



Animal Shelter Advisory Committee

8/17/2023

Notice is hereby given of a regular meeting of the Animal Shelter Advisory Committee of the City of San Angelo to be held on August 17, 2023 at 12:00 PM at City Hall – East Mezzanine, 72 W. College Ave., San Angelo, Texas, for the purpose of considering the following agenda items.

1. Call to Order

2. Public Comment

Issues or concerns not on the Regular Agenda may be raised by the public at this time. Citizens should speak from the podium, address all comments to the committee, begin by stating their name and address or Single Member District number, and limit their remarks to less than three minutes.

3. Consent Agenda

- a. Consider approving the April 20, 2023 Animal Shelter Advisory Committee regular meeting minutes (Morgan Chegwidden)
- b. Consider accepting positive rabies specimens for 2023 (Morgan Chegwidden)

4. Regular Agenda

- a. Discussion and possible action related to monthly shelter numbers for April 2023 (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwidden)
- b. Discussion and possible action related to monthly shelter numbers for May 2023 (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwidden)
- c. Discussion and possible action related to monthly shelter numbers for June 2023 (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwidden)
- d. Discussion and possible action related to monthly shelter numbers for July 2023 (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwidden)
- e. Discussion and consider adopting the revised coordinated intake policy for owners wishing to surrender their pets (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwidden)

5. Follow Up and Administrative Issues

6. Adjournment

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board at the City Hall of the City of San Angelo, Texas, on the 14th day of August 2023, at 11:49 a.m.

Morgan Chegwidden, Assistant Director
Neighborhood & Family Services

All agenda items are subject to action. The Animal Shelter Advisory Committee reserves the right to consider business out of posted order.

In compliance with the Americans with Disabilities Act, the City of San Angelo will provide for reasonable accommodations for persons attending board or commission meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact the Assistant Director Neighborhood & Family Services at 325-657-4225, or the ADA Coordinator at 325-657-4407 for request, or by completing a request form online at cosatx.us/ada.

Staff Report



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: August 17, 2023

Item type: Consent Item

Caption:

Consider approving the April 20, 2023 Animal Shelter Advisory Committee regular meeting minutes (Morgan Chegwidden)

Summary/History:

Attached are the draft minutes for the committee's consideration.

Financial Impact:

N/A

Other Information/Recommendation:

Staff recommends approval.

Attachments:

- | | | |
|----|------------------------------|-----------------------------------|
| 1. | 3a 230817 ASAC April Minutes | 3a 230817 ASAC April Minutes.docx |
|----|------------------------------|-----------------------------------|

Presentation:

None

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval



**City of San Angelo, Texas
Animal Shelter Advisory Committee Minutes
April 20, 2023**

Present:

Caitlin Wylie, SMD1
Jen Murphy, SMD2
Sgt. Chris Carpenter, SMD3
Bambi Aker, SMD5
Morgan Chegwidden, SMD6

1. Call to Order/Roll Call to Establish Quorum

With a quorum of the committee members present, Caitlin Wylie called the regular meeting Animal Shelter Advisory Committee to order at 12:00 p.m. on April 20, 2023 at City Hall – East Mezzanine, 72 W. College Ave. San Angelo, Texas.

2. Public Comment

Citizen Susan Perry advocated for City Council funding building improvements and programs, including increased enforcement.

3. Consent Agenda

- a. Consider approving the October 21, 2022 Animal Shelter Advisory Committee regular meeting minutes.

MOTION: Committee member Murphy made a motion, seconded by Committee member Aker, to approve the Consent Agenda. The motion carried unanimously five (5) ayes to zero (0) nays.

4. Regular Agenda

- a. Consider election of a chairperson and a vice-chairperson to terms ending January 2024.

A presentation was made by Neighborhood & Family Services Assistant Director Morgan Chegwidden.

MOTION: Committee member Murphy made a motion, seconded by Committee member Carpenter, to nominate Caitlin Wylie and Bambi Aker to chairperson and vice-chairperson respectively. The motion carried unanimously five (5) ayes to zero (0) nays.

- b. Discussion and possible action related to monthly shelter numbers for February 2023.

A presentation was made by Neighborhood & Family Services Assistant Director Morgan Chegwidden. No action was taken on this item.

Citizen Susan Perry asked about the euthanasia decision process for dogs and advocated for other adoption volume to negate those specifically listed for euthanasia.

