NURSING/ IMMUN	6	1.05%	33	0	33	6	39
55 EMERGENCY MGMT	19	3.32%	106	0	106	18	124
56 STATE OFFICE	2	0.35%	11	0	11	2	13
58 AIRPORT	10	1.75%	56	0	56	9	65
60 STORMWATER	6	1.05%	33	0	33	6	39
61 WATER	50	8.73%	278	0	278	47	326
62 SEWER	6	1.05%	33	0	33	6	39

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Voice Over IP Allocations

Dept:21 COMMUNICATIONS

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63 CIVIC EVENTS	8	1.40%	\$44	\$0	\$44	\$8	\$52
64 FORT CONCHO	13	2.27%	72	0	72	12	85
65 CEMETERY	2	0.35%	11	0	11	2	13
67 COSADC	8	1.40%	44	0	44	8	52
Subtotal	573	100.00%	3,187	0	3,187	440	3,628
Direct Bills					0		0
Total					\$3,187		\$3,628

Basis Units: # of VOIP's
Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Landlines Allocations

Dept:21 COMMUNICATIONS

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	3	2.52%	\$80	\$0	\$80	\$0	\$80
5 PUBLIC INFORMATION	10	8.40%	268	0	268	0	268
11 INFORMATION TECHNOLOGY	2	1.68%	54	0	54	0	54
13 BILLING & RECEIPT	1	0.84%	27	0	27	0	27
15 BUILDING MAINTENANCE	6	5.04%	161	0	161	0	161
20 FLEET SERVICES	2	1.68%	54	0	54	0	54
26 MUNICIPAL COURT	2	1.68%	54	0	54	9	63
27 PUBLIC SFTY COMM	2	1.68%	54	0	54	9	63
36 PARKS	1	0.84%	27	0	27	5	31
37 RECREATION	13	10.92%	348	0	348	60	408
40 ANIMAL CONTROL	3	2.52%	80	0	80	14	94
41 WIC	3	2.52%	80	0	80	14	94
43 POLICE	14	11.76%	375	0	375	65	440
44 FIRE	8	6.72%	214	0	214	37	251
49 NURSING/ IMMUN	1	0.84%	27	0	27	5	31
55 EMERGENCY MGMT	2	1.68%	54	0	54	9	63
58 AIRPORT	8	6.72%	214	0	214	37	251
61 WATER	16	13.45%	429	0	429	74	503
62 SEWER	1	0.84%	27	0	27	5	31
63 CIVIC EVENTS	5	4.20%	134	0	134	23	157
64 FORT CONCHO	9	7.56%	241	0	241	42	283
65 CEMETERY	2	1.68%	54	0	54	9	63
67 COSADC	5	4.20%	134	0	134	23	157
Subtotal	119	100.00%	3,187	0	3,187	440	3,628
Direct Bills					0		0
Total					\$3,187		\$3,628

Basis Units: # of landlines
Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Cell Phones Allocations

Dept:21 COMMUNICATIONS

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	2	0.41%	\$13	\$0	\$13	\$0	\$13
5 PUBLIC INFORMATION	2	0.41%	13	0	13	0	13
6 CITY CLERK	3	0.61%	19	0	19	0	19
7 CITY COUNCIL	7	1.42%	45	0	45	0	45
8 CITY MANAGER	4	0.81%	26	0	26	0	26
10 FINANCE	2	0.41%	13	0	13	0	13
11 INFORMATION TECHNOLOGY	8	1.63%	52	0	52	0	52
12 PURCHASING	1	0.20%	6	0	6	0	6
14 HUMAN RESOURCES	2	0.41%	13	0	13	0	13
15 BUILDING MAINTENANCE	6	1.22%	39	0	39	0	39
17 PUBLIC WORKS ADMIN	9	1.83%	58	0	58	0	58
18 ENGINEERING	10	2.03%	65	0	65	0	65
19 DEV SVCS GIS	5	1.02%	32	0	32	0	32
20 FLEET SERVICES	3	0.61%	19	0	19	0	19
21 COMMUNICATIONS	1	0.20%	6	0	6	0	6
24 WORKERS COMPENSATION	3	0.61%	19	0	19	3	23
25 CONSTRUCTION MGMT	1	0.20%	6	0	6	1	8
26 MUNICIPAL COURT	4	0.81%	26	0	26	4	30
27 PUBLIC SFTY COMM	1	0.20%	6	0	6	1	8
29 DEVELOPMENT SVCS ADMIN	2	0.41%	13	0	13	2	15
30 DEV SVCS PLANNING	3	0.61%	19	0	19	3	23
31 PERMITS INSPECTION	8	1.63%	52	0	52	8	60
33 TRAF SIGNAL CONTROL	7	1.42%	45	0	45	7	53
34 STREET & BRIDGE	17	3.46%	110	0	110	18	128
36 PARKS	10	2.03%	65	0	65	10	75
37 RECREATION	5	1.02%	32	0	32	5	38
38 NEIGH & FAMILY SERVICES	3	0.61%	19	0	19	3	23
39 CODE COMPLIANCE	8	1.63%	52	0	52	8	60
40 ANIMAL CONTROL	7	1.42%	45	0	45	7	53
41 WIC	4	0.81%	26	0	26	4	30
42 HEALTH ADMIN	2	0.41%	13	0	13	2	15
43 POLICE	229	46.54%	1,483	0	1,483	236	1,720
44 FIRE	6	1.22%	39	0	39	6	45
45 FIRE MARSHAL	9	1.83%	58	0	58	9	68
47 TRANSPORTATION GRANTS	1	0.20%	6	0	6	1	8
49 NURSING/ IMMUN	2	0.41%	13	0	13	2	15
50 ENVIRONMENTAL HEALTH	3	0.61%	19	0	19	3	23
55 EMERGENCY MGMT	1	0.20%	6	0	6	1	8
56 STATE OFFICE	2	0.41%	13	0	13	2	15
58 AIRPORT	5	1.02%	32	0	32	5	38
60 STORMWATER	6	1.22%	39	0	39	6	45
61 WATER	49	9.96%	317	0	317	51	368

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Cell Phones Allocations

Dept:21 COMMUNICATIONS

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
62 SEWER	6	1.22%	\$39	\$0	\$39	\$6	\$45
63 CIVIC EVENTS	13	2.64%	84	0	84	13	98
64 FORT CONCHO	7	1.42%	45	0	45	7	53
65 CEMETERY	1	0.20%	6	0	6	1	8
67 COSADC	2	0.41%	13	0	13	2	15
Subtotal	492	100.00%	3,187	0	3,187	440	3,628
Direct Bills					0		0
Total					\$3,187		\$3,628

Basis Units: # of cell phones

Source:

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

Allocation Summary

Dept:21 COMMUNICATIONS

Department	Radios	Voice Over IP	Landlines	Cell Phones	Total
0 Direct Billed	\$0	\$0	\$0	\$0	\$0
3 LEGAL	0	44	80	13	138
5 PUBLIC INFORMATION	0	11	268	13	292
6 CITY CLERK	0	11	0	19	31
7 CITY COUNCIL	0	0	0	45	45
8 CITY MANAGER	10	33	0	26	69
9 INTERNAL AUDIT	0	6	0	0	6
10 FINANCE	0	117	0	13	130
11 INFORMATION TECHNOLOGY	0	78	54	52	183
12 PURCHASING	0	17	0	6	23
13 BILLING & RECEIPT	0	39	27	0	66
14 HUMAN RESOURCES	0	39	0	13	52
15 BUILDING MAINTENANCE	0	22	161	39	222
17 PUBLIC WORKS ADMIN	0	39	0	58	97
18 ENGINEERING	0	72	0	65	137
19 DEV SVCS GIS	0	22	0	32	55
20 FLEET SERVICES	25	50	54	19	148
21 COMMUNICATIONS	0	6	0	6	12
24 WORKERS COMPENSATION	0	39	0	23	62
25 CONSTRUCTION MGMT	0	7	0	8	14
26 MUNICIPAL COURT	83	169	63	30	345
27 PUBLIC SFTY COMM	0	0	63	8	70
29 DEVELOPMENT SVCS ADMIN	0	33	0	15	48
30 DEV SVCS PLANNING	0	26	0	23	49
31 PERMITS INSPECTION	29	65	0	60	154
33 TRAF SIGNAL CONTROL	47	46	0	53	145
34 STREET & BRIDGE	260	65	0	128	453
36 PARKS	192	59	31	75	357
37 RECREATION	29	111	408	38	586
38 NEIGH & FAMILY SERVICES	0	26	0	23	49
39 CODE COMPLIANCE	25	59	0	60	144
40 ANIMAL CONTROL	51	65	94	53	263
41 WIC	0	117	94	30	241
42 HEALTH ADMIN	0	26	0	15	41
43 POLICE	1,436	807	440	1,720	4,403
44 FIRE	658	384	251	45	1,339
45 FIRE MARSHAL	47	52	0	68	167
47 TRANSPORTATION GRANTS	0	20	0	8	27
49 NURSING/ IMMUN	0	39	31	15	86
50 ENVIRONMENTAL HEALTH	0	0	0	23	23
55 EMERGENCY MGMT	14	124	63	8	209

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:21 COMMUNICATIONS

Department	Radios	Voice Over IP	Landlines	Cell Phones	Total
56 STATE OFFICE	\$0	\$13	\$0	\$15	\$28
58 AIRPORT	62	65	251	38	416
60 STORMWATER	58	39	0	45	142
61 WATER	481	326	503	368	1,677
62 SEWER	80	39	31	45	195
63 CIVIC EVENTS	0	52	157	98	307
64 FORT CONCHO	0	85	283	53	420
65 CEMETERY	40	13	63	8	123
67 COSADC	0	52	157	15	224
Total	\$3,628	\$3,628	\$3,628	\$3,628	\$14,510

**CITY OF SAN ANGELO, TEXAS
STATEMENTS OF FUNCTION AND BENEFIT
FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020**

SCHEDULE 22 - EMPLOYEE BENEFITS

Employee Benefits administers the employee and retiree health benefit program. Since this fund is an internal service fund (ISF), only the indirect costs generated in the plan are allocated based on Group Insurance and Retiree Insurance charges by department.

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

A. Department Costs

Dept:22 EMPLOYEE BENEFITS

Description		Amount	General Admin	Employee / Retiree Health
Personnel Costs				
Salaries	S	0	0	0
<i>Salary % Split</i>			<i>.00%</i>	<i>.00%</i>
Benefits	S	0	0	0
Subtotal - Services & Supplies		0	0	0
Department Cost Total		0	0	0
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		0	0	0
General Admin Distribution			0	0
Grand Total		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Custom%)

Dept:22 EMPLOYEE BENEFITS

Department	First Incoming	Second Incoming	Employee / Retiree Health
4 Real Estate - Management	\$895	\$208	\$1,104
Subtotal - REAL ESTATE	895	208	1,104
5 Citywide Support	7,514	717	8,231
Subtotal - PUBLIC INFORMATION	7,514	717	8,231
6 Council Sup	20,341	2,924	23,265
Subtotal - CITY CLERK	20,341	2,924	23,265
7 City Admin	8,976	667	9,643
Subtotal - CITY COUNCIL	8,976	667	9,643
8 Citywide Admin	53,336	4,772	58,108
Subtotal - CITY MANAGER	53,336	4,772	58,108
9 Internal Audit	5,196	266	5,461
Subtotal - INTERNAL AUDIT	5,196	266	5,461
10 Budget	22,194	3,039	25,234
10 Employee Payroll	73	10	83
10 Cash Management	5,236	717	5,953
10 General Accounting	26,001	3,561	29,562
Subtotal - FINANCE	53,504	7,327	60,831
12 Procurement	118	11	129
Subtotal - PURCHASING	118	11	129
13 Other Billings & Receipts	210	10	220
Subtotal - BILLING & RECEIPT	210	10	220
14 Personnel	535	96	631
Subtotal - HUMAN RESOURCES	535	96	631
15 Employee Clinic	1,940	26	1,967
Subtotal - BUILDING MAINTENANCE	1,940	26	1,967
16 City Admin	5,557	48	5,605

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Custom%)

Dept:22 EMPLOYEE BENEFITS

Department	First Incoming	Second Incoming	Employee / Retiree Health
Subtotal - MISCELLANEOUS	\$5,557	\$48	\$5,605
22 Employee / Retiree Health	0	530	530
Subtotal - EMPLOYEE BENEFITS	0	530	530
23 Property / Casualty	0	29	29
Subtotal - PROPERTY CASUALTY	0	29	29
24 Workers Comp	0	16	16
Subtotal - WORKERS COMPENSATIC	0	16	16
Total Incoming	158,120	17,648	175,768
C. Total Allocated		\$175,768	\$175,768
			100.00%

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Employee / Retiree Health Allocations

Dept:22 EMPLOYEE BENEFITS

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	30,938	0.37%	\$590	\$0	\$590	\$0	\$590
4 REAL ESTATE	12,379	0.15%	236	0	236	0	236
5 PUBLIC INFORMATION	12,379	0.15%	236	0	236	0	236
6 CITY CLERK	12,379	0.15%	236	0	236	0	236
7 CITY COUNCIL	1,070	0.01%	20	0	20	0	20
8 CITY MANAGER	24,757	0.30%	472	0	472	0	472
9 INTERNAL AUDIT	6,189	0.07%	118	0	118	0	118
10 FINANCE	74,272	0.90%	1,416	0	1,416	0	1,416
11 INFORMATION TECHNOLOGY	29,075	0.35%	554	0	554	0	554
12 PURCHASING	17,925	0.22%	342	0	342	0	342
13 BILLING & RECEIPT	55,704	0.67%	1,062	0	1,062	0	1,062
14 HUMAN RESOURCES	1,859,058	22.41%	35,441	0	35,441	0	35,441
15 BUILDING MAINTENANCE	34,041	0.41%	649	0	649	0	649
17 PUBLIC WORKS ADMIN	18,568	0.22%	354	0	354	0	354
18 ENGINEERING	92,840	1.12%	1,770	0	1,770	0	1,770
19 DEV SVCS GIS	24,757	0.30%	472	0	472	0	472
20 FLEET SERVICES	156,719	1.89%	2,988	0	2,988	0	2,988
21 COMMUNICATIONS	15,798	0.19%	301	0	301	0	301
22 EMPLOYEE BENEFITS	27,775	0.33%	530	0	530	0	530
23 PROPERTY CASUALTY	15,969	0.19%	304	0	304	49	353
24 WORKERS COMPENSATION	52,170	0.63%	995	0	995	159	1,154
25 CONSTRUCTION MGMT	6,189	0.07%	118	0	118	19	137
26 MUNICIPAL COURT	198,441	2.39%	3,783	0	3,783	605	4,388
27 PUBLIC SFTY COMM	154,734	1.87%	2,950	0	2,950	472	3,422
29 DEVELOPMENT SVCS ADMIN	30,947	0.37%	590	0	590	94	684
30 DEV SVCS PLANNING	24,757	0.30%	472	0	472	75	547
31 PERMITS INSPECTION	80,462	0.97%	1,534	0	1,534	245	1,779
33 TRAF SIGNAL CONTROL	68,083	0.82%	1,298	0	1,298	208	1,506
34 STREET & BRIDGE	229,006	2.76%	4,366	0	4,366	698	5,064
36 PARKS	310,248	3.74%	5,915	0	5,915	946	6,861
37 RECREATION	37,749	0.46%	720	0	720	115	835
39 CODE COMPLIANCE	39,302	0.47%	749	0	749	120	869
40 ANIMAL CONTROL	80,462	0.97%	1,534	0	1,534	245	1,779
41 WIC	86,651	1.04%	1,652	0	1,652	264	1,916
42 HEALTH ADMIN	6,189	0.07%	118	0	118	19	137
43 POLICE	1,281,183	15.45%	24,425	0	24,425	3,907	28,331
44 FIRE	1,089,321	13.13%	20,767	0	20,767	3,322	24,089
45 FIRE MARSHAL	49,515	0.60%	944	0	944	151	1,095
47 TRANSPORTATION GRANTS	18,562	0.22%	354	0	354	57	410
48 NUTRITION	18,568	0.22%	354	0	354	57	411
50 ENVIRONMENTAL HEALTH	19,187	0.23%	366	0	366	59	424
53 OTHER INTERGOVT GRANTS	6,189	0.07%	118	0	118	19	137

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Employee / Retiree Health Allocations

Dept:22 EMPLOYEE BENEFITS

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
54 FIRE SAFETY GRANT	52,575	0.63%	\$1,002	\$0	\$1,002	\$160	\$1,163
55 EMERGENCY MGMT	6,189	0.07%	118	0	118	19	137
56 STATE OFFICE	12,379	0.15%	236	0	236	38	274
57 SPORTS COMPLEX	48,116	0.58%	917	0	917	147	1,064
58 AIRPORT	106,371	1.28%	2,028	0	2,028	324	2,352
59 SOLID WASTE	13,926	0.17%	265	0	265	42	308
60 STORMWATER	175,403	2.11%	3,344	0	3,344	535	3,879
61 WATER	870,864	10.50%	16,602	0	16,602	2,656	19,258
62 SEWER	296,105	3.57%	5,645	0	5,645	903	6,548
63 CIVIC EVENTS	82,552	1.00%	1,574	0	1,574	252	1,826
64 FORT CONCHO	113,651	1.37%	2,167	0	2,167	347	2,513
65 CEMETERY	44,672	0.54%	852	0	852	136	988
66 COMMUNITY DEVELOPMENT	36,022	0.43%	687	0	687	110	797
67 COSADC	24,757	0.30%	472	0	472	75	547
Subtotal	8,294,089	100.00%	158,120	0	158,120	17,648	175,768
Direct Bills					0		0
Total					\$158,120		\$175,768

