



Animal Shelter Advisory Committee

10/21/2021

Notice is hereby given of a regular meeting of the Animal Shelter Advisory Committee of the City of San Angelo to be held on October 21, 2021 at 12:00 PM at City Hall – East Mezzanine, 72 W. College Ave., San Angelo, Texas, for the purpose of considering the following agenda items.

1. Call to Order

2. Public Comment

Issues or items that are not on the agenda may be raised by the public at this time. Citizens should speak from the podium, begin by stating their name and limit remarks to less than three minutes. Committee members may request that a discussed item be placed on a future agenda. The Committee takes public comment on all Regular Agenda items during the discussion of those items.

3. Consent Agenda

- a. Consider approving the June 17, 2021 Animal Shelter Advisory Committee regular meeting minutes (Morgan Chegwiddden)
- b. Consider accepting report of positive rabies specimens
- c. Consider approving a policy for secure enclosure for dangerous, vicious or nuisance dogs

4. Regular Agenda

- a. Discussion and possible action related to monthly shelter numbers for June 2021 (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwiddden)
- b. Discussion and possible action related to monthly shelter numbers for July 2021 (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwiddden)
- c. Discussion and possible action related to monthly shelter numbers for August 2021 (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwiddden)
- d. Discussion and possible action related to monthly shelter numbers for September 2021 (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwiddden)
- e. Discussion and possible action related to annual shelter numbers for fiscal year 2020-21 (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwiddden)
- f. Report of spay/neuter compliance on adopted pets (Presentation made by Concho Valley PAWS Executive Director Jenie Wilson)

5. Follow Up and Administrative Issues

- a. Discussion and possible action regarding 2022 meeting dates

6. Adjournment

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board at the City Hall of the City of San Angelo, Texas, on the 18th day of October 2021, at 9:52 a.m.

Morgan Chegwidden, Assistant Director
Neighborhood & Family Services

All agenda items are subject to action. The Animal Shelter Advisory Committee reserves the right to consider business out of posted order.

In compliance with the Americans with Disabilities Act, the City of San Angelo will provide for reasonable accommodations for persons attending board or commission meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact the Assistant Director Neighborhood & Family Services at 325-657-4225.



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: October 21, 2021

Item type: Consent Item

Caption:

Consider approving the June 17, 2021 Animal Shelter Advisory Committee regular meeting minutes (Morgan Chegwidden)

Summary/History:

Attached are the draft minutes for the committee's consideration.

Financial Impact:

N/A

Other Information/Recommendation:

Staff recommends approval.

Attachments:

1.	3a 210617 ASAC Minutes	3a 210617 ASAC Minutes.docx
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Presentation:

None

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval



**City of San Angelo, Texas
Animal Shelter Advisory Committee Minutes
June 17, 2021**

Present:

Victor Schulze, Mayoral Representative
Caitlin Wylie, SMD1
Jen Murphy, SMD2
Ryan Smith, SMD4
Bambi Aker, SMD5
Morgan Chegwidden, SMD6

1. Call to Order

With a quorum of the committee members present, chairperson Ryan Smith called the regular meeting Animal Shelter Advisory Committee to order at 12:00 p.m. on June 17, 2021 in the city hall east mezzanine, 72 West College Avenue, San Angelo, Texas 76903.

2. Public Comment

No public comment was submitted.

3. Consent Agenda

- a. Consider approving the April 15, 2021 Animal Shelter Advisory Committee regular meeting minutes.

MOTION: Committee member Wylie moved for approval of the consent agenda, seconded by Committee member Schulze. The motion carried unanimously seven (7) ayes to zero (0) nays.

4. Regular Agenda

- a. Discussion and possible action related to monthly shelter numbers for April 2021.

A presentation was made by Neighborhood & Family Services Assistant Director Morgan Chegwidden. No action was taken on this item.

- b. Discussion and possible action related to monthly shelter numbers for May 2021.

A presentation was made by Neighborhood & Family Services Assistant Director Morgan Chegwidden. No action was taken on this item.

- c. Update on City Council Discussion on Chapter 3 Animal Control, Article 3.10 Free-Roaming Community Cats of the City's Code of Ordinances.