Citizen Juliana Evans asked about the euthanasia decision process for dogs, how it relates to capacity and what criteria labels a dog as aggressive.

c. Discussion and possible action related to monthly shelter numbers for March 2023.

A presentation was made by Neighborhood & Family Services Assistant Director Morgan Chegwiddden. No action was taken on this item.

d. Discussion and possible action related to community-supported sheltering model.

A presentation was made by Neighborhood & Family Services Assistant Director Morgan Chegwiddden. No action was taken on this item.

Citizen Tina Leach encouraged expanded hours for volunteers to walk dogs and asked for continued improved conditions at the shelter.

Citizen Susan Perry asked that the City of San Angelo allows volunteers trained by Concho Valley PAWS for additional hours.

e. Discussion and possible action related to the enforcement and funding of spay-neuter of cats and dogs required for pets inside city limits.

A presentation was made by Neighborhood & Family Services Assistant Director Morgan Chegwiddden. No action was taken on this item.

5. Follow Up and Administrative Issues

Committee member Carpenter thanked citizens for their input and thanked Best Friends Animal Society for donating microchip scanners for the San Angelo Police Department.

6. Adjournment

MOTION: Committee member Wylie made a motion, seconded by Committee member Aker, to adjourn. The motion carried unanimously five (5) ayes to zero (0) nays. The meeting was adjourned at 1:02 p.m.

Staff Report



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: August 17, 2023

Item type: Consent Item

Caption:

Consider accepting positive rabies specimens for 2023 (Morgan Chegwidden)

Summary/History:

This agenda item serves to update you on the positive rabies specimens that we've collected this year. One specimen tested positive since our last report.

Specimen 4301
July 1, 2023
Sterling County
No human exposure, confirmed skunk exposure.
Cat

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval

Staff Report



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: August 17, 2023

Item type: Regular Item

Caption:

Discussion and possible action related to monthly shelter numbers for April 2023 (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwidden)

Summary/History:

223 new animals arrived at the shelter during April. 61 were adopted, 38 were transferred, 79 were redeemed by their owner, 24 wildlife were released, 13 were deceased and 286 were in custody at month end - 188 onsite and the remainder in offsite quarantine, medical or at Concho Valley PAWS.

Our live release rate was 93.84%.

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval

Staff Report



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: August 17, 2023

Item type: Regular Item

Caption:

Discussion and possible action related to monthly shelter numbers for May 2023 (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwidden)

Summary/History:

270 new animals arrived at the shelter during May. 86 were adopted, 61 were transferred, 54 were redeemed by their owner, 24 wildlife were released, 26 were deceased and 313 were in custody at month end - 244 onsite and the remainder in offsite quarantine, medical or at Concho Valley PAWS.

Our live release rate was 89.64%.

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval

Staff Report



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: August 17, 2023

Item type: Regular Item

Caption:

Discussion and possible action related to monthly shelter numbers for June 2023 (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwidden)

Summary/History:

253 new animals arrived at the shelter during June. 2 were adopted, 165 were transferred, 72 were redeemed by their owner, 22 wildlife were released, 38 were deceased and 264 were in custody at month end - 253 onsite and the remainder in offsite quarantine or medical.

Our live release rate was 87.29%.

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval

Staff Report



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: August 17, 2023

Item type: Regular Item

Caption:

Discussion and possible action related to monthly shelter numbers for July 2023 (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwidden)

Summary/History:

198 new animals arrived at the shelter during July. 2 were adopted, 57 were transferred, 71 were redeemed by their owner, 21 wildlife were released, 27 were deceased and 283 were in custody at month end - 281 onsite and the remainder in offsite quarantine, medical or at Concho Valley PAWS.

Our live release rate was 84.83%.

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval

Staff Report



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: August 17, 2023

Item type: Regular Item

Caption:

Discussion and consider adopting the revised coordinated intake policy for owners wishing to surrender their pets (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwidden)

Summary/History:

Animal Services' current policy governing the surrender of owned pets was adopted by this committee April 18, 2019 and is in need of updating. Additional resources developed over the last four years and the animal capacity policy implemented October 2022 changes opportunities for owners.

The attached policy provides for compassionate discussion with owners to explore solutions that maintain the human-animal bond, offers alternate rehoming solutions and outlines the path to shelter intake for owners.

