



City Council Agenda 6/6/2023

Notice is hereby given of a regular meeting of the City Council of City of San Angelo to be held June 6, 2023 at 8:30 AM at the McNease Convention Center – South Meeting Room, 501 Rio Concho Drive, San Angelo, Texas, for the purpose of considering the following agenda items.

1. Call to Order

2. Chaplain Prayer & Pledges

3. Proclamations/Recognitions

- a. Proclamation of June 12, 2023 as Texas Women Veterans Day

4. Public Comment

Issues or concerns not on the Regular Agenda may be raised by the public at this time. Citizens should speak from the podium, address all comments to the dais, begin by stating their name and address or Single Member District number, and limit their remarks to less than three minutes.

5. Consent Agenda

- a. Consider approving the May 17, 2023 City Council meeting minutes (Heather Stastny)
- b. Consider awarding H-GAC contract FS12-19 Fire Apparatus Pierce Saber FR Pumper to Siddons-Martin Emergency Group in the amount of \$813,240 for one 1500 GPM Triple Combination Pumper and authorizing the City Manager to negotiate and execute all related documents (Patrick Brody)
- c. Consider awarding RFB WU-09-23 Water Reclamation Facility Liquid Polymer to Polydyne, Inc. in the amount of \$150,000, budgeted annually for one year with two additional one-year extensions, and authorizing the City Manager to negotiate and execute all related documents (Shane Kelton)
- d. Consider approving Change Order No 1. to ES-06-19 EHT between Enprotec/Hibbs & Todd, Inc. and the City of San Angelo for Water Utilities Department Assistance up to the amount of \$130,000 (Shane Kelton)
- e. Consider approving a 6% increase in the price per gallon cost of Sodium Hypochlorite for purchases through DPC Industries, Inc., for RFB No. WU-10-22 (Shane Kelton)
- f. Consider a resolution to adopt a supplement to the Water Conservation Plan (Shane Kelton)
- g. Consideration of an amendment to the existing contract with CentralSquare for the addition of software services for Enterprise Asset Management and Finance Enterprise Software (Patrick Frerich, Tina Dierschke)
- h. Consider a resolution in support of Tom Green County's application for grant funds from the Department of Defense and the Office of Local Defense Community Cooperation to be used for the expansion of the coliseum (Daniel Valenzuela)

- i. Consider a resolution authorizing a special event known as "Wake the Desert 2023" and approving variances to City ordinances at Middle Concho Park for July 12-17, 2023 (Carl White)
- j. Consider a resolution approving the donation of used electrical poles from AEP Texas (933 W. 19th St.) to the Parks Division with an estimated value of up to \$1,000 (Roger Havlak)
- k. Second reading of an ordinance amending the budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023 for capital projects and an additional full-time Planning position (Tina Dierschke)

6. Regular Agenda

Comments regarding items on the Regular Agenda may be made by the public when each item is discussed as outlined above. Applicants, proponents, and appellants are exempt from the time limit above and instead must limit their remarks to less than five minutes.

- a. Consider ratifying COSADC authorization for the Board President to negotiate and execute Amendment 1 to the 2023 COSADC-Chamber of Commerce Professional Services Performance Agreement with ratification by City Council (Presentation made by Interim Economic Development Director Michael Dane)
- b. Consider ratifying a COSADC resolution authorizing the Board President to negotiate and execute an economic development incentive agreement with Technology Tower, LLC in an amount not to exceed \$250,000, a project authorized under Sections 501 & 505 of the Texas Development Corporation Act necessary to promote economic development and expand business enterprises which create or retain primary jobs; recommending approval by City Council and recommending City Council consider extending property tax abatements relative to the project (Presentation made by Interim Economic Development Director Michael Dane)
- c. Discuss and consider adoption of a Resolution Defeating and Calling for Redemption a portion of the City of San Angelo, Texas Combination Tax and Revenue Certificates of Obligation, Series 2016; and enacting other matters related to the subject (Presentation made by Finance Director Tina Dierschke)
- d. An appeal of the Planning Commission's action on March 20, 2023, to deny an application for a Conditional Use for a Short Term Rental at 3221 Red Bluff Road West (Presentation made by Planning & Development Services Director Jon James)
- e. First reading and public hearing of an ordinance amending Appendix A, Article A8.000, Subsection A8.002 Monthly Water Rates; Sanitary Sewer Discharge Charges; Industrial Waste Charges; Sewer Tap Charges (Presentation made by Public Works Executive Director Shane Kelton)

7. Closed Session

Executive Session under the provision of Government Code, Title 5. Open Government; Ethics, Subtitle A. Open Government, Chapter 551. Open Meetings, Subchapter D. Exceptions to Requirement that Meetings be Open under the following sections:

- a. Section 551.071 - Consultation with attorney regarding professional agreement with Two Pro Management

8. Follow Up and Administrative Issues

- a. Consider items discussed in Executive Session, if needed
- b. Consider approving various Board nominations
Concho River Watermaster Advisory Committee: Shane Kelton to an unexpired term ending January 2025
Design and Historic Review Commission: Donna Crisp (SMD5) to an unexpired term ending September 2023
Planning Commission: Michelle Miller (SMD6) to an unexpired term ending January 2024
- c. Announcements and consideration of Future Agenda Items

9. Adjournment

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board at City Hall in the City of San Angelo, Texas, on the 2nd day of June 2023, at 8:52 a.m.


Heather Stastny, City Clerk

All agenda items are subject to action. The City Council reserves the right to consider business out of posted order and/or meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

In compliance with the Americans with Disabilities Act, the City of San Angelo will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact the City Clerk's Office at 325-657-4405, or the ADA Coordinator at 325-657-4407 for request, or by completing a request form online at cosatx.us/ada.

Citizen requests to display materials on the city's monitors must submit the request 96 hours prior to the meeting by email to Heather.Stastny@cosatx.us. Time limits for discussion are as stated above and materials cannot exceed 10-pages. Citizens bringing materials for distribution to City Council members during the meeting must bring a minimum of 12 copies.

City Council regular meetings are broadcast on SATV Channel 17-Government Access at 10:30 a.m. and 7:00 p.m. every day, beginning the evening of the meeting until the evening of the next meeting.

Proclamation

June 12, 2023 commemorates the 75th Anniversary of the Women's Armed Services Integration Act, which was signed into law by President Harry S. Truman in 1948. Women have valiantly served in defense of our nation since its earliest days during the American Revolution. However, it wasn't until June 12, 1948, that women were able to serve as regular members of the U.S. Armed Forces when the Women's Armed Services Integration Act was signed into law. Over 200,000 women served in U.S. auxiliary services in World War II, which led the way for full integration into the military after the War.

In the decades since the Integration Act, women have served in ever-expanding combat and leadership roles, often overcoming ongoing gender discrimination to prove themselves as capable and talented soldiers, sailors, airmen, and marines. In the 1970s, women were further integrated into the U.S. Armed Forces, finally allowed to serve in non-combat commanding roles and attend the military academies. In 2016, the ban on women in combat was lifted, allowing them to officially serve on the front lines, although they'd been there for over two hundred years.

Women have performed above and beyond, in situations where their actions saved lives, changed the outcome of a war, or altered the course of history. Some have endured great hardships as prisoners of war, while many other sacrificed their lives.

Texas has the largest population of women Veterans in the United States at 190,366; who bravely sacrificed and put their lives on the line to defend our country. San Angelo is home to almost 5,000 Veterans, of which 10 percent are women. Every day we recognize, appreciate, and honor the service of all women veterans who have shown courage, commitment, and skill while serving and defending the United States and its people.

Now, therefore, I, Brenda Gunter, Mayor of the City of San Angelo, Texas do hereby proclaim June 12, 2023, as:

TEXAS WOMEN VETERANS DAY

In San Angelo, Texas. Further, be it known that citizens of San Angelo remember and honor those women who bravely volunteered to serve and those who women whom one day, will serve.

In Witness Whereof, I have hereunto set my hand and have caused the Official Seal of the City of San Angelo to be affixed this 6th day of June 2023.

Brenda Gunter
Mayor of the City of San Angelo

City of San Angelo, Texas
Special City Council Meeting
Wednesday, May 17, 2023

Present:

Mayor Brenda Gunter
Council Member Tommy Hiebert, SMD 1
Council Member Harry Thomas, SMD 3
Council Member Lucy Gonzales, SMD 4
Council Member Karen Hesse Smith, SMD 5
Council Member Larry Miller, SMD 6

1. Call to Order

With a quorum of the City Council Members present, Mayor Gunter called the regular session of the San Angelo City Council to order at 8:30 a.m. on Wednesday, May 17, 2023 at the San Angelo McNease Convention Center, 501 Rio Concho Drive, San Angelo, Texas 76903.

2. Chaplain Prayer & Pledges

An invocation was provided by San Angelo Police Department Chaplain Gary Jenkins. Pledges were led by San Angelo Police Department Chaplain Marcella Jenkins.

3. Proclamations/Recognitions

May 25, 2023 was proclaimed as Texas Business Women of San Angelo Day.

May 28, 2023 was proclaimed as the 100th Anniversary Celebration of Santa Rita Well No. 1

May 2023 was proclaimed as Historic Preservation Month.

May 2023 was proclaimed as National Older American Month.

4. Public Comment

Mayor Brenda Gunter encouraged citizens to file a protest with the TGC Appraisal District if you believe your 2023 tax appraisal is inaccurate or too high, as well as contact the Texas State Comptroller.

Parks and Recreation Director Carl White asked citizens to report any vandalism in city parks to the Parks Department.

5. Consent Agenda

- a. Approval of the May 4, 2023 City Council meeting minutes (Heather Stastny)
- b. Approval of purchasing Lots 7, 8, and 9, Block 9, Mrs. J.E. Douglas Addition, from TCK Enterprises, Inc., for stormwater purposes, purchase price and closing costs not to exceed \$55,000, and authorizing the City Manager to negotiate and execute all related documents (Patrick Frerich, Manda Salladay)
- c. Adoption of a resolution accepting 0.427 acres out of Alvin E. White Survey 1, Abstract No. 3944, from Rimrock Development, LLC for use by the Public Works Department, Stormwater Division (Patrick Frerich, Manda Salladay)
- d. Award of Task Order #10 under IDIQ contract ES-06-19 Engineering Services to Freese and Nichols, Inc., in the amount of \$118,471 for design services for the rehabilitation of the existing Animal Shelter at 3142 US-67 and authorizing the City Manager to negotiate and execute all related documents (Alfonso Torres)

Motion: Council Member Hesse Smith made a motion, seconded by Council Member Gonzales, to approve the Consent Agenda, with the exception of item 5d. The motion carried unanimously (6) ayes to (0) nays, with no public comment.

Motion: Council Member Gonzales made a motion, seconded by Council Member Hiebert, to approve item 5d, as presented by Construction Manager Al Torres and Neighborhood and Family Services Assistant Director Morgan Chegwiddden. The motion carried unanimously (6) ayes to (0) nays, with no public comment.

6. Special Agenda

- a. Adoption of a resolution canvassing the returns and declaring the results of the Special Election held on May 6, 2023 (Presentation made by City Clerk Heather Stastny)

Motion: Council Member Thomas made a motion, seconded by Council Member Miller, to approve the item, as presented. The motion carried unanimously (6) ayes to (0) nays, with no public comment.

- b. Adoption of a resolution canvassing returns and declaring the results of the General Elections held May 6, 2023 (Presentation made by City Clerk Heather Stastny)

Motion: Council Member Miller made a motion, seconded by Council Member Gonzales, to approve the item, as presented. The motion carried unanimously (6) ayes to (0) nays, with no public comment.

- c. Administration of Oaths of Office for Single Member Districts 1, 3, and 5 and presentation of Certificates of Election (Presentation by Mayor Brenda Gunter)

The Certificate of Election presentations were made by Mayor Brenda Gunter, and the Oath of Office for Council Member Tommy Hiebert (SMD1), Council Member Harry Thomas (SMD3), and Council Member Hesse Smith (SMD5) were administered by Judge Allen Gilbert.

- d. Introduction of Special Guest

Council Member Thomas introduced and thanked special guest.

7. Reception

A reception will immediately follow the Special Agenda. The Regular Agenda will begin in Approximately 30 minutes.

8. Regular Agenda

- a. Direction from City Council regarding a proposal from a local archeologist group to secure and develop the historic Concho Mail Station site off Hwy 87 and the South Concho River as a public interpretive area (Presentation made by Fort Concho Manager Bob Bluthardt)

Direction: Council directed staff to proceed with a feasibility study and return to Council in 3-6 months with resources and options for moving forward with the project.

- b. Award of RFP: PI-01-23 to ENCO Systems, Inc. in the amount of \$357,328.05 for the installation of audio-visual equipment in the City Council chambers and authorizing the City Manager to negotiate and execute all related documents (Brian Groves)

Motion: Council Member Gonzales made a motion, seconded by Council Member Hesse Smith, to approve the item, as presented. The motion carried unanimously (6) ayes to (0) nays, with no public comment.

- c. Award of RFB: PK-01-23 to Scherz Landscape Company in the amount of \$126,301.94 plus 10% contingencies, utilizing \$100,000 of Civic Events Fund's fund balance, for the landscape and irrigation project at the McNease Convention Center and authorizing the City Manager to negotiate and execute all related documents (Presentation made by Civic Events Manager Sidney Walker)

Motion: Mayor Gunter made a motion, seconded by Council Member Miller, to approve the item, utilizing HOT funds instead of Civic Events fund balance. The motion carried unanimously (6) ayes to (0) nays, with no public comment.

- d. Adoption of a resolution amending the Schedule of Fees and Charges to amend charges for Building and Construction related fees; Business related fees; Fees for Abatement of Junk and Impoundment and Sale of Property; Parks and Recreation fees; Planning related fees; Fire and Rescue Service fees; Cemetery fees; and Facility use fees (Tina Dierschke)

Motion: Council Member Hiebert made a motion, seconded by Council Member Thomas, to approve the Civic Events Facility Use Fees, as presented. The motion carried unanimously (6) ayes to (0) nays, with no public comment.

Motion: Council Member Hiebert made a motion, seconded by Council Member Thomas, to approve the Fire and Rescue Service Fees, as presented. The motion carried unanimously (6) ayes to (0) nays, with no public comment.

Motion: Council Member Hiebert made a motion, seconded by Council Member Thomas, to approve the Parks and Recreation Fees, as presented. The motion carried unanimously (6) ayes to (0) nays, with no public comment.

[Consideration of amendments to the Schedule of Fees and Charges for Planning, Permits, Code Compliance, and the Cemetery will be brought back to Council at a later date after further review.]

- e. First reading and public hearing of an ordinance amending the budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023 for capital projects and an additional full-time Planning position (Presentation made by Finance Director Tina Dierschke)

Motion: Council Member Hiebert made a motion, seconded by Council Member Gonzales, to approve the item, as presented. The motion carried unanimously (6) ayes to (0) nays, with no public comment.

9. Closed Session

Executive Session under the provision of Government Code, Title 5. Open Government; Ethics, Subtitle A. Open Government, Chapter 551. Open Meetings, Subchapter D. Exceptions to Requirement that Meetings be Open under the following sections:

- a. Section 551.072 - Deliberations about real property regarding Commercial Lease and possible sale of Lots 2 & 3, Block 1, Group Middle Concho, Lake Nasworthy Addition

10. Follow Up and Administrative Issues

- a. Consideration of items discussed in Closed Session, if needed

No action taken on this item.

- b. Approval of various Board nominations

~~Concho River Watermaster Advisory Committee: Andy Vecellio to an unexpired term ending August 2024~~

Zoning Board of Adjustment: Mimi Clark (SMD4) to a first term ending January 2025

Motion: Council Member Gonzales made a motion, seconded by Council Member Hiebert, to approve the item, as presented. The motion carried unanimously (6) ayes to (0) nays, with no public comment.

- c. Announcements and consideration of Future Agenda Items

No action taken on this item.

11. Adjournment

Motion: Council Member Hiebert made a motion, seconded by Council Member Gonzales, to adjourn the meeting. The motion carried unanimously (6) ayes to (0) nays.

There being no further business, the meeting adjourned at 11:56 a.m.

THE CITY OF SAN ANGELO, TEXAS:

ATTEST:

Brenda Gunter, Mayor

Heather Stastny, City Clerk

In accordance with Chapter 2, Article 2.300, of the Official Code of the City of San Angelo, the minutes of this meeting consist of the preceding Minute Record and the Supplemental Minute Record. Details on Council meetings may be obtained from the City Clerk's Office, or a video of the entire meeting may be purchased from the Public Information Officer at 481-2727. (Portions of the Supplemental Minute Record video tape recording may be distorted due to equipment malfunction or other uncontrollable factors.)

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Patrick Brody, Fire Chief, Fire Department

Meeting Date: June 6, 2023

Item type: Consent Item

Caption:

Consider awarding H-GAC contract FS12-19 Fire Apparatus Pierce Saber FR Pumper to Siddons-Martin Emergency Group in the amount of \$813,240 for one 1500 GPM Triple Combination Pumper and authorizing the City Manager to negotiate and execute all related documents (Patrick Brody)

Staff Recommendation:

Approve

Summary/History:

The Fire Department is requesting authorization to purchase a Pierce Saber FR Pumper from Siddons-Martin Emergency Group via H-GAC contract #FS12-19 in the amount of \$813,240.00 and authorizing the City Manager or his designee to execute any related documents. The new apparatus acquisition will replace a 2006 Pierce Enforcer. The new pumper will be stationed at Fire Station #8 (San Angelo Regional Airport). This purchase is budgeted through a capital allotment.

Funding Source(s):

Fund:	Account:	Project Number:	Amount Budgeted:
502-9000-800.07-41	Property/Machinery		\$450,000.00
103-9015-422.05-65	Purchased Services/Special Project "A"		\$363,240.00

Financial Impact:

1 Pierce-Custom Saber FR Pumper
This item is budgeted from accounts:
502-9000-800.07-41
103-9015-422.05-65

Other Information/Recommendation:

Attachments:

1. Proposal - San Angelo -992 - Stock unit 39428 - Copy Proposal - San Angelo -992 - Stock unit 39428 - Copy.pdf

2. HGAC Worksheet

HGAC Worksheet.pdf

Presentation:

Patrick Brody

Approvals/Reviews:

Patrick Brody

Patrick Brody

Theresa James

Jeffrey Tomlinson

Tina Dierschke

Theresa James

Heather Stastny

Created/Initiated

Approved

Approved

Approved

Approved

Approved

Final Approval

Siddons Martin Emergency Group, LLC
3500 Shelby Lane
Denton, TX 76207
GDN P115891
TXDOT MVD No. A115890

May 25, 2023

Brody, Patrick
SAN ANGELO FIRE DEPARTMENT
306 W 1ST ST
SAN ANGELO, TX 76903



Proposal For: FY 2023 San Angelo Saber

Siddons-Martin Emergency Group, LLC is pleased to provide the following proposal to SAN ANGELO FIRE DEPARTMENT. Unit will comply with all specifications attached and made a part of this proposal. Total price includes delivery FOB SAN ANGELO FIRE DEPARTMENT and training on operation and use of the apparatus.

Description	Amount	
Qty. 1 - 992 - Pierce-Custom Saber FR Pumper, 2nd Gen		
(Unit Price - \$811,240.00)		
Delivery within 6-7 months of order date		
QUOTE # - SMEG-0005752-0		
	Vehicle Price	\$811,240.00
	992 - UNIT TOTAL	\$811,240.00
	SUB TOTAL	\$811,240.00
	HGAC FS12-19 (FIRE)	\$2,000.00
	TOTAL	\$813,240.00

Price guaranteed for 60 days

This is a stock truck and is sold on a first come first serve basis.

Additional: 'NOTE: Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.'

Taxes: Tax is not included in this proposal. In the event that the purchasing organization is not exempt from sales tax or any other applicable taxes and/or the proposed apparatus does not qualify for exempt status, it is the duty of the purchasing organization to pay any and all taxes due. Balance of sale price is due upon acceptance of the apparatus at the factory.

Late Fee: A late fee of .033% of the sale price will be charged per day for overdue payments beginning ten (10) days after the payment is due for the first 30 days. The late fee increases to .044% per day until the payment is received. In the event a prepayment is received after the due date, the discount will be reduced by the same percentages above increasing the cost of the apparatus.

Cancellation: In the event this proposal is accepted and a purchase order is issued then cancelled or terminated by Customer before completion, Siddons-Martin Emergency Group may charge a cancellation fee. The following charge schedule based on costs incurred may be applied:

- (A) 10% of the Purchase Price after order is accepted and entered by Manufacturer;
- (B) 20% of the Purchase Price after completion of the approval drawings;
- (C) 30% of the Purchase Price upon any material requisition.

The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. Siddons-Martin Emergency Group endeavors to mitigate any such costs through the sale of such product to another purchaser; however, the customer shall remain liable for the difference between the purchase price and, if applicable, the sale price obtained by Siddons-Martin Emergency Group upon sale of the product to another purchaser, plus any costs incurred by Siddons-Martin to conduct such sale.

Acceptance: In an effort to ensure the above stated terms and conditions are understood and adhered to, Siddons-Martin Emergency Group, LLC requires an authorized individual from the purchasing organization sign and date this proposal and include it with any purchase order. Upon signing of this proposal, the terms and conditions stated herein will be considered binding and accepted by the Customer. The terms and acceptance of this proposal will be governed by the laws of the state of Texas. No additional terms or conditions will be binding upon Siddons-Martin Emergency Group, LLC unless agreed to in writing and signed by a duly authorized officer of Siddons-Martin Emergency Group, LLC.

Sincerely,

Ron Fuller

Ronald Fuller

I, _____, the authorized representative of SAN ANGELO FIRE DEPARTMENT, agree to purchase the proposed and agree to the terms of this proposal and the specifications attached hereto.