Basis Units: Employee & Retiree Charges by Dept
Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:22 EMPLOYEE BENEFITS

Department	Employee / Retiree Health	Total
0 Direct Billed	\$0	\$0
3 LEGAL	590	590
4 REAL ESTATE	236	236
5 PUBLIC INFORMATION	236	236
6 CITY CLERK	236	236
7 CITY COUNCIL	20	20
8 CITY MANAGER	472	472
9 INTERNAL AUDIT	118	118
10 FINANCE	1,416	1,416
11 INFORMATION TECHNOLOGY	554	554
12 PURCHASING	342	342
13 BILLING & RECEIPT	1,062	1,062
14 HUMAN RESOURCES	35,441	35,441
15 BUILDING MAINTENANCE	649	649
17 PUBLIC WORKS ADMIN	354	354
18 ENGINEERING	1,770	1,770
19 DEV SVCS GIS	472	472
20 FLEET SERVICES	2,988	2,988
21 COMMUNICATIONS	301	301
22 EMPLOYEE BENEFITS	530	530
23 PROPERTY CASUALTY	353	353
24 WORKERS COMPENSATION	1,154	1,154
25 CONSTRUCTION MGMT	137	137
26 MUNICIPAL COURT	4,388	4,388
27 PUBLIC SFTY COMM	3,422	3,422
29 DEVELOPMENT SVCS ADMIN	684	684
30 DEV SVCS PLANNING	547	547
31 PERMITS INSPECTION	1,779	1,779
33 TRAF SIGNAL CONTROL	1,506	1,506
34 STREET & BRIDGE	5,064	5,064
36 PARKS	6,861	6,861
37 RECREATION	835	835
39 CODE COMPLIANCE	869	869
40 ANIMAL CONTROL	1,779	1,779
41 WIC	1,916	1,916
42 HEALTH ADMIN	137	137
43 POLICE	28,331	28,331
44 FIRE	24,089	24,089
45 FIRE MARSHAL	1,095	1,095
47 TRANSPORTATION GRANTS	410	410
48 NUTRITION	411	411

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:22 EMPLOYEE BENEFITS

Department	Employee / Retiree Health	Total
50 ENVIRONMENTAL HEALTH	\$424	\$424
53 OTHER INTERGOVT GRANTS	137	137
54 FIRE SAFETY GRANT	1,163	1,163
55 EMERGENCY MGMT	137	137
56 STATE OFFICE	274	274
57 SPORTS COMPLEX	1,064	1,064
58 AIRPORT	2,352	2,352
59 SOLID WASTE	308	308
60 STORMWATER	3,879	3,879
61 WATER	19,258	19,258
62 SEWER	6,548	6,548
63 CIVIC EVENTS	1,826	1,826
64 FORT CONCHO	2,513	2,513
65 CEMETERY	988	988
66 COMMUNITY DEVELOPMENT	797	797
67 COSADC	547	547
Total	\$175,768	\$175,768

**CITY OF SAN ANGELO, TEXAS
STATEMENTS OF FUNCTION AND BENEFIT
FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020**

SCHEDULE 23 - PROPERTY / CASUALTY

Property / Casualty minimizes the amounts of claims by using prudent insurance and claiming procedures. The department maximizes safety efforts to protect City personnel and property as well as reduce liability exposure. Since this fund is an internal service fund (ISF), only the indirect costs generated in the plan are allocated based on Insurance - Liability charges by department.

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

A. Department Costs

Dept:23 PROPERTY CASUALTY

Description		Amount	General Admin	Property / Casualty
Personnel Costs				
Salaries	S	0	0	0
<i>Salary % Split</i>			<i>.00%</i>	<i>.00%</i>
Benefits	S	0	0	0
Subtotal - Services & Supplies		0	0	0
Department Cost Total		0	0	0
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		0	0	0
General Admin Distribution			0	0
Grand Total		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Custom%)

Dept:23 PROPERTY CASUALTY

Department	First Incoming	Second Incoming	Property / Casualty
4 Real Estate - Management	\$134	\$31	\$166
Subtotal - REAL ESTATE	134	31	166
5 Citywide Support	1,397	133	1,530
Subtotal - PUBLIC INFORMATION	1,397	133	1,530
6 Council Sup	3,055	439	3,494
Subtotal - CITY CLERK	3,055	439	3,494
7 City Admin	1,348	100	1,448
Subtotal - CITY COUNCIL	1,348	100	1,448
8 Citywide Admin	8,011	717	8,727
Subtotal - CITY MANAGER	8,011	717	8,727
9 Internal Audit	780	40	820
Subtotal - INTERNAL AUDIT	780	40	820
10 Budget	3,333	456	3,790
10 Cash Management	786	108	894
10 General Accounting	3,905	535	4,440
Subtotal - FINANCE	8,025	1,099	9,124
13 Other Billings & Receipts	392	19	411
Subtotal - BILLING & RECEIPT	392	19	411
16 City Admin	835	7	842
Subtotal - MISCELLANEOUS	835	7	842
22 Employee / Retiree Health	304	49	353
Subtotal - EMPLOYEE BENEFITS	304	49	353
24 Workers Comp	0	16	16
Subtotal - WORKERS COMPENSATIC	0	16	16
Total Incoming	24,281	2,651	26,932
C. Total Allocated		\$26,932	\$26,932
			100.00%

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Property / Casualty Allocations

Dept:23 PROPERTY CASUALTY

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
14 HUMAN RESOURCES	206,317	27.11%	\$6,583	\$0	\$6,583	\$0	\$6,583
20 FLEET SERVICES	14,159	1.86%	452	0	452	0	452
22 EMPLOYEE BENEFITS	909	0.12%	29	0	29	0	29
41 WIC	22,055	2.90%	704	0	704	108	812
56 STATE OFFICE	5,267	0.69%	168	0	168	26	194
57 SPORTS COMPLEX	363	0.05%	12	0	12	2	13
58 AIRPORT	92,612	12.17%	2,955	0	2,955	455	3,410
60 STORMWATER	3,837	0.50%	122	0	122	19	141
61 WATER	221,258	29.07%	7,059	0	7,059	1,087	8,146
62 SEWER	60,483	7.95%	1,930	0	1,930	297	2,227
63 CIVIC EVENTS	69,880	9.18%	2,230	0	2,230	343	2,573
64 FORT CONCHO	62,877	8.26%	2,006	0	2,006	309	2,315
65 CEMETERY	1,015	0.13%	32	0	32	5	37
Subtotal	761,032	100.00%	24,281	0	24,281	2,651	26,932
Direct Bills					0		0
Total					\$24,281		\$26,932

Basis Units: Liability Charges by Dept
Source:

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

Allocation Summary

Dept:23 PROPERTY CASUALTY

Department	Property / Casualty	Total
0 Direct Billed	\$0	\$0
14 HUMAN RESOURCES	6,583	6,583
20 FLEET SERVICES	452	452
22 EMPLOYEE BENEFITS	29	29
41 WIC	812	812
56 STATE OFFICE	194	194
57 SPORTS COMPLEX	13	13
58 AIRPORT	3,410	3,410
60 STORMWATER	141	141
61 WATER	8,146	8,146
62 SEWER	2,227	2,227
63 CIVIC EVENTS	2,573	2,573
64 FORT CONCHO	2,315	2,315
65 CEMETERY	37	37
Total	\$26,932	\$26,932

**CITY OF SAN ANGELO, TEXAS
STATEMENTS OF FUNCTION AND BENEFIT
FOR THE BUDGET YEAR ENDING SEPTEMBER 30, 2020**

SCHEDULE 24 - WORKERS COMPENSATION

Workers Compensation administers the self funded workers compensation program in a professional manner under the provisions of the Texas Workers Compensation Act. Since this fund is an internal service fund (ISF), only the indirect costs generated in the plan are allocated based on Workers Compensation charges by department.

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

A. Department Costs

Dept:24 WORKERS COMPENSATION

Description		Amount	General Admin	Workers Comp
Personnel Costs				
Salaries	S	0	0	0
<i>Salary % Split</i>			<i>.00%</i>	<i>.00%</i>
Benefits	S	0	0	0
Subtotal - Services & Supplies		0	0	0
Department Cost Total		0	0	0
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		0	0	0
General Admin Distribution			0	0
Grand Total		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

B. Incoming Costs - (Default Spread Custom%)

Dept:24 WORKERS COMPENSATION

Department	First Incoming	Second Incoming	Workers Comp
1 Municipal Building	\$1,786	\$0	\$1,786
Subtotal - BUILDING USE	1,786	0	1,786
3 Legal Counsel	22,758	3,713	26,471
Subtotal - LEGAL	22,758	3,713	26,471
4 Real Estate - Management	96	22	118
Subtotal - REAL ESTATE	96	22	118
5 Citywide Support	822	78	900
Subtotal - PUBLIC INFORMATION	822	78	900
6 Council Sup	2,172	312	2,485
Subtotal - CITY CLERK	2,172	312	2,485
7 City Admin	959	71	1,030
Subtotal - CITY COUNCIL	959	71	1,030
8 Citywide Admin	5,696	510	6,206
Subtotal - CITY MANAGER	5,696	510	6,206
9 Internal Audit	555	28	583
Subtotal - INTERNAL AUDIT	555	28	583
10 Budget	2,370	325	2,695
10 Employee Payroll	218	30	248
10 Cash Management	559	77	636
10 General Accounting	2,777	380	3,157
Subtotal - FINANCE	5,924	811	6,736
11 Info Svcs	9,409	2,049	11,458
11 Software Citywide	1,832	0	1,832
Subtotal - INFORMATION TECHNOLC	11,241	2,049	13,290
12 Procurement	678	65	743

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

B. Incoming Costs - (Default Spread Custom%)

Dept:24 WORKERS COMPENSATION

Department	First Incoming	Second Incoming	Workers Comp
Subtotal - PURCHASING	\$678	\$65	\$743
13 Other Billings & Receipts	164	8	172
Subtotal - BILLING & RECEIPT	164	8	172
14 Personnel	1,604	288	1,892
Subtotal - HUMAN RESOURCES	1,604	288	1,892
15 Mun Bldg/ CMO	9,475	664	10,139
Subtotal - BUILDING MAINTENANCE	9,475	664	10,139
16 City Admin	593	5	599
Subtotal - MISCELLANEOUS	593	5	599
21 Voice Over IP	33	6	39
21 Cell Phones	19	3	23
Subtotal - COMMUNICATIONS	53	9	62
22 Employee / Retiree Health	995	159	1,154
Subtotal - EMPLOYEE BENEFITS	995	159	1,154
24 Workers Comp	0	17	17
Subtotal - WORKERS COMPENSATIC	0	17	17
Total Incoming	65,571	8,811	74,381
C. Total Allocated		\$74,381	\$74,381
			100.00%

CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST

2020
3/30/2020

Workers Comp Allocations

Dept:24 WORKERS COMPENSATION

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 LEGAL	1,852	0.11%	\$71	\$0	\$71	\$0	\$71
4 REAL ESTATE	432	0.03%	17	0	17	0	17
5 PUBLIC INFORMATION	426	0.02%	16	0	16	0	16
6 CITY CLERK	467	0.03%	18	0	18	0	18
8 CITY MANAGER	2,166	0.13%	83	0	83	0	83
9 INTERNAL AUDIT	205	0.01%	8	0	8	0	8
10 FINANCE	2,512	0.15%	97	0	97	0	97
11 INFORMATION TECHNOLOGY	1,113	0.07%	43	0	43	0	43
12 PURCHASING	514	0.03%	20	0	20	0	20
13 BILLING & RECEIPT	1,202	0.07%	46	0	46	0	46
14 HUMAN RESOURCES	997	0.06%	38	0	38	0	38
15 BUILDING MAINTENANCE	7,235	0.42%	278	0	278	0	278
16 MISCELLANEOUS	187,234	10.98%	7,202	0	7,202	0	7,202
17 PUBLIC WORKS ADMIN	935	0.05%	36	0	36	0	36
18 ENGINEERING	9,045	0.53%	348	0	348	0	348
19 DEV SVCS GIS	923	0.05%	36	0	36	0	36
20 FLEET SERVICES	24,957	1.46%	960	0	960	0	960
21 COMMUNICATIONS	467	0.03%	18	0	18	0	18
22 EMPLOYEE BENEFITS	427	0.03%	16	0	16	0	16
23 PROPERTY CASUALTY	424	0.02%	16	0	16	0	16
24 WORKERS COMPENSATION	454	0.03%	17	0	17	0	17
25 CONSTRUCTION MGMT	291	0.02%	11	0	11	2	13
26 MUNICIPAL COURT	43,342	2.54%	1,667	0	1,667	261	1,929
27 PUBLIC SFTY COMM	3,314	0.19%	127	0	127	20	147
28 CROSSING GUARDS	3,588	0.21%	138	0	138	22	160
29 DEVELOPMENT SVCS ADMIN	1,112	0.07%	43	0	43	7	49
30 DEV SVCS PLANNING	781	0.05%	30	0	30	5	35
31 PERMITS INSPECTION	5,421	0.32%	209	0	209	33	241
33 TRAF SIGNAL CONTROL	16,970	1.00%	653	0	653	102	755
34 STREET & BRIDGE	79,767	4.68%	3,068	0	3,068	481	3,550
36 PARKS	68,403	4.01%	2,631	0	2,631	413	3,044
37 RECREATION	5,295	0.31%	204	0	204	32	236
39 CODE COMPLIANCE	3,281	0.19%	126	0	126	20	146
40 ANIMAL CONTROL	7,104	0.42%	273	0	273	43	316
41 WIC	2,855	0.17%	110	0	110	17	127
42 HEALTH ADMIN	414	0.02%	16	0	16	2	18
43 POLICE	452,040	26.52%	17,389	0	17,389	2,727	20,116
44 FIRE	333,763	19.58%	12,839	0	12,839	2,013	14,853
45 FIRE MARSHAL	11,586	0.68%	446	0	446	70	516
47 TRANSPORTATION GRANTS	490	0.03%	19	0	19	3	22
48 NUTRITION	3,654	0.21%	141	0	141	22	163
50 ENVIRONMENTAL HEALTH	2,006	0.12%	77	0	77	12	89

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Workers Comp Allocations

Dept:24 WORKERS COMPENSATION

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
53 OTHER INTERGOVT GRANTS	80	0.00%	\$3	\$0	\$3	\$0	\$4
54 FIRE SAFETY GRANT	11,743	0.69%	452	0	452	71	523
55 EMERGENCY MGMT	194	0.01%	7	0	7	1	9
56 STATE OFFICE	3,861	0.23%	149	0	149	23	172
57 SPORTS COMPLEX	9,298	0.55%	358	0	358	56	414
58 AIRPORT	15,518	0.91%	597	0	597	94	691
59 SOLID WASTE	510	0.03%	20	0	20	3	23
60 STORMWATER	47,771	2.80%	1,838	0	1,838	288	2,126
61 WATER	208,614	12.24%	8,025	0	8,025	1,258	9,283
62 SEWER	84,828	4.98%	3,263	0	3,263	512	3,775
63 CIVIC EVENTS	10,868	0.64%	418	0	418	66	484
64 FORT CONCHO	7,061	0.41%	272	0	272	43	314
65 CEMETERY	10,911	0.64%	420	0	420	66	486
66 COMMUNITY DEVELOPMENT	2,746	0.16%	106	0	106	17	122
67 COSADC	1,087	0.06%	42	0	42	7	48
Subtotal	1,704,554	100.00%	65,571	0	65,571	8,811	74,381
Direct Bills					0		0
Total					\$65,571		\$74,381

Basis Units: Workers Comp Charges by Dept

Source:

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:24 WORKERS COMPENSATION

Department	Workers Comp	Total
0 Direct Billed	\$0	\$0
3 LEGAL	71	71
4 REAL ESTATE	17	17
5 PUBLIC INFORMATION	16	16
6 CITY CLERK	18	18
8 CITY MANAGER	83	83
9 INTERNAL AUDIT	8	8
10 FINANCE	97	97
11 INFORMATION TECHNOLOGY	43	43
12 PURCHASING	20	20
13 BILLING & RECEIPT	46	46
14 HUMAN RESOURCES	38	38
15 BUILDING MAINTENANCE	278	278
16 MISCELLANEOUS	7,202	7,202
17 PUBLIC WORKS ADMIN	36	36
18 ENGINEERING	348	348
19 DEV SVCS GIS	36	36
20 FLEET SERVICES	960	960
21 COMMUNICATIONS	18	18
22 EMPLOYEE BENEFITS	16	16
23 PROPERTY CASUALTY	16	16
24 WORKERS COMPENSATION	17	17
25 CONSTRUCTION MGMT	13	13
26 MUNICIPAL COURT	1,929	1,929
27 PUBLIC SFTY COMM	147	147
28 CROSSING GUARDS	160	160
29 DEVELOPMENT SVCS ADMIN	49	49
30 DEV SVCS PLANNING	35	35
31 PERMITS INSPECTION	241	241
33 TRAF SIGNAL CONTROL	755	755
34 STREET & BRIDGE	3,550	3,550
36 PARKS	3,044	3,044
37 RECREATION	236	236
39 CODE COMPLIANCE	146	146
40 ANIMAL CONTROL	316	316
41 WIC	127	127
42 HEALTH ADMIN	18	18
43 POLICE	20,116	20,116
44 FIRE	14,853	14,853
45 FIRE MARSHAL	516	516
47 TRANSPORTATION GRANTS	22	22

**CITY OF SAN ANGELO, TEXAS
BUDGET FULL COST**

2020
3/30/2020

Allocation Summary

Dept:24 WORKERS COMPENSATION

Department	Workers Comp	Total
48 NUTRITION	\$163	\$163
50 ENVIRONMENTAL HEALTH	89	89
53 OTHER INTERGOVT GRANTS	4	4
54 FIRE SAFETY GRANT	523	523
55 EMERGENCY MGMT	9	9
56 STATE OFFICE	172	172
57 SPORTS COMPLEX	414	414
58 AIRPORT	691	691
59 SOLID WASTE	23	23
60 STORMWATER	2,126	2,126
61 WATER	9,283	9,283
62 SEWER	3,775	3,775
63 CIVIC EVENTS	484	484
64 FORT CONCHO	314	314
65 CEMETERY	486	486
66 COMMUNITY DEVELOPMENT	122	122
67 COSADC	48	48
Total	\$74,381	\$74,381

Fee Schedule Comparison

2018 Agreement:

		FY 2017
Economic Development		\$393,452
Audit		\$1,886
Real Estate		\$17,950
Finance		\$8,702
Accounting		\$46,392
Information Tech		\$16,430
Communications		\$110
Purchasing		\$431
Billing & Receipt		\$82
Human Resources		\$1,403
Public Information Office		\$5,699
Neighborhood & Family Services		\$30,135
City Attorney		\$36,190
City Management		\$19,226
Total		\$578,088

2021 Agreement:

		FY 2021
Economic Development		\$393,964
Audit		\$249
Real Estate		\$27,849
Finance / Accounting		\$138,910
Information Tech		\$21,716
Communications		\$224
Purchasing		\$13,176
Billing & Receipt		\$95
Human Resources / Risk Mgmt.		\$3,209
Public Information Office		\$21,466
Neighborhood & Family Services		\$30,135
City Attorney		\$39,267
City Management		\$4,290
Total		\$694,550

Changes in Performance Measures

Economic Development Administration

There were no changes in performance measures for this service area.