A presentation was made by Neighborhood & Family Services Assistant Director Morgan Chegwidden. No action was taken on this item.

- d. Update on estray livestock practices.

A presentation was made by Neighborhood & Family Services Assistant Director Morgan Chegwiddden. No action was taken on this item.

5. Follow Up and Administrative Issues

No issues submitted.

6. Adjournment

MOTION: Committee member Wylie moved for adjournment, seconded by committee member Schulze. The motion carried unanimously seven (7) ayes to zero (0) nays. The meeting was adjourned at 12:43 p.m.



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: October 21, 2021

Item type: Consent Item

Caption:

Consider accepting report of positive rabies specimens

Summary/History:

This agenda item serves to update you on the positive rabies specimens that we've collected this year. One specimen tested positive since our last report.

Specimen 4221 Dog
July 7, 2021
Schleicher County
Confirmed human exposure, directed to DSHS for post-exposure prophylaxis

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

Presentation:

None

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: October 21, 2021

Item type: Regular Item

Caption:

Consider approving a policy for secure enclosure for dangerous, vicious or nuisance dogs

Summary/History:

Attached is a proposed policy for secure enclosure requirements for dogs which have been declared dangerous, vicious or nuisance.

Financial Impact:

Other Information/Recommendation:

Attachments:

- | | | |
|----|--------------------------------|-------------------------------------|
| 1. | 3c 211021 SOP Secure Enclosure | 3c 211021 SOP Secure Enclosure.docx |
|----|--------------------------------|-------------------------------------|

Presentation:

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval

City of San Angelo
Neighborhood & Family Services
Animal Services

Standard Operating Procedure

Animal Services – Secure Enclosure for Dangerous, Vicious or Nuisance Animal

The City of San Angelo Animal Services aims to ensure the public safety by appropriately securing animals deemed dangerous, vicious or nuisance. The following requirements must be met and maintained to own or harbor such animals.

- A fence of sound construction that would reasonably prevent escape of the dog.
- A fence constructed in the manner to prevent escape from underneath.
- A fence of height to prevent the dog from going over the top.
- Any structures that would aid the dog in going over the fence must have sufficient distance to prevent the dog from escaping.
- If the dog is capable of climbing a fence, the enclosure must have a top to prevent escape.
- The enclosure must have a concrete bottom or concrete footing of sufficient depth to prevent escape.
- Gate(s) to the enclosure must be locked at all times.
- Signs must be visible and must state (1) “No Trespassing” and (2) “Beware of Dog” to adequately warn any person that approaches.
- The enclosure must have shelter for the dog and room for the animal to move around and exercise.

There may be additional requirements on a case-by-case basis.



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: October 21, 2021

Item type: Regular Item

Caption:

Discussion and possible action related to monthly shelter numbers for June 2021 (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwidden)

Summary/History:

486 new animals arrived in the shelter during June. 55 were adopted, 118 were transferred, 173 were redeemed by their owner, 65 died and 459 were left in the shelter at month end.

Our live release rate was 84.18%.

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

1. 4a 210819 ASAC June REVISED TEMPLATE 4a 210819 ASAC June REVISED TEMPLATE.pptx

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval



Animal Shelter Advisory Committee

August 19, 2021

June 2021 Shelter Numbers

Morgan Chegvidden

June 2021

- 486 new arrivals
- 55 adopted
- 118 transferred
- 173 redeemed by owner
- 65 deceased
- 459 left in shelter
- 84.18% released

June 2021

- 65 Deceased
 - 45 Cats
 - 18 Dogs
 - 2 Other

June 2021

- 65 Deceased
 - 48 Sick, injured, failure to thrive
 - 17 Aggressive

June 2021

- Outcomes by Type
 - 20% Adoptions
 - 42% Return to owner
 - 30% Transfers
 - 9% Deceased

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Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: October 21, 2021

Item type: Regular Item

Caption:

Discussion and possible action related to monthly shelter numbers for July 2021 (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwidden)

Summary/History:

404 new animals arrived in the shelter during July. 87 were adopted, 81 were transferred, 138 were redeemed by their owner, 40 were deceased and 521 were left in the shelter at month end.