Signature & Date



Buying Agency:	San Angelo	Contractor:	Siddon-Martin Eemrgency Group		
Contact Person:	Chief Patrick	Prepared By:	Jeff Doran		
Phone:	325-657-4355	Phone:	1-800-784-6806		
Fax:		Fax:			
Email:	pbrody@sanangelo.gov	Email:	jdoran@siddons-martin.com		
Product Code:	FS19VC06	Description:	Saber Pumper		
A. Product Item Base Unit Price Per Contractor's H-GAC Contract:					\$625,312.00
B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable. (Note: Published Options are options which were submitted and priced in Contractor's bid.)					
Description		Cost	Description		Cost
			Subtotal From Additional Sheet(s):		\$183,664.00
			Subtotal B:		\$183,664.00
C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary					
Description		Cost	Description		Cost
			Subtotal From Additional Sheet(s):		\$61,109.00
			Subtotal C:		\$61,109.00
Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).			For this transaction the percentage is:		7.55%
D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C)					
Quantity Ordered:	1	X Subtotal of A + B + C:	870085	=	Subtotal D: \$870,085.00
E. H-GAC Order Processing Charge (Amount Per Current Policy)					Subtotal E: \$2,000.00
F. Trade-Ins / Other Allowances / Special Discounts / Freight / Installation					
Description		Cost	Description		Cost
			Contract Discount		-\$58,845.00
			Subtotal F:		-\$58,845.00
Delivery Date:		7 months	G. Total Purchase Price (D+E+F):		\$813,240.00

Pulse Number	Qty	Description	Published Options	Unpublished Options
102	1	Add Frame Liner Custom	\$2,788.00	
106	1	upgrade to 27,000# rear axle	\$6,719.00	
130	1	Disc Brakes, Rear, Single	\$1,080.00	
159	1	Add Extended Bumper	\$3,122.00	
161	1	Bumper tray with cover	\$1,294.00	
170	1	Raised roof, custom cab	\$3,207.00	
174	2	Mounting plate on engine tunnel	\$1,348.00	
192	2	Cab Windows Factory Tint	\$1,346.00	
186	3	EMS Compartment in Cab	\$12,846.00	
208	6	Spare 12 volt power (each)	\$1,458.00	
221	1	Camera System Rear only	\$1,928.00	
237	1	IOTA Charger	\$1,584.00	
245	1	Auto-eject 20 amp	\$733.00	
251	1	430 Amp Niehoff alternator	\$7,515.00	
254	1	LED body perimeter additional	\$2,913.00	
256	2	12 volt LED Scene - A	\$3,498.00	
260	1	12 volt LED Hi-Viz Brow Full single	\$7,565.00	
298	1	Increase Booster Tank to: 1000 Gallons	\$2,282.00	
275	1	Hose Bed Cover, Aluminum	\$9,786.00	
290	1	Add Right High Side Compartments	\$5,236.00	
296	1	LED Compartment Lighting base upgrade lighting	\$2,830.00	
310	10	Adjustable Compartment shelves	\$2,680.00	
314	3	Slide-out floor tray	\$3,378.00	
312	1	Swing-out tool board	\$3,178.00	
319	1	Pegboard in compartment	\$983.00	
320	2	Vertical Partition	\$714.00	
293	1	Ladder Storage next to tank	\$6,474.00	
334	1	Increase Pump from 1250 to 1500 gpm	\$8,244.00	
350	1	2.5" Discharge	\$2,418.00	
342	1	add 2.5" suction inlet	\$1,977.00	
391	1	Add Top Pump Control	\$11,276.00	
343	1	1.5" discharge front bumper	\$3,019.00	
345	2	Preconnect 1.5" with 2.0" plumbing - Speed or cross	\$6,482.00	
378	1	Pierce Husky 3, Single Agent (3) discharges	\$16,064.00	
384	1	Foam Cell 50 Gallons	\$3,877.00	
392	1	Tank Level LED Group	\$1,829.00	
420	1	Additional Speaker	\$896.00	
422	1	Q2B Siren	\$5,867.00	
424	1	GTT Emitter Roof/remote mounted	\$7,781.00	
428	1	Traffic Directing light bar "A"	\$2,085.00	
495	1	Two-tone Cab paint	\$4,383.00	
497	1	E-Coat Under body Chassis	\$2,952.00	
505	1	Graphics Upgrade 3	\$6,029.00	
802863	1	Body Upgrade	\$0.00	\$18,556.00
911362	1	Engine Compliance upgrade	\$0.00	\$42,553.00
Base Bid			\$625,312.00	
Published Options			\$183,664.00	
Total Published Options			\$808,976.00	
Unpublished Options			\$61,109.00	7.55%
Total Options w/o HGAC Fee			\$870,085.00	

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Patrick Frerich, Director of Operations, Water Utilities

Meeting Date: June 6, 2023

Item type: Consent Item

Caption:

Consider awarding RFB WU-09-23 Water Reclamation Facility Liquid Polymer to Polydyne, Inc. in the amount of \$150,000, budgeted annually for one year with two additional one-year extensions, and authorizing the City Manager to negotiate and execute all related documents (Shane Kelton)

Staff Recommendation:

Accept

Summary/History:

Two bids were received for the supply of polymer to the Water Reclamation Facility. The best bid for the product was submitted by Polydyne, Inc.

The polymer chemical facilitates the de-watering of sludge in the wastewater treatment process. The chemical helps remove water from the bio-solids allowing the material to be dried and transferred to the composting site for final stabilization. The City has been using these chemicals at the Water Reclamation Facility since 1994.

The contract with Polydyne will be a three-year contract with two optional one-year extensions.

Funding Source(s):

Fund:	Account:	Project Number:	Amount Budgeted:
270	270-5100-508-0650		\$150,000.00

Financial Impact:

Liquid polymer is budgeted annually within the Water Reclamation Facility's Operating Budget.

Other Information/Recommendation:

Polymer chemicals are evaluated based on the amount of material required to de-water a set volume of solids. The best bid is then determined by the projected overall annual cost.

Staff recommends that the bids be awarded to Polydyne, Inc. and the City Manager be authorized to execute the any related documents.

Attachments:

1. WU-09-23 Bid Tabulation

WU-09-23 Bid Tabulation.pdf

Presentation:

Shane Kelton

Approvals/Reviews:

Patrick Frerich
Pete Madrid Jr.
Shane Kelton
Theresa James
Jeffrey Tomlinson
Tina Dierschke
Heather Stastny

Created/Initiated
Approved
Approved
Approved
Approved
Approved
Final Approval



City of San Angelo Purchasing Division

RFB Bid Tabulation

WU-09-23 • Liquid Polymer

Thursday, May 4, 2023 2:00 p.m.

	POLYDYNE INC.	SOLENIS LLC
Product Name	Clarifloc CE-1725	Praestol K 144 L NA
Cost Per Pound	\$1.47	\$1.58
Delivery Days	3	Standard lead time is 5 business days plus route time from the time the PO is received
Payment Discount (if any)	N/A, Net 30 days - No Discounts	N/A
Piggy-Back Procurement	No	No
Payment Terms	Net 30	Net 30
Notes	<i>"Please note that Clarifloc C-9545X is also available at \$1.470 per pound in totes"</i>	

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Patrick Frerich, Director of Operations, Water Utilities

Meeting Date: June 6, 2023

Item type: Consent Item

Caption:

Consider approving Change Order No 1. to ES-06-19 EHT between Enprotec/Hibbs & Todd, Inc. and the City of San Angelo for Water Utilities Department Assistance up to the amount of \$130,000 (Shane Kelton)

Staff Recommendation:

Approve

Summary/History:

With the Water Utility Director and now Assistant Director position being vacant, assistance is needed to help navigate many of the routine reports and monitoring activities of the Utility. This change order will be for temporary assistance in managing the regulatory paperwork and reports of the Utility until a new Water Utility Director and Assistant Director are hired.

Funding Source(s):

Fund:	Account:	Project Number:	Amount Budgeted:
260	260-4000-530.03-60		\$130,000.00

Financial Impact:

This item is budgeted in FY 2022-2023 and will be budgeted for in FY 2023-2024.

Other Information/Recommendation:

Attachments:

1. Exhibit A - Water Utility Department Assistance Exhibit A - Water Utility Department Assistance.docx

Presentation:

Shane Kelton

Approvals/Reviews:

Patrick Frerich
Shane Kelton

Created/Initiated
Approved

Theresa James
Jeffrey Tomlinson
Tina Dierschke
Theresa James
Heather Stastny

Approved
Approved
Approved
Approved
Final Approval

EXHIBIT A
SCOPE OF SERVICES
FOR
WATER UTILITY DEPARTMENT ASSISTANCE
May 30, 2023

This Exhibit A is part of the Agreement between Enprotec / Hibbs & Todd, Inc. (Engineer) and City of San Angelo (City or Owner) for a project generally described as:

Provide temporary assistance to the Water Utilities Department.

SCOPE OF SERVICES

The Engineer agrees to support the Owner by furnishing the following specific services on an as-needed basis:

- Water Supply Monitoring and Data Entry
- Drought Contingency Plan Monitoring and Updates
- Watermaster Data Collection/Tabulation and Updates
- Monitor Bentwood Country Club Water Agreements and Usage
- Water Quality Engineering Support
- Development of Texas Water Development Board Reports
 - Water Use Survey
 - Water Conservation Plan
 - Accounting Plan
- General Engineering Support

COMPENSATION FOR SERVICES

Compensation for the services described in this Scope of Services will be as follows:

Owner shall pay Subconsultant for services set forth in Exhibit A on a time and materials basis.

Appendix B

Enprotec / Hibbs & Todd, Inc. HOURLY CHARGES FOR PROFESSIONAL SERVICES (2023)

Charges include all salaries, salary expense, overhead, and profit.

Principal	\$ 240.00 per hour
Senior Project Manager	200.00 per hour
Project Manager	175.00 per hour
Senior Engineer / Geologist	160.00 per hour
Project Engineer / Geologist	140.00 per hour
Staff Engineer I / Geologist I	120.00 per hour
Staff Engineer II / Geologist II	115.00 per hour
RPLS I	160.00 per hour
Operations Specialist / Regulatory Compliance Specialist	155.00 per hour
Contract Operator (Certified Class A/B Operator)	120.00 per hour
Contract Operator (Certified Class C/D Water Operator)	100.00 per hour
Engineering / Field Technician I	140.00 per hour
Engineering / Field Technician II	115.00 per hour
Engineering / Field Technician III	90.00 per hour
Survey Tech I	90.00 per hour
Survey Tech II	70.00 per hour
CAD I	135.00 per hour
CAD II	105.00 per hour
CAD III	70.00 per hour
Administrative	75.00 per hour
Survey Party	235.00 per hour - 3 man
.....	210.00 per hour - 2 man
.....	185.00 per hour - 1 man
Expense Items	
Consultants, Contractors & Supplies	Cost plus 10%
Travel (out of town only)	Current IRS rate per mile
Lodging and meals (out of town trips)	Actual cost

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Andy Vecellio, Assistant Director, Water Utilities

Meeting Date: June 6, 2023

Item type: Consent Item

Caption:

Consider approving a 6% increase in the price per gallon cost of Sodium Hypochlorite for purchases through DPC Industries, Inc., for RFB No. WU-10-22 (Shane Kelton)

Staff Recommendation:

Approve

Summary/History:

Liquid Sodium Hypochlorite is used in the wastewater collection system and in the treatment process at the water reclamation facility for disinfection.

The chemical bid for Liquid Sodium Hypochlorite at the Water Reclamation Facility to DPC Industries, Inc., for the cost of \$1.68 per gallon was approved by City Council on April 18, 2022, for an awarded amount of \$117,600.00 in aggregate. Due to the increasing cost of supply chain issues impacting chemical production and delivery, DPC Industries has requested a \$0.10 per gallon increase from \$1.68 per gallon to \$1.78 per gallon (6% increase) effective June 6, 2023 until April 18, 2024, unless a subsequent chemical cost increase is requested.

Due to the increasing costs of chemicals as experienced in recent chemical bids, the opinion of Staff and the feedback from DPC Industries is that this cost increase is lower than would be expected if the Liquid Sodium Hypochlorite was rebid. Additionally, approval of this increase will allow City Staff to continue to purchase this needed chemical until either a new chemical bid is procured or until the end of the term of this extension.

Funding Source(s):

Fund:	Account:	Project Number:	Amount Budgeted:
Water Reclamation Chemical & Medical	270-5100-508-0650		\$117,600.00

Financial Impact:

Approval of this agenda item will result in no change to the previously awarded contract amount of \$117,600.00.

Other Information/Recommendation:

Staff recommends that the price increase be approved and the City Manager be authorized to execute any related contract documents.

Attachments:

- | | | |
|----|--|--|
| 1. | Sodium Hypochlorite Rate Adjust-2023-06 | Sodium Hypochlorite Rate Adjust-2023-06.pdf |
| 2. | Sodium Hypochlorite Rate Adjust-2023-06 | Sodium Hypochlorite Rate Adjust-2023-06.docx |
| 3. | Liquid Sodium Hypochlorite Bid | Liquid Sodium Hypochlorite Bid.pdf |
| 4. | DPC Liquid Sodium Hypochlorite 23 Cost Increase Letter | DPC Liquid Sodium Hypochlorite 23 Cost Increase Letter.pdf |
| 5. | Council Agenda 4-18-22 | Council Agenda 4-18-22.pdf |
| 6. | 1-Contact Information 3.30.2 | 1-Contact Information 3.30.2.pdf |
| 7. | 01 WU-10-22 Sodium Hypochlorite RFB | 01 WU-10-22 Sodium Hypochlorite RFB.pdf |

Presentation:

Shane Kelton

Approvals/Reviews:

Andy Vecellio	Created/Initiated
Pete Madrid Jr.	Approved
Shane Kelton	Approved
Theresa James	Approved
Jeffrey Tomlinson	Approved
Tina Dierschke	Approved
Heather Stastny	Final Approval



Rate Adjustment – Sodium Hypochlorite

RFB NO.: WU-10-22

Contractor: DPC/DXI Industries, Inc.
Physical Address: 8 Industrial St, Sweetwater TX 79556
Mailing Address: P.O. Box 301023, Dallas TX, 75303-1023
877-236-6634
lleal@dxgroup.com

Date of Original Council Award: April 18th, 2022

Original Amount Awarded: \$117,600

Council Authorization Date (\$50,000 or more): April 18th, 2022

Purpose of Rate Adjustment: Council previously awarded Sodium Hypochlorite Purchases via City's Request for Bids per RFB: WU-10-22 at the rates provided in Contractor's Bid Submission. Due to an increase of chemical manufacturing and delivery at current market value, Contractors have requested City allow an increase to their previously proposed rates of \$0.10 from \$1.68 per gallon to \$1.78 per gallon for Liquid Sodium Hypochlorite. This letter will define those terms of negotiation and acceptance. There will be NO CHANGE to the previously awarded amount of \$117,600 in aggregate.

Negotiated Revisions: City will allow Contractor to provide Liquid Sodium Hypochlorite at a negotiated adjustment above their original bid amount. Contractor shall maintain these prices until July 1st, 2023 and if no producer increases are announced, this price will be in effect until April 18th, 2024. If no rates are provided, the previous months rate will apply. This letter will be updated for each increase request. At the end of the Ten (10) Month period, the contract will be rebid.

Term / Rates:

- **1st option for rate adjustment: June 6th, 2023 – April 18th, 2024**

Documents Incorporated Into This Change Order (Attached):

- Contractor's Bid Submission to RFB: WU-10-22 awarded at Council on April 18th, 2022.
- RFB: WU-10-22 awarded at Council on April 18th, 2022.
- Contractor's Price Increase Request Letter, dated February 27, 2023.

CONTRACTOR: DPC/DXI Industries, Inc.

By: Lenny Leal, Southwest Regional Sales Manager
Name, Title

CITY OF SAN ANGELO, TEXAS

Daniel Valenzuela, City Manager

ATTEST:

Heather Stanstny, City Clerk

APPROVED AS TO PURCHASING:

Jeffrey Tomlinson, Purchasing Manager

APPROVED AS TO CONTENT:

Shane Kelton, Executive Director of Public Works

APPROVED AS TO FORM:

Theresa James, City Attorney



Rate Adjustment – Sodium Hypochlorite

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Daniel Valenzuela, City Manager

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Heather Stanstny, City Clerk

APPROVED AS TO PURCHASING:

Jeffrey Tomlinson, Purchasing Manager

APPROVED AS TO CONTENT:

Shane Kelton, Executive Director of Public Works

APPROVED AS TO FORM:

Theresa James, City Attorney

Item Number	Item Description	Approximate Qty	Unit Price per Gallon
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No Basket (1)			
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#0-1	Liquid Sodium Hypoc	70000	1.68
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P.O. Box 24600
Houston, Texas 77229
(281) 457-4888
Fax (281) 457-4807

February 27, 2023

Subject: Sodium Hypochlorite (Bleach) Price Increase Announcement

Dear Valued Customer:

Effective April 1, 2023, or as contract terms permit, The DX Distribution Group (DPC Industries, DPC Enterprises, DXI Industries, Petra Chemical and DCC) will be increasing the price for all grades of sodium hypochlorite by \$.10 per gallon. Your DX Distribution Group sales representative will be in contact with you to answer any questions you may have regarding this price increase announcement.

We appreciate your business.

Sincerely,

Jerry Wheatley

Jerry Wheatley
National Sales and Marketing Manager
DX Distribution Group



490 Stuart Road, NE, Cleveland, Tennessee 37312
Phone: 423/336-4850 • Fax: 423/336-4830
Internet Address: www.olinbleach.com

February 20, 2023

SUBJECT: Sodium Hypochlorite (Bleach) Price Increase Announcement

Dear Customer:

Effective immediately, or as contract terms permit, Olin Corporation's Chlor Alkali Products and Vinyls division (Olin), is increasing the unit price of bulk Sodium Hypochlorite (Bleach) by \$0.100 USD per gallon (\$0.036 CAD per liter) for all 12.5 wt.% Sodium Hypochlorite solutions produced at our North American Bleach facilities, and by \$0.126 USD per gallon (\$0.045 CAD per liter) for all 15.5 wt.% High Strength Sodium Hypochlorite concentrations. Increases for some customers may be greater if portions of previously announced price increases have not yet been fully realized.

Lead times for all railcar orders of fourteen (14) days and three (3) days for all tank truck orders (two (2) days to direct municipalities) will be strictly adhered to.

Your sales representative will be in contact with you to answer any questions you may have regarding this price increase announcement.

Thank you for your valued business. We appreciate the continued confidence you place in Olin as your Bleach supplier.

Sincerely,

OLIN CHLOR ALKALI PRODUCTS and VINYLs

A handwritten signature in black ink, appearing to read "Linas Staskevicius".

Linas Staskevicius
Business Director – Bleach



City Council Agenda 4/18/2022

Notice is hereby given of a regular meeting of the City Council of City of San Angelo to be held April 18, 2022 at 8:30 AM at the McNease Convention Center – South Meeting Room, 501 Rio Concho Drive, San Angelo, Texas, for the purpose of considering the following agenda items.

1. Call to Order

2. Chaplain Prayer & Pledges

3. Proclamations/Recognitions

- a. Proclamation of April 30, 2022 as Beta Sigma Phi Day
- b. Proclamation of April 2022 as Sexual Assault Awareness Month
- c. Proclamation of April 2022 as World Autism Acceptance Month

4. Public Comment

Issues or concerns not on the Regular Agenda may be raised by the public at this time. Citizens should speak from the podium, address all comments to the dais, begin by stating their name and address or Single Member District number, and limit their remarks to less than three minutes.

5. Consent Agenda

- a. Consider approving the April 5, 2022 City Council regular meeting minutes (Julia Antilley)
- b. Consider awarding WU-10-22 Liquid Sodium Hypochlorite for treatment purposes at the Water Reclamation Facility to DPC Industries (Sweetwater, TX) in the amount of \$117,600, budgeted for one year with an additional one-year term extension, budgeted for purchase in all applicable fiscal years and authorizing the City Manager to negotiate and execute all related documents (Allison Strube)
- c. Consider a resolution of the City of San Angelo, Texas finding that AEP Texas Inc.'s application to amend its distribution cost recovery factors to increase distribution rates within the City should be denied; authorizing participation with the cities served by AEP Texas; authorizing hiring of legal counsel; finding that the City's reasonable rate case expenses shall be reimbursed by the company; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the company and legal counsel (Brandon Dyson)
- d. Consider a resolution authorizing a special event known as "Wake the Desert 2022" and approving variances to City ordinances at Middle Concho Park for July 13-18, 2022 (Carl White)
- e. Consider a resolution approving non-monetary in-kind support for the Ballet San Angelo "Sharing Dance Day" event for three years, to be held in June in front of City Hall (Carl White)
- f. Consider ratifying the use of Sales and Use Tax Funds for the 2022 Business Plan Competition in the total amount of \$80,000 as authorized under Texas Local Government

Code Ch. 505, which includes \$70,000 for competition prizes, \$5,000 for competition operating expenses, and \$5,000 for marketing expenses; and in conjunction with this approval, approving an advertising services agreement by and between the City of San Angelo Development Corporation and McLaughlin Advertising in the amount of \$5,000 for marketing and promotion of the 2022 Business Plan Competition and authorizing the Board President or their designee to negotiate and execute all related documents (Guy Andrews)

- g. Second reading of an ordinance approving Standards of Care for Recreation Summer Camp held at Recreation Centers for ages 5 through 13 (Brent Casey)
- h. Second reading of an ordinance for Z22-04 to rezone a property from the Single-Family Residential zoning district to the Neighborhood Commercial zoning district; being 0.149 acres, located at 430 W. Ave. X (Jon James)
- i. Second reading of ordinances on the following cases for property, being 0.436 acres located on the west side of S. Bell St. between Culberson St. and Bryan St.:
 - 1. CP22-01, a request for approval of an amendment to the Comprehensive Plan, changing the Future Land Use from Neighborhood to Commercial
 - 2. Z22-05, a request for approval of a rezoning from the Single-Family Residential to the General Commercial zoning district (Jon James)
- j. Second reading of an ordinance for Z22-06, a request for approval of a rezoning from the Single-Family Residential zoning district to the Low Rise Multifamily Residential zoning district, being 0.328 acres, located at 1740 La Follette St. (Jon James)

6. Regular Agenda

Comments regarding items on the Regular Agenda may be made by the public when each item is discussed as outlined above. Applicants, proponents, and appellants are exempt from the time limit above and instead must limit their remarks to less than five minutes.

- a. Presentation of the 2021 City of San Angelo Development Corporation Annual Report (Presentation made by Economic Development Administrator Nolan Sosa)
- b. Consider awarding BuyBoard Contract #613-20, Municipal Pool Filtration System Replacement, to Progressive Commercial Aquatics, Inc., in the amount of \$262,045, utilizing the General Fund balance, and authorizing the City Manager to negotiate and execute all related documents (Presentation made by Recreation Manager Brent Casey)

7. Closed Session

Executive Session under the provision of Government Code, Title 5. Open Government; Ethics, Subtitle A. Open Government, Chapter 551. Open Meetings, Subchapter D. Exceptions to Requirement that Meetings be Open under the following sections:

- a. Section 551.072 - Deliberations about real property regarding 17.583 acres, Lot 9D, Blk. 2, Sec. 9A Red Arroyo Hills Addition

8. Follow Up and Administrative Issues

- a. Consider items discussed in Executive Session, if needed
- b. Consideration of approving various Board nominations:
 - Animal Shelter Advisory Committee:** Chris Carpenter (SMD3) to a first term
 - Construction Board of Adjustment & Appeals:** Michael Spencer (SMD1) to a first term

ending February 2024

Public Art Commission: Ryan Dalgliesh (SMD2) and Suzanna Valenzuela (SMD3) both to a third term ending April 2024

- c. Announcements and consideration of Future Agenda Items

9. Adjournment

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board at City Hall in the City of San Angelo, Texas, on the 13th day of April 2022, at 4:52 p.m.



Julia Antilley, City Clerk

All agenda items are subject to action. The City Council reserves the right to consider business out of posted order and/or meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

In compliance with the Americans with Disabilities Act, the City of San Angelo will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact the City Clerk's Office at 325-657-4405.

Citizen requests to display materials on the city's monitors must submit the request 96 hours prior to the meeting by email to Julia.Antilley@cosatx.us. Time limits for discussion are as stated above and materials cannot exceed 10-pages. Citizens bringing materials for distribution to City Council members during the meeting must bring a minimum of 12 copies.

City Council regular meetings are broadcast on SATV Channel 17-Government Access at 10:30 a.m. and 7:00 p.m. every day, beginning the evening of the meeting until the evening of the next meeting.

**CITY OF SAN ANGELO, TEXAS**

PURCHASING DIVISION

72 West College Avenue, San Angelo, Texas 76903
325.657.4219 • sapurch@cosatx.us**Contact Information****AUTHORIZED AGENT • PLEASE PRINT**

An Authorized Agent for an entity pursuant to this solicitation is an individual duly authorized by the entity and having full capacity to bind the entity. Authorized Agent may include an Officer of a Corporation, a General Partner of a Partnership, a Managing Member of a Limited Liability Company, or any other individual who has been granted such authority in writing executed by an individual having authority to bind the entity. City reserves the right to require written verification of an individual's authority to act on behalf of an entity.

NAME Nick Morgan	
TITLE Territory Manager- West Texas	E-MAIL nmorgan@dxgroup.com
SIGNATURE 	DATE 3/30/2022

PRIMARY CONTACT • PLEASE PRINT

Complete if different from above.

NAME Chad Vermillion	
TITLE Operations Manager	E-MAIL cvermillion@dxservice.com
SIGNATURE	DATE 3/30/2022

VENDOR DETAILS • PLEASE PRINT

VENDOR NAME DPC Industries Inc.	
PHONE 325-236-6633	FAX
WEBSITE dxgroup.com	
MAILING ADDRESS PO Drawer 158 CITY / STATE / ZIP Sweetwater, TX 79556	
PHYSICAL ADDRESS (NO PO BOXES) No. 8 Industrial Dr. CITY / STATE / ZIP Sweetwater, TX 79556	

PLEASE ATTACH A CURRENT IRS FORM W-9.



City of San Angelo

REQUEST FOR BIDS

RFB WU-10-22 • Water Reclamation
Sodium Hypochlorite

SUBMITTAL DEADLINE: [AVAILABLE ON CITY OF SAN ANGELO - BONFIRE](#)

CITY OF SAN ANGELO • PURCHASING DIVISION • 72 WEST COLLEGE AVENUE • SAN ANGELO, TEXAS 76903



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CITY OF SAN ANGELO, TEXAS

PURCHASING DIVISION

72 West College Avenue, San Angelo, Texas 76903

325.657.4219 • sapurch@cosatx.us

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1. INVITATION

1.1 General

The City of San Angelo Water Reclamation Facility is seeking bids for the purchase of 12.5% Liquid Sodium Hypochlorite for use in disinfecting the treated effluent. The plant utilizes approximately 70,000 gallons per year.

1.2 Confidentiality

All submissions shall remain confidential. After award, submissions will be made available for public inspection. The City shall not be responsible for the confidentiality of any trade secrets or other information contained or disclosed in the bid unless clearly identified as such.

1.3 Document Availability

Bid Documents are available in the Purchasing Division or may be downloaded from the City's website at <https://cosatx.bonfirehub.com/>. To locate the documents on the Bonfire Portal, go to:

Open Public Opportunities > RFB WU-10-22 / Sodium Hypochlorite

1.4 Insurance and Indemnification Requirements

Insurance and indemnification requirements applicable to this project are detailed within the Special Insurance Rider and/or the draft project agreement included with this solicitation package. Please review the insurance and indemnification requirements with your insurance agent prior to submission.

1.5 Interpretations

All questions about the meaning or intent of the contract documents, including specifications shall be submitted to the Purchasing Division through [Bonfire](#), City's e-Procurement Platform. Questions received after the deadline established for submitting questions/interpretations will not be answered.

Replies will be issued by addenda and posted on the Bonfire Project Page. Only questions answered by formal written addenda will be binding. Oral interpretations or clarifications will be without legal effect.

1.6 Required Response

The City requires a response to any Request for Bid (RFB) notifications sent to potential vendors. Should a company choose not to participate, then to remain on the City of San Angelo's potential vendors list, a "No Bid Reply" must be submitted.

1.7 Deadline and Delivery Location

RFB submittals must be received no later than **the posted submission deadline listed in City's e-Procurement Portal ([Bonfire](#))**. The time recorded in Bonfire will serve as the official record of time. Bids received after the bidding deadline will not be considered.

It is the sole responsibility of the vendor to ensure that the sealed RFB submittal arrives via Bonfire by the specified deadline.

1.8 Addenda

Should specifications be revised prior to the deadline for submittals, the City's Purchasing Division will issue addenda addressing the nature of the change and post them on the City's e-Procurement Portal ([Bonfire](#)). Respondents should **acknowledge any addenda as part of their submission in Bonfire**. Respondent is responsible for checking the City's e-Procurement Platform (Bonfire) to determine if any addenda have been issued prior to submitting a bid. Failure to consider all addenda will be at the respondent's risk.

1.9 Copies of Bid Tabulation Results

To obtain Bid Tabulation results, download the file in City's e-Procurement Portal ([Bonfire](#)) at least 24 hours after the close date.



1.10 Award of Contract

The City reserves the right to accept or reject any or all bids, and to waive any informalities or irregularities in the RFB process. The City is an equal opportunity employer.

1.11 Acceptance of Bid Content

Before submitting a bid, each respondent shall make all investigations and examinations necessary to ascertain all conditions and requirements affecting the performance of the contract and to verify any representations made by the City upon which the bid will rely. If the respondent receives an offer because of its bid, failure to have made such investigation and examinations will in no way relieve the respondent from its obligation to comply in every detail with all provisions and requirements.

1.12 Equal Employment Opportunity

Attention of respondents to the requirement for ensuring that employees and applicants for employment are not discriminated against because of their race, color religion, sex, national origin, age, or disability.

1.13 Points of Contact

Jessica Pirkle, Purchasing Specialist

Purchasing Division
City of San Angelo
72 W. College Ave.
San Angelo, Texas 76903
sapurch@cosatx.us
(325) 657-4219

Allison Strube, Director

Water Utilities Department
City of San Angelo
301 E. Beauregard
San Angelo, Texas 76902



2. INSTRUCTIONS TO RESPONDENTS

2.1 Corrections, Additions, or Deletions

Corrections, additions, or deletions to any portion of the invitation will be in the form of written addenda.

2.2 Examinations of RFB Documents

Respondents are expected to examine all specifications, drawings, standard provisions, and instructions. Failure to do so will be at the respondent's risk.

2.3 Bid Form

Bids by corporations must be executed in the corporate name by the president or vice-president (or other corporate officer accompanied by evidence of authority to sign) and attested by the secretary or an assistant secretary. The state of incorporation shall be shown below the corporate name. Bids by partnerships must be executed in the partnership name and signed by a partner; title and the official address of the partnership must be shown below the signature. Bids by joint ventures shall be signed by each participant in the joint venture or by an authorized agent of each participant.

The names of all persons signing must also be legibly printed below the signature. A bid by a person who affixes to its signature the word "president", "secretary", "agent", or other designation without disclosing its principal may be held to be the bid of the individual signing. When requested by City, evidence of the authority of the person signing shall be furnished.

All blank spaces in the bid form shall be filled. A bid price shall be indicated for each item and alternative listed therein, or the words "No Bid", "No Charge", or other appropriate phrase shall be entered. Bids must include all required forms as prescribed herein. Bids received without all such items completed may be considered nonresponsive.

The vendor is not required to acknowledge receipt of addenda but shall include all addenda in vendor's response. No alterations in bids or alterations made to the printed forms, by erasures, interpolations, or otherwise will be acceptable unless each such alteration is signed or initialed by the vendor. Failure to consider all addenda prior to submitting a bid shall be at the risk of the vendor.

2.4 Taxes

All quotations are to be submitted less Federal Excise and State of Texas Sales Taxes. Tax exemption certificates will be provided upon request.

2.5 Authorized Signature

Bids must show vendor name, address, and be manually or digitally signed. The person signing the bid must have authority to bind their firm in a contract. Any erasures or other changes must be initialed by the person signing the bid.

2.6 Modification or Withdrawal of Bids

Bids can only be altered using the online Bonfire Portal system. Bids may be withdrawn before the closing time and date using the Bonfire Portal. After the closing time and date a bid can only be withdrawn with acceptable reason in writing and with approval of the Purchasing Division.

2.7 Restrictions on Communication

Respondents shall not communicate with: 1) elected City officials, City staff, or contracted agents of the City regarding the RFB from the time the RFB has been released until the contract is posted as a City Council agenda item; and 2) City officials/employees/agents from the time the RFB has been released until the contract is awarded. These restrictions extend to "thank you" letters, phone calls, emails and any contact that results in the direct or indirect discussion of the RFB and/or bid submitted by respondent. Violation of this provision by respondent and/or its agent may lead to disqualification of respondent's bid from consideration and from opportunities to bid on future projects.

Exceptions to the Restrictions on Communication with City employees include:

1. Private (non-business) contacts with the City by the respondent's employees acting in their personal capacity.
2. Casual social contacts that do not include mention of the RFB.



3. Respondents may submit questions via e-Procurement Portal (Bonfire) concerning this RFB up to a week prior to submission due date. Questions received after the stated deadline will not be answered. Submission of questions to any other party prior to award may result in the disqualification of a respondent from bidding on this project as well as future projects for the City.

It is required that all questions be sent through the City's e-Procurement Platform, [Bonfire](#). Questions submitted and the City's responses will be published in the form of addenda to the Project Page in Bonfire. Respondent is responsible for calling the City or reviewing the Bonfire Project Page to determine if any addenda have been issued prior to their submittal. Only questions answered by formal addenda will be binding.

4. Respondents may provide responses to questions asked of them after responses are received and opened. During interviews, if any, verbal questions, and explanations will be permitted. If interviews are conducted, respondents shall not bring lobbyists. All cost associated with interviews will be at the respondents' expense. The City reserves the right to exclude any persons from interviews as it deems in its best interests.
5. Upon completion of the evaluation process, respondents shall receive a notification letter indicating the recommended firm and anticipated City Council agenda date. Respondents desiring a review of the solicitation process must submit a written request no later than five (5) calendar days from the date the letter was sent. Failure to submit a letter in writing to the Purchasing office prior to the end of the fifth day shall be at the risk of the respondent. The letter will indicate the name and address for submission of requests for review.

City reserves the right to contact any respondent to negotiate if such is deemed desirable by City. Such negotiations initiated by City staff persons shall not be considered a violation by respondent of this section.

2.8 Disqualification

The respondent may be disqualified for any of the following reasons:

- A. The respondent is involved in any litigation against the City of San Angelo.
- B. The respondent is in arrears on any existing contract or has defaulted on a previous contract with the City.
- C. The response is deemed non-conformant/non-responsive to the criteria/instructions highlighted herein.
- D. The respondent is debarred, suspended, terminated, or otherwise excluded from or ineligible covered transactions by any federal, state, or local government entity or agency.
- E. The bid is not received by the bid submittal deadline; or,
- F. The bid is not executed by a person authorized to enter into a contract binding on the respondent.

2.9 Reservations

The City expressly reserves the right to accept, reject, or cancel all bids AND:

- A. Waive any defect, irregularity, or informality in any bid or bidding procedure.
- B. Extend the bid closing time and date.
- C. Reissue a bid invitation or RFB.
- D. Procure any item by other means; or,
- E. Increase or decrease the quantity specified, unless the vendor specifies otherwise.

2.10 Acceptance

Acceptance of respondent's qualifications will be in the form of a purchase order and contract. Notice for annual contract agreements will be a notice of award, purchase order, or contract.

2.11 Invoices and Payment

Contractor will submit itemized invoices for all services rendered pursuant to this Request for Bids. Invoices will bear the name of the firm and will be addressed to the appropriate City Point of Contact, Contract Number (WU-10-22), and Purchase Order number. Invoices will be in itemized format and provide enough detail that demonstrates work performed or goods tendered.



Payment may be withheld by City, at the discretion of the City, to vendor until all required documents pertaining to the incurred charges are provided to the authorized City representative.

2.12 Gratuities

The City may, by written notice to the vendor, cancel this contract without liability to vendor if it is determined by the City that gratuities were offered from an agent or representative of the vendor to any officer or employee of the City with a view toward securing a contract or securing favorable treatment with respect to the awarding or amending, or the making of any determinations in respect to the performing of such contract. In the event this contract is canceled by City, remedies to recover or withhold the amount of the cost shall be incurred by vendor in providing such gratuities.

2.13 Termination

Performance under this contract may be terminated in whole, or in part by the City in accordance with this provision. Termination performance hereunder shall be affected by the delivery to vendor of a "Notice of Termination" specifying the extent to which performance under this contract is terminated and the date upon which such termination becomes effective.

2.14 Force Majeure

Neither party shall be held responsible for losses resulting if the fulfillment of any terms or provisions of this contract is delayed or prevented by any cause not within the control of the party whose performance is interfered with, which by the exercise of reasonable diligence said party is unable to prevent.

2.15 Assignment – Delegation

No right or interest in the contract shall be assigned nor shall any delegation of any obligation made by vendor be valid without the written permission of the City. Any attempted assignment or delegation by vendor shall be wholly void and totally ineffective for all purposes unless made in conformity with this paragraph.

2.16 Waiver

No claim or right arising out of a breach of this contract can be discharged in whole or in part by a waiver or renunciation of the claim or right unless the waiver or renunciation is supported by consideration and is in writing signed by the aggrieved party.

2.17 Modifications

This contract can be modified or rescinded only in writing signed by both of the parties or their duly authorized agents.

2.18 Interpretation – Parol Evidence

This writing is intended by the parties as a final expression of their agreement and is intended as a complete agreement for dealings between the parties and no usage of the trade shall be relevant to supplement or explain any term used in this agreement. Acceptance or acquiescence in a course of performance rendered under this agreement shall not be relevant to determine the meaning of this agreement even though the accepting or acquiescing party has knowledge of the performance and opportunity for objection. Whenever a term defined by the Uniform Commercial Code is used in the agreement, the definition contained in the Code is to control.

2.19 Applicable Law

This agreement is subject to all applicable federal and state laws, statutes, codes, rules and regulations, and local ordinances, rules, and regulations. This agreement is also subject to the Uniform Commercial Code. Whenever the term "Uniform Commercial Code" is used, it shall be construed as meaning the Uniform Commercial Code as adopted in the State of Texas as effective and in force on the date of this agreement.

2.20 Advertising

Vendor shall not advertise or publish, without City's prior consent, the fact that City has entered this contract, except to the extent necessary to comply with proper requests for information from an authorized representative of the federal, state, or local government.



2.21 Right to Assurance

Whenever one party to this contract in good faith has reason to question the other party's intent to perform, they may demand that the other party give written assurance of its intent to perform. If a demand is made, and no assurance is given within five (5) days, the demanding party may treat this failure as an anticipatory repudiation of the contract.

2.22 Equal Employment Opportunity

Vendor agrees that during the performance of its contract it will:

- Treat all applicants and employees without discrimination as to race, color, religion, sex, national origin, marital status, age, or handicap.
- Identify itself as an Equal Opportunity Employer in all help wanted advertising or request. The vendor shall be advised of any complaints filed with the City alleging that vendor is not an Equal Opportunity Employer. The City reserves the right to consider its reports from its human relations administrator in response to such complaints in determining whether or not to terminate any portion of this contract for which Purchase Orders or authorities to deliver have not been included; however, the vendor is specifically advised that no Equal Opportunity Employment complaint will be the basis for cancellation of this contract for which a Purchase Order has been issued or authority to deliver granted.

All vendors must be Equal Opportunity Employers. Disadvantaged and minority vendors are encouraged to participate.

2.23 Conflict of Interest

Vendor agrees to comply with the conflict of interest provisions of the City of San Angelo Charter and Code of Ordinances. Vendor agrees to maintain current, updated disclosure of information on file with the City Clerk throughout the term of the contract.

Chapter 176 of the Texas Local Government Code requires a vendor who enters or seeks to enter into a contract for the sale or purchase of real property, goods, or services with a local governmental entity or local government officer thereof to file a conflict of interests' disclosure questionnaire with the governmental entity prescribed.

A Conflict of Interest Questionnaire Form (CIQ) – included in the bid forms - must be submitted no later than the seventh (7th) business day after the date the vendor begins discussion, negotiation, applies or responds to a request for bid or bids, or correspondence in writing related to a potential contract with the local governmental entity.

2.24 Certificate of Interested Parties (Form 1295)

In 2015, the Texas Legislature adopted [House Bill 1295](#), which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered on or after January 1, 2016.

Filing Process:

On January 1, 2016, the ethics commission made available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract.

Information regarding how to use the filing application and the application are both available at https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm. Instructional videos are available under the heading Instructional Videos for Business Entities.

The Form 1295 must be received, signed and original, within thirty (30) days of Council award or the contract may be voided.



2.25 Taxes and Permits

Attention is directed to the requirements of the General Conditions regarding payment of taxes and obtaining permits. All taxes that are lawfully assessed against the City or the selected vendor in connection with the work shall be paid by the vendor. The bid prices shall include all such taxes and the costs of all required permits. The City is exempt from State Sales Tax and Federal Excise Tax.

2.26 Examination of Contract Documents

Each vendor shall thoroughly examine and be familiar with this document, specifications, etc. The submission of a bid shall constitute an acknowledgment that the vendor has thoroughly examined and is familiar with all solicitation and contract documents. The failure or neglect of a vendor to receive or examine any of the solicitation or contract documents shall in no way relieve them from any obligations with respect to their submission or to any resulting contract. No claim for extra or additional compensation will be allowed based upon a lack of knowledge of any contract document, and the City will in no case be responsible for any loss or for unanticipated costs that may be suffered by the selected vendor as a result of conditions pertaining to the work.

2.27 Familiarization with the Type of Work

Before submitting a bid, each prospective vendor shall familiarize itself with the work, local labor conditions and all laws, regulations, and other factors affecting performance of the work. It shall carefully correlate its observations with requirements of this request and otherwise satisfy itself of the expense and difficulties attending performance of the work. The submission of a bid will constitute a representation of compliance by the vendor. There will be no subsequent financial adjustment for lack of such familiarization.

2.28 Supplier

2.28.1 Prices

Vendor is to quote its lowest and best price Free On Board (F.O.B.) destination on each item to shipping location in San Angelo, Texas unless otherwise specified in the invitation. Pricing shall include packaging, transportation, unloading, and any trade and cash discounts will be taken, if earned. Bids must be firm, however if a vendor believes it necessary to base its price on price adjustment, such a bid may be considered, but only as an alternate bid. Pricing is to be submitted as quantity per unit specified with extended totals, however in the event of a discrepancy in extension, the unit prices shall govern. Pricing shall be entered on the Bid Sheet in ink or typewritten.

2.28.2 Delivery Date

Bid must show the number of calendar days required to place the materials at the place of destination under normal conditions. Failure to specify delivery date or state unrealistically short or long delivery dates may cause the bid to be disregarded.

2.28.3 Default in Delivery

The vendor must always keep the City advised as to the status of the order. When delivery delay can be foreseen, the Vendor shall give prior notice to the Purchasing Division who shall have the right to extend the delivery date, if reasons for delay are reasonable and acceptable. Default in promised delivery, without acceptable reasons, or failure to meet specifications without remedy, shall cause the City to purchase the goods elsewhere and charge any increase in cost and handling to the defaulting Vendor. This does not limit any other remedies to the City for damage entitled under the Uniform Commercial Code.

2.28.4 Delivery Times

Deliveries will be accepted only during normal working hours, i.e.; 8:00 a.m. to 12:00 p.m. and from 1:00 p.m. to 4:00 p.m., Monday thru Friday, unless prior arrangements have been made. For large orders, 24-hour notice to the receiving department is required to eliminate delays in delivery.

2.29 Partial Award

Vendors may furnish pricing for all or any portion of the bid invitation. UNLESS vendor specifies otherwise in its bid, the City may award contracts for any item or group of items listed.



2.30 Quantities are Approximate

The quantities named in the bid are approximate only, but these are to be used as a basis for the comparison of bids and to determine the amount of the bonds. However, if a unit price appears to the City to be unbalanced to such an extent that changes in actual quantities required under the contract might result in contract price adjustments which would increase payments to the selected vendor excessively, then the City may take such a condition under consideration in awarding the contract.

2.31 Legal Venue

Tom Green County, Texas

2.32 Funds – Price

The vendor submitting the lowest responsible bid will establish a price agreement with the City. The work will be selected based on the availability of funds. The City reserves the right to award the contract by base bid, alternates, or a combination thereof.

2.33 Claims for Overcharges

Vendor hereby assigns to City any and all claims for overcharges associated with this contract which arise under the antitrust laws of the United States, 15 USCA Section 1 et seq., and which arise under the antitrust laws of the State of Texas, Tex. Bus. & Com. Code, Section 15.01, et seq.

2.34 Price Escalation

Price must be firm for each one (1) year term. A price increase shall at no time be more than what similar volume customers would pay (see Warranty-Price). The vendor must provide the City a sixty (60) to ninety (90) day notice for a price escalation request. The vendor must provide cost analysis and/or other documentation to justify any increase, to include industry and industry group level trends and indexes and should not exceed an annual increase of 4% of the originally quoted cost.

The City Manager or their designee may approve a contract term extension with or without a price increase or reduction at their full discretion. An increase in price must be justified in writing or by documentation from the Vendor to the satisfaction of the City Manager or their designee. If no agreement is reached, the City may re-bid the contract.

2.35 Time of Performance

This supply agreement will be for one (1) year effective from the bid award date by the City Council. One (1) additional one (1) year term extensions will be available subject to agreement by both parties.

The vendor must notify the City ninety (90) days prior to the end of each one (1) year term as to their intention to terminate the contract. Terms will renew automatically unless ninety (90) days written notice is given by either party for termination.



3. TERMS AND CONDITIONS

3.1 Order Placement

No order shall be accepted without a Purchase Order and all invoices must reflect the Purchase Order number. City's obligation is payable only and solely from funds available for the purpose of this purchase. Lack of funds shall render this contract null and void to the extent funds are not available and any delivered but unpaid for goods will be returned to vendor by City. Accepting orders without a Purchase Order number shall be at the risk of the vendor.

3.2 Shipment under Reservation Prohibited

Vendor is not authorized to ship the goods under reservation and no tender of a bill of lading will operate as a tender of goods.

3.3 Title and Risk of Loss

The title and risk of loss of the goods shall not pass to City until City receives and takes possession of the goods at the point or points of delivery.

3.4 Delivery Terms and Transportation Charges

F.O.B. destination, unless delivery terms are specified in vendor's bid, or actual costs, whichever is lower. If the quoted delivery terms do not include transportation costs, the City shall have the right to designate what method of transportation shall be used to ship the goods. Delivery may be a consideration in the award when shown to be a benefit to the City.

3.5 No Replacement of Defective Tender

Every tender or delivery of goods must fully comply with all provisions of this contract as to the method and place of delivery, quality and the like. If a tender is made which does not fully conform, this will constitute a breach and vendor will not have the right to substitute a conforming tender. Where the time for performance has not yet expired, the vendor may reasonably notify City of its intention to cure and may then make a conforming tender within the contract time.

3.6 Place of Delivery

The place of delivery shall be that set forth in the block of the purchase order entitled "Ship To". The terms of this agreement are "no arrival, no sale".

3.7 Special Tools and Test Equipment

If the price stated on the face hereof includes the cost of any special tooling or special test equipment fabricated or required by vendor for the purpose of filling this order, such special tooling equipment and any drawings or related documents thereto shall become the property of the City and to the extent feasible shall be identified by the vendor as such.

3.8 Warranty-Price

The price to be paid by the City shall be that contained in vendor's bid which vendor warrants to be no higher than vendor's current prices on orders by others for products of the kind and specifications covered by this agreement for similar quantities under similar or like conditions and methods of purchase. In the event vendor breaches this warranty, the prices of the items shall be reduced to the vendor's current prices on orders by others, or in the alternative, reduced to the vendor's current prices on orders by others, or in the alternative, City may cancel this contract without liability to vendor for breach or vendor's actual expense.

The vendor warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for commission, percentage, brokerage, or contingent fee excepting bona fide employees of bona fide established commercial or selling agencies maintained by the vendor for the purpose of securing business. For breach or violation of the warranty, the City shall have the right in addition to any other right or rights to cancel this contract without liability and to deduct from the contract price, or otherwise recover the full amount of such commission, percentage, brokerage, or contingent fee.



3.9 Warranty-Product

Vendor shall not limit or exclude any implied warranties and any attempt to do so shall render this contract voidable at the option of the City. Vendor warrants that the goods furnished will conform to the specifications, drawings, and descriptions. Any warranties will become into effect on the contract effective date.

3.10 Safety Warranty

Vendor warrants that the product sold to City shall conform to the standards promulgated by the U.S. Department of Labor under the Occupational Safety and Health Act (OSHA). In the event the product does not conform to OSHA standards, City may return the product for correction or replacement at the vendor's expense. In the event vendor fails to make the appropriate correction within a reasonable time, correction made by City will be at vendor's expense.

3.11 No Warranty by City against Infringements

As part of this contract for sale, vendor agrees to ascertain whether goods manufactured in accordance with the specifications attached to this agreement will give rise to the rightful claim of any third person by way of infringement or the like. City makes no warranty that the production of goods according to the specification will not give rise to such a claim, and in no event shall City be liable to vendor for indemnification in the event that vendor issued on the grounds of infringement or the like. If vendor is of the opinion that an infringement or the like will result, he will notify City to this effect in writing within two weeks after the signing of the agreement. If City does not receive notice and a claim of infringement is made, vendor will indemnify, defend, and hold harmless City, its Council members, officials, agents, consultants, and employees free and harmless from and against any and all claims, suits, judgments, costs, penalties, fines, damages, and attorneys' fees and expenses asserted by any person or persons. If vendor, in good faith, ascertains that production of the goods in accordance with the specifications will result in infringement or the like, this contract shall be void.

3.12 Right of Inspection

City shall have the right to inspect the goods at delivery before accepting them. Acceptance of the goods upon delivery should in no way constitute a waiver of any right or privilege contained with this contract or under law.

3.13 Cancellation

City shall have the right to cancel for default all or any part of the undelivered portion of the order if vendor breaches any of the terms hereof including warranties of vendor or if the vendor becomes insolvent or commits acts of bankruptcy. Such right of cancellation is in addition to and not in lieu of any other remedies which City may have in law or equity.



4. SPECIFICATIONS

The vendor is required to examine all specifications and be thoroughly informed regarding any and all conditions and requirements that may in any manner affect the work to be performed under this bid contract. No additional allowances will be made because of lack of knowledge of, or inattention to, the specifications, conditions, or requirements.

4.1 Scope of Contract

The City of San Angelo is requesting Liquid Sodium Hypochlorite that meets the requirements of the City of San Angelo's Water Reclamation Facility and approved for wastewater treatment. The plant utilizes approximately **70,000 gallons of Liquid Sodium Hypochlorite (NaOCl)** per year.

Product must be delivered within three (3) days of the order from City personnel. Time is of the essence in the delivery of this product.

Purchases made during the contract period will be on an "as needed" basis. The vendor shall assume no guarantees as to the number or frequency of purchases, or the amount of payments under the term of this contract.

The contract will commence upon award by the City Council and is contingent upon the completion and submittal of all required bid documents and as stipulated by the administrator of the contract.

4.2 Rejection

The vendor shall promptly correct all deficiencies to the satisfaction of the City of San Angelo.

The City reserves the **option** to require the vendor **to replace or to reimburse** the City for material/equipment/services found to be unsatisfactory.

The City reserves the option for plant personnel to use the unsatisfactory product (level of available Chlorine falling below 12.5%), through the water reclamation system in higher dosages to remain in compliance with TCEQ quality standards for fecal coliform. When a noncompliance of this nature occurs, the City will notify the vendor and will have a sample of the remaining load tested by our Texas state certified lab technician to confirm concentration strength. Subsequent payment for non-conforming product will be based, at the City's discretion, on the actual percent concentration of the NaOCl as determined by the City's Water Quality Lab.

The replacement material/items shall be delivered to the locations(s) designated by the City within **twenty-four (24) hours** of notification from the City. The City will follow up any phone call with an email requesting action from the vendor.

In the event that the reimbursement option is exercised, the vendor shall be required to remove the unacceptable material/items at no cost to the City. The City shall determine the quantity of the unacceptable material/items and the reimbursement shall be determined based upon the unit bid price. The vendor shall reimburse the City for all expenses incurred by the City including labor, equipment, materials and/or other incidentals required to correct the problem.

The reimbursement shall be submitted to the City in the form of a cashier's check within twenty-eight (28) days from the date of written notification from the City.

If for any reason the product does not perform as stated in the vendor's contract, the City has the right to discontinue use. The City has the right to use an alternative bidder should the winning vendor's product not perform adequately to TCEQ water quality requirements.

4.3 Availability

Vendors are required to quote materials that will meet or exceed the minimum specifications herein. Default in promised availability or delivery without acceptable reasons, or failure to meet the specifications without remedy, shall cause the City at its option to purchase the service elsewhere, including the next lowest and best responsible vendor, in order, or alternative vendor, and if such vendor meets the specifications required.

The purpose of this provision is to provide the best value to the City, based upon the contractual terms, that the City will also consider factors other than the price when awarding contracts and may, under the terms of this contract, consider and accept an alternate bid when it's the best value to the City.



4.4 Delivery Requirements

Delivery Address

City of San Angelo Water Reclamation Facility
1898 City Farm Road
San Angelo Texas, 76905

Product must be delivered within **three (3) days of the order from Plant personnel**. Time is of the essence in the delivery of this product.

Transport truck must have capability of offloading through a two-inch hose provided by the transport company. In addition, specialty equipment (i.e., tanks, storage facilities, feed lines) shall be provided by the vendor at no cost to the City, whenever product requires special handling features.

Notification shall contain the following information:

- Purchase Order number
- Truck Number
- Date Shipped
- Delivery Date
- Gross weight
- Tare Weight
- Net Weight
- Lab analysis data

4.5 Quality Control and Testing

It shall be the vendor's responsibility to provide a Material Compliance Certificate of Analysis for each lot shipped to the City.

The Certified Analysis shall be signed by a designated Certifying Officer of the company and shall specify the percent strength and liquid specific gravity. The certificate of compliance shall be in the possession of the City at the time of delivery.

All Shipments shall be accompanied by a weight certificate, NSF 60 certification (or UL certification), and MSDS.

4.6 Security Requirements

The following are for each chemical delivery prior to hookup and unloading chemical.

Shipments shall be subject to delivery site weight verification by the City or its agent.

Vendor shall be capable of providing rapid local response in case of emergency.

Delivery trucks shall contain the necessary emergency equipment required to contain, repair, or stop a leak and protect the driver, City personnel, public and private property.

The Vendor shall supply, in writing, an Emergency Spill Response Plan with appropriate emergency response personnel names and telephone contact numbers within fifteen (15) days of award and acceptance of the purchase order to supply Liquid Sodium Hypochlorite.

Vendor shall instruct the City's staff members present during the offloading of the appropriate valve(s) to close in the event of an accidental release of the product, if applicable.

The City will not be responsible for any damage that may occur to the vendor's property while it is on City property or as it is being moved to or removed from the City's property.



4.7 Product to be Bid

Standards for all water treatment chemicals: ANSI/NSF STANDARD 60 – Drinking Water Treatment Chemicals - Health Effects & AWWA Standard B-300

Bids received without appropriate ANSI/NSF Standard 60 & AWWA 300 (the latest revision) Certification for use in potable water, will not be recommended for award.

The ANSI/NSF certification and a certificate of analysis are required on each shipment received at the City Water Reclamation Facility.

If a shipment is received without the required ANSI/NSF certification and a complete certificate of analysis, the City reserves the right to refuse shipment.

It is the responsibility of the vendor to inform the City that NSF Certification has been revoked or lapsed within twenty-four (24) hours of the time the vendor received verbal or written notification. Loss of certification shall constitute sufficient grounds for immediate termination of the contract for cause.

Relevant documentation must be submitted annually and/or with a change in chemical supplier.

Liquid Sodium Hypochlorite- The liquid sodium hypochlorite shall conform to the following NSF or AWWA standards, whichever is most stringent: **12.5% NaOCl**

- Sodium Hypochlorite as NaOCl (%wt) 12.5 – 14
- Available Chlorine (%vol) 15.0
- Specific gravity 1.15-1.25 @ 68F/20C
- Total free alkali (NaOH) 0.4 – 1.5%
- PH 11.5-13.0 - Clarity No Visible Suspended Solids Visual
- Available Chlorine (%wt) 12.5
- Available Chlorine grams/liter 150
- Insoluble matter <0.15%
- <5% deterioration of available Cl after 20 days



5. ATTACHMENTS

- A. Mandatory Forms
- B. City of San Angelo - Standard Performance Contract Terms and Conditions - effective April 16, 2018
- C. Bid Table

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Patrick Frerich, Director of Operations, Water Utilities

Meeting Date: June 6, 2023

Item type: Consent Item

Caption:

Consider a resolution to adopt a supplement to the Water Conservation Plan (Shane Kelton)

Staff Recommendation:

Adopt

Summary/History:

The City of San Angelo began pursuing the Concho River Water Project in 2020 as part of its continuing efforts to create additional water supplies and to make prudent uses of its current water supplies to meet the growing water needs of the community. One component of the Concho River Water Project includes obtaining a water use permit that will allow the City to divert water that is created by the project so that the City can treat it for additional beneficial use by the City's water customers. Title 30, Chapter 288, of the Texas Administrative Code requires the City to document its analysis of additional water supply options and demonstrate how the Concho River Water Project complements the City's water conservation goals. The City has developed a supplement to its 2019 Water Conservation Plan that reflects how the Concho River Water Project will work in conjunction with, and will strengthen, the City's current and proposed water conservation efforts. The proposed supplement is a timely and important demonstration of the City's commitment to the prudent uses of its water supplies and its efforts to consider a variety of alternative water supply options, as well as a reflection of how the Concho River Water Project will complement the City's water conservation efforts.

Funding Source(s):

Financial Impact:

Other Information/Recommendation:

Attachments:

- | | | |
|----|--|---|
| 1. | 20230516 COSA WCP-DCP supplement | 20230516 COSA WCP-DCP supplement.docx |
| 2. | 20230530 WCP-DCP Supplement Resolution | 20230530 WCP-DCP Supplement Resolution.docx |

Presentation:

Shane Kelton

Approvals/Reviews:

Patrick Frerich

Shane Kelton

Theresa James

Theresa James

Heather Stastny

Created/Initiated

Approved

Approved

Approved

Final Approval

City of San Angelo 2019 Water Conservation Plan Supplement

Long-term regional water supply planning efforts indicate that San Angelo will experience a water supply deficit beginning in 2030 that is projected to grow through 2070. As part of its commitment to ensure adequate water supplies for future generations, the City of San Angelo commissioned a broad-based evaluation of feasible water supply options for potential incorporation into the City's existing water supply portfolio. This significant effort led to the creation of the City of San Angelo Water Supply Engineering Feasibility Study. The study was completed in October 2018.

The Water Supply Engineering Feasibility Study identified the leading option for the City's next water supply—the Concho River Project. The Concho River Project involves the beneficial reuse of flows discharged at the City's proposed new outfall on the Concho River from what will be an upgraded wastewater treatment plant. After being treated, the water will be transported using the bed and banks of the Concho River to a downstream diversion point. From there, the water will be piped to the City's water treatment plant, where it will be treated to drinking water standards. This indirect reuse plan will rely on treated effluent that will have never been discharged into the Concho River prior to this effort.

This supplement to the 2019 City of San Angelo Water Conservation Plan was developed to document the City of San Angelo's additional efforts to conserve and reuse its water resources—particularly through development of the City's Concho River Project.

Consistency With Water Conservation Plan Goals and Objectives

The Concho River Project supports the City's proposed use of water with consideration of the goals and objectives of the Water Conservation Plan by stretching its current and future water supplies through reuse. The use of the diverted flows will be a continuation of the City's beneficial use and consumption of its existing supplies. The plan to apply this water to the currently authorized beneficial use is the product of reasonable diligence on the City's part, and it is an additional reflection of the City's commitment to conserve and maximize the beneficial use of its water supplies without waste.

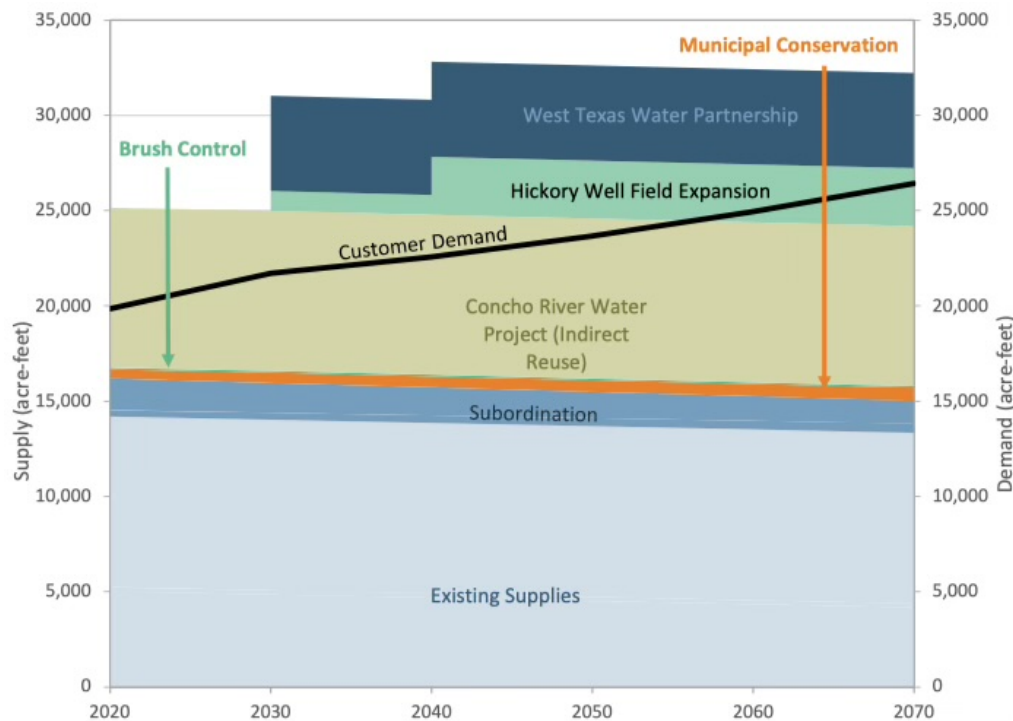
The Concho River Project is an effort to extend San Angelo's current surface water and groundwater supplies. It will do so by adding a reliable source that will help meet water needs for decades to come. The Concho River Project will complement the City's efforts to reach the five-year and 10-year goals of the Water Conservation Plan.

Conservation Alternatives

The Concho River Project works in conjunction with the City's existing robust water conservation efforts outlined in the Water Conservation Plan. As noted in the approved 2021 Region F Water Plan, the City of San Angelo's water conservation strategy is a proactive effort to reduce water demands "through public education and outreach,

inclining rate structure to discourage high water use, a water waste ordinance, a landscape ordinance for new construction, and time of day outdoor watering limits.” These conservation efforts have led to a low gallons-per-capita-per-day water use average for City water customers. Municipal conservation as a demand-reduction tool has been, and continues to be, a recommended and implemented water management strategy for San Angelo.

Even when including the City’s comprehensive five-year and 10-year water conservation goals and strategies, however, the City is still projected to experience a water supply deficit by 2030. The graphic below illustrates the significant need for the Concho River Project even when considering water conservation. (2021 Region F Water Plan 5D-25)

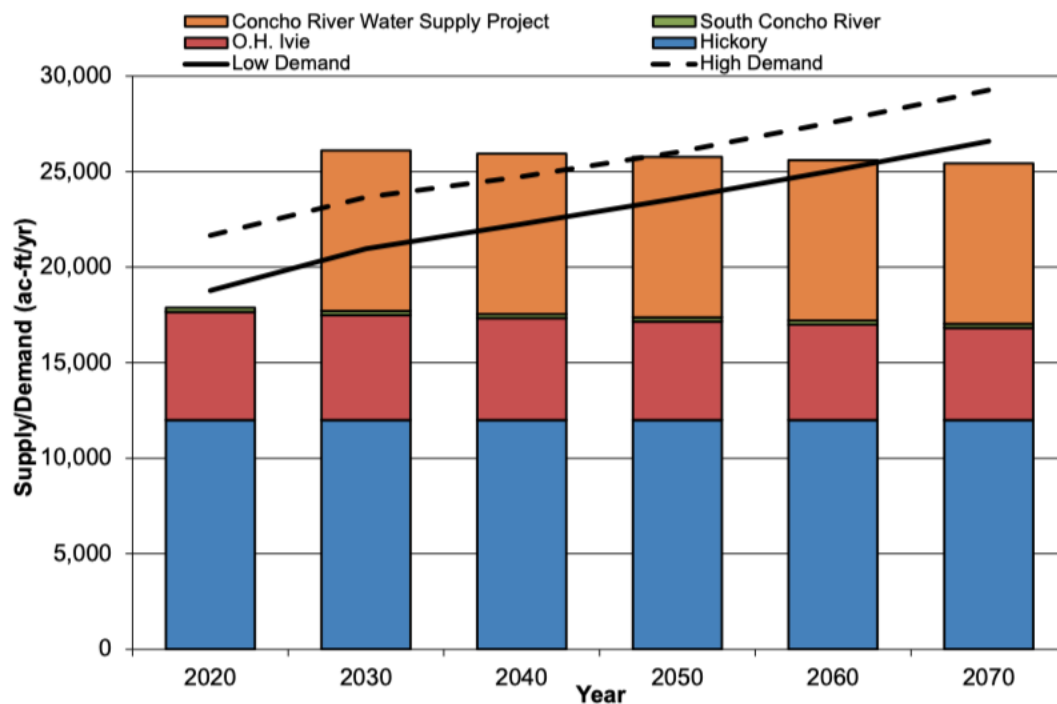


While an important component of the City’s water supply portfolio, the anticipated two-percent demand reduction from water conservation will not offset the significant water demand increases over the regional water planning horizon. Conservation—in the context of consumption-reduction measures—is not a feasible alternative on its own to the Concho River Project.

However, the Concho River Project will improve the efficiency in the use of the City’s water supplies and will by its nature increase the recycling and reuse of water so that the City’s existing water supplies will be made available for future uses. The Concho River Project is by definition a water conservation project.

Other feasible alternatives

Before recommending the Concho River Project, engineers and City staff studied 24 possible water supply alternatives. Those included six groundwater strategies, three purchased water strategies, eight water reuse strategies, and seven miscellaneous strategies. The analysis team concluded that the Concho River Project would be a reliable and cost-effective source that will produce water at an affordable cost with a relatively quick delivery potential and low environmental impact. The project will produce about 7.5 million gallons per day when completed. By comparison, the Hickory Aquifer is currently capable of producing eight million gallons per day, although that is being expanded to 12 MGD.



The Region F Regional Water Planning Group recognized the feasibility of the Concho River Project and included it as a recommended strategy in the approved 2021 Region F Water Plan. The recommendation followed the planning group's comprehensive analysis of existing and proposed water supply strategies for the City of San Angelo, including multiple supply alternatives, as shown in the tables below. (2021 Region F Water Plan 5D-24)

Recommended Water Management Strategies for the City of San Angelo

-Values are in Acre-Feet per Year-

	2020	2030	2040	2050	2060	2070
Surplus (Shortage) before Recommend Strategies	(3,202)	(5,207)	(6,280)	(7,575)	(9,100)	(10,739)
Recommended Strategies	2020	2030	2040	2050	2060	2070
<i>Subordination - Ivie Contract</i>	329	359	391	421	453	483
<i>Subordination - San Angelo System</i>	1,670	1,575	1,480	1,385	1,290	1,195
<i>Municipal Conservation</i>	467	541	567	602	639	679
Brush Control	90	90	90	90	90	90
Concho River Project (Indirect Reuse)	8,400	8,400	8,400	8,400	8,400	8,400
Hickory Well Field Expansion	0	1,040	3,040	3,040	3,040	3,040
West Texas Water Partnership	0	5,000	5,000	5,000	5,000	5,000
Total Supply from Recommended Strategies	8,490	14,530	16,530	16,530	16,530	16,530
	2020	2030	2040	2050	2060	2070
Surplus (Shortage) after Recommended Strategies	5,288	9,323	10,250	8,955	7,430	5,791
<i>Management Supply Factor</i>	1.3	1.4	1.5	1.4	1.3	1.2

Strategies in grey italics were included in the previous calculation of surplus (shortages). They are included in this table for completeness but are not included in the total to avoid double counting.

Costs for the Recommended Strategies for the City of San Angelo

Strategy	Capital Cost (Million \$)	Unit Cost (\$/1,000 gal)	
		With Debt Service	After Debt Service
Municipal Conservation	---	NA	NA
Subordination	---	NA	NA
Brush Control	---	NA	\$1.50
Concho River Water Project	\$117	\$3.84	\$0.83
Hickory Well Field Expansion	\$66	\$7.12	\$3.18
West Texas Water Partnership	\$549.1	\$5.47	\$1.24

The approved 2021 Region F Water Plan Recommended Water Management Strategies for San Angelo include:

- Municipal conservation
- Subordination
- Brush control
- *Concho River Water Project*
- Hickory wellfield expansion
- West Texas Water Partnership (Pecos County groundwater supply)

In addition, the approved 2021 Region F Water Plan identifies several alternative management strategies for San Angelo. These are alternatives that the planning group determined could be developed in the future to further compliment the City's recommended strategies, or that can serve as alternatives in the event one or more recommended strategies becomes infeasible. These include Edwards-Trinity aquifer supply development in Schleicher County, Pecos Valley and Edwards-Trinity aquifer supplies in Southwest Pecos County, desalination of Additional Groundwater Supplies, and West Texas Water Partnership/Pecos County wellfield (alternative delivery option).

RESOLUTION 2023-____

**RESOLUTION OF THE CITY OF SAN ANGELO, TEXAS ADOPTING A
SUPPLEMENT TO THE 2019 WATER CONSERVATION**

WHEREAS, the City of San Angelo began pursuing the Concho River Water Project in 2020 as part of its continuing efforts to create additional water supplies and to make prudent uses of its current water supplies to meet the growing water needs of the community; and

WHEREAS, one component of the Concho River Water Project includes obtaining a water use permit that will allow the City to divert water that is created by the project so that the City can treat it for additional beneficial use by the City's water customers; and

WHEREAS, the City has submitted an application to the Texas Commission on Environmental Quality to secure the needed water use permit; and

WHEREAS, Title 30, Chapter 288, of the Texas Administrative Code requires the City to document its analysis of additional water supply options and demonstrate how the Concho River Water Project complements the City's water conservation goals; and

WHEREAS, the City has developed a supplement to its 2019 Water Conservation Plan that reflects how the Concho River Water Project will work in conjunction with, and will strengthen, the City's current and proposed water conservation efforts; and

WHEREAS, the City finds that the proposed supplement is a timely and important demonstration of the City's commitment to the prudent uses of its water supplies and its efforts to consider a variety of alternative water supply options, as well as a reflection of how the Concho River Water Project will complement the City's water conservation efforts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAN ANGELO, TEXAS:

That the "City of San Angelo 2019 Water Conservation Plan Supplement" as proposed be adopted and incorporated for all purposes into the 2019 Water Conservation Plan.

ADOPTED this the ____ day of June, 2023.

THE CITY OF SAN ANGELO, TEXAS:

Brenda Gunter, Mayor

ATTEST:

Heather Stastny, City Clerk

APPROVED AS TO FORM:

Theresa James, City Attorney

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Jeremy Miller, Assistant Director of Operations, Operations

Meeting Date: June 6, 2023

Item type: Consent Item

Caption:

Consideration of an amendment to the existing contract with CentralSquare for the addition of software services for Enterprise Asset Management and Finance Enterprise Software (Patrick Frerich, Tina Dierschke)

Staff Recommendation:

Approve

Summary/History:

The City of San Angelo has utilized CentralSquare as the host for its financial software as well as a host of other operational modules. Currently, the City uses Naviline as its financial operating platform. However, the functionality of Naviline is insufficient to support the growing operational, regulatory, and auditing needs of the City. Finance Enterprise is CentralSquare's go-forward platform for governmental financial records. Finance Enterprise offers enhanced functionality along with inherent, built-in connections between different operational functions like finance, accounting, human resources, budget, payroll, and asset management.

In addition to Finance Enterprise, the City will transition to Enterprise Asset Management (EAM) for its oversight and operations related to assets (facilities, infrastructure, grounds, etc.). EAM will replace the current Work Orders/Facilities module and provide a multitude of advanced capabilities over the current platform. With EAM, the City will not only be able to track the investments that it makes in the water, sewer, streets, and drainage infrastructures, but will also be able to track work performed, provide condition ratings, and perform advanced planning and operational analysis such as project and budget forecasting for needs and projects.

Funding Source(s):

Fund:	Account:	Project Number:	Amount Budgeted:
240	240-5800-439-0332		\$10,000.00
230	230-3700-430-0332		\$10,000.00
260	260-4301-503-0332		\$10,000.00
270	270-5100-508-0332		\$10,000.00
101	101-3200-432-0332		\$5,000.00

Financial Impact:

Finance Enterprise will encumber \$5,000 for Cloud Setup Services. EAM will encumber \$36,834 for Cloud Setup Services and four months of subscription services. Finance Enterprise will encumber \$350,000 for implementation services. EAM will encumber \$186,008 for implementation services and the first year of subscription services.

Currently, the City pays \$189,823.55 for annual maintenance of Naviline. Finance Enterprise will have an annual maintenance cost of \$124,618.00. However, Finance Enterprise will replace current modules that are billed at \$75,599.21. Thus, the net increase to current billing will be \$49,018.79 for Finance Enterprise.

The City budgets \$54,000 annually for its prior asset management software. EAM will have an annual maintenance cost of \$95,500. Thus, the net increase to currently budgeted funds will be \$41,500 for EAM.

Both platforms will automatically renew subject to a 5% increase annually.

Contracted pricing will save 50% off the normal cost of implementation for these two platforms. Total combined savings by amending the contract now is \$440,500.

Other Information/Recommendation:

Staff recommends approving the amendment to the current CentralSquare contract to initiate Finance Enterprise and Enterprise Asset Management.

Attachments:

Presentation:

Patrick Frerich

Approvals/Reviews:

Jeremy Miller	Created/Initiated
Pete Madrid Jr.	Approved
Patrick Frerich	Approved
Tina Dierschke	Approved
Shane Kelton	Approved
Jeffrey Tomlinson	Approved
Theresa James	Approved
Heather Stastny	Final Approval

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Daniel Valenzuela, City Manager, City Manager's Office

Meeting Date: June 6, 2023

Item type: Consent Item

Caption:

Consider a resolution in support of Tom Green County's application for grant funds from the Department of Defense and the Office of Local Defense Community Cooperation to be used for the expansion of the coliseum (Daniel Valenzuela)

Staff Recommendation:

Adopt

Summary/History:

The Department of Defense and the Office of Local Defense Community Cooperation are providing an opportunity for states and local governments to obtain funding to improve community infrastructure supportive of military installations. The County is applying for the grant to provide part of the funding for expansion of the existing coliseum built in 1959 that has an outsized economic, agricultural and military impact on the community.

The expansion would provide additional space to house joint service members and family in the event of a natural disaster; serve as alternate Continuity of Operations site in the event of a catastrophe at GAFB; and serve as an event center for specialized military training events, joint military and interagency exercises and as the prime location for emergency management in the City.

Funding Source(s):

Financial Impact:

None.

Other Information/Recommendation:

Attachments:

- | | |
|---|---|
| 1. Resolution Support of TGC DCIP Grant | Resolution Support of TGC DCIP Grant.docx |
|---|---|

Presentation:

Daniel Valenzuela

Approvals/Reviews:

Heather Stastny
Theresa James
Heather Stastny

Created/Initiated
Approved
Final Approval

A RESOLUTION OF THE SAN ANGELO CITY COUNCIL AUTHORIZING THE CITY MANAGER TO SUPPORT A PROPOSAL AND APPLICATION FOR GRANT FUNDS FROM THE DEPARTMENT OF DEFENSE AND THE OFFICE OF LOCAL DEFENSE COMMUNITY COOPERATION TO BE USED FOR EXPANSION OF THE SAN ANGELO COLISEUM.

WHEREAS, the Department of Defense and the Office of Local Defense Community Cooperation are providing an opportunity for states and local governments to obtain funding to improve community infrastructure supportive of military installations; and,

WHEREAS, the grants will provide part of the funding for expansion of the existing coliseum built in 1959 that has an outsized economic, agricultural and military impact in the community; and,

WHEREAS, the expansion would provide additional space to house joint service members and family in the event of a natural disaster; serve as alternate Continuity of Operations site in the event of a catastrophe at GAFB; and serve as an event center for specialized military training events, joint military and interagency exercises and as the prime location for emergency management in the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SAN ANGELO, TEXAS THAT:

Part 1. That the City of San Angelo supports Tom Green County's application for grant funds from the Department of Defense and the Office of Local Defense Community Cooperation to be used for the expansion of the coliseum.

Part 2. That, the City Manager is hereby authorized to negotiate and execute any documents necessary for the submission of a proposal to the Office of Local Defense Community Cooperation for funding necessary to improve the infrastructure supportive of GAFB, particularly in expansion of the coliseum.

Part 3. That the City of San Angelo remains committed to continued support and collaboration with GAFB.

ADOPTED ON THIS 6th day of JUNE 2023.

CITY OF SAN ANGELO, TEXAS

ATTEST:

Brenda Gunter, Mayor

Heather Stastny, City Clerk

APPROVED AS TO FORM

Theresa James, City Attorney

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Carlton White, Parks and Recreation Director, Recreation

Meeting Date: June 6, 2023

Item type: Consent Item

Caption:

Consider a resolution authorizing a special event known as "Wake the Desert 2023" and approving variances to City ordinances at Middle Concho Park for July 12-17, 2023 (Carl White)

Staff Recommendation:

Adopt

Summary/History:

The Wakeboard event has been held at Lake Nasworthy for the past several years. Family Powersports has submitted a special event application to host the event at Middle Concho Park at Lake Nasworthy, July 12-17, 2023.

To hold the event, Family Powersports is asking for some specific variances to be waived. These include ordinances related to: creating wake in "no wake" zones, pulling devices in "no wake" areas, leaving movable structures or special vehicles in the park, exclusive use of the park, and driving and parking on areas other than paved park roads or parking areas.

This event IS NOT asking for waiver of the noise ordinance.

The affected "no wake" areas during the event do not affect lake homeowner properties.

Funding Source(s):

Financial Impact:

There is no fiscal impact regarding this item. All attendees entering Middle Concho Park for the event must pay the required entrance fee.

Other Information/Recommendation:

Attachments:

- | | | |
|----|--|--|
| 1. | SE application Wakeboard Tournament 2023 | SE application Wakeboard Tournament 2023.pdf |
| 2. | DRAFT Resolution_Wake the Desert 2023 | DRAFT Resolution_Wake the Desert 2023.docx |

Presentation:

Carlton White

Approvals/Reviews:

Carlton White

Theresa James

Heather Stastny

Created/Initiated

Approved

Final Approval

City of San Angelo – Special Event Application (ver. June 15, 2015)

Complete and return this application to the City of San Angelo Parks and Recreation Department Office at 702 South Chadbourne St. at least 30 days prior to the event for events not requesting City Support, at least 90 days for events requesting City Support.

Event Information	
Event Name: 2023 Wake The Desert	
Event Date(s) and Hours: July 14-16, 2023	Event Purpose & Description: Wakeboard & Wakesurf Tournament Community Event <i>*Once approved, if you would like to make this event public on the City's website, please attach a flyer for your event.</i>
Event Location(s): Middle Concho Park	
Attendance, Estimated Daily/Overall: 2500 /	
Type of Event (Check one – see Special Events Policy for additional information)	
☐ Non-Profit Event ☐ For-Profit Event * for private events contact Parks & Rec. Admin. at 325-657-4279 for reservations ☐ City Operated/Sponsored Event ☐ City Co-Sponsored Event ☐ Political or Ballot Issue Event ☐ Parade, Block Party, Road Run/Walk/Etc – Specify: _____ ☐ other (describe): Tournament	
Event Sponsor Information	
Legal Business Name: Family Powersports	
Address: 4160 W Houston Harte Expy, San Angelo TX 76901	
Mailing Address: 4160 W Houston Harte Expy, San Angelo TX 76901	
Telephone: 325-947-2453	Email Address: mcabrera@familypowersports.com
Contact Name: Steven Harper	Title: General Manager
Contact Number: 325-656-4277	Email Address: sharper@familypowersports.com
Event Information (continued)	
Estimated date/time for set up: July 13th	Describe set up and clean up procedures: Set-up: porta potties, banners, trash cans, tents & other promo material Break-down: throw trash, tear down everything <i>*Sponsoring organization may be required to supply a dumpster and portable restrooms.</i>
Estimated date/time for clean up: July 17th	
Will street closure and/or use be necessary? ☒ YES ☐ NO If yes, complete the street closure/use form. <u>If yes, show proposed road uses, emergency vehicle access, and barricade locations on your event map.</u> Note that the City of San Angelo does not have authority to close County and State roads. We would like to request park closure	
Describe crowd and parking control and security plans for this event: Sponsors of an event must have certified police officers present, if required. This requirement, as well as the number of officers needed, will depend on the type of event (including activities), number of anticipated attendees at the event, whether or not alcohol will be consumed at the event, as well as other factors.	

Event Information (continued)

Will music be provided/included during the event? ☐ YES ☐ NO

Describe type of music proposed: ☐ Live ☐ Amplification ☐ Recorded ☐ Loudspeakers

Proposed time music will begin: 8am Proposed time music will end: 11pm

Describe noise control:

Noise will be kept at a decent volume for the event.

Show proposed location of live band/disc jockey/loudspeakers/equipment on your attached event map

Do you plan to have special event signs and banners? ☐ YES ☐ NO Signs must conform to City Ordinances

Describe the general nature of signage used for the event:

Promotional & Advertising

Show locations for proposed placement of banners and signs on your attached event map.

Will the event have activities such as inflatables, amusement rides, climbing walls, live animals, etc?

☐ YES ☐ NO If yes, the vendor or provider of the inflatable, amusement ride, etc. will be required to provide proof of insurance naming the City of San Angelo as an additional insured on all policies, except workers' compensation, and providing a waiver of subrogation in favor of the City on all policies.

If yes, describe in detail the types of attractions and activities proposed:

Show locations for all proposed activities on your attached event map.

Will the event have food, beverage, or concessions? ☒ YES ☐ NO

See Section H of the Special Events Policy for health department approvals and temporary food license requirements.

Describe in detail the general nature and scope of food, beverage, and concessions vendors:

We do plan to invite food trucks. Proper certifications will be submitted to COSA.

Show locations for proposed placement of food, beverage, and concessions vendors on your attached event map.

Do you plan to have alcohol served at this event? ☐ YES ☒ NO

Public events which sell alcohol must use the services of the City's Concessionaire. The Parks & Recreation Staff can provide you with the contact information for the Concessionaire.

If alcohol is present at the event, describe measures to be taken to prohibit the sale and distribution of alcohol to minors:

Will the following be placed or located in the event area?

No stakes of any kind allowed on any walkway, roadway, or other hard surface.

Item	Quantity	Item	Quantity
☒ Booths:	5	☒ Tables:	15
☒ Tents*:	5	☐ Rides:	
☒ Awnings:	2	☒ Portable Toilets:	10
☒ Canopies:	2	(may be required depending on event)	
☐ Rides:		☐ other (describe):	

* Tents that exceed 120 square feet of area will require special permit. Contact Permits Office at 657-4421/2.

You must attach a plan of the proposed event map and layout. Include the proposed location of booths, tents, tables, portable toilets, rides, routes, etc.

We would like to request off-road & dirtbike usage around the venue for transportation.

Event Information (continued)**Application Check List** (failure to provide necessary documentation will delay application review and approval)

I have attached the following items:

- ☒ Completed Application ☒ Application Non-Refundable Permit Fee of \$35.00 ☐ Deposit (see policy)
- ☐ Certificate of Insurance (10 business days prior to first day of event) ☐ Street use and/or closure permit (if required)
- ☒ Detailed Event Map (showing road uses, signage, vending, tent, and activity locations, etc. Maps can be found on Google earth or www.cosatx.us, look under DEPARTMENTS & SERVICES > GEOGRAPHICAL INFORMATION SYSTEMS > Online mapping > Launch interactive online map)
- ☐ Temporary Health Permit (if required)

If any document is missing, please explain:**The applicant and sponsoring organization understands and agrees to:**

- provide a certificate of insurance with all coverage deemed necessary for the event, name the City of San Angelo as an additional insured on all applicable policies, and submit the certificate to the City Risk Management Office no later than 10 business days prior to the event (contact the Risk Management Office at 325-657-4359);
- comply with all City and County ordinances and applicable state laws, comply with City policies, and acknowledge that the special events permit does not relieve the applicant or sponsoring organization from meeting any application requirements of law or other public bodies or agencies; and
- promptly pay any billing for City services rendered or deemed necessary as part of the event and event approval.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application, in accordance with the City's Special Events Policy. The applicant and sponsoring organization understand that it may be necessary to meet with City staff during the review of this application and that City Council approval may be necessary. The applicant agrees the sponsoring organization will operate the event in conformance with the written approval.

Sponsors of events, in which food and/or beverage vendors will be present, must contact the City of San Angelo Health Department 90 days prior to the event date. **Contact the City of San Angelo Health Department at 325-657-4493.**

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of the Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Applicant Signature:**Date:** 3/15/23

Complete and return this application to the City of San Angelo Parks and Recreation Department Office at 702 South Chadbourne St. at least 30 days prior to the event for events not requesting City Support or at least 90 days prior for events requesting City Support. Contact the Parks & Recreation Department at 657-4279/4450 if you have any questions about this application, this policy, or your event.

**Final
Approval:****Date:****Application
Receipt Date & Time:**

A RESOLUTION OF THE CITY OF SAN ANGELO AUTHORIZING APPLICANT, FAMILY POWERSPORTS, TO HOLD A SPECIAL EVENT KNOWN AS “WAKE THE DESERT 2023” AND GRANTING VARIANCES FROM CITY ORDINANCES.

WHEREAS, the City Council for the City of San Angelo has approved a Special Event Application process through which individuals or groups may seek authorization to hold special events on public property; and,

WHEREAS, Chapter 9, Section 9.01.051 of the Code of Ordinances for the City of San Angelo provides that the City Council may authorize temporary variances from the prohibitions and requirements of City ordinances for such events; and,

WHEREAS, Family Powersports has requested for “Wake the Desert 2023” to take place at Middle Concho Park; and,

WHEREAS, the City Council has taken into account the proximity of the event to residential areas; the probability of the event causing undue disturbance to users of the city property; the ability of the organizers to ensure the safety of participants and observers; and the effect on public safety of the granting of variances for the event.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAN ANGELO, TEXAS THAT:

Part 1: Family Powersports (hereinafter Applicant), is hereby authorized to hold a special event in Middle Concho Park, known as “WAKE THE DESERT 2023”. The event will take place from 8:00 AM Thursday, July 13, 2023 through 10:00 PM Monday, July 17, 2023. Set up will begin 8:00 AM Wednesday, July 12, 2023 and cleanup will be complete 10:00 PM Monday, July 17, 2023.

Part 2: The event may include those activities as described on that certain “City of San Angelo-Special Event Application” and attachments thereto (hereinafter collectively referred to as “Application”) submitted by Applicant, a copy of which is attached to this Resolution as **Exhibit A**, and made a part hereof for all purposes.

Part 3: The variance referred to in the Application relating to Section 9.01.032(b)(3) operating any boat or watercraft in such a manner to create a wake in areas designated with signs or buoys as “No Wake” areas and pulling devices in areas designated “No Wake” or “No Skiing” Areas of the City Code of Ordinances, is hereby granted from 8:00 AM Wednesday, July 12, 2023 through 10:00 PM Monday, July 17, 2023.

Part 4: A variance related to Section 9.01.016(b)(1) (leaving movable structures or special vehicles in the park) for the event is hereby granted from 8:00 AM Wednesday, July 12, 2023 through 10:00 PM Monday, July 17, 2023.

Part 5: A variance related to Section 9.01.008 (setting a priority on use of fireplaces, picnic tables and benches other than first come first serve) for the event is hereby granted from 8:00 AM Wednesday, July 12, 2023 through 10:00 PM Monday, July 17, 2023.

Part 6: A variance related to Section 9.01.007 (a) and (b) (driving and parking on area other than paved park roads or parking areas) for the event is hereby granted from 8:00 AM Wednesday, July 12, 2023 through 10:00 PM Monday, July 17, 2023.

Part 7: A variance related to tent permit fees for the event is hereby granted from 8:00 AM Wednesday, July 12, 2023 through 10:00 PM Monday, July 17, 2023.

PASSED and APPROVED THIS _____ DAY OF _____, 2023.

ATTEST:

CITY OF SAN ANGELO, TEXAS

Heather Stastny, City Clerk

Brenda Gunter, Mayor

APPROVED AS TO FORM

Theresa James, City Attorney

EXHIBIT A
SUPPLEMENT TO SPECIAL EVENTS PERMIT
Family Powersports Wake the Desert Event
July 12-17, 2023

Permit Holder: Family Powersports

Contact Person: Name Phone
 Steven Harper (325) 656-4277

Location of Event: Middle Concho Park (hereinafter "Area")
 Middle Concho Dr.
 San Angelo, TX 76904

Name of Event: Wake the Desert 2023 (hereinafter "Event")

Date of Event: July 12 – July 17, 2023
 Set up: July 12, 2023
 Clean up: July 17, 2023

Anticipated
Attendance: 2,500

Hours of July 12, 2023 (setup)
Operation: 8:00 a.m. through 10:00 p.m., July 12 – July 17, 2023

This supplement to the special event permit is issued to the Family Power Sports by the City of San Angelo (hereinafter "City") subject to the conditions and requirements set forth below.

Permitted Activities

1. Family Powersports may conduct wakeboard events during the dates set out above.
2. Family Powersports may operate all-terrain vehicles and golf carts in the Area during the event.
3. Family Powersports may set up tents and signs and allow vendors in the Area subject to any regulations set out in this Permit.
4. Event participants may park on the grass at Middle Concho Park during the date set out above.
5. Family Powersports may have exclusive use of the easternmost boat ramp at Middle Concho Park during the event.

Requirements for Permit Holder ("Family Powersports")

Carl White
Parks & Recreation Director

**Attachment 1 to Exhibit A
TO THE FAMILY POWERSPORTS WAKE THE DESERT EVENT 2023**

Exhibit 1 to Event Resolution

Variances

- 1) Notwithstanding City ordinances to the contrary, event Sponsor may conduct their event activities, including skiing, wakeboarding and wakesurfing in the designated event area, including “no wake” zones.
- 2) Notwithstanding City ordinances to the contrary, event Sponsor may operate all-terrain vehicles and golf carts in the designated event area.
- 2) Notwithstanding City ordinances to the contrary, event Sponsor shall not be required to pay fees for permits for tents and signs in the designated event area.
- 3) Notwithstanding City ordinances to the contrary, event participants may park on designated areas on the grass in the designated event area.
- 4) Notwithstanding City ordinances to the contrary, flags, banners, and information signs shall be allowed for the Event in the designated event area. Placement shall be coordinated with and approved by the City Manager or his designee.

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Roger Havlak, Senior Parks Manager, Parks and Recreation

Meeting Date: June 6, 2023

Item type: Consent Item

Caption:

Consider a resolution approving the donation of used electrical poles from AEP Texas (933 W. 19th St.) to the Parks Division with an estimated value of up to \$1,000 (Roger Havlak)

Staff Recommendation:

Adopt

Summary/History:

A representative from AEP Texas (933 W. 19th Street) recently contacted Park's staff to donate several used electrical poles (30 to 40 feet in length) to the Parks Division to be used as replacement material in post-lines along the perimeter of various parks. The post-lines help deter vehicles from entering into our parks or into other city-maintained areas adjacent to the street. Park's staff estimates the value of this donation to be up to \$1,000.

Funding Source(s):

Financial Impact:

With this donation, Park's staff estimates a savings of up to \$1,000 in future post-line material purchases.

Other Information/Recommendation:

Attachments:

- | | |
|-----------------------------|-------------------------------|
| 1. Donation of poles by AEP | Donation of poles by AEP.docx |
|-----------------------------|-------------------------------|

Presentation:

Roger Havlak

Approvals/Reviews:

Roger Havlak
Carlton White
Theresa James

Created/Initiated
Approved
Approved

Heather Stastny

Final Approval

A RESOLUTION BY THE CITY OF SAN ANGELO CITY COUNCIL ACCEPTING THE DONATION OF ELECTRICAL POLES TO THE PARKS AND RECREATION DEPARTMENT AND AUTHORIZING ACCEPTANCE OF FUTURE DONATIONS OF LANDSCAPING MATERIALS

WHEREAS, Section 51.076(a) of the Texas Local Government Code provides that a municipality may hold property that it receives by gift, deed, devise, or other manner; and

WHEREAS, AEP desires to donate used electrical poles to the City of San Angelo to use as post line throughout our parks system; and

WHEREAS, the City of San Angelo Parks Division has use for poles.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SAN ANGELO, TEXAS:

1. That the City of San Angelo hereby accepts a donation of poles from AEP to be used by the City Parks Division.
2. That the Director of Parks and Recreation is authorized to accept other materials to be used in maintenance function of Parks.

PASSED and APPROVED THIS 6th Day of June, 2023.

CITY OF SAN ANGELO, TEXAS

ATTEST:

Brenda Gunter, Mayor

Heather Stastny, City Clerk

APPROVED AS TO FORM

Theresa James, City Attorney

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Traci Cartwright, Budget Analyst, Budget

Meeting Date: June 6, 2023

Item type: Regular Item

Caption:

Second reading of an ordinance amending the budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023 for capital projects and an additional full-time Planning position (Tina Dierschke)

Staff Recommendation:

Adopt

Summary/History:

This proposed amendment contains the following items (additional information attached):

- Hickory
- An additional full-time position in the Planning division. There is currently a vacant "Chief Planner" position within the Planning Division. The department has been unable to fill the position with a qualified applicant and therefore is suggesting meeting staffing needs by replacing it with two "Planning Technician" positions.

Funding Source(s):

Fund:	Account:	Project Number:	Amount Budgeted:
General Fund			\$0.00
Hickory Water Supply II Fund			\$0.00

Financial Impact:

Other Information/Recommendation:

Staff recommends approval.

Attachments:

- | | | |
|----|-------------------|------------------------|
| 1. | BA Memo - ALL | BA Memo - ALL.pdf |
| 2. | 5.17.23 Ordinance | 5.17.23 Ordinance.docx |

Presentation:

Tina Dierschke

Approvals/Reviews:

Traci Cartwright
Kimberly Holle
Theresa James
Tina Dierschke
Heather Stastny

Created/Initiated
Approved
Approved
Approved
Final Approval

Memo

To: Tina Dierschke, Finance Director
From: Jon James, Planning & Development Services Director
Date: 05/09/2023
Re: Budget Amendment Request

Purpose of Budget Amendment Request:

Additional Full-time position added to Planning as a second Planning Technician.

Source of Funding:

Salary difference will be funded utilizing current year savings

Funding previously approved? If so, by City Manager or City Council and when?

No

Project/Budget to be amended	Revenue	Expense
General Fund		0

Additional Comments:

This will remove the Chief Planner position and add two Planning Technician positions in a lower grade. The Chief Planner salary will almost cover the cost of both lower grade positions.

Memo

To: Tina Dierschke, Finance Director
From: Ryan Gaddy, Assistant Finance Director
Date: 05/09/2023
Re: Budget Amendment Request

Purpose of Budget Amendment Request:

To record the Waterworks and Sewer System Improvements Revenue Bonds, Series 2023

Source of Funding:

Texas Water Development Board - Drinking Water SRF Loan

Funding previously approved? If so, by City Manager or City Council and when?

Yes, approved 5/4/2023

Project/Budget to be amended	Revenue	Expense
C.O. Proceeds	13,415,000	
TWDB Loan Origination Fee		263,039
Project Construction Fund		13,009,461
Cost of Issuance		142,500

Additional Comments:

AN ORDINANCE OF THE CITY OF SAN ANGELO AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023, FOR CAPITAL PROJECTS AND AN ADDITIONAL FULL-TIME PLANNING POSITION

WHEREAS, the City of San Angelo has determined that certain budgeted amounts should be amended due to purchases, and

WHEREAS, the resources necessary for these changes are available.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SAN ANGELO, TEXAS THAT:

The City's budget for fiscal year 2022-2023 be amended by the amounts contained in **Exhibit "A" and "D"**.

INTRODUCED with public hearing on the 17th day of May 2023, and finally **PASSED** on this 6th day of June 2023.

ATTEST:

THE CITY OF SAN ANGELO, TEXAS:

Heather Stastny, City Clerk

Brenda Gunter, Mayor

APPROVED AS TO CONTENT:

APPROVED AS TO FORM:

Tina Dierschke, Finance Director

Theresa James, City Attorney

Exhibit A

**City of San Angelo
Proposed Budget Amendment**

Fund	Total Revenue Amendment	Total Expense Amendment	Net Benefit/(Cost)
General Fund	-	-	-
Hickory Water Supply II Fund	13,415,000	13,415,000	-
	\$13,415,000	\$13,415,000	\$-

City of San Angelo
Proposed Budget Amendment
Additional Information

Project/Need	Source of Funding	Revenue	Expense	Net Benefit/(Cost)
Add additional Full-time position to Planning Division	General Fund	-	-	-
To record the Waterworks and Sewer System Improvements Revenue Bonds Series, 2023	Hickory Water Supply II Fund	13,415,000	13,415,000	-
		\$13,415,000	\$13,415,000	\$-

EXHIBIT D

Classification plan for authorized positions:

Fire Chief	1
Assistant Chief	2
Battalion Chief	4
Fire Captain	12
Fire Lieutenant	21
Fire Engineer (or Driver)	49
Fire Fighter	89
Fire Department – Civil Service Subtotal	178
Police Chief	1
Assistant Chief	2
Police Lieutenant	7
Police Sergeant	28
Police Officer	142
Police Department – Civil Service Subtotal	180
Civilians	623
Total Staffing Levels	980

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Nora Nevarez, Executive Office Coordinator, COSADC

Meeting Date: June 6, 2023

Item type: Regular Item

Caption:

Consider ratifying COSADC authorization for the Board President to negotiate and execute Amendment 1 to the 2023 COSADC-Chamber of Commerce Professional Services Performance Agreement with ratification by City Council (Presentation made by Interim Economic Development Director Michael Dane)

Staff Recommendation:

Approve

Summary/History:

On November 15, 2022, City Council declined to ratify the professional service agreement. City Council requested the agreement's scope of services be reviewed. Currently, the agreement has fourteen tasks.

City Council requested the following:

1. Limit the term of the contract to one year
2. Identify COSADC funds separately from other funding sources (No co-mingling of funds)
3. Revise Scope (task list) and limit to about 5 total tasks in coordination with Chamber staff. Council

directed that the revised scope be brought back within 90 days.

At their meeting on November 16, 2022 the COSADC Board approved the revised agreement directing COSADC staff to work with Chamber staff to provide a revised scope per Council recommendation.

At their meeting on December 13, 2022 City Council ratified the revised contract.

The attached Amendment 1 contains the scope changes proposed by both COSADC and Chamber staffs and extends the term of the contract by two (2) years with an option to extend the term one (1) additional year.

Update! Consider ratifying Amendment 1 to the 2023 COSADC-Chamber of Commerce Professional Services Performance Agreement and upon expiration of the initial term on December 31, 2023, the term shall be automatically extended for an additional 2 years to expire on December 31, 2025, with the option to renew for 1 additional year and authorizing the Board President to execute all necessary documents. This was approved by COSADC on May 24, 2023.

Funding Source(s):

Financial Impact:

No fiscal impact FY 2023. Extends contract term 2 additional years at \$262,500 per year with an option to extend one additional year at \$262,500.

Other Information/Recommendation:

Attachments:

1. Amend 1 to 2023 Chamber Agrmt 5-24-2023 Amend 1 to 2023 Chamber Agrmt 5-24-2023.pdf

Presentation:

Michael Dane

Approvals/Reviews:

Nora Nevarez	Created/Initiated
Jeffrey Tomlinson	Approved
Tina Dierschke	Approved
Michael Dane	Approved
Theresa James	Approved
Heather Stastny	Final Approval

**AMENDMENT 1 TO THE 2023 COSADC-CHAMBER OF COMMERCE
PROFESSIONAL SERVICES PERFORMANCE AGREEMENT**

RECITALS:

WHEREAS, the City of San Angelo Development Corporation ("COSADC") and the San Angelo Chamber of Commerce ("Chamber") entered into a Professional Services Performance Agreement ("Agreement") on December 15, 2022, to be effective January 1, 2023, under which Provider performs various marketing, recruitment and related services for COSADC; and,

WHEREAS, the Parties desire to amend the Agreement by replacing Exhibit "A" – Scope of Services with a new Scope of Services that modifies the required tasks and performance measures related to those tasks; and,

WHEREAS, the Parties further desire to delete Exhibit "B" to the Agreement and incorporate some of its provisions into the new Scope of Services.

WHEREAS, the Parties also desire to extend the term of the Agreement.

NOW, THEREFORE, the Parties agree as follows:

PART 1: That Exhibit "A" - Scope of Services, including Attachments 1 and 2, are deleted in their entirety and replaced with a new Exhibit "A" – Scope of Services attached to this Amendment 1.

PART 2: That Exhibit "B" is deleted in its entirety.

PART 3: References throughout the Agreement to Exhibits "A" and "B" shall instead refer to Exhibit "A" attached to this Amendment 1.

PART 4: Upon expiration of the Initial Term on December 31, 2023, the Term shall be automatically extended for an additional two (2) year period to expire on December 31, 2025. Thereafter, COSADC shall have one (1) option to further extend the Term for a period of one (1) year.

PART 4: All other terms and conditions of the Agreement shall remain in full force and effect unless amended and changed by further amendment.

Signature page follows.

IN WITNESS WHEREOF, the parties hereto have caused this AMENDMENT 1 to be executed by their respective duly authorized officials on this ____ day of February, 2023.

**CITY OF SAN ANGELO DEVELOPMENT
CORPORATION**

By: _____
Max puello, President

ATTEST:

By: _____
Nora Nevarez, Corporate Secretary

**SAN ANGELO CHAMBER OF COMMERCE,
INCORPORATED**

By: _____
E. Walter Koenig, President

APPROVED AS TO CONTENT:

Michael Dane
Interim Economic Development Director

APPROVED AS TO FORM:

Brandon Dyson
Deputy City Attorney

EXHIBIT "A"
SCOPE OF SERVICES

Chamber will provide such services as are necessary to conduct marketing, recruitment, and development efforts pursuant to Texas Local Government Code, Chapters 501, 502, and 505, known as the Development Corporation Act (the "Act"), as amended. Chamber provided services shall in all respects further COSADC projects and programs authorized under the Act. Specific services and performance measures related to such services shall include the following:

REQUIRED SERVICES

1. Maintain a cross-branded website between COSADC and Chamber, with links as deemed appropriate by Chamber, to other local, state, and federal business resources, that will direct traffic to other partner websites including but not limited to: San Angelo Development Corporation, Downtown San Angelo, The Business Factory, Concho Valley Workforce Development, the ASU Small Business Development Center, Howard College/West Texas Training Center, and the San Angelo Chamber of Commerce, and any other economic development partner.
2. Provide professional economic development marketing and recruitment services to develop and implement an economic development marketing and recruitment program consistent with COSADC initiatives under the Act.
3. Chamber will evaluate local business eligibility under the COSADC Business Retention and Expansion Program and coordinate with such businesses where tax revenues may be utilized to assist in retention/expansion efforts.
4. Coordinate responses to all prospect leads, ensuring complete information sharing and involvement of all relevant economic development partners. All contacts and actions on leads, existing and potential companies/employers will be maintained, organized, and reported through Chamber's project management system.
5. Maintain current community information and other relevant information required by business prospects, including information necessary for property site selection. This information is to be updated as soon as relevant new market data is available each year and coordinated with COSADC staff to ensure consistency of data provided by COSADC and Chamber.
6. Provide background information for any projects including, but not limited to, the site requirement form, economic impact analysis (which may be written in cooperation with COSADC on a case-by-case basis), prospect summary reports for use by COSADC staff in their preparation of a formal incentive application, financial due diligence reviews and/or presentations to the COSADC Board of Directors and City Council. Upon award of financial incentives as recommended by COSADC and approved by the City Council, COSADC shall become the primary point of contact for said business.
7. Provide COSADC staff a summary of job creation, taxable value, and other economic indices that demonstrate return on investment (ROI) on all business prospects and coordinate with staff to make recommendations to the COSADC Board.

8. Ensure a Chamber representative attends each regular COSADC meeting. Provide reporting and attend such other meetings as requested by the COSADC Board.

PERFORMANCE MEASURES

1. Track website activity and use data to improve web presence; include information on relevant trends in presentations to the Board, as appropriate.
2. Meet with the COSADC Economic Development Director prior to presenting to the Board for consideration and final adoption of the Chamber's program to solicit comments and input on desired outcomes and activities related to COSADC funding. Present, no later than the October meetings of each year, such program for approval at a regular meeting of the COSADC Board. Chamber will include in such presentation, detailed evaluation of prior program years, including completed outcomes and status of any pending objectives.
3. Track response rates, conversion rates, inquiries, leads generated, and leads converted to prospects for each marketing effort, and work with COSADC staff to report to the Board on a quarterly/annual basis; present trend information, as appropriate.
4. Provide written reports at least monthly related to leads received, including source of leads, number of jobs to be created/retained, capital investment, information provided to leads and outcome of leads; and use such information to refine local economic development programs.
5. Present oral and written reports at least quarterly on outcomes, activities, and expenditures relating to COSADC contracted services. Reported expenditures shall include disclosures of any consultants utilized in rendering services under this Agreement.

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Robert Schneeman, Economic Development Coordinator, Economic Development

Meeting Date: June 6, 2023

Item type: Regular Item

Caption:

Consider ratifying a COSADC resolution authorizing the Board President to negotiate and execute an economic development incentive agreement with Technology Tower, LLC in an amount not to exceed \$250,000, a project authorized under Sections 501 & 505 of the Texas Development Corporation Act necessary to promote economic development and expand business enterprises which create or retain primary jobs; recommending approval by City Council and recommending City Council consider extending property tax abatements relative to the project (Presentation made by Interim Economic Development Director Michael Dane)

Staff Recommendation:

Approve

Summary/History:

Technology Tower, LLC is a partnership of two existing San Angelo Companies in the communications technology industry. Their intent is to purchase the existing Sitel Building located at 2702 West Loop 306 and to relocate both company operations. They plan to invest approximately \$5.1M in capital investment including the purchase of the building, building renovation and infrastructure improvements. The building will also provide space for a data center. They currently have 59 employees at an average salary of \$51,000 and anticipate hiring an additional 20 employees. The building is currently vacant.

Proposed incentives include \$200,000 for a capital investment incentive to be split between purchase of the building and completion of renovations. \$50,000 for job creation of 20 FTEs at \$2,500 per FTE.

COSADC is also recommending Council consider extending a tax abatement of City property tax on the property as follows;

Year 1 - 100%

Year 2 - 75%

Year 3 - 50%

Year 4 - 25%

The total estimated tax abatement is \$65,559.

The Total Economic Impact of the project over 10 years is estimated at \$59M.

The estimated return on investment is 6.9 years or 13.3%.

Funding Source(s):

Financial Impact:

Fiscal impact of \$250,000 for a new project. Budget amendment required.

Other Information/Recommendation:

Attachments:

- | | | |
|----|-----------------------------------|---------------------------------------|
| 1. | Resolution - Technology Tower LLC | Resolution - Technology Tower LLC.pdf |
|----|-----------------------------------|---------------------------------------|

Presentation:

Michael Dane

Approvals/Reviews:

Robert Schneeman	Created/Initiated
Jeffrey Tomlinson	Approved
Michael Dane	Approved
Tina Dierschke	Approved
Theresa James	Approved
Heather Stastny	Final Approval

A RESOLUTION OF THE CITY OF SAN ANGELO DEVELOPMENT CORPORATION BOARD OF DIRECTORS AUTHORIZING THE BOARD PRESIDENT TO NEGOTIATE AND EXECUTE AN ECONOMIC DEVELOPMENT INCENTIVE AGREEMENT WITH TECHNOLOGY TOWER, LLC IN AN AMOUNT NOT TO EXCEED \$250,000, A PROJECT AUTHORIZED UNDER CHAPTERS 501 & 505 OF THE TEXAS DEVELOPMENT CORPORATION ACT NECESSARY TO PROMOTE ECONOMIC DEVELOPMENT AND EXPAND BUSINESS ENTERPRISES WHICH CREATE OR RETAIN PRIMARY JOBS; RECOMMENDING APPROVAL BY CITY COUNCIL AND RECOMMENDING CITY COUNCIL CONSIDER EXTENDING PROPERTY TAX ABATEMENTS RELATIVE TO THE PROJECT

WHEREAS, on November 2, 2010, voters of the City of San Angelo adopted a ballot proposition approving the use of sales and use tax proceed for the continued economic development projects authorized under Section 4B of the Texas Development Corporation Act (hereinafter the "Act"), and,

WHEREAS, Technology Tower, LLC, a Texas Limited Liability Corporation has expressed an interest in purchasing the property located at 2702 West Loop 306 and expanding their business operations therein; and,

WHEREAS, Technology Tower, LLC has requested an economic development incentive to facilitate this expansion; and,

WHEREAS, The Board of Directors of COSADC has deemed the property purchase and expansion of business operations to be an Eligible Project as defined in Sections 501 and 505 of the Texas Local Government Code; and,

WHEREAS, the Board of Directors of COSADC has determined that the Project and provision of Project funding are in compliance with the requirements and purposes of the Act, COSADC the Articles of Incorporation, approved by City Council; and, that the Project serves the public purposes set forth in the Act; and,

WHEREAS, at least sixty (60) days prior to undertaking a project, a public notice of the specific project shall be published and at least one public hearing shall be held by the Development Corporation prior to expending funds on the Project in compliance with the requirements of the Development Corporation Act (the Act), Sections 505.159 and 505.160 of the Local Government Code; and,

WHEREAS, the Board of Directors of COSADC additionally desire to recommend that City Council consider tax abatements as allowed by law that Technology Tower, LLC may be eligible for relative to the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF SAN ANGELO DEVELOPMENT CORPORATION THAT:

The City of San Angelo Development Corporation offers this Resolution finding that the foregoing recitals are true and correct and incorporating them by reference as if set forth in their entirety herein; authorizing the use of sales and use tax funds not to exceed \$250,000 as an economic development incentive to Technology Tower, LLC and authorizing the Board President to negotiate and execute all necessary documents; and recommending that City Council ratify approval of the Project; and additionally, that City Council consider any tax abatements allowed by law that Technology Tower, LLC may be eligible for relative to the Project.

ADOPTED on this the 24th day of May, 2023.

CITY OF SAN ANGELO
DEVELOPMENT CORPORATION

Max Puello, President

ATTEST:

Nora Nevarez, Corporation Secretary

APPROVED AS TO FORM

Brandon Dyson, Deputy City Attorney

APPROVED AS TO CONTENT

Michael Dane, Interim Director of
Economic Development

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Tina Dierschke, Finance Director, Finance

Meeting Date: June 6, 2023

Item type: Regular Item

Caption:

Discuss and consider adoption of a Resolution Defeasing and Calling for Redemption a portion of the City of San Angelo, Texas Combination Tax and Revenue Certificates of Obligation, Series 2016; and enacting other matters related to the subject (Presentation made by Finance Director Tina Dierschke)

Staff Recommendation:

Adopt

Summary/History:

The City is negotiating an agreement with Benedetti, Inc. in order to execute the buyback provision of the original agreement. The repurchase price will result in \$800,000 in proceeds to the City plus an additional \$17,500 for expected issue costs associated with this redemption of the 2016 Streets CO. Since the agreement with Benedetti is a multi-year agreement, the City must redeem \$800,000 of the original CO to avoid potential Federal tax violations associated with a tax-exempt bond which could potentially affect the City's future ability to issue debt. Essentially, the City will be paying off, or calling, a portion of the bonds at an earlier date than originally planned. The City has this funding available in the Debt Service Fund's fund balance so that it may be placed into escrow for payments at the relevant call dates. The amount placed into escrow will also include approx. \$45,366 to cover the costs of interest associated with the bonds at the date of defeasance.

This defeasance will allow the proceeds from the repurchase to be deposited and budgeted, as received, into the Street Infrastructure Fund.

Funding Source(s):

Financial Impact:

The City will receive \$800,000 in proceeds over a period of four years plus an additional \$17,500 to cover issue costs. Beyond the costs of issuance, which are being recovered, there is no additional cost to the City that wasn't previously obligated.

Other Information/Recommendation:

Attachments:

1. Redemption Resolution v2

Redemption Resolution v2.docx

Presentation:

Tina Dierschke

Approvals/Reviews:

Tina Dierschke

Tina Dierschke

Theresa James

Heather Stastny

Created/Initiated

Approved

Approved

Final Approval

A RESOLUTION DEFEASING AND CALLING FOR REDEMPTION A
PORTION OF THE CITY OF SAN ANGELO, TEXAS COMBINATION TAX
AND LIMITED SURPLUS REVENUE CERTIFICATE OF OBLIGATION,
SERIES 2016; AND ENACTING OTHER PROVISIONS RELATING TO THE
SUBJECT

WHEREAS, the City of San Angelo, Texas (the “Issuer”) has issued, and there are currently outstanding, the Issuer’s Combination Tax and Limited Surplus Revenue Certificate of Obligation, Series 2016, maturing on February 15 in each of the years 2024 through 2029, inclusive, and 2031 through 3036, inclusive, in the aggregate principal amount of \$8,015,000 (the “Certificates”); and

WHEREAS, in the ordinance that authorized the issuance of the Certificates (the “Certificate Ordinance”), the Issuer reserved the option to redeem the outstanding principal amount of the Certificates, on February 15, 2026 or any date thereafter, in whole or in part at a price equal to the principal amount of the Certificates so called for redemption plus accrued interest to the redemption date; and

WHEREAS, the Issuer will have funds available in an amount sufficient to defease and redeem a portion of the principal amount of the Certificates, which may be prepaid in accordance with the terms of the Certificate Ordinance during the Issuer’s 2022-2023 fiscal year, and such defeasance and redemption will reduce future debt payment requirements of the Issuer; and

WHEREAS, this City Council finds and determines that it is necessary and in the best interests of the Issuer to defease and redeem all a portion of the principal amount of each Certificate, in the aggregate principal amount of \$820,000, with funds available for such purpose; and

WHEREAS, it is officially found, determined and declared that the meeting at which this Resolution has been adopted was open to the public and public notice of the date, hour, place and subject of said meeting, including this Resolution, was given, all as required by the applicable provisions of Texas Government Code, Chapter 551. Now, Therefore

BE IT RESOLVED BY THE CITY COUNCIL OF CITY OF SAN ANGELO, TEXAS:

Section 1. Findings.

The declarations, determinations and findings declared, made and found in the preamble to this Resolution are hereby adopted, restated and made a part of the operative provisions hereof.

Section 2. Redemption and Defeasance of Certificates.

The Certificates, in the aggregate principal amount of \$820,000, are hereby called for redemption in full on February 15, 2026 (the “Redemption Date”), at a redemption price equal to the principal amount thereof plus accrued interest to the date of redemption. Interest on the Certificates shall cease to accrue on the Redemption Date. The Redeemed Certificates are further

described in Exhibit A hereto. On or before July 12, 2023 (the “Defeasance Date”), the Issuer shall deposit with or make available to BOKF, NA, as Escrow Agent, funds in an amount sufficient to pay the redemption price of the Certificates on their Redemption Date.

Section 3. Authorization of Actions.

(a) The City Manager, City Secretary, Assistant City Manager, Chief Financial Officer, Finance Director or other authorized officer of the Issuer is hereby authorized and directed to issue or cause to be issued the Notice of Redemption of the Certificates in the form set forth in Exhibit A attached hereto to the Paying Agent, and the Finance Director is further authorized and directed to execute and deliver an Escrow Agreement with the Escrow Agent, in substantially the form presented at this meeting, and to authorize and execute such contributions and investments as may be necessary for the Escrow Fund. Legally available funds of the Issuer are hereby authorized and appropriated in the amounts necessary for such purpose.

(b) In addition, the Paying Agent is hereby directed to provide the appropriate notice of redemption as specified by the Certificate Ordinance and is hereby directed to make appropriate arrangements so that the Certificates may be redeemed on the Redemption Date. The Certificates shall be presented for redemption at the Paying Agent, and shall not bear interest after the Redemption Date.

(c) The officers and employees of the Issuer are hereby authorized and directed to take such actions and to execute and deliver such documents, orders and receipts, including without limitation material events notices with respect to the Certificates, as necessary or appropriate to consummate the transactions authorized by this resolution and to redeem the Certificates in accordance with the provisions and requirements of the Certificate Ordinance.

(Execution Page Follows)

PASSED, APPROVED AND EFFECTIVE this June 6, 2023.

Brenda Gunter, Mayor
City of San Angelo, Texas

ATTEST:

Heather Stastny, City Clerk
City of San Angelo, Texas

A RESOLUTION DEFEASING AND CALLING FOR REDEMPTION A PORTION OF THE CITY OF
SAN ANGELO, TEXAS COMBINATION TAX AND LIMITED SURPLUS REVENUE CERTIFICATE
OF OBLIGATION, SERIES 2016; AND ENACTING OTHER PROVISIONS RELATING TO THE
SUBJECT

EXHIBIT A
NOTICE OF DEFEASANCE AND REDEMPTION
CITY OF SAN ANGELO, TEXAS
Combination Tax and Limited Surplus Revenue Certificate of Obligation, Series 2016

NOTICE IS HEREBY GIVEN that the City of San Angelo, Texas (the “Issuer”), in Tom Green County, Texas, has called for defeasance and redemption on the dates and at the redemption price specified, the below listed outstanding Certificates of the Issuer as follows:

City of San Angelo, Texas Combination Tax and Limited Surplus Revenue Certificate of Obligation, Series 2016, February 15, 2016, finally maturing on February 15 in each of the years 2024 through 2029, inclusive, and 2031 through 3036, inclusive, in the aggregate principal amount of \$8,015,000 (the “Certificates”), in the amounts, on the redemption date, at the redemption price of the principal amount called for redemption plus accrued interest to the date fixed for redemption, as follows:

<u>MATURITY</u> <u>DATE</u>	<u>PRINCIPAL</u> <u>AMOUNT DUE</u> <u>FOR PAYMENT</u>	<u>PRINCIPAL</u> <u>AMOUNT</u> <u>REDEEMED</u>	<u>REDEMPTION</u> <u>DATE</u>	<u>REDEMPTION</u> <u>PRICE</u>
February 15, 2024	\$355,000	\$ 0	N/A	N/A
February 15, 2025	375,000	0	February 22, 2026	100%
February 15, 2026	395,000	0	February 22, 2026	100%
February 15, 2027	415,000	70,000	February 22, 2026	100%
February 15, 2028	425,000	75,000	February 22, 2026	100%
February 15, 2029	435,000	75,000	February 22, 2026	100%
February 15, 2031	1,485,000	80,000	February 22, 2026	100%
February 15, 2032	775,000	80,000	February 22, 2026	100%
February 15, 2033	800,000	80,000	February 22, 2026	100%
February 15, 2034	825,000	85,000	February 22, 2026	100%
February 15, 2035	850,000	90,000	February 22, 2026	100%
February 15, 2036	880,000	90,000	February 22, 2026	100%

THE CERTIFICATES HAVE BEEN LEGALLY DEFEASED AS OF July 12, 2023, and are thus no longer secured by the Pledged Revenues as described in the Ordinance that authorized issuance of the Certificates, but are only secured by cash that has been deposited with BOKF, N.A. in Dallas, Texas, as “Escrow Agent”, pursuant to the terms of a certain “Escrow Agreement” between the Issuer and the Escrow Agent relating to the defeasance of the Certificates.

ON FEBRUARY 15, 2026, or such other date designated in writing by the Issuer to the Paying Agent/Registrar, interest on such Certificates shall cease to accrue and be payable. The Certificates shall be redeemed at BOKF, NA in Dallas, Texas, as the Paying Agent/Registrar for the Certificates. Upon presentation of the Certificates at the Paying Agent/Registrar on the aforementioned redemption date, the holder thereof shall be entitled to receive the redemption price equal to the outstanding par amount of the Certificates and accrued interest to the redemption date.

NOTICE IS FURTHER GIVEN that due and proper arrangements have been made for providing the place of payment of the Certificates with funds sufficient to pay the principal amount of the Certificates and the interest thereon to the redemption date. In the event the Certificates are not presented for redemption by the respective date fixed for such redemption, the Certificates shall not thereafter bear interest.

THIS NOTICE is issued and given pursuant to the redemption provisions in the proceedings authorizing the issuance of the Certificates and in accordance with the recitals and provisions of the Certificates, respectively.

NOTICE IS FURTHER GIVEN that the Certificates should be submitted to the following address:

Mail Delivery or Hand Delivery

BOKF, NA
Corporate Trust Services

111 Fillmore Ave E
St. Paul, MN 55107

CITY OF SAN ANGELO, TEXAS

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Rae Lineberry, Planner, Planning and Development Services

Meeting Date: June 6, 2023

Item type: Regular Item

Caption:

An appeal of the Planning Commission's action on March 20, 2023, to deny an application for a Conditional Use for a Short Term Rental at 3221 Red Bluff Road West (Presentation made by Planning & Development Services Director Jon James)

Staff Recommendation:

Direction from Council

Summary/History:

This is an appeal of a denial by the Planning Commission for a Conditional Use to allow a Short Term Rental (STR), as defined and regulated by Section 406 of the City's zoning ordinance, on a property located at 3221 West Red Bluff Road. At its meeting on Monday, March 20, 2023, after holding a public hearing, the Planning Commission failed to approve this proposed Conditional Use. The vote was three in favor and three opposed; therefore, the application was not approved.

Funding Source(s):

Financial Impact:

N/A

Other Information/Recommendation:

At its meeting on Monday, March 20, 2023, the Planning Commission voted 3-3 on a motion to approve this Conditional Use for a Short Term Rental. Failing to achieve a majority vote, the application was denied. *Please note that overturning the Commission's denial only requires a simple majority for approval.*

Attachments:

- | | |
|---|--|
| 1. Einstein City Properties Appeal Letter | Einstein City Properties Appeal Letter.pdf |
| 2. March 2023, minutes signed | March 2023, minutes signed.pdf |
| 3. CU23-04 staff report | CU23-04 staff report.pdf |

Presentation:

Jon James

Approvals/Reviews:

Rae Lineberry	Created/Initiated
Zachary Rainbow	Approved
Jon James	Approved
Brandon Dyson	Approved
Jon James	Approved
Theresa James	Approved
Heather Stastny	Final Approval

Dear City Council Members,

Thank you for taking the time to review this appeal. Upon taking the time to watch the city council video footage, Einstein City Properties has had the chance to review the concerns of the neighbors in regards to our proposed AirBNB Property, with those concerns primarily being:

1. Parking availability
2. Potential parties disrupting the neighborhood

Upon hearing these concerns, we did take the opportunity to speak with the homeowners on the street in regards to the nature of these concerns. It became apparent that these issues came from a different property on the block that used to often host large gatherings, with many cars crowding the cul-de-sac, and noise disturbing the rest of the neighbors. Fortunately, that property in question was purchased last year by one of the members of Einstein City Properties, who is moving into the home as his primary residence.

Einstein City Properties is committed to taking certain measures to ensure all of the neighbor's concerns are alleviated. First and foremost, as previously stated, one of the owner's is moving into a house 2 doors down in the same cul-de-sac as his full time primary residence. This will allow for more immediate surveillance and maintenance of the property and its short term occupants, and the owner can ensure that the rental property is held to the same high standard as expected from all of the neighbors. Second, Einstein City Properties will be submitting a permit to the city to add 1 additional parking spot on the property. As part of the short term rental agreement, they will also prohibit use of off property parking, violation of which would immediately terminate the short term lease. Finally, both noise monitoring systems and cameras will be installed to ensure that any violations of noise restrictions are caught and addressed immediately and to help deter the possibility of large loud gatherings.

Along with purchasing the property, Einstein Properties is proposing extensive improvements that will transform this into a luxury property. The nightly rate will help to deter potential party-goers as any violation of the aforementioned policies would result in loss of their deposit.

Thank you for taking the time to hear both our proposal and our appeal. All three of the Owners of Einstein City Properties are also small business owners, and we have every intention of upholding this property to the same high standards we carry throughout our other business everyday. As such, we are committed to taking care of our neighbors, hearing and addressing their concerns, and ensuring that this business does not interfere with the community in the neighborhood.

Thank You Again,
Einstein City Properties



RECORD OF MINUTES

CITY OF SAN ANGELO, TX
PLANNING COMMISSION
MONDAY, March 20, 2023, 9:00 A.M.

PRESENT: Travis Stribling (Chair), Luke Uherik (Vice Chair), Joe Self, Kandi Pool, Trinidad Aguirre, Brittany Davis

ABSENT: Sam Gomez

STAFF: Jon James, Director of Planning and Development Services
Aaron Vannoy, Assistant Director of Planning and Development Services
Zack Rainbow, Planning Manager
Sherry Bailey, Senior Planner
Rae Lineberry, Planner
Brandon Dyson, Assistant City Attorney
Kevin Pate, City Engineer
Billy Clemens, Fire Marshall

I. Call to order.

- A. Commissioner Stribling called the meeting to order at 9:06 a.m. and established that a full quorum of six was present.
- B. **Commissioner Stribling asked that the following item be moved to the front of the agenda and asked staff to present the following:**

a. RP23-08: Acevedo Subdivision (SMD#1)

A request for approval of a Final Plat of Acevedo Subdivision, being 21.517 acres of land out of V. Muller Survey No. 176, Abstract No. 1648 described and recorded in Instrument No. 201715723, Official Public Records of Tom Green County, Texas.

Chair Stribling asked if Applicant was okay with a 30-day extension

Jack Downing of SKG Engineering, Agent for Applicant, agreed to the 30-day extension

Chair Stribling opened the floor for Public Hearing

Chair Stribling closed the floor for Public Hearing

Motion by to accept withdraw made by Commissioner Davis. Second by Joe Self.
Motion carried unanimously 6-0 (Commissioner Gomez absent)

Commission – March 20, 2023

II. Consent Agenda:

A. Consideration of the February 20, 2023 Planning Commission Meeting minutes

Chair Stribling requested that the minutes be removed. Comments were made by Chair Stribling and Vice Chair Uherik regarding errors within the previous month's minutes that needed to be corrected and submitted for review and approval at the next regularly scheduled meeting.

Staff agreed to review, revise, and resubmit February 20, 2023 meeting minutes.

February 20, 2023 minutes were not approved. Consideration of revised minutes will be presented at the next scheduled meeting. Motion to approve remaining items under Consent Agenda by Com. Aguirre. Second by Com. Uherik. Motion carried unanimously 6-0.

B. Subdivision Plats:

1. FP23-07 Williams Addition, Sect. 2 (SMD#2)

Presented by Rae Lineberry, Planner. This was pulled from the consent agenda due to the conditions of the water and sewer lines to be ran; the lines are already in place. A condition is being made that a fire hydrant be placed within an 18-month period.

Chair Stribling clarified that the water and sewer taps are present, but a fire hydrant is needed. Ray Lineberry confirmed.

Chair Stribling opened the floor for public comment

Russell Gulley, Agent for Applicant, asked that the fire hydrant requirement be deferred until the building stage

Billy Clemens, Fire Marshall, confirmed the hoselay requirement distance in a residential area for the Commission (w/in 600')

Chair Stribling closed the floor for public comment

Discussion was had amongst the Commission in regards to the requirement of a fire hydrant in the absence of a building. Jon James, Director, explained the trigger for this requirement is the platting process.

2. FP23-04: Menges Subdivision (ETJ)

3. FP23-05: Fannin Elementary School Addition, Sect. 1 (SMD#2)

4. PP23-03: Shops of Sherwood Revised Preliminary (SMD#6)

5. FP23-10 Shops of Sherwood, Sect. 4(SMD#6)

6. FP23-06 Pecan Place, Sect. Two (SMD#3)

Commission – March 20, 2023

Motion to accept all Consent Subdivision Plat application as presented, with the 18 months deferral of the fire hydrant installation for **FP23-07 Williams Addition, Sect. 2 (SMD#2)** made by Commissioner Self. Commissioner Davis second. Motion carried unanimously 6-0 (Commissioner Gomez absent)

III. Regular Agenda

1. Subdivision Plats

a. **FP23-03: Southland Hills Add., Sect. 24B (SMD#1)**

Presented by Rae Lineberry, Planner. Staff is recommending approval with the conditions of water, sewer, and a drainage study.

Chair Stribling opened the floor for public comment.

Russell Gulley, Agent for Applicant, shared that he would be willing to answer questions. Gulley clarified that their team will resubmit to their engineering consultants to adjust the water and sewer services.

Chair Stribling closed the floor for public comment.

Motion by Commissioner Self to accept as presented. Second by Commissioner Davis. Motion carried unanimously 6-0 (Commissioner Gomez absent)

b. **FP23-11: Pecan Grove (SMD#2)**

Presented by Sherry Bailey, Senior Planner. Staff is recommending approval with variants requested among Lake Drive.

Chair Stribling opened the floor for public comment.

Erica Wilde, Agent for Applicant, shared she would be willing to answer questions.

Chair Stribling closed the floor for public comment.

Motion by Commissioner Aguirre to accept the findings in the staff report and approve. Second by Commissioner Uherik. Motion carried unanimously 6-0 (Commissioner Gomez absent)

c. **RP23-05: Hyde Park Addition, First Replat in Block 51 (SMD#5)**

Presented by Zack Rainbow, Planning Manager. Staff is recommending approval with the condition of a tax certificate *and* any remaining adjacent properties including remainder lots needing a Building Permit will be required to replat. Any portion left remaining, must not be sold individually, so as to prevent any property from not having direct and abutting access to a public street..

Mr. Rainbow indicated the properties located along the alley would be areas of concern , because they could restrict access to a public street from

Commission – March 20, 2023

accessory structures. Jon James stated Condition 2 should be changed to a “note” instead of a condition.

Chair Stribling opened the floor for public comment.

Karen Best, Property Owner in the affected area, expressed concerns of the previous re-zoning case in the area for multi-family residences and language included in notice sent to the affected property owners referencing a “maximum of 2 residential units per lot.” Mrs. Best asked if this Replat would affect the underlying zoning.

Jon James responded that the language in the notice was taken from the State Law and that there would be no change in zoning.

Mrs. Best asked if it was still the intent of the Planning Department to rezone this area or others in the Santa Rita Neighborhood to RS-2.

Mr. James responded that there had been discussion surrounding allowing accessory/garage apartments in the area without allowing zoning to the extent of RS-2 (no duplexes) about a year ago, but nothing was currently on the table.

Jack Downey, Agent for Applicant, provided clarification and shared he would be willing to answer questions.

Chair Stribling closed the floor for public comment.

Chair Stribling stated that Condition Two needs to be moved to the notes. Commissioner Self agreed and motioned. Second by Commissioner Davis. Motion carried unanimously 6-0 (Commissioner Gomez absent)

d. RP23-06: Second Replat of Poulter's Highland Acres Addition, Tracts 36 & 37 (SMD#2)

Presented by Zack Rainbow, Planning Manager. Staff is in support of the Variance Request.

Chair Stribling opened the floor for public comment. Russell Gulley, Agent for Applicant, shared that he would be willing to answer questions and provided additional details on the plans for the sidewalks.

Chair Stribling closed the floor for public comment.

Motion by Commissioner Davis to approve and to make a note if existing pavement is wide enough, it will suffice for sidewalks. Second by Commissioner Uherik. Motion carried unanimously 6-0 (Commissioner Gomez absent)

e. PP23-02: Jefferson Heights, Section Eleven-A (SMD#2)

Presented by Sherry Bailey, Senior Planner. Staff is recommending approval with the conditions of a tax certificate and a fire hydrant at the time of a site plan review.

Commission – March 20, 2023

Chair Stribling opened the floor for public comment.

Russell Gulley, Agent for Applicant, asked that the fire hydrant requirement be deferred until the building stage.

Discussion was had about fire hydrant requirements and related triggers. Aaron Vannoy, Assistant Director, spoke and clarified requirements and related triggers.

Chair Stribling closed the floor for public comment.

Motion by Commissioner Self to approve as presented and move the fire hydrant requirement to a note. Second by Commissioner Davis. Motion carried unanimously 6-0 (Commissioner Gomez absent)

2. Rezonings and Comprehensive Plan Amendments

a. PD23-02: 2025 E. Houston Harte Expressway (SMD#4)

Presented by Rae Lineberry, Planner. Staff is recommending approval.

Chair Stribling opened the floor for public comment.

Erica Wilde, Agent for Applicant, stated she would be willing to answer any questions. Discussion was had on the different business entities in the area.

Motion by Commissioner Self to approve as a General Commercial Zoning with the allowance of a welding shop under a Planned Development. Second by Commissioner Davis.

2 voted in favor. 4 opposed. Motion did not carry.

Motion by Commissioner Aguirre to approve as a General Commercial Zoning without the welding shop allowance. Second by Commissioner Davis. Motion carried unanimously 6-0 (Commissioner Gomez absent)

b. PD02-03 Amendment – NE Intersection of Stratford and Melrose Ave (SMD#6)

Presented by Sherry Bailey, Senior Planner. Staff recommends approval. Discussion was had about the drainage study location of storage facility.

Chair Stribling opened the floor for public comment.

Erica Wilde, Agent for Applicant, clarified how the storage buildings are made to reduce concerns about the aesthetics in the area, request it to be approved as presented and is available to clarify for questions.

Chair Stribling closed the floor for public comment.

Motion to approve with the condition that the storage units, if constructed, be placed on the back or northern tract by Commissioner Self.

Commission – March 20, 2023

Second by Commissioner Davis. Motion carried unanimously 6-0 (Commissioner Gomez absent)

c. PP23-01- Lot 2, Hardin Addition (SMD#6)

Presented by Sherry Bailey, Senior Planner. Staff recommends approval. Discussion was had on the conditions.

Motion to approve made by Commissioner Self. Second by Commissioner Davis. Motion carried unanimously 6-0 (Commissioner Gomez absent)

a. FP23-02: Lot 2, Hardin Addition (SMD#6)

Presented by Sherry Bailey, Senior Planner. Staff recommends approval. Discussion was had on the conditions.

Chair Stribling opened the floor for public comment.

Erica Wilde, Agent for Applicant, asked for clarification on sidewalk requirements and potential deferment to building permit or site plan phase.

Chair Stribling closed the floor for public comment.

Motion to approve made by Commissioner Aguirre. Second by Commissioner Davis. Motion carried unanimously 6-0 (Commissioner Gomez absent)

d. PD23-06: Bentwood, Sect. 45- Riviera Lane (SMD#1)

Presented by Zack Rainbow, Planning Manager. Staff recommends approval.

Chair Stribling opened the floor for public comment.

Jack Paugh, land owner building a home in the area, asked for clarification on the updates from the last application and how this is different. Discussion was on adjusting the rear setback to 15 feet instead of 20.

Julia Antley, Resident, expressed her support of approval.

Russell Gulley, Agent for Applicant, provided clarification.

Continued discussion was had on the setback requirements.

Chair Stribling closed the floor for public comment.

Motion by Commissioner Aguirre with the condition that staff add exhibit in presentation to City Council. Second By Commissioner Self. Motion carried unanimously 6-0 (Commissioner Gomez absent)

Commission – March 20, 2023

3. Conditional Uses

a. CU23-04: 3221 Red Bluff Rd. W (SMD #1)

Presented by Rae Lineberry, Planner. Staff is recommending approval with the conditions that they maintain the parking lot, get a certificate of occupancy, and obtain and comply with a fire inspection.

Chair Stribling opened the floor for public comment.

Donna Ferguson, Resident, expressed concerns about the neighborhood being able to handle the traffic.

Mark Priest, Resident, expressed concerns about the noise in the neighborhood. Discussion was had that there haven't been any Code Compliance complaints.

Continued discussion was had about the precedent being set and making sure there is a level playing field for everyone regarding the applications and conditional uses.

Aaron Vannoy explained revoking of conditional uses.

Motion made by Commissioner Davis to approve as presented. Second by Commissioner Aguirre. 3 in favor; 3 opposed. Motion did not carry.

Public Comment

Chair Stribling opened the floor for public comment.

Russell Gulley, resident, made a statement about permits for short-term rentals.

Chair Stribling closed the floor for public comment.

IV. Planning Director's Report

Jon James, Director, stated he did not have anything to add.

V. Future meeting agenda and announcements.

Next regular meeting of the Planning Commission is Monday, April 17, 2023, at 9 AM, in the East Mezzanine

City Hall, East Mezzanine
72 West College Avenue
San Angelo, Texas

VI. Adjournment

Motion to adjourn by Commissioner Uherik. Second by Commissioner Davis. Motion carried unanimously 6-0 (Commissioner Gomez absent)

Commission – March 20, 2023

This Notice of Meeting was posted on the bulletin board at the City Hall for the City of San Angelo before 9:00 a.m. of Friday, March 17, 2023, in accordance with Chapter 551 in the Government Code for the State of Texas.

Adjournment-

In compliance with the Americans with Disabilities Act, the City of San Angelo will provide for reasonable accommodations for persons attending Planning Commission meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact the Planning Division at 325-657-4210.

A handwritten signature in blue ink, appearing to read 'Travis Stribling', is written over a horizontal line.

Travis Stribling - Chairman

**CITY COUNCIL – MAY 2, 2023
STAFF REPORT**



APPLICATION TYPE:	CASE:		
Conditional Use -STR	CU23-04: 3221 Red Bluff Rd W		
SYNOPSIS:			
A request for approval of a Conditional Use (CU) to allow a Short Term Rental (STR), as defined in Sec. 406 of the Zoning Ordinance in Single-Family Residential (RS-1) zoning, located at 3221 Red Bluff Rd W. At the March 20, 2023 meeting the Planning Commission voted 3 to approve the application and 3 against it. The By-Laws state a tie vote is a denial of the request. The applicants are appealing to the City Council as stated in the ordinance.			
LOCATION:		LEGAL DESCRIPTION:	
3221 Red Bluff Rd W		Lot: 103 SECTION 4, Blk: 5, Subd: LAKE NASWORTHY, RED BLUFF	
SM DISTRICT / NEIGHBORHOOD:	ZONING:	FUTURE LAND USE:	SIZE:
SMD District #1 – Tommy Hiebert Nasworthy Neighborhood	RS-1- Single-Family Residential	N- Neighborhood	0.273 acres
THOROUGHFARE PLAN:			
Required: minimum 30' Public Street Existing: 30' width			
NOTIFICATIONS:			
12 notifications mailed within 200-foot radius on 3/03/23. Received one (1) response in opposition, and zero (0) in favor. [Two persons spoke at the Public Hearing]			
STAFF RECOMMENDATION:			
Staff's recommendation is for the Planning Commission to APPROVE the proposed CU to allow a STR at 3221 Red Bluff Rd W. subject to three (3) conditions.			
PROPERTY OWNER/PETITIONER:			
<i>Property Owners:</i> Louis Moreno, Michael Arango, Rusty Bartholomeo			
STAFF CONTACT:			
Rae Lineberry Planner I (325) 657-4210, Extension 1533 Rae.lineberry@cosatx.us			

Conditional Uses: Section 208(F) of the Zoning Ordinance requires that the Planning Commission consider, at minimum, six (6) factors in determining the appropriateness of any Conditional Use request.

1. **Impacts Minimized.** *Whether and the extent to which the proposed conditional use creates adverse effects, including adverse visual impacts, on adjacent properties.* No, the Applicant(s) plan to make no changes to the existing structures on the lot.
 2. **Consistent with Zoning Ordinance.** *Whether and the extent to which the proposed conditional use would conflict with any portion of this Zoning Ordinance.* No, there are no STR's active within 500' of this proposed location.
 3. **Compatible with Surrounding Area.** *Whether and the extent to which the proposed conditional use is compatible with existing and anticipated uses surrounding the subject land.* The rental would be in a RS-1 Single-Family Zoning area, and higher density residential is more compatible with short term rentals.
 4. **Effect on Natural Environment.** *Whether and the extent to which the proposed conditional use would result in significant adverse impacts on the natural environment, including but not limited to water and air quality, noise, storm water management, wildlife, vegetation, wetlands and the practical functioning of the natural environment.* Staff does not believe that the STR will have any adverse effects on the environment. The area infrastructure is already built to accommodate Single-Family Residential Zoning.
 5. **Community Need.** *Whether and the extent to which the proposed conditional use addresses a demonstrated community need.* The STR will address a need for more rentals in the Nasworthy area.
 6. **Development Patterns.** *Whether and the extent to which the proposed conditional use would result in a logical and orderly pattern of urban development in the community.* The applicant(s) do not plan to alter any of the existing structures or add on to them and adequate parking is provided. The use will remain residential.
-

Recommendation:

Staff's recommendation is for the Planning Commission to **APPROVE** a Conditional Use to allow for a Short Term Rental in the Single-Family Residential (RS-1) Zoning District, **subject to the following Three (3) Conditions of Approval:**

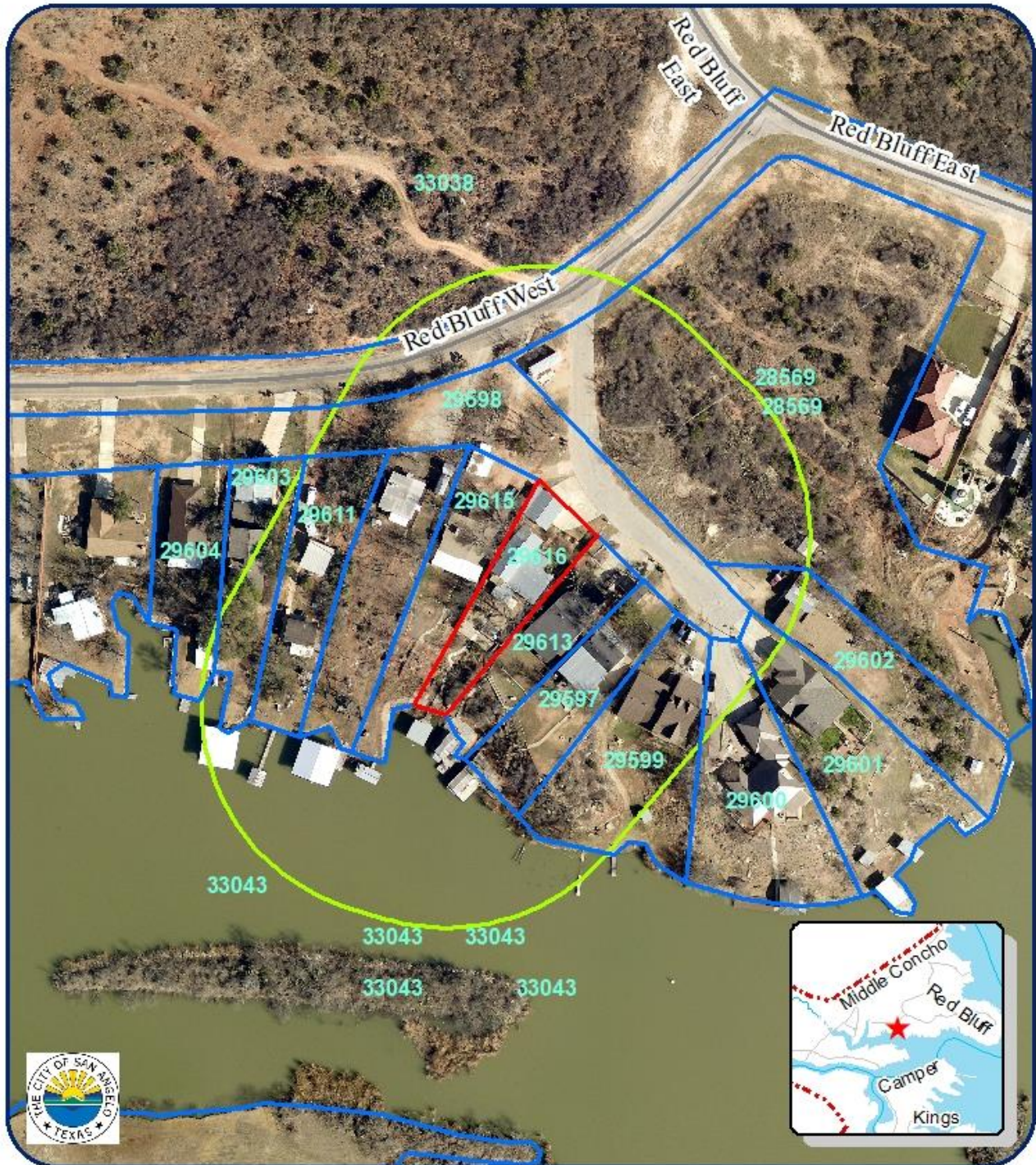
1. The owner(s) shall maintain the required two off-street parking spaces and keep them in a manner consistent with Section 511 of the Zoning Ordinance.
2. The owner(s) shall obtain a Certificate of Occupancy for the Short Term Rental from the Permits and Inspections Division.
3. The owner(s) shall obtain and comply with an annual fire inspection from the Fire Marshal's office.

Note:

1. The property owner(s) shall maintain the Short Term Rental operation in a manner consistent with Section 406 of the Zoning Ordinance. Including a required renewal in one (1) year, with subsequent renewals every two (2) years, and proof that hotel tax payment is not delinquent.

Attachments:

Notification Map
Site Images



200' Notification Map CU23-04 3221 Red Bluff

Council District: #1 Tommy Hiebert
Neighborhood: Nasworthy

Scale: 0.000501 0.02 0.03 0.04 Miles

Subject Properties: —

200' Buffer: —

Notified Properties: —



Existing home



Views looking North & South on the street



REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Andy Vecellio, Assistant Director, Water Utilities

Meeting Date: June 6, 2023

Item type: Regular Item

Caption:

First reading and public hearing of an ordinance amending Appendix A, Article A8.000, Subsection A8.002 Monthly Water Rates; Sanitary Sewer Discharge Charges; Industrial Waste Charges; Sewer Tap Charges (Presentation made by Public Works Executive Director Shane Kelton)

Staff Recommendation:

Adopt

Summary/History:

The current water and sewer rate structure was approved by City Council in December 2015, which was an amendment to Appendix A, Article A8.000, Subsection A8.002 monthly water rates, sanitary sewer rates; industrial waste charges; sewer tap charges. With the recent supply chain issues, receiving new water meters and accessories in a timely manner has been challenging. Known dead water meters (not registering flow) are not able to be replaced in a time-efficient manner due to the delivery schedule of new meters. There are also occasional occurrences when broken or dead meters are not able to be replaced for a few months due to labor or other rare circumstances. When broken or dead meters are not identified and replaced quickly, the Water Utilities Department loses revenue due to undetected and unmetered water consumption. It is estimated that the Water Utilities Department loses an average of \$25,000 in revenue per month due to the inability to bill for consumption due to broken or dead meters.

To allow for revenue recovery due to unmetered water from broken or dead meters, this ordinance amendment is recommended to allow City staff to charge for water consumption based upon the average of the three prior months of water usage or the most current three month period of metered usage.

Funding Source(s):

Financial Impact:

It is estimated that the lost revenue from not approving this ordinance amendment is approximately \$25,000 per month, with an estimated \$167,200 in lost revenue to date.

Other Information/Recommendation:

Staff recommends the ordinance amendment be adopted and become effective May 17, 2023.

Attachments:

1. Ordinance adding A8 002(a)(8)

Ordinance adding A8 002(a)(8).docx

Presentation:

Shane Kelton

Approvals/Reviews:

Andy Vecellio

Pete Madrid Jr.

Shane Kelton

Theresa James

Tina Dierschke

Theresa James

Heather Stastny

Created/Initiated

Approved

Approved

Approved

Approved

Approved

Final Approval

**AN ORDINANCE AMENDING APPENDIX A, ARTICLE A8.000
OF THE CODE OF ORDINANCES, CITY OF SAN ANGELO
TEXAS, BY ADDING SECTION A8.002(a)(8) "OBSTRUCTED OR
BROKEN METERS", PROVIDING FOR SEVERABILITY, AND
PROVIDING FOR AN EFFECTIVE DATE**

BE IT ORDAINED BY THE CITY OF SAN ANGELO:

- 1) THAT**, Appendix A, Article A8.000, Section A8.002, "Monthly water rates, sanitary sewer discharge charges; industrial waste charges; sewer tap charges" of the City of San Angelo Code of Ordinances is hereby amended by adding A8.002(a)(8) as follows:

" (8) *Obstructed or broken meters.* When an accurate meter read is unavailable due to obstruction or broken meters, consumption will be estimated based off the last 3 months of active usage or the period of usage from prior years when available."

- 2) THAT**, the following severability clause is hereby adopted with this amendment:

SEVERABILITY:

That the terms and provisions of this Ordinance shall be deemed to be severable in that if any portion of this Ordinance shall be declared to be invalid, the same shall not affect the validity of the other provisions of this Ordinance.

- 3) THAT**, this Ordinance shall be effective on, from and after the 20th day of June 2023.

INTRODUCED on the 6th day of June, 2023, and finally PASSED, APPROVED and ADOPTED on this the 20th day of June, 2023.

CITY OF SAN ANGELO

ATTEST:

Brenda Gunter, Mayor

Bryan Kendrick, City Clerk

Approved as to Form:

Theresa James, City Attorney

NOTE: This application is a public record.

Public service opportunities are offered by the City of San Angelo without regard to race, color, national origin, religion, sex or disability.

1. Personal information

Name:	Donna Crisp
Address:	[REDACTED]
ZIP code:	76904
Home/mobile phone:	[REDACTED]
Office/mobile phone:	[REDACTED]
Resident of San Angelo since: (year)	1980
City Council Single-member District in which you reside:	San Angelo, #1
Registered San Angelo voter? (yes or no)	Yes
Occupation/business affiliation:	Donna Crisp Interior Design
Occupation/business address:	Interior Designer
Title/position:	Owner
Email:	[REDACTED]

2. By executing this document, the applicant does hereby certify and affirm the truth and accuracy of the information contained herein. The applicant further authorizes the City Council, or its designee, to verify any information. The applicant agrees to release and hold harmless the City from all claims incident to the verification of information contained herein.

(o) Yes

3. Date

05/10/2023

4. Applying for:

(o) Design and Historic Review Commission

5. Recommended by:

(Name): Karen Hesse Smith

6. Based on your board selection, do you meet the membership criteria outlined on the [PDF version of the application/Board Ordinance on our website?](#)

(o) Yes

7. If no, which criteria?

Not answered

8. Tell us about yourself.

Education and/or professional licenses:

BS Interior Design, University of Texas
Member American Society of Interior Designers, ASID
Registered State of Texas Interior Designer, RID

Current municipal and civic organization memberships (positions and dates):

Fairmount Cemetery, Board Member
Old Town Conservancy, Board Member

Previous municipal experience (positions, dates, where):

Historic Commission, Member, San Angelo, 1990's
Historic Santa Fe Depot, San Angelo, Board President, 1990's
Rudat, Regional Urban Design Taskforce, San Angelo, 1990's
San Angelo Museum of Fine Arts, Board President, 2000's

What personal qualifications can you bring to the board?

As a past officer of a group that no longer exist, Historic San Angelo, I learned a great deal about our historic built environment. We had tours of historic sites to educate citizens about our local buildings, worked to create a list of building for the state and national registry and held fund raisers to accomplish those goals.

What is your personal vision for the City?

A city that treasures its unique architectural heritage, its culture and its natural environment.

Why do you want to serve on this board?

I would like to serve to be of any help that I might give.

Is there anything else you would like to share about yourself?

No

The City Council adopted the Code of Ethics for members of the City Council and for the City's boards and commissions to assure public confidence in the integrity of local government and its effective and fair operation. Therefore, all members shall comply with the laws of the nation, the State of Texas and the City of San Angelo in the performance of their public duties. If you been convicted of a MISDEMEANOR or FELONY, and/or placed on probation, fined or given a suspended sentence such as pretrial diversion or deferred adjudication in court within the last ten years, disclosure of such should be forwarded under separate cover. For a complete copy of the Code of Ethics, contact the City Clerk's Office at [325-657-4405](tel:325-657-4405).

Thank you,
City of San Angelo, TX

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NOTE: This application is a public record.

Public service opportunities are offered by the City of San Angelo without regard to race, color, national origin, religion, sex or disability.

1. Personal information

Name:	Michelle Miller
Address:	[REDACTED]
ZIP code:	76904
Home/mobile phone:	[REDACTED]
Office/mobile phone:	[REDACTED]
Resident of San Angelo since: (year)	2013
City Council Single-member	District One
District in which you reside:	
Registered San Angelo voter? (yes or no)	Yes
Occupation/business affiliation:	Gossett Harrison Millican & Stipanovic
Occupation/business address:	2 S. Koenigheim
Title/position:	Associate Attorney
Email:	[REDACTED]

2. By executing this document, the applicant does hereby certify and affirm the truth and accuracy of the information contained herein. The applicant further authorizes the City Council, or its designee, to verify any information. The applicant agrees to release and hold harmless the City from all claims incident to the verification of information contained herein.

(o) Yes

3. Date

05/16/2023

4. Applying for:

(o) Planning Commission

5. Recommended by:

(Name): Travis Stribling & Larry Miller

6. Based on your board selection, do you meet the membership criteria outlined on the [PDF version of the application/Board Ordinance on our website?](#)

(o) Yes

7. If no, which criteria?

Not answered

8. Tell us about yourself.

Education and/or professional licenses:

I received my undergraduate degree in Communication with an emphasis in Public Relations from Eastern New Mexico University in 2009. I graduated cum laude from Texas Tech School of Law in 2015 with my Juris Doctor where I focused on Law and Science. I have been licensed to practice law in Texas since 2015 and have been a certified mediator since 2020.

Current municipal and civic organization memberships (positions and dates):

Member, Working Group for Campus Safety & Safety Planning for Governor Abbott's Taskforce for Survivors of Sexual Assault 2020 - Present

Board Member, United Way of the Concho Valley 2020 - Present

Member, Texas Higher Education Coordinating Board Rule Making Committee for Sexual Assault Legislation and Training Advisory 2019 - 2022

Member, Conaway Establishment Committee 2021

Board Member, San Angelo Performing Arts Center 2021

Volunteer, Hospice of San Angelo 2019

Board Member, The Family Shelter 2018 – 2021

Board Member, Tom Green County Young Lawyers Association 2018 – Present

Volunteer & Board Member, Northwest Texas Legal Services 2015 - Present

Volunteer, Meals for the Elderly, San Angelo 2015

American Cancer Society Community Board Member, Committee Chair 2012- 2013

Abilene Meals on Wheels 2012-2013

Angelina County Junior Achievement 2012

Previous municipal experience (positions, dates, where):

While I have no previous municipal experience my dad has been involved in city and county politics (including serving as county manager, fire chief, and city council) for years while I was growing up. That said, the expectation to serve my community in this way has been encouraged for most of my life.

What personal qualifications can you bring to the board?

While I am not a native to San Angelo, I have chosen San Angelo to be my home. I feel my passion for the city, the people of this city, and my desire to serve are the most important qualifications I can offer. In addition to my general passion and desire to serve, I also am an attorney and can offer both a listening ear to the community and those I serve alongside with while developing my own opinions and offering direction when appropriate.

What is your personal vision for the City?

I see San Angelo as a welcome place, full of vibrant, kind, relatively open minded people. I hope to see San Angelo be a place that retains young people and families (tying to Angelo state in some capacity), while expanding the downtown area to offer an "escape" for both those who live and work here as well as those who need to get out of the big city.

Why do you want to serve on this board?

I want to serve my community and help develop our economy, our livelihood, and continue to see San Angelo grow and thrive.

Is there anything else you would like to share about yourself?

Please feel free to contact me for any additional information needed. I appreciate the opportunity to apply for this role.

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