Financial Impact:

Owners relinquishing their pet to Animal Services will pay the required impound and surrender fees in accordance with Appendix A of San Angelo's code of ordinances.

Other Information/Recommendation:

Staff recommends approval of the attached policy.

Attachments:

- | | | |
|----|-------------------------------|------------------------------------|
| 1. | 230817 Owner Surrender Policy | 230817 Owner Surrender Policy.docx |
|----|-------------------------------|------------------------------------|

Presentation:

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval

City of San Angelo
Neighborhood & Family Services
Animal Services

Owner Surrender of Pets Policy

The City of San Angelo Animal Services division seeks life first for each animal entering our programming. With finite shelter capacity and limited resources, owners seeking to surrender their pets to the City of San Angelo must proceed in accordance with this policy.

Coordinating the intake of owned pets supports lifesaving initiatives by first attempting to keep pets in their own homes by offering support services. Should those efforts fail, we ask that owners responsibly rehome their pets as prescribed below.

Owned Pets

Owners are defined as citizens who have provided care for a domestic pet for three or more days as defined in San Angelo's code of ordinances 3.01.001.

Jurisdiction

The City of San Angelo animal services division is limited to patrolling and responding to calls for service inside city limits. Citizens inside city limits may utilize animal services' programming.

Owners who reside outside San Angelo city limits shall not be permitted to surrender pets to the City of San Angelo animal services and should seek other resources.

Evaluation

Owners wishing to rehome their pets shall first be vetted by intake staff to determine which programs and opportunities are applicable.

Our first aim is to maintain the human-animal connection by keeping the pet in its home and supporting the family with the issues that led to this inquiry. After confirming ownership and residency, discuss the

issues the owner is facing and offer solutions that suit the situation in the most non-judgmental way possible.

Take the time to understand the perspective of the owner while maintaining respect, compassion, and understanding. Not only does that stance support our mission to serve the people and pets of San Angelo, but it also builds rapport improving the odds the owner will be receptive to recommendations and return for additional lifesaving programming.

Reason	Resource
Escapes enclosure	Consider fencing aids, encourage spay/neuter and microchip
Long-term pet suddenly reactive	Veterinary exam assessing health, encourage spay/neuter
Natural disaster	Offer crate, other supplies
Domestic violence	Red Rover Program
Financial constraints	ConchoValleyPAWS.org/surrender
Unwanted litter	ConchoValleyPAWS.org/surrender
Lack of pet-friendly housing	ConchoValleyPAWS.org/surrender
Death in the family	ConchoValleyPAWS.org/surrender
Too many pets	ConchoValleyPAWS.org/surrender

Alternatives to Shelter Intake

Owners wishing to rehome their pet should consider alternatives to shelter intake to reduce the stress of their pet and reserve Animal Services' resources for San Angelo's most vulnerable animals.

- Originating agency or breeder.
- Family and friends.
- Pure breed or all-breed rescues.
- Post on social media (Note: it is against community guidelines to sell pets on Facebook).

In certain circumstances, owners should consider euthanasia of their pet at a veterinarian of their choice at their own expense. Those circumstances can include unprovoked, uninteruptible reactivity; aggression to residents of the home; terminal illness; and end of life. Although an emotional decision, considering euthanasia is part of pet ownership.

Shelter Intake

Before the City of San Angelo animal services division may accept a pet from its owner, the citizen must successfully complete counseling with Concho Valley PAWS. As provided in the current agreement with Concho Valley PAWS, their team provides counseling for owners wishing to relinquish their pets to Animal Services. Concho Valley PAWS recommends programs as resources allow. Counseling interviews

are available by appointment only at conchovalleypaws.org/surrender. Under no circumstances should citizens visit Concho Valley PAWS in person with their pet unannounced.

Owners who satisfactorily complete support services but fail to resolve the reason for surrendering their pet may request a shelter intake. Shelter intake is subject to supervisor approval and kennel availability. Once approved, owners shall sign a statement that ownership of the animal is relinquished to the City of San Angelo animal services division. Owners must disclose any bite history of the pet to a human victim.

Citizens should provide veterinary records and any other documentation regarding the pet, including vaccination history and originating agency (rescue, breeder, etc.).

Owners relinquishing their pet to Animal Services shall pay the required impound and surrender fees in accordance with Appendix A of San Angelo's code of ordinances.

DRAFT