Our live release rate was 88.44%.

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

1. 4a 210819 ASAC July REVISED TEMPLATE 4a 210819 ASAC July REVISED TEMPLATE.pptx

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden

Created/Initiated



Animal Shelter Advisory Committee

August 19, 2021

July 2021 Shelter Numbers

Morgan Chegvidden

July 2021

- 404 new arrivals
- 87 adopted
- 81 transferred
- 138 redeemed by owner
- 40 deceased
- 521 left in shelter
- 88.44% released

July 2021

- 40 Deceased
 - 32 Cats
 - 5 Dogs
 - 3 Other

July 2021

- 40 Deceased
 - 35 Sick, injured, failure to thrive
 - 5 Aggressive

July 2021

- Outcomes by Type
 - 20% Adoptions
 - 41% Return to owner
 - 29% Transfers
 - 9% Deceased

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Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: October 21, 2021

Item type: Regular Item

Caption:

Discussion and possible action related to monthly shelter numbers for August 2021 (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwidden)

Summary/History:

432 new animals arrived in the shelter during August. 74 were adopted, 212 were transferred, 97 were redeemed by their owner, 37 were wildlife released, 41 died and 484 were left in the shelter at month end.

Our live release rate was 91.11%.

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

- | | | |
|----|--|---|
| 1. | 4a 211021 ASAC August REVISED TEMPLATE | 4a 211021 ASAC August REVISED TEMPLATE.pptx |
|----|--|---|

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval



Animal Shelter Advisory Committee

October 21, 2021

August 2021 Shelter Numbers

Morgan Chegwidden

August 2021

- 432 new arrivals
- 74 adopted
- 212 transferred
- 97 redeemed by owner
- 37 wildlife released
- 41 deceased
- 484 left in shelter
- 91.11% released

August 2021

- 41 Deceased
 - 15 Cats
 - 21 Dogs
 - 5 Other

August 2021

- 41 Deceased
 - 25 Sick, injured, failure to thrive
 - 16 Aggressive

August 2021

- Outcomes by Type
 - 20% Adoptions
 - 40% Return to owner
 - 8% Wildlife Released
 - 31% Transfers
 - 9% Deceased

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Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: October 21, 2021

Item type: Regular Item

Caption:

Discussion and possible action related to monthly shelter numbers for September 2021 (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwidden)

Summary/History:

384 new animals arrived in the shelter during September. 165 were adopted, 83 were transferred to rescue, 102 were redeemed by their owner, 36 were released to the wild and 55 died. 432 were left in the shelter at month end.

Our live release rate was 87.53%.

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

1. 4b 211021 ASAC September REVISED TEMPLATE 4b 211021 ASAC September REVISED TEMPLATE.pptx

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval



Animal Shelter Advisory Committee

October 21, 2021

September 2021 Shelter Numbers

Morgan Chegwidden

September 2021

- 384 new arrivals
- 165 adopted
- 83 transferred
- 102 redeemed by owner
- 36 wildlife released
- 55 deceased
- 432 left in shelter
- 87.53% released alive

September 2021

- 55 Deceased
 - 49 Cats
 - 5 Dogs
 - 1 Other

September 2021

- 55 Deceased
 - 51 Sick, injured, failure to thrive
 - 4 Aggressive

September 2021

- Outcomes by Type
 - 22% Adoptions
 - 31% Return to owner
 - 29% Transfers
 - 10% Deceased

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Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: October 21, 2021

Item type: Regular Item

Caption:

Discussion and possible action related to annual shelter numbers for fiscal year 2020-21 (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwidden)

Summary/History:

4,264 new animals arrived in the shelter during fiscal year 2020-21. 918 were adopted, 1,262 were rescue transferred, 1,320 were redeemed by their owner, 341 were wildlife released and 404 died. 432 were left in the shelter at month end.

Our live release rate was 90.48%.

As of fiscal year 2020-21, San Angelo is officially a No Kill community.