Audit

There were no changes in performance measures for this service area.

Real Estate

There were no changes in performance measures for this service area.

Finance and Accounting

The following performance measures were added.

1. Provide treasury services, including cash management, oversight, and reporting of COSADC investments. Manage banking relations, including reconciliation of bank accounts.
2. Provide accounting services, including general ledger, payroll, and accounts payable.
3. Handle the financial audit and comprehensive annual financial reporting requirements for COSADC, including providing information to external auditors, responding to questions, and reviewing the annual report to ensure accuracy and compliance with Generally Accepted Accounting Principles.
4. Provide financial analysis and reports for Economic Development projects.

The following performance measures were revised (revisions are shown in red below).

1. Assist COSADC staff in the preparation of the annual COSADC budget and amendments thereafter.
2. Assist with travel advances and settlements.

Information and Communications (IT)

There were no changes in performance measures for this service area.

Purchasing

The following performance measure was added.

1. Assist in the preparation, assembly, drafting, execution, and management of contract documents. Route Legal Services requests on behalf of COSADC for new agreements, Change Orders, Task Orders, etc. upon request of COSADC.

The following performance measures were revised (revisions are shown in red below).

1. Provide COSADC staff with procurement and contracting support in compliance with state and local law and City purchasing policies.
2. Support COSADC staff at Board meetings as required for procurement and contracting matters.

Billing and Receipts

There were no changes in performance measures for this service area.

Human Resources

There were no changes in performance measures for this service area.

Public Information

The following performance measure was revised.

1. Post public notice of COSADC Board meetings ~~and agendas~~ on COSA Government Channel for public view.

Neighborhood and Family Services

The following performance measure was deleted.

1. Provide closing documents and payments to title company at loan closings.

The following performance measures were revised (revisions are shown in red below).

1. Construct ~~approximately~~ six (6) Program houses based on available funds.
2. Provide ~~quarterly~~ annual reports on required services and performance measures to COSADC Board.

City Attorney

The following performance measures were added.

1. Draft all contracts and agreements.
2. Provide real estate research and services.

The following performance measure was revised (revisions are shown in red below).

1. ~~Review all agendas and~~ attend all COSADC meetings.

City Management

There were no changes in performance measures for this service area.

SAN ANGELO DEVELOPMENT CORPORATION AND CITY OF SAN ANGELO
AGREEMENT FOR PROVISION OF ADMINISTRATIVE SERVICES

This Agreement (“Agreement”) is entered into this **1st day of October 2020** by and between the City of San Angelo, a Texas home-rule municipal corporation (“CITY”) and the City of San Angelo Development Corporation, a Type 4 B Development Corporation organized pursuant to the Texas Development Corporation Act (“COSADC”), effective **1st day of October, 2020**, the Effective Date.

RECITALS

A. COSADC is required by law to contract with CITY for the provision of administrative services (“Services”).

B. CITY is authorized by law to provide Services to COSADC utilizing municipal personnel.

C. COSADC wishes to engage Services of CITY, and CITY wishes to perform Services for COSADC, under the terms and conditions set forth herein (“Agreement”).

D. On July, 28, 2021, COSADC approved this Agreement between COSADC and CITY and authorized the President of COSADC to execute a contract, under the terms and conditions set forth herein.

E. On August 3, 2021, the CITY Council ratified approval of this Agreement given by the Board of Directors of COSADC and authorized its execution for CITY.

NOW THEREFORE, in consideration of the mutual covenants and promises herein contained, COSADC and CITY agree as follows:

Article 1.

Term

This Agreement shall commence on the Effective Date and automatically renew annually effective on the first day of October of each fiscal year, terminating on September 30, 2024, unless earlier terminated in accordance with Article 6 herein.

Article 2.

Scope of Services

- A. CITY agrees the CITY's Economic Development Department Staff will administer COSADC's authorized projects by performing Services for COSADC, as set out in **Exhibit "A"** attached hereto and incorporated herein for all purposes.
- B. In addition to Services described under Section A of this Article 2, CITY agrees to provide staff employees for the provision of Audit, Finance, Real Estate, Accounting, Public Information Office, Information Technology, Purchasing, Billing & Receipt, Human Resources, Communications, Neighborhood & Family Services, City Attorney, City Management, and Risk Management services to COSADC as set out in **Exhibit "A"**.

Article 3.

Compensation

- A. COSADC agrees to reimburse CITY for all Services provided under Article 2 above and described in **Exhibit "A"**, in the total amount of SIX HUNDRED NINETY-FOUR THOUSAND FIVE HUNDRED FIFTY AND 00/100 DOLLARS (\$694,550.00) or fiscal year 2021, and for each fiscal year thereafter allocated as approved by the COSADC Board and City Council budget approval process. The cost reimbursements for fiscal year 2021 will be made in four equal quarterly installments of up to ONE HUNDRED SEVENTY-THREE THOUSAND SIX HUNDRED THIRTY-SEVEN AND 50/100 DOLLARS (\$173,637.50) due and payable on or about January 1, 2021, April 1, 2021, July 1, 2021 and September 29, 2021.
- B. The staff services costs reimbursement sums shall be reviewed on an ongoing basis throughout the term of this Agreement subject to adjustments to ensure that estimated administrative services costs allocated to COSADC accurately reflect CITY employee staff time required to perform those services. Any adjustments to the staff services cost reimbursements are subject to the agreement of both parties.
- C. For Services of all CITY employees provided under Article 2 above and described in **Exhibit "B"**, other than employees of the Economic Development Department, ONE HUNDRED SEVENTY-THREE THOUSAND SIX HUNDRED THIRTY-SEVEN AND 50/100 DOLLARS (\$173,637.50) for fiscal year 2021, shall be allocated of the total amount to be reimbursed to CITY.

In no event shall the amount payable by COSADC under this Agreement exceed the amount reasonably required to reimburse CITY for employee staff time actually spent on COSADC related tasks pursuant to this Agreement.

Article 4. Use of Funds

CITY shall establish and maintain a reasonable accounting system necessary to track, report and verify performance of the services to be provided under this agreement. During the term of this Agreement and any extension thereof, and for a period of three years from and after its expiration of the term as the term may be extended, CITY shall allow COSADC or its third party auditor, upon five (5) days advance notice, to inspect and audit all books and records of CITY as necessary to verify CITY's compliance with the terms and conditions of this Agreement.

Article 5 Employees

All personnel furnishing administrative services provided for hereunder shall be employees of CITY.

Article 6 Termination

Either party hereto may terminate this Agreement by giving the other party notice in writing of termination of this Agreement thirty (30) calendar days prior to the effective date of termination. Upon the effective date of termination of this Agreement, COSADC shall pay CITY for all administrative services rendered by CITY staff up to the date of termination on a pro-rated upon the part of the term of this agreement then expired and the sum of payments herein authorized.

Article 7.

Assignment

This Agreement may not be assigned by either party hereto without prior written consent of the other party.

EXECUTED in duplicate originals this __3rd____day of August, 2021.

**CITY OF SAN ANGELO
DEVELOPMENT CORPORATION**

CITY OF SAN ANGELO

By: _____
_____, Board President

By: _____
Daniel Valenzuela, CITY Manager

ATTEST:

ATTEST:

Nora Nevarez, Corporate Secretary

Julia Antilley, CITY Clerk

APPROVED AS TO FORM FOR CITY:

Theresa James
City Attorney

APPROVED AS TO CONTENT:

APPROVED AS TO FORM FOR COSADC:

Guy D. Andrews
Economic Development Director

Brandon Dyson
Deputy City Attorney

EXHIBIT “A”

I.

Required Services and Performance Measures Economic Development Administration

Required Economic Development Services

1. Prepare, post and distribute COSADC meeting agenda and related background Information.
2. Respond to economic development prospect inquiries:
 - a. Prepare offers of financial incentives;
 - b. Compose related agreements;
 - c. Ensure compliance with all economic development incentive agreements and abatement agreements.
3. Create and maintain an annual incentive Agreement compliance report.
4. Develop and implement Program of Work Goals.
5. Begin preparations of annual COSADC budget in early spring.
6. Monitor performance measures required of COSADC administrative partners (e.g., the San Angelo Chamber of Commerce).
8. Provide management services to the Business Resource Center
10. Coordinate and facilitate business recruiting prospect meetings including participation in other economic development partners’ business recruitment meetings.
12. Coordinate with officials of Tom Green County and City of San Angelo on reinvestment zones, tax abatement agreements and other economic development programs or incentives.
13. Obtain and maintain staff professional training and proficiency in economic development trends, techniques, and knowledge of market conditions.

The CITY’s Economic Development Director shall serve on the Water Advisory Board at the discretion of COSADC Board.

Performance Measures

1. Ensure COSADC Board packet is distributed no later than the Friday before Wednesday COSADC meetings.
2. Present regular staff updates to COSADC Board.
3. Provide bi-annual updates on program of work goals to the COSADC Board.

5. Provide performance agreements within 10 business days of COSADC/Council approval, subject to the availability of Legal staff.
6. Document the economic impact of each performance agreement.
7. Ensure compliance of contract terms and performance measures prior to grant or incentive payments.
8. Ensure Program of Work contains performance measures.

II.

Required Services and Performance Measures Audit

Required Audit Services

1. Perform audit services for COSADC operations, as necessary and appropriate.
2. Coordinate with CITY Financial staff and COSADC Board and staff to establish audit objectives in advance of performing any audit services.
3. Provide audit report to the COSADC Board and staff upon completion.

Performance Measures

1. Audit COSADC agreements, administrative files and financial records for compliance with relevant requirements and regulations.
2. Provide draft audit report to City's Financial staff and COSADC staff for review prior to finalizing report.
3. Coordinate services with City's financial staff and COSADC staff and make presentations on audit results to COSADC Board and/or CITY Council, as necessary and upon request.

III. Required Services and Performance Measures Real Estate Services:

Required Real Estate Services

1. Manage real estate closings for COSADC.
2. Research history of properties, including council actions.

Performance Measures

1. Deliver copies of all easements, restrictions and encumbrances affecting the property to buyer.
2. Work with title company, buyer and seller to close a transaction.

3. Provide City Attorney's Office with closing documents for Legal review and approval.
4. Provide Accounting Department, and management with sales information.

IV. Required Services and Performance Measures Finance & Accounting

Required Finance Department Services

1. Develop monthly and present quarterly financial reports in format and detail level to meet the needs of the COSADC Board.
2. Deliver monthly financial reports no later than the 15th day of each succeeding month (e.g., April financials would be due no later than May 15th).
3. Determine allocation of cost of services for COSADC budget as part of the indirect costs contract with consultant or other comparable means.
4. Assist COSADC staff in the preparation of the annual COSADC budget and amendments thereafter.
5. Provide financial analysis and projections on available funds, sales tax trends, bonding capacity, and voter-approved project, as requested by COSADC Board.
6. Provide annual Economic Development Corporation report to the Texas Comptroller of Public Accounts.
7. Provide services of the Finance Director to serve as Board Treasurer.
8. Assist with travel advances and settlements.
9. Provide Treasury services, including cash management, oversight, and reporting of COSADC investments; manage banking relations, including reconciliation of bank accounts.
10. Provide Accounting services, including general ledger, payroll, and accounts payable.
11. Handle the financial audit and comprehensive annual financial reporting requirement for COSADC, including providing information to external auditors, responding to questions, and reviewing the annual report to ensure accuracy and compliance with GAAP.
12. Provide financial analysis and reports for Economic Development projects.

Performance Measures

1. Provide COSADC Board and staff with financial updates and reports at COSADC meetings each month, in format requested by Board.
2. Make recommendations to COSADC Board and staff to ensure staff is adhering to approved financial policies and practices.

3. Prepare and submit the annual Economic Development Corporation and Eminent Domain reports to the Texas Comptroller of Public Accounts as required by state law each year.
4. Fulfill responsibilities of the Treasurer in accordance with COSADC By-laws.

V.

Required Services and Performance Measures Information & Communications

Information & Communications Services

1. Create, update, install and maintain all IT infrastructure.
2. Provide communications reliability and maintenance support to the BRC building.

Performance Measures

1. Provide assistance to COSADC staff on recommendation to take advantage of the latest technologies in an effort to operate as efficiently and effectively as possible.
2. Review all billing and ensure best value for cost.
3. Assist COSADC staff in evaluating communications options for the department.

VI. Required Services and Performance Measures Purchasing

Purchasing Division Services

1. Review purchase requisitions and compile formal bids to fulfill state and local purchasing law.
2. Review all Payment Request support documentation (contracts, invoices, etc.) as required for approval of vendor payments.
3. Manage P-card initiation, monthly reconciliation, and on-going program support.
4. Prepare, assemble, draft, execute, and manage contract documents. Route Legal Services requests on behalf of COSADC for new agreements, Change Orders, Task Orders, etc. upon request of COSADC.

Performance Measures

1. Provide COSADC staff with procurement and contracting support in compliance with state and local law and City purchasing policies.
2. Make recommendations to COSADC staff to ensure adherence to approved policies and best practices.
3. Support COSADC staff at Board meetings as required for procurement and contracting matters.

VII.

Required Services and Performance Measures Billing & Receipt

Billing & Receipt Services

1. Timely and accurate maintenance to charge codes, printing of invoices, and receiving and reconciliation of records of cash receipts for Staff Services and other City-COSADC contracts.

Performance Measures

1. Timely accountable records for the reviewing and processing of receivable billing for COSADC Board approval and disbursement.

VIII.

Required Services and Performance Measures Human Resources

1. Provide sufficient availability of HR staff support, guidance, and resources to ensure compliance by COSADC with applicable federal, state and local laws. Make recommendations to the Board to assist with such compliance as reasonably necessary.
2. Attend COSADC Board meetings, as necessary or appropriate.
3. Assist COSADC staff in the preparation /review of annual insurance coverages.

Performance Measures

1. Evaluate staffing levels for optimum allocation of employee time and resources on an annual basis.
2. Upon request and as frequently as necessary, participate in COSADC related meetings to provide guidance on Human Resources related issues.

IX. Required Services and Performance Measures Public Information

Public Information Office Services

1. Attend all COSADC Board meetings
2. Prepare, maintain and operate audio, visual, and computer equipment for all COSADC Board meetings

3. Maintain presence during COSADC Board meetings for technical assistance
4. Post public notice of COSADC Board meetings on COSA Government Channel for public view

Performance Measures

1. Attend, or send authorized representative, to all COSADC Board meetings.
2. Publish video recording for COSA Government Channel within 48 hours.
3. Maintain official recordings of COSADC Board meetings.
4. Provide copies of recordings of meeting to COSADC staff.
5. As needed, provide assistance with special COSADC Board meetings or Economic Development events.

X.

Required Services and Performance Measures Neighborhood & Family services

Required Neighborhood & Family Services

1. Maintain oversight & management of City of San Angelo Affordable Housing Program.
2. Assist in preparation of contracts with approved program applicants.
3. Administer Affordable Housing contracts and oversight of compliance issues.
4. Assist with COSADC administrative oversight of the community development projects authorized by ballot.
5. Assist the City Finance Department with budget oversight of projects and Affordable Housing Development funds, receipts and expenditures.
6. Make reports to civic groups, City Council and COSADC.
7. Ensure effective management of grant agreements.
8. Provide necessary follow-up services to grantees and contractors under the Affordable Housing Development program.
9. Gather, maintain and report statistical data for the program.
Provide closing documents and payments to title company at loan closings.

Performance Measures

1. Provide annual reports on required services and performance measures to COSADC Board.
2. Seek annual input for program improvements from stakeholders.
3. Submit all grant-related reports for Program on or before due dates.

4. Work with community partners to ensure effective marketing for program.
5. Construct six (6) Program houses based on available funds.

XI.

Required Services and Performance Measures City Attorney

Required Legal Department Services

1. Attend all COSADC meetings to provide legal recommendations; as an observer of COSADC proceedings, and to the extent which Legal is involved, ensure the board and staff are adhering to all applicable federal and State laws, City ordinances and policies, and the corporation Articles and Bylaws.
2. Provide legal services to COSADC Board and the CITY Economic Development Department staff including, but not limited to the following:
 - a. Draft, review and finalize all real estate-related and legal transactions pertaining to matters for which the Board has authority.
 - b. Provide oversight of and assist in developing and implementing economic development programs for the City of San Angelo and the COSADC Board.
 - c. Agreement composition, review and approval as to form for economic development partner agreements, economic incentives such as tax abatements or grants and other agreements authorized by the Board.
 - d. Respond to requests for legal opinions on matters relating to the use of sales tax revenue, Type 2 (4B) economic development corporations and projects and other legal matters related to the COSADC Board.
- a. Advise Board and COSADC staff on matters relating to the Public Information Act, Open Meetings Act, Corporate By Laws, and Corporate Charter, including keeping the Board and staff up to date on changes which may occur at the City, State and Federal level affecting COSADC.

Performance Measures

1. Review all agenda's and attend all COSADC meetings.
2. Follow up with COSADC staff and Board, as necessary, after State legislative sessions regarding any relevant changes in law that affect the Corporation.
3. Advise the Board as needed on legislative or other regulatory changes at local, state and federal levels of government.
4. Respond to requests for legal assistance in a timely manner, and as priorities dictate.
5. Provide timely, effective and accurate legal advice and assistance to the City Economic Development Department to ensure that all matters acted upon by the COSADC Board are in compliance with the City Charter, Code of Ordinances, federal and state laws and regulations.
6. Draft all contracts and agreements
7. Provide real estate research and services

XII.

Required Services and Performance Measures CITY Management

Required CITY Management Services

1. Attend COSADC Board meetings, as requested and/or appropriate.
2. Participate in business prospect/incentive meetings, discussions, and negotiations, as requested and/or as appropriate.
3. Make available sufficient staff support, guidance, and resources to provide effective and efficient operations of Economic Development Department services and COSADC programs in compliance with law.

Performance Measures

1. Provide executive representation at COSADC Board meetings, or send suitable substitute, when executive representation is requested.
2. Participate in, or send a suitable substitute to, COSADC-related meetings and discussions that require executive representation and/or guidance.
3. Provide recommendations for operational improvements to COSADC Board and staff and reallocate City resources as necessary to ensure success.

Exhibit “B”

Allocation of Costs to be Reimbursed to City Staff Services

COSADC agrees to reimburse CITY for City Staff Services pursuant to Article 2(B), as follows:

		FY 2021
Economic Development		\$393,964
Audit		\$249
Real Estate		\$27,849
Finance / Accounting		\$138,910
Information Tech		\$21,716
Communications		\$224
Purchasing		\$13,176
Billing & Receipt		\$95
Human Resources / Risk Mgmt.		\$3,209
Public Information Office		\$21,466
Neighborhood & Family Services		\$30,135
City Attorney		\$39,267
City Management		\$4,290
Total		\$694,550

FINAL

SAN ANGELO DEVELOPMENT CORPORATION AND CITY OF SAN ANGELO
AGREEMENT FOR PROVISION OF ADMINISTRATIVE SERVICES

This Agreement (“Agreement”) effective October 1, 2017 (Effective Date) by and between the CITY of San Angelo, a Texas home-rule municipal corporation (“CITY”) and the City of San Angelo Development Corporation, a type 4B development corporation organized pursuant to the Texas Development Corporation Act (“COSADC”), effective 1st day of October, 2017, the Effective Date.

RECITALS

A. COSADC is required by law to contract with CITY for the provision of administrative services (“Services”).

B. CITY is authorized by law to provide Services to COSADC utilizing municipal personnel.

C. COSADC wishes to engage Services of CITY, and CITY wishes to perform Services for COSADC, under the terms and conditions set forth herein (“Agreement”).

D. On October 25, 2017, COSADC approved this Agreement between COSADC and CITY and authorized the President of COSADC to execute a contract, under the terms and conditions set forth herein.

E. On November 7, 2017, the City Council ratified approval of this Agreement given by the Board of Directors of COSADC and authorized its execution for CITY.

NOW THEREFORE, in consideration of the mutual covenants and promises herein contained, COSADC and CITY agree as follows:

Article 1.

Term

This Agreement shall commence on the Effective Date and automatically renew annually effective on the first day of October of each fiscal year, terminating on September 30, 2020, unless earlier terminated in accordance with Article 6 herein.

Article 2.

Scope of Services

- A. CITY agrees the City's Economic Development Department Staff will administer COSADC's authorized projects by performing Services for COSADC, as set out in **Exhibit "A"** attached hereto and incorporated herein for all purposes.
- B. In addition to Services described under Section A of this Article 2, CITY agrees to provide staff employees for the provision of Audit, Finance, Real Estate, Accounting, Public Information Office, Information Technology, Purchasing, Billing & Receipt, Human Resources, Communications, Neighborhood & Family Services, City Attorney, and City Management services to COSADC as set out in **Exhibit "A"**.

Article 3.

Compensation

- A. COSADC agrees to reimburse CITY for all Services provided under Article 2 above and described in **Exhibit "A"**, in the total amount of \$578,088 for fiscal year 2018, and for each fiscal year thereafter allocated as approved by the COSADC Board and City Council budget approval process. The cost reimbursements for fiscal year 2018 will be made in four equal quarterly installments of up to ONE HUNDRED FORTY-FOUR THOUSAND, FIVE HUNDRED TWENTY-TWO DOLLARS AND NO/100 DOLLARS (\$144,522) due and payable on or about January 1, 2018, April 1, 2018, July 1, 2018 and September 29, 2018.
- B. The staff services costs reimbursement sums shall be reviewed on an ongoing basis throughout the term of this Agreement subject to adjustments to ensure that estimated administrative services costs allocated to COSADC accurately reflect CITY employee staff time required to perform those services.
- C. For Services of all CITY employees provided under Article 2 above and described in **Exhibit "B"**, other than employees of the Economic Development Department, \$192,158 for fiscal year 2018, shall be allocated of the total amount to be reimbursed to CITY.
- D. In no event shall the amount payable by COSADC under this Agreement exceed the amount reasonably required to reimburse CITY for employee staff time actually spent on COSADC related tasks pursuant to this Agreement.

Article 4.

Use of Funds

It is expressly understood and agreed by COSADC and CITY that all funds received from COSADC by CITY shall be used solely for the purposes set out in Article 2.

Article 5.

Employees

All personnel furnishing administrative services provided for hereunder shall be employees of CITY.

Article 6.

Termination

Either party hereto may terminate this Agreement by giving the other party notice in writing of termination of this Agreement thirty (30) calendar days prior to the effective date of termination. Upon the effective date of termination of this Agreement, COSADC shall pay CITY for all administrative services rendered by CITY staff up to the date of termination on a pro-rated upon the part of the term of this Agreement then expired and the sum of payments herein authorized.

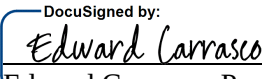
Article 7.

Assignment

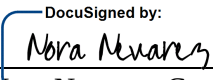
This Agreement may not be assigned by either party hereto without prior written consent of the other party.

EXECUTED in duplicate originals on the dates indicated below signatures.

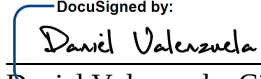
**CITY OF SAN ANGELO
DEVELOPMENT CORPORATION**

By: 
Edward Carrasco, President

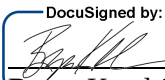
ATTEST:


Nora Nevarez, Corporate Secretary
DATE: 3/22/2018 | 2:19 PM CDT

CITY OF SAN ANGELO

By: 
Daniel Valenzuela, City Manager

ATTEST:

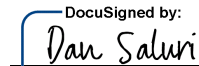

Bryan Kendrick, City Clerk
DATE: 3/23/2018 | 8:44 AM CDT

APPROVED AS TO CONTENT:

DocuSigned by:


Michael Dane
Acting Economic Development Director

APPROVED AS TO FORM:

DocuSigned by:


Dan T. Saluri, Deputy City Attorney

EXHIBIT "A"

I.

Required Services and Performance Measures Economic Development Administration

Required Economic Development Services

1. Prepare, post and distribute COSADC meeting agenda and related background Information.
2. Respond to economic development prospect inquiries:
Prepare offers of financial incentives;
Compose related agreements;
Ensure compliance with all economic development incentive agreements and abatement agreements.
3. Create and maintain an annual incentive Agreement compliance report.
4. Develop and implement Program of Work Goals.
5. Begin preparations of annual COSADC budget in early spring.
6. Monitor performance measures required of COSADC administrative partner; i.e. the San Angelo Chamber of Commerce).
7. Provide management services to the Business Resource Center
8. Coordinate and facilitate business recruiting prospect meetings including participation in other economic development partners' business recruitment meetings.
9. Coordinate with officials of Tom Green County and City of San Angelo on reinvestment zones, tax abatement agreements and other economic development programs or incentives.
10. Obtain and maintain staff professional training and proficiency in economic development trends, techniques, and knowledge of market conditions.
11. The City's Economic Development Director shall serve on the Water Advisory Board at the discretion of COSADC Board.

Performance Measures

1. Ensure COSADC Board packet is distributed no later than the Friday before Wednesday COSADC meetings.
2. Present regular staff updates to COSADC Board.
3. Provide bi-annual updates on program of work goals to the COSADC Board.

4. Provide performance agreements within 10 business days of COSADC/Council approval.
5. Document the economic impact of each performance agreement.
6. Ensure compliance of contract terms and performance measures prior to grant or incentive payments.
7. Ensure Program of Work contains performance measures.

II.

Required Services and Performance Measures Audit

Required Audit Services

1. Perform audit services for COSADC operations, as necessary and appropriate.
2. Coordinate with CITY Financial staff and COSADC Board and staff to establish audit objectives in advance of performing any audit services.
3. Provide audit report to the COSADC Board and staff upon completion.

Performance Measures

1. Audit COSADC agreements, administrative files and financial records for compliance with relevant requirements and regulations.
2. Provide draft audit report to City's Financial staff and COSADC staff for review prior to finalizing report.
3. Coordinate services with City's Financial staff and COSADC staff and make presentations on audit results to COSADC Board and/or CITY Council, as necessary and upon request.

III. Required Services and Performance Measures Real Estate Services:

Required Real Estate Services

1. Manage real estate closings for COSADC.
2. Research history of properties, including council actions.

Performance Measures

1. Deliver copies of all easements, restrictions and encumbrances affecting the property to buyer.
2. Work with title company, buyer and seller to close a transaction.
3. Provide City Attorney's Office with closing documents for Legal review and approval.

4. Provide Accounting Dept. and management with sales information.

IV. Required Services and Performance Measures Finance & Accounting

Required Finance Department Services

1. Develop monthly and present quarterly financial reports in format and detail level to meet the needs of the COSADC Board.
2. Determine allocation of cost of services for COSADC budget as part of the indirect costs contract with consultant or other comparable means.
3. Assist COSADC staff in the preparation of the annual COSADC budget.
4. Provide financial analysis and projections on available funds, sales tax trends, bonding capacity, and voter-approved project, as requested by COSADC Board.
5. Provide annual Economic Development Corporation report to the Texas Comptroller of Public Accounts.
6. Provide services of the Finance Director to serve as Board Treasurer.

Performance Measures

1. Provide COSADC Board and staff with financial updates and reports at COSADC meetings each month, in format requested by Board.
2. Make recommendations to COSADC Board and staff to ensure staff is adhering to approved financial policies and practices.
3. Prepare and submit the annual Economic Development Corporation and Eminent Domain reports to the Texas Comptroller of Public Accounts as required by state law each year.
4. Fulfill responsibilities of the Treasurer in accordance with COSADC By-laws.

V.

Required Services and Performance Measures Information & Communications

Information & Communications Services

1. Create, update, install and maintain all IT infrastructure.
2. Provide communications reliability and maintenance support to the BRC building.

Performance Measures

1. Provide assistance to COSADC staff on recommendation to take advantage of the latest technologies in an effort to operate as efficiently and effectively as possible.
2. Review all billing and ensure best value for cost.
3. Assist COSADC staff in evaluating communications options for the department.

**VI. Required Services and Performance Measures
Purchasing**

Purchasing Division Services

1. Review purchase requisitions and compile formal bids to fulfill state and local purchasing law.
2. Review all Payment Request support documentation (contracts, invoices, etc.) as required for approval of vendor payments.
3. Manage P-card initiation, monthly reconciliation, and on-going program support.
4. Assist with travel settlements.

Performance Measures

1. Provide COSADC staff with procurement support in compliance with state and local law and City purchasing policies.
2. Make recommendations to COSADC staff to ensure adherence to approved policies and best practices.
3. Support COSADC staff at Board meetings as required for formal bids.

VII.

**Required Services and Performance Measures
Billing & Receipt**

Billing & Receipt Services

1. Timely accountable records of general accounts receivable invoicing and cash receipts for Staff Services and other City – COSADC contracts.

Performance Measures

1. Timely accountable records for the reviewing and processing of receivable billing for COSADC Board approval and disbursement.

VIII.

Required Services and Performance Measures Human Resources

1. Provide sufficient availability of HR staff support, guidance, and resources to ensure compliance by COSADC with applicable federal, state and local laws. Make recommendations to the Board to assist with such compliance as reasonably necessary.
2. Attend COSADC Board meetings, as necessary or appropriate.

Performance Measures

1. Evaluate staffing levels for optimum allocation of employee time and resources on an annual basis.
2. Upon request and as frequently as necessary, participate in COSADC related meetings to provide guidance on Human Resources related issues.

IX. Required Services and Performance Measures Public Information

Public Information Office Services

1. Attend all COSADC Board meetings
2. Prepare, maintain and operate audio, visual, and computer equipment for all COSADC Board meetings
3. Maintain presence during COSADC Board meetings for technical assistance
4. Post public notice of COSADC Board meetings and agendas on COSA Government Channel for public view

Performance Measures

1. Attend, or send authorized representative, to all COSADC Board meetings.
2. Publish video recording for COSA Government Channel within 48 hours.
3. Maintain official recordings of COSADC Board meetings in compliance with state records retention regulations and local guidelines.
4. Provide copies of recordings of meeting to COSADC staff.
5. As needed, provide assistance with special COSADC Board meetings or Economic Development events.

X.

**Required Services and Performance Measures
Neighborhood & Family services**

Required Neighborhood & Family Services

1. Maintain oversight & management of City of San Angelo Affordable Housing Program.
2. Assist in preparation of contracts with approved program applicants.
3. Administer Affordable Housing contracts and oversight of compliance issues.
4. Assist with COSADC administrative oversight of the community development projects authorized by ballot.
5. Assist the City Finance Department with budget oversight of projects and Affordable Housing Development funds, receipts and expenditures.
6. Make reports to civic groups, City Council and COSADC.
7. Ensure effective management of grant agreements.
8. Provide necessary follow-up services to grantees and contractors under the Affordable Housing Development program.
9. Gather, maintain and report statistical data for the program.
10. Schedule and organize loan closings.

Performance Measures

1. Provide quarterly reports on required services and performance measures to COSADC Board.
2. Seek annual input for program improvements from stakeholders.
3. Submit all grant-related reports for Program on or before due dates.
4. Work with community partners to ensure effective marketing for program.
5. Construct six (6) Program houses based on available funds.

XI.

Required Services and Performance Measures City Attorney

Required Legal Department Services

1. Attend all COSADC meetings to provide legal recommendations; as an observer of COSADC proceedings, and to the extent which Legal is involved, ensure the board and staff are adhering to all applicable federal and State laws, City ordinances and policies, and the corporation Articles and Bylaws.
2. Provide legal services to COSADC Board and the CITY Economic Development Department staff including, but not limited to the following:
 - a. Draft, review and finalize all real estate-related and legal transactions pertaining to matters for which the Board has authority.
 - b. Provide oversight of and assist in developing and implementing economic development programs for the City of San Angelo and the COSADC Board.
 - c. Agreement composition, review and approval as to form for economic development partner agreements, economic incentives such as tax abatements or grants and other agreements authorized by the Board.
 - d. Respond to requests for legal opinions on matters relating to the use of sales tax revenue, Type 2 (4B) economic development corporations and projects and other legal matters related to the COSADC Board.
3. Advise Board and COSADC staff on matters relating to the Public Information Act, Open Meetings Act, Corporate By-Laws, and Corporate Charter, including keeping the Board and staff up to date on changes which may occur at the City, State and Federal level affecting COSADC.

Performance Measures

1. Attend all COSADC meetings.
2. Follow up with COSADC staff and Board, as necessary, after State legislative sessions regarding any relevant changes in law that affect the Corporation.

3. Advise the Board as needed on legislative or other regulatory changes at local, state and federal levels of government.
4. Respond to requests for legal assistance in a timely manner, and as priorities dictate.
5. Provide timely, effective and accurate legal advice and assistance to the City Economic Development Department to ensure that all matters acted upon by the COSADC Board are in compliance with the City Charter, Code of Ordinances, federal and state laws and regulations.

XII.

Required Services and Performance Measures CITY Management

Required CITY Management Services

1. Attend COSADC Board meetings, as requested and/or appropriate.
2. Participate in business prospect/incentive meetings, discussions, and negotiations, as requested and/or as appropriate.
3. Make available sufficient staff support, guidance, and resources to provide effective and efficient operations of Economic Development Department services and COSADC programs in compliance with law.

Performance Measures

1. Provide executive representation at COSADC Board meetings, or send suitable substitute, when executive representation is requested.
2. Participate in, or send a suitable substitute to, COSADC-related meetings and discussions that require executive representation and/or guidance.
3. Provide recommendations for operational improvements to COSADC Board and staff and reallocate City resources as necessary to ensure success.

Exhibit “B”**Allocation of Costs to be Reimbursed to City Staff Services**

COSADC agrees to reimburse CITY for City Staff Services pursuant to Article 2(B), as follows:

		FY 2017
Economic Development		\$393,452
Audit		\$1,886
Real Estate		\$17,950
Finance		\$8,702
Accounting		\$46,392
Information Tech		\$16,430
Communications		\$110
Purchasing		\$431
Billing & Receipt		\$82
Human Resources		\$1,403
Public Information Office		\$5,699
Neighborhood & Family Services		\$30,135
City Attorney		\$36,190
City Management		\$19,226
Total		\$578,088

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Nora Nevarez, Executive Office Coordinator, COSADC, 325-653-7197

Meeting Date: August 3, 2021

Item type: Consent Item

Caption:

Consider ratifying a Memorandum of Understanding by and between the City of San Angelo Development Corporation and the Concho Valley Workforce Development Board and authorizing the COSADC Board President to negotiate and execute all related documents (Guy Andrews)

Summary/History:

On October 28, 2020, the City of San Angelo Development Corporation ("COSADC") Board of Directors allocated \$150,000 to the SME Education Foundation for manufacturing and related training by the San Angelo Independent School District. City Council ratified this resolution during the November 3, 2020 Regular Meeting.

This \$150,000 allocation constituted an eligible project under Section 501.104 (Career Center), which applies to a Type B Development Corporation under Section 505.101 of the Texas Development Corporation Act.

The Concho Valley Workforce Development Board ("CVWDB") requests that COSADC enter into a Memorandum of Understanding to provide high-demand occupational training via the SME Prime Program. The MOU will allow CVWDB to apply for matching funds to contribute to the SME Prime Program, thereby increasing the total community contributions to the SME Education Foundation.

The MOU reaffirms COSADC's existing commitment to provide \$150,000 to the SME Education Foundation. The \$150,000 allocation is already approved and earmarked in the COSADC Budget. Therefore, there is no additional fiscal impact on COSADC arising from the proposed MOU.

The COSADC Board of Directors approved this MOU on June 23, 2021, and recommended ratification by City Council.

Financial Impact:

The \$150,000 project budget was previously approved. The funds are already included in the COSADC budget. Therefore, no additional funding is required at this time.

Other Information/Recommendation:

Staff recommends authorizing a Memorandum of Understanding by and between the City of San Angelo Development Corporation and the Concho Valley Workforce Development Board and authorizing the Board President, or their Designee, to negotiate and execute all related documents.

Attachments:

Presentation:

Guy Andrews

Approvals/Reviews:

Nora Nevarez

Guy Andrews

Tina Dierschke

Theresa James

Julia Antilley

Created/Initiated

Approved

Approved

Approved

Final Approval

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Jeff Fisher, Sr. Planner, Planning and Development Services, 325.657.4210

Meeting Date: August 3, 2021

Item type: Consent Item

Caption:

Second reading of:

1. An ordinance for CP21-04, an amendment to the City of San Angelo Comprehensive Plan, changing certain lands from the Commercial Future Land Use to the Neighborhood Center Future Land Use, being 20.432 acres, located at 5702 Melrose Ave.
2. An ordinance for PD21-02, a rezoning from the Planned Development zoning district, which allowed general commercial uses on approximately 30 acres, to a Planned Development zoning district to allow for a multifamily housing complex comprised of single-family dwellings on 20.432 acres, located at 5702 Melrose Ave. (Jon James)

Summary/History:

On June 17, 2019, the applicant received approval from the Planning Commission for a Conditional Use to allow for a multifamily housing complex comprised of single-family dwellings (CU19-08). The concept plan delineated 255 dwellings with common facilities including an amenity center and outdoor swimming pool.

During a site inspection for building permit occupancy, staff discovered a 6' tall opaque wooden fence installed in the front yard adjacent to the sidewalk on Melrose Avenue, which was not part of the original concept plan or Urban Design Review (UDR19-04) approval. The applicant then applied for an amended Urban Design Review but the taller fence was denied by the Planning Director and subsequently denied by the Planning Commission on appeal. After exhausting these options, the applicant made this application for a Planned Development to allow a fence taller than the maximum 4-foot allowed under the Zoning Ordinance. City staff have initiated an associated Comprehensive Plan Amendment consistent with the PD request.

Financial Impact:

N/A

Other Information/Recommendation:

On June 21, 2021, the Planning Commission recommended APPROVAL of both requests unanimously 5-0.

Attachments:

- | | |
|-----------------------------------|------------------------------------|
| 1. Ordinance (CP21-04) | Ordinance (CP21-04).docx |
| 2. Ordinance (PD21-02) | Ordinance (PD21-02).docx |
| 3. Staff Report (CP21-04_PD21-02) | Staff Report (CP21-04_PD21-02).pdf |

Presentation:

Jon James

Approvals/Reviews:

Jeff Fisher	Created/Initiated
Jon James	Approved
Brandon Dyson	Approved
Theresa James	Approved
Jon James	Approved
Theresa James	Approved
Julia Antilley	Final Approval

AN ORDINANCE OF THE CITY OF SAN ANGELO, TEXAS, AMENDING THE CITY'S COMPREHENSIVE PLAN BY CHANGING THE FUTURE LAND USE PLAN MAP DESIGNATION OF CERTAIN LANDS LOCATED NORTHEAST OF HOUSTON HARTE EXPRESSWAY FRONTAGE ROAD AND MELROSE AVENUE; BEING 20.432 ACRES, FROM "COMMERCIAL" TO "NEIGHBORHOOD CENTER;" PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

CP-21-04

WHEREAS, the City Council for the City of San Angelo, Texas, in accordance with the City Charter and Chapter 213 of the Texas Local Government Code, has adopted a Comprehensive Plan (Vision Plan and Future Land Use Map within the San Angelo Strategic Plan adopted by City Council as updated on October 20, 2009) to guide the long-range development of the City, manage the future growth of the City and promote the health, safety and welfare of its citizens; and

WHEREAS, the Comprehensive Plan includes a Future Land Use Map to serve as a geographical representation of anticipated land use patterns and long range development for the City; and

WHEREAS, inconsistencies have developed between current long standing land use and development patterns and development envisioned by the Future Land Use Map, which inconsistencies call for compatible revisions to the Future Land Use Map; and

WHEREAS, the Planning Commission and the City Council for the City of San Angelo, in compliance with the City Charter and Chapter 213 of the Texas Local Government Code regarding adoption and amendment of the City's Comprehensive Plan, having given requisite notice of public hearing by publication and otherwise, and having afforded a full and fair hearing to all property owners and persons interested, including persons situated in the vicinity of the affected area, being of the opinion that revision of the Comprehensive Plan and Future Land Use Map changes should be made as set out herein;

NOW THEREFORE, BE IT ORDAINED BY THE CITY OF SAN ANGELO:

SECTION 1: The Future Land Use Plan Map, a component of the adopted Comprehensive Plan for the City of San Angelo be and the same is hereby amended to change the Future Land Use designation of the following described parcel as outlined below:

The real property generally located northeast of Houston Harte Expressway and Melrose Avenue; being 20.432 acres, Lot 1, Block 1, in the Hardin Addition, Section One; City of San Angelo, Tom Green County, Texas; from “Commercial” to “Neighborhood Center;”

SECTION 2: The Director of the Planning and Development Services Department is hereby authorized and directed to amend the Future Land Use Planning Map maintained in the Office of the Director to incorporate the foregoing amendments, as further depicted on **Exhibit “A”** of this Ordinance.

SECTION 3: The terms and provisions of this Ordinance shall be deemed to be severable in that, if any portion of this Ordinance shall be declared to be invalid, the same shall not affect the validity of the other provisions of this Ordinance.

SECTION 4: This Ordinance shall be effective on, from and after the date of adoption.

INTRODUCED on the **20th day of July, 2021**, and finally ADOPTED on this the **3rd day of August, 2021**.

THE CITY OF SAN ANGELO

Brenda Gunter, Mayor

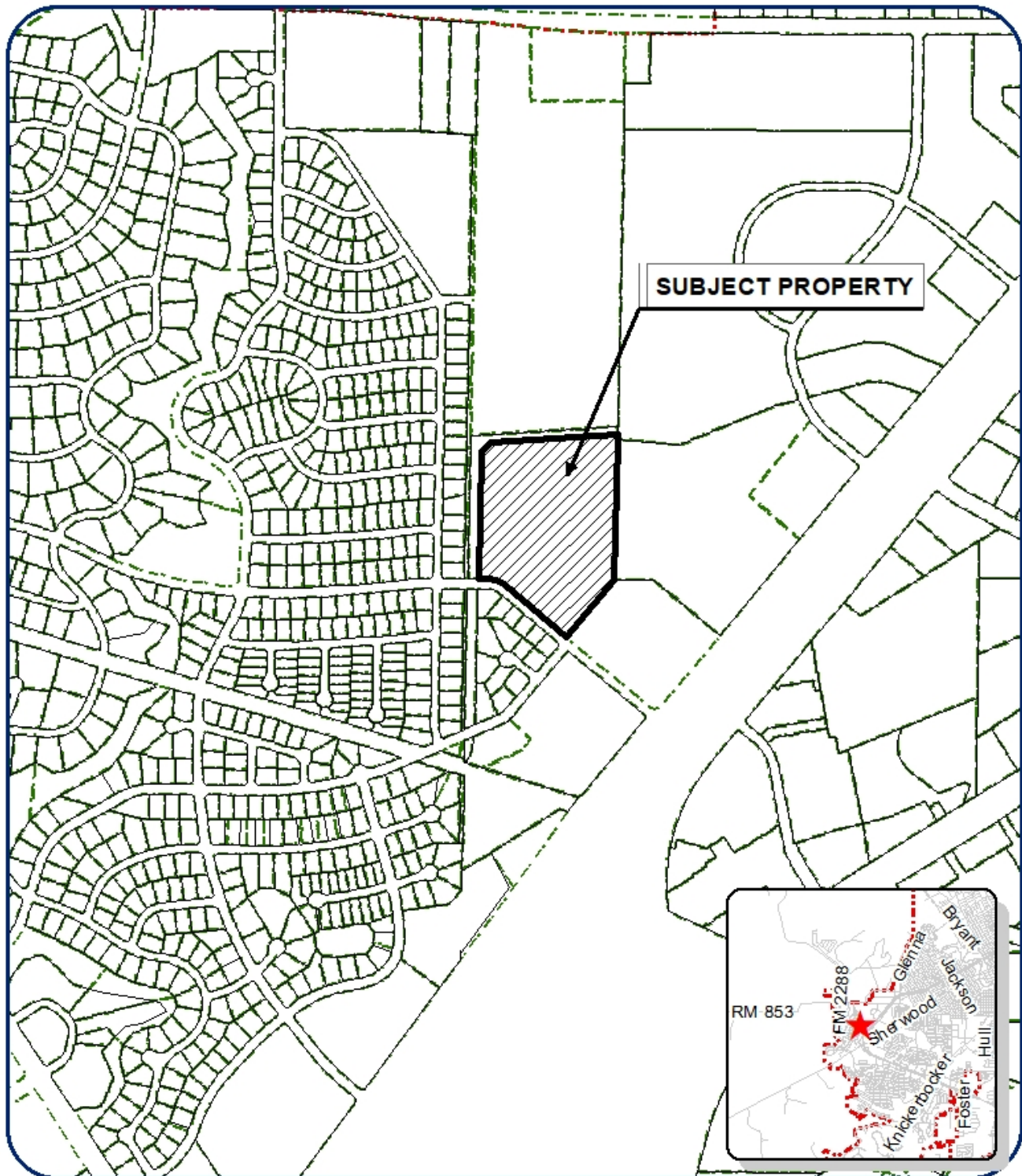
ATTEST:

APPROVED AS TO FORM:

Julia Antilley, City Clerk

Theresa James, City Attorney

EXHIBIT "A"



Comprehensive Plan Amendment

CP21-04: 5702 Melrose Ave.

Council District: Larry Miller - District 6

Neighborhood: The Bluffs

Scale: 1" approx. = 750 ft

5702 Melrose Ave. 20.432 ac.

Legend

Subject Properties: 
Current Zoning: **PD02-03**
Requested Zoning Change: **PD21-02**
Vision: **Commercial to Neighborhood Center**



AN ORDINANCE AMENDING CHAPTER 12, EXHIBIT “A” OF THE CODE OF ORDINANCES, CITY OF SAN ANGELO, TEXAS, WHICH ADOPTS ZONING REGULATIONS, USE DISTRICTS AND A ZONING MAP, IN ACCORDANCE WITH A COMPREHENSIVE PLAN, BY CHANGING THE ZONING AND CLASSIFICATION OF THE FOLLOWING PROPERTY: **5702 MELROSE AVENUE, LOCATED NORTHEAST OF HOUSTON HARTE EXPRESSWAY FRONTAGE ROAD AND MELROSE AVENUE; BEING 20.432 ACRES**, FROM THE PLANNED DEVELOPMENT (PD02-03) ZONING DISTRICT WHICH ALLOWED GENERAL COMMERCIAL USES ON APPROXIMATELY 30 ACRES TO THE PLANNED DEVELOPMENT (PD21-02) ZONING DISTRICT TO ALLOW FOR A MULTIFAMILY HOUSING COMPLEX COMPRISED OF SINGLE-FAMILY DWELLINGS, AND SPECIFIC USES AND DEVELOPMENT STANDARDS AS OUTLINED IN THE ORDINANCE; PROVIDING FOR SEVERABILITY; AND, PROVIDING FOR AN EFFECTIVE DATE

RE: PD21-02: 5702 MELROSE AVENUE

WHEREAS, on the 21st day of June, 2021, the Planning Commission for the City of San Angelo in compliance with the City Charter, City ordinance and state law, and after holding a public hearing thereon, caused to be prepared and delivered a report and recommendation to City Council to approve the proposed Planned Development (PD21-02) Zoning District to allow for specific uses and development standards as outlined in the Ordinance, and,

WHEREAS, on the 20th day of July, 2021, City Council held a public hearing on PD21-02, pursuant to published notice, and has considered the application, comments, reports and recommendations of the Planning Commission and staff, public testimony, and other relevant support materials;

NOW THEREFORE, BE IT ORDAINED BY THE CITY OF SAN ANGELO:

SECTION 1: The basic zoning ordinance for the City of San Angelo, as enacted by the governing body for the City of San Angelo effective January 4, 2000, and included within **Exhibit “A”** of Chapter 12 of the Code of Ordinances of the City of San Angelo, and zoning map be and the same are hereby amended to designate the following described properties permanently zoned PLANNED DEVELOPMENT (PD21-02) ZONING DISTRICT;

The real property generally located northeast of Houston Harte Expressway and Melrose Avenue; being 20.432 acres, Lot 1, Block 1, in the Hardin Addition, Section One; City of San Angelo, Tom

Green County, Texas as more particularly described and depicted on Exhibit “A” of this Ordinance, shall henceforth be permanently zoned as follows: Planned Development (PD21-02) Zoning District.

SECTION 2: The Director of the Planning & Development Department, or his/her designee, is hereby directed to correct zoning district maps in the office of the Planning & Development Department, to implement the zoning provision adopted herein, as further depicted on **Exhibit “B” of this Ordinance (“PD Boundary Map”)**.

SECTION 3: The use of the hereinabove described property shall be subject to all applicable regulations contained in **Exhibit “C” of this Ordinance (“Applicable Regulations”)**, and Chapter 12 of the Code of Ordinances for the City of San Angelo, as amended.

SECTION 4. The remaining provisions of Chapter 12 of the Code of Ordinances of the City of San Angelo, Texas, not amended herein shall remain in full force and effect.

SECTION 5: The terms and provisions of this Ordinance shall be deemed to be severable in that, if any portion of this Ordinance shall be declared to be invalid, the same shall not affect the validity of the other provisions of this Ordinance.

SECTION 6: This Ordinance shall be effective on, from and after the date of adoption.

INTRODUCED on the **20th day of July, 2021**, and finally PASSED, APPROVED AND ADOPTED on this the **3rd day of August, 2021**.

THE CITY OF SAN ANGELO

Brenda Gunter, Mayor

ATTEST:

APPROVED AS TO FORM:

Julia Antilley, City Clerk

Theresa James, City Attorney

T

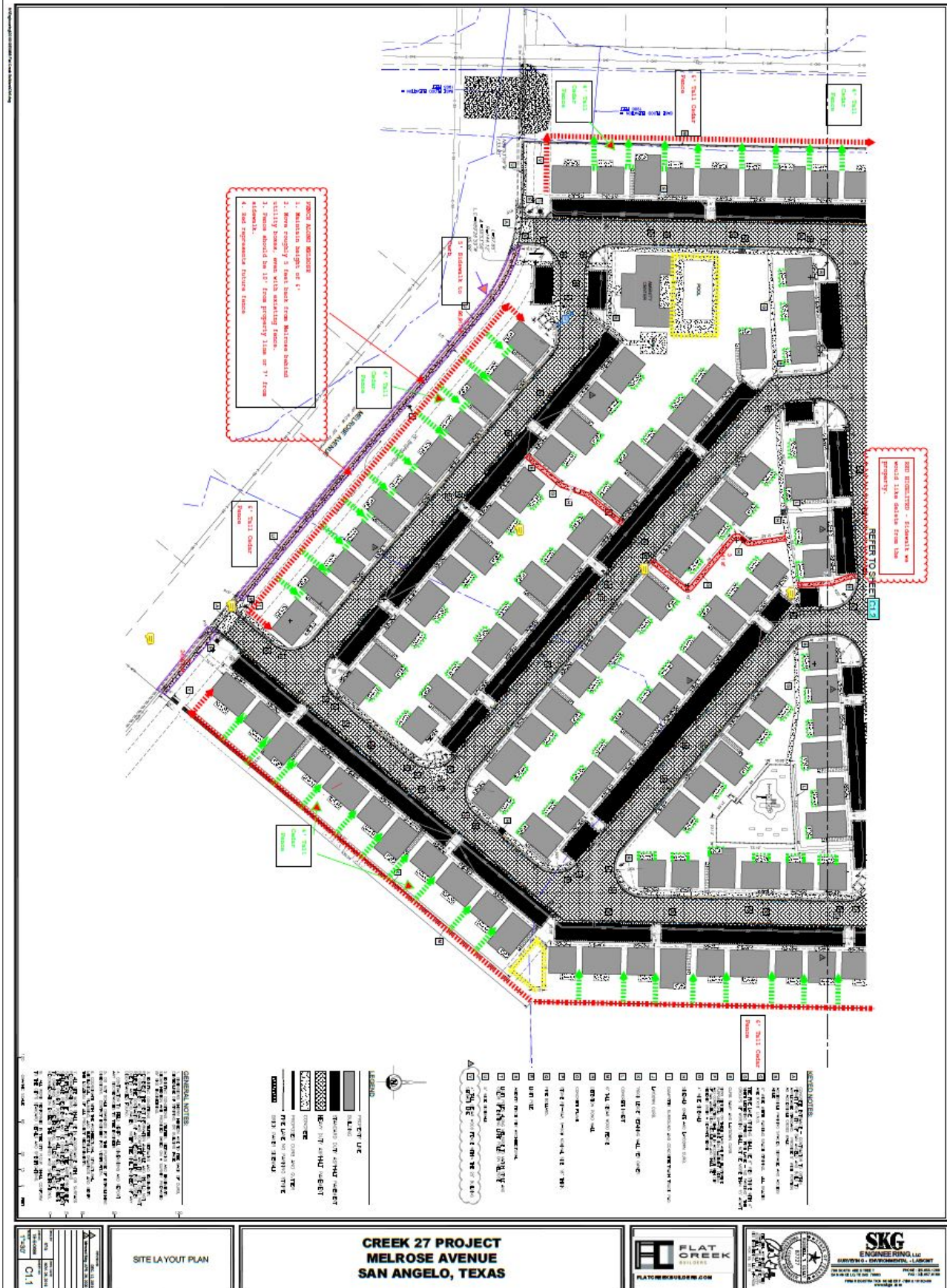
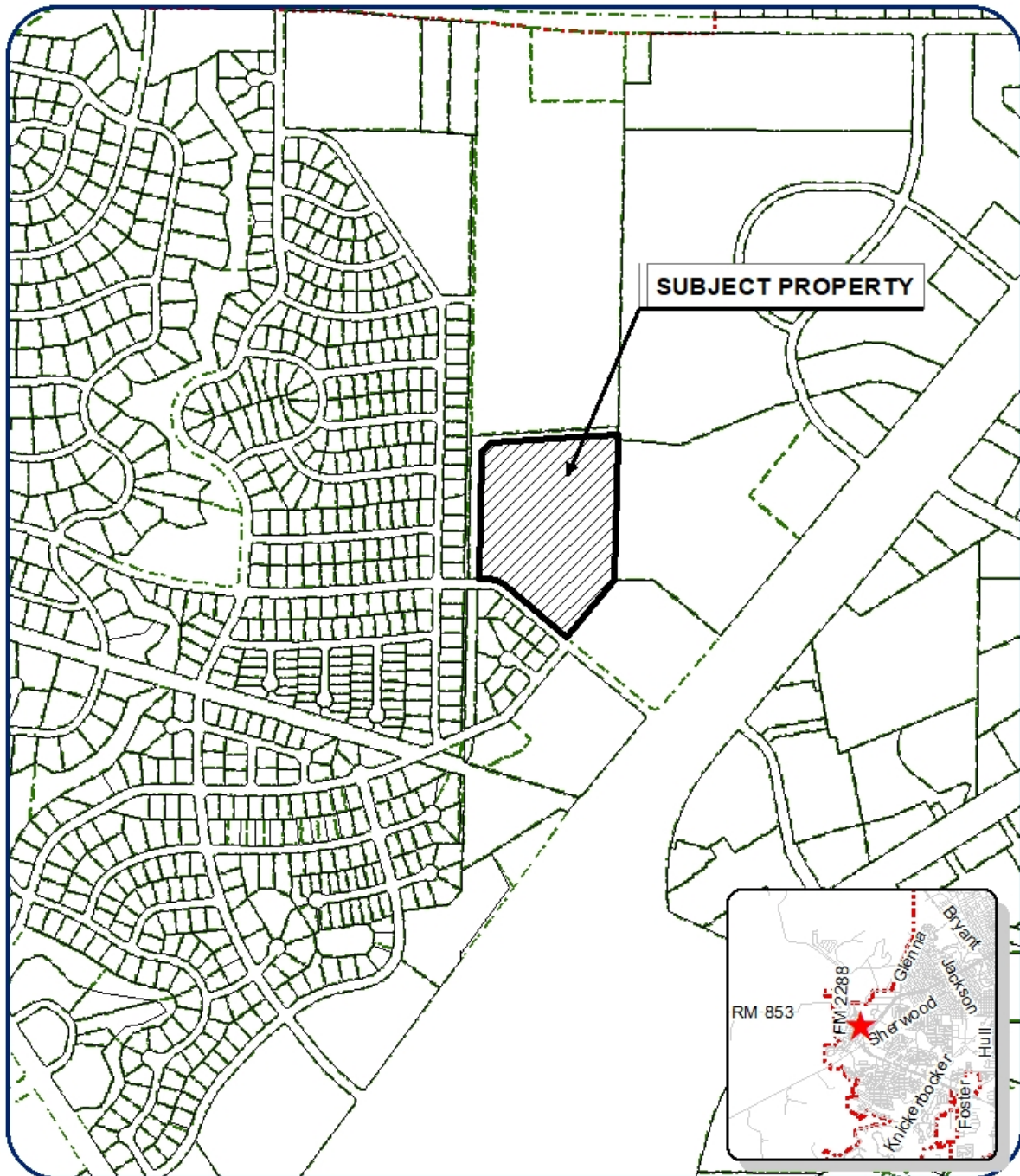


Exhibit "B" (PD Boundary Map)



Rezoning

PD21-02: 5702 Melrose Ave.

Council District: Larry Miller - District 6

Neighborhood: The Bluffs

Scale: 1" approx. = 750 ft

5702 Melrose Ave. 20.432 ac.

Legend

Subject Properties: 
Current Zoning: PD02-03
Requested Zoning Change: PD21-02
Vision: Commercial to Neighborhood Center



Exhibit “C”

Applicable Regulations

1. The following uses shall be allowed in the Planned Development (PD) Zoning District:
 - a. A multifamily housing complex comprised of single-family dwellings;
 - b. Indoor and outdoor amenity areas associated with the complex;
 - c. Management and administrative offices;
 - d. Other accessory uses including parking, maintenance facilities, and storage associated with the complex
2. Except as otherwise specified or limited below, the development of the subject property shall generally conform to the Low-Rise Multifamily Residential (RM-1) Zoning District.
3. All lighting, if provided, shall be fully shielded so as not to create any spillover glare onto adjacent properties or streets.
4. Fencing in the front yard adjacent to Melrose may be located within the front yard setback, but shall be no closer than 10 feet from the property line.
5. Approval of the PD Ordinance revokes and replaces Conditional Use CU19-08.

CITY COUNCIL – JULY 20, 2021
STAFF REPORT



APPLICATION TYPE:		CASES:	
Comprehensive Plan Amendment & Rezoning		CP21-04/PD21-02: 5702 Melrose Avenue	
SYNOPSIS:			
On June 17, 2019, the applicant received approval from the Planning Commission for a Conditional Use to allow for a multifamily housing complex comprised of single-family dwellings (CU19-08). The concept plan delineated 255 dwellings with common facilities including an amenity center and outdoor swimming pool. During a site inspection for building permit occupancy, staff discovered a front yard 6' tall opaque wooden fence installed adjacent to the sidewalk on Melrose Avenue, which was not part of the original concept plan or Urban Design Review (UDR19-04). The applicant then applied for an amended Urban Design Review but the taller fence was denied by the Planning Director and subsequently denied by the Planning Commission on appeal. After exhausting these options, the applicant made this application for a Planned Development to allow a fence taller than the maximum 4-foot allowed under the Zoning Ordinance. City staff have initiated an associated Comprehensive Plan Amendment consistent with the PD request.			
LOCATION:		LEGAL DESCRIPTION:	
Northeast of Houston Harte Expressway Frontage Road and Melrose Drive		Lot 1 in Hardin Addition, Section One	
SM DISTRICT / NEIGHBORHOOD:	ZONING:	FUTURE LAND USE:	SIZE:
SMD District #6 – Larry Miller Bluffs Neighborhood	PD02-03 – Planned Development	C – Commercial	20.432 acres
THOROUGHFARE PLAN:			
Melrose Drive – Urban Collector Street Required: 60' right-of-way, 50' pavement Provided: 60' right-of-way, 50' pavement with 5' sidewalk			
NOTIFICATIONS:			
22 notifications for CP21-04 and PD21-02 were mailed within a 200-foot radius on June 8, 2021. No responses in support, one in opposition.			
STAFF RECOMMENDATION:			
Staff recommends APPROVAL of an amendment to the City of San Angelo Comprehensive Plan, changing certain lands from the "Commercial" Future Land Use to the "Neighborhood Center" Future Land Use; and APPROVAL of a rezoning from the Planned Development (PD02-03) Zoning District which allowed general commercial uses on approximately 30 acres to a Planned Development (PD21-02) Zoning District to allow for a multifamily housing complex comprised of single-family dwellings; being 20.432 acres, located at 5702 Melrose Avenue, to allow for specific uses and development standards outlined in the Ordinance, subject to Five Conditions of Approval.			
PROPERTY OWNER/PETITIONER:			
<i>Property Owner and Applicant:</i> Mr. Justin Hardin, Creek27, LLC			
STAFF CONTACT:			
Jeff Fisher, AICP Principal Planner (325) 657-4210, Extension 1550 jeff.fisher@cosatx.us			

Comprehensive Plan Amendments and Rezoning: Section 212(G) of the Zoning Ordinance requires that the Planning Commission and City Council consider, at minimum, seven (7) factors in determining the appropriateness of any rezoning request as outlined in #1 through #7 below. Comprehensive Plan Amendments are reviewed in the context of the San Angelo Strategic Plan, the 2009 Update to the Comprehensive Plan and outlined in #1 below:

1. **Compatible with Plans and Policies. *Whether the proposed amendment is compatible with the Comprehensive Plan and any other land use policies adopted by the Planning Commission or City Council.*** The City's Comprehensive Plan designates the property "Commercial" which was consistent with the original PD02-03 in 2002 for general commercial uses. However, Planning Staff at that time recommended that commercial uses did not extend beyond 675 feet from Houston Harte Expressway which is approximately the beginning of the subject property. Now that the applicant has applied to amend the original PD, staff believes it is appropriate to remove this Commercial designation and replace with "Neighborhood Center" which "promotes a mix of various uses at key intersections to encourage the necessary infill, densification, and walkability necessary for Neighborhood Centers" and which calls to "develop architectural standards to ensure design quality, predictability and compatibility with adjacent neighborhood areas as these develop." Staff believes that the proposed PD will be consistent with the Neighborhood designation and policies. The new concept plan maintains a front sidewalk along Melrose Avenue, and the Urban Design Review approved colors and designs for each dwelling unit, as well as a landscape plan. Staff believes these quality standards will ensure an effective transition between the commercial area to the east and residential community to the west.
2. **Consistent with Zoning Ordinance. *Whether and the extent to which the proposed amendment would conflict with any portion of this Zoning Ordinance.*** The only change since the original Conditional Use approval for the multifamily complex is the taller fence. Staff recommends maintaining the original Low Rise Multifamily Residential (RM-1) standards which were complied with at time of permitting for the original two phases and which can be complied with for the remaining phases of development. The original PD02-03 approved the CG development standards which do not allow a fence taller than 4 feet in the front 25 feet. The new fence is 6 feet tall. Staff maintains its position from the Urban Design Review (UDR19-04) decision and subsequent appeal that a 6' tall fence is not appropriate at the front property line, immediately adjacent to a sidewalk. Reasons include absence of any space between the sidewalk and fence, which is discouraged in sidewalk design standards; blocking the required front landscaping from being viewed from the street; and inconsistency with the streetscape intended to be a front yard along Melrose Avenue. After speaking to the applicant, staff recommends an alternative of maintaining the 6-foot tall fence but moving it back 10 feet from the front property line (7 feet from the existing sidewalk) matching the existing jog where the fence is setback behind a utility box. This provides a compromise where there is still privacy for the rear windows of the dwelling units facing Melrose, but maintains separation from the sidewalk and a streetscape along the frontage consistent with development throughout the City and The Bluffs neighborhood.

3. **Compatible with Surrounding Area.** *Whether and the extent to which the proposed amendment is compatible with existing and proposed uses surrounding the subject land and is the appropriate zoning district for the land.* Staff believes that the new PD is compatible with the surrounding area, continuing to allow the multifamily housing development and ensuring adequate front yard space by requiring the fence to be moved back an additional 7 feet from its current location.
4. **Changed Conditions.** *Whether and the extent to which there are changed conditions that require an amendment.* The applicant choosing to erect a taller fence in the front yard triggered this request to amend the PD. Staff believes that moving the fence back 7 feet from the existing sidewalk is a fair compromise and achieves the objectives of both the applicant and City.
5. **Effect on Natural Environment.** *Whether and the extent to which the proposed amendment would result in significant adverse impacts on the natural environment, including but not limited to water and air quality, noise, storm water management, wildlife, vegetation, wetlands and the practical functioning of the natural environment.* Staff does not anticipate any adverse environmental affects at this time. The approved landscape plan delineates several trees and shrubs on the property as well as maintaining the natural buffer of trees to the west, providing separation and screening for nearby homes.
6. **Community Need.** *Whether and the extent to which the proposed amendment addresses a demonstrated community need.* *No change since the Conditional Use: The applicant believes there is a community need for housing in this area. The applicant indicates the target market will include young professionals, families, Goodfellow Air Force Base civilian and non-civilian, and ASU faculty and students, with one-bedroom homes approximately \$900.00 rent/month, and \$1,300.00 rent/month for two-bedroom homes. Planning Staff believes that a multifamily housing complex of single-family homes is appropriate for this area and would assist in providing housing for the target groups. As indicated, the proposed development also provides an appropriate transition between the single-family homes to the west and north, and commercial development to the south. The majority of RM-1 zoning in San Angelo comprise of apartment buildings, whereas the proposed development provides each household with its own separate residential dwelling which is suitable for this area of predominantly single-family homes.*
7. **Development Patterns.** *Whether and the extent to which the proposed amendment would result in a logical and orderly pattern of urban development in the community.* *No change since the Conditional Use: The proposed development will have two access points fronting onto Melrose Avenue, a 50-foot wide urban collector road which connects to Houston Harte Expressway Frontage Road. Planning Staff believe that close proximity to the Expressway and access onto a collector road will be sufficient to accommodate the proposed density, which as indicated, is 50% of the maximum allowed. Staff anticipates the majority of traffic will access the site from Houston Harte Expressway, avoiding additional traffic through the Bluffs Neighborhood to the north.*

Planning Commission Recommendation:

On June 21, 2021, the Planning Commission recommended unanimous **APPROVAL** by a vote of 5-0 for both cases. *Commissioner Uherik had recused himself for this case.* The following is the complete excerpt of the draft minutes from the June 21, 2021, meeting for this case:

Jeff Fisher, Principal Planner, presented the proposed Comprehensive Plan and PD rezoning as one presentation. He indicated that the Planning Commission approved the Conditional Use for this multifamily development of single-family homes in 2019, but that the applicant was bringing this back as a special PD zoning to allow a 6-foot tall front privacy fence in the front yard, as the underlying zoning only allowed 4 feet. Mr. Fisher explained that Staff is comfortable approving the fence provided it is moved back behind the utility box which is 10 feet from the front property line. He also indicated that the applicant is removing some of the internal sidewalk connections on their concept plan but that Staff is good with this because there is still connectivity to the amenities on site. Mr. Fisher then outlined Staff's recommendation to approve both cases on the grounds that the Neighborhood Center designation would support the PD zone change; that the houses already under construction comply with the underlying RM-1 development standards; and that the development provides a transition between commercial development along Houston Harte expressway and the single-family residential neighborhood to the north. Mr. Fisher concluded his presentation by outlining the five conditions of the PD as presented.

Vice Chair Jackson opened public comment.

Mr. Justin Hardin, the applicant with Flat Creek Builders indicated that he was available for comment.

Chair Stribling closed public comment.

Commissioner Davis made a motion to RECOMMEND APPROVAL of an amendment to the City of San Angelo Comprehensive Plan, changing certain lands from the "Commercial" Future Land Use to the "Neighborhood Center" Future Land Use; and to RECOMMEND APPROVAL of a rezoning from the Planned Development (PD02-03) Zoning District which allowed general commercial uses on approximately 30 acres to a Planned Development (PD21-02) Zoning District to allow for a multifamily housing complex comprised of single-family dwellings; being 20.432 acres, located at 5702 Melrose Avenue, to allow for specific uses and development standards outlined in the Ordinance, subject to five Conditions of Approval, as presented. Commissioner Smith seconded the motion. The motion carried unanimously, 5-0.

Recommendation:

Staff's recommendation is for City Council to:

1. Recommend **APPROVAL** of an amendment to the City of San Angelo Comprehensive Plan, changing certain lands from the "Commercial" Future Land Use to the "Neighborhood Center" Future Land Use, being 20.432 acres, located at 5702 Melrose Avenue.

2. Recommend **APPROVAL** of a rezoning from the Planned Development (PD02-03) Zoning District which allowed general commercial uses on approximately 30 acres to a Planned Development (PD21-02) Zoning District to allow for a multifamily housing complex comprised of single-family dwellings; being 20.432 acres, located at 5702 Melrose Avenue, to allow for specific uses and development standards outlined in the Ordinance, **subject to Five Conditions of Approval**:
 1. The following uses shall be allowed in the Planned Development (PD) Zoning District:
 - a. A multifamily housing complex comprised of single-family dwellings;
 - b. Indoor and outdoor amenity areas associated with the complex
 - c. Management and administrative offices
 - d. Other accessory uses including parking, maintenance facilities, and storage associated with the complex
 2. Except as otherwise specified or limited below, the development of the subject property shall generally conform to the Low-Rise Multifamily Residential (RM-1) Zoning District.
 3. All lighting, if provided, shall be fully shielded so as not to create any spillover glare onto adjacent properties or streets.
 4. Fencing in the front yard adjacent to Melrose may be located within the front yard setback, but shall be no closer than 10 feet from the property line.
 5. Approval of the PD Ordinance revokes and replaces Conditional Use CU 19-08.

Notes:

1. The applicant shall submit a revised concept plan to the Planning Director prior to City Council delineating accurate locations of all fencing consistent with as-built fencing, except that all fencing must maintain a 10-foot front yard setback.
2. All fencing located within the front 10 feet of the property shall be relocated prior to final occupancy.

Attachments:

Aerial Map
Future Land Use Map
Zoning Map
Response Letter
Photographs
Application



Comprehensive Plan Amendment and Rezoning

CP21-04/PD21-02: 5702 Melrose Ave. Subject Properties:

Council District: Larry Miller - District 6

Neighborhood: The Bluffs

Scale: 1" approx. = 750 ft

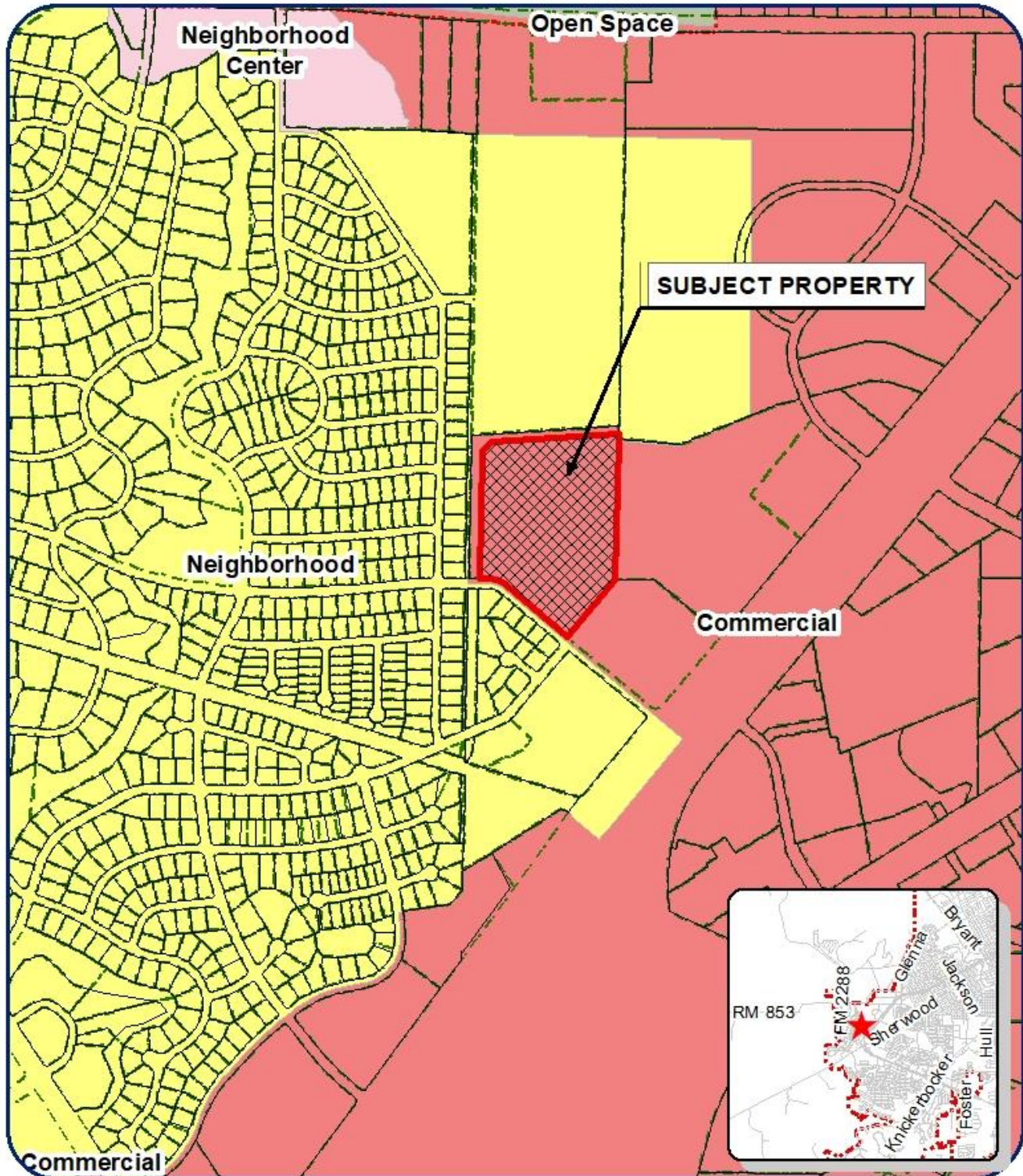
5702 Melrose Ave. 20.432 ac.

Legend

Current Zoning: **PD02-03**
Requested Zoning Change: **PD21-02**

Vision: **Commercial to Neighborhood Center**





Comprehensive Plan Amendment and Rezoning

CP21-04/PD21-02: 5702 Melrose Ave.

Council District: Larry Miller - District 6
Neighborhood: The Bluffs
Scale: 1" approx. = 750 ft

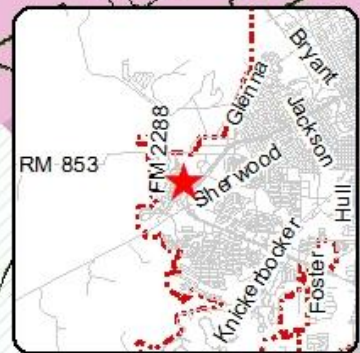
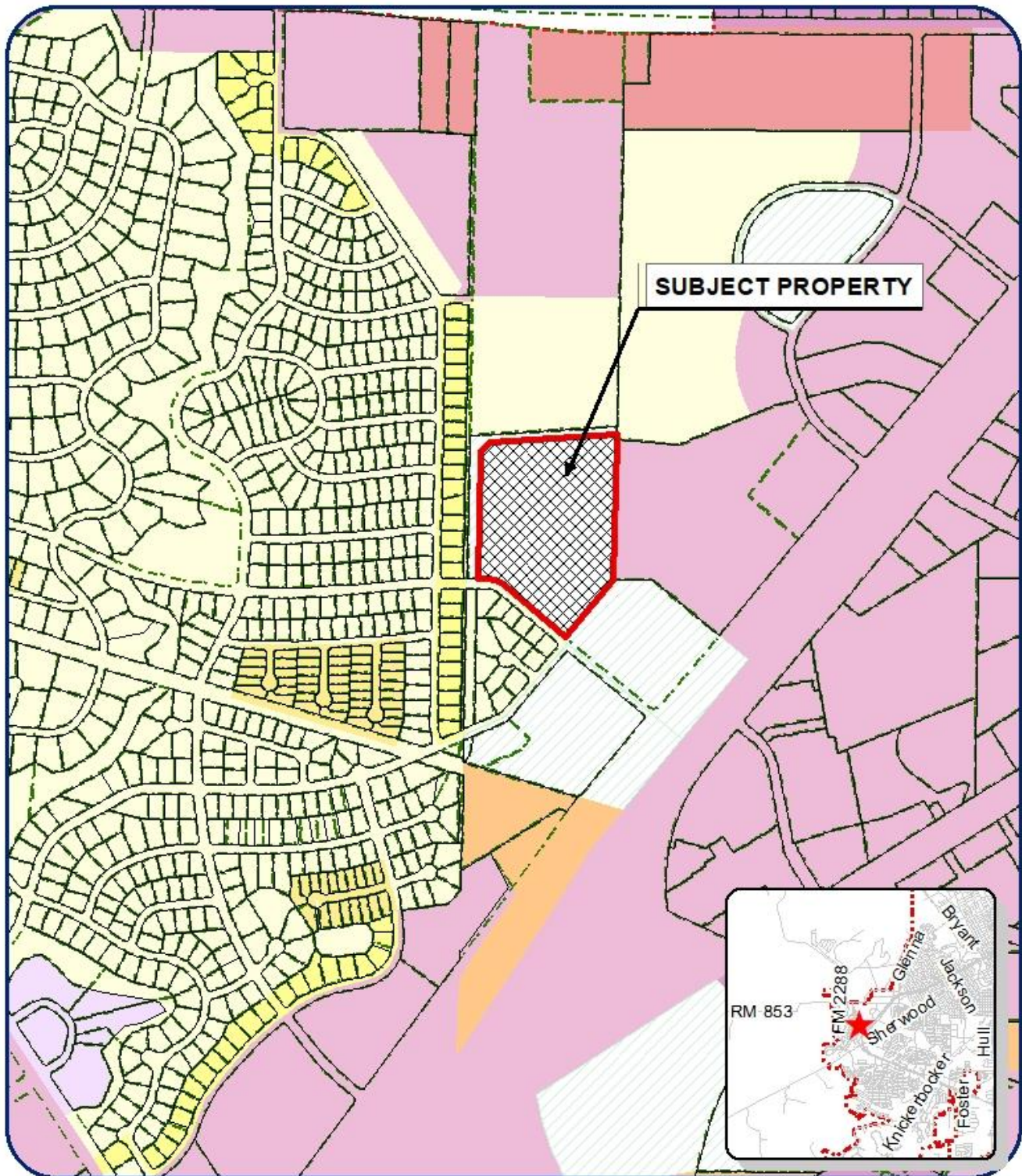
5702 Melrose Ave. 20.432 ac.

Legend

Subject Properties: 
Current Zoning: **PD02-03**
Requested Zoning Change: **PD21-02**

Vision: **Commercial to Neighborhood Center**





Comprehensive Plan Amendment and Rezoning

CP21-04/PD21-02: 5702 Melrose Ave.

Council District: Larry Miller - District 6
Neighborhood: The Bluffs

Scale: 1" approx. = 750 ft

5702 Melrose Ave. 20.432 ac.

Legend

Subject Properties: 
Current Zoning: **PD02-03**
Requested Zoning Change: **PD21-02**

Vision: **Commercial to Neighborhood Center**



TO BE FORMALLY ON RECORD IN FAVOR OR AGAINST THIS REQUEST, YOU MAY ALSO FILL OUT THIS FORM, SIGN IT AND MAIL IT BACK TO THE PLANNING DIVISION AT 52 W COLLEGE STREET IN SAN ANGELO, TEXAS 76903.

() IN FAVOR (X) IN OPPOSITION

REASON(S) increased traffic

NAME: Gonzalez

ADDRESS: 610 Amberton Pkwy
San Angelo, TX 76901

SIGNATURE: 

CP21-04/PD21-02: 5702 Melrose Avenue

property owner number: 9

If you have any questions about these proceedings, please call Mr. Jeff Fisher, Principal Planner, with the City of San Angelo's Planning Division at telephone number 325-657-4210. The Planning Division staff may also be reached by email at jeff.fisher@cosatx.us.

Photos of Site and Surrounding Area

SOUTHWEST PORTION OF 6' TALL FRONT FENCE
AND HARDSCAPE AREA



SOUTHWEST PORTION OF 6' TALL FRONT FENCE
AND HARDSCAPE AREA



MIDDLE VIEW OF FRONT FENCE



4-FOOT TALL INTERNAL FENCES



MIDDLE ROW HARDSCAPE AREA



NORTHWEST HARDSCAPE AREA



Photos of Site and Surrounding Area

EXISTING UTILITY BOX – RECOMMEND
MOVE BACK FRONT FENCE TO MATCH JOG LINE



EXISTING UTILITY BOX – RECOMMEND
MOVE BACK FRONT FENCE TO MATCH JOG LINE



MOVE BACK FRONT FENCE TO MATCH JOG LINE



NEW HOMES ON PROPERTY



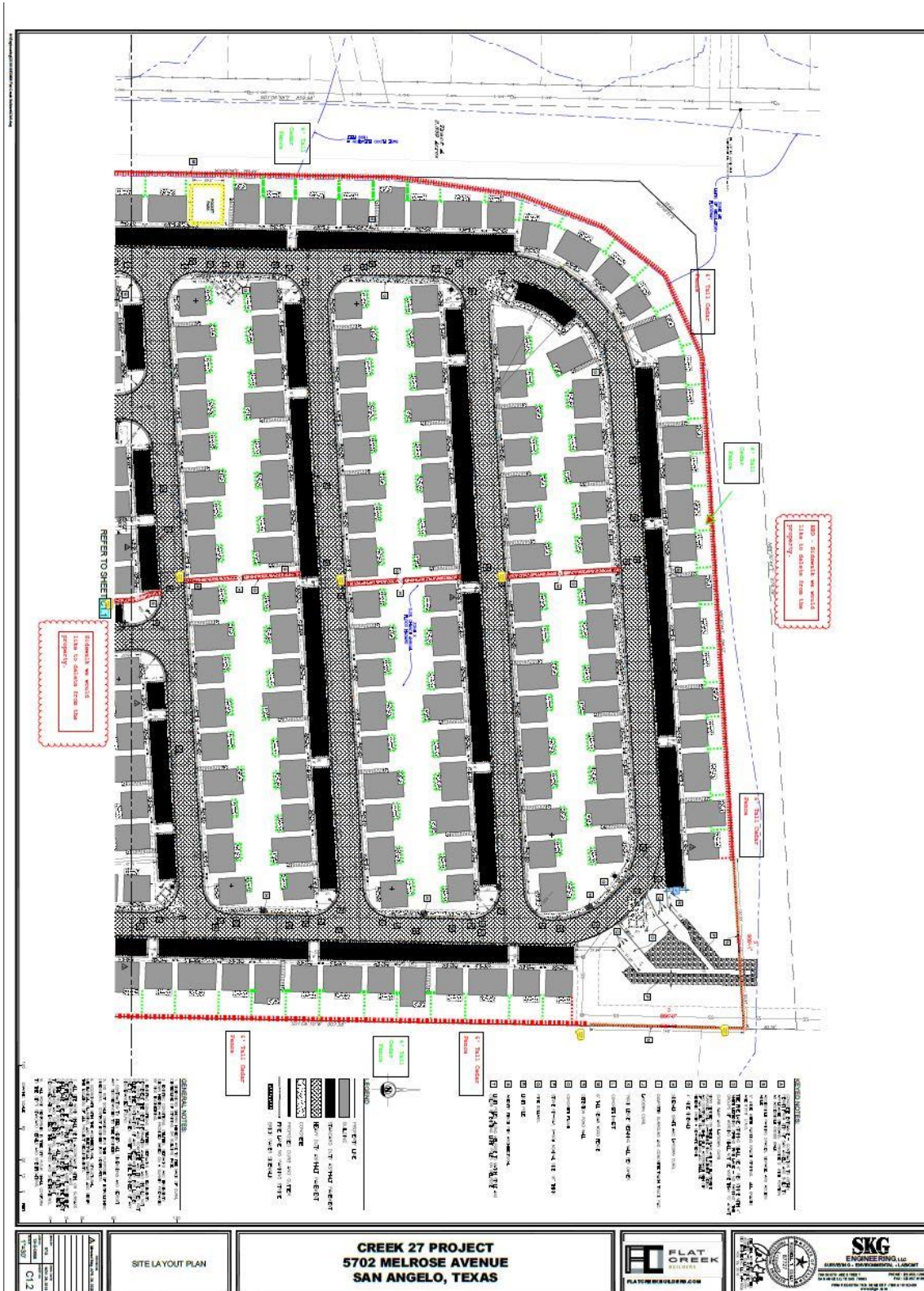
NEW HOMES ON PROPERTY



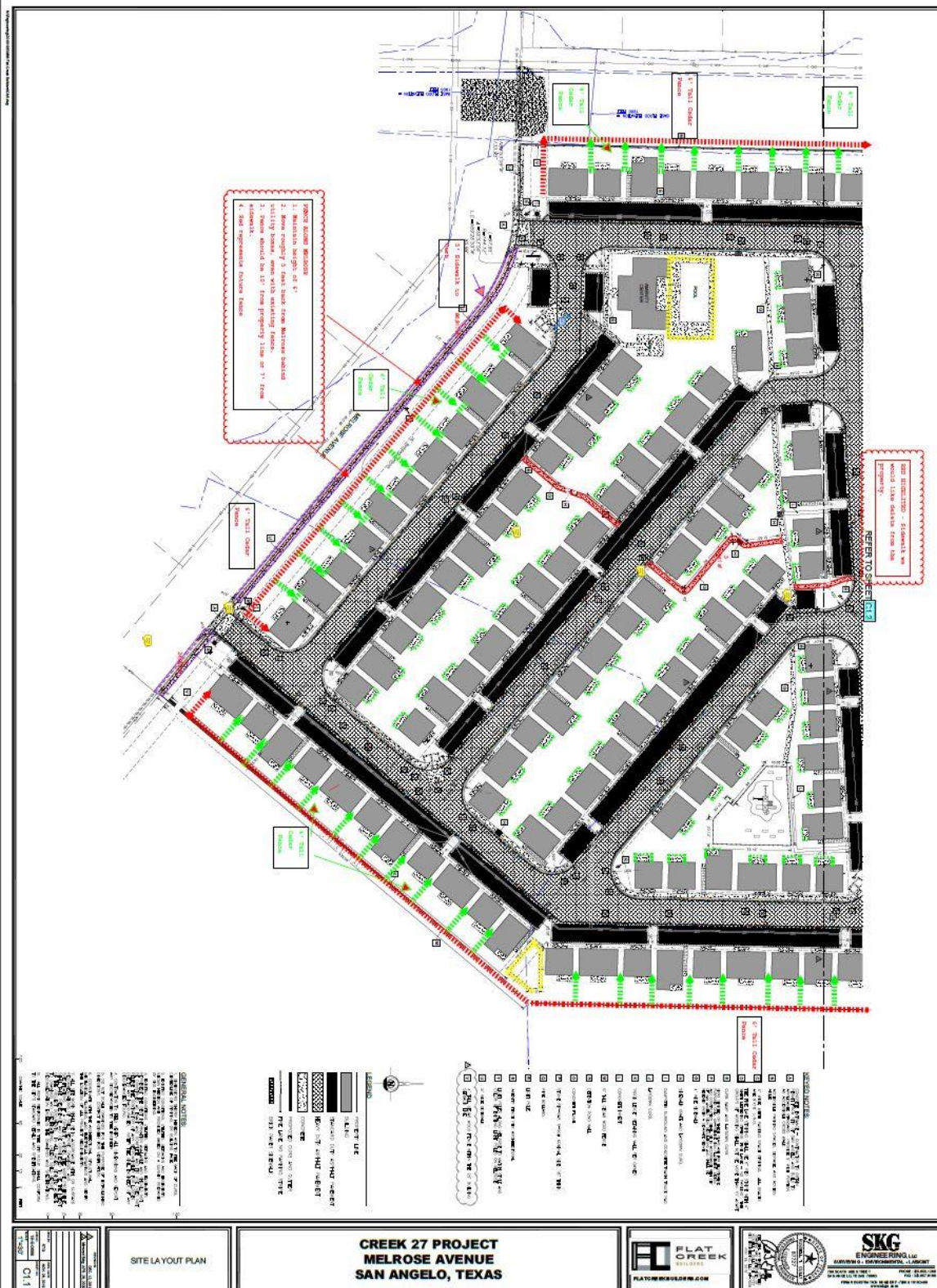
AMENITY CENTER



Concept Plan North



Concept Plan South



Effective April 1, 2020



City of San Angelo, Texas – Planning Division
52 West College Avenue



Planned Development (PD) - Zone Change or Site Plan

Section 1: Basic Information

Name of Applicant(s): Justin Hardin - Creek27 LLC

☒ Owner	☐ Representative (Notarized Affidavit Required)		
9610 W Amber Bluff Ln	Katy	TX	77494
Mailing Address	City	State	Zip Code
832-483-9283	justin@flatcreekbuilders.com		
Contact Phone Number	Contact E-mail Address		
5702 Melrose Ave	San Angelo	TX	76901
Subject Property Address	City	State	Zip Code

Legal Description (can be found on property tax statement or at www.tomgreencad.com)

Lot width (in feet): _____ Lot depth (in feet): _____ Lot area (in acreage or square feet): _____

Existing Zoning: _____ (Zoning Map available on [City Maps](#))

Section 2: Type of PD Request (minimum one acre property is required):

1. New PD District (City Council approval required) ☐ Text Amendment to PD District Ordinance (City Council approval required) ☐
Major Site Plan Amendment (Planning Commission approval required) ☒ Minor Site Plan Amendment (Planning Director approval required) ☐
2. Concept Plan attached? Yes ☐ No ☒

Notes:

- For site plan amendments, the Planning Director shall determine if the plan is deemed minor or major based on the criteria outlined in [Section 210](#) of the Zoning Ordinance.
- The concept plan shall be drawn to scale and shall include but not be limited to: locations of new and existing buildings on the property with required zoning setbacks; outdoor uses and storage areas; location of all drive approaches and maneuvering areas; layout, striping and surfacing of all parking and loading spaces; sidewalks; and required fencing. Additional requirements such as landscaping, dumpster screening, and lighting may be provided on the concept plan or separate plan as determined by the Planning Director at time of submission or afterwards.

Section 3: Site Specific Details (Use separate attachment if necessary)

Existing Use of Property: Multi-family property under construction - currently with 31 units occupied, 34 units pre-leased with June occupancy on roughly 20 acres.

*Proposed Use of Property: Multi-family

I understand that City Council is required by law to consider the following criteria when making a zone change decision, and I assert that my request meets all of the required criteria **based on my explanation(s) below:**

1. Compatible with Plans and Policies. Whether the proposed amendment is compatible with the Comprehensive Plan and any other land use policies adopted by the Planning Commission or City Council. (Vision Plan Map available on [City Maps](#) and see pages 34-44 in [San Angelo Strategic Plan](#))

Explanation: _____

2. Consistent with Zoning Ordinance. Whether and the extent to which the proposed amendment would conflict with any portion of this [Zoning Ordinance](#).

Explanation: _____

Section 3: Site Specific Details continued

3. Compatible with Surrounding Area. Whether and the extent to which the proposed amendment is compatible with existing and proposed uses surrounding the subject land and is the appropriate zoning district for the land.

Explanation: _____

4. Changed Conditions. Whether and the extent to which there are changed conditions that require an amendment.

Explanation: We would like to move the 6' fence along Melrose Ave back roughly 5 feet behind the utilities boxes, and remove the internal sidewalk running perpendicular to the green spaces. We have sidewalks that run throughout along the street on the exterior of the interior units.

5. Effect on Natural Environment. Whether and the extent to which the proposed amendment would result in significant adverse impacts on the natural environment, including but not limited to water and air quality, noise, stormwater management, wildlife, vegetation, wetlands and the practical functioning of the natural environment.

Explanation: _____

6. Community Need. Whether and the extent to which the proposed amendment addresses a demonstrated community need.

Explanation: _____

7. Development Patterns. Whether and the extent to which the proposed amendment would result in a logical and orderly pattern of urban development in the community.

Explanation: _____

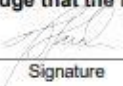
Section 4: Applicant(s) Acknowledgement

(By checking the boxes you indicate that you understand below rules and regulations for the Planning Commissions case.)

- ☒ An application for a PD zone change on a property may only be made by the owner of that property, an authorized representative of the property owner, the Planning Director, the Planning Commission or City Council. An authorized representative shall present a notarized affidavit from the property owner;
- ☒ Minor site plan amendments may be approved or denied by the Planning Director, or referred by the Director to the Planning Commission for a decision where a revision constitutes a substantial alteration from the original approved plan. An applicant may appeal a denial by the Planning Director to the Planning Commission within 30 days of the decision.
- ☒ Major site plan amendments may be approved, approved with conditions, or denied by the Planning Commission at a public hearing. An applicant may appeal a denial by the Planning Commission to the City Council within 30 days of the decision.
- ☒ No application will be processed if a zoning violation exists on the property, unless such processing is authorized by City Council. Use of the subject property for any new activity (not allowed by present zoning) cannot occur before City Council's approval of the requested zone change. Any such unauthorized use of the subject property is subject to prosecution in Municipal Court.
- ☒ If approved, a PD zone change is applied to the property, not the property owner.
- ☒ For PD zone changes, one or more notice sign(s) will be placed on the subject property by the Planning Department. The Planning Department will also notify, in writing, owners of property within 200-feet of the subject property of the PD zone change request.
- ☒ For PD zone changes, the Planning Commission shall conduct a public hearing and shall recommend that the City Council approve, approve with modifications, or deny the proposed amendment. If the Planning Commission recommends approval of a PD zone change request, the case must still go before City Council for final action.
- ☒ A recommendation by the Planning Commission to deny a request for a PD zone change may be appealed in writing to City Council within 10 days, or the decision is considered final.

- ☒ For PD zone changes, a public hearing and final decision will be made by City Council.
- ☒ The City Council may approve, approve with modifications, or deny the proposed PD zone change. Where the Planning Commission has recommended denial, or written protest against such amendment is made and signed by (a) the owners of 20 percent or more of the area subject to the zone change or (b) the owners of 20 percent or more of the area within 200 feet of the affected area, then the proposed amendment shall require a favorable vote of at least three-fourths of all the members of the City Council to become effective. The area of rights-of-way and streets shall be included in any computation of land area under this subsection.
- ☒ Appeal of a City Council decision to deny a PD zone change shall be made within 30 days to the applicable state District Court in Tom Green County.
- ☒ If a PD zone change request is granted by City Council, permits for building construction and/or utility connection may be obtained from the City's Permits and Inspections Department.
- ☒ The applicant shall ensure at the time of permitting, that the proposed uses and buildings comply with all development standards of the new zoning district(s) and the general development standards of the Zoning Ordinance including setbacks, parking, and any required privacy fencing. These requirements are outlined in San Angelo's Zoning Ordinance.
- ☒ The applicant or an authorized representative should attend public hearing(s) pertaining to his/her request, prepared to present his/her case and to answer any relevant questions from Planning Commission or City Council members.

I/We the undersigned acknowledge that the information provided above is true and correct.

Justin Hardin  Creek27 LLC 05.27.2021
Owner Name (Print) Signature Company/Organization (If Applicable) Date

Representative Name (Print) Signature Company/Organization Date

FOR OFFICE USE ONLY:

☒ Verified Complete ☐ Verified Incomplete

Date of Application: ____/____/____

Case No.: PD ____ -- ____

Fully-dimensioned concept plan: ☐

Select from the following:

New PD District nonrefundable fee (\$600.00):	\$ _____	Date paid: ____/____/____	Receipt #: _____
Text Amendment or Major Site Plan Amendment (\$225.00):	\$ _____	Receipt #: _____	
Minor Site Plan Amendment (\$125.00):	\$ _____	Receipt #: _____	
Newspaper Notice Fee \$125.00 (minor site plans exempt)	\$ _____	Receipt #: _____	
Sign Deposit \$20.00 (minor site plans exempt)	\$ _____	Receipt #: _____	

Affidavit attached? ☐ Yes ☐ No ☐ N/A Applicant's signature on Application? ☐ Yes ☐ No

Related Case(s)? ☐ Yes ☐ No If yes, case nos.: ____ -- ____

Planning Commission hearing date: ____/____/____ Date mailed notifications due: ____/____/____

City Council hearing date: ____/____/____ Newspaper publication date: ____/____/____

Reviewed/Accepted by: _____ Date: ____/____/____

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Kimberly Holle, Budget Manager, Budget, 325-657-4211

Meeting Date: August 3, 2021

Item type: Regular Item

Caption:

First reading and public hearing of an ordinance amending the budget for the fiscal year beginning October 1, 2020, and ending September 30, 2021, for donations and capital purchases (Presentation made by Finance Director Tina Dierschke)

Summary/History:

This proposed amendment contains the following items (additional information attached):

- Acquisition of the Standard Times building
- Southridge HOD donation for alley chip seal

Financial Impact:

See Exhibit A of the ordinance.

Other Information/Recommendation:

Staff recommends approval. Second reading to occur August 17, 2021.

Attachments:

- | | |
|-----------------------------------|-------------------------------------|
| 1. BA Memos All | BA Memos All.pdf |
| 2. 8.3.21 Presentation - BA Memos | 8.3.21 Presentation - BA Memos.pptx |
| 3. Ordinance | Ordinance.docx |

Presentation:

Tina Dierschke

Approvals/Reviews:

Kimberly Holle	Created/Initiated
Tina Dierschke	Approved
Theresa James	Approved
Julia Antilley	Final Approval

Memo

To: Tina Dierschke, Finance Director

From: Cindy Preas, Real Estate Manager

Date: 07/28/21

Re: Budget Amendment Request

Purpose of Budget Amendment Request:

Budget for the acquisition of the Standard Times Building

Source of Funding:

Marginal sales tax

Funding previously approved? If so, by City Manager or City Council and when?

No

Project/Budget to be amended	Current Budget	Proposed Change	Proposed Revised Budget
Marginal Sales Tax	18,763,132	900,000	19,663,132
Purchase StandardTimes Building	0	900,000	900,000
			0
			0
			0
			0

Additional Comments:

Memo

To: Tina Dierschke, Finance Director
From: Patrick Frerich, Assistant Director of Operations
Date: 07/14/21
Re: Budget Amendment Request

Purpose of Budget Amendment Request:

Accept donation from Southridge HOA for the purpose of chip sealing alleys within their subdivision

Source of Funding:

Donation from Southridge HOA

Funding previously approved? If so, by City Manager or City Council and when?

Yes, the donation was approved at the 7/20/2021 Council Meeting

Project/Budget to be amended	Current Budget	Proposed Change	Proposed Revised Budget
Donations	0	20,000	20,000
Improvements Not Bldg.	0	20,000	20,000
			0
			0
			0
			0

Additional Comments:

Accepting and using donated fund for the 2022 chip seal project.



City Council

August 3, 2021

Budget Amendments

Tina Dierschke

Budget amendment

General Fund	Revenue	Expense
Marginal Sales Tax	900,000	
Purchase of Standard Times Building		900,000

Budget amendment

Designated Revenue Fund	Revenue	Expense
Southridge HOA Donation	20,000	
Chip Seal Alleys		20,000

Stay Connected



[Facebook.com/CityofSanAngeloTexas](https://www.facebook.com/CityofSanAngeloTexas)



[Twitter.com/CityofSanAngelo](https://twitter.com/CityofSanAngelo)



[YouTube.com/CityofSanAngelo](https://www.youtube.com/CityofSanAngelo)



info@cosatx.us



ORDINANCE 2020-121

AN ORDINANCE OF THE CITY OF SAN ANGELO AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021, FOR DONATIONS AND CAPITAL PURCHASES.

WHEREAS, the City of San Angelo has determined that certain budgeted amounts should be amended due to project changes and unforeseen circumstances, and

WHEREAS, the resources necessary for these changes are available.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SAN ANGELO, TEXAS THAT:

The City's budget for fiscal year 2020-2021 be amended by the amounts contained in **Exhibit "A"**.

INTRODUCED with public hearing on the 3rd day of August 2021, and finally **PASSED** on this 17th day of August, 2021.

ATTEST:

THE CITY OF SAN ANGELO, TEXAS:

Julia Antilley, City Clerk

Brenda Gunter, Mayor

APPROVED AS TO CONTENT:

APPROVED AS TO FORM:

Tina Dierschke, Finance Director

Theresa James, City Attorney

Exhibit A

**City of San Angelo
Proposed Budget Amendment**

Fund	Total Revenue Amendment	Total Expense Amendment	Net Benefit/(Cost)
General	900,000	900,000	-
General Capital	900,000	900,000	-
Designated Revenue	20,000	20,000	-
	\$1,820,000	\$1,820,000	\$-

City of San Angelo
Proposed Budget Amendment
Additional Information

Project/Need	Source of Funding	Revenue	Expense	Net Benefit/(Cost)
Acquisition of Standard Times Building	Marginal Sales Tax	1,800,000	1,800,000	-
Chip Seal Southridge HOA Alleys	Donations	20,000	20,000	-
		\$1,820,000	\$1,820,000	\$-