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

- | | | |
|----|--------------------------------------|---|
| 1. | 4c 211021 ASAC FY21 REVISED TEMPLATE | 4c 211021 ASAC FY21 REVISED TEMPLATE.pptx |
|----|--------------------------------------|---|

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval



Animal Shelter Advisory Committee

October 21, 2021

Fiscal Year 2020-2021 Shelter Numbers

Morgan Chegwidden

Fiscal Year 2020-21

- 4,264 new arrivals
- 918 adopted
- 1,262 transferred
- 1,320 redeemed by owner
- 341 wildlife released
- 404 deceased
- 432 left in shelter
- 90.48% released

Fiscal Year 2020-21

- 404 Deceased
 - 267 Cats
 - 98 Dogs
 - 39 Other

Fiscal Year 2020-21

- 404 Deceased
 - 328 Sick, injured, failure to thrive
 - 76 Aggressive

Fiscal Year 2020-21

- Outcomes by Type
 - 22% Adoptions
 - 31% Return to owner
 - 8% Wildlife released
 - 30% Transfers
 - 10% Deceased

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Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: October 21, 2021

Item type: Regular Item

Caption:

Report of spay/neuter compliance on adopted pets (Presentation made by Concho Valley PAWS Executive Director Jenie Wilson)

Summary/History:

Our contracted rescue partner Concho Valley PAWS will present the spay/neuter compliance for the year's adoptions.

Financial Impact:

Other Information/Recommendation:

Attachments:

1. 4f spay and neuter compliance memo to ASAC 4f spay and neuter compliance memo to ASAC.docx

Presentation:

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval

MEMO

TO: MORGAN CHEGWIDDEN, ASST. DIRECTOR OF NEIGHBORHOOD & FAMILY SERVICES;
ROBERT SALAS, DIRECTOR OF NEIGHBORHOOD & FAMILY SERVICES;
MEMBERS OF THE ANIMAL SERVICES ADVISORY COMMITTEE

FROM: JENIE WILSON
EXECUTIVE DIRECTOR, CONCHO VALLEY PAWS

SUBJECT: SPAY AND NEUTER COMPLIANCE

DATE: 10/21/2021

As a way of maintaining transparency with our community, Concho Valley PAWS would like to submit a reporting of our compliance with the state's spay and neuter requirement for adopted shelter pets. We are fortunate to now have a veterinarian on staff which makes data collection easy.

For fiscal year 2020-21, Concho Valley PAWS facilitated 918 local adoptions. This was a decrease from last year because of various COVID related challenges.

Of the 918 adoptions:

- 4% were spayed and neutered upon arrival
- 62% were scheduled for spayed and neutered in our on-site clinic
- 34% were outsourced to partnering veterinary clinics.

Of the surgeries scheduled:

- 98% have been completed resulting in 899 spayed cats and dogs
- 2% have yet to be altered due to age and or medical frailty. The location of these 19 pets is known to PAWS and we will continue to work towards the completion of a safe surgery. However, State law does allow for an exemption to the code if surgery presents a significant risk to the pet's life. We anticipate less than 1% of the animals in this category to qualify for an exemption.

In addition, Concho Valley PAWS facilitated the transfer of 1,262 animals from our shelter to various no-kill communities via reputable rescues and adoption centers throughout the United States. These communities are long standing no-kill communities where spay and neuter practices have successfully reduced the population of shelter pets. This creates an adoption demand. As a part of the agreement between PAWS and our rescue network, these animals are spayed or neutered by the receiving agency prior to foster or adoption placement. Our partnering agencies are also in compliance with this requirement.

Thank you for allowing us the opportunity to present this data to you. I am happy to answer any questions. I can be reached at jenie@cvpaws.org or at 325-656-3950.



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: October 21, 2021

Item type: Regular Item

Caption:

Discussion and possible action regarding 2022 meeting dates

Summary/History:

To comply with state health code 823, the animal shelter advisory committee must meet at least three times annually. I recommend meeting four times in calendar year 2022. Proposed dates include:

- February 17, 2022
- May 19, 2022
- August 18, 2022
- October 20, 2022

As provided in the bylaws, additional meetings may be called by the chairperson.

Financial Impact:

Other Information/Recommendation:

Attachments:

Presentation:

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval