



City Council Agenda 9/7/2023

Notice is hereby given of a regular meeting of the City Council of City of San Angelo to be held September 7, 2023 at 8:30 AM at the McNease Convention Center – South Meeting Room, 501 Rio Concho Drive, San Angelo, Texas, for the purpose of considering the following agenda items.

1. Call to Order

2. Chaplain Prayer & Pledges

3. Proclamations/Recognitions

- a. Proclamation of September 11, 2023 as the 100th Anniversary of the San Angelo Downtown Lions Club
- b. Proclamation of September 15, 2023 as National POW/MIA Recognition Day

4. Public Comment

Issues or concerns not on the Regular Agenda may be raised by the public at this time. Citizens should speak from the podium, address all comments to the dais, begin by stating their name and address or Single Member District number, and limit their remarks to less than three minutes.

5. Consent Agenda

- a. Consider approving the August 14, 2023 Budget Workshop and the August 15, 2023 City Council meeting minutes (Heather Stastny)
- b. Consider a resolution accepting approximately .218 acres out of Fairview Addition, Lot 7, Block 32, from the Estate of Maymegene Williams Roberts, for use by the Public Works Department, Stormwater Division and authorizing payment of closing costs associated with the conveyance not to exceed \$4,000 (Patrick Frerich, Sarah Tackett-Torres)
- c. Consider approving an access and encroachment easement to Rio Concho Manor and a Pedestrian Easement from Rio Concho Manor, and authorizing the City Manager to negotiate and execute all related documents (Patrick Frerich, Sarah Tackett-Torres)
- d. Consider a fifth amendment to the Commercial Lease Agreement - Spring Creek Marina with Golden Antlers, Inc, Lessee, including one small parcel previously leased to Lake Nasworthy Tours, LLC, the Tule Princess Steamboat, for boat docking rental services, and authorizing the City Manager to negotiate and execute all related documents (Carl White)
- e. Consider authorizing the City Manager to reject the bid received for AP-01-23 for Runway 9-27 conversion and South Taxilane Construction (Jeremy Valgardson)
- f. Consider approving Change Order #1 to RFB ES-03-23 Jackson St. Improvements to Reece Albert Inc. in the amount of (\$62,712.91) and moving the savings to contingency funds and authorizing the City Manager to negotiate and execute all related documents (Patrick Frerich)
- g. Consider awarding RFP FS-11-23 Auctioneer Services to Rene Bates Auctioneers, Inc. and authorizing the City Manager to negotiate and execute all related documents (Ryan Kramer)

- h. Consider awarding RFB FS-12-23 Fuel Purchases in an annual amount not to exceed \$3,000,000 and authorizing the City Manager to negotiate and execute all related documents (Ryan Kramer)
- i. Consider awarding ES-04-23 South A&M Ave Mill and Overlay Project to Reece Albert, Inc. in the amount of \$1,011,158.38 and authorizing the City Manager to negotiate and execute all related documents (Patrick Frerich)
- j. Consider approving the removal and replacement of trees located at the City Hall Annex (Patrick Frerich)
- k. Consider ratifying a COSADC resolution authorizing an expenditure in an amount not to exceed \$200,000 for land, buildings, equipment, facilities, and improvements required or suitable for the promotion of development and expansion of affordable housing, a project authorized pursuant to Section 505.153 of the Texas Local Government Code; and authorizing the Board President, or his designee, to negotiate and execute all related documents, subject to City Council approval (Bob Salas)
- l. Consider approving an agreement with HUD in the amount of \$186,630 to fund a Rapid Rehousing for the Homeless program and authorizing the City Manager to negotiate and execute all related documents (Bob Salas)
- m. Consider approving an interlocal agreement between San Angelo Police Department and the Tom Green County Sheriff's Department for Edward Byrne Memorial Justice Assistance Grants, allocating \$22,212 to the San Angelo Police Department and \$8,767 to the Tom Green County Sheriff's Department, and authorizing the City Manager to negotiate and execute all related documents (Frank Carter)
- n. Consider a resolution amending the Schedule of Fees and Charges to amend changes for Planning related fees (Tina Dierschke)
- o. Consider a resolution aligning City Holidays with the Tom Green County Holiday Schedule (Bryan Kendrick)

6. Regular Agenda

Comments regarding items on the Regular Agenda may be made by the public when each item is discussed as outlined above. Applicants, proponents, and appellants are exempt from the time limit above and instead must limit their remarks to less than five minutes.

- a. First reading and public hearing of an ordinance amending Appendix A, Article A8.000, Subsection A8.002 Monthly Water and Water Reclamation Rates (Presentation made by Public Works Executive Director Shane Kelton)
- b. First reading and public hearing of an ordinance amending Appendix A, Article A8.000, Subsection A8.021 Municipal Drainage Utility System Fees (Presentation made by Public Works Executive Director Shane Kelton)
- c. Discussion and consideration of matters related to the fiscal year 2023-2024 operating budget including:
 - 1. first reading and public hearing of an ordinance approving and adopting the budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024. This budget will raise more total property taxes than last year's budget by \$1,871,755 (3.80%), and of that amount, \$812,634 is tax revenue to be raised from new property added to the tax roll; and,
 - 2. conducting a separate vote to ratify the property tax revenue increase reflected in the

budget and place the adoption of this tax rate on the agenda for September 19, 2023, a regular meeting of the City Council as an action item (Presentation made by Finance Director Tina Dierschke)

- d. Introduction of an ordinance levying property taxes for the City of San Angelo for the 2023 tax year:
Public hearing and first reading of an ordinance fixing and levying ad valorem taxes for the current tax year for use and support of the municipal government of the City of San Angelo, Texas, for the 2023-2024 budget year; providing for the assessment and collection thereof; providing when the tax shall become due; providing when the tax shall become delinquent; providing for exemptions; providing for severability; providing for publication on the city operated website; and, providing for an effective date (Presentation made by Finance Director Tina Dierschke)
- e. Consider awarding Task Order #11 under IDIQ contract ES-06-19 Engineering Services for Bank Stabilization to Freese and Nichols in an amount of \$862,895 for Stabilization Design, Data Collection, Construction Documents, Drainage Analysis, Survey Services, Geotechnical Investigation, and CLOMR Package Submittal, utilizing \$146,588 from the General Capital Projects Fund balance and authorizing the City Manager to negotiate and execute all related documents (Presentation made by Construction Manager Alfonso Torres)
- f. Consider approving a "Not to Exceed" proposal for the 29th Street Youth Sports Practice Area from Basic IDIQ in an amount not to exceed \$1,500,000 for construction services, and authorizing the City Manager to negotiate and execute all related documents (Alfonso Torres)
- g. Consider approving Sourcewell Contract #031121-HSQ for the purchase of autonomous mowing equipment from Husqvarna Professional Products, Inc. in the amount of \$63,139.86 utilizing the Texas Bank Sports Complex fund balance and authorizing the City Manager to negotiate and execute all related documents (Presentation made by Senior Fleet Manager Ryan Kramer)
- h. Consider a request for an appeal of the Planning Commission's denial of CU23-28 for a Short-Term Rental located at 2310 W. Twohig (Presentation made by Planning & Development Services Director Jon James)
- i. Consideration of a request by Howard College for a waiver of development-related fees related to the construction of a new electrical and plumbing trades building (Presentation made by Planning & Development Services Director Jon James)
- j. First reading and public hearing on an ordinance amending PD07-03 at 2909 S. A&M to allow for a school, daycare, job training, and bakery/cafe, including appeal of a denial of the bakery/cafe (Presentation made by Planning & Development Services Director Jon James)

7. Closed Session

Executive Session under the provision of Government Code, Title 5. Open Government; Ethics, Subtitle A. Open Government, Chapter 551. Open Meetings, Subchapter D. Exceptions to Requirement that Meetings be Open under the following sections:

8. Follow Up and Administrative Issues

- a. Consider items discussed in Executive Session, if needed

- b. Consider approving various Board nominations

Civic Events Advisory Board: John Austin Stokes (SMD5) to an unexpired term ending December 2024

Tax Increment Reinvestment Zone: Sherley Spears (SMD4) to an unexpired term ending July 2024

- c. Announcements and consideration of Future Agenda Items

9. **Adjournment**

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board at City Hall in the City of San Angelo, Texas, on the 31st day of August 2023, at 4:08 p.m.


Heather Stastny, City Clerk

All agenda items are subject to action. The City Council reserves the right to consider business out of posted order and/or meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

In compliance with the Americans with Disabilities Act, the City of San Angelo will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact the ADA Coordinator at 325-657-4407 for request, or by completing a request form online at cosatx.us/ada.

Citizen requests to display materials on the city's monitors must submit the request 96 hours prior to the meeting by email to Heather.Stastny@cosatx.us. Time limits for discussion are as stated above and materials cannot exceed 10-pages. Citizens bringing materials for distribution to City Council members during the meeting must bring a minimum of 12 copies.

City Council regular meetings are broadcast on SATV Channel 17-Government Access at 10:30 a.m. and 7:00 p.m. every day, beginning the evening of the meeting until the evening of the next meeting.

Proclamation

The San Angelo Downtown Lions Club was organized on September 11, 1923, with forty-two charter members. Those charter members, and the many that have followed since, share a concern for their fellow man with the willingness to get involved and do something to help those less fortunate. The club has sponsored over thirty other clubs in this region of Texas, and has grown to eight distinct Lions Clubs.

Over the years, the club has focused on the missions of vision, hunger, environment, diabetes, and childhood cancer. The Lions have vision screenings, food drives, highway clean-ups, diabetes awareness programs, and childhood cancer projects to address their missions.

Civic and humanitarian needs continue to grow here at home and all over the world. The Lions Club has demonstrated its commitment to their motto of "We Serve" by continuing to be involved in civic activities. This club has a proud past, and its members, both former and present, have left a legacy for future generations to follow!

Therefore, I, Brenda Gunter, Mayor of the City of San Angelo, Texas, on behalf of the City Council, do hereby proclaim September 11, 2023, as the

100th Anniversary of the San Angelo Downtown Lions Club

In Witness Whereof, I have hereunto set my hand and have caused the Official Seal of the City of San Angelo to be affixed this 7th day of September 2023.

Brenda Gunter
Mayor of the City of San Angelo

Proclamation

Throughout American history, generations of patriots have fearlessly served in our military. They gave their lives to protect our country and preserve democracy around the world.

Over the previous eighty-two years, 125,000 American men and women have been captured and held as prisoners of war by hostile powers. Their captors subjected them to harsh and inhumane treatment; some died in captivity, some were rescued, and many returned home, but not all. They are among the 83,000 Americans who have been declared missing because of military conflict across several eras.

The people of San Angelo shall never forget our fellow citizens that were held captive by the enemy. Including Chief Warrant Officer Howard Drake, and Sergeant Stratton Beasley, both prisoners-of-war during World War II; and those who were or remain missing-in-action such as Petty Officer Milton Brown (World War II); Master Sergeant Johnny Johnson (Korean War), Colonel Louis Jones (Vietnam War), and Major Troy Gilbert (Operation Enduring Freedom in Iraq).

The third Friday of September is dedicated to honoring those who remain missing and those who suffered starvation, isolation, fear, and uncertainty during their captivity.

Now, therefore, I, Brenda Gunter, Mayor of the City of San Angelo, Texas do hereby proclaim Friday, September 15, 2023, as

National POW/MIA Recognition Day

in San Angelo, Texas and are proud to join the state of Texas and the entire nation in paying tribute to these valiant American veterans. It is because of these people's commitment that our country and others around the globe can experience freedom.

In Witness Whereof, I have hereunto set my hand and have caused the Official Seal of the City of San Angelo to be affixed this 7th day of September 2023.

Brenda Gunter
Mayor of the City of San Angelo

City of San Angelo, Texas
Special City Council Meeting – Enterprise Fund Budget Workshop
Monday, August 14, 2023

Present:

Mayor Brenda Gunter
Mayor Pro tem Lucy Gonzalez, SMD 4
Council Member Tommy Hiebert, SMD 1
Council Member Tom Thompson, SMD 2
Council Member Harry Thomas, SMD 3
Council Member Karen Hesse Smith, SMD 5
Council Member Larry Miller, SMD 6

1. **Call to Order**

With a quorum of the City Council Members present, Mayor Gunter called the Budget Workshop session of the San Angelo City Council to order at 8:34 a.m. on Monday, August 14, 2023, at the San Angelo McNease Convention Center, 501 Rio Concho Drive, San Angelo, Texas 76903.

2. **Public Comment**

No Public Comment.

3. **Workshop Itinerary**

- a. Discussion of matters regarding the fiscal year 2023-2024 budget preparation, including, but not limited to:
 1. Enterprise Funds revenue and expenditures
 2. Other items in need of Council direction(Presentation made by Finance Director Tina Dierschke)

Finance Director Tina Dierschke provided an overview of the major operating funds.

The revenue and expense budgets for the following funds were discussed with support from the associated directors:

- Water & Wastewater Funds – Executive Director of Public Works Shane Kelton
- Stormwater & Solid Waste Funds - Operations Director Patrick Frerich
- Airport Fund - Airport Director Jeremy Valgardson
- Development Corporation – Interim Economic Development Director Michael Dane

The following entities spoke regarding funds distribution of the Hotel Occupancy Tax:

- San Angelo Performing Arts Center Executive Director Yukio Kuniyuki
- Executive Director of the Chamber of Commerce and Interim VP of DMO Walt Koenig
- Downtown San Angelo Director Del Velasquez
- San Angelo Museum of Fine Arts Assistant Director and Curator Laura Huckabee
- Parks and Recreation Director Carl White, Water Lily Garden,
- Art in Uncommon Places President Julie Raymond and Director Dr. Gigi Perez-Langley
- Fort Concho Senior Manager Bob Bluthardt
- Civic Events Manager Sidney Walker
- Parks & Recreation Director Carl White, Texas Bank Sports Complex
- Railway Museum President Suzanna Valenzuela

4. **Follow Up and Administrative Issues**

- a. ~~Announcements and consideration of Future Agenda Items~~

5. Adjournment

Consensus: There being no further business, the meeting was adjourned at 1:36 p.m.

THE CITY OF SAN ANGELO:

Brenda Gunter, Mayor

ATTEST:

Heather Stastny, City Clerk

In accordance with Chapter 2, Article 2.300, of the Official Code of the City of San Angelo, the minutes of this meeting consist of the preceding Minute Record and the Supplemental Minute Record. Details on Council meetings may be obtained from the City Clerk's Office or a video of the entire meeting may be purchased from the Public Information Officer at 481-2727. (Portions of the Supplemental Minute Record video tape recording may be distorted due to equipment malfunction or other uncontrollable factors.)

City of San Angelo, Texas
Regular City Council Meeting
Tuesday, August 15, 2023

Present:

Mayor Brenda Gunter
Mayor Pro tem Lucy Gonzales, SMD 4
Council Member Tommy Hiebert, SMD 1
Council Member Tom Thompson, SMD 2
Council Member Harry Thomas, SMD 3
Council Member Karen Hesse Smith, SMD 5
Council Member Larry Miller, SMD 6

1. Call to Order

With a quorum of the City Council Members present, Mayor Gunter called the regular session of the San Angelo City Council to order at 8:32 a.m. on Tuesday, August 15, 2023, at the San Angelo McNease Convention Center, 501 Rio Concho Drive, San Angelo, Texas 76903.

2. Chaplain Prayer & Pledges

An invocation was provided by San Angelo Police Department Chaplain Gary Jenkins, and pledges were led by San Angelo Police Department Chaplain Marcella Jenkins.

3. Proclamations/Recognitions

August 28, 2023, was proclaimed as the 60th Anniversary of the March on Washington.

4. Public Comment

County Resident Dorothy Littlefield made public comment regarding water service to her residence.

5. Consent Agenda

- a. Approval of the August 3, 2023, City Council meeting minutes (Heather Stastny)
- b. Approval of a lease extension to Concho Valley Workforce Development Board for property at 202 Henry O'Flipper St. and authorizing City Manager to negotiate and execute all related documents (Robert Bluthardt)
- c. Item was pulled and considered on the Regular Agenda.
- d. Award of RFB OP-03-23 Ready Mix Concrete to Ingram Concrete and JL Ready Mix Concrete in the aggregate amount of \$200,000, budgeted annually, and authorizing the City Manager to negotiate and execute all related documents (Patrick Frerich)
- e. Approval of the purchase of three Gridsmart traffic detection cameras from Cubic ITS, Inc. in the amount of \$60,438 through Buy Board contract #703-23, and authorizing the City Manager to negotiate and execute all related documents (Patrick Frerich)
- f. Approval of the purchase of playground equipment for Bell Park from Cunningham Recreation in the amount of \$67,179.24 and for Mountainview Park from Exerplay, Inc. in the amount of \$66,744.75, through a BuyBoard contract #679-22 for both companies (total amount \$133,923.99), and authorizing the City Manager to negotiate and execute all related documents (Roger Havlak)

- g. Approval of an interlocal agreement with Tom Green County providing for Crisis Intervention Unit (CIU) services with associated costs not to exceed \$22,921 for fiscal year 2024, and authorizing the City Manager to negotiate and execute all related documents (David Howard)
- h. Approval of an interlocal agreement with Tom Green County providing for Mental Health Unit (MHU) services with associated costs not to exceed \$145,626 for fiscal year 2024, and authorizing the City Manager to negotiate and execute all related documents (David Howard)
- i. Acceptance of an annexation petition for 28.860 acres of land, being C. Berberich Survey No. 177, Abstract No. 52, located west of Foster Rd. and south of West Loop 306, and setting a public hearing for September 19, 2023 (Jon James)
- j. Acceptance of an annexation petition for 31.356 acres of land, being A.B. & M Survey No. 3, Abstract No. 24, and B.S & F Survey No. 5, Abstract No. 101, Tom Green County, located northwest of the intersection of Arden Rd. and FM 2288 (Arden Heights), and setting a public hearing for September 19, 2023 (Jon James)

Motion: Council Member Hesse Smith made a motion, seconded by Council Member Thomas, to approve the Consent Agenda, as presented. The motion carried unanimously (7) ayes to (0) nays, with no public comment.

6. Regular Agenda

- 5c. Award of Task Order #8 under IDIQ contract ES-06-19 Engineering Services for Modifications to the Bill Aylor Sr. Riverstage to Entropec/Hibbs & Todd in the amount of \$186,984.39 for Civil, Mechanical, Plumbing, and Electrical Engineering design documents, utilizing the Civic Events fund balance and authorizing the City Manager to negotiate and execute all related documents (Alfonso Torres)

Motion: Council Member Thomas made a motion, seconded by Council Member Gonzales, to approve the item, as presented. The motion carried unanimously (7) ayes to (0) nays, with no public comment.

- a. Consideration of a request for an appeal of the Planning Commission's approval of Conditional Use 23-19, for a Short-Term Rental located at 635 S. Jefferson St. (Presentation made by Planning & Development Services Director Jon James)

Motion: Council Member Hesse Smith made a motion, seconded by Council Member Thomas, to deny Conditional Use 23-19 for a Short-Term Rental approved by the Planning Commission. The motion carried unanimously (7) ayes to (0) nays, with no public comment.

- b. Approval of a Certificate of Appropriateness for exterior work on a historic building located at 215 W. Twohig (Presentation made by Planning & Development Services Director Jon James)

Downtown San Angelo President Del Velasquez expressed support of the proposed business.

Motion: Council Member Thomas made a motion, seconded by Council Member Thompson, to approve the item, as presented. The motion carried unanimously (7) ayes to (0) nays.

- c. First reading and public hearing of an ordinance for Z23-07 to rezone property from the Heavy Commercial zoning district to the Neighborhood Commercial zoning district, being 2.473

acres, located at 1261 and 1349 Glenna St. (Presentation made by Planning & Development Services Director Jon James)

Motion: Council Member Thompson made a motion, seconded by Council Member Hesse Smith, to approve the item as presented. The motion carried unanimously (7) ayes to (0) nays, with no public comment.

- d. First reading and public hearing of an ordinance amending Planned Development PD05-03 to extend uses currently allowed in specific areas on the lot (Civic, Institutional, Religious, Educational, Athletic and Neighborhood Commercial) to be allowed throughout the entire property located at 5687 Melrose Ave. (Presentation made by Planning & Development Services Director Jon James)

Motion: Council Member Miller made a motion, seconded by Council Member Hesse Smith, to approve the item as presented. The motion carried unanimously (7) ayes to (0) nays, with no public comment.

7. Closed Session

Executive Session under the provision of Government Code, Title 5. Open Government; Ethics, Subtitle A. Open Government, Chapter 551. Open Meetings, Subchapter D. Exceptions to Requirement that Meetings be Open under the following sections:

8. Follow Up and Administrative Issues

- a. Consideration of items discussed in Closed Session, if needed
- b. Approval of various Board nominations
Economic Development Corporation: Carlos Rodriguez (SMD4) to a first term ending February 2025

Motion: Council Member Gonzales made a motion, seconded by Council Member Hiebert, to approve the item as presented. The motion carried unanimously (7) ayes to (0) nays, with no public comment.

- c. Announcements and consideration of Future Agenda Items

9. Adjournment

Consensus: Council Member Hiebert made a motion, seconded by Council Member Thompson, to adjourn the meeting.

There being no further business, the meeting was adjourned at 9:13 a.m. with no public comment.

THE CITY OF SAN ANGELO, TEXAS:

ATTEST:

Brenda Gunter, Mayor

Heather Stastny, City Clerk

In accordance with Chapter 2, Article 2.300, of the Official Code of the City of San Angelo, the minutes of this meeting consist of the preceding Minute Record and the Supplemental Minute Record. Details on Council meetings may be obtained from the City Clerk's Office, or a video of the entire meeting may be purchased from the Public Information Officer at 481-2727. (Portions of the Supplemental Minute Record video tape recording may be distorted due to equipment malfunction or other uncontrollable factors.)

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Sarah Tackett-Torres, Real Estate Manager, Real Estate

Meeting Date: September 7, 2023

Item type: Consent Item

Caption:

Consider a resolution accepting approximately .218 acres out of Fairview Addition, Lot 7, Block 32, from the Estate of Maymegene Williams Roberts, for use by the Public Works Department, Stormwater Division and authorizing payment of closing costs associated with the conveyance not to exceed \$4,000 (Patrick Frerich, Sarah Tackett-Torres)

Staff Recommendation:

Adopt

Summary/History:

The estate of Maymegene Roberts would like to donate .218 acres of land in the Fairview Addition to the City of San Angelo.

The property would be utilized by the Stormwater Division to add to the drainage system in the area.

Funding Source(s):

Financial Impact:

The City of San Angelo will pay all related conveyance costs anticipated not to exceed \$4,000

Other Information/Recommendation:

Attachments:

1. Gift Resolution - .218 Acres - Fairview Addition Gift Resolution - .218 Acres - Fairview Addition.docx
2. Map - Roberts - Donation _ Fairview Addition Map - Roberts - Donation _ Fairview Addition.docx

Presentation:

Sarah Tackett-Torres

Approvals/Reviews:

Sarah Tackett-Torres

Created/Initiated

Sarah Tackett-Torres
Theresa James
Heather Stastny

Approved
Approved
Final Approval

A RESOLUTION BY THE CITY OF SAN ANGELO CITY COUNCIL ACCEPTING THE DONATION OF 8.552 ACRES IN THE BLUFFS ADDITION FOR THE CITY'S DRAINAGE SYSTEM

WHEREAS, Section 51.076(a) of the Texas Local Government Code provides that a municipality may hold property that it receives by gift, deed, devise, or other manner; and

WHEREAS, Estate of Maymegene Roberts desires to donate to the City of San Angelo .218 acres of land in the Fairview Addition, Lot 7, Block 32; and

WHEREAS, the City of San Angelo Stormwater Division has use for the property to add to the drainage system in the area; and

WHEREAS, a condition of the donation is that the City of San Angelo pay all related conveyance costs anticipated not to exceed \$4000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SAN ANGELO, TEXAS:

Part 1: That the City of San Angelo hereby accepts a donation of .218 acres of land located in the Fairview Addition, Lot 7, block 32 from the Estate of Maymegene Roberts to be used for drainage.

Part 2: That the Stormwater Division is authorized to pay any costs for the conveyance in an amount not to exceed \$4000 and the City Manager is authorized to negotiate and execute any documents necessary for closing.

PASSED and APPROVED THIS 17th Day of September, 2023.

CITY OF SAN ANGELO, TEXAS

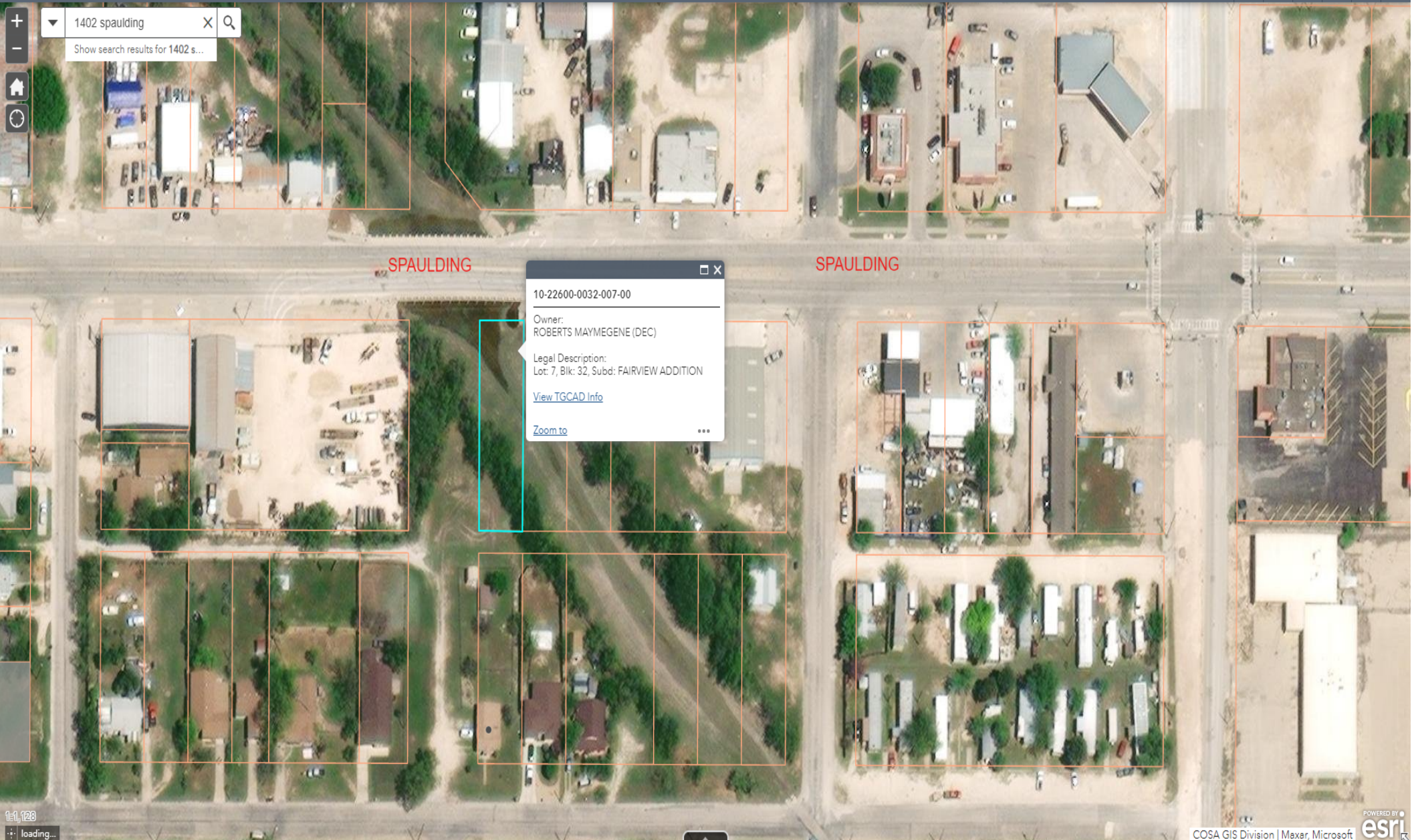
ATTEST:

Brenda Gunter, Mayor

Heather Stastny, City Clerk

APPROVED AS TO FORM

Theresa James, City Attorney



REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Sarah Tackett-Torres, Real Estate Manager, Real Estate

Meeting Date: September 7, 2023

Item type: Consent Item

Caption:

Consider approving an access and encroachment easement to Rio Concho Manor and a Pedestrian Easement from Rio Concho Manor, and authorizing the City Manager to negotiate and execute all related documents (Patrick Frerich, Sarah Tackett-Torres)

Staff Recommendation:

Approve

Summary/History:

The City of San Angelo would like to grant an access/encroachment Easement (Orange Area on included map) to Rio Concho Manor in exchange for a Pedestrian Easement (Blue Area on included map) to the City of San Angelo for a future sidewalk and bus stop. This is necessary because a portion of the Rio Concho Manor driveway and parking areas are located on City-owned property.

Funding Source(s):

Financial Impact:

Other Information/Recommendation:

Attachments:

- | | |
|---------------------------------|-----------------------------------|
| 1. Rio Concho Manor - Easements | Rio Concho Manor - Easements.docx |
|---------------------------------|-----------------------------------|

Presentation:

Sarah Tackett-Torres

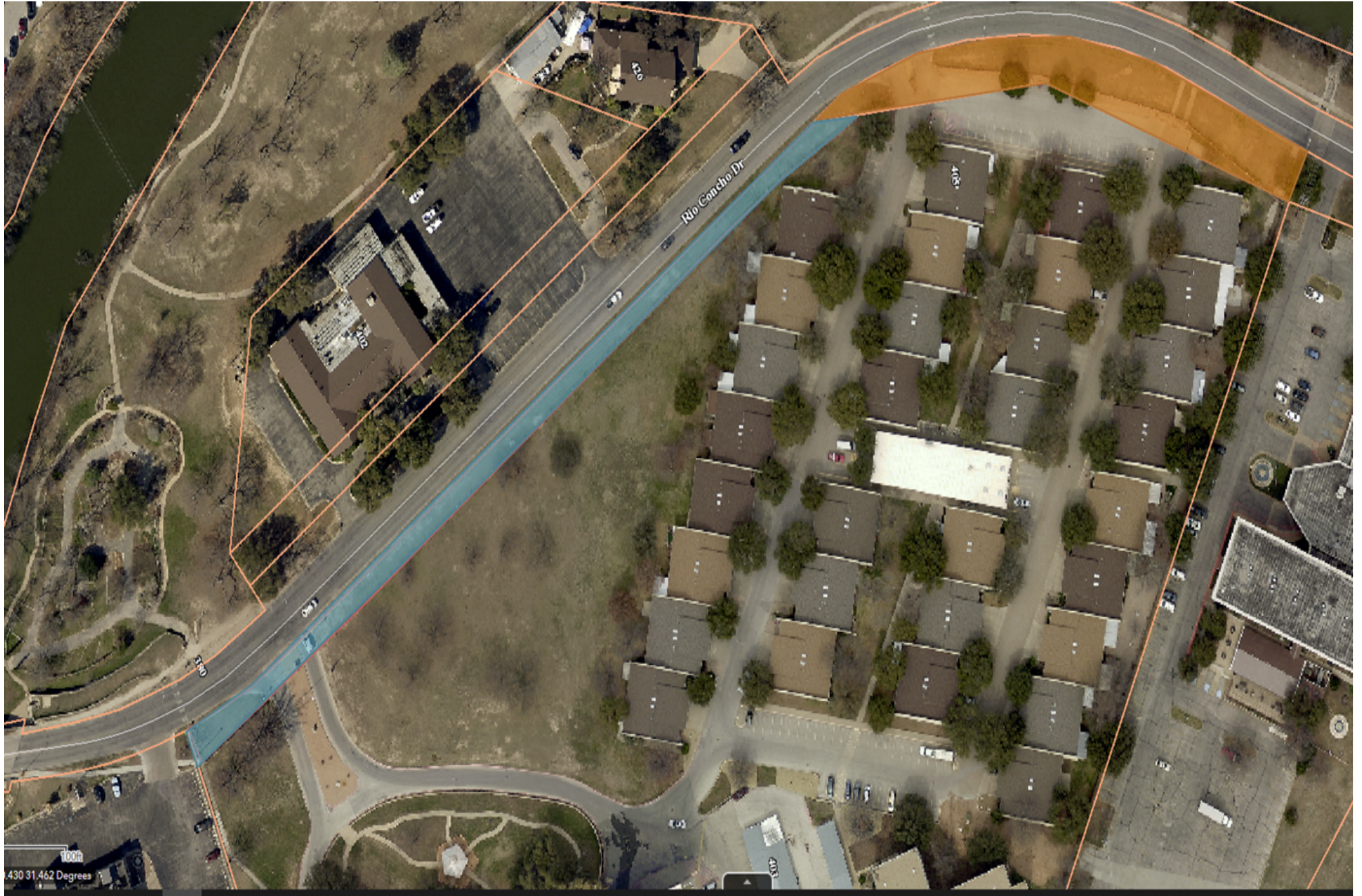
Approvals/Reviews:

Sarah Tackett-Torres
Sarah Tackett-Torres
Theresa James

Created/Initiated
Approved
Approved

Heather Stastny

Final Approval



REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Carlton White, Parks and Recreation Director, Parks and Recreation

Meeting Date: September 7, 2023

Item type: Consent Item

Caption:

Consider a fifth amendment to the Commercial Lease Agreement - Spring Creek Marina with Golden Antlers, Inc, Lessee, including one small parcel previously leased to Lake Nasworthy Tours, LLC, the Tule Princess Steamboat, for boat docking rental services, and authorizing the City Manager to negotiate and execute all related documents (Carl White)

Staff Recommendation:

Approve

Summary/History:

Golden Antlers Corp., who leases the Spring Creek Marina from the City, would like to incorporate the small parcel and docks that were previously leased to Lake Nasworthy Tours, LLC, the Tule Princess Steamboat. The Lake Nasworthy Tours lease terminated at the end of August 2023. Spring Creek Marina would utilize the area and docks for boat parking for their RV campers during the day and overnight.

Funding Source(s):

Financial Impact:

Payment to the City for the lease of the property would be similar to the amount paid by Lake Nasworthy Tours, but without the percentage payment, only a flat fee. The Spring Creek Marina payment schedule is recommended to be increased: \$1,800 annually from execution of the lease to October 31, 2025 and increasing to \$2,000 annually from November 1, 2025 to the end of the Spring Creek Marina lease, October 31, 2035.

Other Information/Recommendation:

Attachments:

Presentation:

Carlton White

Approvals/Reviews:

Carlton White
Theresa James
Tina Dierschke
Heather Stastny

Created/Initiated
Approved
Approved
Final Approval

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Jeremy Valgardson, Airport Director, Airport

Meeting Date: September 7, 2023

Item type: Consent Item

Caption:

Consider authorizing the City Manager to reject the bid received for AP-01-23 for Runway 9-27 conversion and South Taxilane Construction (Jeremy Valgardson)

Staff Recommendation:

Approve

Summary/History:

The airport recently put out a bid for the conversion of 'Runway 9-27' to 'Taxiway H' using FAA grants and PFC funds. This project was to be done using FAA specs for asphalt. We received no bids. Under the direction of the FAA we put the project back up for bid using FAA grade concrete. We received one bid from Zachary Construction Corporation in the amount of \$29,777,623. We have secured approximately \$15 million in grant funding. The FAA is not able to secure additional funding to cover the bid amount and I do not recommend we use local funds to cover the high cost. The engineers estimate was approximately \$14 million.

In accordance with our standard bid procedures, the City has the right to reject any and all bids.

We are working with the FAA, Engineers, and local contractors to put the project back out for bid as soon as possible. We think the main reason we received no bids was because of the aggressive phasing schedule in efforts to reduce runway closures. We will have a new bid that will entice more local bidders.

Funding Source(s):

Financial Impact:

The bid for this project was \$29,777,623. The engineers estimate and FAA budget was approximately \$15,000,000. Please see the attached bid tabulation. Rejecting the bid does not have a fiscal impact at this time.

Other Information/Recommendation:

Attachments:

1. 1-Zachry Construction Bid Tab

1-Zachry Construction Bid Tab.pdf

Presentation:

Jeremy Valgardson

Approvals/Reviews:

Jeremy Valgardson

Theresa James

Jeffrey Tomlinson

Tina Dierschke

Heather Stastny

Created/Initiated

Approved

Approved

Approved

Final Approval

BID PROPOSAL SUMMARY

Bidder Name: Zachry Construction Corporation

SCHEDULE I TOTAL \$ 9,281,596.00

SCHEDULE II TOTAL \$ NO BID

SCHEDULE III TOTAL \$ 8,973,600.00

SCHEDULE IV TOTAL \$ 2,018,485.00

SCHEDULE V TOTAL \$ 5,187,342.00

SCHEDULE VI TOTAL \$ NO BID

SCHEDULE VII TOTAL \$ NO BID

SCHEDULE VIII TOTAL \$ 2,807,100.00

SCHEDULE IX TOTAL \$ 1,509,500.00

TOTAL ALL SCHEDULES \$ 29,777,623.00

Bidder has examined the proposed site and is familiar with all site conditions.



Signature

Issued for Bid
May 31, 2023

Division 2-37

Jviation, a Woolpert Company
AIP No. 3-48-0191-047-2022/-048-2023

SCHEDULE I - Reconfigure Runway 9-27 to Taxiway H Base Bid

Item No.	Description	at the unit price of: _____ dollars and _____ cents.	Units	Estimated Quantity	Unit Price	Total
C-105a	MOBILIZATION	at the unit price of: <u>Nine Hundred Thousand</u> and _____ dollars and _____ cents.	LS	1	900,000.00 \$	900,000.00 \$
C-100a	QUALITY CONTROL PROGRAM	at the unit price of: <u>Six Hundred Thirty Six Thousand Eight Hundred</u> and <u>Zero</u> _____ dollars and _____ cents.	LS	1	636,800.00 \$	636,800.00 \$
C-102a	TEMPORARY EROSION CONTROL	at the unit price of: <u>Five Hundred Thousand</u> and <u>Zero</u> _____ dollars and _____ cents.	LS	1	500,000.00 \$	500,000.00 \$
P-101a	FULL DEPTH ASPHALT REMOVAL (5-7")	at the unit price of: <u>Twenty Four</u> and <u>Zero</u> _____ dollars and _____ cents.	SY	14,400	24.00 \$	345,600.00 \$
P-101c	FULL DEPTH ASPHALT MILL (11-13")	at the unit price of: <u>Thirty Four</u> and <u>Zero</u> _____ dollars and _____ cents.	SY	18,900	34.00 \$	642,600.00 \$
P-101i	MAJOR CRACK REPAIR	at the unit price of: <u>Eighty Four</u> and _____ dollars and _____ cents.	LF	2,800	84.00 \$	235,200.00 \$
P-151a	CLEARING AND GRUBBING	at the unit price of: <u>Eight Thousand Eight Hundred Twelve</u> and <u>Zero</u> _____ dollars and _____ cents.	AC	4	8,812.00 \$	35,248.00 \$
P-152a	UNCLASSIFIED EXCAVATION	at the unit price of: <u>One Hundred Twenty Four</u> and <u>Zero</u> _____ dollars and _____ cents.	CY	16,500	124.00 \$	2,046,000.00 \$
P-152b	MUCK EXCAVATION	at the unit price of: <u>One Hundred Eighteen</u> and <u>Zero</u> _____ dollars and _____ cents.	CY	500	118.00 \$	59,000.00 \$
P-152d	GRANULAR EMBANKMENT	at the unit price of: <u>Two Hundred Forty Two</u> and <u>Zero</u> _____ dollars and _____ cents.	CY	500	242.00 \$	121,000.00 \$
P-152e	SUBGRADE PREPARATION	at the unit price of: <u>Eight</u> and <u>Zero</u> _____ dollars and _____ cents.	SY	15,100	8.00 \$	120,800.00 \$

SCHEDULE I - Reconfigure Runway 9-27 to Taxiway H Base Bid

Item No.	Description	at the unit price of: _____ dollars and _____ cents.	Units	Estimated Quantity	Unit Price	Total
P-152f	PLACE ASPHALT MILLINGS SHOULDER	at the unit price of: <u>Fourteen</u> and <u>Zero</u>	SY	9,200	14.00 \$	128,800.00 \$
P-152g	PLACE ASPHALT MILLINGS VSR	at the unit price of: <u>Twenty Two</u> and <u>Zero</u>	SY	12,400	22.00 \$	272,800.00 \$
P-154a	SUBBASE COURSE (18")	at the unit price of: <u>One Hundred Seventy Eight</u> and <u>Zero</u>	CY	7,600	178.00 \$	1,352,800.00 \$
P-154c	SEPARATION GEOTEXTILE, CLASS 2, NON-WOVEN	at the unit price of: <u>Three</u> and <u>Zero</u>	SY	15,100	3.00 \$	45,300.00 \$
P-154d	GEOGRID, TYPE 2	at the unit price of: <u>Five</u> and <u>Zero</u>	SY	1,500	5.00 \$	7,500.00 \$
P-208a	AGGREGATE BASE COURSE (6")	at the unit price of: <u>Two Hundred Fifteen</u> and <u>Zero</u>	CY	2,100	215.00 \$	451,500.00 \$
P-209a	CRUSHED AGGREGATE BASE COURSE (6")	at the unit price of: <u>Three Hundred Three</u> and <u>Zero</u>	CY	2,600	303.00 \$	787,800.00 \$
P-608a	EMULSIFIED ASPHALT SEAL COAT	at the unit price of: <u>Fourteen</u> and <u>Zero</u>	SY	15,400	14.00 \$	215,600.00 \$
P-620a	TEMPORARY PAVEMENT MARKINGS	at the unit price of: <u>Eight</u> and <u>Zero</u>	SF	20,800	8.00 \$	166,400.00 \$
P-620b	PERMANENT PAVEMENT MARKINGS	at the unit price of: <u>Twelve</u> and <u>Zero</u>	SF	9,400	12.00 \$	112,800.00 \$

SCHEDULE I - Reconfigure Runway 9-27 to Taxiway H Base Bid

Item No.	Description	Units	Estimated Quantity	Unit Price	Total
P-620c	SURFACE PAINTED HOLD SIGN	EA	4	8,387.00 \$	33,548.00 \$
	at the unit price of: <u>Eight Thousand Three Hundred</u> <u>Eighty Seven</u> dollars and <u>Zero</u> cents.				
P-620d	OBLITERATE PAVEMENT MARKINGS	SF	2,500	5.00 \$	12,500.00 \$
	at the unit price of: <u>Five</u> dollars and <u>Zero</u> cents.				
T-901a	SEEDING	AC	8	6,500.00 \$	52,000.00 \$
	at the unit price of: <u>Six Thousand Five Hundred</u> dollars and <u>Zero</u> cents.				

SCHEDULE I TOTAL \$ 9,281,596.00

SCHEDULE II - Asphalt Alternative

Item No.	Description	at the unit price of: <u>NO BID</u> dollars and cents.	Units	Estimated Quantity	Unit Price	Total
C-105a	MOBILIZATION		LS	1	NO BID \$	NO BID \$
C-100a	QUALITY CONTROL PROGRAM		LS	1	NO BID \$	NO BID \$
P-101d	PARTIAL DEPTH ASPHALT MILL (7")		SY	8,900	NO BID \$	NO BID \$
P-101e	PARTIAL DEPTH ASPHALT MILL (2-4")		SY	16,200	NO BID \$	NO BID \$
P-101f	PROFILE MILL (1-2" NOMINAL DEPTH)		SY	3,900	NO BID \$	NO BID \$
P-101h	CRACK SEAL		LF	27,100	NO BID \$	NO BID \$
P-401a	ASPHALT SURFACE COURSE		TON	14,100	NO BID \$	NO BID \$
P-401b	ASPHALT LEVELING COURSE		TON	1,800	NO BID \$	NO BID \$
P-403a	EMULSIFIED ASPHALT TACK COAT		TON	33	NO BID \$	NO BID \$

SCHEDULE II TOTAL \$ NO BID

SCHEDULE III - Concrete Alternative						
Item No.	Description		Units	Estimated Quantity	Unit Price	Total
C-105a	MOBILIZATION	at the unit price of: <u>Eight Hundred Thousand</u> dollars and <u>Zero</u> cents.	LS	1	800,000.00 \$	800,000.00 \$
C-100a	QUALITY CONTROL PROGRAM	at the unit price of: <u>Three Hundred Thousand</u> dollars and <u>Zero</u> cents.	LS	1	300,000.00 \$	300,000.00 \$
P-101g	PROFILE MILL (7" NOMINAL DEPTH)	at the unit price of: <u>Twelve</u> dollars and <u>Zero</u> cents.	SY	24,600	12.00 \$	295,200.00 \$
P-152a	UNCLASSIFIED EXCAVATION	at the unit price of: <u>One Hundred Thirteen</u> dollars and <u>Zero</u> cents.	CY	800	113.00 \$	90,400.00 \$
P-501a	CONCRETE PAVEMENT (9.5")	at the unit price of: <u>One Hundred Ninety Two</u> dollars and <u>Zero</u> cents.	SY	39,000	192.00 \$	7,488,000.00 \$
SCHEDULE III TOTAL \$					8,973,600.00	

SCHEDULE IV - Taxiway H Edge Lighting (LED)

Item No.	Description	Units	Estimated Quantity	Unit Price	Total
C-105a	MOBILIZATION	LS	1	200,000.00	200,000.00
	at the unit price of: <u>Two Hundred Thousand</u> dollars and <u>Zero</u> cents.			\$	\$
L-107a	REMOVE L-806 WIND CONE, COMPLETE	EA	1	6,292.00	6,292.00
	at the unit price of: <u>Six Thousand Two Hundred Ninety Two</u> dollars and <u>Zero</u> cents.			\$	\$
L-107b	INSTALL LED L-806 WIND CONE, COMPLETE	EA	1	23,652.00	23,652.00
	at the unit price of: <u>Twenty Three Thousand Six Hundred Fifty Two</u> dollars and <u>Zero</u> cents.			\$	\$
L-108a	INSTALL #8 AWG, 5kV, L-824C, 5000 V, WIRE	LF	13,900	5.00	69,500.00
	at the unit price of: <u>Five</u> dollars and <u>Zero</u> cents.			\$	\$
L-108c	INSTALL #6 AWG BARE COPPER COUNTERPOISE WIRE INCLUDING GROUND RODS AND TERMINATIONS	LF	11,600	5.00	58,000.00
	at the unit price of: <u>Five</u> dollars and <u>Zero</u> cents.			\$	\$
L-109a	REMOVE CONSTANT CURRENT REGULATOR, COMPLETE	EA	1	2,684.00	2,684.00
	at the unit price of: <u>Two Thousand Six Hundred Eighty Four</u> dollars and <u>Zero</u> cents.			\$	\$
L-109b	INSTALL L-829 7.5KW CONSTANT CURRENT REGULATOR, FERRORESONANT, WITH IRMS AND INPUT MONITORING	EA	1	40,259.00	40,259.00
	at the unit price of: <u>Forty Thousand Two Hundred Fifty Nine</u> dollars and <u>Zero</u> cents.			\$	\$
L-109c	ALCMS SOFTWARE UPDATE	LS	1	41,936.00	41,936.00
	at the unit price of: <u>Forty One Thousand Nine Hundred Thirty Six</u> dollars and <u>Zero</u> cents.			\$	\$

SCHEDULE IV - Taxiway H Edge Lighting (LED)						
Item No.	Description	Units	Estimated Quantity	Unit Price	Total	
L-110a	INSTALL 1-2" SCH 40 PVC CONDUIT (DEB)	LF	11,600	39.00 \$	452,400.00 \$	
	at the unit price of: <u>Thirty Nine</u> dollars and <u>Zero</u> cents.					
L-110b	INSTALL 1-2" SCH 40 PVC CONDUIT (CE)	LF	400	92.00 \$	36,800.00 \$	
	at the unit price of: <u>Ninety Two</u> dollars and <u>Zero</u> cents.					
L-110c	INSTALL 1-2" HDPE CONDUIT, DIRECTIONALLY BORED	LF	600	101.00 \$	60,600.00 \$	
	at the unit price of: <u>One Hundred One</u> dollars and <u>Zero</u> cents.					
L-115a	REMOVE JUNCTION BOX, COMPLETE	EA	6	4,265.00 \$	25,590.00 \$	
	at the unit price of: <u>Four Thousand Two Hundred Sixty Five</u> dollars and <u>Zero</u> cents.					
L-125a	REMOVE ELEVATED RUNWAY/TAXIWAY EDGE LIGHT, COMPLETE	EA	125	512.00 \$	64,000.00 \$	
	at the unit price of: <u>Five Hundred Twelve</u> dollars and <u>Zero</u> cents.					
L-125b	INSTALL LED L-861T TAXIWAY EDGE LIGHT, COMPLETE	EA	163	4,026.00 \$	656,238.00 \$	
	at the unit price of: <u>Four Thousand Twenty Six</u> dollars and <u>Zero</u> cents.					
L-125c	REMOVE L-858 GUIDANCE SIGN, COMPLETE	EA	21	1,776.00 \$	37,296.00 \$	
	at the unit price of: <u>One Thousand Seven Hundred Seventy Six</u> dollars and <u>Zero</u> cents.					
L-125d	INSTALL LED L-858 GUIDANCE SIGN, 2 MODULE	EA	8	10,065.00 \$	80,520.00 \$	
	at the unit price of: <u>Ten Thousand Sixty Five</u> dollars and <u>Zero</u> cents.					
L-125e	INSTALL LED L-858 GUIDANCE SIGN, 3 MODULE	EA	11	13,420.00 \$	147,620.00 \$	
	at the unit price of: <u>Thirteen Thousand Four Hundred Twenty</u> dollars and <u>Zero</u> cents.					

SCHEDULE IV - Taxiway H Edge Lighting (LED)							
Item No.	Description	at the unit price of: _____dollars _____cents.		Units	Estimated Quantity	Unit Price	Total
L-125g	INSTALL LED L-858 GUIDANCE SIGN, 1 MODULE	Seven Thousand Five Hundred Forty Nine and Zero		EA	2	7,549.00 \$	15,098.00 \$

SCHEDULE IV TOTAL \$ 2,018,485.00

SCHEDULE V - Construct South Hangar Access Taxilane Base Bid						
Item No.	Description		Units	Estimated Quantity	Unit Price	Total
C-105a	MOBILIZATION	at the unit price of: <u>Five Hundred Thousand</u> and <u>Zero</u> _____dollars _____cents.	LS	1	500,000.00 \$	500,000.00 \$
C-100a	QUALITY CONTROL PROGRAM	at the unit price of: <u>One Hundred Sixty Six</u> <u>Thousand Nine Hundred Six</u> and <u>Zero</u> _____dollars _____cents.	LS	1	166,906.00 \$	166,906.00 \$
C-102a	TEMPORARY EROSION CONTROL	at the unit price of: <u>One Hundred Nine Thousand</u> <u>Four Hundred Ten</u> and <u>Zero</u> _____dollars _____cents.	LS	1	109,410.00 \$	109,410.00 \$
P-101b	FULL DEPTH ASPHALT REMOVAL (2-4")	at the unit price of: <u>Nineteen</u> and <u>Zero</u> _____dollars _____cents.	SY	6,400	19.00 \$	121,600.00 \$
P-101c	PARTIAL DEPTH ASPHALT MILL (2-4")	at the unit price of: <u>Seventeen</u> and <u>Zero</u> _____dollars _____cents.	SY	400	17.00 \$	6,800.00 \$
P-151a	CLEARING AND GRUBBING	at the unit price of: <u>Eight Thousand Eight</u> <u>Hundred Twelve</u> and <u>Zero</u> _____dollars _____cents.	AC	3	8,812.00 \$	26,436.00 \$
P-152b	MUCK EXCAVATION	at the unit price of: <u>One Hundred Eighteen</u> and <u>Zero</u> _____dollars _____cents.	CY	500	118.00 \$	59,000.00 \$
P-152c	DRAINAGE EXCAVATION	at the unit price of: <u>One Hundred Thirty Eight</u> and <u>Zero</u> _____dollars _____cents.	CY	4,300	138.00 \$	593,400.00 \$
P-152d	GRANULAR EMBANKMENT	at the unit price of: <u>Two Hundred Forty Two</u> and <u>Zero</u> _____dollars _____cents.	CY	500	242.00 \$	121,000.00 \$
P-152e	SUBGRADE PREPARATION	at the unit price of: <u>Ten</u> and <u>Zero</u> _____dollars _____cents.	SY	12,700	10.00 \$	127,000.00 \$
P-152f	PLACE ASPHALT MILLINGS SHOULDER	at the unit price of: <u>Eleven</u> and <u>Zero</u> _____dollars _____cents.	SY	700	11.00 \$	7,700.00 \$

SCHEDULE V - Construct South Hangar Access Taxilane Base Bid						
Item No.	Description		Units	Estimated Quantity	Unit Price	Total
P-154b	SUBBASE COURSE (12")	at the unit price of: <u>One Hundred Eighty Two</u> dollars and <u>Zero</u> cents.	CY	4,300	182.00 \$	782,600.00 \$
P-154c	SEPARATION GEOTEXTILE, CLASS 2, NON-WOVEN	at the unit price of: <u>Three</u> dollars and <u>Zero</u> cents.	SY	12,700	3.00 \$	38,100.00 \$
P-154d	GEOGRID, TYPE 2	at the unit price of: <u>Five</u> dollars and <u>Zero</u> cents.	SY	1,300	5.00 \$	6,500.00 \$
P-209a	CRUSHED AGGREGATE BASE COURSE (6")	at the unit price of: <u>Two Hundred Eighty Five</u> dollars and <u>Zero</u> cents.	CY	2,700	285.00 \$	769,500.00 \$
P-620a	TEMPORARY PAVEMENT MARKINGS	at the unit price of: <u>Eight</u> dollars and <u>Zero</u> cents.	SF	1,100	8.00 \$	8,800.00 \$
P-620b	PERMANENT PAVEMENT MARKINGS	at the unit price of: <u>Twelve</u> dollars and <u>Zero</u> cents.	SF	1,100	12.00 \$	13,200.00 \$
F-162a	REMOVE EXISTING FENCE	at the unit price of: <u>Fifteen</u> dollars and <u>Zero</u> cents.	LF	1,200	15.00 \$	18,000.00 \$
F-162b	INSTALL 7-FOOT CHAIN-LINK FENCE	at the unit price of: <u>One Hundred Seven</u> dollars and <u>Zero</u> cents.	LF	600	107.00 \$	64,200.00 \$
F-162c	INSTALL 20-FOOT AUTOMATIC CANTILEVER SLIDE GATE	at the unit price of: <u>Eighteen Thousand Two Hundred Sixty Five</u> dollars and <u>Zero</u> cents.	EA	1	18,265.00 \$	18,265.00 \$
F-162d	INSTALL 16-FOOT AUTOMATIC CANTILEVER SLIDE GATE	at the unit price of: <u>Twelve Thousand One Hundred Seventy Seven</u> dollars and <u>Zero</u> cents.	EA	1	12,177.00 \$	12,177.00 \$

SCHEDULE V - Construct South Hangar Access Taxi Lane Base Bid						
Item No.	Description		Units	Estimated Quantity	Unit Price	Total
D-701a	INSTALL 15-INCH RCP STORM DRAIN PIPE	at the unit price of: <u>One Hundred Twenty Four</u> dollars and <u>Zero</u> cents.	LF	150	124.00 \$	18,600.00 \$
D-701b	INSTALL 24-INCH RCP STORM DRAIN PIPE	at the unit price of: <u>One Hundred Ninety Six</u> dollars and <u>Zero</u> cents.	LF	100	196.00 \$	19,600.00 \$
D-701c	INSTALL 30-INCH RCP STORM DRAIN PIPE	at the unit price of: <u>Two Hundred Sixty Six</u> dollars and <u>Zero</u> cents.	LF	100	266.00 \$	26,600.00 \$
T-901a	SEEDING	at the unit price of: <u>Six Thousand Five Hundred</u> dollars and <u>Zero</u> cents.	AC	2	6,500.00 \$	13,000.00 \$
L-110a	INSTALL 1-2" SCH 40 PVC CONDUIT (DEB)	at the unit price of: <u>Thirty Four</u> dollars and <u>Zero</u> cents.	LF	550	34.00 \$	18,700.00 \$
L-110d	INSTALL 2-3" SCH 40 PVC CONDUIT (CE)	at the unit price of: <u>One Hundred Forty Three</u> dollars and <u>Zero</u> cents.	LF	1,000	143.00 \$	143,000.00 \$
L-110e	INSTALL 4-3" SCH 40 PVC CONDUIT (CE)	at the unit price of: <u>One Hundred Sixty Eight</u> dollars and <u>Zero</u> cents.	LF	400	168.00 \$	67,200.00 \$
L-125f	INSTALL L-858C SIGN, 48" TAXIWAY ENDING MARKER, COMPLETE	at the unit price of: <u>Seven Thousand Seven Hundred Sixteen</u> dollars and <u>Zero</u> cents.	EA	3	7,716.00 \$	23,148.00 \$
U-100a	INSTALL 8-INCH C900 PVC POTABLE WATERLINE PIPE	at the unit price of: <u>Two Hundred Sixteen</u> dollars and <u>Zero</u> cents.	LF	550	216.00 \$	118,800.00 \$

SCHEDULE V - Construct South Hanger Access Taxilane Base Bid						
Item No.	Description		Units	Estimated Quantity	Unit Price	Total
U-100b	INSTALL 2-INCH C900 PVC POTABLE WATERLINE SERVICE PIPE	at the unit price of: <u>Sixty-Nine</u> dollars and <u>Zero</u> cents.	LF	750	69.00 \$	51,750.00 \$
U-100c	INSTALL 8-INCH C900 PVC SECONDARY WATERLINE PIPE	at the unit price of: <u>Two Hundred Twenty-Three</u> dollars and <u>Zero</u> cents.	LF	450	223.00 \$	100,350.00 \$
U-100d	INSTALL 6-INCH C900 PVC SECONDARY WATERLINE PIPE	at the unit price of: <u>Three Hundred Two</u> dollars and <u>Zero</u> cents.	LF	50	302.00 \$	15,100.00 \$
U-100e	INSTALL 8-INCH SDR 26 PVC SANITARY SEWER PIPE	at the unit price of: <u>Three Hundred Eighty-Seven</u> dollars and <u>Zero</u> cents.	LF	1,100	387.00 \$	425,700.00 \$
U-100f	INSTALL 4-INCH SDR 26 PVC SANITARY SEWER SERVICE PIPE	at the unit price of: <u>Three Hundred Two</u> dollars and <u>Zero</u> cents.	LF	550	302.00 \$	166,100.00 \$
U-100g	INSTALL 16-INCH C900 PVC CASING PIPE	at the unit price of: <u>Two Hundred Ten</u> dollars and <u>Zero</u> cents.	LF	50	210.00 \$	10,500.00 \$
U-100h	INSTALL 1-3" SCH 40 PVC CONDUIT (DEB)	at the unit price of: <u>Eighty-Four</u> dollars and <u>Zero</u> cents.	LF	900	84.00 \$	75,600.00 \$
U-100i	INSTALL 2-3" SCH 40 PVC CONDUIT (DEB)	at the unit price of: <u>One Hundred Seventeen</u> dollars and <u>Zero</u> cents.	LF	100	117.00 \$	11,700.00 \$
U-100j	INSTALL 4-3" SCH 40 PVC CONDUIT (DEB)	at the unit price of: <u>One Hundred Thirty-Four</u> dollars and <u>Zero</u> cents.	LF	750	134.00 \$	100,500.00 \$
U-100k	INSTALL FIRE HYDRANT INCLUDING RISER	at the unit price of: <u>Fourteen Thousand One Hundred Twenty-Nine</u> dollars and <u>Zero</u> cents.	EA	3	14,129.00 \$	42,387.00 \$
U-100l	INSTALL 8-INCH GATE VALVE	at the unit price of: <u>Five Thousand Seven Hundred Three</u> dollars and <u>Zero</u> cents.	EA	2	5,703.00 \$	11,406.00 \$

SCHEDULE V - Construct South Hangar Access Taxilane Base Bid						
Item No.	Description		Units	Estimated Quantity	Unit Price	Total
U-100m	INSTALL 6-INCH GATE VALVE	at the unit price of: <u>Five Thousand Eighty Nine</u> dollars and <u>Zero</u> cents.	EA	3	5,089.00 \$	15,267.00 \$
U-100n	INSTALL SANITARY SEWER MANHOLE	at the unit price of: <u>Twenty Thousand Seven Hundred Six</u> dollars and <u>Zero</u> cents.	EA	3	20,706.00 \$	62,118.00 \$
U-100o	INSTALL SANITARY SEWER CLEAN OUT	at the unit price of: <u>Two Thousand Seven Hundred Sixty Eight</u> dollars and <u>Zero</u> cents.	EA	4	2,768.00 \$	11,072.00 \$
U-100p	ABANDON EXISTING POTABLE WATERLINE	at the unit price of: <u>Ten Thousand One Hundred Twenty Two</u> dollars and <u>Zero</u> cents.	LS	1	10,122.00 \$	10,122.00 \$
U-100q	ABANDON EXISTING SECONDARY WATERLINE	at the unit price of: <u>Four Thousand One</u> dollars and <u>Zero</u> cents.	LS	1	4,001.00 \$	4,001.00 \$
U-100r	ABANDON EXISTING NON-PRESSURE RATED SANITARY SEWER LINE	at the unit price of: <u>Twelve Thousand One Hundred Sixty One</u> dollars and <u>Zero</u> cents.	LS	1	12,161.00 \$	12,161.00 \$
U-100s	ABANDON EXISTING PRESSURE RATED SANITARY SEWER LINE	at the unit price of: <u>Eight Thousand Seven Hundred Sixteen</u> dollars and <u>Zero</u> cents.	LS	1	8,716.00 \$	8,716.00 \$
U-100t	INSTALL FLOOD LIGHT MOUNTED ON HANGAR	at the unit price of: <u>Three Thousand Three Hundred Fifty Five</u> dollars and <u>Zero</u> cents.	EA	2	3,355.00 \$	6,710.00 \$
U-100a	INSTALL 20' LIGHT POLE WITH FIXTURES	at the unit price of: <u>Thirteen Thousand Four Hundred Twenty</u> dollars and <u>Zero</u> cents.	EA	2	13,420.00 \$	26,840.00 \$
SCHEDULE V TOTAL \$					5,187,342.00	

SCHEDULE VI - 75' Asphalt Alternative

Item No.	Description	at the unit price of: <u>NO BID</u> and _____ dollars and _____ cents.	Units	Estimated Quantity	Unit Price	Total
C-105a	MOBILIZATION		LS	1	NO BID \$	NO BID \$
C-100a	QUALITY CONTROL PROGRAM		LS	1	NO BID \$	NO BID \$
P-152a	UNCLASSIFIED EXCAVATION		CY	7,700	NO BID \$	NO BID \$
P-401a	ASPHALT SURFACE COURSE		TON	3,100	NO BID \$	NO BID \$
P-603a	EMULSIFIED ASPHALT TACK COAT		TON	11	NO BID \$	NO BID \$

SCHEDULE VI TOTAL \$ **NO BID**

SCHEDULE VII - Additional 35' Asphalt Alternative

Item No.	Description	at the unit price of: <u>NO BID</u> and _____ dollars and _____ cents.	Units	Estimated Quantity	Unit Price	Total
C-105a	MOBILIZATION		LS	1	NO BID \$	NO BID \$
C-100a	QUALITY CONTROL PROGRAM		LS	1	NO BID \$	NO BID \$
P-152a	UNCLASSIFIED EXCAVATION		CY	2,200	NO BID \$	NO BID \$
P-152b	MUCK EXCAVATION		CY	100	NO BID \$	NO BID \$
P-152d	GRANULAR EMBANKMENT		CY	100	NO BID \$	NO BID \$
P-152e	SUBGRADE PREPARATION		SY	3,200	NO BID \$	NO BID \$
P-154b	SUBBASE COURSE (12")		CY	1,100	NO BID \$	NO BID \$
P-154c	SEPARATION GEOTEXTILE, CLASS 2, NON-WOVEN		SY	3,200	NO BID \$	NO BID \$
P-154d	GEOGRID, TYPE 2		SY	400	NO BID \$	NO BID \$
P-209a	CRUSHED AGGREGATE BASE COURSE (6")		CY	900	NO BID \$	NO BID \$
P-401a	ASPHALT SURFACE COURSE		TON	700	NO BID \$	NO BID \$

SCHEDULE VIII - 75' Concrete Alternative

Item No.	Description	Units	Estimated Quantity	Unit Price	Total
C-105a	MOBILIZATION	LS	1	200,000.00 \$	200,000.00 \$
C-100a	QUALITY CONTROL PROGRAM	LS	1	60,000.00 \$	60,000.00 \$
P-152a	UNCLASSIFIED EXCAVATION	CY	8,400	86.00 \$	722,400.00 \$
P-501b	CONCRETE PAVEMENT (6")	SY	12,100	130.00 \$	1,573,000.00 \$
U-100v	ASPHALT PATCH	TON	300	839.00 \$	251,700.00 \$

SCHEDULE VIII TOTAL \$ 2,807,100.00

SCHEDULE IX - Additional 35' Concrete Alternative

Item No.	Description	Units	Estimated Quantity	Unit Price	Total
C-105a	MOBILIZATION	LS	1	140,000.00 \$	140,000.00 \$
C-100a	QUALITY CONTROL PROGRAM	LS	1	50,000.00 \$	50,000.00 \$
P-152a	UNCLASSIFIED EXCAVATION	CY	2,400	84.00 \$	201,600.00 \$
P-152b	MUCK EXCAVATION	CY	100	118.00 \$	11,800.00 \$
P-152d	GRANULAR EMBANKMENT	CY	100	242.00 \$	24,200.00 \$
P-152e	SUBGRADE PREPARATION	SY	3,200	8.00 \$	25,600.00 \$
P-154b	SUBBASE COURSE (12")	CY	1,100	182.00 \$	200,200.00 \$
P-154c	SEPARATION GEOTEXTILE, CLASS 2, NON-WOVEN	SY	3,200	3.00 \$	9,600.00 \$
P-154d	GEOGRID, TYPE 2	SY	400	5.00 \$	2,000.00 \$
P-209a	CRUSHED AGGREGATE BASE COURSE (6")	CY	900	285.00 \$	256,500.00 \$
P-501b	CONCRETE PAVEMENT (6")	SY	3,000	196.00 \$	588,000.00 \$
SCHEDULE IX TOTAL \$				1,509,500.00	

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Charles Michalewicz, Engineer, Engineering Services

Meeting Date: September 7, 2023

Item type: Consent Item

Caption:

Consider approving Change Order #1 to RFB ES-03-23 Jackson St. Improvements to Reece Albert Inc. in the amount of (\$62,712.91) and moving the savings to contingency funds and authorizing the City Manager to negotiate and execute all related documents (Patrick Frerich)

Staff Recommendation:

Approve

Summary/History:

This change is a reduction in the quantity of the traffic control elements on the project. TxDOT recently upgraded equipment in their pedestrian upgrade project, eliminating the need for the City to install the elements.

Funding Source(s):

Fund:	Account:	Project Number:	Amount Budgeted:
Street Bond	534-3200-800.07-30	ST0009	-\$62,712.91

Financial Impact:

The funds were originally budgeted for the project for the items that are being removed from the scope of work. The funds will remain in the Project Budget for contingency funds until project completion.

Other Information/Recommendation:

Attachments:

- | | |
|----------------------------------|------------------------------------|
| 1. Attachment for Council Agenda | Attachement for Council Agenda.pdf |
|----------------------------------|------------------------------------|

Presentation:

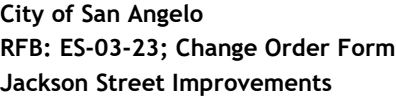
Zeferino Mendoza

Approvals/Reviews:

Charles Michalewicz

Created/Initiated

Pete Madrid Jr.	Approved
Kevin Pate	Approved
Shane Kelton	Approved
Theresa James	Approved
Jeffrey Tomlinson	Approved
Tina Dierschke	Approved
Heather Stastny	Final Approval



CONTRACTOR: REECE ALBERT, INC.

Item No.	Item Description	Bid Quantity	Unit	Bid Unit Price	Proposed Unit Price (Add. Qty.)	Bid Total Price	Add Quantities	Deduct Quantities	Revised Quantities	Adjusted Total Price	Net Change (+/-)	
3.14	Remove Existing Signs and Mailboxes	5	EA	\$ 162.79		\$ 813.95		5.00	0	\$ -	\$ (813.95)	
3.15	Aluminum Signs (TY A)	28	SF	\$ 66.32		\$ 1,856.96		28.00	0	\$ -	\$ (1,856.96)	
3.16	In Sm Rd SUP & Am TY10BWG (1) WS (P) (Wedge Anchor Steel System)	4	EA	\$ 1,329.41		\$ 5,317.64		4.00	0	\$ -	\$ (5,317.64)	
4.20	PED SIG SEC (LED) (COUNTDOWN)	4	EA	\$ 1,388.02		\$ 5,552.08		4.00	0	\$ -	\$ (5,552.08)	
4.21	Backplate W/REFL BRDR (3 SEC)(VENT)ALUM	11	EA	\$ 308.45		\$ 3,392.95		11.00	0	\$ -	\$ (3,392.95)	
4.22	Backplate W/REFL BRDR (4 SEC)(VENT)ALUM	2	EA	\$ 347.01		\$ 694.02		2.00	0	\$ -	\$ (694.02)	
4.23	Backplate W/REFL BRDR (5 SEC)(VENT)ALUM	2	EA	\$ 385.56		\$ 771.12		2.00	0	\$ -	\$ (771.12)	
4.29	PED POLE ASSEMBLY	3	EA	\$ 5,397.84		\$ 16,193.52		2.00	1	\$ 5,397.84	\$ (10,795.68)	
4.30	PED DETECT PUSH BUTTON (ASPS)	4	EA	\$ 2,313.36		\$ 9,253.44		4.00	0	\$ -	\$ (9,253.44)	
4.31	PED DETECTOR CONTROLLER UNIT	1	EA	\$ 6,940.07		\$ 6,940.07		1.00	0	\$ -	\$ (6,940.07)	
CO1.4.12	Salvage Existing Cabinet, Controller, and MMU	-	EA	\$ -	\$ (17,325.00)	\$ -	1		1	\$ (17,325.00)	\$ (17,325.00)	
Contract Adjustment												
Original Contract Completion Date:		N/A	Original Contract Amount:								\$ 4,102,304.42	
Original Contract Construction Days:		210	Previous Change Orders:									
Prior Days Added:		N/A	Change Order No. 1:									
Days Added this Change Order:		N/A	Change Order No. 2:									
Revised Contract Construction Days:		N/A	Change Order No. 3:									
Revised Contract Completion Date:		N/A	Change Order No. 4:									
			Change Order No. 5:									
			Change Order No. 6:									
			Current Change Order Amount:								\$ (62,712.91)	
			Contingency used:								?	
			Revised Contract Amount:								\$ 4,039,591.51	
Comments												
3.14: Line item 3.14 is removed from the project with this change order. The COSA Traffic Operations Department will perform all work involved with this line item by removing the existing signs and mailboxes on the project												
3.15: Line item 3.15 is removed from the project with this change order. The COSA Traffic Operations Department will perform all work involved with this line item by producing the signs specified for this project.												
3.16: Line item 3.16 is removed from the project with this change order. The COSA Traffic Operations Department will perform all work involved with this line item by installing the signs specified for this project.												
4.20: A TxDOT project, within the past few years, upgraded this intersection with new traffic signal items. In an effort to save on costs with this project, the Contractor will utilize the recently installed countdown assembly in lieu of ordering new items.												
4.21:Line item 4.21 is removed from the project with this change order. Backplates are not required to be installed on signal heads per COSA standards.												
4.22:Line item 4.21 is removed from the project with this change order. Backplates are not required to be installed on signal heads per COSA standards.												
4.23:Line item 4.21 is removed from the project with this change order. Backplates are not required to be installed on signal heads per COSA standards.												
4.29: A TxDOT project, within the past few years, upgraded this intersection with new traffic signal items. In an effort to save on costs with this project, the Contractor will utilize the recently installed PED Pole in lieu of ordering new items. The following plan note, on sheet TS-4, shall be removed from the contract with this change order: "Pedestal pole assemblies shall be powder coated "TRAFFIC BLACK" (RAL 9017)."												
4.30: A TxDOT project, within the past few years, upgraded this intersection with new traffic signal items. In an effort to save on costs with this project, the Contractor will utilize the recently installed PED push buttons in lieu of ordering new items. The following plan note, on sheet TS-4, shall be removed from the contract with this change order: "Pedestal pole assemblies shall be powder coated "TRAFFIC BLACK" (RAL 9017)."												
4.31: A TxDOT project, within the past few years, upgraded this intersection with new traffic signal items. In an effort to save on costs with this project, the Contractor will utilize the recently installed PED controller in lieu of ordering new items. The following plan note, on sheet TS-4, shall be removed from the contract with this change order: "Pedestal pole assemblies shall be powder coated "TRAFFIC BLACK" (RAL 9017)."												
CO1.4.12: Line item CO1.4.12 is added to this project with this change order. A TxDOT project, within the past few years, upgraded this intersection with new traffic signal items. In an effort to save on costs with this project, the Contractor will utilize the recently installed cabinet, controller, and MMU in lieu of ordering new items.												
General Note: The addition of this change order compensates the Contractor for all labor, material, and equipment necessary to perform all work described within the supplemental documents and herein.												

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Ryan Kramer, Sr. Fleet Manager, Fleet Services

Meeting Date: September 7, 2023

Item type: Consent Item

Caption:

Consider awarding RFP FS-11-23 Auctioneer Services to Rene Bates Auctioneers, Inc. and authorizing the City Manager to negotiate and execute all related documents (Ryan Kramer)

Staff Recommendation:

Approve

Summary/History:

Fleet Services requested proposals for auctioneer services for the purpose of disposing of surplus property including, but not limited to, fleet equipment and miscellaneous items. Based on the five proposals submitted, it is recommended that staff enters negotiations with Rene Bates Auctioneers as the highest ranking proposal.

Staff will negotiate services with René Bates Auctioneers, Inc. (McKinney, TX) for a term not to exceed 5 total years (initial 1-year term, 4 additional 1-year extensions available). If negotiations fail with this vendor, negotiations will continue with the second highest ranking vendor.

Funds from auction proceeds are generally deposited back into the Fund of the original expense. The anticipated revenue is budgeted each year within each fund as needed. Auction expenses are paid to the auctioneer through a commissioned rate or buyer's premium. This means that the City does not expense funds directly to the auctioneer, therefore does not budget for that expense.

Funding Source(s):

Financial Impact:

Funds from auction proceeds are generally deposited back into the Fund of the original expense. The anticipated revenue is budgeted each year within each fund as needed. Auction expenses are paid to the auctioneer through a commissioned rate or buyer's premium. This means that the City does not expense funds directly to the auctioneer, therefore does not budget for that expense.

Other Information/Recommendation:

Staff recommends Council to authorize negotiations with Rene Bates Auctioneers and authorize the City Manager to execute any related documents.

Attachments:

1. FS-11-23 Acknowledgement

FS-11-23 Acknowledgement.pdf

Presentation:**Approvals/Reviews:**

Ryan Kramer

Pete Madrid Jr.

Patrick Frerich

Shane Kelton

Theresa James

Jeffrey Tomlinson

Tina Dierschke

Heather Stastny

Created/Initiated

Approved

Approved

Approved

Approved

Approved

Approved

Final Approval



RFP Acknowledgement

FS-11-23 • Auctioneer Services

Thursday, August 17, 2023

2 p.m.

- | | |
|---|------------------------------------|
| 1 | JJ Kane Auctioneers |
| 2 | Liquidity Services Operations, LLC |
| 3 | Lone Star Auctioneers, Inc. |
| 4 | PropertyRoom.com |
| 5 | Rene Bates Auctioneers Inc. |

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Ryan Kramer, Sr. Fleet Manager, Fleet Services

Meeting Date: September 7, 2023

Item type: Consent Item

Caption:

Consider awarding RFB FS-12-23 Fuel Purchases in an annual amount not to exceed \$3,000,000 and authorizing the City Manager to negotiate and execute all related documents (Ryan Kramer)

Staff Recommendation:

Approve

Summary/History:

The Fleet Services Division is requesting City Council approval to award bid pricing for the procurement of gasoline and diesel for the City. Request for Bids (RFB) were mailed to multiple local and area distributors. Bids were received from Petroleum Traders – Fort Wayne, IN, Regal Oil – San Angelo, TX, Atlantic Petroleum and Mineral Resources - Houston, TX, Fikes Wholesale - Temple, TX, and Royal Aquarian Consultancy - Iselin, NJ.

In an effort to ensure the most economic and financial benefit for the City of San Angelo and to compensate for the dramatic fuel price fluctuations, fuel pricing is requested on a daily or as-needed basis. Requests are made for a primary vendor's daily rack price for a particular fuel product. This rack price is then added to the awarded mark-up to establish the delivered fuel price. The lowest net price is awarded delivery of the product for the requested period. Multiple awards are needed by the City to provide competition between daily fuel pricing and to ensure product availability.

Funding Source(s):

Financial Impact:

The Fleet Services Division budgets for fuel based on expected usage and anticipated market price. Approximately 840,000 gallons of fuel is expected to be purchased and used annually in an amount of \$3,000,000.

Other Information/Recommendation:

Tankwagon:

Primary Vendors = Regal Oil, Fikes Wholesale, Petroleum Traders Corporation

Alternative Vendors = Atlantic Petroleum and Mineral Resources, Royal Aquarian Consultancy

Transport:

Primary Vendors = Regal Oil, Fikes Wholesale, Petroleum Traders Corporation

Alternative Vendors = Atlantic Petroleum and Mineral Resources, Royal Aquarian Consultancy

Attachments:

1. FS-12-23 Bid Tabulation

FS-12-23 Bid Tabulation.pdf

Presentation:

Ryan Kramer

Approvals/Reviews:

Ryan Kramer

Created/Initiated

Pete Madrid Jr.

Approved

Patrick Frerich

Approved

Shane Kelton

Approved

Jeffrey Tomlinson

Approved

Tina Dierschke

Approved

Theresa James

Approved

Heather Stastny

Final Approval

**RFB Bid Tabulation**

FS-12-23 • Fuel Purchase

Tuesday, August 22, 2023

2:00 p.m.

Atlantic Petroleum & Mineral Resources, INC

Item Number	Item	Terminal	Additional Cost	Net Terms (e.g., Net 30)
Tankwagon - Clear Diesel - 15,000 gallons (5)				
#1-1	1	Phillips 66	0.35	Net 30
#1-2	2	Pro Petroleum Terminal	0.35	Net 30
#1-3	3	Chevron Terminal	0.35	Net 30
#1-4	4	Sunoco	0.35	Net 30
#1-5	5	Alon USA	0.35	Net 30
Tankwagon - Unleaded Gasoline - 24,000 gallons (5)				
#2-1	1	Phillips 66	0.35	Net 30
#2-2	2	Pro Petroleum Terminal	0.35	Net 30
#2-3	3	Chevron Terminal	0.35	Net 30
#2-4	4	Sunoco	0.35	Net 30
#2-5	5	Alon USA	0.35	Net 30
Transport - Clear Diesel - 300,000 gallons (5)				
#3-1	1	Phillips 66	0.13	Net 30
#3-2	2	Pro Petroleum Terminal	0.13	Net 30
#3-3	3	Chevron Terminal	0.13	Net 30
#3-4	4	Sunoco	0.13	Net 30
#3-5	5	Alon USA	0.13	Net 30
Transport - Unleaded Gasoline - 500,000 gallons (5)				
#4-1	1	Phillips 66	0.13	Net 30
#4-2	2	Pro Petroleum Terminal	0.13	Net 30
#4-3	3	Chevron Terminal	0.13	Net 30
#4-4	4	Sunoco	0.13	Net 30
#4-5	5	Alon USA	0.13	Net 30

Fikes Wholesale

Item Number	Item	Terminal	Additional Cost	Net Terms (e.g., Net 30)
Tankwagon - Clear Diesel - 15,000 gallons (1)				
#1-1	1	Big Spring	0.12	Net 30
Tankwagon - Unleaded Gasoline - 24,000 gallons (1)				
#2-1	1	Big Spring	0.12	Net 30
Transport - Clear Diesel - 300,000 gallons (1)				
#3-1	1	Big Spring	0.0055	Net 30
Transport - Unleaded Gasoline - 500,000 gallons (1)				
#4-1	1	Big Spring	0.0055	Net 30

Petroleum Traders Corporation

Item Number	Item	Terminal	Additional Cost	Net Terms (e.g., Net 30)
Tankwagon - Clear Diesel - 15,000 gallons (3)				
#1-1	1	San Angelo		0.2 NET 30, Subject to day of quote
#1-2	2	Abilene		0.2 NET 30, Subject to day of quote
#1-3	3	Big Spring		0.2 NET 30, Subject to day of quote
Tankwagon - Unleaded Gasoline - 24,000 gallons (3)				
#2-1	1	San Angelo		0.2 NET 30, Subject to day of quote
#2-2	2	Abilene		0.2 NET 30, Subject to day of quote
#2-3	3	Big Spring		0.2 NET 30, Subject to day of quote
Transport - Clear Diesel - 300,000 gallons (3)				
#3-1	1	San Angelo		0.01 NET 30, Subject to day of quote
#3-2	2	Abilene		0.01 NET 30, Subject to day of quote
#3-3	3	Big Spring		0.01 NET 30, Subject to day of quote
Transport - Unleaded Gasoline - 500,000 gallons (3)				
#4-1	1	San Angelo		0.01 NET 30, Subject to day of quote
#4-2	2	Abilene		0.01 NET 30, Subject to day of quote
#4-3	3	Big Spring		0.01 NET 30, Subject to day of quote

Regal Oil Inc

Item Number	Item	Terminal	Additional Cost	Net Terms (e.g., Net 30)
Tankwagon - Clear Diesel - 15,000 gallons (1)				
#1-1	1	Delek - San Angelo		0.16 Net 30 Days
Tankwagon - Unleaded Gasoline - 24,000 gallons (1)				
#2-1	1	Delek - San Angelo		0.16 Net 30 Days
Transport - Clear Diesel - 300,000 gallons (4)				
#3-1	1	Delek - San Angelo		0.04 Net 30 Days
#3-2	2	DK - Big Spring		0.09 Net 30 Days
#3-3	3	Sunoco - Stanton		0.09 Net 30 Days
#3-4	4	Delek - Abilene		0.09 Net 30 Days
Transport - Unleaded Gasoline - 500,000 gallons (3)				
#4-1	1	Delek - San Angelo		0.04 Net 30 Days
#4-2	2	DK - Big Spring		0.09 Net 30 Days
#4-3	3	Delek - Abilene		0.09 Net 30 days

Royal Aquarian Consultancy

Item Number	Item	Terminal	Additional Cost	Net Terms (e.g., Net 30)
Tankwagon - Clear Diesel - 15,000 gallons (0)				
Tankwagon - Unleaded Gasoline - 24,000 gallons (0)				
Transport - Clear Diesel - 300,000 gallons (5)				
#3-1	1	Big Springs		0.32 Net 30
#3-2	2	Big Springs		0.32 Net 30
#3-3	3	Big Springs		0.32 Net 30
#3-4	4	Big Springs		0.32 Net 30
#3-5	5	Big Springs		0.32 Net 30
Transport - Unleaded Gasoline - 500,000 gallons (5)				
#4-1	1	Big Springs		0.32 Net 30
#4-2	2	Big Springs		0.32 Net 30
#4-3	3	Big Springs		0.32 Net 30
#4-4	4	Big Springs		0.32 Net 30
#4-5	5	Big Springs		0.32 Net 30

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Charles Michalewicz, Engineer, Operations

Meeting Date: September 7, 2023

Item type: Consent Item

Caption:

Consider awarding ES-04-23 South A&M Ave Mill and Overlay Project to Reece Albert, Inc. in the amount of \$1,011,158.38 and authorizing the City Manager to negotiate and execute all related documents (Patrick Frerich)

Staff Recommendation:

Approve

Summary/History:

South A&M Avenue from Avenue N to Sul Ross has experienced deterioration with an average PCI rating of 51 in 2015, categorizing it as in need of repair to reestablish a safe and rideable surface. The A&M water line replacement project further exacerbated its condition. Instead of providing patches to the damaged roadway after the project, it was determined more beneficial to mill and overlay the roadway based on its historic condition.

The City solicited bids for a mill and overlay of 2" of asphalt on approximately one mile of South A&M Avenue from Avenue N to Sul Ross. Two responses were received from Reece Albert, Inc., and Permian Paving.

Funding Source(s):

Fund:	Account:	Project Number:	Amount Budgeted:
Street & Bridge	101-3200-432.04-35	NA	\$1,011,158.38

Financial Impact:

The project is funded from the Street and Bridge System Maintenance Fund.

Other Information/Recommendation:

Staff recommends awarding the bid to Reece Albert, Inc. and authorizing the City Manager to execute any related documents.

Attachments:

1. ES-04-23 Bid Tabulation

ES-04-23 Bid Tabulation.pdf

Presentation:

Patrick Frerich

Approvals/Reviews:

Charles Michalewicz

Pete Madrid Jr.

Patrick Frerich

Shane Kelton

Theresa James

Jeffrey Tomlinson

Tina Dierschke

Heather Stastny

Created/Initiated

Approved

Approved

Approved

Approved

Approved

Approved

Final Approval



RFB Bid Tabulation

Project No. 2023-7-955

ES-04-23 • A&M Ave M&O Roadway Project

Tuesday, August 22, 2023

2:00 p.m.

BASE BID

Item No.	Spec. No.	Description	Units	Estimated Quantity
ITEM 1: GENERAL (Mobilization, Barricades and Erosion/Sedimentation Control Measures)				
1.01	TxDOT 500	MOBILIZATION	LS	1
1.02	TxDOT 502	BARRICADES, SIGNS, AND TRAFFIC HANDLING	MO	1
1.03	TxDOT 506	STORM WATER MANAGEMENT	MO	1

ITEM 2: UTILITIES

2.01	TxDOT 479	ADJUSTING WATER VALVE STAND TO GRADE	EA	29
2.02	TxDOT 479	ADJUSTING MANHOLES (SANITARY) (PROVIDE NEW RING AND LID)	EA	8
2.03	COSA	ADJUSTING SEWER CLEANOUT TO GRADE	EA	1

ITEM 3: PAVING

3.01	TxDOT 104	REMOVING CONC (VALLEY GUTTER)	SY	70
3.02	TxDOT 216	PROOF ROLLING	HR	10
3.03	TxDOT 307	D-GR HMA TY-D (PG 70-22)	TON	2,488
3.04	TxDOT 310	PRIME COAT (MC-30)	GAL	4,478
3.05	TxDOT 351	FLEXIBLE PAVEMENT STRUCTURE REPAIR (8")	SY	2239
3.06	TxDOT 354	PLANE ASPH CONC PAV (2" TO 3")	SY	22,389
3.07	COSA 529	CONC VALLEY GUTTER	SY	70

ITEM 4: PAVEMENT MARKINGS

4.01	TxDOT 666	REFL PAV MRK-TY 1 (W) 12" (SLD) (100 MIL)	LF	83
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ALTERNATE 1: CONCRETE WORK

ALT 1.01	TxDOT 104	REMOVING CONC (CURB AND GUTTER)	LF	10
ALT 1.02	TxDOT 104	REMOVING CONC (MISC)	SY	6
ALT 1.03	COSA 529	CONC CURB AND GUTTER	LF	10
ALT 1.04	TxDOT 531	CONC SIDEWALK (4")	SY	3
ALT 1.05	TxDOT 536	CONC MEDIAN	SY	3

Permian Paving Inc

Unit Price	Total Price
\$ 330,000.00	\$ 330,000.00
\$ 80,000.00	\$ 80,000.00
\$ 20,000.00	\$ 20,000.00

Item 1 Subtotal \$ 430,000.00

Unit Price	Total Price
\$ 2,500.00	\$ 72,500.00
\$ 6,500.00	\$ 52,000.00
\$ 2,500.00	\$ 2,500.00

Item 2 Subtotal \$ 127,000.00

Unit Price	Total Price
\$ 100.00	\$ 7,000.00
\$ 10.00	\$ 100.00
\$ 276.00	\$ 686,688.00
\$ 12.50	\$ 55,975.00
\$ 90.00	\$ 201,510.00
\$ 10.00	\$ 223,890.00
\$ 250.00	\$ 17,500.00

Item 3 Subtotal \$1,192,663

Unit Price	Total Price
\$ 550.00	\$ 45,650.00

Item 4 Subtotal \$ 45,650.00

Unit Price	Total Price
\$ 100.00	\$ 1,000.00
\$ 1,000.00	\$ 6,000.00
\$ 100.00	\$ 1,000.00
\$ 1,000.00	\$ 3,000.00
\$ 1,000.00	\$ 3,000.00

Alternate 1 Total \$ 14,000.00

Contingency \$ 10,000.00

Base Bid
Total+Contingency \$ 1,805,313.00Base Bid + Alternate
1 Total +
Contingency \$ 1,819,313.00

Reece Albert, Inc.

Unit Price	Total Price
\$ 66,312.13	\$ 66,312.13
\$ 14,481.32	\$ 14,481.32
\$ 2,797.98	\$ 2,797.98

Item 1 Subtotal \$ 83,591.43

Unit Price	Total Price
\$ 1,422.33	\$ 41,247.57
\$ 3,314.40	\$ 26,515.20
\$ 1,621.18	\$ 1,621.18

Item 2 Subtotal \$ 69,383.95

Unit Price	Total Price
\$ 43.61	\$ 3,052.70
\$ 203.88	\$ 2,038.80
\$ 181.22	\$ 450,875.36
\$ 5.42	\$ 24,270.76
\$ 83.48	\$ 186,911.72
\$ 6.44	\$ 144,185.16
\$ 303.12	\$ 21,218.40

Item 3 Subtotal \$ 832,552.90

Unit Price	Total Price
\$ 92.82	\$ 7,704.06

Item 4 Subtotal \$ 7,704.06

Unit Price	Total Price
\$ 97.63	\$ 976.30
\$ 162.72	\$ 976.32
\$ 185.88	\$ 1,858.80
\$ 677.64	\$ 2,032.92
\$ 693.90	\$ 2,081.70

Alternate 1 Total \$ 7,926.04

Contingency \$ 10,000.00

Base Bid
Total+Contingency \$ 1,003,232.34Base Bid + Alternate
1 Total +
Contingency \$ 1,011,158.38

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Jeremy Miller, Assistant Director of Operations, Operations

Meeting Date: September 7, 2023

Item type: Consent Item

Caption:

Consider approving the removal and replacement of trees located at the City Hall Annex (Patrick Frerich)

Staff Recommendation:

Approve

Summary/History:

The City-owned property at 301 W. Beauregard (City Hall Annex) has several large trees that are no longer viable. These trees were severely damaged as a result of the winter storm Uri in 2021. There are a total of 14 trees that have no remaining life and need to be removed for safety and aesthetic reasons. The total of trees to be removed includes 9 Pecan trees and 5 Live Oaks.

To ensure proper spacing, location, and line of site, only 12 of the 14 removed trees will be replaced. The removed trees will be replaced with a species of Oak with a minimum trunk diameter of three to six inches.

City Council authorization is required for removal of these trees as they are located in the Downtown Design District and within the right-of-way.

Funding Source(s):

Financial Impact:

Tree removal and replacement will be covered with budgeted funds. Cost of removal is expected not to exceed \$25,000. Replacement trees will be quoted and purchased according to Purchasing Policy.

Other Information/Recommendation:

Staff recommends approving the removal of 14 dead trees and replacing them with 12 new trees.

Attachments:

- | | | |
|----|--------------------|------------------------|
| 1. | Annex Trees 8-2023 | Annex Trees 8-2023.pdf |
| 2. | Live Oak 5 | Live Oak 5.jpg |
| 3. | Pecan 1 | Pecan 1.jpg |
| 4. | Pecan 2-5 | Pecan 2-5.jpg |
| 5. | Pecan 6-9 | Pecan 6-9.jpg |

- | | | |
|----|--------------------------|------------------------------|
| 6. | Live Oak 1 | Live Oak 1.jpg |
| 7. | Live Oak 2-4 | Live Oak 2-4.jpg |
| 8. | Arborist Acknowledgement | Arborist Acknowledgement.pdf |

Presentation:

Patrick Frerich

Approvals/Reviews:

Jeremy Miller	Created/Initiated
Pete Madrid Jr.	Approved
Patrick Frerich	Approved
Shane Kelton	Approved
Jon James	Approved
Theresa James	Approved
Heather Stastny	Final Approval

OFFICE OF TOM GREEN COUNTY



Allison Schwarz
Texas A&M AgriLife Extension Service
113 W. Beauregard
San Angelo, TX 76903

August 9, 2023

To Whom It May Concern,

On August 9, 2023 I was invited by city personnel to inspect trees at the City Hall Annex, 301 W. Beauregard. There were 14 trees in question, 9 pecan and 5 live oak. I recommend removal of these trees – in my opinion, they will not recover and will eventually pose a fall risk. There are a couple trees with a few green leaves left but I believe there is not enough canopy left to support the tree and recover, even in the best of circumstances. Feel free to contact me if you have any questions,

Sincerely,

A handwritten signature in cursive script that reads "Allison Schwarz".

Allison Schwarz
County Extension Agent – Horticulture, Tom Green County
ISA Certified Arborist - TX-4193A

Tom Green County
113 West Beauregard
San Angelo, TX 76903

Tel. 325-659-6522
Fax. 325-659-6467
tom-green-tx@tamu.edu



RESERVED
PARKING



RESERVED
PARKING



VAN
ACCESSIBLE











OFFICE OF TOM GREEN COUNTY



Allison Schwarz
Texas A&M AgriLife Extension Service
113 W. Beauregard
San Angelo, TX 76903

August 9, 2023

To Whom It May Concern,

On August 9, 2023 I was invited by city personnel to inspect trees at the City Hall Annex, 301 W. Beauregard. There were 14 trees in question, 9 pecan and 5 live oak. I recommend removal of these trees – in my opinion, they will not recover and will eventually pose a fall risk. There are a couple trees with a few green leaves left but I believe there is not enough canopy left to support the tree and recover, even in the best of circumstances. Feel free to contact me if you have any questions,

Sincerely,

A handwritten signature in cursive script that reads "Allison Schwarz".

Allison Schwarz
County Extension Agent – Horticulture, Tom Green County
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Tom Green County
113 West Beauregard
San Angelo, TX 76903

Tel. 325-659-6522
Fax. 325-659-6467
tom-green-tx@tamu.edu

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Robert Schneeman, Economic Development Coordinator, Economic Development

Meeting Date: September 7, 2023

Item type: Consent Item

Caption:

Consider ratifying a COSADC resolution authorizing an expenditure in an amount not to exceed \$200,000 for land, buildings, equipment, facilities, and improvements required or suitable for the promotion of development and expansion of affordable housing, a project authorized pursuant to Section 505.153 of the Texas Local Government Code; and authorizing the Board President, or his designee, to negotiate and execute all related documents, subject to City Council approval (Bob Salas)

Staff Recommendation:

Approve

Summary/History:

Over the past 15 years, the city has undertaken a comprehensive approach to eliminating slums and blight by targeting specific deteriorating neighborhoods and focusing on resources helping revitalize those neighborhoods. Because of those efforts, the City has seen marked improvements and growth in those areas, including private sector investment and the development of affordable housing. COSADC has been a critical asset and partner in the revitalization effort, providing additional funds for the City's very successful Neighborhood Blitz, one of several programs supporting the City's Neighborhood Revitalization Plan. The Blitz has included new siding and paint on a concentration of homes in target neighborhoods, leading to immediate curb appeal. While the Blitz, mainly funded by federal CDBG grant funds, has been very successful, grant funding for the program is no longer available. Staff is requesting \$200K to be used for the continuation of the Blitz with an added roof repair component. Also, instead of a one-day event in concentrated neighborhoods, the program will extend thru the year and will select individual homes across all the target neighborhoods and use volunteers to paint housing units. The City will leverage COSADC funds with federal CDBG grant funds to target up to 25 homes for siding and roof repairs. This item will be funded by Affordable Housing funds and was approved by COSADC at their meeting on June 28, 2023.

Funding Source(s):

Financial Impact:

Up to \$200,000 from Affordable Housing funds.

Other Information/Recommendation:

Attachments:

Presentation:

Bob Salas

Approvals/Reviews:

Robert Schneeman

Michael Dane

Theresa James

Jeffrey Tomlinson

Tina Dierschke

Theresa James

Heather Stastny

Created/Initiated

Approved

Approved

Approved

Approved

Approved

Final Approval

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Bob Salas, Neighborhood Services Director, Neighborhood and Family Services

Meeting Date: September 7, 2023

Item type: Consent Item

Caption:

Consider approving an agreement with HUD in the amount of \$186,630 to fund a Rapid Rehousing for the Homeless program and authorizing the City Manager to negotiate and execute all related documents (Bob Salas)

Staff Recommendation:

Approve

Summary/History:

On September 15, 2020, Council approved an agreement with HUD as part of the Continuum of Care (CoC) grant to fund a Rapid Rehousing (RRH) for the Homeless program. The grant is renewed annually, with the 2023 grant amount of \$186,630.00. The grant is for 12 months from November 1, 2023, to October 31, 2024, with the Public Housing Authority acting as the City's subrecipient and manager of the program. RRH aims to provide homeless individuals with case management and an opportunity to obtain permanent housing. This will be the fourth year of CoC funding.

Funding Source(s):

Financial Impact:

If approved, the City will receive \$186,630.00 which will be distributed to the PHA as subrecipients to manage the program, with the exception of \$15,930.00 for City administration and \$900 for HMIS system costs.

Other Information/Recommendation:

Attachments:

1. New San Angelo grant agreement
TX0576L6T072203

New San Angelo grant agreement
TX0576L6T072203.pdf

Presentation:

Bob Salas

Approvals/Reviews:

Bob Salas

Theresa James

Jeffrey Tomlinson

Tina Dierschke

Theresa James

Julia Antilley

Created/Initiated

Approved

Approved

Approved

Approved

Final Approval



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
307 W. 7th St.
Suite 1000
Ft. Worth, TX 76102

Grant Number: TX0576L6T072203
Recipient's Name: City of San Angelo
Tax ID Number: 75-6000659
Unique Entity Identifier [SAM]: KZC2VLA6F2P9
Federal Award Date: 8/10/2023

CONTINUUM OF CARE PROGRAM (CDEA# 14.267) GRANT AGREEMENT

This Grant Agreement (“this Agreement”) is made by and between the United States Department of Housing and Urban Development (“HUD”) and City of San Angelo (the “Recipient”). This Agreement, the Recipient’s use of funds provided under this Agreement (the “Grant” or “Grant Funds”), and the Recipient’s operation of projects assisted with Grant Funds are governed by

1. The Consolidated Appropriations Act, 2022 (Pub. L. 117-103, approved March 15, 2022);
2. title IV of the McKinney-Vento Homeless Assistance Act 42 U.S.C. 11301 et seq. (the “Act”);
3. the Continuum of Care Program rule at 24 CFR part 578 (the “Rule”), as amended from time to time;
4. and the Notice of Funding Opportunity for the fiscal year in which the funds were awarded; and
5. the Recipient’s application submissions on the basis of which these Grant Funds were approved by HUD, including the certifications, assurances, technical submission documents, and any information or documentation required to meet any grant award condition (collectively, the “Application”).

The Application is incorporated herein as part of this Agreement, except that only the project (those projects) listed below are funded by this Agreement. In the event of any conflict between any application provision and any provision contained in this Agreement, this Agreement shall control. Capitalized terms that are not defined in this agreement shall have the meanings given in the Rule.

HUD’s total funding obligation authorized by this grant agreement is \$186,630, allocated between the project(s) listed below (each identified by a separate grant number) and, within those projects, between budget line items, as shown below. The Grant Funds an individual project will receive are as shown in the Application on the final HUD-approved Summary Budget for the project. Recipient shall use the Grant Funds provided for the projects listed below, during the budget period (s) period stated below.

Grant No.	Grant Term	Performance Period	Total Amount
TX0576L6T072203	12 months	11-01-2023 - 10-31-2024	\$186,630
a. Continuum of Care planning activities			\$0
Acquisition			\$0
b. Rehabilitation			\$0
c. New construction			\$0
d. Leasing			\$0
e. Rental assistance			\$94,800
f. Supportive services			\$75,000
g. Operating costs			\$0
h. Homeless Management Information System			\$900
i. Administrative costs			\$15,930
j. Relocation Costs			\$0
HPC homelessness prevention activities:			
Housing relocation and stabilization services			\$0
Short-term and medium-term rental assistance			\$0

Pre-award Costs for Continuum of Care Planning

The Recipient may, at its own risk, incur pre-award costs for continuum of care planning awards, after the date of the HUD selection notice and prior to the effective date of this Agreement, if such costs: a) are consistent with 2 CFR 200.458; and b) would be allowable as a post-award cost; and c) do not exceed 10 percent of the total funds obligated to this award. The incurrence of pre-award costs in anticipation of an award imposes no obligation on HUD either to make the award, or to increase the amount of the approved budget, if the award is made for less than the amount anticipated and is inadequate to cover the pre-award costs incurred.

These provisions apply to all Recipients:

If any new projects funded under this Agreement are for project-based rental assistance for a term of fifteen (15) years, the funding provided under this Agreement is for the performance period stated herein only. Additional funding is subject to the availability of annual appropriations.

The budget period and performance period of renewal projects funded by this Agreement will begin immediately at the end of the budget period and performance period of the grant being renewed. Eligible costs incurred between the end of Recipient's budget period and performance period under the grant being renewed and the date this Agreement is executed by both parties may be reimbursed with Grants Funds from this Agreement. No Grant Funds for renewal projects may be drawn down by Recipient before the end date of the project's budget period and performance period under the grant that has been renewed.

For any transition project funded under this Agreement the budget period and performance period of the transition project(s) will begin immediately at the end of the Recipient's final operating year under the grant being transitioned. Eligible costs, as defined by the Act and the Rule incurred between the end of Recipient's final operating year under the grant being transitioned and the execution of this Agreement may be paid with funds from the first operating year of this Agreement.

HUD designations of Continuums of Care as High-performing Communities (HPCS) are published on HUD.gov in the appropriate Fiscal Years' CoC Program Competition Funding Availability page. Notwithstanding anything to the contrary in the Application or this Agreement, Recipient may only use grant funds for HPC Homelessness Prevention Activities if the Continuum that designated the Recipient to apply for the grant was designated an HPC for the applicable fiscal year.

The Recipient must complete the attached "Indirect Cost Rate Schedule" and return it to HUD with this Agreement. The Recipient must provide HUD with a revised schedule when any change is made to the rate(s) included in the schedule. The schedule and any revisions HUD receives from the Recipient will be incorporated into and made part of this Agreement, provided that each rate included satisfies the applicable requirements under 2 CFR part 200 (including appendices).

This Agreement shall remain in effect until the earlier of 1) written agreement by the parties; 2) by HUD alone, acting under the authority of 24 CFR 578.107; 3) upon expiration of the budget period and performance period for all projects funded under this Agreement; or 4) upon the expiration of the period of availability of Grant Funds for all projects funded under this Agreement.

HUD notifications to the Recipient shall be to the address of the Recipient as stated in the Recipient's applicant profile in e-snaps. Recipient notifications to HUD shall be to the HUD Field Office executing the Agreement. No right, benefit, or advantage of the Recipient hereunder may be assigned without prior written approval of HUD.

Build America, Buy America Act. The Grantee must comply with the requirements of the Build America, Buy America (BABA) Act, 41 USC 8301 note, and all applicable rules and notices.

2) by HUD alone, acting under the authority of E.O. 12813; 3) upon expiration of the budget period and performance period for all projects funded under this Agreement; or 4) upon the expiration of the period of availability of Grant Funds for all projects funded under this Agreement.

HUD notifications to the Recipient shall be to the address of the Recipient as stated in the Recipient's applicant profile in e-snaps. Recipient notifications to HUD shall be to the HUD Field Office executing the Agreement. No right, benefit, or advantage of the Recipient hereunder may be assigned without prior written approval of HUD.

Build America, Buy America Act. The Grantee must comply with the requirements of the Build America, Buy America (BABA) Act, 41 USC 8301 note, and all applicable rules and notices, as may be amended, if applicable to the Grantee's infrastructure project. Pursuant to HUD's Notice, "Public Interest Phased Implementation Waiver for FY 2022 and 2023 of Build America, Buy America Provisions as Applied to Recipients of HUD Federal Financial Assistance" (88 FR 17001), any funds obligated by HUD on or after the applicable listed effective dates, are subject to BABA requirements, unless excepted by a waiver.

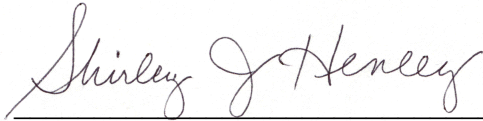
The Agreement constitutes the entire agreement between the parties and may be amended only in writing executed by HUD and the Recipient.

By signing below, Recipients that are states and units of local government certify that they are following a current HUD approved CHAS (Consolidated Plan).

This agreement is hereby executed on behalf of the parties as follows:

**UNITED STATES OF AMERICA,
Secretary of Housing and Urban Development**

By:



(Signature)

Shirley Henley, Director

(Typed Name and Title)

August 10, 2023

(Date)

RECIPIENT

City of San Angelo

(Name of Organization)

By:

(Signature of Authorized Official)

Daniel Valenzuela, City Manger

(Typed Name and Title of Authorized Official)

(Date)

Indirect Cost Schedule

Agency/Dept./Major Function	Indirect Cost Rate	Direct Cost Base

This schedule must include each indirect cost rate that will be used to calculate the Recipient's indirect costs under the grant. The schedule must also specify the type of direct cost base to which each included rate applies (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rate information for subrecipients.

For government entities, enter each agency or department that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414), and the type of direct cost base to which the rate will be applied.

For nonprofit organizations that use the Simplified Allocation Method for indirect costs or elects to use the de minimis rate of 10% of Modified Total Direct Costs in accordance with 2 CFR §200.414, enter the applicable indirect cost rate and type of direct cost base in the first row of the table.

For nonprofit organizations that use the Multiple Base Allocation Method, enter each major function of the organization for which a rate was developed and will be used under the grant, the indirect cost rate applicable to that major function, and the type of direct cost base to which the rate will be applied.

To learn more about the indirect cost requirements, see 24 CFR 578.63; 2 CFR part 200, subpart E; Appendix IV to Part 200 (for nonprofit organizations); and Appendix VII to Part 200 (for state and local governments).

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Gail Smith, Budget Analyst, Police

Meeting Date: September 7, 2023

Item type: Consent Item

Caption:

Consider approving an interlocal agreement between San Angelo Police Department and the Tom Green County Sheriff's Department for Edward Byrne Memorial Justice Assistance Grants, allocating \$22,212 to the San Angelo Police Department and \$8,767 to the Tom Green County Sheriff's Department, and authorizing the City Manager to negotiate and execute all related documents (Frank Carter)

Staff Recommendation:

Approve

Summary/History:

The State of Texas announced that federal funds are available under the Edward Byrne Memorial Justice Assistance Grant Program (JAG) from the Office of the Governor. The San Angelo Police Department is asking for authorization to apply for and accept funds from this program for \$30,979. The grant is split between the San Angelo Police Department and the Tom Green County Sheriff's Department. \$22,212 would be awarded to the San Angelo Police Department and be used for the purchase of (10) each Truespeed monitoring units with the ability to pinpoint a vehicle in multi-lane traffic; purchase (2) each helmet radios; and (15) each ticket writer batteries. \$8,767 of the funds would be awarded to the Sheriffs Department and it would be used for the purchase of (3) each Stalker II Moving Radar Units and (3) each Axon2 body cameras.

Funding Source(s):

Financial Impact:

There is no matching requirement for the grant. Total purchases planned for the San Angelo PD are \$29,956. The police department will fund the anticipated overage of \$7,744 from regular operating funds.

Other Information/Recommendation:

Attachments:

1. MOU JAG funds_FY2024_1

MOU JAG funds_FY2024_1.docx

Presentation:

Frank Carter

Approvals/Reviews:

Gail Smith

Frank Carter

Theresa James

Jeffrey Tomlinson

Tina Dierschke

Heather Stastny

Created/Initiated

Approved

Approved

Approved

Approved

Final Approval

INTERLOCAL AGREEMENT
BETWEEN THE CITY OF SAN ANGELO, TEXAS
AND
COUNTY OF TOM GREEN, TEXAS

2024 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

This Agreement is made and entered into this ____th day of September, 2023, by and between The COUNTY of Tom Green, acting by and through its governing body, the Commissioners Court, hereinafter referred to as COUNTY, and the CITY of San Angelo, acting by and through its governing body, the City Council, hereinafter referred to as CITY, both of Tom Green County, State of Texas.

WHEREAS, this Agreement is made under Chapter 791 of the Texas Government Code; and

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party: and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement: and

WHEREAS, the CITY agrees to provide the COUNTY \$8,767 from the JAG award to purchase (3) Stalker radar units and (3) Axon2 body cameras; and

WHEREAS, the CITY and COUNTY believe it to be in their best interests to reallocate the JAG funds.

NOW THEREFORE, the COUNTY and CITY agree as follows:

- Section 1. CITY agrees to pay COUNTY a total of \$8,767 of JAG funds.
- Section 2. COUNTY agrees to use \$8,767 for purchase of radar units & body cameras.
- Section 3. Nothing in the performance of this Agreement shall impose any liability for claims against COUNTY other than claims for which liability may be imposed by the Texas Tort Claims Act.
- Section 4. Nothing in the performance of this Agreement shall impose any liability for claims against CITY other than claims for which liability may be imposed by the Texas Tort Claims Act.

- Section 5. Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.
- Section 6. The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.
- Section 7. By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

THIS AGREEMENT having been authorized by the governing body of each of the Parties is EXECUTED by each respective entity acting by and through its duly authorized official as required by law, on multiple counterparts each of which shall be deemed to be an original.

CITY OF SAN ANGELO

TOM GREEN COUNTY

Brenda Gunter, Mayor

Judge Lane Carter

Date: _____

Date: _____

ATTEST:

Heather Stastny, City Clerk

APPROVED AS TO FORM:

Theresa James, City Attorney

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Traci Cartwright, Budget Analyst, Budget

Meeting Date: September 7, 2023

Item type: Consent Item

Caption:

Consider a resolution amending the Schedule of Fees and Charges to amend changes for Planning related fees (Tina Dierschke)

Staff Recommendation:

Adopt

Summary/History:

The section "Conveyance of property interest in right-of-way abandoned by city" was inadvertently removed during the 2023 fee review process. This item is to add it back to the "Planning Related Fees" section of the Fee Schedule effective 10/1/2023.

Funding Source(s):

Financial Impact:

There will be no financial impact if this section is added back.

Other Information/Recommendation:

Staff recommends approval.

Attachments:

- | | | |
|----|---|--|
| 1. | Schedule of Fees & Charges effective 10-01-2023 (Revised 9.7.23) | Schedule of Fees & Charges effective 10-01-2023 (Revised 9.7.23).pdf |
| 2. | 2023 09-07 (5d) Resolution Adopting Schedule of Fees and Charges DRAFT - Planning | 2023 09-07 (5d) Resolution Adopting Schedule of Fees and Charges DRAFT - Planning.docx |

Presentation:

Tina Dierschke

Approvals/Reviews:

Traci Cartwright
Kimberly Holle

Created/Initiated
Approved

Brandon Dyson
Tina Dierschke
Theresa James
Heather Stastny

Approved
Approved
Approved
Final Approval

City of San Angelo

Fee Schedule

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City of San Angelo

Schedule of Fees and Charges

ANIMAL CONTROL SERVICES FEES (Previously Article A1.000 in Appendix A - Fee Schedule)

Microchip fee

Dog or cat: \$13.00.

Impoundment fees

Any animal or fowl running at large may be taken up by the animal services director or the director's designee or by any police officer or other person designated by the city manager and held for a period of seventy-two (72) hours, during which time the owner, upon satisfactory proof of ownership, may redeem his animal or fowl upon payment of the following impounding fees: thirty-six dollars (\$36.00) for a small animal or fowl impounded and a boarding fee of ten dollars (\$10.00) per day per animal beginning at 1 minute after twelve o'clock (12:01) a.m. the day following impoundment, plus a fee for necessary health care during impoundment. Board for a full day shall be charged for any part of a day. Impounding fees for livestock shall be thirty-six dollars (\$36.00). If any animal or fowl has not been so redeemed, the animal services director may sell or destroy said animal or fowl.

Heartworm/fleas/ticks

- (a) Heartworm test: \$10.00.
- (b) Owner requested flea/tick dipping or treatment: \$8.00.

Animal pickup/removal/transport/surrender

- (a) Estray livestock: \$25.00.
- (b) Animal pickup at owner's request: \$25.00.
- (c) Removal of dead domestic animals/livestock: \$25.00.
- (d) Removal of dead wildlife on private property or public right of way: no charge
- (e) Transport fee to vet: \$25.00.
- (f) Animal surrender: \$10.00.

Euthanasia

The fees for euthanasia are as follows:

- (1) Owner requested:
 - (A) 0—20 lbs.: \$10.00.
 - (B) 21—50 lbs.: \$15.00.
 - (C) 51—100 lbs.: \$20.00.
 - (D) 101+ lbs.: \$25.00.

Spay and neuter program

The fee for the spay or neuter of a pet shall be from \$10.00 to \$65.00 depending on the federal poverty level.

Miscellaneous

The following fees shall apply for the services listed:

- (1) Trap deposit: \$20.00.

Effective 10/1/2023

(2) Rabies submission head test: \$40.00.

BUILDING AND CONSTRUCTION RELATED FEES (Previously Article A2.000 in Appendix A - Fee Schedule)

General provisions

- (a) The minimum permit fee is \$25.00 unless otherwise noted herein.
- (b) All costs are per unit basis unless otherwise noted herein.
- (c) Building valuations shall be calculated based upon the most current International Code Conference Building Valuation Data.

Building permit fees

- (a) *Residential construction fees.*
 - (1) Base fee: \$ 75.00.
 - (2) Residential structures (single-family and duplex):
 - (A) Living area - per square feet: \$0.14 per square foot.
 - (B) Garage, carports, porches, patios and accessory buildings - per square feet: \$0.11 per square foot.
 - (C) Residential remodel, repairs, etc.: \$0.11 per square foot of entire building under repair or remodel.
- (b) *Other construction permit fees.* All other construction permit fees (including commercial buildings, repairs and alterations to existing structures and completion of shell buildings): Base fee \$125.00 for the first \$2,000 valuation and \$7.00 for each additional thousand or fraction thereof.
- (c) *Site plan review fee.*
 - (1) Minor Site Plan: \$175
 - (2) Major Site Plan: \$350
- (d) *Change of occupancy.*
 - (1) No alterations (building and fire inspection only): \$195.00.
 - (2) Minor alterations - non-structural (building and fire inspections only): \$300.00
 - (3) Multiple Inspections - (increase in occupancy classification, multiple inspectors): \$890.00.
- (e) *Foundation only.* Requires building official approval with complete plans for construction within 30 days of being approved and permitted.
 - (1) Residential - single-family dwelling: \$95.00.
 - (2) Commercial: \$0.10 per square foot. Maximum \$900.00.
 - (3) Accessory structure - residential only: \$85.00.
- (f) *Expedited plan review.* For expedited plan reviews the customer has the option to use a city-approved third-party plan review service. The cost will be that of the most currently published plan review rates of the third-party plan review service plus 15% of the initial plan review fee.
- (g) *Intermodal container placement.*
 - (1) Permanent placement of an intermodal container: \$75.00.
 - (2) Temporary placement of an intermodal container: \$35.00.

Demolition fees

City-funded projects are exempt from deposit requirements. A permit is not required for accessory structures with less than 120 square feet and no utilities.

- (1) Commercial:
 - (A) Demolition: \$175.00.
 - (B) Deposit (refundable upon approved final): \$250.00.
- (2) Residential:
 - (A) Demolition: \$95.00.
 - (B) Deposit (refundable upon approved final): \$100.00.
- (3) Accessory structures: \$70.00.

Miscellaneous permit fees

- (a) *Approach - curb cut*:
 - (1) Residential: \$70.00.
 - (2) Commercial: \$95.00.
 - (3) In state right-of-way: Add \$30.00.
- (b) *Moving*: No structure is allowed to be moved into the city without a certificate of compliance or certificate of occupancy from another municipality or unless otherwise approved by the building official.
 - (1) Residential compliance inspection: \$500.00.
 - (2) Commercial compliance inspection: \$1,250.00.
 - (3) Moving permit (12 feet and wider): \$75.00.
- (c) *Swimming pool*:
 - (1) Commercial: \$90.00.
 - (2) Residential:
 - (A) Above ground: \$70.00.
 - (B) In ground: \$75.00.
- (d) *Thirty day partial or temporary occupancy permit*: Partial or temporary thirty day occupancy permit and extensions (requires building official approval. no additional plan review):
 - (1) Commercial: \$135.00.
 - (2) Residential: \$70.00.
 - (3) Each 30 days of extension on a temporary or partial certificate of occupancy: \$100.00.
- (e) Reserved.
- (f) *Street use permit*: \$35.00.
- (g) *Street closure permit*: \$35.00.
 - (1) Barricade fee per location: \$25.00.
 - (2) Barricade deposit: \$100.00.
- (h) *Special event permit (type I or type II)*: \$25.00.

- (i) Parking lot permit fee: \$150

Building permit fee - electrical

- (a) Electrical permit: \$70.00 base fee + work performed.
- (b) For renovations and additions only:
 - (1) Installation requiring two inspections, with no increase in service size: \$30.00.
 - (2) Installation requiring more than two inspections, with no increase in service size: \$60.00 plus 50% existing ampere rate charge.
- (c) 120/240 volt single or three phase: \$0.30 per ampere plus permit fee.
- (d) 480 volt: \$0.50 per ampere plus permit fee.

Building permit fee - plumbing and fuel/gas

- (a) Plumbing, fuel/gas permit: \$75.00 base fee + work performed.
- (b) Small fixture (bathtub, drinking fountain, floor sink, floor drain, sink, lavatory, shower, urinal, backflow device assembly, water heater, water treatment, water closet, etc.): \$3.00 each.
- (c) Large fixture (grease trap, waste interceptor, sewer line, water line, gas line, etc.): \$8.00 each.

Building permit fee - mechanical

- (a) Mechanical permit: \$75.00 base fee + work performed.
- (b) 0 to 5 tons cooling: \$10.00.
 - (1) 150,000 Btu's gas or 25 KW electric heating: \$10.00.
 - (2) Package unit or rooftop unit (RTU) with or without heat (includes duct openings): \$20.00.
- (c) 5-1/2 to 15 tons cooling: \$25.00.
 - (1) 150,001 to 250,000 Btu's gas or 26 to 50 KW electric heating: \$25.00.
 - (2) Package unit or rooftop unit (RTU) with or without heat (includes duct openings): \$45.00.
- (d) 15.1 and up tons cooling: \$4.00 per ton.
 - (1) 251,000 Btu's gas or 51 and up KW electric heating: \$50.00.
 - (2) Package unit or rooftop unit (RTU) with or without heat (includes duct openings): \$4.00 per ton.
- (e) Commercial vent-a-hood: \$60.00.
- (f) System retrofit:
 - (1) 5 to 40 openings: \$30.00.
 - (2) 41 openings and up: \$150.00.
- (g) All other equipment not specifically listed (ex. boiler, cooling towers, refrigeration, etc.): \$45.00.
- (h) Voucher: \$35.00

Tent permit fees

Temporary tents: \$85.00.

Sign permit fees

- (a) Billboards: \$285.00.
- (b) Wall signs: \$105.00.

- (c) Freestanding signs:
 - (1) 2 to 50 square feet: \$115.00.
 - (2) 51 square feet and up: \$120.00.
- (d) Portable signs: \$75.00.
- (e) Public event banner:
 - (1) Applicant must employ a contractor pre-approved by the building official for erection and taking down of the banner over a public right-of-way within the term permitted for display.
 - (2) Permit fee: \$15.00.

General fees

- (a) Re-inspection or failed inspection: \$39.00.
- (b) Permits or inspections outside city limits:
 - (1) With city utility: 150% regular rate (may be adjusted proportionally according to city tax rate).
 - (2) Without city utility: 200% regular rate.
- (c) Convenience inspections (requested with less than 1/2 days' notice): \$60.00
- (d) Overtime: \$60.00 per hour.
- (e) Inspections requested for after 4:30 p.m. (2-hour minimum plus convenience inspection fee): \$106.00 for first two hours, plus inspection fee, \$53.00 per hour thereafter.
- (f) Hourly rate in excess of two hours (re-review of plans, code compliance review assistance, expedited review, etc.): \$42.00 per hour.
- (g) Appeals from decisions of the building official or code official to the board of adjustments and appeals: \$70.00.

Additional inspection fees

- (a) Additional inspection fee for work commenced without a permit. Whenever any work for which a permit is required by the city has commenced without first obtaining the required permit, a special inspection shall be made before a permit may be issued for such work. An additional inspection fee shall be required whether or not a subsequent permit is issued. The additional inspection fee for work commenced without a required permit shall be equal to two (2) times the full amount of any permit that would have been required had the project been fully permitted prior to beginning said work. This additional inspection fee shall be in addition to any actual permit fee required.
- (b) Additional inspection fee for work concealed prior to obtaining a required inspection. Whenever any work has been concealed without first obtaining a required inspection an additional inspection fee shall be assessed. The additional inspection fee for work concealed without first obtaining a required inspection shall be equal to \$252.00. This additional inspection fee shall be in addition to any other inspection fee required under this Code of Ordinances. The payment of this additional inspection fee shall be in addition to any other inspection fee required. The payment of this additional inspection fee shall not exempt any person from compliance with all provisions of applicable codes, nor shall it exempt them from any penalty prescribed by law.

Permit renewals

- (a) *Request for renewals.* The holder of an expired permit may request a renewal of the permit. Requests shall be in writing on applications approved by the building official. The application shall include a statement of the date work commenced, an account of delays, the time reasonably necessary to complete the project, and such other information necessary to justify the requested renewal and

term as determined in the sound discretion of the building official. In no event shall a renewal be approved for a term that exceeds the term of the original permit.

- (b) *Permit renewal fee.* 50% of the original permit fee.

Registration

All registrations expire December 31st of each year. Homeowners and not-for-profit organizations are not required to register. Only contractors that are required to acquire permits need be registered.

- (1) *Contractor annual fee:* \$30.00 (includes all general contractors, builders, fence, sign, swimming pool, movers, mechanical, roofers, irrigators and water treatment installers).
- (2) *Maintenance person annual fee:* \$10.00.

Refunds

- (a) Refunds must meet the following criteria:
- (1) No work has started;
 - (2) The permit has not expired;
 - (3) All refunds must be approved by the office manager, inspector and building official; and
 - (4) The request must be in writing on the form provided.
- (b) Refunds are refunded at 90% of the original permit fee less \$25.00 and less plan review and applicable trip charges. Permits with no plan review are credited in full less \$5.00 processing fee.
- (c) Refunds are processed by the city finance department only. No cash refunds will be allowed for accounting purposes.

Boarded buildings

The city shall charge an annual fee for boarded building certificates as follows:

- (1) *Initial certificate:*
- (A) Residential structure up to 2,500 square feet, including accessory structures less than 100 square feet in area: \$150.00.
 - (B) Residential structure from 2,501 square feet to 5,000 square feet, including accessory structures less than 100 square feet in area: \$200.00.
 - (C) Residential structure greater than 5,000 square feet, including accessory structures less than 100 square feet in area: \$200.00 plus \$50.00 per 500 square feet over 5,000 square feet, not to exceed \$750.00.
 - (D) Accessory structures greater than 100 square feet in area: \$50.00 each.
 - (E) Commercial structure(s)* up to 2,500 square feet: \$150.00.
 - (F) Commercial structure(s)* from 2,501 square feet to 5,000 square feet: \$200.00.
 - (G) Commercial structure(s)* greater than 5,000 square feet: \$200.00 plus \$50.00 per 500 square feet over 5,000 square feet, not to exceed \$750.00.
 - (H) New owner fee: 50% of original fee.
- *When calculating the square footage, the total cumulative square footage of all structures located at one street address will be used.
- (2) *Subsequent certificates:* Each subsequent certificate fee will be the last certificate fee plus an additional \$25.00.

- (3) *Exception:* If an owner expends \$2,500.00 or more for construction improvements before the expiration of a valid certificate, the fee for the next certificate due shall be waived upon the timely filing of an application for certificate and inspection of the improvements. Proof of the improvements and expenditures shall be to the satisfaction of the fire marshal's office.

Mobile home park, manufactured housing park and recreational vehicle park annual operator's permit

The city shall charge an annual fee for an operator's permit, required for the operation of any mobile home, manufactured housing or recreational vehicle park as follows:

- (1) *Administrative processing fee:*
- (A) Permit for new parks or expansion of existing parks, excluding parks existing prior to April 15, 2014: \$1,000.00.
 - (B) Permit for renewal when transfer or expansion is not taking place: \$600.00.
- (2) *Supplemental fee:* In addition to the applicable administrative processing fee, a charge of \$5.00/space shall be charged, based upon the number of authorized spaces shown on the site plan accompanying the application for permit.

Stormwater quality reinspection fee

The fee for reinspection for violations of stormwater quality control provisions shall be \$75.00.

BUSINESS RELATED FEES (Previously Article A3.000 in Appendix A - Fee Schedule)

Itinerant merchant and street solicitor fee

The fee for any license required under article 5.04 of the Code of Ordinances or permit under section 8.05.011 of the Code of Ordinances shall be a standard fee for all applicants and shall be such as to cover the cost of processing said application. The license or permit fee shall be ten dollars (\$10.00) per application. An additional fee of two dollars and fifty cents (\$2.50) shall be assessed for each identification card issued after the first issued, per license application submitted.

Oil or gas well inspection fee

Annual inspection fee shall be five hundred dollars (\$500.00).

Alarm permit fees

- (a) Alarm permit user's fees:
 - (1) Residential alarm user's fee: \$25.00.
 - (2) Commercial alarm user's fee: \$50.00.
- (b) Special alarm user's permit: An alarm user required by federal or state statute, regulation or rule to install, maintain and operate an alarm system shall be subject to this section, provided:
 - (1) A permit shall be designated a special alarm user's permit.
 - (2) A special alarm user's permit for a system which has six (6) or more false alarms in a permit year shall not be subject to revocation under section 5.09.008 of the Code of Ordinances, but the holder of the permit shall pay a fee of \$40.00 with the submission of the report required by section 5.09.008 of the Code of Ordinances.
 - (3) Upon written demand by the police chief, the holder of a special user's permit shall pay a fee of \$40.00 for each false alarm after the fifth (5th) false alarm in the permit year.
- (c) Service fees for each false alarm after the first five (5) false alarms:
 - (1) Sixth (6th) false alarm: \$50.00.
 - (2) Each false alarm thereafter: \$50.00.
- (d) Revoked alarm user's permit (after the sixth (6th) false alarm): \$50.00.
- (e) False fire alarms because of failure to notify public safety communications when system is being worked on: \$50.00.

Fee for requested hearing appealing director's decision regarding bus, taxi, limousine or shuttle permit

A minimum fee of \$100.00 shall be charged the holder if the holder requests reinstatement of his permit. The purpose of the fee is to cover the administrative costs of preparing for and holding a hearing before the city council and the fee may be increased based on actual costs to the city of suspending the permit, monitoring the suspended company for compliance with the suspension, reinspection and report preparation. The city manager shall recommend an appropriate fee and the city council shall assess the fee based on evidence of actual cost to the city as specified above. The council may waive the hearing fee if it finds that the suspension was unjustified or for other good cause.

Chauffeur's license application and renewal fees

- (a) Each applicant shall pay a service charge of twenty-five dollars (\$25.00) for the cost of fingerprinting, taking the applicant's picture, and other services necessary to procure the license.
- (b) The license may be renewed upon application, accompanied by a renewal service charge of twenty dollars (\$20.00), unless the original license has been revoked for good cause or has expired for failure to renew prior to expiration.

Taxicab permit fees

- (a) A holder of an annual permit shall pay the city a nonrefundable permit fee of three hundred and fifty dollars (\$350.00) a year for each vehicle authorized by the permit; provided, however, if the vehicle used for the transportation of persons is drawn by animals, the holder shall pay the city a nonrefundable permit fee of fifty dollars (\$50.00) a year for each vehicle authorized by the permit. The permit fee is payable at the time the annual permit is issued or renewed. Where a holder wishes to add vehicles to his fleet, the holder shall pay the city three hundred and fifty dollars (\$350.00) for each additional vehicle or fifty dollars (\$50.00) for each additional animal-drawn vehicle; provided, however, said fee shall be prorated if such additions are made after the annual permit fee is due.
- (b) A holder of an annual permit shall pay the health director or his designee a processing fee of twenty dollars (\$20.00) per vehicle upon the substitution of a vehicle or carriage for a previously permitted vehicle or carriage.

Limousine permit application fee; renewal fee

- (a) Each applicant shall pay a service charge of twenty-five dollars (\$25.00) for the cost of fingerprinting, taking the applicant's picture, and other services necessary to procure the license.
- (b) The license may be renewed upon application, accompanied by a renewal service charge of twenty dollars (\$20.00), unless the original license has been revoked for good cause or has expired for failure to renew prior to expiration.

Bus or shuttle permit fees

- (a) A holder of an annual permit shall pay the city a nonrefundable permit fee of three hundred and fifty dollars (\$350.00) a year for each vehicle authorized by the permit. The permit fee is payable at the time the annual permit is issued or renewed. Where a holder wishes to add vehicles to his fleet, the holder shall pay the city three hundred and fifty dollars (\$350.00) for each additional vehicle; however, said fee shall be prorated if such additions are made after the annual permit fee is due.
- (b) A holder of an annual permit shall pay the health director or his designee a processing fee of twenty dollars (\$20.00) per vehicle upon the substitution of a vehicle for a previously permitted vehicle.

Airport parking spaces for taxicabs

It shall be unlawful for any taxicab driver to pick up passengers or wait for fares at Mathis Field Airport unless the permit holder for whom the driver works has paid twenty-five dollars (\$25.00) per month for use of the reserved parking queue.

Airport parking spaces for buses or shuttle services

It shall be unlawful for any bus or shuttle driver to pick up passengers or wait for passengers at Mathis Field Airport unless the permit holder for whom the driver works has paid \$25.00 per month for use of the designated reserved shuttle parking queue.

Airport Badge Fees

Each holder of a security badge for the San Angelo Airport shall pay the following badge fee:

General Aviation and Federal Enforcement	\$45*
Security Identification Display Area (SIDA)	\$60*

*City Council approved fees below cost of service by ordinance 07/02/2019.

Ambulance license fee

An application under section 6.05.033 of the Code of Ordinances shall be accompanied by a license fee of \$50.00.

Golf cart registration fee

A golf cart registration application hereunder shall be accompanied by a golf cart registration fee of \$20.00.

Credit access business fee

An application under section 5.11.006 of this code shall be accompanied by a license fee of \$25.00

Alcoholic beverages license/permit fees

The fees for the two-year alcoholic beverages licenses for premises within the city limits shall be as follows:

License Issuance or Renewal	Fee Collected
<i>Mixed Beverage Licenses/Permits</i>	
Local distributor's permit	\$100.00
Mixed beverage permit (3rd year in business)	\$1,125.00
Mixed beverage permit (4th and 5th year in business)	\$1,500.00
Mixed beverage permit (6th and up year in business)	\$750.00
Package store permit and malt beverage off-premises	\$500.00
Wine only package store	\$75.00
Wholesaler's permit	\$1,875.00
General class B wholesaler's permit	\$300.00
Winery permit	\$75.00
<i>Beer Licenses/Permits</i>	
Branch distributor's license	\$75.00
Malt beverage retailer's off-premises license	\$60.00
Malt beverage retailer's on-premises	\$150.00
Wine and malt beverage retailer's permit	\$175.00
Wine and malt beverage retailer's off-premises	\$60.00
Brew Pub License	\$500.00

FEES FOR ABATEMENT OF JUNK (Previously Article A4.000 in Appendix A - Fee Schedule)

Garbage, weeds, junk and unsanitary conditions abatement fees

An administrative fee of \$150.00 dollars per non-complied violation shall be assessed to the property owner of a lot, tract or parcel of land for the cost of abatement under section 7.02.070 of the Code of Ordinances, plus:

- (1) \$650.00 per 12-yard dump truck load for junk or trash that is removed from a lot, tract or parcel of land. c
- (2) \$175.00 per hour for mowing services performed on a lot, tract or parcel of land.

PARKS AND RECREATION FEES (Previously Article A6.000 in Appendix A - Fee Schedule)

Lake Nasworthy Fees

- (a) Campsite fees: A charge will be made for the use of designated public camping areas. The fee per campsite shall be \$10.00 per day
- (b) Entrance fees: The following schedule of fees will be charged for entrance into certain areas at Lake Nasworthy. Any person holding a valid camping permit shall be exempt from paying said fees.
 - (1) \$5.00 per day per vehicle
 - (2) \$30.00 per vehicle for an annual entrance pass
 - (3) \$20.00 per vehicle for an annual entrance pass for persons over the age of sixty-five (65).
 - (4) \$20.00 per vehicle for an annual permit for disabled persons. For purposes of this section, "disabled" shall mean any person presenting a letter from a licensed medical doctor or the Veterans Administration when applying for a permit, which said letter certifies that the person has a permanent disability.
- (c) Private Pier Rental: \$150.00 per 2 hours

Park vendor's permit fee

- (a) The cost of each seasonal vendor's permit shall be \$100.00 per vehicle, which shall be paid at the time application is made.
- (b) A permit for three (3) consecutive days can be issued at a cost of \$35.00 per vehicle, which shall be paid at the time application is made.

Park facility and activity fees

- (a) Fees for sports tournaments and leagues:

Baseball

- (1) Adaptive t-ball: \$30.00/player
- (2) Fields - lighted (Bell St., Glenmore, Padrone, Mountain View): \$5.00/hour
- (3) Fields - marking (TLCA - any outside tournament): \$25.00
- (4) Fields- unimproved: \$3.00/hour

Basketball

- (1) Adaptive: \$30.00/player
- (2) Adult league: \$275/team
- (3) Youth league/individual: \$80.00/player
- (4) Youth league/team: \$500.00/team
- (5) Youth league/team with uniforms: \$600.00/team
- (6) Youth preseason tournament: \$175.00/team
- (7) Youth regional tournament: \$175.00/team
- (8) Gate fees: \$3.00/day; \$5.00/weekend

Flag football

- (1) Adult league: \$275.00/team
- (2) Adult tournament: \$175.00/team
- (3) Youth league: \$80.00/player; \$500.00/team
- (4) Youth league early registration: \$65.00/player
- (5) Youth league late registration: \$100.00/player
- (6) Youth league with uniforms: \$600.00/team
- (7) Youth preseason tournament: \$175.00/team

Soccer

- (1) Adaptive: \$30.00/player

Softball

- (1) Adult league: \$350.00/team
- (2) Softball Resale: \$7.00 for 1 ball; \$40.00 for 6; \$75.00 for 12; + tax

Volleyball

- (1) With jerseys: \$325.00/team \$380.00/team
- (2) Adaptive: \$30.00/player
- (3) Adult league: \$225.00/team

Other

- (1) Summer track meet events: \$5.00/spectator \$10.00/athlete
- (2) Athletic leagues/tournaments: \$50.00/entry
- (3) Future adaptive added: \$30.00

(b) Swimming pool fees:

- (1) Admissions/daily entry: \$5.00 - ages 3—64, \$3.00 - over 65
- (2) Admissions/daily entry - group rate (20+ ppl): \$3.00
- (3) Family pool pass (4 ppl): \$250.00
- (4) Family pool pass - additional people: \$50.00/person
- (5) Individual pool pass: \$100.00
- (6) Private rental: \$325.00/every two hours; \$100 deposit
- (7) Private rental - additional people: \$150.00/additional 100 people
- (8) Rotunda only rental off season: \$75.00/hour*; \$100.00 deposit
- (9) Semi-private rental: \$30.00/hour* + \$3.00/guest
- (10) Swim lesson registration: \$60.00/person
- (11) Table with umbrella Rental: \$15.00/hour*
* 2 hour minimum

(c) Nature center fees:

- (1) Birthday parties: \$100.00 for 12 people + \$5.00 per additional person
- (2) General admission - 13 +: \$5.00
- (3) General admission - 4-12: \$3.00
- (4) Offsite tour: \$125.00
- (5) Onsite tour (25 people): \$80.00
- (6) Onsite tour - additional people: \$2/person
- (7) Membership - family: \$60.00
- (8) Membership - individual: \$25.00

(d) Texas Sports Bank Complex Rental Fees:

- (1) Field rental - no lights: \$85.00/day; \$15.00/hour
- (2) Field rental- with lights: \$100.00/day; \$30.00/hour
- (3) Association season field rental: \$600.00/field for 30 days
- (4) Tournament fees: \$175.00—\$250.00 tournament fee; \$50.00—\$75.00 bracket fee
- (5) Tournament gate fees: \$150.00 flat rate per gate/per quad/per day

(e) Facility rental fees (rentals subject to department rules and regulations for use.):

Venue	Rate	Deposit
Carl Ray Johnson Gym Rentals	\$30.00	N/A
Private party use		
City park pavilion *	\$20.00/hour	N/A
Civic league park bridal path and garden area (2 hour rental)	\$60.00	N/A
Civic league park pavilion (2 hour rental)	\$60.00	N/A
College Hills/Unidad Park Pavilion *	\$20.00/hour	N/A
Glenmore Park Pavilion *	\$20.00/hour	N/A
Jaime Padron Memorial Park Pavilion *	\$20.00/hour	N/A
James M. Rogers Garden Gazebo @ Rio Concho Park(2 hr. rental)	\$60.00	N/A
Kids' Kingdom Pavilion *	\$20.00/hour	N/A
Kirby Park In-Line Hockey Rink (2 hour minimum)	\$20.00/hour	N/A
Kirby Park Pavilion (12 hour rental)	\$300.00	\$100.00
Kirby Park Pavilion and Concession (12 hour rental)	\$400.00	\$100.00
Lone Wolf Bridge (2 hour rental)	\$60.00	N/A
Martin Luther King Jr. Memorial Park Pavilion *	\$20.00/hour	N/A
Producers Pavilion *	\$20.00/hour	N/A
Tiered Plaza/Celebration Bridge (2 hour rental)	\$60.00	N/A
Visitor's center grounds (1 hour rental)	\$60.00	N/A
Rec center room rental		
Carl Ray Johnson (2 hour minimum)	\$30.00/hour	N/A
South Side (2 hour minimum)	\$50.00/hour	\$50.00

Santa Fe Crossing

Activity room rental (3 hour minimum)	\$35.00/hour	\$100.00
Activity room rental - all day	\$275.00	N/A
Conference room rental (3 hour minimum)	\$25.00/hour	\$50.00
Dining room rentals (3 hour minimum)	\$45.00/hour	\$100.00
Dining room rentals - all day	\$350.00	N/A

Station 618

Activity room rental (3 hour minimum)	\$100.00/hour	\$300.00
Ceramic room rental (3 hour minimum)	\$25.00/hour	\$50.00
Computer room rental (3 hour minimum)	\$50.00/hour	\$100.00
Nonprofit discount	No charge	N/A
Senior related activities discount	N/A	50% of deposit

* Limited to a two (2) hour minimum and four (4) hour maximum rental.

(f) *Miscellaneous event fees* (fees for events not listed shall be as established by the director of parks and recreation with concurrence of the city manager):

- (1) Date night admission - daddy/daughter or mother/son: \$12.00
- (2) Date night admission - family night: \$20.00
- (3) Movie/camp out in the park: \$5.00/person
- (4) Senior programs (per month): \$4.00-\$10.00
- (5) Summer camp - registration fee: \$50.00/person
- (6) Summer camp - weekly fee: \$75.00/person
- (7) Summer camp weekly holding fee: \$25.00
- (8) Summer camp track: \$90.00/person

(g) *Nutrition lunches fees:*

Nutrition lunches - registered members over 55 years	\$3.00 suggested donation
Nutrition lunches - nonregistered members	\$6.00

(h) *Miscellaneous fees:*

- (1) Restroom trailer rental: \$575.00 per day

MOTOR VEHICLE ESCORT FEES (Previously Article A7.000 in Appendix A - Fee Schedule)

License fee

The fee for any license granted to a private motor vehicle escort service shall be the sum of fifty dollars (\$50.00) per annum, which sum shall be paid before such license certificate is issued.

Driver's permit fees

Upon application for an escort driver's permit in accordance with the provisions of article 10.08 of the Code of Ordinances, each applicant shall pay a service charge of twenty-five dollars (\$25.00) for the cost of fingerprinting and other services necessary to procure the permit. The permit, when issued, shall not be transferable; however, it shall be lawful for the holder of such permit to use the same permit if he changes employment from one motor vehicle escort service to another. Every such permit shall be for a term of one (1) year from the date of issuance and may be renewed for a service fee of five dollars (\$5.00) provided the person seeking renewal has not violated any terms of article 10.08.

UTILITY RELATED FEES (Previously Article A8.000 in Appendix A - Fee Schedule. See Code of Ordinances for additional rate schedules)

Injury to or obstruction of apparatus, equipment or facilities

An administrative penalty of two hundred dollars (\$200.00) shall be assessed for injury to or obstruction of apparatus, except in those cases where the fair market value of the damage done to the apparatus is greater than two hundred dollars (\$200.00), in which case the administrative penalty shall be the full fair market value of the damage done as determined by the city manager or the city manager's designee.

Water service and meter charges

(a) *Fees for connection and reconnection.*

- (1) During regular business hours, there shall be a charge of twenty dollars (\$20.00) for the activation (turn on) of a water account and no charge for discontinuance of service.
- (2) After regular business hours, there shall be an additional charge of fifty dollars (\$50.00) to the above charges.
- (3) For temporary disconnection and reconnection of water service, there shall be a single charge of fifteen dollars (\$15.00).

(b) *Meter fees.* Any person purchasing a meter shall have the option to pay for such meter and expenses in interest-free installments on the following schedules:

- (1) If the cost of the meter and expenses is no more than \$300.00, the payments shall be made in three (3) equal monthly installments. The first installment shall be due on the 5th day of the month following the month the meter is installed. The remaining installments shall be due on the 5th day of the next two (2) months until paid in full.
- (2) If the cost of the meter and expenses is between \$300.01 and \$600.00, the payments shall be made in six (6) equal monthly installments. The first installment shall be due on the 5th day of the month following the month the meter is installed. The remaining installments shall be due on the 5th day of the next five (5) months until paid in full.
- (3) If the cost of the meter and expenses is between \$600.01 and \$900.00, the payments shall be made in nine (9) equal monthly installments. The first installment shall be due on the 5th day of the month following the month the meter is installed. The remaining installments shall be due on the 5th day of the next eight (8) months until paid in full.
- (4) If the cost of the meter and expenses is greater than \$900.01, the payments shall be made in twelve (12) equal monthly installments. The first installment shall be due on the 5th day of the month following the month the meter is installed. The remaining installments shall be due on the 5th day of the next eleven (11) months until paid in full.
- (5) A person wishing to defer payment under this subsection shall be required to execute appropriate documentation setting forth his/her obligation to pay within the time periods specified above.

Water tap connections

- (a) Any person ordering a water tap connection at premises within the city shall be charged for such water tap connection in accordance with the following schedule:

5/8": \$100.00 where stubbed out by developer
 5/8": \$150.00 plus cost of trench repair
 1": \$250.00 plus cost of trench repair
 1½": \$450.00 plus cost of trench repair
 2" **turbine**: \$575.00 plus cost of trench repair
 2" **compound**: \$1,225.00 plus cost of trench repair
 3" **turbine**: \$1,875.00 plus cost of trench repair
 3" **compound**: \$2,625.00 plus cost of trench repair
 4" **turbine**: \$2,350.00 plus cost of trench repair
 4" **compound**: \$3,300.00 plus cost of trench repair
 6" **turbine**: \$3,500.00 plus cost of trench repair
 6" **compound**: \$5,500.00 plus cost of trench repair
 1½" **lake meter**: \$450.00
 1" **fire service tap**: \$800.00
 4" **fire service tap**: \$1,600.00
 6" **fire service tap**: \$2,500.00

- (b) Any person ordering a water tap connection at premises located outside the city shall be charged for such water tap connection one and one-half (1½) times the above-stated schedule for each size tap.
- (c) Any person leasing a lake lot from the city shall not be required to pay the tap connection fee when requesting approval for capital improvements; provided, however, if such improvement is a lawn sprinkler system which uses raw water, payment of the fee will not be required at that time.

Water billing charges

- (a) *Delinquent accounts; other charges.*
- (1) Any water utilities bill not paid within twenty-five (25) days after the billing date shall be deemed delinquent and a late fee of 15% on the total new charges for the month of delinquency shall be added to the account for the expense of handling the delinquent account.
 - (2) Any customer whose water service has been discontinued due to a delinquency shall be required to pay the accrued bill, including the late charge, plus a reconnect charge of thirty dollars (\$30.00), before water service will be reactivated for the account.
 - (3) A charge will be added to a customer's account for each returned check as provided in section 2.03.061 of the Code of Ordinances and section A10.001 hereof.

Water, sewer and trash service deposits

- (a) *Water service.* Each and every water meter shall require the following minimum cash deposit:

Meter Size	Residential	Commercial*
5/8"	\$100.00	\$160.00
1"	\$110.00	\$330.00
1½"	\$120.00	\$340.00
2"	\$150.00	\$640.00
3"	\$525.00	\$830.00
6"	\$1,000.00	\$1,070.00

*The amounts shown for commercial deposits shall be the minimum allowed. The actual deposit will be determined by the water utility department based on similar types of uses.

- (b) *Sewer service.* Each and every customer establishing sewer service without water service, whether with or without trash service, shall make a minimum cash deposit with the water department of the following amount:
 - (1) Residential: \$50.00.
 - (2) Commercial: \$100.00.
- (c) *Trash service.* Each and every customer establishing trash service without water or sewer service shall make a minimum cash deposit with the water department of the following amount:
 - (1) Residential: \$50.00.
 - (2) Commercial: \$100.00.
- (d) *Waiver.*
 - (1) Residential customers may request a waiver of the deposit requirement.
 - (2) A waiver will be granted upon confirmation of a history of no delinquencies on the requestor's prior or active accounts with the water utilities department.
- (e) *Interest.* All cash utility deposits made prior to October 1, 2004, shall accrue simple interest at the annual rate of four percent (4%) until September 30, 2004. No deposit shall accrue any interest nor shall any interest amount be paid on amounts on deposit after September 30, 2004.

Reactivation of multiple meters

Discontinued use of one of multiple meters located on a premises, for a period of less than six (6) months, shall require a fifty dollar (\$50.00) reactivation fee.

Meter test fees; repair fee

- (a) Any person requesting that a meter be tested for accuracy shall deposit with the water utilities department a security of forty dollars (\$40.00), plus any additional amount deemed necessary by the city manager or his designated agent to pay the cost of said meter test.
- (b) The account at a location at which damage has been done to the city meter or facilities shall be subject to a repair fee of thirty-five dollars (\$35.00), or the actual cost of the repair, whichever amount is greater. In determining whether a fee shall be assessed, the apparent source of the damage shall be considered.

Fire hydrant permit fee

Said permit shall be in writing and shall contain such terms, conditions and regulations as may be prescribed by the city council to use water from fire hydrants.

- (1) The applicant shall pay to the city a permit fee of fifteen dollars (\$15.00).
- (2) A deposit of one thousand dollars (\$1,000.00) shall be paid prior to the placement of each fire hydrant meter. Removal of a meter from the authorized location may result in forfeiture of the deposit. Repair costs necessary on a returned meter may be deducted from the deposit at the discretion of the director of water billing.
- (3) A twenty dollar (\$20.00) connection fee shall be charged for each meter set. Installed meters may only be moved by city personnel.
- (4) Use of a fire hydrant meter at an unauthorized location or by an unauthorized party or tampering with or damaging a meter may result in an administrative penalty of no more than

one hundred dollars (\$100.00) per day or occurrence. Appeal of the assessed administrative penalty may be had by making written application to the director of water billing no later than ten days from the assessment of the penalty.

Sewer connection permit fee

- (a) All persons, firms or corporations who desire to tie on or to connect with the sewer mains of the city so that the premises owned or controlled by such persons, firms and corporations shall be serviced by said sewer mains shall, before connecting with or tying on to said sewer mains, obtain a permit therefor from the city, and upon obtaining such permit shall pay a fee of five dollars (\$5.00) to the city.
- (b) In the event that a person, firm or corporation desires to drain or backwash a swimming pool into the sewer mains of the city, such persons, firms or corporations shall, before connecting with or tying onto said sewer mains (either by adding the swimming pool drainage or backwash onto such person's, firm's or corporation's private sewer service line or connecting onto the city's sewer main), obtain a permit for each swimming pool to be connected from the city, and upon obtaining such permit shall pay a fee of five dollars (\$5.00) to the city, which fee shall be in addition to the fee for connecting any other wastewater to the city's sanitary sewer system.
- (c) Any person, firm or corporation owning or controlling property on which a swimming pool is located is hereby required to notify the city if said swimming pool drainage or backwash has been previously connected to the city's sanitary sewer system.

Sewer line extension fees to Lake Nasworthy

As sewer service is extended to areas of Lake Nasworthy, each leaseholder shall be assessed a per-lot fee of five hundred eighty-three dollars (\$583.00), which shall be paid upon service availability.

Designation of sewer charges to special fund

The following portion of the monthly base fee billed under section A8.002(b)(1) shall be designated to a special account for wastewater capital improvements (CIP account):

Water Meter Size	Portion of Base Rate to CIP Account
5/8"	\$4.64
1"	\$5.37
1½"	\$6.10
2"	\$7.67
3"	\$20.16
4"	\$24.88
6"	\$35.69
8"	\$47.96

PLANNING RELATED FEES (Previously Article A9.000 in Appendix A - Fee Schedule)

Trailer coach park license fee; transfer fee

The annual license fee for each trailer coach park shall be fifty dollars (\$50.00). The fee for the transfer of the license shall be five dollars (\$5.00).

Planning and development fees

Applications for change of zoning classification (not including planned development districts and certain exceptions specified below in this same section), applications for special use approval, and applications for conditional use approval:

- (1) Zone change: \$500.00.
- (2) Special use: \$400.00.
- (3) Conditional use: \$385.00.

Planned development fees

- (a) Application for zone change to a PD district, requiring an area of 1.0 acre or more: \$600.00.
- (b) Application for site plan review of proposed development in PD district: \$125.00.
- (c) Application to amend PD ordinance: \$225.00.
- (d) Required Sign Fee: \$20.00

Zoning board of adjustment application fees

- (a) Request for variance from zoning regulations: \$250.00.
- (b) Request for administrative adjustment to zoning regulation: \$170.00.

Preliminary plats, final plats and variances

- (a) Plats (preliminary, final, or replats): \$275.00.
- (b) First variance: \$125.00.
- (c) Additional variance (each): \$75.00.
- (d) Supplemental fee for replats requiring notification: \$106.25.

Final plats or replats of administrative subdivisions

- (a) Any size of subdivision or resubdivision: \$250.00.
- (b) Supplemental fee for replats requiring notification: \$241.00.

Miscellaneous planning fees

- (a) Request for expansion of nonconforming use: \$353.00.
- (b) Request for consideration of sign variance: \$200.00.
- (c) Request for temporary permit: \$118.75.
- (d) Street name change: \$500.00 (plus cost of official city signage).
- (e) Release of easement: \$500.00.
- (f) Request for right-of-way abandonment or encroachment: \$450.00.
- (g) Request for design & historic review commission review: \$385.00.
- (h) Request for comprehensive plan amendment: \$500.00.

- (i) Request for zoning verification letter: \$25.00.
- (j) Request for annexation: \$1,000.00.
- (k) Design & historic review, administratively eligible: \$120.00.
- (l) Urban design review: \$125.00.
- (m) Amendments: \$200.00.
- (n) Third-party appeal*: \$200.00.
- (o) Certificate of appropriateness: \$100.00.
- (p) Disannexation: \$600.00.
- (q) Newspaper publication of notice: \$125.00.
- (r) Administrative amendment: \$80.00.
- (s) Design & historic review – like for like \$90.00.
- (t) Site plan review, resubmission: \$280.00
- (u) ROW encroachment, administrative: \$130.00
- (v) Sidewalk waiver: \$75.00
- (w) Development Plan fee: \$75.00

* On appeal by a third party not the applicant, the appeal fee is due and payable on or before the deadline for filing the appeal. Notice of appeal by a third party not accompanied with payment of the applicable appeal fee shall be deemed incomplete and any right to appeal waived if the fee is not paid in full prior to expiration of the time permitted for appeal.

Conveyance of property interest in right-of-way abandoned by city

The following fees shall be required for conveyance (by quit-claim deed) of interest in rights-of-way abandoned by the city council:

- (1) *For improved streets and alleys:* Three-quarters ($\frac{3}{4}$) the average assessed value of abutting land, by square foot, according to the most recently approved property tax roll compiled by the Tom Green County appraisal district, multiplied by the square feet of land in the right-of-way abandoned and thence conveyed to the applicant as an abutting owner of property, plus appropriate administrative fees charged on an hourly basis.
- (2) *For unimproved streets and alleys:* One-half ($\frac{1}{2}$) the average assessed value of abutting land, by square foot, according to the most recently approved property tax roll compiled by the Tom Green County appraisal district, multiplied by the square feet of land in the right-of-way abandoned and thence conveyed to the applicant as an owner of abutting property, plus appropriate administrative fees charged on an hourly basis.
- (3) *For streets and alleys where significant easements for access by the public and/or utilities are reserved:* One-half ($\frac{1}{2}$) the cost applicable to either circumstance described in subsection (1) or (2) above, plus appropriate administrative fees charged on an hourly basis.

RETURNED CHECK FEES AND LATE FEES (Previously Article A10.000 in Appendix A - Fee Schedule)

Returned check fee

The fee for each check tendered to the city, its departments or divisions and returned for insufficient funds or because the account is closed shall be twenty-five dollars (\$25.00).

Late fee

The fee for late payments, as further specified in section 2.03.062 of the Code of Ordinances, shall be five dollars (\$5.00) or five percent (5%) of the sum due, whichever is greater.

FIRE AND RESCUE SERVICE FEES (Previously Article A11.000 in Appendix A - Fee Schedule)***Service fees*****(a) *Vehicles.***

<u>Vehicle Type</u>	<u>Apparatus</u>	<u>Price</u>
1	Class A engine	\$500.00
1	Aerial	\$500.00
2	Rescue (heavy)	\$600.00
3	Brush truck	\$400.00
4	Command car/truck	\$200.00
1	Ladder (L-1)	\$500.00
1	Engine 2 (E-2)	\$500.00
1	Engine 3 (E-3)	\$500.00
1	Engine 4 (E-4)	\$500.00
1	Engine 5 (E-5)	\$500.00
1	Engine 6 (E-6)	\$500.00
1	Engine 7 (E-7)	\$500.00
1	Reserve 21 (R-21)	\$500.00
1	Reserve 22 (R-22)	\$500.00
1	Reserve 23 (R-23)	\$500.00
2	Rescue 1 (R-1)	\$600.00
3	Brush 1 (Brsh-1)	\$400.00
4	Battalion chief (Batt-1)	\$200.00

(b) *Hand tools.*

(1)	Flathead axe	\$17.00
(2)	Pickhead axe	\$17.00
(3)	Long pike pole	\$17.00
(4)	Sheetrock pike pole	\$17.00
(5)	Short pike pole	\$17.00
(6)	Pry axe	\$17.00
(7)	Hooligan tool	\$17.00
(8)	Bolt cutters	\$17.00
(9)	Pry bar	\$17.00
(10)	Fire rake	\$17.00
(11)	Shovels	\$17.00
(12)	Scoops	\$17.00
(13)	Brooms	\$12.00
(14)	All hand tools	\$12.00

(c) *Fire equipment.*

(1)	Foam nozzle	\$55.00
(2)	Foam eductor	\$50.00
(3)	AFFF foam - per gallon	\$40.00
(4)	Class A foam - per gallon	\$25.00
(5)	Piercing nozzle	\$40.00
(6)	M/S fog nozzle	\$55.00
(7)	M/S straight bore nozzle	\$30.00
(8)	Salvage cover	\$28.00
(9)	SCBA pack	\$85.00
(10)	Hall runner	\$18.00
(11)	Portable tank	\$75.00
(12)	PPV fan - per hour	\$55.00
(13)	Generator, portable - per hour	\$55.00
(14)	Generator - per hour	\$55.00
(15)	Chain saw - per hour	\$45.00
(16)	Water extinguisher	\$22.00
(17)	Dry chemical extinguisher	\$45.00
(18)	CO2 extinguisher	\$45.00
(19)	Scene lights	\$22.00
(20)	Portable pump - per hour	\$95.00
(21)	Float pump - per hour	\$65.00
(22)	Water vests	\$30.00
(23)	Thermal imaging camera	\$75.00
(24)	Heat detection gun	\$75.00
(25)	Sawzall	\$55.00

(d) *Hazardous material equipment.*

(1)	Absorbent - per bag	\$23.00
(2)	Absorbent booms	\$60.00
(3)	Top sol	\$35.00
(4)	Disposable coveralls	\$30.00
(5)	Neoprene gloves	\$20.00
(6)	Latex gloves	\$6.00
(7)	Over boots	\$25.00
(8)	Disposable goggles	\$15.00
(9)	Gas plug kit	\$50.00
(10)	Plug and dike	\$65.00
(11)	Drum liners	\$10.00
(12)	Barricade tape	\$22.00

(13) Poly sheeting	\$55.00
(14) Removal of hazardous material	\$150.00
(15) Disposal of hazardous material	\$150.00
(16) Gas multi meter	\$65.00
(17) CO2 meter	\$65.00
(18) Terrazyme	\$70.00
(19) Microblaze - per quart	\$10.00
(20) Microblaze - per 5 gallons	\$150.00

(e) *Rescue equipment.*

(1) Spreaders	\$250.00
(2) Cutters	\$250.00
(3) Rams	\$250.00
(4) Air bags	\$250.00
(5) K-12 saw	\$55.00
(6) Target saw	\$55.00
(7) Ajax tool	\$25.00
(8) K-tool	\$25.00
(9) Windshield tool	\$15.00
(10) Rescue blanket	\$32.00
(11) Rope	\$25.00

(f) *Ambulance/transport/transfer fees.*

(1) Transfer/transport for ambulance aircrew:	\$337.00
(2) Institutional charge for non-reimbursed patient:	\$337.00
(3) BLS non-emergency:	\$853.00
(4) BLS emergency:	\$1,365.00
(5) ALS non-emergency:	\$950.00
(6) ALS 1 emergency:	\$1,621.00
(7) ALS 2 emergency:	\$2,347.00
(8) Transport medical team: with or without patient; to or from destination (one way):	\$350.00
(9) Mileage fee (per patient mile):	\$22.00
(10) Out of city, still in county *Additional charge:	\$150.00
(11) Out of county transport over 150 miles *Additional charge:	\$250.00
(12) Standby services (minimum charge for four hours):	\$500.00
Each additional hour:	\$125.00

*Four (4) hour minimum

- (13) *Review annually*: Review annually, commencing on or before April 16, 2019, city council shall conduct a public hearing for review of ambulance and transportation fees under this subpart (f) of section A11.001, to consider the current costs and revenues relating to those services and reaffirm or amend the fees for such services as necessary to establish fees that reasonably reflect the cost to the city of providing the service.

FIRE SAFETY INSPECTION FEES (Previously Article A12.000 in Appendix A - Fee Schedule)

Inspection fees

- (a) The city shall charge an inspection fee for each fire safety inspection of the facilities or operations listed in subsection (c).
- (b) If a facility or an operation qualifies for a facility or an operation inspection fee under more than one category listed in subsection (c), the highest fee shall be assessed. Inspection fees shall not be cumulative for a single inspection.
- (c) The inspection fees are:
 - (1) Registered homes, foster homes and adoptive services: \$25.00
 - (2) Institutions requiring a state inspection (e.g., the girls' home) \$50.00
 - (3) Schools, day care centers, and Head Starts \$172.00
 - (4) Apartment complexes \$172.00
 - (5) Hotel/motel \$134.00
 - (6) Aviation facilities \$98.00
 - (7) Alcoholic beverages licensed establishments \$100.00
 - (8) Hospitals and nursing homes \$317.00
 - (9) Amusement buildings \$50.00
 - (10) Automatic fire-extinguishing systems \$25.00
 - (11) Carnivals and fairs \$300.00
 - (12) Combustible dust-producing operations \$50.00
 - (13) Compressed gases \$50.00
 - (14) Cryogenic fluids \$50.00
 - (15) Dry cleaning plants \$50.00
 - (16) Explosives \$50.00
 - (17) Exhibits and trade shows \$86.00
 - (18) Fire alarm and detection systems and related equipment \$40.00
 - (19) Flammable and combustible liquids \$50.00
 - (20) Hazardous materials \$50.00
 - (21) High-piled storage \$95.00
 - (22) Industrial ovens \$50.00
 - (23) Lumber yards and wood-working plants \$95.00
 - (24) LP gas \$50.00
 - (25) Miscellaneous combustible storage \$50.00
 - (26) Open burning \$100.00
 - (27) Pyrotechnic special effects material \$75.00
 - (28) Repair garages and motor fuel dispensing facilities \$76.00
 - (29) Spraying and dipping \$76.00

Effective 10/1/2023

- (30) Storage of scrap tires and tire products: \$86.00
- (31) Tire-rebuilding plants \$50.00
- (32) Waste handling/recycling facilities \$95.00
- (33) Wood products \$50.00
- (34) Wrecking yards \$95.00
- (35) Fire watch (2-hour minimum) \$65.00 per hour
- (36) Fire code compliance (includes plan review and final inspection) \$172.00
- (37) Other facilities and operations \$25.00

Fire prevention permit fees

The city shall charge the following permit fees for the installation of fire protection systems in the city:

- (1) Sprinkler system installation: \$182.00.
- (2) Fire alarm systems: \$172.00.
- (3) Hood system installation - witness the acceptance test of the system: \$86.00.
- (4) After-hours inspections: \$50.00 per hour with a minimum charge of \$100.00.

HEALTH AND SANITATION RELATED FEES (Previously Article A13.000 in Appendix A - Fee Schedule)

Food Establishment permit fees

- (a) Annual food establishment permit: \$150.00.
- (b) Annual food establishment permit fee for each additional service area: \$25.00.
- (c) 6-month seasonal (i.e., sno-cone) food establishment permit: \$100.00.
- (d) Annual Farmer's Market food establishment permit: \$100.00
- (e) 14-day temporary food establishment permit fee: \$70.00
- (f) 3-day temporary food establishment permit fee: \$50.00
- (g) Late fee: \$25.00 per month after January 31st

Fees for permits to transport septic tank contents

- (a) Application fee: \$50.00.
- (b) Each additional vehicle: \$10.00 each.
- (c) Such permit shall be in force for one (1) year after the issuance thereof.

Private sewage facility license fees

- (a) Residential: \$200.00.
- (b) Commercial: \$400.00.
- (c) Reinspection: \$50.00.

Pool and spa permit fees

- (a) Permit: \$100.00 per facility per year.
- (b) Each additional pool or spa at each facility: \$25.00 each.
- (c) Reinstatement of permit following a suspension or revocation: \$50.00.

Nursing division fees

- (a) Copies of medical records: \$5.00.
- (b) Sampling collection: \$20.00.
- (c) STD appointment/testing: \$25.00.
- (d) STD follow-up appointment: \$10.00.
- (e) TB testing: \$20.00.
- (f) Lab services: Actual cost plus sampling collection fee.

* The health services director shall have the authority to reduce or waive fee schedule fees designated under this section for services provided at scheduled STD Outreach Clinics, and services provided through the in-house STD and immunizations clinics.

CEMETERY FEES (Previously Article A14.000 in Appendix A - Fee Schedule)

Burial

- (a) Opening and closing (includes tent, chairs): \$1,500.00.
- (b) Opening and closing stacking (includes tent, chairs): \$1,650.00.
- (c) Opening and closing columbarium: \$650.00.
- (d) Opening and closing (infant): \$500.00.
- (e) Concrete box: \$795.00.
- (f) Concrete vault: \$895.00
- (g) Outside container setting fee (steel vault): \$200.00.

Cremation

- (a) Cremation burial opening and closing: \$500.00.

Set up

- (a) Tent set-up: \$500.00.
- (b) Second tent: \$500.00.

Overtime

- (a) Saturday funerals 8:00 a.m. to 12:00 p.m.: \$500.00.
- (b) Weekend grave opening for day after holiday or Monday funerals: \$175.00.
- (c) Overtime hourly (weekdays after 4:30, Saturday after 12:00): \$250.00.

Burial spaces

- (a) Adult spaces - includes perpetual care: \$2,500.00 (\$2,000.00 space and \$500.00 p.c.).
- (b) Adult spaces used for stacking: \$4,500.00.
- (c) Columbarium 12 x 12 niche: \$2,400.00.
- (d) Columbarium 8 x 8 (double): \$1,800.00.
- (e) Columbarium 8 x 8 (single): \$1,200.00.
- (f) Cremation burial spaces: \$900.00 (\$810.00 space and \$90.00 p.c.).
- (g) Infant burial spaces: \$300.00.

Disinterment

- (a) Disinterment - re-interment (adult) (half of fee to disinter only): \$3,500.00.
- (b) Disinterment - re-interment (infant) (half of fee to disinter only): \$685.00.

Marker fees

- (a) Niche face plate engraving: \$550.00.
- (b) Veterans marker setting fee: \$25.00.
- (c) Marker survey fee: \$150.00.

Lot transfers

Lot transfer fee: \$150.00.

FACILITY USE FEES (Previously Article A15.000 in Appendix A - Fee Schedule)

Airport conference room

Conference room fee per hour: \$16.00.

Fort Concho Facility Fees

(a) Fees for rental of Fort Concho facilities shall be as follows:

Venue	Daily Rate*	Additional Partial Days*	Deposit
Barracks 6	\$350.00	\$175.00	\$175.00
Commissary	\$700.00	\$350.00	\$350.00
Officer Quarters 1	\$150.00—\$200.00	\$100 .00	\$100.00
Officer Quarters 8	\$300.00	\$150.00	\$150.00
Quartermaster	\$600.00	\$300.00	\$300.00
Stables	\$1750.00	\$875.00	\$875.00

*501(c)(3) organizations shall be eligible for a discount of 50% from the fee schedule for Monday through Thursday.

(b) Fees for event attendance, event rentals and membership:

Event	Price
Children's workshops/youth—attendance	\$10.00—\$35.00
Christmas Event - attendance	\$5.00-\$9.00
Christmas Event - food booth—rental	\$250.00—\$400.00
Christmas Event - space rental	\$350.00-\$500.00
Christmas Event - Sutler Fee—rental	\$100.00
Event food sales	20% of gross
Frontier Day - booth rentals	\$15.00—\$100.00
Halloween theme - night programs—attendance	\$8.00-15.00
Memberships	\$35.00—\$5,000.00
Regional Cavalry competition Registration	\$85.00—\$150.00

- (1) Tours - guided: \$5.00 adults, \$4.00 seniors/military, \$3.00 children 7-17
- (2) Tours - self guided: \$3.00 adults, \$2.00 seniors/military, \$1.50 children 7-17
- (3) Event tours - docent: \$5.00/person; \$150.00 min charge
- (4) Baseball demonstration—attendance: \$7.00/person; \$300.00 min charge
- (5) Baseball demonstration with artillery demonstration—attendance: \$150.00 additional
- (6) Artillery demonstration—attendance: \$300.00

Civic events facility use fees

(a) *El Paseo:*

- (1) Camper space: \$20.00
- (2) Courtyard: \$25.00
- (3) Electrical hookup: \$50.00
- (4) Grounds: \$100.00/day
- (5) Rental - base rate: \$200.00/day *
- (6) Rental - convention: \$150.00/day *
- (7) Rental - ticketed events: \$200.00/day *

* 10% discount for Monday-Thursday rentals.

(b) *Farmer's Market Pavilion:*

- (1) Rental – base rate: \$125.00/day*
- (2) Rental – convention: \$100.00/day*
- (3) Rental – ticketed events: \$200.00/day; 10% of sales* **

* 10% discount for Monday-Thursday rentals.

** Civic events manager has the authority to negotiate a capped rate for public ticketed events that cannot be less than the rental fee.

(c) *Foster Coliseum:*

- (1) Horse stalls: \$10.00/night
- (2) Movie-in/move-out: \$1,750.00/day
- (3) Rental - commercial, nonticketed: \$2,000.00/day* **
- (4) Rental - commercial, ticketed: \$2,500.00/day; 10% of sales * ** ***
- (5) Rental - noncommercial, nonticketed: \$1,750.00/day * **
- (6) Rental - noncommercial, ticketed: \$1,500.00/day; 10% of sales * ** ***

* 10% discount for Monday-Thursday rentals.

** 50% discount for Monday-Thursday half day rentals.

*** Civic events manager has the authority to negotiate a capped rate for public ticketed events that cannot be less than the rental fee.

(d) *Indoor Arena:*

- (1) Rental - commercial, nonticketed: \$150.00/day*
- (2) Rental - commercial, ticketed: \$300.00/day; 10% of sales * **
- (3) Rental - noncommercial, nonticketed: \$100.00/day *
- (4) Rental - noncommercial, ticketed: \$200.00/day; 10% of sales * **

* 10% discount for Monday-Thursday rentals.

** Civic events manager has the authority to negotiate a capped rate for public ticketed events that cannot be less than the rental fee.

(e) *McNease Convention Center:*

- (1) Kitchen fee: \$200.00
- (2) Move-in/move-out: Half of rental fee
- (3) Rental - entire building - base rate: \$2,500.00/day *
- (4) Rental - entire building - convention rate: \$2,750.00/day; 10% of sales * ***
- (5) Rental - entire building - ticketed rate: \$3,000.00/day; 10% of sales * ***
- (6) Rental - ballroom - base rate: \$2,000.00/day * **
- (7) Rental - ballroom - convention rate: \$2,000.00/day; 10% of sales * ** ***
- (8) Rental - ballroom - ticketed rate: \$2,150.00/day; 10% of sales * ** ***
- (9) Rental - ½ ballroom - base rate: \$750.00/day * **
- (10) Rental - ½ ballroom - convention rate: \$500.00/day; 10% of sales * ** ***
- (11) Rental - ½ ballroom - ticketed rate: \$550.00/day; 10% of sales * ** ***
- (12) Rental - ⅓ ballroom - base rate: \$1,500.00/day * **
- (13) Rental - ⅓ ballroom - convention rate: \$1,000.00/day; 10% of sales * ** ***
- (14) Rental - ⅓ ballroom - ticketed rate: \$1,100.00/day; 10% of sales * ** ***
- (15) Rental - north meeting room: \$850.00/day; \$300.00/4 hrs *
- (16) Rental - north ⅓ small meeting room: \$300.00/day; \$125.00/4 hrs *
- (17) Rental - north ⅔ small meeting room: \$500.00/day; \$250.00/4 hrs *
- (18) Rental - south meeting room: \$350.00/day; \$200.00/4 hrs *
- (19) Rental - south ¼ small meeting room: \$100.00/day; \$50.00/4 hrs *
- (20) Rental - south ½ small meeting room: \$200.00/day; \$100.00/4 hrs *
- (21) Rental - south ¾ small meeting room: \$300.00/day; \$150.00/4 hrs *
- (22) Rental - entire upstairs meeting rooms: \$500.00/day; \$225.00/4 hrs *
- (23) Rental - single upstairs meeting room: \$300.00/day; \$100.00/4 hrs *

* 10% discount for Monday-Thursday rentals.

** 50% discount for Monday-Thursday half-day rentals.

*** Civic events manager has the authority to negotiate a capped rate for public ticketed events that cannot be less than the rental fee.

(f) *Pecan Creek:*

- (1) Rental weekdays (Monday-Thursday): \$400.00/day
- (2) Rental weekends (Friday-Sunday): \$600.00/day

(g) *River Stage:*

- (1) Rental - base rate: \$1,000.00/day * **
- (2) Rental - convention rate: \$750.00/day; 10% of sales * ** ***
- (3) Rental - ticketed rate: \$2,000.00/day; 10% of sales * ** ***

* 10% discount for Monday-Thursday rentals

** 50% discount for Monday-Thursday half-day rentals

*** Civic events manager has the authority to negotiate a capped rate for public ticketed events that cannot be less than the rental fee.

(h) *Other rental fees:*

- (1) Rental - city hall east mezzanine: \$250.00/day; \$125.00/4 hrs
- (2) Facility fees - base rate: \$2.00/ticket over \$5.00 \$1.00/ticket \$5.00 or less
- (3) Facility fees - multiple date users: \$0.75/ticket
- (4) Facility fees - nonprofits: \$0.50/ticket
- (5) Facility fees - non-profits & multiple date users: \$0.25/ticket

(i) *Miscellaneous:*

Additional staffing (ticket sellers & takers, sound tech, ushers, stagehands, loaders, etc.):

\$20.00/hour (4 hr minimum)

Novelties: 20% of gross sales *

* Civic events manager has the authority to negotiate a capped rate.

(j) *Extras:* Civic events board may increase a fee for any listed extra, not to exceed 25% of the fee effective on date of this amendment.

- (1) Additional tables after 20 complementary: Set by civic events board
- (2) Chairs - after 150: Set by civic events board
- (3) Dinnerware: Set by civic events board
- (4) Fencing: Set by civic events board
- (5) Forklift: Set by civic events board
- (6) Linen napkins: Set by civic events board
- (7) Stage lighting: Set by civic events board
- (8) Staging/risers: Set by civic events board
- (9) Table skirts: Set by civic events board
- (10) Tablecloths: Set by civic events board
- (11) Water and coffee set up: Set by civic events board

(k) *Discounts and supplemental user fees:*

- (1) Any rental of two or more consecutive days is eligible for a 5% discount on the rental fee.
- (2) All rental agreements are from 8:00 a.m. to 12:00 a.m. midnight. An additional \$100.00/hour will be charged to open prior to 8:00 a.m. on any day.

- (3) Facility discount: Organizers/promoters of existing established events will be offered a 50-percent discount from the daily rental rates of Civic Events facilities if they meet the qualification listed in the Civic Events policies.
- (4) Multiple use discount: Clients may be offered a 25-percent discount (during weekday business hours) from the daily rental rates of civic events facilities if they meet the qualification listed in the civic events policies.

RESOLUTION

A RESOLUTION OF THE CITY OF SAN ANGELO CITY COUNCIL AMENDING THE SCHEDULE OF FEES AND CHARGES RELATED TO PLANNING RELATED FEES

WHEREAS, a schedule of fees and charges was formally adopted by Resolution by the City of San Angelo City Council on September 15, 2020; and

WHEREAS, the City Council desires to amend the adopted schedule of fees and charges by adjusting fees applicable to Planning Related Fees.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SAN ANGELO, TEXAS:

Part 1. That, the City of San Angelo Schedule of Fees and Charges is amended as detailed on Exhibit "A", attached hereto and incorporated herein.

Part 2. That all other provisions related to the Schedule of Fees and Charges shall remain unchanged and reauthorized by this Resolution.

PASSED, APPROVED and ADOPTED on this the 7th day of September 2023.

ATTEST:

THE CITY OF SAN ANGELO, TEXAS:

Heather Stastny, City Clerk

Brenda Gunter, Mayor

APPROVED AS TO CONTENT:

APPROVED AS TO FORM:

Tina Dierschke, Director of Finance

Theresa James, City Attorney

EXHIBIT "A"

Section 1: That, the City of San Angelo Schedule of Fees and Charges is hereby amended by deleting "PLANNING RELATED FEES" in its entirety and REPLACING it as set out below. This amendment shall be effective October 1, 2023 upon passage.

PLANNING RELATED FEES (Previously Article A9.000 in Appendix A - Fee Schedule)***Trailer coach park license fee; transfer fee***

The annual license fee for each trailer coach park shall be fifty dollars (\$50.00). The fee for the transfer of the license shall be five dollars (\$5.00).

Planning and development fees

Applications for change of zoning classification (not including planned development districts and certain exceptions specified below in this same section), applications for special use approval, and applications for conditional use approval:

- (1) Zone change: \$500.00.
- (2) Special use: \$400.00.
- (3) Conditional use: \$385.00.

Planned development fees

- (a) Application for zone change to a PD district, requiring an area of 1.0 acre or more: \$600.00.
- (b) Application for site plan review of proposed development in PD district: \$125.00.
- (c) Application to amend PD ordinance: \$225.00.
- (d) Required Sign Fee: \$20.00

Zoning board of adjustment application fees

- (a) Request for variance from zoning regulations: \$250.00.
- (b) Request for administrative adjustment to zoning regulation: \$170.00.

Preliminary plats, final plats and variances

- (a) Plats (preliminary, final, or replats): \$275.00.
- (b) First variance: \$125.00.
- (c) Additional variance (each): \$75.00.
- (d) Supplemental fee for replats requiring notification: \$106.25.

Final plats or replats of administrative subdivisions

- (a) Any size of subdivision or resubdivision: \$250.00.
- (b) Supplemental fee for replats requiring notification: \$241.00.

Miscellaneous planning fees

- (a) Request for expansion of nonconforming use: \$353.00.
- (b) Request for consideration of sign variance: \$200.00.
- (c) Request for temporary permit: \$118.75.
- (d) Street name change: \$500.00 (plus cost of official city signage).
- (e) Release of easement: \$500.00.

- (f) Request for right-of-way abandonment or encroachment: \$450.00.
- (g) Request for design & historic review commission review: \$385.00.
- (h) Request for comprehensive plan amendment: \$500.00.
- (i) Request for zoning verification letter: \$25.00.
- (j) Request for annexation: \$1,000.00.
- (k) Design & historic review, administratively eligible: \$120.00.
- (l) Urban design review: \$125.00.
- (m) Amendments: \$200.00.
- (n) Third-party appeal*: \$200.00.
- (o) Certificate of appropriateness: \$100.00.
- (p) Disannexation: \$600.00.
- (q) Newspaper publication of notice: \$125.00.
- (r) Administrative amendment: \$80.00.
- (s) Design & historic review – like for like \$90.00.
- (t) Site plan review, resubmission: \$280.00
- (u) ROW encroachment, administrative: \$130.00
- (v) Sidewalk waiver: \$75.00
- (w) Development Plan fee: \$75.00

* On appeal by a third party not the applicant, the appeal fee is due and payable on or before the deadline for filing the appeal. Notice of appeal by a third party not accompanied with payment of the applicable appeal fee shall be deemed incomplete and any right to appeal waived if the fee is not paid in full prior to expiration of the time permitted for appeal.

Conveyance of property interest in right-of-way abandoned by city

The following fees shall be required for conveyance (by quit-claim deed) of interest in rights-of-way abandoned by the city council:

- (1) *For improved streets and alleys:* Three-quarters ($\frac{3}{4}$) the average assessed value of abutting land, by square foot, according to the most recently approved property tax roll compiled by the Tom Green County appraisal district, multiplied by the square feet of land in the right-of-way abandoned and thence conveyed to the applicant as an abutting owner of property, plus appropriate administrative fees charged on an hourly basis.
- (2) *For unimproved streets and alleys:* One-half ($\frac{1}{2}$) the average assessed value of abutting land, by square foot, according to the most recently approved property tax roll compiled by the Tom Green County appraisal district, multiplied by the square feet of land in the right-of-way abandoned and thence conveyed to the applicant as an owner of abutting property, plus appropriate administrative fees charged on an hourly basis.
- (3) *For streets and alleys where significant easements for access by the public and/or utilities are reserved:* One-half ($\frac{1}{2}$) the cost applicable to either circumstance described in subsection (1) or (2) above, plus appropriate administrative fees charged on an hourly basis.

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Bryan Kendrick, Director of Human Resources and Risk Management, Human Resources/Risk Management

Meeting Date: September 7, 2023

Item type: Consent Item

Caption:

Consider a resolution aligning City Holidays with the Tom Green County Holiday Schedule (Bryan Kendrick)

Staff Recommendation:

Adopt

Summary/History:

The City and County have historically had two separate holiday schedules. We believe that aligning the schedules will present us with a win/win scenario that will help to eliminate some frustration and confusion from a service perspective while providing a benefit to city employees.

The City's Current Holidays are:

New Year's Day
Martin Luther King Day
Good Friday
Memorial Day
Independence Day
Labor Day
Veteran's Day
Thanksgiving & the Day After
Christmas Eve & Christmas Day

Tom Green County's adopted Holidays are:

New Year's Day
Martin Luther King Day
President's Day/Washington's Birthday
Good Friday
Memorial Day
Independence Day
Labor Day
Columbus Day
Veteran's Day
Thanksgiving & the Day After
Christmas Holidays

*Currently the Fire Department commemorates September 11th (Patriot's Day) in lieu of another holiday. This resolution would allow for continuation of that practice (substituting Columbus Day).

Funding Source(s):

Financial Impact:

N/A

Other Information/Recommendation:

Attachments:

- | | | |
|----|---------------------------------|--------------------------------------|
| 1. | Resolution City-County Holidays | Resolution City-County Holidays.docx |
|----|---------------------------------|--------------------------------------|

Presentation:

Bryan Kendrick

Approvals/Reviews:

Heather Stastny	Created/Initiated
Bryan Kendrick	Approved
Theresa James	Approved
Heather Stastny	Approved

RESOLUTION XXXXXXXX

**A RESOLUTION OF THE CITY COUNCIL OF SAN ANGELO, TEXAS, TO ALIGN
CITY HOLIDAYS WITH THE TOM GREEN COUNTY HOLIDAY SCHEDULE,
AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, The Tom Green County submits a County Holiday Schedule that the County Commissioners Court reviews and approves annually; and,

WHEREAS, the City of San Angelo has determined that having a unified Holiday Schedule with Tom Green County will eliminate some frustration and confusion from a service perspective.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SAN ANGELO, TEXAS THAT:

SECTION 1: The City of San Angelo will align City Holidays to the same schedule as Tom Green County.

SECTION 2: The City Manager, or his designee, is hereby authorized to allow the continuation of the commemoration of September 11th, or Patriot Day, for the San Angelo Fire and Police Departments, in lieu of Columbus Day.

ADOPTED this 7th day of September 2023.

THE CITY OF SAN ANGELO, TEXAS:

ATTEST:

Heather Stastny, City Clerk

APPROVED AS TO CONTENT:

Bryan Kendrick
Director of Human Resources

Brenda Gunter, Mayor

APPROVED AS TO FORM:

Theresa James, City Attorney

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Shane Kelton, Executive Director of Public Works, Public Works

Meeting Date: September 7, 2023

Item type: Regular Item

Caption:

First reading and public hearing of an ordinance amending Appendix A, Article A8.000, Subsection A8.002 Monthly Water and Water Reclamation Rates (Presentation made by Public Works Executive Director Shane Kelton)

Staff Recommendation:

Adopt

Summary/History:

The proposed amendment will modify City Ordinance to incorporate a one-time increase to the water and water reclamation rate structure to offset operating cost increases resulting from higher inflation and treatment products sourcing.

During the fiscal year 2023-2024 Enterprise Budget meetings held August 14, 2023, the Council expressed a desire to find a way to accomplish the necessary rate increase with the least impact on customers as possible. Staff determined that a 1.5% increase to Wastewater Fees and a 4% increase to Water Fees, respectively, will offset the increased cost of operations and maintenance for these funds.

Funding Source(s):

Financial Impact:

Water Sales	4.0% Increase	\$1,508,007 in additional revenue
Wastewater Sales	1.5% Increase	\$ 269,057 in additional revenue

Other Information/Recommendation:

Staff recommends the ordinance amendment be adopted and become effective October 1, 2023.

Attachments:

1.	2023 Ord Water Rates Change	2023 Ord Water Rates Change.docx
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Presentation:

Shane Kelton

Approvals/Reviews:

Heather Stastny

Patrick Frerich

Shane Kelton

Theresa James

Tina Dierschke

Theresa James

Heather Stastny

Created/Initiated

Approved

Approved

Approved

Approved

Approved

Final Approval

**AN ORDINANCE AMENDING APPENDIX A, ARTICLE A8.000
OF THE CODE OF ORDINANCES, CITY OF SAN ANGELO
TEXAS, BY REPEALING AND REPLACING SUBSECTION
A8.002 MONTHLY WATER RATES IN ITS ENTIRETY,
PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN
EFFECTIVE DATE**

BE IT ORDAINED BY THE CITY OF SAN ANGELO:

1) THAT, Appendix A, Article A8.000 of the Code of Ordinances, City of San Angelo, Texas, Section A8.002, Monthly Water Rates, is hereby amended by repealing and replacing Subsection A8.002 as set out in Exhibit A.

2) THAT, the following severability clause is hereby adopted with this amendment:

SEVERABILITY:

That the terms and provisions of this Ordinance shall be deemed to be severable in that if any portion of this Ordinance shall be declared to be invalid, the same shall not affect the validity of the other provisions of this Ordinance.

3) THAT, this Ordinance shall be effective on, from and after the 1st day of October 2023.

INTRODUCED on the ____ day of _____, 2023, and finally PASSED, APPROVED
and ADOPTED on this the ____ day of _____, 2023.

CITY OF SAN ANGELO

ATTEST:

Brenda Gunter, Mayor

Heather Stastny, City Clerk

Approved as to Form:

Theresa James
City Attorney

Exhibit A

Sec. A8.002 Monthly water rates; sanitary sewer discharge charges; industrial waste charges; sewer tap charges

- (a) All persons supplied with water by the city shall be billed for water at the following monthly rates for water for the respective fiscal year.

(1) *Rate schedule:*

(A) Inside city, fixed charge - meter size:

	2023	2024
5/8"	\$30.69	\$31.92
1"	\$37.15	\$38.64
1½"	\$43.65	\$45.40
2"	\$57.56	\$59.86
3"	\$168.08	\$174.80
4"	\$209.85	\$218.24
6"	\$305.49	\$317.71
8"	\$414.10	\$430.66

- (B) Residential volumetric, rate per 1,000 gallons (single-family residence, duplex, or other individually metered residential unit. Residential usage shall be the combined usage of the building meter and any landscape meter(s) serving the tract.):

	2023	2024
0—2	\$3.80	\$3.95
3—5	\$5.54	\$5.76
6—15	\$6.47	\$6.73
16—39	\$6.92	\$7.20
>39	\$12.68	\$13.19

- (C) Nonresidential volumetric, rate per 1,000 gallons (commercial, apartment, mobile home park, fire hydrants, industrial, hotel/motel, hospital, school, and government):

2023	2024
\$6.92	\$7.20

- (D) Landscape volumetric, rate per 1,000 gallons:

	2023	2024
Winter		
0—89	\$6.68	\$6.95
>89	\$14.94	\$15.54
Summer		
0—89	\$6.98	\$7.26
>89	\$15.62	\$16.24

* For all landscape meters at schools, colleges, parks, or other city-owned facilities all usage will be billed at the "0—89" rate.

**Winter is the billing period of October through April.

*** Summer is the billing period of May through September.

(E) Untreated water volumetric, rater per 1,000 gallons (all customers):

2023	2024
\$6.68	\$6.95

- (2) Manufacturing companies which depend on water use for the construction, manufacturing, assembly or processing of products, such as creameries, medical sutures, wood and cotton processing, packing plants, commercial laundries and carwashes, shall pay the industrial water rate.
- (3) Angelo State University, San Angelo Independent School District, Tom Green County, Goodfellow Air Force Base and the city shall pay the governmental/schools rate.
- (4) Where the city pays all pumping and distribution costs of untreated water, an additional charge shall be added to the untreated water rate in an amount equal to the average cost per one thousand (1,000) gallons for pumping and distributing said water.
- (5) The charge for fire sprinkler service shall be one dollar (\$1.00) per inch diameter of the main fire service feed line. This charge shall be for each line service per month.
- (6) The charge for water service to users outside the city limits shall be one and one-half (1½) times the rate charged to users within the city limits.
- (7) The water rate schedule shall also be adjusted as set out below pursuant to section 11.05.002 of this code entitled "Water conservation measures."
- (8) Obstructed or broken meters. When an accurate meter read is unavailable due to obstruction or broken meters, consumption will be estimated based off the last 3 months of active usage or the period of usage from prior years when available.

(A) *Drought level 1*

(i) Residential:

0—2	1.0
3—5	1.05
6—15	1.05
16—39	1.10
>39	1.20

(ii) Nonresidential: 1.05.

(iii) Landscape (winter and summer): 1.10.

(iv) Fire hydrants: 1.00.

(v) Untreated water: 1.00.

(B) *Drought level 2*

(i) Residential:

0—2	1.10
-----	------

3—5	1.10
6—15	1.20
16—39	1.20
>39	1.30

- (ii) Nonresidential: 1.05.
- (iii) Landscape (winter and summer): 1.20.
- (iv) Fire hydrants: 1.00.
- (v) Untreated water: 1.10.

(C) *Drought level 3*

- (i) Residential:

0—2	1.20
3—5	1.20
6—15	1.30
16—39	1.30
> 39	1.40

- (ii) Nonresidential: 1.10.
- (iii) Landscape (winter and summer): 1.30.
- (iv) Fire hydrants: 1.00.
- (v) Untreated water: 1.20.

- (b) Any person contributing wastewater to the city's sanitary wastewater system shall be billed for wastewater so contributed at the following monthly rates:

(1) *Base fee.*

Meter Size	2023	2024
¾"	\$29.72	\$30.17
1"	\$34.41	\$34.93
1½"	\$39.13	\$39.72
2"	\$49.20	\$49.94
3"	\$129.28	\$131.22
4"	\$159.55	\$161.95
6"	\$228.85	\$232.28
8"	\$307.57	\$312.18

(2) *Usage fee.*

(A) *Single-family residence:*

- (i) A fixed monthly amount of usage shall be established for each user by averaging the user's billed water consumption for the previous months of December, January and February. The fixed monthly average shall be recalculated each year on March 1st. If a user does not have three months of water consumption history that can be used in the averaging, then the amount of data available will be utilized.

(ii) Blocks (1,000 gallons):

	2023	2024
4—15 (maximum)	\$3.75	\$3.81

The monthly usage fee shall be as stated above per each 1,000 gallons of average water usage above 4,000 gallons up to a maximum of 15,000 gallons average usage. This charge applies to wastewater that does not exceed the strength of normal domestic wastewater as defined in section 11.02.121 of this code.

(iii) A user may separately meter usage of water for outside irrigation. Such separately metered water shall not be utilized in calculating wastewater fees.

(B) *Multifamily residence* (duplex, apartment house, mobile home park, boardinghouse), San Angelo public schools, Angelo State University, and Goodfellow Air Force Base.

(i) A fixed monthly amount of usage shall be established for each user by averaging the user's billed water consumption for the previous months of December, January and February. The fixed monthly average shall be recalculated each year on March 1st. If a user does not have three months of water consumption history that can be used in the averaging, then the amount of data available will be utilized.

(ii) Blocks (1,000 gallons):

	2023	2024
4 and above	\$3.75	\$3.81

The monthly usage fee shall be as stated above per each 1,000 gallons of average water usage above 4,000 gallons. This charge applies to wastewater that does not exceed the strength of normal domestic wastewater as defined in section 11.02.121 of this code.

(iii) A user may separately meter usage of water for outside irrigation. Such separately metered water shall not be utilized in calculating wastewater fees.

(C) *Commercial, industrial, hospitals, churches, hotels, motels, and governmental users* (with the exception of those governmental users in subsection (B) above).

(i) Blocks (1,000 gallons):

	2023	2024
4 and above	\$3.75	\$3.81

The monthly usage fee shall be as stated above per each 1,000 gallons of water usage above 4,000 gallons. This charge applies to wastewater that does not exceed the strength of normal domestic wastewater as defined in section 11.02.121 of this code.

(ii) A user may separately meter usage of water that does not enter the sewer. Such separately metered water shall not be utilized in calculating wastewater fees.

(D) *Swimming pools*:

2023	2024
\$3.75	\$3.81

Any user with a swimming pool will be charged as stated above per month for each swimming pool which discharges backwash waters or drainage water into the city's sanitary wastewater system.

- (E) Treated effluent disposal. For treated wastewater which meets water quality requirements as set forth in the city's reclaimed water permit and is delivered directly to the final effluent pumping station at the city's wastewater treatment plant by means other than the city's collection system, the following monthly rates shall be assessed:

Base fee	\$75.00
Usage rate	\$0.44 per 1,000 gallons delivered
Surcharge fee	For treated wastewater delivered to the city's plant that exceeds a biochemical oxygen demand (BOD) of 30 mg/l and/or a total suspended solids (TSS) of 250 mg/l, a surcharge shall be made and calculated according to the following formula. This charge shall be in addition to the base fee and usage rate.

$$\text{Surcharge} = [0.9347 (\text{BOD} - 30) + 0.48 (\text{TSS} - 250)] \times 8.34 \times \text{Volume (million gallons)}$$

If TSS is less than 250, use 250.

If BOD is less than 30, use 30.

- (c) *Industrial waste charge (surcharge)*. For wastewater which exceeds normal domestic sewage concentrations of 275 mg/l BOD, 250 mg/l total suspended solids, or 800 mg/l COD, a surcharge (additional charge) shall be made and calculated according to one of the following formulas. This charge shall be in addition to the basic rate as described in this section.

- (1) *Formula A*: When the chemical oxygen demand (COD) in mg/l is greater than 2.9 times the biochemical oxygen demand (BOD) in mg/l, the surcharge shall be based on the following formula, formula A:

$$\text{Surcharge (\$)} = [\$0.023 (\text{COD} - 800) + \$0.048 (\text{TSS} - 250)] \times V \times 8.34$$

Note: If COD is less than 800, use 800.

- (2) *Formula B*: When the chemical oxygen demand (COD) in mg/l is equal to or less than 2.9 times the biochemical oxygen demand (BOD) in mg/l, the surcharge shall be based on the following formula, formula B:

$$\text{Surcharge (\$)} = [\$0.065 (\text{BOD} - 275) + \$0.048 (\text{TSS} - 250)] \times V \times 8.34$$

Note: If BOD is less than 275, use 275.

Note: If TSS is less than 250, use 250 in both of above formulas.

V in above formulas = Volume of water in million gallons.

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Shane Kelton, Director of Operations, Public Works

Meeting Date: September 7, 2023

Item type: Regular Item

Caption:

First reading and public hearing of an ordinance amending Appendix A, Article A8.000, Subsection A8.021 Municipal Drainage Utility System Fees (Presentation made by Public Works Executive Director Shane Kelton)

Staff Recommendation:

Adopt

Summary/History:

The proposed amendment will modify City Ordinance to incorporate a one-time increase to the drainage (Stormwater) utility system fees to offset operating cost increases resulting from higher inflation in operational parts, supplies, and materials.

During the fiscal year 2023-2024 Enterprise Budget meetings held August 14, 2023, the Council expressed a desire to find a way to accomplish the necessary rate increase with the least impact on customers as possible. Staff determined that a 4% increase to Stormwater Fees will offset the increased cost of operations and maintenance for the Stormwater Fund.

Funding Source(s):

Financial Impact:

Stormwater Sales	4.0% Increase	\$ 119,760 in additional revenue
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Other Information/Recommendation:

Staff recommends the ordinance amendment be adopted and become effective October 1, 2023.

Attachments:

- | | | |
|----|---------------------------|--------------------------------|
| 1. | 2023 ORD Stormwater Rates | 2023 ORD Stormwater Rates.docx |
|----|---------------------------|--------------------------------|

Presentation:

Shane Kelton

Approvals/Reviews:

Shane Kelton

Patrick Frerich

Tina Dierschke

Shane Kelton

Theresa James

Heather Stastny

Created/Initiated

Approved

Approved

Approved

Approved

Final Approval

**AN ORDINANCE AMENDING APPENDIX A, ARTICLE A8.000
OF THE CODE OF ORDINANCES, CITY OF SAN ANGELO
TEXAS, BY REPEALING AND REPLACING SUBSECTION
A8.021 MUNICIPAL DRAINAGE UTILITY SYSTEM FEES IN ITS
ENTIRETY, PROVIDING FOR SEVERABILITY, AND PROVIDING
FOR AN EFFECTIVE DATE**

BE IT ORDAINED BY THE CITY OF SAN ANGELO:

1) THAT, Appendix A, Article A8.000 of the Code of Ordinances, City of San Angelo, Texas, Section A8.021, Municipal Drainage Utility System Fees, is hereby amended by repealing and replacing Subsection A8.021 as set out in Exhibit A.

2) THAT, the following severability clause is hereby adopted with this amendment:

SEVERABILITY:

That the terms and provisions of this Ordinance shall be deemed to be severable in that if any portion of this Ordinance shall be declared to be invalid, the same shall not affect the validity of the other provisions of this Ordinance.

3) THAT, this Ordinance shall be effective on, from and after the 1st day of October 2023.

INTRODUCED on the ____ day of _____, 2023, and finally PASSED, APPROVED and ADOPTED on this the ____ day of _____, 2023.

CITY OF SAN ANGELO

ATTEST:

Brenda Gunter, Mayor

Heather Stastny, City Clerk

Approved as to Form:

Theresa James
City Attorney

Exhibit A

“Sec. A8.021 - Municipal drainage utility system fees

(a) *Established; collection.* The following fees are hereby established and shall be collected through the city's bill for water utilities pursuant to [article 11.03](#) of the Code of Ordinances, which was adopted pursuant to the Municipal Drainage Utility System Act and other applicable law.

(b) *Impervious area; rate schedule.*

(1) Rates shall be charged monthly based on a property's contribution to the public stormwater drainage utility system. The contribution shall be based on the impervious area for the property.

(2) The stormwater drainage utility fee shall be established according to the following schedule on a monthly basis for each applicable fiscal year:

Property Type	Impervious Area	2023	2024
<u>Residential</u>			
TIER 1	≤1,000	\$2.00	\$2.08
TIER 2	1,001-2,000	3.00	3.12
TIER 3	2,001-3,000	4.00	4.16
TIER 4	> 3,000	5.00	5.20
<u>Non-Residential</u>			
		2023	2024
TIER 1	≤5,000	\$7.50	\$7.80
TIER 2	5,001-15,000	15.00	15.60
TIER 3	15,001-50,000	30.00	31.20
TIER 4	50,001-150,000	100.00	104.00
TIER 5	150,001-500,000	300.00	312.00
TIER 6	>500,001	500.00	520.00

(3) A minimum charge equivalent to the Tier 1 rate shall be applied to each non-exempt developed property, regardless of classification.

(4) Each developed land parcel shall be charged a monthly proportionate stormwater drainage utility fee on its respective utility account or accounts based upon impervious areas as delineated by the city for nonresidential areas and square footage of improvements for residential areas.

(c) *Exemptions.* The following shall not be assessed a municipal drainage utility system fee:

- (1) Property held and maintained in its natural state, until such time that the property is developed and all of the public infrastructure constructed has been accepted by the city in which the property is located for maintenance;
- (2) A subdivided lot, until a structure has been built on the lot and a certificate of occupancy has been issued by the city;

(3) Property with proper construction and maintenance of a wholly sufficient and privately owned drainage system;

(4) State property exempted under state law; and

(5) Public or private institutions of higher education property.

(d) *Fee credits.*

- (1) A property owner may petition to the city to reduce the stormwater drainage utility fee for an individual property to account for on-site stormwater management controls that reduce the property's impact to the stormwater drainage utility system.
- (2) The petition shall be evaluated and the fee adjustment decision determined by the city engineer or the city engineer's designated representative. The city engineer's evaluation and determination shall be based on nondiscriminatory, reasonable and equitable terms in accordance with the Act, the city's municipal stormwater drainage utility system ordinance and this section.

(e) *Accounts.* The rates established above apply to the accounts maintained by the city for water utility services.

(f) *Procedures.* All billings, credits, exemptions and other procedures relating to this fee shall be subject to the provisions of the Act."

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Traci Cartwright, Budget Analyst, Budget

Meeting Date: September 7, 2023

Item type: Regular Item

Caption:

Discussion and consideration of matters related to the fiscal year 2023-2024 operating budget including:

1. first reading and public hearing of an ordinance approving and adopting the budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024. This budget will raise more total property taxes than last year's budget by \$1,871,755 (3.80%), and of that amount, \$812,634 is tax revenue to be raised from new property added to the tax roll; and,
2. conducting a separate vote to ratify the property tax revenue increase reflected in the budget and place the adoption of this tax rate on the agenda for September 19, 2023, a regular meeting of the City Council as an action item (Presentation made by Finance Director Tina Dierschke)

Staff Recommendation:

Approve

Summary/History:

Through Council communications via memos and workshop discussions, staff has made progress towards preparing the 2023-24 budget. The following action items are necessary to proceed with adopting the 2023-2024 budget.

1. This is the first public hearing and introduction of the budget ordinance for the fiscal year beginning October 1, 2023, and ending September 30, 2024. The ordinance appropriates funds for the 2023-2024 fiscal year (exhibit A) and approves the pay schedule for all City employees (exhibit B). It also determines and approves budget amendment authorizations. The ordinance authorizes the City Manager to apply for and accept the routine, recurring grants (exhibit C) and execute any documents related to these grants. The City Manager is also given the authority to execute certain Interlocal Agreements that do not require the expenditure of City funds. The staffing headcount is authorized in sections ten for civil service and eleven for civilians (exhibit D). The proposed 2023-2024 budget meets all legal requirements.
2. The next item for the Council's consideration is to conduct a separate record vote to ratify the property tax revenue budgeted per truth in taxation guidelines.

The motion must specifically be made to:

"Ratify the property tax revenue increase reflected in the budget and place the adoption of this tax rate on the agenda for September 19, 2023, regular meeting of the City Council as an action item."

Funding Source(s):

Financial Impact:

Total operating budget of \$184,593,631. See the attached ordinance and draft budget for specifics.

Other Information/Recommendation:

Staff recommends approval.

Attachments:

- | | | |
|----|----------------------------|---------------------------------|
| 1. | 2023-2024 Budget Ordinance | 2023-2024 Budget Ordinance.docx |
| 2. | FY2023-24 Operating Budget | FY2023-24 Operating Budget.pdf |

Presentation:

Tina Dierschke

Approvals/Reviews:

- | | |
|------------------|-------------------|
| Traci Cartwright | Created/Initiated |
| Kimberly Holle | Approved |
| Theresa James | Approved |
| Tina Dierschke | Approved |
| Heather Stastny | Final Approval |

ORDINANCE 2020-084

AN ORDINANCE OF THE CITY OF SAN ANGELO APPROVING AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024 INCLUDING AUTHORIZING EMPLOYEE COMPENSATION SCHEDULES; PROVIDING FOR THE GENERAL APPROPRIATION OF FUNDS; RESERVING UNTO THE CITY COUNCIL THE POWER TO AMEND OR MAKE CHANGES IN THE BUDGET FOR MUNICIPAL PURPOSES; AND PROVIDING AUTHORITY FOR THE CITY MANAGER TO MAKE AUTHORIZED ADJUSTMENTS AND BUDGETARY APPROVALS

WHEREAS, a budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024, has been proposed and submitted by the City Manager to the City Council as required by law; and,

WHEREAS, the proposed budget has been filed with the City Clerk and has been posted on the website for the City of San Angelo, for inspection by any person for more than fifteen (15) days immediately prior to the public hearing upon said budget and more than thirty (30) days prior to a tax levy for the fiscal year; and,

WHEREAS, proper notice of public hearing upon this budget has been posted and published in accordance with applicable law; and,

WHEREAS, the City Council has conducted the necessary public hearings as required by law; and,

WHEREAS, after a full and final consideration of the financial condition and estimated revenues and proposed expenditures as set forth in the budget as filed and amended, it is the consensus of opinion of the Council that the budget as filed and amended should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANGELO, TEXAS, THAT:

SECTION 1: The facts and matters set forth in the preamble of this Ordinance are found to be true and correct.

SECTION 2: The proposed budget as filed with the City Clerk and as amended by the City Council, for the fiscal year October 1, 2023, through September 30, 2024, (hereinafter the "Budget") is hereby approved and adopted. A copy of the Budget, as amended, approved, and adopted, is attached hereto as **Exhibit "A"** and made a part hereof for all purposes.

SECTION 3: The Competitive Pay Plan Grade and Step Tables for Fire and Police Civil Service employees and the Salary Ranges for all other City employees set forth in the Budget are attached hereto as **Exhibit "B"** and made a part hereof for all purposes. Employee compensation schedules that are in accordance with the Competitive Pay Plan and Grade Step Tables for Fire and Police Civil Service employees and the Salary Ranges for all other City employees as set forth are hereby authorized.

SECTION 4: By virtue of the adoption of the Budget, there are hereby appropriated out of available cash funds and out of the general and special revenues of the City that will be received in the treasury during the course of the 2023-2024 fiscal year, the amounts set forth in the Budget for the purposes therein stated.

SECTION 5: All unencumbered or unobligated funds for the prior fiscal year shall lapse at the end of the prior fiscal year. All appropriations for encumbered, obligated, or restricted funds shall carry over to the subsequent fiscal year and be considered committed in order to complete these transactions.

SECTION 6: The expenditures of the City shall be made in accordance with the financial summaries included within the Budget approved by this ordinance provided, however:

1. The City Council may, as permitted by law, amend this ordinance to authorize changes that increase or decrease the total appropriation of any fund or otherwise make changes in the budget for municipal purposes.
2. The City Manager or his designee is authorized to:
 - a) approve changes that move budgeted amounts between accounts within a fund.
 - b) approve budget amendments that reduce the total amount of budgeted revenues and expenditures in a fund. Under this authorization, the reduction in budgeted expenditures must equal or exceed any reduction in budgeted revenues.
3. The City Manager is authorized to:
 - a) approve changes to the budget under \$50,000 cumulative of all funds that are necessary for purchases and grants.
 - b) accept and budget for grants, designated and restricted revenues, and their corresponding expenditures.
 - c) accept donations to the City of San Angelo with a value not to exceed \$5,000.
4. Changes to the budget that are necessary for purchases, grants, or interlocal agreements over \$50,000 are hereby authorized by the City Council if the agenda caption of the item clearly states the funding source and the amount of the item. The background memo of the purchase, grant, or interlocal agreement must clearly show all funds impacted by the expenditure. If these requirements are met, the agenda item serves as final approval by City Council for the expenditure and the amendment to the budget.

SECTION 7: Certain grants are identified in the Budget, as listed on **Exhibit "C"**, attached hereto and made a part hereof for all purposes. The City Manager or his designee is hereby authorized to apply for and accept those grants and execute any documents related thereto.

SECTION 8: The City Manager or his designee is hereby authorized to execute any documents necessary for the application for any grants not included in **Exhibit "C"** in which the City expenditure of funds is less than \$50,000.

SECTION 9: The City Manager is authorized to execute any Interlocal Agreement formed under Chapter 791 of the Texas Government Code that does not require the expenditure of City funds.

SECTION 10: The Classification plan for authorized police and fire positions set out in Chapter 2, Article 2.08.002 of the City of San Angelo Code of Ordinances, as amended, is attached hereto as **Exhibit "D"**, and are hereby authorized and made part hereof for all purposes.

SECTION 11: The total number of civilian employees in place as shown on **Exhibit "D"** is hereby authorized. The City Manager or his designee is authorized to adjust compensation and position titles for any non-civil service positions and hire all part-time positions deemed necessary to retain qualified individuals or for the efficient administration of the City.

SECTION 12: The Budget as amended and adopted shall be filed with the City Clerk and posted on the City's website. The budget officer is hereby directed to provide a copy of this budget ordinance and the Budget as amended, approved, and adopted to the County Clerk of Tom Green County for recording after final passage and adoption hereof.

SECTION 13: Should any section, provision, clause, or word of this Ordinance be declared unconstitutional or invalid for any reason, the remainder of this ordinance shall not be affected thereby.

INTRODUCED with public hearing on the 7th day of September, 2023, and finally PASSED, this 19th day of September, 2023.

YES

NO

CITY OF SAN ANGELO, TEXAS

Brenda Gunter, Mayor

Tommy Hiebert, SMD #1

Tom Thompson, SMD #2

Harry Thomas, SMD #3

Lucy Gonzales, SMD #4

Karen Hesse Smith, SMD #5

Larry Miller, SMD #6

ATTEST:

Heather Stastny, City Clerk

APPROVED AS TO CONTENT:

Tina Dierschke, Finance Director

APPROVED AS TO FORM:

Theresa James, City Attorney

EXHIBIT A

Consolidated Financial Schedule

Revenue and Expenditures, Fiscal Year Ending September 30, 2024

Fund No.	Fund Name	Beginning Balance	Operating Revenues	Transfers In	Amount Available	Operating Expenditures	Transfers Out	Total Expenditures	Rev Over/ (Under) Exp	Ending Balance
101	General	31,515,359	81,512,763	8,123,366	121,151,488	85,666,735	3,969,394	89,636,129	-	31,515,359
103	Intergovernmental	18,940,524	5,969,952	309,290	25,219,766	6,141,321	137,921	6,279,242	-	18,940,524
105	General Debt Service	2,651,821	7,403,350	2,919,038	12,974,209	10,172,388	-	10,172,388	150,000	2,801,821
106	TIRZ	3,004,086	2,558,572	-	5,562,658	1,853,611	63,752	1,917,363	641,209	3,645,295
201	State Office Building	763,262	1,263,288	-	2,026,550	821,906	441,382	1,263,288	-	763,262
203	Texas Bank Sports Complex	685,865	203,894	847,014	1,736,773	1,050,908	-	1,050,908	-	685,865
220	Airport Operating	1,669,931	1,767,461	-	3,437,392	1,603,330	164,131	1,767,461	-	1,669,931
230	Solid Waste	5,344,749	2,270,890	-	7,615,639	1,257,890	1,013,000	2,270,890	-	5,344,749
240	Stormwater	4,360,240	3,230,799	135,000	7,726,039	2,926,075	439,724	3,365,799	-	4,360,240
260	Water Operating	45,100,076	35,975,092	2,488,134	83,563,302	21,629,918	16,833,308	38,463,226	-	45,100,076
261	Water Debt Service	133,103	3,159	9,763,673	9,899,935	9,611,555	-	9,611,555	155,277	288,380
270	Water Reclamation Operating	21,250,083	16,195,715	-	37,445,798	6,270,370	9,925,345	16,195,715	-	21,250,083
271	Water Reclamation Debt Service	273,127	6,483	4,100,567	4,380,177	4,107,050	-	4,107,050	-	273,127
410	Civic Events	1,732,318	690,268	1,008,050	3,430,636	1,412,640	149,153	1,561,793	136,525	1,868,843
420	Fort Concho	759,506	383,543	901,224	2,044,273	1,284,767	-	1,284,767	-	759,506
440	Fairmount Cemetery	191,378	461,165	83,543	736,086	544,708	-	544,708	-	191,378
453	Community Development Block Grant	250,425	685,142	-	935,567	640,142	45,000	685,142	-	250,425
483	HOME Grant	148,194	351,580	30,135	529,909	381,715	-	381,715	-	148,194
501	Equipment Replacement	1,750,645	160,000	1,811,440	3,722,085	1,971,440	-	1,971,440	-	1,750,645
502	Capital Projects	296,537	-	250,000	546,537	250,000	-	250,000	-	296,537
512	Water / Supply Capital Projects	19,747,497	5,439,984	6,110,125	31,297,606	11,300,073	250,036	11,550,109	-	19,747,497
520	Water Reclamation Capital Projects	17,734,639	2,168,695	2,749,097	22,652,431	4,827,732	90,060	4,917,792	-	17,734,639
529	Airport PFC	878,123	266,132	-	1,144,255	116,132	150,000	266,132	-	878,123
533	Streets	340,291	443,681	-	783,972	443,681	-	443,681	-	340,291
601	Designated Revenue	297,702	72,600	-	370,302	72,600	-	72,600	-	297,702
602	Restricted Revenue	2,380,943	718,663	-	3,099,606	706,442	12,221	718,663	-	2,380,943
605	Hotel Occupancy Tax	2,372,345	2,845,397	-	5,217,742	1,275,000	1,108,050	2,383,050	462,347	2,834,692
625	Keep San Angelo Beautiful	7,500	-	110,000	117,500	110,000	-	110,000	-	7,500
640	Lake Nasworthy Trust	4,576,700	1,121,387	-	5,698,087	50,000	145,248	195,248	926,139	5,502,839
700	Development Corp: Economic Development	7,303,657	3,684,169	-	10,987,826	3,114,436	569,733	3,684,169	-	7,303,657
711	Development Corp: Ballot	6,761,859	9,211,304	-	15,973,163	2,979,066	6,232,238	9,211,304	-	6,761,859
	Operating Totals	\$ 203,222,485	\$ 187,065,128	\$ 41,739,696	\$ 432,027,309	\$ 184,593,631	\$ 41,739,696	\$ 226,333,327	\$ 2,471,497	\$ 205,693,982
							-			
301	Fleet Services	1,495,971	6,355,109	-	7,851,080	6,355,109	-	6,355,109	-	1,495,971
305	Communications	202,552	1,015,037	-	1,217,589	1,015,037	-	1,015,037	-	202,552
310	Health Insurance	1,509,589	11,076,216	-	12,585,805	11,076,216	-	11,076,216	-	1,509,589
320	Property/Casualty	464,998	1,978,088	-	2,443,086	1,978,088	-	1,978,088	-	464,998
330	Workers' Compensation	2,206,756	1,450,478	-	3,657,234	1,450,478	-	1,450,478	-	2,206,756
	Total Internal Service Funds	\$ 5,879,866	\$ 21,874,928	\$ -	\$ 27,754,794	\$ 21,874,928	\$ -	\$ 21,874,928	\$ -	\$ 5,879,866

EXHIBIT B

Fire Department Effective 10-1-23

Civil Service Pay Plan

<u>Grade</u>	<u>Position</u>	<u>Annually</u>
GR 24F	Fire Recruit	\$45,446
GR 26F	Probationary Firefighter	\$45,739
GR 27F	Firefighter	\$58,386
GR 28F	Fire Driver	\$66,712
GR 29F	Fire Lieutenant	\$76,719
GR 30F	Fire Captain	\$88,228
GR 31F	Battalion Chief	\$101,461
GR 32F	Assistant Chief	\$123,854

Additional Pay

Paramedic	\$150/month
Intermediate Certification	\$100/month
ARFF Certification	\$75/month
EMS Coordinator	\$75/month
EMS Basic	\$75/month
EMS Compliance	\$1,250/month
Fire Compliance	\$1,250/month
Training Center Assignment	\$200-350/month
Incentive/College Training	up to \$150/month
Incentive Degree Pay	\$25/month
Longevity Per Year of Service (No Max)	\$4/month
Loyalty Per Year of Service (No Max)	\$25/month

Police Department
Effective 10-1-23

Civil Service Pay Plan

			<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
P23	Recruit	\$49,834						
P26	Entry PO	\$53,967						
P27	Police Officer		\$57,525	\$59,898	\$60,164	\$64,642	\$67,014	74131
P29	Sergeant		\$81,246	\$83,619				
P30	Lieutenant		\$93,108	\$98,445				
P32	Assistant Chief	\$123,854						

Additional Pay

Crisis Negotiation	\$100/month
Critical Incident	\$100/month
Special Weapons & Tactics	\$100/month
Incentive/College Training	up to \$400/month
Longevity Per Year of Service (No Max)	\$4/month
Loyalty Per Year of Service (No Max)	\$25/month

**Non-Civil Service
Effective 10-1-23**

Pay Plan

<u>Grade</u>	<u>Min</u>	<u>Mid</u>	<u>Max</u>
50	\$226,039	\$282,549	\$339,059
45	\$173,772	\$217,215	\$260,659
44	\$164,869	\$206,087	\$247,304
41	\$140,805	\$176,006	\$211,207
40	\$133,592	\$166,989	\$200,386
38	\$120,254	\$150,316	\$180,380
36	\$108,247	\$135,309	\$162,370
35	\$102,701	\$128,376	\$154,051
34	\$97,439	\$121,799	\$146,159
33	\$92,447	\$115,559	\$138,670
32	\$87,711	\$109,639	\$131,566
31	\$83,217	\$104,022	\$124,825
30	\$78,954	\$98,691	\$118,430
29	\$74,908	\$93,635	\$112,363
28	\$71,070	\$88,838	\$106,606
27	\$67,429	\$84,287	\$101,144
26	\$63,974	\$79,968	\$95,962
25	\$60,698	\$75,872	\$91,046
24	\$57,587	\$71,984	\$86,381
23	\$54,637	\$68,297	\$81,955
22	\$51,838	\$64,797	\$77,756
21	\$49,182	\$61,478	\$73,773
20	\$46,662	\$58,327	\$69,993
19	\$44,271	\$55,339	\$66,408
18	\$42,003	\$52,505	\$63,005
17	\$39,852	\$49,815	\$59,777
16	\$37,810	\$47,262	\$56,715
15	\$35,872	\$44,840	\$53,809
14	\$34,035	\$42,544	\$51,052
13	\$32,291	\$40,364	\$48,437
12	\$30,636	\$38,295	\$45,954

Non-Civil Service Public Safety

<u>Grade</u>	<u>Min</u>	<u>Max</u>
GR 30M	\$89,045	\$100,104
GR 29M	\$77,651	\$88,152
GR 27M	\$55,252	\$75,399

Non-Civil Service Additional Pay

Bilingual Certified	\$100/month
CDL Certification A	\$300/month
CDL Certification B	\$175/month
Engineer I.T. I	5%
Engineer I.T. II	5%
Engineer Certification	5%
Fleet Mechanic Tool Allowance	\$80/month
Loyalty Per Year of Service (20 yrs Max)	\$25/month
WU/WR Class D License	5%
WU/WR Class C License	5%
WU/WR Class B License	5%
WU/WR Class A License	5%
WU/WR Operator A/B Differential	5%
Water Utility Field Pay	10%
WU/WR Experienced 3 yrs + 2 Licenses	5%
WU/WR Skilled 8 yrs + 4 Licenses	5%
WU/WR Senior 13 yrs + 6 Licenses	5%

EXHIBIT C

City Council authorizes application for and acceptance of the following grants:

Atmos Energy Grant
Assistance to Fire Fighters Grant
Community Development Block Grant
Criminal Justice Department Grants
Department of Defense Federal Grants
Department of Energy Federal Grants
Department of Transportation Federal Grants
Edward Byrne Justice Assistance Grants
Emergency Food and Shelter Program Grant
Emergency Management Performance Grant
Environmental Health Service and Bureau of Regional Local Health Operations Grant Federal
Aviation Administration Grants - Entitlements and Discretionary
Federal Disaster Prevention and Relief Grants
Federal Infrastructure and Environmental Project Grants
Federal Infrastructure Investment and Jobs Act Grants
Gang Initiative Grant
HOME Grant
Hazards Grant
State and Federal Homeland Security Grants Programs San
Angelo Cultural Affairs Council Grant
State Events Trust Fund Grant
Texas Department of Transportation Highway Safety Improvements Grants
Texas Department of Transportation Road to Zero Grants
Texas Department of Transportation Routine Airport Maintenance Program Texas
Department of Transportation Grants
Title III C-1 Congregate Nutrition Services
Transit and Transportation Planning Grants - Federal and State
U.S. Department of Housing and Urban Development Grants Women,
Infant, and Children Grant

EXHIBIT D

Classification plan for authorized positions:

Fire Chief	1
Assistant Chief	2
Battalion Chief	4
Fire Captain	12
Fire Lieutenant	21
Fire Engineer (or Driver)	49
Fire Fighter	89
Fire Department – Civil Service Subtotal	178
Police Chief	1
Assistant Chief	2
Police Lieutenant	7
Police Sergeant	28
Police Officer	142
Police Department – Civil Service Subtotal	180
Civilians	624
Total Staffing Levels	982



CITY OF SAN ANGELO

OPERATING BUDGET
2023 / 2024



City of San Angelo, Texas

Operating Budget Fiscal Year 2023-2024

THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$1,871,755 (3.80%), AND OF THAT AMOUNT, \$812,634 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR

City Council Record Vote

****September 19, 2023****

The members of the governing body voted on the adoption of the budget as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

Tax Rate	Adopted FY2022-23	Adopted FY2023-24
Property Tax Rate	0.7379 / \$100	0.7042 / \$100
No New Revenue Tax Rate	0.6536 / \$100	0.6566 / \$100
No New Revenue M&O Tax Rate	0.5832 / \$100	0.5698 / \$100
Voter Approval Tax Rate	0.7379 / \$100	0.7042 / \$100
Debt Tax Rate	0.1007 / \$100	0.1143 / \$100

The total amount of municipal debt obligations secured by property taxes is \$65,785,000.

Consolidated Financial Schedule

Revenue and Expenditures, Fiscal Year Ending September 30, 2024

Fund No.	Fund Name	Beginning Balance	Operating Revenues	Transfers In	Amount Available	Operating Expenditures	Transfers Out	Total Expenditures	Rev Over/ (Under) Exp	Ending Balance
101	General	31,515,359	81,512,763	8,123,366	121,151,488	85,666,735	3,969,394	89,636,129	-	31,515,359
103	Intergovernmental	18,940,524	5,969,952	309,290	25,219,766	6,141,321	137,921	6,279,242	-	18,940,524
105	General Debt Service	2,651,821	7,403,350	2,919,038	12,974,209	10,172,388	-	10,172,388	150,000	2,801,821
106	TIRZ	3,004,086	2,558,572	-	5,562,658	1,853,611	63,752	1,917,363	641,209	3,645,295
201	State Office Building	763,262	1,263,288	-	2,026,550	821,906	441,382	1,263,288	-	763,262
203	Texas Bank Sports Complex	685,865	203,894	847,014	1,736,773	1,050,908	-	1,050,908	-	685,865
220	Airport Operating	1,669,931	1,767,461	-	3,437,392	1,603,330	164,131	1,767,461	-	1,669,931
230	Solid Waste	5,344,749	2,270,890	-	7,615,639	1,257,890	1,013,000	2,270,890	-	5,344,749
240	Stormwater	4,360,240	3,230,799	135,000	7,726,039	2,926,075	439,724	3,365,799	-	4,360,240
260	Water Operating	45,100,076	35,975,092	2,488,134	83,563,302	21,629,918	16,833,308	38,463,226	-	45,100,076
261	Water Debt Service	133,103	3,159	9,763,673	9,899,935	9,611,555	-	9,611,555	155,277	288,380
270	Water Reclamation Operating	21,250,083	16,195,715	-	37,445,798	6,270,370	9,925,345	16,195,715	-	21,250,083
271	Water Reclamation Debt Service	273,127	6,483	4,100,567	4,380,177	4,107,050	-	4,107,050	-	273,127
410	Civic Events	1,732,318	690,268	1,008,050	3,430,636	1,412,640	149,153	1,561,793	136,525	1,868,843
420	Fort Concho	759,506	383,543	901,224	2,044,273	1,284,767	-	1,284,767	-	759,506
440	Fairmount Cemetery	191,378	461,165	83,543	736,086	544,708	-	544,708	-	191,378
453	Community Development Block Grant	250,425	685,142	-	935,567	640,142	45,000	685,142	-	250,425
483	HOME Grant	148,194	351,580	30,135	529,909	381,715	-	381,715	-	148,194
501	Equipment Replacement	1,750,645	160,000	1,811,440	3,722,085	1,971,440	-	1,971,440	-	1,750,645
502	Capital Projects	296,537	-	250,000	546,537	250,000	-	250,000	-	296,537
512	Water / Supply Capital Projects	19,747,497	5,439,984	6,110,125	31,297,606	11,300,073	250,036	11,550,109	-	19,747,497
520	Water Reclamation Capital Projects	17,734,639	2,168,695	2,749,097	22,652,431	4,827,732	90,060	4,917,792	-	17,734,639
529	Airport PFC	878,123	266,132	-	1,144,255	116,132	150,000	266,132	-	878,123
533	Streets	340,291	443,681	-	783,972	443,681	-	443,681	-	340,291
601	Designated Revenue	297,702	72,600	-	370,302	72,600	-	72,600	-	297,702
602	Restricted Revenue	2,380,943	718,663	-	3,099,606	706,442	12,221	718,663	-	2,380,943
605	Hotel Occupancy Tax	2,372,345	2,845,397	-	5,217,742	1,275,000	1,108,050	2,383,050	462,347	2,834,692
625	Keep San Angelo Beautiful	7,500	-	110,000	117,500	110,000	-	110,000	-	7,500
640	Lake Nasworthy Trust	4,576,700	1,121,387	-	5,698,087	50,000	145,248	195,248	926,139	5,502,839
700	Development Corp: Economic Development	7,303,657	3,684,169	-	10,987,826	3,114,436	569,733	3,684,169	-	7,303,657
711	Development Corp: Ballot	6,761,859	9,211,304	-	15,973,163	2,979,066	6,232,238	9,211,304	-	6,761,859
Operating Totals		\$ 203,222,485	\$ 187,065,128	\$ 41,739,696	\$ 432,027,309	\$ 184,593,631	\$ 41,739,696	\$ 226,333,327	\$ 2,471,497	\$ 205,693,982
301	Fleet Services	1,495,971	6,355,109	-	7,851,080	6,355,109	-	6,355,109	-	1,495,971
305	Communications	202,552	1,015,037	-	1,217,589	1,015,037	-	1,015,037	-	202,552
310	Health Insurance	1,509,589	11,076,216	-	12,585,805	11,076,216	-	11,076,216	-	1,509,589
320	Property/Casualty	464,998	1,978,088	-	2,443,086	1,978,088	-	1,978,088	-	464,998
330	Workers' Compensation	2,206,756	1,450,478	-	3,657,234	1,450,478	-	1,450,478	-	2,206,756
Total Internal Service Funds		\$ 5,879,866	\$ 21,874,928	\$ -	\$ 27,754,794	\$ 21,874,928	\$ -	\$ 21,874,928	\$ -	\$ 5,879,866

General Fund

Schedule of Revenues and Expenditures

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
101 REVENUES:						
Taxes						
Property Tax	38,048,504	43,117,638	41,234,478	40,655,940	43,394,729	277,091
Sales Tax	22,404,475	21,096,881	21,096,881	20,143,027	23,112,886	2,016,005
Alcohol Beverage Taxes	443,712	423,048	423,048	383,339	448,316	25,268
Bingo Taxes	35,716	36,566	36,566	36,007	32,994	(3,572)
Franchise Tax	7,121,345	6,551,219	7,023,219	5,526,050	6,851,632	300,413
Total Taxes	68,053,752	71,225,352	69,814,192	66,744,363	73,840,557	2,615,205
Public Safety						
Police	291,407	312,172	312,172	238,837	296,420	(15,752)
Municipal Court	1,909,646	2,394,300	2,394,300	1,449,633	2,119,275	(275,025)
Fire	5,848,188	4,249,141	4,149,141	2,976,769	4,537,550	288,409
Fire Prevention	67,949	120,923	120,923	54,125	120,923	-
Total Public Safety	8,117,190	7,076,536	6,976,536	4,719,364	7,074,168	(2,368)
Public Works						
Engineering	2,325	1,785	1,785	1,785	1,785	-
Traffic Control	8,405	166,000	166,000	9,890	166,000	-
Street & Bridge	1,689,203	-	2,702,212	(9,539)	-	-
Total Public Works	1,699,933	167,785	2,869,997	2,136	167,785	-
Public Services						
Parks	25,401	34,000	34,000	17,642	44,700	10,700
Recreation	335,000	357,970	357,970	327,276	390,723	32,753
Swimming Pool	61,145	140,841	140,841	127,025	140,841	-
Nature Center	29,393	28,184	28,184	24,818	-	(28,184)
Total Public Services	450,939	560,995	560,995	496,761	576,264	15,269
Planning & Development Services						
Development Services	6,550	13,950	13,950	15,205	13,950	-
Planning	78,877	71,100	71,100	71,144	80,995	9,895
Permits & Inspections	1,048,573	929,000	929,000	1,037,298	1,204,196	275,196
Total Planning & Development Services	1,134,000	1,014,050	1,014,050	1,123,647	1,299,141	285,091
Neighborhood & Family Services						
Code Compliance	176,170	202,632	202,632	141,174	269,005	66,373
Animal Services	43,741	40,000	40,000	34,513	40,000	-
Total Neighborhood & Family Services	219,911	242,632	242,632	175,687	309,005	66,373
Other Departmental Charges						
Health Services	113,324	125,491	125,491	107,592	113,900	(11,591)
Legal & Real Estate	219,303	165,175	165,175	96,583	136,778	(28,397)
Other Departmental charges	160,127	140,832	168,992	142,388	125,878	(14,954)
Other Departmental Charges	492,754	431,498	459,658	346,563	376,556	(54,942)
Other Revenue Sources						
Interest	189,018	296,749	901,749	813,612	911,630	614,881
Administrative Charges (Indirect Cost)	3,686,719	3,681,178	3,681,178	3,045,913	4,128,043	446,865
Miscellaneous	94,671	59,830	59,830	55,373	-	(59,830)
Transfers In	907,119	949,820	1,029,020	693,207	952,980	3,160
Other Revenue Sources	4,877,527	4,987,577	5,671,777	4,608,105	5,992,653	1,005,076
Total General Fund Revenues	\$ 85,046,006	\$ 85,706,425	\$ 87,609,837	\$ 78,216,626	\$ 89,636,129	\$ 3,929,704

General Fund

Schedule of Revenues and Expenditures

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
101 EXPENDITURES:						
Public Safety						
Police	20,949,172	21,868,081	22,048,365	18,346,076	23,748,828	1,880,747
Municipal Court	2,068,443	2,479,446	2,358,201	1,798,412	2,529,885	50,439
Public Safety Communications	1,783,393	2,009,667	2,014,551	1,878,397	2,227,776	218,109
Fire	19,673,336	20,933,753	21,200,510	17,074,538	21,499,602	565,849
Fire Prevention	627,910	813,350	741,292	501,958	897,325	83,975
Total Public Safety	45,102,254	48,104,297	48,362,919	39,599,381	50,903,416	2,799,119
Public Works						
Engineering	1,283,310	1,572,878	1,367,939	987,410	1,688,722	115,844
Operations Admin	270,584	250,650	250,650	238,067	390,455	139,805
Traffic/Signal Control	1,162,907	1,160,595	1,222,757	804,616	1,193,099	32,504
Street and Bridge	9,354,821	6,669,680	13,843,728	11,228,573	6,713,315	43,635
Street Lighting	987,198	1,118,829	1,312,885	652,640	1,118,829	-
Total Public Works	13,058,820	10,772,632	17,997,959	13,911,306	11,104,420	331,788
Public Services						
Parks	3,678,448	3,922,217	3,875,640	3,191,974	4,153,702	231,485
Water Lily Garden	112,971	115,796	115,796	114,898	115,796	-
Recreation	831,916	970,898	1,028,897	831,861	979,743	8,845
Swimming Pool	395,894	174,221	174,221	118,034	172,496	(1,725)
Nature Center	114,207	129,428	129,428	105,986	-	(129,428)
Total Public Services	5,133,436	5,312,560	5,323,982	4,362,753	5,421,737	109,177
Planning & Development Services						
Administration	502,685	601,916	670,890	557,831	641,613	39,697
Planning	317,130	349,472	353,779	284,295	391,150	41,678
GIS	330,407	394,629	394,629	335,386	425,290	30,661
Permits & Inspections	999,244	1,096,912	1,081,170	888,383	1,153,015	56,103
Total Planning & Development Services	2,149,466	2,442,929	2,500,468	2,065,895	2,611,068	168,139
Neighborhood & Family Services						
Code Compliance	547,052	620,297	620,297	507,988	650,639	30,342
Animal Services	1,257,582	1,189,202	1,257,410	1,090,703	1,257,796	68,594
Social Services	152,764	304,812	445,870	268,895	308,598	3,786
Total Neighborhood & Family Services	1,957,398	2,114,311	2,323,577	1,867,586	2,217,033	102,722
Health Services						
Nursing	143,880	171,909	168,222	124,290	190,827	18,918
Environmental Health	86,856	101,806	94,032	79,000	109,278	7,472
Administration	192,640	202,525	202,525	174,896	218,206	15,681
MHMR Contribution	55,500	80,500	80,500	67,083	80,500	-
Total Health Services	478,876	556,740	545,279	445,269	598,811	42,071
General Government						
City Council	126,780	163,922	163,922	122,991	163,844	(78)
City Manager	850,653	908,316	907,160	745,575	938,262	29,946
Internal Auditor	82,911	92,456	92,456	75,394	96,960	4,504
Communications	187,815	207,314	212,188	178,271	232,596	25,282
City Clerk	269,713	314,048	441,189	311,837	323,315	9,267
Construction Management	117,067	125,351	125,846	104,802	131,049	5,698
Development Corporation	459,499	465,643	510,643	221,599	370,019	(95,624)
Total General Government	2,094,438	2,277,050	2,453,404	1,760,469	2,256,045	(21,005)

General Fund

Schedule of Revenues and Expenditures

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
101 EXPENDITURES CONTINUED:						
Administrative Services						
City Attorney/Legal	733,551	790,130	795,711	656,079	844,190	54,060
Real Estate	192,631	175,968	168,810	113,947	181,105	5,137
Finance	1,890,111	2,056,132	2,047,203	1,817,029	2,389,819	333,687
Billing & Collections	765,972	841,707	840,254	720,205	884,063	42,356
Information Technology	699,245	839,604	852,629	705,196	902,247	62,643
Purchasing	225,309	262,086	260,565	203,130	271,132	9,046
Human Resources	2,452,404	2,954,061	2,954,061	2,525,424	3,040,171	86,110
Facilities Maintenance	793,081	797,001	918,928	686,673	773,951	(23,050)
Non-Departmental ⁽¹⁾	321,642	1,038,429	650,866	277,416	1,206,633	168,204
Lobbyist	-	25,000	25,000	-	25,000	-
Legal Notices	22,226	35,894	41,282	12,539	35,894	-
Total Administrative Services	8,096,172	9,816,012	9,555,309	7,717,638	10,554,205	738,193
Transfers Out						
Grants ⁽²⁾	437,436	575,499	575,499	479,583	259,290	(316,209)
Capital	3,055,398	2,091,373	2,478,836	2,065,696	2,061,440	(29,933)
Debt Service	200,000	200,000	200,000	166,667	200,000	-
Other Funds	1,438,694	1,543,022	3,899,102	3,641,932	1,448,664	(94,358)
Total Transfers Out	5,131,528	4,409,894	7,153,437	6,353,878	3,969,394	(440,500)
Total General Fund Expenditures	\$ 83,202,388	\$ 85,806,425	\$ 96,216,334	\$ 78,084,175	\$ 89,636,129	\$ 3,829,704
Increase/(Decrease) in Fund Balance ⁽²⁾	1,843,618	(100,000)	(8,606,497)	132,451	-	100,000
Beginning Fund Balance	26,405,541	31,615,359	30,242,068	30,242,068	31,515,359	(100,000)
Ending Fund Balance	\$ 28,249,159	\$ 31,515,359	\$ 21,635,571	\$ 30,374,519	\$ 31,515,359	\$ -

⁽¹⁾ Non-departmental includes legal notices, the Concho Valley Transit District contract, and Civil Service Leave Payoffs.

⁽²⁾ In FY23 there was a planned use of fund balance, generated from FY22 marginal sales tax, for a one-time funding increase for capital equipment replacement.

General Debt Service Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
105 REVENUES:						
Current Taxes	5,099,291	6,726,247	6,726,247	6,334,844	7,310,862	584,615
Delinquent Taxes	86,988	55,000	55,000	55,591	55,000	-
Transfers In	2,919,247	2,915,600	2,915,600	2,857,267	2,919,038	3,438
Interest	13,068	22,621	22,621	90,348	37,488	14,867
Total Revenues	\$ 8,118,594	\$ 9,719,468	\$ 9,719,468	\$ 9,338,050	\$ 10,322,388	\$ 602,920
105 EXPENSES:						
Principal on Debt	5,020,000	4,775,000	4,775,000	4,775,000	7,016,000	2,241,000
Interest on Debt	2,650,569	3,173,975	3,173,975	1,656,738	3,002,305	(171,670)
Issue Costs	4,350	1,620,493	2,055,908	22,881	154,083	(1,466,410)
Total Expenditures	\$ 7,674,919	\$ 9,569,468	\$ 10,004,883	\$ 6,454,619	\$ 10,172,388	\$ 602,920
Revenues Over/(Under) Expenditures ⁽¹⁾	443,675	150,000	(285,415)	2,883,431	150,000	-
Beginning Fund Balance	2,058,146	2,501,821	2,501,821	2,501,821	2,651,821	150,000
Ending Fund Balance	\$ 2,501,821	\$ 2,651,821	\$ 2,216,406	\$ 5,385,252	\$ 2,801,821	\$ 150,000

⁽¹⁾ There was a planned contribution to fund balance for the repayment of debt from the Airport Passenger Facility Fund.

TIRZ Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
106 REVENUES:						
Downtown Property Tax	473,816	543,340	543,340	547,259	1,282,418	739,078
North Property Tax	716,652	776,674	776,674	795,181	1,211,323	434,649
Interest	9,886	16,439	16,439	64,419	64,831	48,392
Total Revenues	\$ 1,200,354	\$ 1,336,453	\$ 1,336,453	\$ 1,406,859	\$ 2,558,572	\$ 1,222,119
106 EXPENSES:						
Downtown Projects	383,348	271,670	1,116,846	175,842	632,337	360,667
North Projects	572,708	793,113	3,132,175	61,729	1,221,274	428,161
Transfers out	-	-	79,200	66,000	63,752	63,752
Total Expenses	\$ 956,056	\$ 1,064,783	\$ 4,328,221	\$ 303,571	\$ 1,917,363	\$ 852,580
Revenues Over/(Under) Expenditures ⁽¹⁾	244,298	271,670	(2,991,768)	1,103,288	641,209	369,539
Beginning Fund Balance	2,488,118	2,732,416	2,732,416	2,732,416	3,004,086	271,670
Ending Fund Balance	\$ 2,732,416	\$ 3,004,086	\$ (259,352)	\$ 3,835,704	\$ 3,645,295	\$ 641,209

⁽¹⁾ There is a planned contribution to fund balance for the Downtown's portion of the Chadbourne Street Improvement Project.

General Equipment Replacement Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
501 REVENUES:						
Transfers In	1,940,440	1,999,373	2,994,188	1,989,030	1,811,440	(187,933)
Sale of Fixed Assets	173,587	65,000	65,000	95,335	120,000	55,000
Interest	6,508	-	-	29,407	-	-
Other	100,142	40,000	40,000	-	40,000	-
Total Revenue	\$ 2,220,677	\$ 2,104,373	\$ 3,099,188	\$ 2,113,772	\$ 1,971,440	\$ (132,933)
501 EXPENSES:						
Fleet Services	-	-	33,643	33,643	-	-
Engineering	31,711	-	-	-	-	-
Traffic Control	80,235	-	198,500	162,599	-	-
Street & Bridge	543,173	199,343	754,839	753,010	199,343	-
Parks	84,779	-	295,329	284,582	-	-
Police	619,937	-	860,000	752,216	-	-
Police Body Cameras	406,445	50,000	406,446	406,445	120,067	70,067
Fire	16,657	-	42,500	37,260	-	-
Ambulance	196,850	270,000	954,672	953,626	270,000	-
Capital ⁽¹⁾	-	1,585,030	662,782	-	1,382,030	(203,000)
Other Vehicles & Equipment	96,137	-	153,005	121,830	-	-
Total Expenses	\$ 2,075,924	\$ 2,104,373	\$ 4,361,716	\$ 3,505,211	\$ 1,971,440	\$ (132,933)
Revenues Over/(Under) Expenditures	144,753	-	(1,262,528)	(1,391,439)	-	-
Beginning Fund Balance	1,605,892	1,750,645	1,750,645	1,750,645	1,750,645	-
Ending Fund Balance	\$ 1,750,645	\$ 1,750,645	\$ 488,117	\$ 359,206	\$ 1,750,645	\$ -

⁽¹⁾ All unobligated funds are placed in this line, then allocated as needed throughout the year.

General Capital Projects Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
502 REVENUES:						
Transfers In	1,864,958	616,031	714,830	513,359	250,000	(366,031)
Interest	24,348	-	-	96,157	-	-
Other	-	-	-	-	-	-
Total Revenue	\$ 1,889,306	\$ 616,031	\$ 714,830	\$ 609,516	\$ 250,000	\$ (366,031)
502 EXPENSES:						
Gateway Signage Project	74,135	-	-	-	-	-
Fleet Services	21,454	-	-	-	-	-
Chadbourne Improvement Porject	239,897	-	-	-	-	-
Emergency Street Repairs	230,546	-	-	-	-	-
Stormwater Improvements	21,647	-	-	-	-	-
Tree Irrigation	11,213	-	58,350	6,579	-	-
River Bank Stabilization	-	-	834,525	118,217	-	-
Sunken Garden	15,160	-	-	-	-	-
29th St Sports Complex	-	-	1,566,654	58,108	-	-
Fort Concho	303,537	-	425,824	88,487	-	-
Animal Services Improvements	-	-	189,917	407	-	-
Fire Station	9,875	-	68,388	-	-	-
Fire Truck Replacement	-	250,000	1,735,732	1,722,083	250,000	-
Fire Mobile Data Terminals	-	-	49,566	49,566	-	-
Fire Bunker Gear Program	-	366,031	366,031	365,985	-	366,031
Transfers Out	405,935	-	-	-	-	-
Total Expenses	\$ 1,652,096	\$ 616,031	\$ 5,720,811	\$ 2,497,919	\$ 250,000	\$ 366,031
Revenues Over/(Under) Expenditures	237,210	-	(5,005,981)	(1,888,403)	-	-
Beginning Fund Balance	4,960,886	5,198,096	5,302,518	5,198,096	296,537	(4,901,559)
Ending Fund Balance	\$ 5,198,096	\$ 5,198,096	\$ 296,537	\$ 3,309,693	\$ 296,537	\$ (4,901,559)

Street Infrastructure Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
533 REVENUES:						
Current Taxes	339,011	400,489	400,489	360,098	435,603	35,114
Interest	1,280	1,784	1,784	11,366	8,078	6,294
Total Revenues	\$ 340,291	\$ 402,273	\$ 402,273	\$ 371,464	\$ 443,681	\$ 41,408
533 EXPENSES:						
Street Improvements	-	402,273	741,284	29,600	443,681	41,408
Total Expenses	\$ -	\$ 402,273	\$ 741,284	\$ 29,600	\$ 443,681	\$ 41,408
Revenues Over/(Under) Expenditures	340,291	-	(339,011)	341,864	-	-
Beginning Fund Balance	-	340,291	340,291	340,291	340,291	-
Ending Fund Balance	\$ 340,291	\$ 340,291	\$ 1,280	\$ 682,155	\$ 340,291	\$ -

Water Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
260 REVENUES:						
Water Sales	33,757,478	30,590,696	30,590,696	25,522,576	32,477,937	1,887,241
Taps and Connections	407,036	377,700	377,700	307,810	384,500	6,800
Lake Use Revenues	330,807	416,794	416,794	470,508	475,354	58,560
Transfers In	2,376,497	2,350,977	2,350,977	1,745,178	2,488,134	137,157
Interest	210,498	360,072	360,072	887,550	981,512	621,440
Other	1,989,858	1,644,619	1,644,619	1,858,813	1,655,789	11,170
Total Revenues	\$ 39,072,174	\$ 35,740,858	\$ 35,740,858	\$ 30,792,435	\$ 38,463,226	\$ 2,722,368
260 EXPENSES:						
Personnel	6,693,883	8,355,110	7,944,411	6,525,900	8,762,832	407,722
Operations & Maintenance	7,551,171	9,643,056	11,167,470	8,708,418	11,065,421	1,422,365
Legal Notices	7,420	5,000	5,000	-	5,000	-
Lobbying	750	750	750	750	750	-
Transfers Out	10,614,862	10,468,369	10,507,151	8,752,257	10,923,183	454,814
Transfers Out for Capital ⁽¹⁾	-	-	-	-	5,910,125	5,910,125
Capital ⁽¹⁾	2,022,539	7,268,573	14,244,291	12,104,719	1,795,915	(5,472,658)
Total Expenses	\$ 26,890,625	\$ 35,740,858	\$ 43,869,073	\$ 36,092,044	\$ 38,463,226	\$ 2,722,368
Revenues Over/(Under) Expenditures	12,181,549	-	(8,128,215)	(5,299,609)	-	-
Beginning Fund Balance	32,918,527	45,100,076	45,100,076	45,100,076	45,100,076	-
Ending Fund Balance	\$ 45,100,076	\$ 45,100,076	\$ 36,971,861	\$ 39,800,467	\$ 45,100,076	\$ -

⁽¹⁾ This line illustrates the amount of funds to be transferred into the Water Capital Fund for cash-flowing projects. These were previously included in the capital line.

Water Debt Service Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
261 REVENUES:						
Transfer in from Development Corporation	2,900,000	2,900,000	2,900,000	2,900,000	2,900,000	-
Transfers In from Water	6,804,938	6,751,308	6,790,090	5,671,336	6,863,673	112,365
Interest	2,743	6,292	6,292	14,853	3,159	(3,133)
Total Revenues	\$ 9,707,681	\$ 9,657,600	\$ 9,696,382	\$ 8,586,189	\$ 9,766,832	\$ 109,232
261 EXPENSES:						
Debt Service	10,599,265	9,657,600	9,657,600	8,917,344	9,611,555	(46,045)
Total Expenses	\$ 10,599,265	\$ 9,657,600	\$ 9,657,600	\$ 8,917,344	\$ 9,611,555	\$ (46,045)
Revenues Over/(Under) Expenditures	(891,584)	-	38,782	(331,155)	155,277	155,277
Beginning Fund Balance	1,024,687	133,103	133,103	133,103	133,103	-
Ending Fund Balance	\$ 133,103	\$ 133,103	\$ 171,885	\$ (198,052)	\$ 288,380	\$ 155,277

Water Capital Projects Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
512 REVENUES:						
Water Sales	5,364,979	4,687,870	4,687,870	4,068,965	5,000,705	312,835
Transfers In	40,290	200,000	200,000	-	6,110,125	5,910,125
Interest	88,561	169,057	169,057	412,280	439,279	270,222
Total Revenues	\$ 5,493,830	\$ 5,056,927	\$ 5,056,927	\$ 4,481,245	\$ 11,550,109	\$ 6,493,182
512 EXPENSES:						
Capital Improvements	1,773,422	4,590,533	19,044,053	18,389,278	11,068,073	6,477,540
Franchise Fee	267,136	234,394	234,394	221,595	250,036	15,642
Lobbying	18,667	32,000	32,000	-	32,000	-
Contract Services	-	200,000	200,000	-	200,000	-
Total Expenses	\$ 2,059,225	\$ 5,056,927	\$ 19,510,447	\$ 18,610,873	\$ 11,550,109	\$ 6,493,182
Revenues Over/(Under) Expenditures	3,434,605	-	(14,453,520)	(14,129,628)	-	-
Beginning Fund Balance	16,312,892	19,747,497	19,747,497	19,747,497	19,747,497	-
Ending Fund Balance	\$ 19,747,497	\$ 19,747,497	\$ 5,293,977	\$ 5,617,869	\$ 19,747,497	\$ -

Lake Nasworthy Trust Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
640 REVENUES:						
Lot Sales	991,534	900,000	900,000	1,217,730	900,000	-
Lake Lease Income	55,547	60,000	60,000	12,467	60,000	-
Interest	42,007	47,908	47,908	158,016	161,387	113,479
Total Revenues	\$ 1,089,088	\$ 1,007,908	\$ 1,007,908	\$ 1,388,213	\$ 1,121,387	\$ 113,479
640 EXPENSES:						
Professional Services	11,200	50,000	50,000	7,650	50,000	-
Transfers Out	21,822	43,117	43,117	142,214	145,248	102,131
Total Expenses	\$ 33,022	\$ 93,117	\$ 93,117	\$ 149,864	\$ 195,248	\$ 102,131
Revenues Over/(Under) Expenditures	1,056,066	914,791	914,791	1,238,349	926,139	11,348
Beginning Fund Balance	2,605,843	3,661,909	3,661,909	3,661,909	4,576,700	914,791
Ending Fund Balance	\$ 3,661,909	\$ 4,576,700	\$ 4,576,700	\$ 4,900,258	\$ 5,502,839	\$ 926,139

Water Reclamation Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
270 REVENUES:						
Water Reclamation Charges	15,689,703	15,086,996	15,086,996	12,952,564	15,326,801	239,805
Farm Use Revenues	286,640	244,538	244,538	284,771	246,184	1,646
Paving Cuts	66,125	75,000	75,000	51,600	76,500	1,500
Taps and Connections	25,125	25,500	25,500	16,250	26,000	500
Interest	132,563	228,022	228,022	452,457	480,230	252,208
Other	262,969	20,000	20,000	33,598	40,000	20,000
Total Revenues	\$ 16,463,125	\$ 15,680,056	\$ 15,680,056	\$ 13,791,240	\$ 16,195,715	\$ 515,659
270 EXPENSES:						
Personnel	2,369,836	2,842,377	2,743,568	2,223,310	2,948,328	105,951
Operations & Maintenance	2,363,238	2,568,223	2,664,032	2,045,407	2,832,828	264,605
Legal Notices	-	5,000	5,000	-	5,000	-
Transfers Out ⁽¹⁾	5,070,521	4,995,835	4,995,835	4,250,005	7,176,248	2,180,413
Transfers Out for Capital ⁽²⁾	2,220,104	-	-	-	2,749,097	2,749,097
Capital ⁽²⁾	3,513,478	5,268,621	7,824,521	2,507,141	484,214	(4,784,407)
Total Expenses	\$ 15,537,177	\$ 15,680,056	\$ 18,232,956	\$ 11,025,863	\$ 16,195,715	\$ 515,659
Revenues Over/(Under) Expenditures	925,948	-	(2,552,900)	2,765,377	-	-
Beginning Fund Balance	20,324,135	21,250,083	21,250,083	21,250,083	21,250,083	-
Ending Fund Balance	\$ 21,250,083	\$ 21,250,083	\$ 18,697,183	\$ 24,015,460	\$ 21,250,083	\$ -

⁽¹⁾ The contribution to debt service increased for the Lake Nasworthy Sewer project.

⁽²⁾ This line illustrates the amount of funds to be transferred into the Water Capital Fund for cash-flowing projects. These were previously included in the capital line.

Water Reclamation Debt Service Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
271 REVENUES:						
Transfers In from Water Reclamation	2,127,676	2,083,035	2,083,035	1,735,863	4,100,567	2,017,532
Interest	2,199	3,022	3,022	6,463	6,483	3,461
Total Revenues	\$ 2,129,875	\$ 2,086,057	\$ 2,086,057	\$ 1,742,326	\$ 4,107,050	\$ 2,020,993
271 EXPENSES:						
Debt Service	2,128,519	2,086,057	2,090,698	1,980,032	4,107,050	2,020,993
Total Expenses	\$ 2,128,519	\$ 2,086,057	\$ 2,090,698	\$ 1,980,032	\$ 4,107,050	\$ 2,020,993
Revenues Over/(Under) Expenditures	1,356	-	(4,641)	(237,706)	-	-
Beginning Fund Balance	271,771	273,127	273,127	273,127	273,127	-
Ending Fund Balance	\$ 273,127	\$ 273,127	\$ 268,486	\$ 35,421	\$ 273,127	\$ -

Water Reclamation Capital Projects Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
520 REVENUES:						
Water Reclamation Charges	1,843,764	1,801,201	1,801,201	1,545,301	1,830,454	29,253
Interest	86,287	97,991	97,991	299,297	338,241	240,250
Transfers in	2,220,104	-	-	-	2,749,097	2,749,097
Total Revenues	\$ 4,150,155	\$ 1,899,192	\$ 1,899,192	\$ 1,844,598	\$ 4,917,792	\$ 3,018,600
520 EXPENSES:						
Capital Projects	4,125,473	1,809,132	18,779,421	9,622,056	4,827,732	3,018,600
Franchise Fee	92,188	90,060	90,060	77,265	90,060	-
Total Expenses	\$ 4,217,661	\$ 1,899,192	\$ 18,869,481	\$ 9,699,321	\$ 4,917,792	\$ 3,018,600
Revenues Over/(Under) Expenditures	(67,506)	-	(16,970,289)	(7,854,723)	-	-
Beginning Fund Balance	17,802,145	17,734,639	17,734,639	17,734,639	17,734,639	-
Ending Fund Balance	\$ 17,734,639	\$ 17,734,639	\$ 764,350	\$ 9,879,916	\$ 17,734,639	\$ -

Solid Waste Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
230 REVENUES:						
Landfill Fees	1,575,285	1,488,282	1,488,282	1,285,612	1,540,540	52,258
Leases	666,900	620,541	620,541	499,030	607,973	(12,568)
Interest	38,140	59,339	59,339	107,466	122,377	63,038
Total Revenues	\$ 2,280,325	\$ 2,168,162	\$ 2,168,162	\$ 1,892,108	\$ 2,270,890	\$ 102,728
230 EXPENSES:						
Personnel	251,523	269,640	269,640	238,103	334,734	65,094
Operations & Maintenance	979,874	785,930	1,060,795	824,465	780,699	(5,231)
Legal Notices	-	300	300	-	300	-
Transfers Out	960,912	976,272	976,272	859,273	1,013,000	36,728
Capital	46,985	136,020	241,520	100,241	142,157	6,137
Total Expenses	\$ 2,239,294	\$ 2,168,162	\$ 2,548,527	\$ 2,022,082	\$ 2,270,890	\$ 102,728
Revenues Over/(Under) Expenditures	41,031	-	(380,365)	(129,974)	-	-
Beginning Fund Balance	5,303,718	5,344,749	5,344,749	5,344,749	5,344,749	-
Ending Fund Balance	\$ 5,344,749	\$ 5,344,749	\$ 4,964,384	\$ 5,214,775	\$ 5,344,749	\$ -

Stormwater Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
240 REVENUES:						
Stormwater Fee	3,027,407	2,898,000	2,898,000	2,533,210	3,074,760	176,760
Transfers In	135,000	135,000	135,000	112,500	135,000	-
Interest	29,506	38,766	38,766	85,119	86,039	47,273
Other	68,018	60,000	60,000	14,039	70,000	10,000
Total Revenues	\$ 3,259,931	\$ 3,131,766	\$ 3,131,766	\$ 2,744,868	\$ 3,365,799	\$ 234,033
240 EXPENSES:						
Personnel	1,319,359	1,580,480	1,600,143	1,322,829	1,717,759	137,279
Operations & Maintenance	664,962	815,663	915,123	577,851	787,651	(28,012)
Legal Notices	-	500	500	-	500	-
Transfers Out	389,530	371,033	371,033	314,079	439,724	68,691
Capital	1,264,296	364,090	1,784,279	1,616,972	420,165	56,075
Total Expenses	\$ 3,638,147	\$ 3,131,766	\$ 4,671,078	\$ 3,831,731	\$ 3,365,799	\$ 234,033
Revenues Over/(Under) Expenditures	(378,216)	-	(1,539,312)	(1,086,863)	-	-
Beginning Fund Balance	4,738,456	4,360,240	4,360,240	4,360,240	4,360,240	-
Ending Fund Balance	\$ 4,360,240	\$ 4,360,240	\$ 2,820,928	\$ 3,273,377	\$ 4,360,240	\$ -

Airport Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
<u>220 REVENUES:</u>						
Leases/Rentals	951,799	1,300,885	1,300,885	829,682	1,285,078	(15,807)
Concessions	369,494	349,038	349,038	303,688	347,749	(1,289)
Landing Fees	69,608	68,075	68,075	58,785	68,377	302
Transfers In	-	-	2,510,248	2,356,080	-	-
Interest	4,428	11,085	11,085	42,724	24,341	13,256
Other	65,856	38,096	38,096	23,457	41,916	3,820
Total Revenues	\$ 1,461,185	\$ 1,767,179	\$ 4,277,427	\$ 3,614,416	\$ 1,767,461	\$ 282
<u>220 EXPENSES:</u>						
Personnel	23,916	906,752	906,752	571,787	944,329	37,577
Operations & Maintenance	910,002	691,042	1,834,172	1,550,174	655,501	(35,541)
Legal Notices	186	5,000	5,000	1,070	3,500	(1,500)
Transfers Out	159,592	164,385	164,385	140,760	164,131	(254)
Capital	109,871	-	2,666,999	2,524,265	-	-
Total Expenses	\$ 1,203,567	\$ 1,767,179	\$ 5,577,308	\$ 4,788,056	\$ 1,767,461	\$ 282
Revenues Over/(Under) Expenditures	257,618	-	(1,299,881)	(1,173,640)	-	-
Beginning Fund Balance	1,412,313	1,669,931	1,669,931	1,669,931	1,669,931	-
Ending Fund Balance	\$ 1,669,931	\$ 1,669,931	\$ 370,050	\$ 496,291	\$ 1,669,931	\$ -

Airport Passenger Facility Charges (PFC) Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
529 REVENUES:						
Passenger Facility Charges	223,904	276,618	276,618	172,119	246,130	(30,488)
Interest	7,194	8,716	8,716	17,471	20,002	11,286
Total Revenues	\$ 231,098	\$ 285,334	\$ 285,334	\$ 189,590	\$ 266,132	\$ (19,202)
529 EXPENSES:						
Transfer to Capital Fund	32,322	-	127,819	11,924	-	-
Debt Service	150,000	150,000	150,000	125,000	150,000	-
Miscellaneous	103,816	135,334	78,460	78,460	116,132	(19,202)
Total Expenses	\$ 286,138	\$ 285,334	\$ 356,279	\$ 215,384	\$ 266,132	\$ (19,202)
Revenues Over/(Under) Expenditures	(55,040)	-	(70,945)	(25,794)	-	-
Beginning Fund Balance	933,163	878,123	878,123	878,123	878,123	-
Ending Fund Balance	\$ 878,123	\$ 878,123	\$ 807,178	\$ 852,329	\$ 878,123	\$ -

State Office Buildings Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
201 REVENUES:						
Rental Income	1,179,118	1,192,030	1,192,030	999,528	1,201,566	9,536
Interest	2,677	5,263	5,263	17,511	11,722	6,459
Other	-	50,000	50,000	-	50,000	-
Total Revenues	\$ 1,181,795	\$ 1,247,293	\$ 1,247,293	\$ 1,017,039	\$ 1,263,288	\$ 15,995
201 EXPENSES:						
Personnel	162,656	137,954	139,554	126,350	122,523	(15,431)
Operations & Maintenance	338,052	400,287	398,687	277,710	408,739	8,452
Debt Service	72,154	67,356	67,356	67,356	-	(67,356)
Transfers Out	350,627	362,494	362,494	302,078	441,382	78,888
Capital	76,843	279,202	819,140	157,538	290,644	11,442
Total Expenses	\$ 1,000,332	\$ 1,247,293	\$ 1,787,231	\$ 931,032	\$ 1,263,288	\$ 15,995
Revenues Over/(Under) Expenditures	181,463	-	(539,938)	86,007	-	-
Beginning Fund Balance	581,799	763,262	763,262	763,262	763,262	-
Ending Fund Balance	\$ 763,262	\$ 763,262	\$ 223,324	\$ 849,269	\$ 763,262	\$ -

Texas Bank Sports Complex Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
203 REVENUES:						
Program Fees	38,188	105,000	105,000	30,939	105,100	100
Transfers In	784,043	826,569	826,569	688,808	847,014	20,445
Interest	3,764	6,372	6,372	15,207	12,819	6,447
Other	106,212	79,700	79,700	78,988	85,975	6,275
Total Revenues	\$ 932,207	\$ 1,017,641	\$ 1,017,641	\$ 813,942	\$ 1,050,908	\$ 33,267
203 EXPENSES:						
Personnel	334,656	460,964	460,964	340,596	478,509	17,545
Operations & Maintenance	549,503	556,677	623,402	324,775	572,399	15,722
Capital	61,595	-	224,954	14,146	-	-
Total Expenses	\$ 945,754	\$ 1,017,641	\$ 1,309,320	\$ 679,517	\$ 1,050,908	\$ 33,267
Revenues Over/(Under) Expenditures	(13,547)	-	(291,679)	134,425	-	-
Beginning Fund Balance	699,412	685,865	685,865	685,865	685,865	-
Ending Fund Balance	\$ 685,865	\$ 685,865	\$ 394,186	\$ 820,290	\$ 685,865	\$ -

Civic Events Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
410 REVENUES:						
Hotel Occupancy Tax (Transfer In)	1,134,752	1,008,050	1,208,050	1,006,708	1,008,050	-
Facility Use Fee ⁽¹⁾	142,230	136,500	136,500	26,272	136,525	25
Coliseum Revenue	114,174	111,500	238,202	227,180	177,250	65,750
Convention Center Revenue	153,650	148,500	148,500	144,294	207,450	58,950
River Stage Revenue	37,492	28,500	28,500	5,179	31,000	2,500
Pavilion Revenue	8,064	11,500	11,500	5,598	15,650	4,150
Pecan Creek Revenue	7,803	7,500	7,500	5,810	30,650	23,150
Interest	10,229	13,290	13,290	22,849	26,343	13,053
Other	113,593	65,000	65,000	26,506	65,400	400
Total Revenues	\$ 1,721,987	\$ 1,530,340	\$ 1,857,042	\$ 1,470,396	\$ 1,698,318	\$ 167,978
410 EXPENSES:						
Personnel	776,277	837,187	820,237	607,311	862,375	25,188
Operations & Maintenance	503,002	418,245	1,597,243	1,385,073	540,890	122,645
Legal Notices	-	-	100	75	-	-
Transfers Out	141,060	138,408	138,408	115,340	149,153	10,745
Capital	69,340	-	2,983	2,335	9,375	9,375
Total Expenditures	\$ 1,489,679	\$ 1,393,840	\$ 2,558,971	\$ 2,110,134	\$ 1,561,793	\$ 167,953
Restricted Revenue ⁽¹⁾	142,230	136,500	136,500	26,272	136,525	25
Revenues Over/ (Under) Expenditures	90,078	-	(838,429)	(666,010)	-	-
Beginning Fund Balance	1,505,740	1,595,818	1,595,818	1,595,818	1,732,318	136,500
Ending Fund Balance	\$ 1,595,818	\$ 1,732,318	\$ 893,889	\$ 956,080	\$ 1,868,843	\$ 136,525

⁽¹⁾Beginning in FY21, City Council restricted the facility use fee revenue to fund balance for future capital improvements.

Fort Concho Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
420 REVENUES:						
Venue Rentals	338,458	325,750	325,750	234,476	349,277	23,527
General Fund Transfer In	455,432	506,331	506,331	421,943	433,107	(73,224)
Other Transfers In	380,000	390,000	390,000	325,000	468,117	78,117
Interest	6,141	8,317	8,317	14,338	17,116	8,799
Other	12,151	15,150	15,150	8,427	17,150	2,000
Total Revenues	\$ 1,192,182	\$ 1,245,548	\$ 1,245,548	\$ 1,004,184	\$ 1,284,767	\$ 39,219
420 EXPENSES:						
Personnel	735,481	855,200	855,200	643,885	900,437	45,237
Operations & Maintenance	717,013	387,348	464,933	378,025	381,330	(6,018)
Legal Notices	-	-	-	335	-	-
Capital	1,593	3,000	3,000	12	3,000	-
Total Expenses	\$ 1,454,087	\$ 1,245,548	\$ 1,323,133	\$ 1,022,257	\$ 1,284,767	\$ 39,219
Revenues Over/(Under) Expenditures	(261,905)	-	(77,585)	(18,073)	-	-
Beginning Fund Balance	1,021,411	759,506	759,506	759,506	759,506	-
Ending Fund Balance	\$ 759,506	\$ 759,506	\$ 681,921	\$ 741,433	\$ 759,506	\$ -

Fairmount Cemetery Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
440 REVENUES:						
Charges for Service	284,700	312,800	312,800	323,484	372,870	60,070
Columbarium	22,342	30,000	30,000	19,850	30,000	-
Trust Income	43,040	50,000	50,000	44,491	50,000	-
General Fund Transfer In	114,219	125,122	125,122	104,268	83,543	(41,579)
Interest	324	1,361	1,361	4,581	3,295	1,934
Other	-	5,000	5,000	-	5,000	-
Total Revenues	\$ 464,625	\$ 524,283	\$ 524,283	\$ 496,674	\$ 544,708	\$ 20,425
440 EXPENSES:						
Personnel	316,513	347,029	359,552	312,152	371,089	24,060
Operations & Maintenance	120,943	147,254	134,731	110,260	143,119	(4,135)
Columbarium	1,681	30,000	136,142	880	30,500	500
Total Expenses	\$ 439,137	\$ 524,283	\$ 630,425	\$ 423,292	\$ 544,708	\$ 20,425
Revenues Over/(Under) Expenditures	25,488	-	(106,142)	73,382	-	-
Beginning Fund Balance	165,890	191,378	191,378	191,378	191,378	-
Ending Fund Balance	\$ 191,378	\$ 191,378	\$ 85,236	\$ 264,760	\$ 191,378	\$ -

Intergovernmental Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
103 REVENUES:						
Transportation Grant	259,675	248,177	519,565	148,020	243,241	(4,936)
Neighborhood & Family Services	135,031	-	199,398	147,436	186,630	186,630
Streets Grant	606,704	-	397,294	-	0	-
Airport Grants	70,973	50,000	52,260	54,528	90,150	40,150
Park Improvement Grants	-	-	377,299	-	-	-
Nutrition Program Revenue	182,901	158,945	158,945	145,093	158,945	-
Health Department Grants	378,379	222,940	222,940	171,220	222,940	-
Women, Infant, and Children Program	1,100,404	946,256	1,466,256	658,811	1,193,455	247,199
Police Grants	282,509	92,654	343,649	318,255	-	(92,654)
Fire Grants	3,898,352	-	3,717,217	1,024,590	3,717,217	3,717,217
Emergency Management Grant	198,606	157,374	187,672	146,274	157,374	-
Non-Departmental Grants	8,325,068	-	-	-	0	-
Transfers In	893,371	625,499	685,499	525,022	309,290	(316,209)
Interest	4,333	-	-	253,509	-	-
Total Revenue	\$ 16,336,306	\$ 2,501,845	\$ 8,327,994	\$ 3,592,758	\$ 6,279,242	\$ 3,777,397
103 EXPENSES:						
Transportation Grant	248,468	247,177	17,570	14,642	225,671	(21,506)
Neighborhood & Family Services Grants	128,431	-	257,009	231,434	186,630	186,630
Streets Grant	841,623	-	119,328	84,177	0	-
Airport Grants	120,973	100,000	102,260	101,814	140,150	40,150
Park Improvement Grants	183,807	-	528,832	18,417	-	-
Nutrition Program	254,964	305,356	-	-	307,892	2,536
Health Department Grants	307,577	233,291	10,351	8,626	222,940	(10,351)
Women, Infant, and Children Program	1,099,354	946,256	75,860	63,341	1,083,455	137,199
Police Grants	439,880	415,597	662,314	605,428	-	(415,597)
Fire Grants	2,657,078	-	4,455,782	3,594,028	3,717,217	3,717,217
Emergency Management Grant	175,406	252,668	40,768	30,298	256,866	4,198
Non-Departmental Grants	52,085	-	14,132,355	8,552,585	-	-
Legal Notices	2,784	1,500	3,259,987	1,849,336	500	(1,000)
Transfers Out	108,895	627,812	15,071,169	8,682,632	137,921	(489,891)
Total Expenditures	\$ 6,621,325	\$ 3,129,657	\$ 38,733,585	\$ 23,836,758	\$ 6,279,242	\$ 3,149,585
Revenues Over/(Under) Expenditures ⁽¹⁾	9,714,981	(627,812)	(30,405,591)	(20,244,000)	-	627,812
Beginning Fund Balance	9,853,355	19,568,336	19,568,336	19,568,336	18,940,524	(627,812)
Ending Fund Balance	\$ 19,568,336	\$ 18,940,524	\$ (10,837,255)	\$ (675,664)	\$ 18,940,524	\$ -

⁽¹⁾ In FY23, there is a planned use of fund balance for the Fire Department's Bunker Gear Replacement Program and Equipment Replacement.

Community Development Block Grant Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
453 REVENUES:						
Grant Income	1,202,781	686,943	881,224	315,900	679,142	(7,801)
Rehab Loans	988	-	-	691	6,000	6,000
Other	-	-	18,661	18,661	-	-
Total Revenues	\$ 1,203,769	\$ 686,943	\$ 899,885	\$ 335,252	\$ 685,142	\$ (1,801)
453 EXPENSES:						
Personnel	223,473	211,116	239,705	179,461	203,508	(7,608)
Legal Notices	4,000	2,540	2,540	1,985	3,300	760
Operations and Maintenance	924,425	428,287	572,389	486,074	433,334	5,047
Capital	2,336	-	55,799	568	-	-
Transfers Out	417,468	45,000	77,000	60,641	45,000	-
Total Expenses	\$ 1,571,702	\$ 686,943	\$ 947,433	\$ 728,729	\$ 685,142	\$ (1,801)
Revenues Over/(Under) Expenditures	(367,933)	-	(47,548)	(393,477)	-	-
Beginning Fund Balance	618,358	250,425	250,425	250,425	250,425	-
Ending Fund Balance	\$ 250,425	\$ 250,425	\$ 202,877	\$ (143,052)	\$ 250,425	\$ -

HOME Program Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
483 REVENUES:						
Grant Income	255,235	337,050	619,007	150,246	305,168	(31,882)
Loan Payments	-	-	-	-	8,000	8,000
Sale of Property	38,407	38,412	38,412	32,006	38,412	-
Other	7,735	-	-	52,736	-	-
Transfers In	30,135	30,135	30,135	(30,135)	30,135	-
Total Revenues	\$ 331,512	\$ 405,597	\$ 687,554	\$ 204,853	\$ 381,715	\$ (23,882)
483 EXPENSES:						
Administration	83,042	104,116	240,254	55,668	99,812	(4,304)
Legal Notices	2,362	2,300	2,300	1,500	2,300	-
MHMR Contribution	16,217	60,000	60,000	60,000	50,000	(10,000)
Homebuyers Assistance	22,511	54,181	100,000	82,145	78,603	24,422
Galilee CDC	170,000	185,000	285,000	285,000	151,000	(34,000)
Bradford Storm Repairs	20,522	-	-	-	-	-
Total Expenses	\$ 314,654	\$ 405,597	\$ 687,554	\$ 484,313	\$ 381,715	\$ (23,882)
Revenues Over/(Under) Expenditures	16,858	-	-	(279,460)	-	-
Beginning Fund Balance	131,336	148,194	148,194	148,194	148,194	-
Ending Fund Balance	\$ 148,194	\$ 148,194	\$ 148,194	\$ (131,266)	\$ 148,194	\$ -

Designated Revenue Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
601 REVENUES:						
Donations	53,798	124,600	210,799	15,347	42,600	(82,000)
Riverfest	-	30,000	30,000	-	30,000	-
Auditorium	11,392	-	-	68,812	-	-
Interest	1,712	-	-	6,482	-	-
Total Revenue	\$ 66,902	\$ 154,600	\$ 240,799	\$ 90,641	\$ 72,600	\$ (82,000)
601 EXPENSES:						
Departmental Projects	56,753	124,600	434,134	44,884	42,600	(82,000)
Riverfest	-	30,000	52,798	-	30,000	-
Total Expenses	\$ 56,753	\$ 154,600	\$ 486,932	\$ 44,884	\$ 72,600	\$ (82,000)
Revenues Over/(Under) Expenditures	10,149	-	(246,133)	45,757	-	-
Beginning Fund Balance	287,553	297,702	297,702	297,702	297,702	-
Ending Fund Balance	\$ 297,702	\$ 297,702	\$ 51,569	\$ 343,459	\$ 297,702	\$ -

Restricted Revenue Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
602 REVENUES:						
PEG Fees	209,496	250,000	250,000	131,358	250,000	-
Municipal Court	286,225	299,050	299,050	207,680	285,600	(13,450)
Crossing Guards	141,397	148,763	148,763	87,137	148,763	-
Police	21,341	43,500	52,853	62,717	33,300	(10,200)
Fire Prevention	597	1,000	1,000	650	1,000	-
Interest	7,727	-	-	48,286	-	-
Total Revenue	\$ 666,783	\$ 742,313	\$ 751,666	\$ 537,828	\$ 718,663	\$ (23,650)
602 EXPENSES:						
Public Information	36,323	250,000	968,745	443,048	250,000	-
Municipal Court	234,831	299,050	1,650,972	210,894	285,600	(13,450)
Crossing Guards	132,662	148,763	375,519	124,946	148,763	-
Police	45,048	43,500	129,183	101,861	33,300	(10,200)
Fire Prevention	2,500	1,000	1,470	360	1,000	-
Total Expenses	\$ 451,364	\$ 742,313	\$ 3,125,889	\$ 881,109	\$ 718,663	\$ (23,650)
Revenues Over/(Under) Expenditures	215,419	-	(2,374,223)	(343,281)	-	-
Beginning Fund Balance	2,165,524	2,380,943	2,380,943	2,380,943	2,380,943	-
Ending Fund Balance	\$ 2,380,943	\$ 2,380,943	\$ 6,720	\$ 2,037,662	\$ 2,380,943	\$ -

Hotel Occupancy Tax Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
605 REVENUES:						
Hotel Occupancy Tax	2,791,693	2,652,524	2,692,524	2,686,126	2,795,035	142,511
Interest	7,678	18,234	18,234	46,338	50,362	32,128
Total Revenues	\$ 2,799,371	\$ 2,670,758	\$ 2,710,758	\$ 2,732,464	\$ 2,845,397	\$ 174,639
605 EXPENSES:						
San Angelo Performing Arts Center	50,000	50,000	50,000	50,000	50,000	-
Destination Marketing Organization ⁽¹⁾	915,129	953,750	1,000,250	1,000,250	950,000	(3,750)
San Angelo Cultural Affairs Council	75,000	75,000	75,000	75,000	75,000	-
Downtown San Angelo ⁽²⁾	37,500	62,500	62,500	62,500	100,000	37,500
San Angelo Museum of Fine Arts	50,000	50,000	50,000	50,000	50,000	-
Water Lily Garden	-	25,000	25,000	1,857	25,000	-
Art in Uncommon Places	-	25,000	25,000	25,000	25,000	-
Transfer to Fort Concho	50,000	50,000	50,000	41,667	50,000	-
Transfer to Civic Events	1,134,752	1,008,050	1,208,050	1,006,708	1,008,050	-
Transfer to Sports Complex	50,000	50,000	50,000	41,667	50,000	-
Audit Fees	20,082	-	73,418	33,418	-	-
Total Expenses	\$ 2,382,463	\$ 2,349,300	\$ 2,669,218	\$ 2,388,067	\$ 2,383,050	\$ 33,750
Revenues Over/(Under) Expenditures	416,908	321,458	41,540	344,397	462,347	140,889
Beginning Fund Balance	1,633,979	2,050,887	2,050,887	2,050,887	2,372,345	321,458
Ending Fund Balance	\$ 2,050,887	\$ 2,372,345	\$ 2,092,427	\$ 2,395,284	\$ 2,834,692	\$ 462,347

⁽¹⁾ Increase is due to the contract being on a calendar year vs a fiscal year basis

⁽²⁾ Reallocation from the General Fund's contribution

Keep San Angelo Beautiful Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
625 REVENUES:						
Transfers From Solid Waste	65,000	110,000	110,000	91,667	110,000	-
Total Revenues	\$ 65,000	\$ 110,000	\$ 110,000	\$ 91,667	\$ 110,000	\$ -
625 EXPENSES:						
Personnel	70,735	88,712	88,712	70,316	91,069	2,357
Operations & Maintenance	3,777	12,063	12,063	2,741	12,063	-
Capital	3,414	9,225	16,724	299	6,868	(2,357)
Total Expenses	\$ 77,926	\$ 110,000	\$ 117,499	\$ 73,356	\$ 110,000	\$ -
Revenues Over/(Under) Expenditures	(12,926)	-	(7,499)	18,311	-	-
Beginning Fund Balance	20,426	7,500	7,500	7,500	7,500	-
Ending Fund Balance	\$ 7,500	\$ 7,500	\$ 1	\$ 25,811	\$ 7,500	\$ -

Fleet Services Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
301 REVENUES:						
Gas and Oil ⁽¹⁾	2,336,008	3,024,356	3,024,356	1,766,714	3,130,724	106,368
Materials & Labor	2,665,297	2,916,449	2,916,449	2,066,664	3,053,831	137,382
Rent	120,000	120,000	120,000	120,000	120,000	-
Interest	2,664	13,948	13,948	28,708	34,585	20,637
Other	19,661	15,236	15,236	19,064	15,969	733
Total Revenues	\$ 5,143,630	\$ 6,089,989	\$ 6,089,989	\$ 4,001,150	\$ 6,355,109	\$ 265,120
301 EXPENSES:						
Personnel	860,181	1,049,586	1,049,586	823,513	1,188,133	138,547
Operations & Maintenance	4,002,584	4,892,584	4,938,995	3,923,043	5,036,344	143,760
Legal Notices	1,569	500	500	1,537	1,000	500
Capital	58,490	147,319	117,219	51,685	129,632	(17,687)
Total Expenses	\$ 4,922,824	\$ 6,089,989	\$ 6,106,300	\$ 4,799,778	\$ 6,355,109	\$ 265,120
Revenues Over/(Under) Expenditures	220,806	-	(16,311)	(798,628)	-	-
Beginning Fund Balance	1,275,165	1,495,971	1,495,971	1,495,971	1,495,971	-
Ending Fund Balance	\$ 1,495,971	\$ 1,495,971	\$ 1,479,660	\$ 697,343	\$ 1,495,971	\$ -

⁽¹⁾ In years when gas and oil prices are low, the Fleet Services Fund realized savings in that area, therefore, the corresponding revenue is also down.

Communications Service Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
305 REVENUES:						
Radio	133,506	138,840	138,840	114,050	149,031	10,191
Voice Over IP	430,640	452,036	452,036	377,875	466,481	14,445
Cell Phones	368,674	372,000	372,000	284,005	394,763	22,763
Interest	1,342	2,452	2,452	4,280	4,762	2,310
Total Revenues	\$ 934,162	\$ 965,328	\$ 965,328	\$ 780,210	\$ 1,015,037	\$ 49,709
305 EXPENSES:						
Radio	124,484	135,423	136,583	74,830	78,730	(56,693)
Voice Over IP	358,122	383,470	383,091	336,817	403,413	19,943
Cell Phones	357,398	373,337	375,050	326,621	394,611	21,274
Capital	126,672	73,098	74,764	58,883	138,283	65,185
Total Expenses	\$ 966,676	\$ 965,328	\$ 969,488	\$ 797,151	\$ 1,015,037	\$ 49,709
Revenues Over/(Under) Expenditures	(32,514)	-	(4,160)	(16,941)	-	-
Beginning Fund Balance	235,066	202,552	202,552	202,552	202,552	-
Ending Fund Balance	\$ 202,552	\$ 202,552	\$ 198,392	\$ 185,611	\$ 202,552	\$ -

Health Insurance Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
310 REVENUES:						
Clinic Revenue	90,552	105,257	105,257	47,763	90,162	(15,095)
Self Insurance Revenue	11,444,762	10,353,598	10,353,598	9,347,272	10,949,710	596,112
Interest	10,079	15,419	15,419	30,294	36,344	20,925
Total Revenues	\$ 11,545,393	\$ 10,474,274	\$ 10,474,274	\$ 9,425,329	\$ 11,076,216	\$ 601,942
310 EXPENSES:						
Personnel	172,577	245,619	245,619	193,506	240,767	(4,852)
Operations & Maintenance	2,358,413	2,351,114	2,351,114	2,356,434	3,225,739	874,625
Legal Notices	-	300	300	-	300	-
Self Insurance Claims Liability	8,794,850	7,874,304	7,874,304	7,294,375	7,606,473	(267,831)
Capital	455	2,937	2,937	-	2,937	-
Total Expenses	\$ 11,326,295	\$ 10,474,274	\$ 10,474,274	\$ 9,844,315	\$ 11,076,216	\$ 601,942
Revenues Over/(Under) Expenditures	219,098	-	-	(418,986)	-	-
Beginning Fund Balance	1,290,491	1,509,589	1,509,589	1,509,589	1,509,589	-
Ending Fund Balance	\$ 1,509,589	\$ 1,509,589	\$ 1,509,589	\$ 1,090,603	\$ 1,509,589	\$ -

Property/Casualty Insurance Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
320 REVENUES:						
Premium Contributions	1,005,814	1,769,998	1,769,998	1,474,998	1,821,362	51,364
Insurance Proceeds	653,199	121,484	121,484	147,092	146,158	24,674
Interest	9,868	6,663	6,663	5,082	10,568	3,905
Total Revenues	\$ 1,668,881	\$ 1,898,145	\$ 1,898,145	\$ 1,627,172	\$ 1,978,088	\$ 79,943
320 EXPENSES:						
Personnel	180,149	203,816	203,816	156,910	211,535	7,719
Prior Year Indemnity	332,699	-	-	-	-	-
Claims	376,580	-	-	2,381	-	-
Insurance Premiums	718,076	1,126,309	1,076,309	873,857	1,200,249	73,940
Claims Management	-	25,560	25,560	23,300	26,151	591
Special Projects/Other	1,157,151	539,460	959,473	579,055	538,268	(1,192)
Capital	-	3,000	3,000	1,350	1,885	(1,115)
Total Expenses	\$ 2,764,655	\$ 1,898,145	\$ 2,268,158	\$ 1,636,853	\$ 1,978,088	\$ 79,943
Revenues Over/(Under) Expenditures	(1,095,774)	-	(370,013)	(9,681)	-	-
Beginning Fund Balance	1,560,772	464,998	464,998	464,998	464,998	-
Ending Fund Balance	\$ 464,998	\$ 464,998	\$ 94,985	\$ 455,317	\$ 464,998	\$ -

Workers' Compensation Insurance Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
330 REVENUES:						
Premium Contributions	1,486,871	1,395,622	1,395,622	1,462,222	1,396,921	1,299
Insurance Proceeds	75,161	2,258	2,258	9,956	2,258	-
Interest	16,261	26,499	26,499	45,411	51,299	24,800
Total Revenues	\$ 1,578,293	\$ 1,424,379	\$ 1,424,379	\$ 1,517,589	\$ 1,450,478	\$ 26,099
330 EXPENSES:						
Personnel	217,101	232,799	230,449	204,535	226,966	(5,833)
Operations & Maintenance	48,493	133,041	135,391	31,034	74,010	(59,031)
Claims	837,173	806,967	806,967	625,415	740,000	(66,967)
Insurance Premiums	141,373	251,572	251,572	168,924	409,502	157,930
Total Expenses	\$ 1,244,140	\$ 1,424,379	\$ 1,424,379	\$ 1,029,908	\$ 1,450,478	\$ 26,099
Revenues Over/(Under) Expenditures	334,153	-	-	487,681	-	-
Beginning Fund Balance	1,872,603	2,206,756	2,206,756	2,206,756	2,206,756	-
Ending Fund Balance	\$ 2,206,756	\$ 2,206,756	\$ 2,206,756	\$ 2,694,437	\$ 2,206,756	\$ -

Development Corp: Economic Development Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
<u>700 REVENUES:</u>						
Sales Tax	3,136,643	-	2,934,328	2,820,024	3,497,674	3,497,674
Other Revenue	232,990	1,713	1,713	8,882	12,604	10,891
Interest	821,899	54,570	54,570	194,144	173,891	119,321
Total Revenues	\$ 4,191,532	\$ 56,283	\$ 2,990,611	\$ 3,023,050	\$ 3,684,169	\$ 3,627,886
<u>700 EXPENSES:</u>						
Personnel	490,967	465,643	465,643	167,289	370,019	(95,624)
Partner Affiliations	339,797	353,797	347,297	338,797	348,797	(5,000)
Operations & Maintenance	2,419,931	352,806	5,711,130	571,627	401,811	49,005
Transfers out	271,416	220,408	220,408	165,306	199,714	(20,694)
Future Projects	49,915	1,597,957	1,443,949	8,355	2,363,828	765,871
Total Expenditures	\$ 3,572,026	\$ 2,990,611	\$ 8,188,427	\$ 1,251,374	\$ 3,684,169	\$ 693,558
Revenues Over/(Under) Expenditures	619,506	(2,934,328)	(5,197,816)	1,771,676	-	2,934,328
Unreserved Beginning Fund Balance	9,618,479	10,237,985	10,237,985	10,237,985	7,303,657	(2,934,328)
Unreserved Ending Fund Balance	\$ 10,237,985	\$ 7,303,657	\$ 5,040,169	\$ 12,009,661	\$ 7,303,657	\$ -

Development Corp: Ballot Fund

Financial Summary

Description	FY22 Actual	FY23 Original Budget	FY23 Revised Budget	FY23 Year-to-date as of July	FY24 Draft Budget	Increase (Decrease) from FY23 Original
711 REVENUES:						
Sales and Use Tax	8,065,654	7,545,415	7,545,415	7,251,490	8,994,021	1,448,606
Interest	58,894	30,430	30,430	219,613	217,283	186,853
Total Revenues	\$ 8,124,548	\$ 7,575,845	\$ 7,575,845	\$ 7,471,103	\$ 9,211,304	\$ 1,635,459
711 EXPENSES:						
Affordable Housing	379,694	335,000	706,454	263,177	335,000	-
Water	498,959	698,960	698,960	16,562	698,960	-
Operations & Maintenance	5,465,394	5,465,600	5,465,600	5,465,600	5,469,038	3,438
Transfers Out	48,779	40,412	40,412	37,843	34,105	(6,307)
Future Projects	-	1,035,873	1,035,873	-	2,674,201	1,638,328
Total Expenditures	\$ 6,392,826	\$ 7,575,845	\$ 7,947,299	\$ 5,783,182	\$ 9,211,304	\$ 1,635,459
Revenues Over/(Under) Expenditures	1,731,722	-	(371,454)	1,687,921	-	-
Unreserved Beginning Fund Balance	5,030,137	6,761,859	6,761,859	6,761,859	6,761,859	-
Unreserved Ending Fund Balance	\$ 6,761,859	\$ 6,761,859	\$ 6,390,405	\$ 8,449,780	\$ 6,761,859	\$ -

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Traci Cartwright, Budget Analyst, Budget

Meeting Date: September 7, 2023

Item type: Regular Item

Caption:

Introduction of an ordinance levying property taxes for the City of San Angelo for the 2023 tax year: Public hearing and first reading of an ordinance fixing and levying ad valorem taxes for the current tax year for use and support of the municipal government of the City of San Angelo, Texas, for the 2023-2024 budget year; providing for the assessment and collection thereof; providing when the tax shall become due; providing when the tax shall become delinquent; providing for exemptions; providing for severability; providing for publication on the city operated website; and, providing for an effective date (Presentation made by Finance Director Tina Dierschke)

Staff Recommendation:

Approve

Summary/History:

This item is the first public hearing and introduction of the ordinance to levy property taxes for the tax year 2023. The ordinance sets the total tax rate of 0.7042 per \$100 valuation and establishes that taxes are delinquent on February 1, 2024. No changes are proposed to the existing exemptions, including the continuation of the 20% homestead exemption available to property owners on their primary residence. The overall tax rate is proposed to decrease from the prior year's tax rate by 0.0338 per \$100 valuation. The proposed tax rate will be applied as follows:

- For the purposes of maintenance and operations in the General Fund: 0.5839
- For the purposes of maintenance and operations in the Street Infrastructure fund: 0.0060
- To pay annual interest and maturities and create debt service funding to discharge outstanding bonded indebtedness of the City of San Angelo: 0.1143
- The total tax rate for the aforementioned purposes is: 0.7042

This year's proposed tax rate does exceed the no new revenue tax rate but does not exceed the voter-approval tax rate. The associated additional notices and actions are required for this ordinance.

Funding Source(s):

Fund:	Account:	Project Number:	Amount Budgeted:
General Fund			\$42,391,384
Street Infrastructure Fund			\$435,603

General Debt Service Fund	\$8,298,228
TIRZ (North & South)	\$42,391,384

Financial Impact:

The proposed tax rate for the City of San Angelo will generate the above property tax revenue, providing a 98% collection rate for the respective funds. The TIRZ portion listed above only includes the revenue generated from the City's tax rate. The fund's budget also includes an additional \$1,011,940 contributed by Tom Green County.

Other Information/Recommendation:

Staff recommends approval.

Attachments:

- | | | |
|----|----------------------------------|--|
| 1. | 2023-2024 Tax Levy Ordinance | 2023-2024 Tax Levy Ordinance.docx |
| 2. | 2023 09-07 Tax levy Presentation | 2023 09-07 Tax levy Presentation - Final.pdf |

Presentation:

Tina Dierschke

Approvals/Reviews:

Traci Cartwright	Created/Initiated
Kimberly Holle	Approved
Theresa James	Approved
Tina Dierschke	Approved
Heather Stastny	Final Approval

AN ORDINANCE FIXING AND LEVYING AD VALOREM TAXES FOR THE CURRENT TAX YEAR FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF SAN ANGELO, TEXAS, FOR THE 2023-2024 BUDGET YEAR; PROVIDING FOR THE ASSESSMENT AND COLLECTION THEREOF; PROVIDING WHEN THE TAX SHALL BECOME DUE; PROVIDING WHEN THE TAX SHALL BECOME DELINQUENT; PROVIDING FOR EXEMPTIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION ON THE CITY-OPERATED WEBSITE; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Charter for the City of San Angelo provides that the City Council at its first meeting in September of each year, or as soon thereafter as practicable, shall levy the annual tax for such year; and,

WHEREAS, Section 26.05 of the Texas Tax Code requires that the City of San Angelo, Texas, adopt a tax rate for the next fiscal year by September 30, 2023; and,

WHEREAS, the City Council finds that all public notices have been given and published as required by law for fixing and levying the ad valorem taxes; and,

WHEREAS, the City Council further finds that the taxes for the fiscal year beginning October 1, 2023, and ending September 30, 2024, hereinafter levied therefore are necessary to pay interest and maturities and create a sinking fund to discharge outstanding bonded indebtedness of the City; and,

WHEREAS, the City Council further finds that the tax for the fiscal year beginning October 1, 2023, and ending September 30, 2024, hereinafter levied for purposes of maintenance and operations must be levied to provide for the revenue requirements of the budget for the ensuing fiscal year:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANGELO, TEXAS THAT:

Section One: The following taxes be and are hereby levied for the fiscal year 2023-2024, upon each One Hundred Dollar (\$100) valuation of property subject to taxation in the City of San Angelo for said year:

To pay annual interest and maturities and create a sinking fund to discharge outstanding bonded indebtedness of the City of San Angelo	\$0.1143
For the purposes of maintenance and operations in the General Fund	\$0.5839
For the purpose of maintenance and operations in the Streets Fund	\$0.0060
The total tax rate for the aforementioned purposes is:	\$0.7042

Section Two. This tax rate will raise more taxes for maintenance and operations than last year's tax rate. The tax rate will effectively be raised by 3.40 percent and will raise more taxes for maintenance and operations on a \$100,000 home by approximately \$20.06.

Section Three: The taxes levied herein shall be assessed and proper record made thereof, as required by law by the officers performing the duties of assessor and collector of taxes for the City of San Angelo and their successors in office and said officers shall collect such taxes and remit the same required by law and this ordinance.

Section Four: All taxes levied and due under this ordinance, plus penalties and interest thereon, shall become a lien upon the property against which the tax is assessed, as provided by City Charter and State law, and the officers performing the duties of assessor and collector of taxes for the City of San Angelo and their successors in office, or their designee, are hereby authorized and empowered to enforce the collection of such taxes, penalties and interest according to the Constitution and laws of the State of Texas and the Charter and Ordinances of the City of San Angelo. Penalties and interest collected shall be paid to and credited to the General Fund of the City of San Angelo.

Section Five: Taxes levied under this ordinance shall be due on October 1, 2023, and if not paid as provided by law, shall immediately become delinquent on February 1, 2024.

Section Six: The City hereby affirms the adoption of the following exemptions from taxation of real property:

An individual may claim an exemption from taxation equal to twenty percent (20%) of the appraised value of his/her residence homestead, but not less than five thousand dollars (\$5,000) or the value of the homestead if said value is less than \$5,000.

Section Seven: Should any part, portion, or section of this ordinance be declared invalid, inoperative, or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining parts, portions or sections of this ordinance, which provisions shall be, remain and continue in full force and effect.

Section Eight: The City Manager or his designee shall cause a copy of this Ordinance, in its entirety, as passed, to be published on the website operated by the City of San Angelo

Section Nine: This ordinance shall become effective on the date Approved and Adopted.

INTRODUCED on the 7th day of September 2023, and APPROVED and ADOPTED on this the 19th day of September 2023.

YES

NO

CITY OF SAN ANGELO, TEXAS

Brenda Gunter, Mayor

Tommy Hiebert, SMD #1

Tom Thompson, SMD #2

Harry Thomas, SMD #3

Lucy Gonzales, SMD #4

Karen Hesse Smith, SMD #5

Larry Miller, SMD #6

ATTEST:

Heather Stastny, City Clerk

Approved as to Content

Approved as to Form

Tina Dierschke, Finance Director

Theresa James, City Attorney



City Council

September 7, 2023

Tax Levy First Hearing

Tina Dierschke

Property tax levy

- First public hearing and introduction of an ordinance levying property taxes for the 2023 tax year
- Proposed rate is 0.7042 / \$100 valuation

Property tax rates

Rates	Adopted for FY23 (tax year 22)	Proposed for FY24 (tax year 23)	Inc / (dec) from prior year
Maintenance & Operations	0.6312	0.5839	(0.0474)
Street Infrastructure (M&O)	0.0060	0.0060	-
Debt	0.1007	0.1143	0.0136
	0.7379	0.7042	(0.0338)

Property tax levy

"I move that the property tax rate be increased by the adoption of a tax rate of 0.7042 per \$100 valuation which is effectively a 7.24 percent increase in the tax rate."

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info@cosatx.us



REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Alfonso Torres, Construction Manager, Construction Management

Meeting Date: September 7, 2023

Item type: Regular Item

Caption:

Consider awarding Task Order #11 under IDIQ contract ES-06-19 Engineering Services for Bank Stabilization to Freese and Nichols in an amount of \$862,895 for Stabilization Design, Data Collection, Construction Documents, Drainage Analysis, Survey Services, Geotechnical Investigation, and CLOMR Package Submittal, utilizing \$146,588 from the General Capital Projects Fund balance and authorizing the City Manager to negotiate and execute all related documents (Presentation made by Construction Manager Alfonso Torres)

Staff Recommendation:

Approve

Summary/History:

The purpose of this item is to advance the creation of construction documents for the upcoming significant phase of riverbank stabilization that will span through the city center eastward, from Oakes to Bell Streets. To accomplish this, we recommend granting Task Order #11 under the IDIQ contract ES-06-19 for engineering services in bank stabilization to Freese and Nichols, with a total amount of \$862,895. The funding for this endeavor will be drawn from the allocated funds in Fund 502 for riverbank stabilization, supplemented by a portion from the 502 fund balance.

In 2012, the City initiated a project aimed at enhancing bank stability and making improvements along the Concho River, extending from Central High School to Oakes St. This effort resulted in the establishment of new trails and amenities along the route, as well as the reinforcement of the riverbank. The walking trail continues along the Concho River to the Texas Bank Sports Complex; however, this remaining stretch lacks adequate bank stabilization. Certain areas have deteriorated significantly, leading to the loss of trees and trail segments. Some work has already recently been done by the Public Works Department to address "hot spots" that jeopardized nearby roads or other infrastructure.

The proposed task order represents the subsequent phase in the mission to address bank stabilization within the public park properties from Oakes St. to the Bell Street crossing. Freese & Nichols have outlined the following tasks in their proposal:

1. Design Management and Meetings
2. Data Collection/Site Visit
3. Preliminary Design
4. Final Design
5. Construction Documents - 100% and Bid Phase Services
6. Engineer of Record

7. Drainage Analysis
8. Survey Services
9. Geotechnical Investigation
10. Environmental Assessment
11. CLOMR Package Submittal (Conditional Letter of Map Revision) for FEMA flood maps

Endorsing this proposal would empower Freese & Nichols to develop the stabilization work design, which includes the necessary CLOMR flood map assessments, prior to construction.

These measures are crucial for progressing towards the actual stabilization work, which will be carried out in three phases. The initial phase will concentrate on bank stabilization from the Johnson Dam to the Concho Avenue Bridge. This segment is partly financed through an existing grant and requires immediate attention. The second phase involves routing the walking trail beneath the Concho Avenue Bridge and constructing a new pedestrian bridge leading to the riverside garden, passing the first bend behind Robert Massie's funeral home and the Gazebo Garden across from the Convention Center, as well as bank stabilization. The third phase encompasses the remaining sections to the Bell Street crossing. This phase will address stabilization where needed and revamp trails that have deteriorated or are susceptible to degradation.

Approving this item will utilize the remaining funds designated for riverbank stabilization, except for the funds earmarked for phase one, totaling \$228,832. It is now evident that these funds will be insufficient for the execution of phase I, necessitating additional financial resources. Preliminary estimates for this phase are projected to approach \$1.5 million. A more accurate estimation will be possible after the design of the phase one section is completed. According to our grant agreement for this initial section, phase one must be finalized by the summer of 2024; otherwise, there is a risk of forfeiting the grant funds. A decision on funding for both this and the other project phases will be required once we receive feedback on our pending grant application with the United States Department of Agriculture Forest Service. We anticipate receiving news on this grant by the end of September.

Funding Source(s):

Fund:	Account:	Project Number:	Amount Budgeted:
General Capital	502-6003-800.07-30		\$716,308
General Capital	502 fund balance		\$146,588

Financial Impact:

Funding for this design work would be provided as follows: \$716,308 from account 502-6003-800.07-30 and \$146,588 from the General Capital Projects Fund balance, for a total of \$862,895.

Note that account 502-6003-800.07-30 is dedicated to riverbank stabilization work and the amount above from this account is the total remaining in the account.

Funds also exist for riverbank work in account 103-6003-800.07-30 in the amount of \$228,832. These funds are associated with a TCEQ grant through the UCRA, along with required City matching funds. This grant funded portion of the project is from Johnson Dam downriver to the Concho Avenue crossing.

Other Information/Recommendation:

Attachments:

- | | | |
|----|--|--|
| 1. | BA Memo - Riverbank | BA Memo - Riverbank.pdf |
| 2. | TASK AUTHORIZATION_Concho River Bank
Stabilization 20230817 | TASK AUTHORIZATION_Concho River Bank
Stabilization 20230817.pdf |

Presentation:

Alfonso Torres

Approvals/Reviews:

Alfonso Torres	Created/Initiated
Carlton White	Approved
Theresa James	Approved
Jeffrey Tomlinson	Approved
Kimberly Holle	Approved
Tina Dierschke	Approved
Heather Stastny	Final Approval

Memo

To: Tina Dierschke, Finance Director
From: Al Torres, Construction Manager
Date: 08/21/2023
Re: Budget Amendment Request

Purpose of Budget Amendment Request:

Riverbank Stabilization Project - Engineering contract for stabilization design, data collection, construction documents, drainage analysis, survey services, geotechnical investigation, and CLOMR package submittal.

Source of Funding:

General Capital Fund

Funding previously approved? If so, by City Manager or City Council and when?

Project/Budget to be amended	Revenue	Expense
General Capital Fund		146,588

Additional Comments:

Per the Budget Policy section XIII (C) 3: Changes to the budget that are necessary for purchases, grants, or interlocal agreements if the City Council agenda caption of the item clearly states the funding source and the amount of the item. The background memo must clearly show all funds impacted by the expenditure. If these requirements are met, the agenda item serves as final approval by City Council for the expenditure and the amendment to the budget.



SCHEDULE A TASK AUTHORIZATION

Client: City of San Angelo. 301 West Beauregard Avenue San Angelo, TX 76903 Attn: Alfonso Torres	FNI Project No.: SAN22848 Phase/Task/Dept. No.: Date: 08/10/2023
This authorization is in accordance with the terms and conditions outlined in the Master Agreement executed on <u>12/1/2019</u> and expires on <u>11/19/2023</u>.	
Project Description: Concho River Bank Stabilization; San Angelo, TX Description of Services: It is our understanding that the City of San Angelo (City) desires to initiate river stabilization designs for five (5) areas as shown in Exhibit 1 and design of a new pedestrian bridge near the Rio Concho Drive bridge crossing. These areas correspond to sections of the Concho River documented in the Concho River Geomorphic Assessment and Alternatives Analysis performed by FNI dated June 2023. Two separate plan sets will be created as part of the proposal. One standalone plan set (construction documents) will be created for Area 1. The Area 1 design will be completed first in order to meet the City's grant funding milestones. A second standalone plan set (construction documents) will be created for Areas 2 – 5. The designs for these areas will be combined into one set of construction documents. Below is a description of the scope requirements to complete the river stabilization and pedestrian bridge designs, including data collection/site visit, preliminary design, final design, drainage analysis, geotechnical engineering investigations, topographic survey services, hydraulic modeling, environmental permitting, construction documentation development, and FEMA coordination. WORK TO BE PERFORMED Task 1. Design Management and Meetings Task 2. Site Visit and Data Review Task 3. Preliminary Design – 60% Task 4. Final Design – 90% Task 5. Construction Documents – 100% and Bid Phase Services Task 6. Engineer of Record Task 7. Drainage Analysis Task 8. Survey Services Task 9. Geotechnical Investigation Task 10. Environmental Task 11. CLOMR Package Submittal Task 12. Pedestrian Bridge Design TASK 1. DESIGN MANAGEMENT AND MEETINGS FNI will manage the work outlined in this scope to ensure efficient and effective use of FNI and the City's time and resources. FNI will manage change, communicate effectively, coordinate internally and externally as needed, and proactively address issues with the City's Project Manager and others as necessary to make progress on the work. 1.1 Managing the Team • Lead, manage, and direct the design team activities. • Ensure quality control is practiced in performance of the work. • Communicate internally among team members.	

- Communicate externally among MWBE sub consultants
- Task and allocate team resources.

1.2 Communications and Reporting

- FNI will coordinate internally, track the progress of the project, and submit monthly status updates via e-mail. Items in the monthly updates may include project updates, upcoming activities, project schedule, upcoming deliverables, and outstanding issues or information requirements.
- FNI will conduct a project kickoff meeting with the City to confirm and clarify scope, understand City objectives, set communication protocol, establish frequency of status meetings, and review various administrative requirements.
- Interval Design Meetings – Meetings to review and clarify design approach. FNI to provide agenda, correspondence, figures, design details or other meeting materials as needed to effectively achieve meeting goals. Anticipated meetings are listed below:
 - Kickoff Meeting
 - 60% Preliminary Design Meeting
 - 90% Final Design Meeting
 - As needed three (3) additional Meetings to discuss various aspects of the project.
- Provide and maintain project schedule with updates as needed in the form of a monthly status update.

ASSUMPTIONS

- FNI assumes project duration of twelve (12) months from notice to proceed.
- A total of six (6) meetings are assumed. Minutes for each meeting to be provided with one round of comments.

DELIVERABLES

- A. FNI will submit meeting summaries with action items.
- B. FNI to provide monthly progress reports.
- C. FNI will provide a baseline project design schedule and updates as needed.

TASK 2. SITE VISIT AND DATA REVIEW

- 2.1 FNI project team will perform up to two (2) site visits to observe current conditions at the site, verify noted improvements, and determine additional improvements if needed
- 2.2 FNI to review site information and coordinate with the City to obtain the most current and appropriate data for the site as needed. FNI to review all available existing data provided including:
 - Current regulatory hydrologic and hydraulic models.
 - Any available storm drain data (record drawings) and models.
 - Previous studies, GIS data.
 - As-builts of development adjacent to the river.

ASSUMPTIONS

- All field measurements will be taken using GPS.

TASK 3. PRELIMINARY DESIGN (60 PERCENT)

FNI will develop the 60% Design documents, including a draft construction plan set, technical specifications outline, and an opinion of probable cost for each project site shown in Exhibit 1. Draft construction plans and specifications shall be submitted to the City per the approved Project Schedule.

3.1 FNI will prepare preliminary design plans that include the following sheets:

- Cover Sheet
- General Notes
- Overall Project Layout
- Channel Plan and Profiles with Rough Grading
- Channel Cross Sections
- Grade and Bank Stabilization Details
- General Details (as needed)

ASSUMPTIONS

- Two plan sets will be created. Area 1 will be a single plan set and will include an OPCC and outline of specifications solely for Area 1. Areas 2 - 5 will be combined into a separate single plan set with a compiled OPCC and outline of specifications for these respective areas.
- The design of Area 1 will meet grant funding milestones and is anticipated to be completed before the remaining areas.
- Design of structural solutions within Area 5 such as retaining walls or soil anchors is excluded.
- Draft plan sheet will be formatted for 22" x 34" sheets. FNI will also provide a half-scaled 11" x 17" pdf.
- Plan set will be setup using FNI CAD standards and title block.
- Design will be in accordance with the City of San Angelo Stormwater Design Manual.
- When applicable, proposed work items will refer to City of San Angelo or TxDOT Standard Specifications. FNI will provide an outline of additional Special Technical Specifications and/or notes to address other work items not covered. Specification will be numbered using the Construction Science Institute (CSI) methodology.
- Assumes two (2) week review period for the City.
- This scope includes addressing one (1) round of comments to the 60% Design Documents and such comments, if any, will be incorporated into the 90% Design Documents. FNI will attend one (1) meeting with the City to review the 60% Design documents.
- Additional and/or later revisions to the 60% Design Documents may require additional effort and are not covered by this scope.
- CAD files will not be submitted as part of the 60% Design.
- No utility improvements are required for this project.
- No design improvements will be constructed within the BNSF railroad easement. Effort and review costs by the BNSF railroad is not included in this scope.

DELIVERABLES

- A. Preliminary Design drawings identified above submitted digitally (for each plan set).
- B. Outline of technical specifications (for each plan set).
- C. Estimated of probable construction cost (for each plan set).

TASK 4. FINAL DESIGN (90 PERCENT)

FNI will incorporate comments from Task 3 to develop the 90% Final Documents, including a draft construction plan set, technical specifications, and an opinion of probable cost for each project site. Draft construction plans and specifications shall be submitted to the City per the approved Project Schedule.

4.1 FNI will prepare Final design plans that include the following sheets:

- Cover Sheet
- General Notes
- Horizontal Control
- Overall Project Layout
- Erosion Control
- Quantities / Tree Inventory
- Channel Plan and Profiles with Grading
- Stabilization Details
- Grade and Bank Stabilization Details
- Structural Details
- Bridge Design Details
- General Details (as needed)

ASSUMPTIONS

- All assumptions from Task 3 apply to Task 4.
- Assumes two (2) week review time for the City.
- This scope includes addressing one (1) round of comments to the 90% Design Documents and such comments, if any, will be incorporated into the 100% Construction Documents. FNI will attend one (1) meeting with the City to review the 90% Design documents.

DELIVERABLES

- A. 90% Final Design plans, final cost estimate, and specifications submitted digitally for each plan set.

TASK 5. CONSTRUCTION DOCUMENTS (100 PERCENT) and BID PHASE SERVICES

FNI will incorporate comments from Task 4 to develop the 100% Construction Documents, including a final construction plan set, technical specifications, and an opinion of probable cost. Final construction plans and specifications shall be submitted to the City per the approved Project Schedule. Each plan sheet shall be stamped, dated, and signed by the ENGINEER registered in the State of Texas.

ASSUMPTIONS

- All assumptions from Task 4 apply to Task 5.
- No significant design changes are anticipated from Task 4 to Task 5.
- It is anticipated that Area 1 and the remaining plan sets will be bid separately.
- FNI will submit the final Construction Documents to an approved independent contract provider for submittal to the Texas Department of Licensing and Regulation (TDLR) for the State required accessibility review. The accessibility review will include compliance with TAS and ADA requirements. Fees associated with review will be included as a reimbursable expense.
- Bid Phase Services include only attending pre-bid meeting and answering eight (8) total RFI's from bidders. A sign in sheet and minutes will be provided for the meeting.

DELIVERABLES

- A. 100% construction plans and specifications containing: two (2) copies of full size (22"x34"), two (2) copies of the final estimate of probable construction cost, and a PDF copy of each of the above items.
- B. Submission of Construction Documents for TDLR Review

TASK 6. ENGINEER OF RECORD

FNI will provide construction phase services, as requested by the City, to the extent that the proposed fee allows. The following tasks will be completed on an as-requested/as-needed basis with total effort not to exceed the proposed fee for this task as shown in the 'Fee Breakdown by Task' table included in the proposal. FNI will work on tasks requested by the City and will notify the City when the allotted budget is nearing completion.

- Attend Pre-Construction Meeting
- Perform site observations during construction
- Review Construction submittals
- RFI's provided by the contractor
- Creation of record drawings
- Other items related to construction during project duration
- Construction Phase General Representation – FNI will endeavor to protect CITY in providing these services. However, it is understood that FNI does not guarantee the Contractor's performance, nor is FNI responsible for supervision of the Contractor's operation and employees. FNI shall not be responsible for the means, methods, techniques, sequences or procedures of construction selected by the Contractor, or any safety precautions and programs relating in any way to the condition of the premises, the work of the Contractor or any Subcontractor. FNI shall not be responsible for the acts or omissions of any person (except its own employees or agents) at the Project site or otherwise performing any of the work of the Project.

ASSUMPTIONS

- Expenses (if any) will be applied as needed based on requested task.

DELIVERABLES

- A. Documentation, correspondence, meeting minutes, project management, or changes to construction documents as needed based on requested task.

TASK 7. DRAINAGE ANALYSIS

FNI to perform a Hydraulic Analysis outlining the effects of the improvements within the project area as it relates to the mapped floodplain of the Concho River. In accordance with the CITY's Drainage Design Manual, a Flood Study will be prepared and submitted to the CITY's Floodplain Administrator.

- 7.1. FNI shall prepare the forms needed to request **FEMA Effective** models for the Concho River and the CITY will mail the forms to FEMA. The CITY will provide models for FNI use in this analysis.
- 7.2. FNI shall prepare a **Revised Existing** condition model using the FEMA Effective model as a base. Any required cross sections to perform the hydraulic analysis will be generated and included in the Revised Existing Conditions model. Survey data will be used to define hydraulic parameters of the cross sections. FNI assumes no additional changes will be required to the hydraulic model more than one (1) FEMA Effective cross section upstream or downstream of the study area.
- 7.3. FNI shall prepare a **Revised Existing Floodway** run to identify a more accurate location for the floodway on the basis that the Effective FEMA mapping appears to show the project area within the floodway.
- 7.4. FNI shall prepare a **Post-Project** condition model that defines the proposed hydraulic parameters at the same cross sections used in the Revised Existing model.

7.5 FNI shall prepare a **Post-Project Floodway** run to identify the proposed floodway.

7.6 FNI shall prepare a **Floodplain Study** documenting the development of the Revised Existing and Post-Project condition models and floodway runs. The Floodplain Study will discuss results from each scenario for the 100-year storm event and determine impacts, if any. Impacts will be based on the engineering criteria specified in the Drainage Design Manual: Water Surface Elevation, Stream Velocity, Valley Storage, and Conveyance.

ASSUMPTIONS

- It is assumed that all fees required by FEMA will be paid by the CITY.
- Only one drainage report including all areas will be created. Separation of the reports is considered additional effort.
- Limit of changes to the hydraulic model will be limited to within 1 FEMA Effective Cross Section upstream and downstream of each project area.

DELIVERABLES

FNI will provide the following hydraulic analysis deliverables:

- Revised Existing Hydraulic Model and Floodway Run
- Post-Project Hydraulic Model and Floodway Run
- Technical Memorandum documenting development of models
- Revised or amended Technical Memorandum documenting changes to Post-Project scenario based on as-built survey

TASK 8. SURVEY SERVICES

ENGINEER will provide survey support as follows.

8.1 Survey

- ENGINEER will perform field surveys to collect horizontal and vertical elevations and other information needed by ENGINEER in design and preparation of plans for the project. Information gathered during the survey shall include topographic data, utilities based on CITY records and observable surface features, boundary survey, structures, trees 6" and larger (DBH), and other features relevant to the final plan sheets.
- Bathymetric survey information will be provided within the specified project limits using sonar methodology

ASSUMPTIONS

- No SUE will be provided for the project site.
- No Right of Entry is needed to conduct the survey.
- No ROW or Easement acquisition services are included.

TASK 9. GEOTECHNICAL INVESTIGATION

The purpose of the investigation will be to collect subsurface data within the vicinity of the proposed improvements and provide geotechnical data and recommendations for the design and inclusion with the construction contract documents. The geotechnical engineer will take reasonable precautions to avoid damage to utilities and flatwork at the sites but will only be responsible for damages at the sites caused by their negligent acts.

The investigation will include soil exploration, laboratory testing, and related engineering analysis and

reporting as outlined below by a subcontractor.

FIELD EXPLORATION

1. Drill up to eight (8) exploratory borings at the site for evaluation and identification of subgrade conditions. Borings will be drilled along the riverbank at select locations to depth of 40 feet, and five (5) into bed rock.
2. Conduct one (1) site visit to mark/stake boring locations and determine drill rig access routes.
3. The Engineer will notify the Texas 811 system of the planned borings and coordinate with the City in order to locate existing underground utilities prior to commencement of the field exploration activities.
4. Subcontract with a drilling contractor to drill the borings and collect samples of the subgrade soils at the selected locations.
 - a. The borings will be advanced using standard rotary drilling equipment with continuous-flight augers (solid or hollow stem) or rotary wash methods. Subsurface samples will be collected using 3-inch diameter Shelby tubes for cohesive soils and a 2-inch diameter split-spoon sampler in conjunction with the Standard Penetration Test (SPT) for intermediate and non-cohesive soils. Rock and rock-like materials will be tested in situ using the Texas Cone Penetration (TCP) test and/or sampled using a rock core barrel.
 - b. Groundwater observations within the borings will be recorded at the time of drilling and at the completion of drilling and sampling.
 - c. The borings will be backfilled with auger cuttings upon completion of drilling and sampling.
5. An Engineer or Geologist experienced in logging borings will direct the drilling, log the borings, and handle and transport the samples. Visual classification of the subsurface stratigraphy shall be provided according to ASTM D2488 and the Unified Soil Classification System (USCS) during drilling and sampling.

LABORATORY TESTING

1. Testing shall be performed by a geotechnical testing subcontractor on samples obtained from the borings to determine soil classification and pertinent engineering properties of the subsurface materials.
2. The Engineer will select samples for laboratory testing, assign tests, and review the test results.
3. Laboratory tests will be appropriately assigned for the specific subsurface materials encountered during exploration, but are expected to include:
 - a. Classification tests (liquid and plastic limits and percent passing the no. 200 sieve or gradation)
 - b. Moisture content
 - c. Dry unit weight
 - d. Unconfined compressive strength

ENGINEERING ANALYSIS AND REPORTING

1. The Engineer will perform the geotechnical engineering analysis and prepare a Geotechnical Technical Memorandum specific to the needs of the project team summarizing the geotechnical investigation. The report will include the following:
 - a. Appendix with the boring locations, boring logs, laboratory test results, and a key to the symbols used.
 - b. Discussion of subsurface conditions and soil properties indicated by the field and laboratory work and the implications for design.
 - c. Results and recommendations based on evaluation and analyses for up to two (2) representative cross sections for the proposed bank stabilization. The analysis will include slope stability and evaluation of applicable soil and/or rock shear strength parameters.
 - d. General discussion of expected construction related issues.
 - e. Earthwork related recommendations for use during development of plans and specifications.
2. Submittals will include an electronic PDF copy of the Geotechnical Technical Memorandum.

ASSUMPTIONS

- City to coordinate right-of-entry permission to drill.
- The site is accessible with a truck-mounted drilling rig.
- FNI to incorporate geotechnical results into design outlined in Tasks 4 - 6.

TASK 10. ENVIRONMENTAL SERVICES

10.1 Data Collection/Site Visit

- A. FNI's environmental scientists will compile existing study information and review pertinent data to the project area, such as soils maps, topographic maps, floodplain maps, National Wetland Inventory and National Hydrography Dataset information, to guide the pedestrian survey described below.
- B. FNI's environmental scientists will conduct a pedestrian survey within the project area to document existing conditions of the alignment and identify environmental constraints. This investigation will include the following:
 - a) Identification of "waters of the U.S." (WOTUS) as defined by U.S. Army Corps Engineers (USACE) regulations. WOTUS are regulated by the USACE, and fill activities conducted within the jurisdictional boundaries of WOTUS require a permit under Section 404 of the Clean Water Act. Consultant's environmental scientists will delineate the boundaries of jurisdictional waters such as streams, wetlands, or open waterbodies per the 1987 USACE Wetland Delineation Manual and the Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Great Plains Region (Version 2.0). The delineations of WOTUS will be recorded with a Global Positioning System (GPS) that is capable of sub-meter accuracy.
 - b) Identification of potential habitat for federally listed threatened or endangered species.

10.2 Bank Stabilization Pre-Application Meeting

- A. FNI's environmental scientists will prepare a letter to the USACE requesting a pre-application meeting. The letter will include a brief description of the project, its purpose and need, maps of the project area, and conceptual design drawings.
- B. FNI will coordinate and attend the pre-application meeting with the USACE, coordinate with the Project Team on the discussion, and draft meeting minutes.

10.3 Bank Stabilization Pre-Construction Notification

- A. FNI will prepare a Pre-construction Notification (PCN) to the U.S Army Corp of Engineers (USACE) in accordance with requirements of NWP General Condition 32. FNI assumes that the proposed project will likely exceed the limits of NWP notification, and would require a PCN and potentially a request for a waiver for exceeding NWP linear footage and volume limits.
- B. FNI's environmental scientist will prepare a Preliminary Jurisdictional Determination (PJD) Report in accordance with USACE's guidance to document potential WOTUS, including wetlands. The PJD Report will include data forms and maps associated with the delineation of WOTUS during the pedestrian survey.
- C. Once the project area has been defined, FNI will prepare a draft PCN for the City's review and comment. The PCN will include the PJD Report, the USACE Fort Worth District's NWP application form, engineering drawings, and figures depicting proposed impacts to WOTUS. The final PCN will be prepared by incorporating the City's comments and will be submitted to the USACE Fort Worth District. This task will be completed following 60% design.
- D. FNI will address USACE comments/requests for additional information or clarification. Additional requests by the USACE for site visits, consultation with other resource agencies, or request for additional information resulting in expenditures beyond the FNI's budget will be considered additional services.

10.4 Texas Historical Commission Letter

- A. FNI's environmental scientists and professional archeologist will conduct a desktop assessment of probability for cultural resources within the project area, to evaluate projects compliance with the Texas Antiquities Code (TAC) and Section 106 of the National Historic Preservation Act.
- B. FNI's environmental scientist will prepare and submit a coordination letter to the Texas Historical Commission (THC) requesting concurrence that no cultural resources are present within the project

area and that no cultural resources survey is required for the project. In the event the THC requests a cultural resources survey, hiring and coordination with a subconsultant to conduct an archeological field survey and draft a comprehensive report of the survey's finding, will be considered an additional service

DELIVERABLES

- A. Trailway Bridge Environmental Permitting Evaluation Memorandum
- B. Bank Stabilization Pre-Application Meeting Request
- C. Bank Stabilization Pre-Construction Notification
- D. Consultation Letter to the Texas Historical Commission

TASK 11. CLOMR PACKAGE SUBMITTAL

FNI to create a CLOMR Package Submittal based on data from Task 8 and coordinate with CITY and FEMA. Prior to construction, a CLOMR package will be prepared and submitted to the CITY's Floodplain Administrator prior to submittal to FEMA.

- 11.1. FNI shall prepare a **Technical Memorandum** documenting the development of the Revised Existing and Post-Project condition models and floodway runs. The Technical Memorandum will discuss results from each scenario for the 100-year storm event and determine impacts, if any. Impacts will be based on the engineering criteria specified in the Drainage Design Manual: Water Surface Elevation, Stream Velocity, Valley Storage, and Conveyance. The Technical Memorandum will be based on the Task 8 Technical Memorandum and should only include changes based on construction changes.
- 11.2. Following construction of the project, FNI shall prepare a **CLOMR** package based on the "as-built" record drawings. FNI assumes post-construction survey will be provided as outlined in Task 8 and that changes to the Post-Project model will be required. FNI shall revise or amend the Technical Memorandum as documentation of no impact. FNI will submit the package to the City for review first, assuming one (1) round of comments. FNI will then submit the package for FEMA review. FNI will address up to two (2) rounds of comments from FEMA.

ASSUMPTIONS

- FNI will MT-2 forms, flood profiles, summary of discharges tables, floodway data table, and other supporting information for submittal to FEMA
- CITY will pay all FEMA review fees, if required
- Limit of changes to the hydraulic model will be limited to within 1 FEMA Effective Cross Section upstream and downstream of the project site
- 1 round of comments from CITY on the CLOMR submittal
- 2 rounds of comments from FEMA on the CLOMR submittal

DELIVERABLES

FNI will provide the following hydraulic analysis deliverables:

- Revised Existing Hydraulic Model and Floodway Run
- Post-Project Hydraulic Model and Floodway Run
- Technical Memorandum documenting development of models
- Revised or amended Technical Memorandum documenting changes to Post-Project scenario based on as-built survey
- CLOMR Package to City and FEMA

TASK 12. PEDESTRIAN BRIDGE DESIGN

FNI will develop Design documents, including a draft construction plan set, technical specifications outline, and an opinion of probable cost for the proposed pedestrian bridge, based on recommendations from the previous phase of this project. Draft construction plans and specifications shall be submitted to the City per the approved Project Schedule.

- FNI will review the Pedestrian Bridge Recommendations memo with the City prior to beginning design
- FNI will perform a geotechnical investigation of the site as described in Task 10.
- FNI will develop Design documents, including a draft construction plan set, technical specifications outline, and an opinion of probable cost for the proposed pedestrian bridge, based on recommendations from the previous phase of this project. Draft construction plans and specifications shall be submitted to the City per the approved Project Schedule.
- FNI will establish grading plans for the sidewalk approach to the pedestrian bridge.

ASSUMPTIONS

- No electrical engineering or lighting has been assumed for this scope.

ADDITIONAL SERVICES NOT INCLUDED IN THE EXISTING SCOPE OF SERVICES

ADDITIONAL SERVICES NOT INCLUDED IN THE EXISTING SCOPE OF SERVICES

City of San Angelo and FNI agree that the following services are beyond the Scope of Services described in the tasks above. However, FNI can provide these services, if needed, upon the City's written request. Any additional amounts paid to FNI as a result of any material change to the Scope of the Project shall be agreed upon in writing by both parties before the services are performed. These additional services include the following:

- Negotiation of easements or property acquisition or revisions to existing easements.
- Bid or construction phase services such as: disputes over pre-qualification, bid protests, bid rejection and re-bidding of the contract for construction, construction management, and inspections.
- Environmental permitting and applications not explicitly stated in the environmental task of this scope are not included.
- Cultural Resources/Archaeological Survey.
- Environmental permitting and applications not explicitly stated in the environmental task of this scope (i.e. Pre-construction notification for the railway bridge design) are not included.
- Preparation of a Clean Water Act Section 404 Individual Permit (IP) application.
- Federally Listed Threatened and Endangered Species Presence/Absence Survey.
- U.S. Fish and Wildlife Service Section 7 Consultation.
- Performance of materials testing or specialty testing services.
- Services to support, prepare, document, bring, defend, or assist in litigation undertaken or defended by the CITY.
- Performance of miscellaneous and supplemental services related to the project as requested by the CITY.
- Stormwater Pollution Prevention Plan (SWPPP) permitting
- Evaluation of stability for existing walls or other infrastructure.
- Geotechnical exploration activities for additional structures outside the proposed scope.
- Additional geotechnical drilling and associated laboratory testing due to unexpected subsurface conditions found during the site exploration.

Compensation shall be in accordance with Attachment CO.

	Amount of this Authorization	\$862,895
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Schedule shall be as follows:

Area 1 Design:

- Data Collection/Site Visit – 1 month
- Preliminary Design (60%) – 2 months
- Final Design (90%) – 1.5 months
- Construction Documents (100%) – .5 month

Areas 2-5 Design:

- Data Collection/Site Visit – 4 months
- Preliminary Design (60%) – 5 months
- Final Design (90%) – 3.5 months
- Construction Documents (100%) – 2 months

Pedestrian Bridge Design:

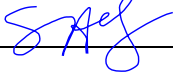
- Preliminary Design (60%) – 5 months
- Final Design/Construction Documents (100%) – 2 months

If FNI's services are delayed through no fault of FNI, FNI shall be entitled to equitable adjustment of compensation and FNI shall be entitled to adjust contract schedule consistent with the number of days of delay.

The above described services shall proceed upon return of this Task Authorization. Services will be billed as they are done. All other provisions, terms, and conditions of the agreement for services which are not expressly amended shall remain in full force and effect.

☒ This Task Authorization will serve as notice to proceed.

FREESE AND NICHOLS, INC.:

BY: 

Scott Hubley, P.E.

TITLE: Principal/Vice President

DATE: 8/17/23

CITY OF SAN ANGELO:

BY: _____

Print or Type Name

TITLE: _____

DATE: _____



FREESE & NICHOLS 801 Cherry Street, Suite 2800 Fort Worth, TX 76102 (P) 817-735-7300 (F) 817-735-7491		City of San Angelo Concho River Bank Stabilization Bank Stabilization Areas Location Map				EXHIBIT SAN220418 Working DA 7/26/2023 1:5,000 028021
						1

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Alfonso Torres, Construction Manager, Construction Management

Meeting Date: September 7, 2023

Item type: Consent Item

Caption:

Consider approving a "Not to Exceed" proposal for the 29th Street Youth Sports Practice Area from Basic IDIQ in an amount not to exceed \$1,500,000 for construction services, and authorizing the City Manager to negotiate and execute all related documents (Alfonso Torres)

Staff Recommendation:

Approve

Summary/History:

The 29th Street Sports Complex is an existing group of ball fields and open land that since the 1970's has been home to SAGFPA and Northern Little League. In 2010, a ½ cent sales tax referendum allocated funds (\$1,750,000) for a "youth sports facility". A design was obtained but the project was never constructed. The original proposal focused on rehabilitation of the three existing baseball fields, including restrooms and batting cages. With the construction of the Texas Bank Sports complex, the need for baseball fields is not as critical as it was originally, but the need for more youth sports practice area continues to be a critical need in San Angelo. It was decided that this project would consist of rehabilitation of the main baseball field, two practice ball fields, include a prefabricated bathroom, and also develop practice fields along the river, with a pedestrian bridge connecting this area to the existing Kirby Park across the river. Kirby Park is a very popular spot for team sports to practice, including soccer and football. This would serve as an overflow area for Kirby Park. A walking trail will be constructed to extend the trail at Kirby Park as walking and trail use is another popular activity there. Lastly, an area will be set aside for a bicycle BMX course. COSA will provide the area but construction of the course will be by others under a separate agreement.

Construction services will include the following:

- Demolish existing hills and structures between the existing fields
- Upgrade existing ball field including irrigation, field materials, and fencing
- New covered bleachers
- New prefabricated pedestrian bridge connecting to Kirby Park (pending U. S. Army Corps of Engineers approval)
- New 6' wide concrete walking trail
- Grade new practice field and provide irrigation
- New fencing at BMX bicycle course area
- New accessible parking spaces

- Prefabricated bathrooms with Septic field (alternate)

Staff recommends approving this Not to Exceed proposal for Construction Services.

Stated "not to exceed" cost for the overall designed project would not exceed \$1,900,000.00, but that amount is not currently budgeted for this project. We will need to reduce some of the construction items to keep the project within the budgeted amount. This could include the restrooms and septic system or the bridge (if it is not approved), as well as some other value engineering.

Another option is to add funding to the project, but City Council has not given direction to staff to do so.

Funding Source(s):

Fund:	Account:	Project Number:	Amount Budgeted:
General Capital	502-6107-800.07-30		\$1,508,546.00

Financial Impact:

The existing balance of the project fund is \$1,508,546.00.

Other Information/Recommendation:

Attachments:

1. COSA 29th St Practice Area Renovations Proposal NTE letter
COSA 29th St Practice Area Renovations Proposal NTE letter.pdf

Presentation:

Alfonso Torres

Approvals/Reviews:

Alfonso Torres	Created/Initiated
Theresa James	Approved
Jeffrey Tomlinson	Approved
Tina Dierschke	Approved
Heather Stastny	Final Approval



August 28, 2023

City of San Angelo
52 W College Ave
San Angelo, TX 76903

Attention: Al Torres

Reference: 29th Street Youth Sports Practice Area Renovations

Subject: Not to Exceed Price Proposal

Dear Mr. Torres,

Basic IDIQ Inc. is pleased for the opportunity to submit this Not to Exceed price for renovations at the 29th St Youth Sports Practice Area, of \$1,900,000.00. This price is based on drawings and specifications provided by the City of San Angelo, to upgrade the existing practice areas, provide a new restroom facility, new concrete walking paths, a pedestrian bridge, and irrigation. Basic IDIQ will provide a full detailed price proposal using Gordian EZIQC software. Please contact me directly at any time if any clarifications or if further information is needed.

Respectfully,

Terrel Harris
Area Manager
Basic IDIQ Inc.
325-213-6813
THarris@BasicIDIQ.com



SCOPE OF WORK
City of San Angelo
29th Street Practice Area Renovations
Gordian EZIQC
August 28, 2023

GENERAL:

This project provides for renovations to the existing Sports Practice area located the 29th St facility. Work includes select demolition of existing restrooms, fencing, earthwork, concrete, and bleachers, installation of a new prefabricated restroom, installation of a new pedestrian bridge, new concrete, new fencing, grading existing earthwork and irrigation. This project will be phased as required to accommodate the business and traffic of the facility.

1.0 SCOPE OF WORK:

In accordance with this scope of work all labor, materials, supervision, equipment, insurances, taxes, overhead, and all other things or services necessary to install components and systems to provide for the renovation of the affected areas as indicated herein.

1.1 29th Street Practice Area

1.1.1 Demolition:

Work includes but is not limited to the following:

- 1) Provide Project manager and Superintendent for entirety of the project.
- 2) Provide dumpsters for construction debris.
- 3) Provide and install construction entrance per plans C-005 and C-006.
- 4) Provide and install silt fence and erosion control per plans C-005 and C-006.
- 5) Remove existing fencing per, plans A1.1 note A, new fence to be installed.
- 6) Remove existing dug outs, per plans A1.1 note B, new dug outs to be constructed.
- 7) Remove existing bleachers and Canopy structure, per plans A1.1 note C, new Bleachers and Canopy to be constructed.
- 8) Remove existing parking area, approx. 23'x64', per plans A1.1 note F, new ADA parking to be constructed.
- 9) Remove existing restroom and storage structure, per plans A1.2 note A.
- 10) Remove existing fencing, post, and concrete, per plans A1.2 note B.
- 11) Remove existing concrete flatwork, per plans A1.2 note C.
- 12) Remove existing light poles and foundations, per plans A1.2 note D.
- 13) Remove existing Septic tanks and properly backfill, per plans A1.2 note E.
- 14) Remove existing earthwork (hill), to proper grade according to elevations provided by Architect, per plans A1.2 note F.
- 15) All salvageable base material will be stockpiled in a location provided by COSA and noted on plans A1.2 note F.

1.1.2 Concrete:

Work includes but is not limited to the following:

- 1) Grade and prepare areas for new concrete sidewalks, per plan A1.1 note G.
- 2) Grade and prepare area for new ADA Parking approx. 23'x64', per plan A1.1 note F, detail B.
- 3) Set forms and rebar as necessary for concrete,
- 4) Pour concrete sidewalks and parking lot.
- 5) Remove forms and clean area.
- 6) Excavate and prepare area for bridge foundation, per plans A1.03.
- 7) Set forms and install rebar per plans for foundation.
- 8) Pour concrete for bridge foundation.
- 9) Remove forms and clean up area.

1.1.3 Plumbing:

Work includes but is not limited to the following:

- 1) Install new Rough in plumbing for Prefabricated restroom building, including sewer and city water supply.
- 2) Install new Septic system per plans C-009 and C-0010.
- 3) Tie in plumbing for new Restroom building after building is set.

1.1.4 Electrical:

Work includes but is not limited to the following:

- 1) Install new Rough in Electrical for Prefabricated restroom building, City will coordinate with Service provider.
- 2) Tie in electrical for new Restroom building after building is set.

1.1.5 Pre-Fabricated Restroom Building:

Work includes but is not limited to the following:

- 1) Grade location for Restroom building.
- 2) Provide rough in plumbing for Building.
- 3) Provide rough in Electrical for Building.
- 4) Coordinate delivery and offloading of building with vendor.
- 5) Tie in Plumbing and electrical for building.

1.1.6 Pre-Fabricated Pedestrian Bridge:

Work includes but is not limited to the following:

- 1) Grade and prepare area for new pre-fabricated bridge.
- 2) Pour foundations, per plans A1.03.
- 3) Coordinate delivery and offloading of bridge with vendor.

1.1.7 Irrigation:

Work includes but is not limited to the following:

- 1) Provide drawings from certified irrigation contractor
- 2) Install irrigation system designed for COSA requirements.
- 3) Provide irrigation system for new baseball field.
- 4) Provide irrigation system loop for future expansion

1.1.8 General Construction:

Work includes but is not limited to the following:

- 1) Grade new baseball and soccer fields per drawings.
- 2) Install clay infield material per COSA specifications
- 3) All Grass or Sod to be installed by COSA.
- 4) Install new fencing per plans, A1.1 note A
- 5) Install new canopy and bleachers per plan A1.1 note C
- 6) Install new Dugouts per plans A1.1 note B.

2.0 DRAWINGS AND SPECIFICATIONS:

Drawings provided by City of San Angelo.

2.1 SPECIFICATIONS:

Work shall be performed per the requirements of the latest edition of the applicable local, state and federal codes and standards.

3.0 SUBMITTALS:

Subcontractor shall submit the indicated number of copies of each required submittal. Submittals shall be submitted and approved prior to incorporating that material or activity into the project. Submittals required by specification and/or drawings shall be made regardless of whether or not they are listed on this schedule.

3.1 SUBMITTAL TYPE AND DESCRIPTION OUTLINE:

Type	Description	Type	Description
A	Shop Drawings	F	Notification of Sample Availability
B	Manufacturer's Catalog Cuts/Data	G	Application Instructions
C	Certificate/Certification	H	Operations & Maintenance (O&M) Manuals
D	Performance Test Reports	I	Color Samples
E	Sample of Testing	J	Red Line Drawings

3.2 PROJECT SUBMITTAL REQUIREMENTS:

Required Submittal	Quantity	Due Date	Type
	1		I
	1		B

4.0 SPECIAL CONSIDERATIONS:

Special considerations are applicable to this project as outlined in the following:

- 4.1** BASIC IDIQ, Inc. will contact the client project manager for equipment outages as required. Basic will provide a minimum of two (1) working day notice for proper outage coordination.
- 4.2** Normal working hours for this project is 7:30am to 6:30pm. Working outside of standard hours or on weekends and holidays will be coordinated and approved by the owner/client. Proposed numbers do include some premium time hours.
- 4.3** All work performed shall be in accordance with the applicable requirements of the latest edition of the Occupational Safety and Health Act (OSHA), Basic IDIQ Safety Manual and Client procedures as applicable.
- 4.4** Work areas will be maintained in a clean and orderly manner with materials, tools, and equipment properly stored and utilized to prevent hazards for worker and incidental personnel in the area. Provide barricades, signs, and other devices as necessary to ensure facility occupants are notified and shielded from dangers that work areas may pose
- 4.8** Work activities and installations are subject to in process inspections and completion inspections by the Client personnel. No "hold points" are imposed on this project; however, items/materials installed which are not accessible after installation may be subject to rework if verification of acceptable installation is not possible
- 4.9** Owner property will be properly protected from damage by construction activities.
- 4.1.2** Please note that this proposal is good for **30 days** unless extension is agreed by Basic IDIQ.

5.0 Exclusions:

All exclusions are applicable to this project as outlined in the following:

- 1) Asbestos or Lead abatement
- 2) Any work outside of this scope
- 3) Electrical Service provider
- 4) Grass, Turf, or sod.

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Ryan Kramer, Sr. Fleet Manager, Fleet Services

Meeting Date: September 7, 2023

Item type: Consent Item

Caption:

Consider approving Sourcewell Contract #031121-HSQ for the purchase of autonomous mowing equipment from Husqvarna Professional Products, Inc. in the amount of \$63,139.86 utilizing the Texas Bank Sports Complex fund balance and authorizing the City Manager to negotiate and execute all related documents (Presentation made by Senior Fleet Manager Ryan Kramer)

Staff Recommendation:

Approve

Summary/History:

Staff recommends award of the purchase of four autonomous (robotic) mowers for use at the Texas Bank Sports complex for turf maintenance. These battery powered units are designed to operate without operator contact thus increasing staff productivity and reducing equipment maintenance costs. The units are controlled by GPS systems for efficiency and have various safety monitors in place. Two larger units will be implemented to mow areas within ball fields, while two smaller units will mow smaller areas of turf around the fields, both of which can be used in other various areas of the complex. While this equipment will not immediately replace any existing units, success of this program will allow for some future equipment disposals.

Funding Source(s):

Fund:	Account:	Project Number:	Amount Budgeted:
Texas Bank Sports Complex	203-6019-800.07-41		\$63,140

Financial Impact:

Award of this purchase will be in the amount of \$63,139.86. Sports Complex Fund Balance will be used for this purchase.

Other Information/Recommendation:

Staff recommends purchase of autonomous mowing equipment to be used by Texas Bank Sports Complex.

Attachments:

- | | |
|------------------------------|-------------------------------|
| 1. San Angelo Sports Complex | San Angelo Sports Complex.pdf |
| 2. BA Memo - Sports Complex | BA Memo - Sports Complex.pdf |

Presentation:

Ryan Kramer

Approvals/Reviews:

Ryan Kramer	Created/Initiated
Kimberly Holle	Approved
Pete Madrid Jr.	Approved
Roger Havlak	Approved
Carlton White	Approved
Patrick Frerich	Approved
Shane Kelton	Approved
Theresa James	Approved
Jeffrey Tomlinson	Approved
Tina Dierschke	Approved
Theresa James	Approved
Heather Stastny	Final Approval



Husqvarna Professional Products, Inc.
9335 Harris Corners Parkway, Ste.500.
Charlotte, North Carolina 28269.

Telephone : (800) 291-8251
EIN NO : 26-1595993

Bill To

Organization Name : City of San Angelo
Organization Address : 1727 Saint Ann St.

Quote Detail

Quote Id : QT222407666
Quote Status : Husqvarna Approved
Adjustment : \$0
Quote Name : City of San Angelo Sports Complex
Valid Untill : 29 Sep 2023
Final Total : 63139.86

Quote Items

Part Number	Product	Product Description	MSRP	Quantity	MSRP Total	Discount %	Adjusted Total
970467905	CEORA	CEORA 546 EPOS	\$19999.99	2	\$39999.98	20	\$31999.98
970468105	CEORA	CHARGING STATION CEORA CS4	\$1999.99	2	\$3999.98	20	\$3199.98
529318910	AUTOMOWER ACCY	WHEEL BRUSH KIT CEORA PROP65	\$1499.99	2	\$2999.98	20	\$2399.98
-	CEORA	Training and Installation CEORA	\$500	2	\$1000	0	\$1000
970468002	CEORA	CEORA RAZOR 43M	\$7999.99	2	\$15999.98	20	\$12799.98
970468205	EPOS REFERENCE	EPOS REFERENCE STATION	\$899.99	2	\$1799.98	20	\$1439.98
970656705	AM550 EPOS	AM550 EPOS US CA ROBOTIC MOWER	\$4999.99	2	\$9999.98	20	\$7999.98
-	550 EPOS	Training and Installation 550 EPOS	\$350	2	\$700	0	\$700
599805312	AUTOMOWER BLADES	ENHANCE HSS BLADES 300 PROP65	\$999.99	2	\$1999.98	20	\$1599.98

Notes:

Husqvarna does not set or attach any posts or poles for Reference Stations this will need to be in place at the facility before installation. Husqvarna does not provide or supply power for Reference Stations, CEORA charging stations or Auto Mower charging stations and must be in place before installation can begin. The use of any lifts or equipment is not provided by Husqvarna unless agreed upon before an install and any cost of such machinery would be added to quote upon agreement by both parties. A pre installation visit will be required before installation can begin. Discounts are predetermined through SourceWell and Husqvarna #031121-HSQ

On behalf of Husqvarna Professional Products, Inc :

Name : *Todd Barlow* Title : Key Account Manager Date : 8/2/2023

Memo

To: Tina Dierschke, Finance Director
From: Ryan Kramer, Senior Fleet Manager
Date: 08/16/2023
Re: Budget Amendment Request

Purpose of Budget Amendment Request:

Texas Bank Sports Complex is requesting purchase of autonomous mowing equipment for ball field maintenance.

Source of Funding:

Texas Bank Sports Complex Fund Balance

Funding previously approved? If so, by City Manager or City Council and when?

No

Project/Budget to be amended	Revenue	Expense
Capital Equipment		63,140

Additional Comments:

Per the Budget Policy section XIII (C) 3: Changes to the budget that are necessary for purchases, grants, or interlocal agreements if the City Council agenda caption of the item clearly states the funding source and the amount of the item. The background memo must clearly show all funds impacted by the expenditure. If these requirements are met, the agenda item serves as final approval by City Council for the expenditure and the amendment to the budget.

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Rae Lineberry, Planner, Planning and Development Services

Meeting Date: September 7, 2023

Item type: Regular Item

Caption:

Consider a request for an appeal of the Planning Commission's denial of CU23-28 for a Short-Term Rental located at 2310 W. Twohig (Presentation made by Planning & Development Services Director Jon James)

Staff Recommendation:

Direction from Council

Summary/History:

The owner of the property is requesting to appeal the Planning Commission's decision to deny a conditional use for a short-term rental located at 2310 West Twohig, which was denied at the Commission's June meeting. The property has been operating as a short-term rental with a conditional use. The CU was supposed to be renewed in April 2022, but the owner thought it was good for two years. The audit performed by Finance resulted in a letter notifying him he was operating without a CU. He came to the office for clarification and realized he was required to renew after one year, which he had not done. So while this is technically a new request, since the previous CU has expired, it is effectively a renewal of an existing short-term rental.

Funding Source(s):

Financial Impact:

N/A

Other Information/Recommendation:

The Planning Commission denied the CU at their June 19th meeting by a 6-0 vote.

Attachments:

- | | |
|--|---|
| 1. CU23-28 PC Memo City Council | CU23-28 PC Memo City Council.pdf |
| 2. Applicant request Cano STR 2310 West Twohig | Applicant request Cano STR 2310 West Twohig.pdf |
| 3. All responses combined | All responses combined.pdf |

Presentation:

Jon James

Approvals/Reviews:

Rae Lineberry

Jon James

Brandon Dyson

Jon James

Theresa James

Heather Stastny

Created/Initiated

Approved

Approved

Approved

Approved

Final Approval

MEMO



Meeting

Date: September 7, 2023

To: City Council

From: Rae Lineberry
Planner, City of San Angelo

Request: Approval of a short-term rental within District 5, RS-1 zoning area.

Background: CU23-28 - A request for approval of a short-term rental located at 2310 W Twohig. Originally approved in April of 2021. Applicant did not come back for renewal. He previously received a change of occupancy from Permits and Inspections.

Notification: 23 Notifications sent. Received 1 in opposition and 3 in favor.

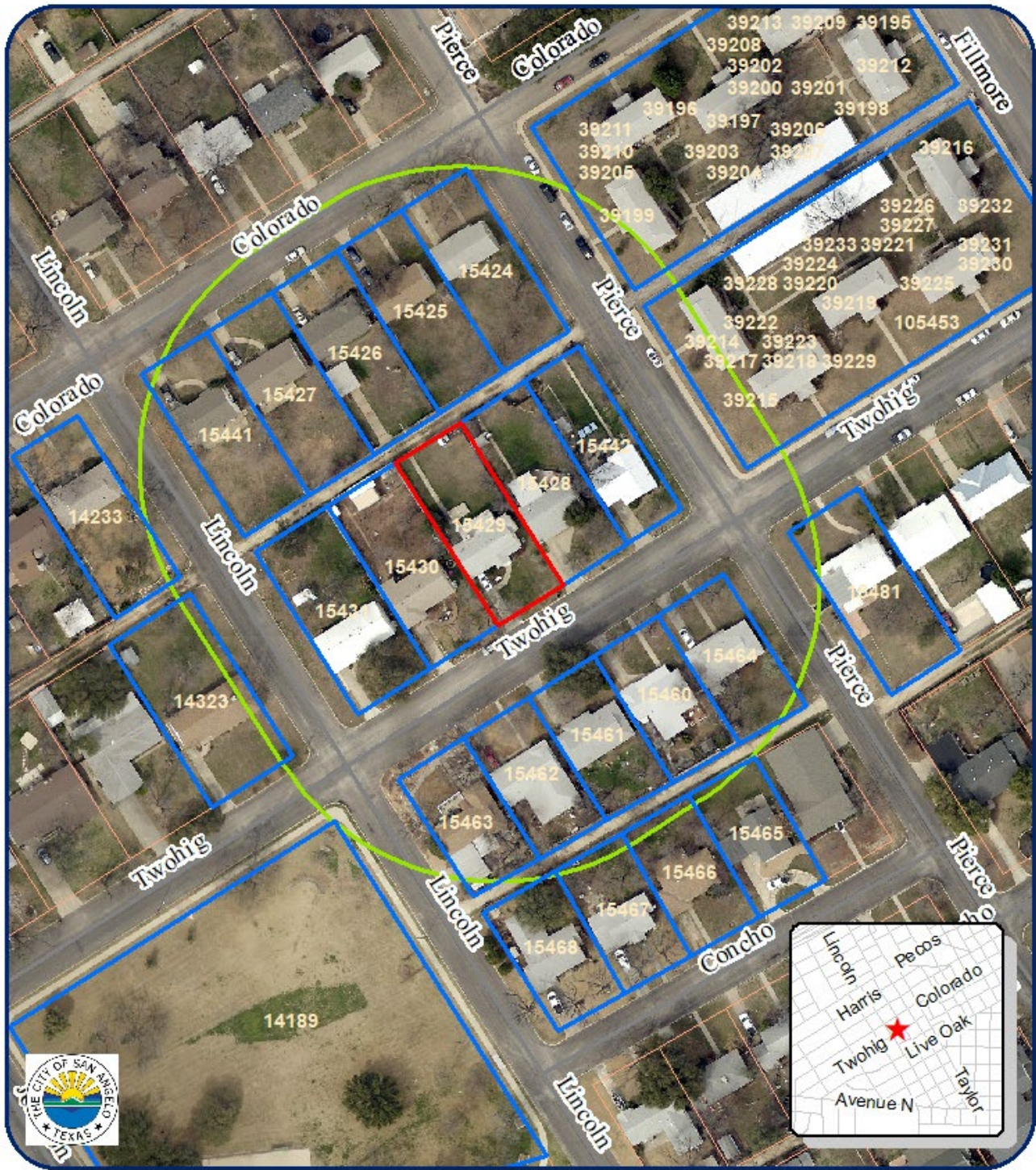
Planning Commission Requested Action:

Staff recommends **APPROVAL** of a request for a short-term rental located at 2310 W Twohig with **two conditions of approval**.

- Maintain two (2) paved off-street parking
- Obtain a fire inspection annually

Front of house and Driveway





200' Notification Map CU23-28 2310 W Twohig

Council District: #5 Karen Hesse Smith

Neighborhood: Santa Rita

Scale: 0.00 0.01 0.02 0.03 0.04 Miles

Subject Properties: —

200' Buffer: —

Notified Properties: —



From: [Eleazar Cano](#)
To: [Hesse Smith, Karen](#)
Cc: [Lineberry, Rae](#)
Subject: Cano STR 2310 West Twohig
Date: Sunday, June 25, 2023 6:38:50 PM
Attachments: [COSA DENIAL CU23-28 Letter of Denial.pdf](#)
[COSA MEMO CU23-28 PC Memo.pdf](#)

CAUTION: This email was received from an EXTERNAL source, use caution when clicking links or opening attachments.

Good day, Councilwoman Hesse-Smith:

My name is Eleazar Cano. I am the owner of the home cited above. I am reaching out to request some clarification as to how the decision was arrived at in relation to my application for request for conditional use of my home as a ST.R. (Denial letter attached below). If necessary, I intend to follow the formal procedure as outlined in Ms. Rae Lineberry's letter dated June 19th, 2023 (attached below) and submit a letter to the Planning Commission. Never the less, I decided to reach out to you as well as you are, from what I have deduced, my City Council representative.

I would like to provide you with a brief history of how and why I decided to purchase the home in question. In the Spring of 2020, I got a divorce. My ex-wife is from San Angelo. Subsequent to this occurrence, my ex wife decided to move back to San Angelo. In October of 2020, she moved herself and our two children, Koa and Calla, back to her home town. Koa is 9 and Calla is 4 years of age. This is significant because I fully intend to stay in my children's lives so long as the good Lord gives me life.

After the kids and Shay (my ex wife) moved back to San Angelo, I started my bi-monthly trips the first and third weekends of the month. Hotel cost typically averaged about \$350.00 / trip, or \$700.00 / month. During this process, I met a gentleman whom has ended up becoming a good friend. His name is Jeff Padilla. He is a business man there in San Angelo. He gave me the idea of buying a small house and using it as a second home when I go see my kids. When I'm not there, perhaps I could look into using the home as an air b and b. I followed his advice, found an affordable home and had a place to land at when would go see my kids.

Fast forward to the spring of 2021. I submitted my application for the conditional use of my home as a short term rental and was approved on April, 2021. Since that date, I have been treating my home in San Angelo as my second home. The money that it generates helps pay for my trips to San Angelo and typically pays the mortgage. The biggest advantage is that the house has a feeling of "dads home" to my kids in San Angelo. While I would love to be able to maintain a second home in San Angelo so my kids and I can have our place while I go visit them, the truth is, I simply cannot afford a mortgage in San Angelo without the opportunity for income from the property.

Just as a final point for possible consideration, when I bought the house, I also had the intent of perhaps one day having the home available for me to relocate to San Angelo. I recently retired from Brewster County. I was the County Judge for two terms. I am an LPC. I am currently working at a clinic here in Alpine. The main reason why I have yet to relocate is due to the fact that I have aging parents that live in Alpine. I cannot see myself leaving them here. However, when and if the good Lord calls them home before me, I will look at relocating thereafter.

In closing, I hope that my narrative above provides you with some perspective of my reality. While my home at 2310 W Twohig can be categorized as a business venture, it is much more than that. It is my family home away from home. It is where my kids call home when I go see them. The home is listed as "Casa Koa" for that very reason. I hope my set of circumstances are taken into consideration during the

appeal process.

Respectfully Transmitted,

Eleazar R. Cano

This message (including any attachments) is intended only for the use of the individual or entity to which it is addressed and may contain information that is non-public, proprietary, privileged, confidential, and may constitute attorney work product or be exempt from disclosure under one or more of the following sections of the Texas Public Information Act: SECS. 552.101, 552.103 or 552.107. If you are not the intended recipient, you are hereby notified that any use, dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, notify us immediately by telephone and (i) destroy this message if a facsimile or (ii) delete this message immediately if this is an electronic communication. Thank you.

CASE #: CU23-28

You may indicate your position on the above request by detaching this sheet at the dotted line and returning it to the address below. You may attach additional sheets if needed. You may also email your position to the email address listed below. All correspondence must include your name and address.

Name: CANO ELEAZAR R

Parcel I.D.: 15429

Address: PO BOX 2176

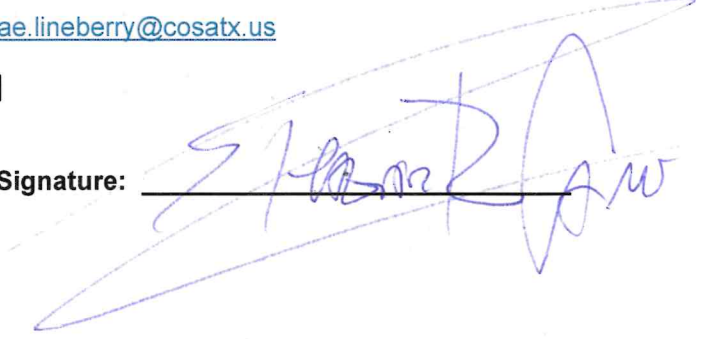
Mailing To: ATTN: Planning and Development Services
52 W. College Ave
San Angelo TX 76903

Email: rae.lineberry@cosatx.us

I am in favor ☒

I am opposed ☐

Additional Comments:

Signature: 

CASE #: CU23-28

You may indicate your position on the above request by detaching this sheet at the dotted line and returning it to the address below. You may attach additional sheets if needed. You may also email your position to the email address listed below. All correspondence must include your name and address.

Name: ALONZO GINGER L

Parcel I.D.: 15460

Address: 2307 W TWOHIG AVE

Mailing To: ATTN: Planning and Development Services
52 W. College Ave
San Angelo TX 76903

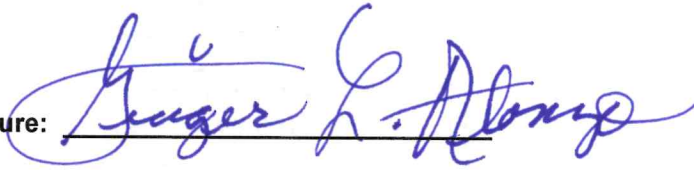
Email: rae.lineberry@cosatx.us

I am in favor ☒

I am opposed ☐

Additional Comments:

*The guests have
always been quiet
& considerate.*

Signature: 



The City Of
San Angelo, Texas
Planning Division
52 West College Avenue, 76903

SAUER STACEY S & RON W
2314 W TWOHIG AVE
SAN ANGELO, TX 76901-3727

NOTICE OF PUBLIC HEARING

RE: CU23-28

006/01/2023

On **Monday, June 19, 2023**, during a meeting scheduled at **9:00 AM**, the Planning Commission for the City of San Angelo will hold a public hearing on the request described below. The meeting will be held in the **East Mezzanine of City Hall, 72 W College Avenue**, to approve or deny **a request for approval of a short-term rental located at 2310 W Twohig Ave., San Angelo, Tom Green County, Texas.**

This hearing is open to any interested person. Opinions, objections and/or comments on this matter may be expressed in writing or in person at the hearing. At the bottom of this letter is a form you may cut off, fill out, and mail. Comments are also accepted by email, as listed below.

The attached map shows the notification area of this request. Only the property bounded by the red line on the map is being considered for this request. The yellow boundary line around the subject property is the notification area.

Planning Commission members are citizens appointed by San Angelo's City Council, specifically to hear and decide certain matters regarding the use and development of land within the city limits of San Angelo. If you have questions about these proceedings, please contact **the planning department** at telephone 325-657-4210 ext 1533 or by email address rae.lineberry@cosatx.us

CASE #: CU23-28

You may indicate your position on the above request by detaching this sheet at the dotted line and returning it to the address below. You may attach additional sheets if needed. You may also email your position to the email address listed below. All correspondence must include your name and address.

Name: SAUER STACEY S & RON W

Parcel I.D.: 15430

Address: 2314 W TWOHIG AVE

Mailing To: ATTN: Planning and Development Services
52 W. College Ave
San Angelo TX 76903

Email: rae.lineberry@cosatx.us

I am in favor ☒

I am opposed ☐

Additional Comments:

Signature: Stacey S. Sauer

CASE #: CU23-28

You may indicate your position on the above request by detaching this sheet at the dotted line and returning it to the address below. You may attach additional sheets if needed. You may also email your position to the email address listed below. All correspondence must include your name and address.

Name: DELAUGHTER THOMAS E
Parcel I.D.: 15431
Address: PO BOX 60382

Mailing To: ATTN: Planning and Development Services
52 W. College Ave
San Angelo TX 76903

Email: rae.lineberry@cosatx.us

I am in favor ☐
Additional Comments:

I am opposed ☒

Signature:



REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Aaron Vannoy, Assistant Director, Planning and Development Services

Meeting Date: September 7, 2023

Item type: Regular Item

Caption:

Consideration of a request by Howard College for a waiver of development-related fees related to the construction of a new electrical and plumbing trades building (Presentation made by Planning & Development Services Director Jon James)

Staff Recommendation:

Direction from Council

Summary/History:

Funding Source(s):

Financial Impact:

Below is an estimate of the fees that the City would forego by approving this request:

Planned Development Administrative Amendment, \$225

Construction Site Plan - Minor Site Plan, \$175

Utility taps, approximately \$500

Building Permit, approximately \$2,000

Total: \$2,900

Other Information/Recommendation:

Attachments:

- | | | |
|----|--|---|
| 1. | Background info on Howarde Collge Fee wavier | Background info on Howarde Collge Fee wavier.docx |
| 2. | Elec-Plumb Site Plan | Elec-Plumb Site Plan.pdf |
| 3. | Elec-Plumb Floor Plan | Elec-Plumb Floor Plan.pdf |
| 4. | Elec-Plumb Elevation | Elec-Plumb Elevation.pdf |

Presentation:

Jon James

Approvals/Reviews:

Aaron Vannoy

Jon James

Brandon Dyson

Jon James

Theresa James

Heather Stastny

Created/Initiated

Approved

Approved

Approved

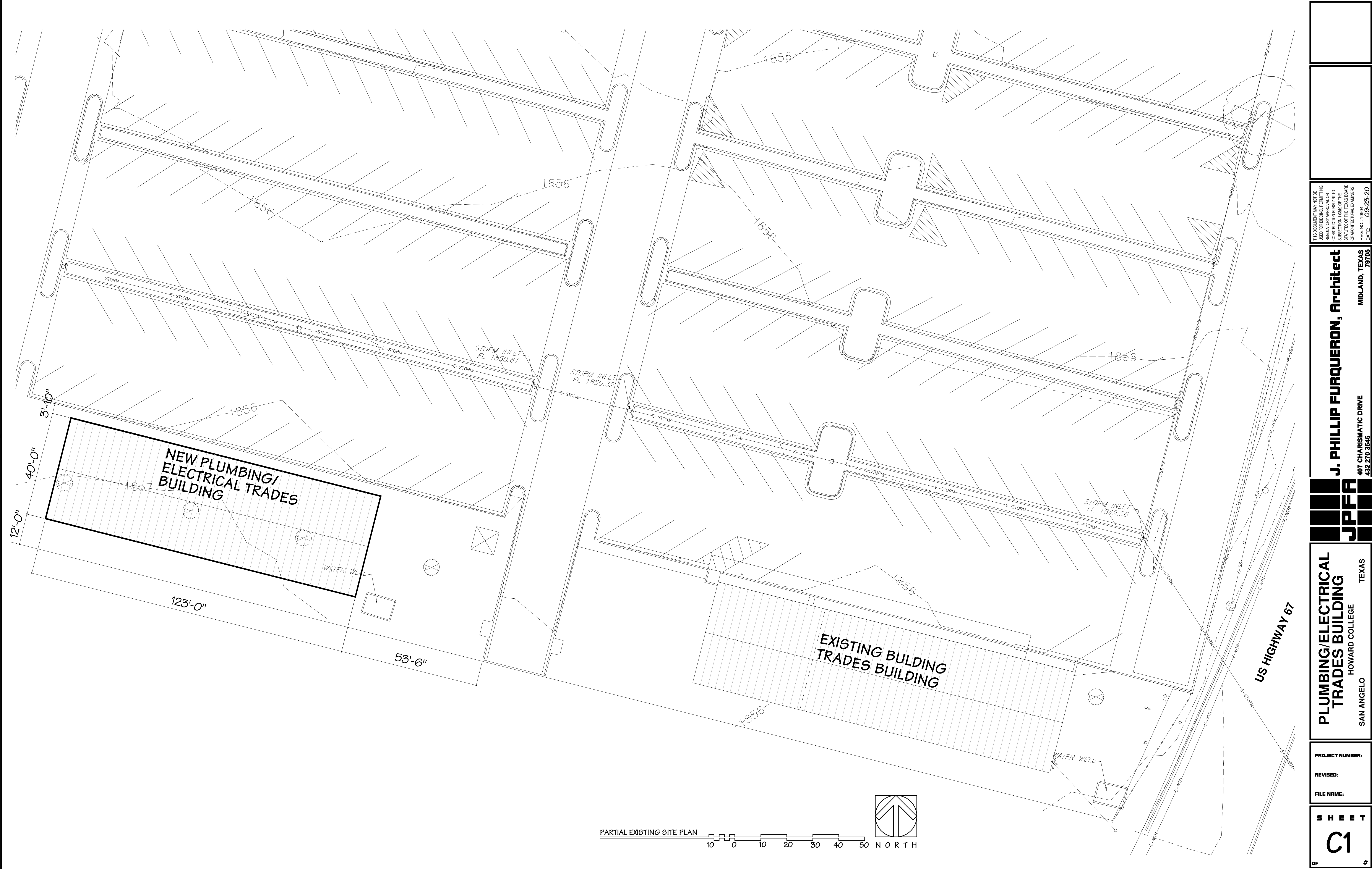
Approved

Final Approval

Howard College – Electrical and Plumbing Trades

Fee Waiver request background

“Howard College San Angelo is requesting a fee waiver in connection to the construction of their Electrical & Plumbing Training Facility, made possible through funding from a Lowe’s Foundation Gable Grant and donations from members of the Home Builders Association of San Angelo. Howard College San Angelo is on a tight budget, and because state funding may not be used for brick and mortar, waiving the fees in addition to the grant from the Lowe’s Foundation and the partnership with the Home Builders Association of San Angelo will greatly help with funding of the entire project. The construction of this facility will enable students to receive professional training and education, resulting in better paying jobs and skilled workers living and working in the Concho Valley. Initially centered on electrical training, the facility will feature cutting-edge equipment, industry-standard tools, and immersive simulation opportunities, setting a new standard for vocational education in West Texas. Designed for future expansion, the facility will soon house a plumbing training program as well, addressing the growing demand for proficient plumbers in the region.”



THIS DOCUMENT MAY NOT BE USED FOR ANY OTHER PROJECT WITHOUT THE WRITTEN PERMISSION OF THE ARCHITECT. CONSTRUCTION PERMITS TO BE OBTAINED FROM THE SUBSECTION 1.03(b) OF THE STATUTES OF THE TEXAS BOARD OF ARCHITECTURAL EXAMINERS.

REG. NO. 11094
DATE: 09-23-20

J. PHILLIP FURQUERON, Architect

JPFA

MIDLAND, TEXAS 79705

PLUMBING/ELECTRICAL TRADES BUILDING

HOWARD COLLEGE

SAN ANGELO, TEXAS

PROJECT NUMBER:

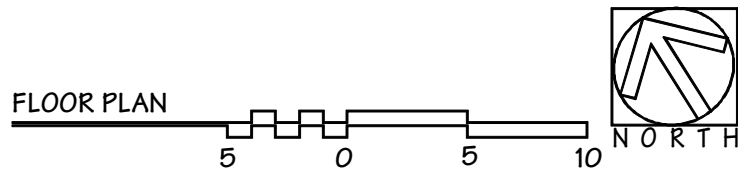
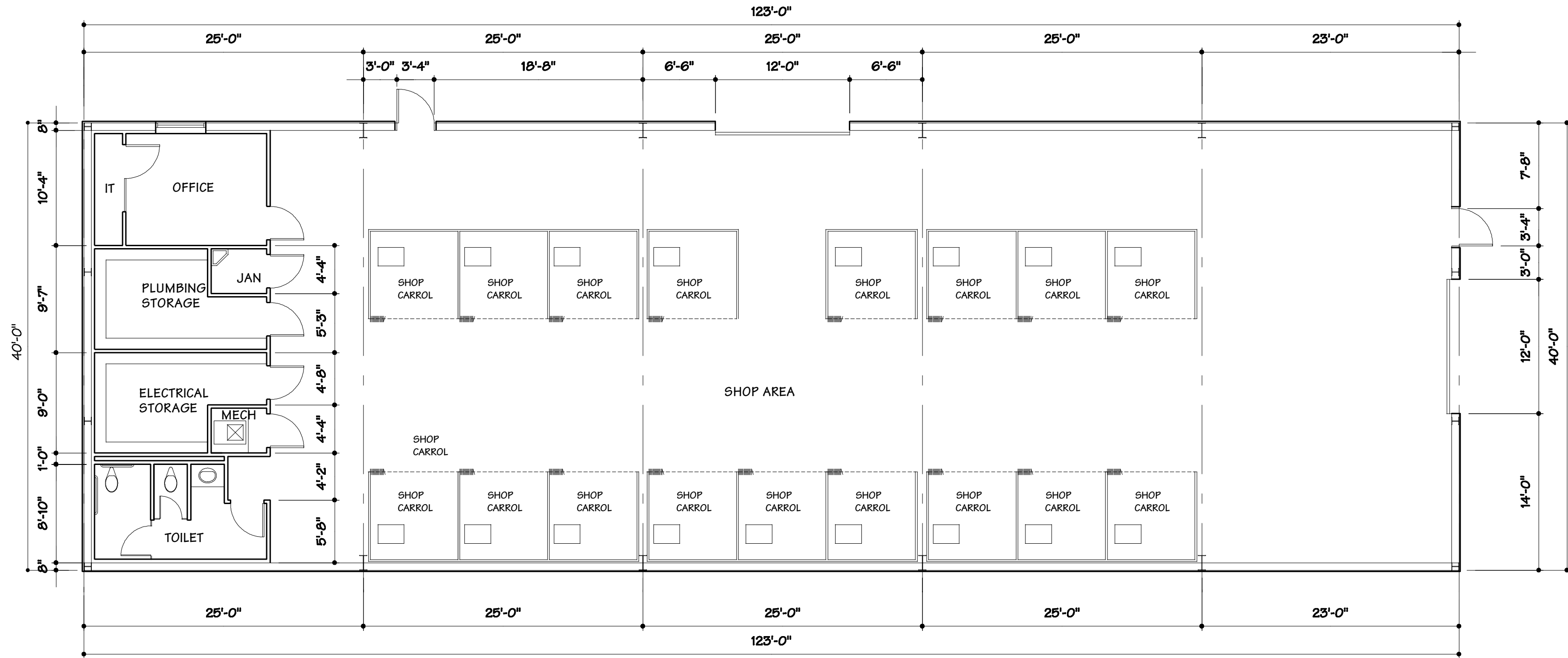
REVISED:

FILE NAME:

SHEET

C1

OF #



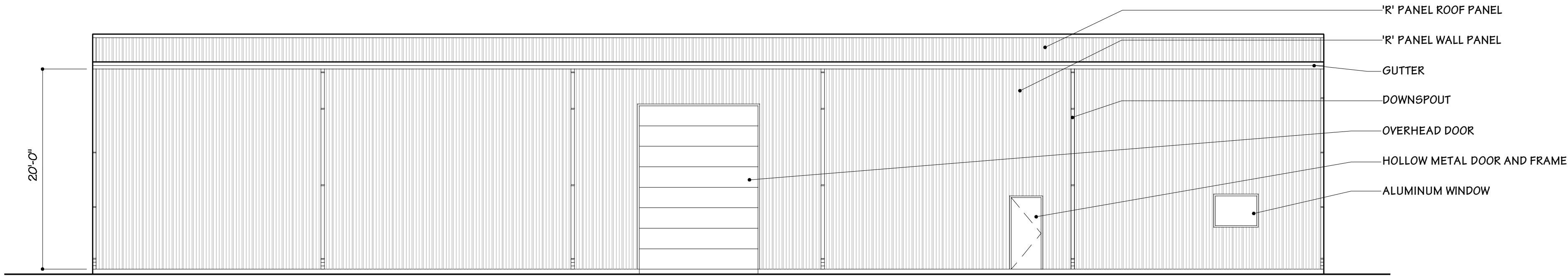
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CONSULTATION OF THE ARCHITECT.
SUBSECTION 1.03.01 OF THE
STATUTES OF THE TEXAS BOARD
OF ARCHITECTURAL EXAMINERS
REG. NO. 11094
DATE: 08-06-22

J. PHILLIP FURQUERON, Architect
407 CHARISMATIC DRIVE
432 270 3646
MIDLAND, TEXAS 79705

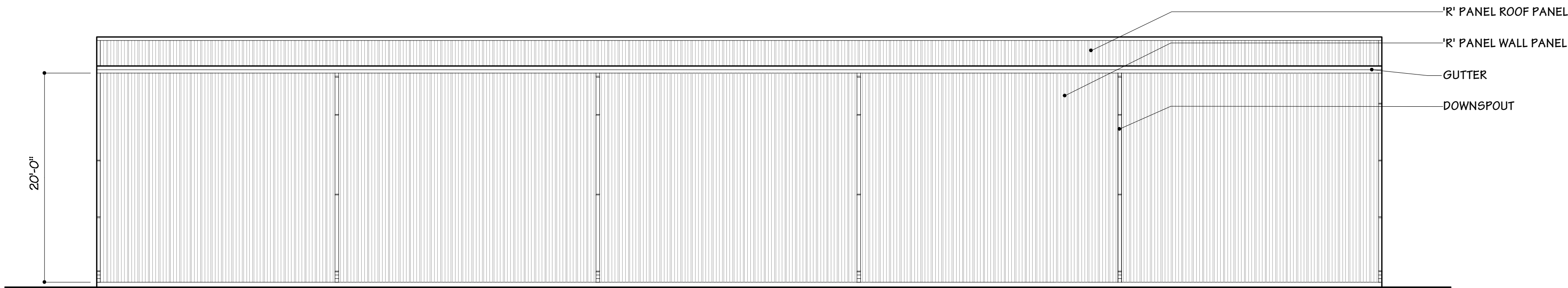
**PLUMBING/ELECTRICAL
TRADES BUILDING**
SAN ANGELO
HOWARD COLLEGE
TEXAS

PROJECT NUMBER:
REVISED:
FILE NAME:

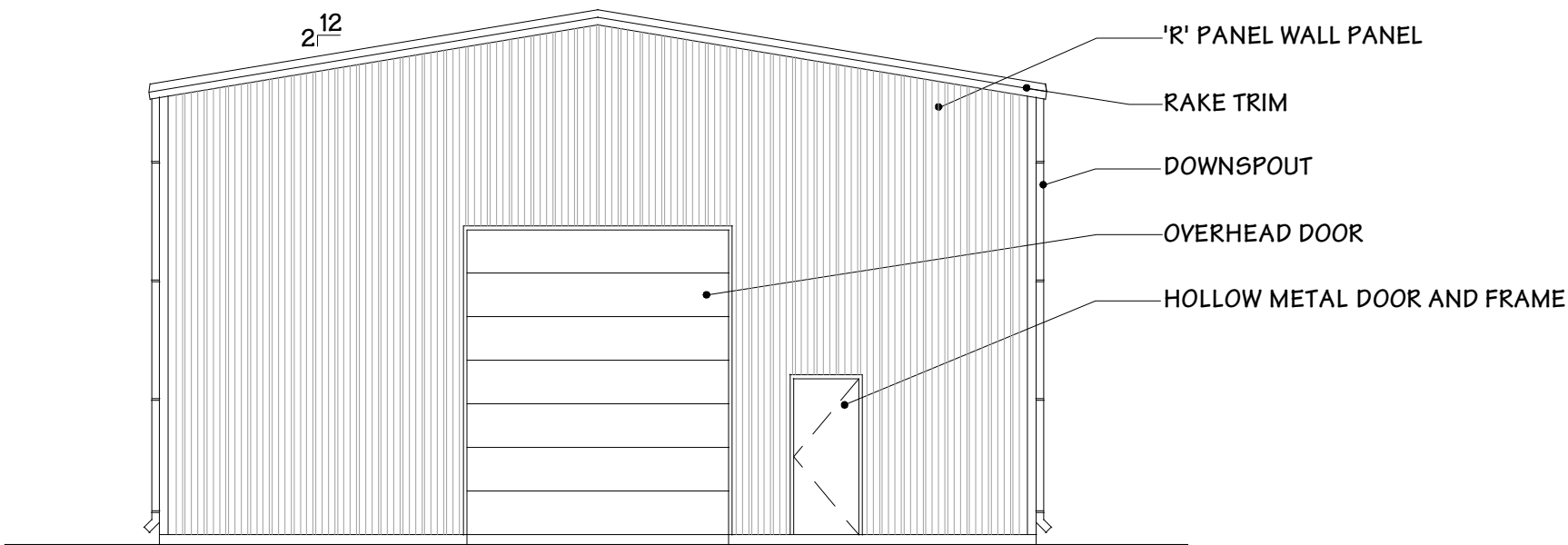
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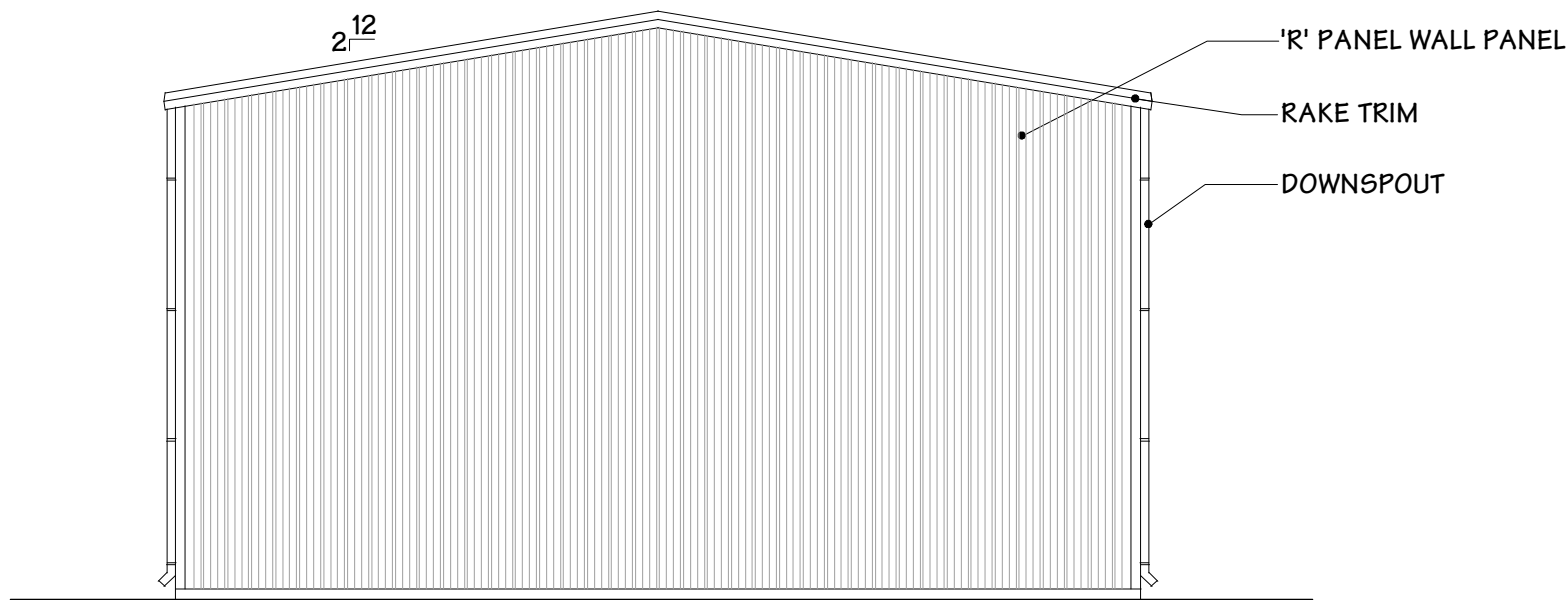
01 NORTH ELEVATION 1/8"=1'-0"



02 SOUTH ELEVATION 1/8"=1'-0"



03 EAST ELEVATION 1/8"=1'-0"



04 WEST ELEVATION 1/8"=1'-0"

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OR CONSTRUCTION WITHOUT THE
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CONSTRUCTION PERMIT TO
SUBSECTION 1.03(b) OF THE
STATUTES OF THE TEXAS BOARD
OF ARCHITECTURAL EXAMINERS
REG. NO. 11094
DATE: 08-06-22

J. PHILLIP FURQUERON, Architect
MIDLAND, TEXAS 79705
407 CHARISMATIC DRIVE
432 270 3646

**PLUMBING/ELECTRICAL
TRADES BUILDING**
SAN ANGELO HOWARD COLLEGE
TEXAS

PROJECT NUMBER:
REVISED:
FILE NAME:

SHEET
A2
OF #

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Aaron Vannoy, Assistant Director, Planning and Development Services

Meeting Date: September 7, 2023

Item type: Regular Item

Caption:

First reading and public hearing on an ordinance amending PD07-03 at 2909 S. A&M to allow for a school, daycare, job training, and bakery/cafe, including appeal of a denial of the bakery/cafe (Presentation made by Planning & Development Services Director Jon James)

Staff Recommendation:

Direction from Council

Summary/History:

On August 21, 2007, the City Council approved PD07-03, rezoning from RS-1, to allow for assisted group living. On April 16, 2013, the City Council approved Z13-09 (amendments to PD07-03) to specifically add an allowance for the operation of a gymnastics academy. The current proposed amendment is to adopt the zoning PD23-05, a new Planned Development for a portion of the property, which would amend existing conditions of PD07-03, to allow for a mix of uses to include group home (residential uses for pregnant teenage girls), associated school, a daycare, and a commercial bakery/café, on a 5.438-acre portion of the larger 7.938 acre tract.

Funding Source(s):

Financial Impact:

N/A

Other Information/Recommendation:

At their June 7, 2023 regular meeting the Planning Commission recommended approval of the amendments to the Planned Development with the exception of recommending disapproval of the proposed bakery and cafe. Therefore, approving per the Planning Commission recommendation only requires a simple majority vote. However, approval of the original request, including the bakery and cafe, requires a supermajority vote of the Council.

Attachments:

- | | |
|---|---|
| 1. PD07-03 (amended) Staff Report | PD07-03 (amended) Staff Report.docx |
| 2. Ordinance (PD07-03-Amended) 2909 S A&M | Ordinance (PD07-03-Amended) 2909 S A&M.docx |

Presentation:

Jon James

Approvals/Reviews:

Aaron Vannoy

Jon James

Brandon Dyson

Jon James

Theresa James

Heather Stastny

Created/Initiated

Approved

Approved

Approved

Approved

Final Approval

PLANNING COMMISSION – June 19 , 2023
STAFF REPORT



APPLICATION TYPE:		CASE:	
Planned Development Amendment		Z23-04: A new (PD23-05) out of PD07-03: 2909 South A&M Avenue	
SYNOPSIS:			
On August 21, 2007, the City Council approved PD07-03, rezoning from RS-1, to allow for assisted group living. On April 16, 2013, the City Council approved Z13-09 (amendments to PD07-03) to specifically add an allowance for the operation of a gymnastics academy. The current proposed amendment is to adopt the zoning PD23-05, a new Planned Development for a portion of the property, which would amend existing conditions of PD07-03, to allow for a mix of uses to include group home (residential uses for pregnant teenage girls), associated school, a day care, and a bakery/café (commercial), on the 5.438-acre portion of the larger 7.938 acre tract.			
LOCATION:		LEGAL DESCRIPTION:	
2909 S. A&M Avenue		Being 7.938 acres being out W. Nevels, Abstract-1755, Survey-2 and J. McNeese, Abstract-1641, Survey 176 ½.	
SM DISTRICT / NEIGHBORHOOD:		ZONING:	FUTURE LAND USE:
SMD District #5 – Karen Hesse-Smith Neighborhood – ASU – College Hills		PD07-03	Neighborhood
			SIZE:
			7.938 acres
THOROUGHFARE PLAN:			
<u>S. A&M Avenue</u> – Minor Collector Street ROW 60' required (60' existing) – Pavement width 50' required (36' existing) <u>Oxford Avenue</u> – Minor Collector Street ROW 60' required (50' existing) – Pavement width 50' required (36' existing)			
NOTIFICATIONS:			
35 notifications were mailed within a 200-foot radius of the property on May 30th, 2023. No responses were received in favor and 1* against for the case.			
RECOMMENDATION:			
Staff has some concerns as mentioned below, and is of the opinion that the allowing both sides (owner/applicant and those in opposition) to make their case and have a discussion before the Planning Commission. The Planning Commission met and recommended approval of the group home, school, and daycare uses, but recommended denial of the bakery/café uses. Staff & the Commission have recommended a number of conditions of approval, as noted below.			
PROPERTY OWNER/PETITIONER:			
Representative: Phillip M. Wright Owner: Jack Gabriel			
STAFF CONTACT:			
Zack Rainbow Planning Manager (325) 657-4210 ext: 1547 zachary.rainbow@cosatx.us			

Additional Information: On August 21st of 2007, City Council approved PD07-03, a rezoning from Single-Family Residential (RS-1) zoning district to a Planned Development (PD) zoning district intended for assisted group living, subject to specific requirements (see attached Exhibit A). On April 16th of 2013, City Council approved Z13-09 (PD07-03 Amendment) to specifically add an allowance for the operation of a gymnastics academy, subject to specific requirements (see attached Exhibit B). Again, in 2021, a proposed amendment to specifically add allowance for the use of a water processing and delivery business was denied by the Planning and Zoning Commission and the denial was upheld by the City Council, in part based on the concerns raised by the Staff and the surrounding neighbors including:

1. The proposed PD amendment is not in keeping with the Future Land Use of the City's Master Plan of "Neighborhood". The property is within a well-established neighborhood that has single-family homes and a church. The proposed more intensive commercial uses aren't compatible with the Vision Plan of Neighborhood.
2. Increased traffic volume and activity caused by the proposed uses.
3. The existing unsafe conditions and state of disrepair and potential concerns of the reuse of the existing structures. Asbestos abatement being a large concern. *While this has been a concern expressed by the neighbors, reuse or redevelopment of the site will be required to address all building code requirements and the property will have to meet health and safety requirements of various city codes.*

Now, the applicant has proposed to adopt additional amendments to the Planned Development, PD07-03, to allow for a mix of additional uses to include group home (residential uses for pregnant teenage girls) and associated educational uses, a day care, and a bakery/café (both open to public). These additional uses would only be allowed on the 5.438-acre portion of a 7.938-acre tract, which is the area that includes all existing structures. This leaves out the remaining acreage split between the very northern and southern ends of the larger 7.938-acre parent tract. Those areas will still be subject to the prior PD standards. The applicant has stated that he intends to repair and reuse the existing buildings for the proposed uses. The bakery and day care will function as a source of funding for the development, as well as a place for the students/residents to work or volunteer. Staff's concerns remain the same as stated above.

Rezoning: Section 212(G) of the Zoning Ordinance requires that the Planning Commission and City Council consider, at minimum, seven (7) factors in determining the appropriateness of any rezoning request:

1. **Compatible with Plans and Policies.** **Whether the proposed amendment is compatible with the Comprehensive Plan and any other land use policies adopted by the Planning Commission or City Council.** The retail/commercial component of the proposed PD amendment is not in keeping with the area's Future Land Use of the City's Master Plan of "Neighborhood". The property is within a

well-established neighborhood that has single-family homes and a church. However, this area, which is adjacent to parkland would make for a logical transition of neighborhood compatible uses, such as small-scale neighborhood commercial or compatible multifamily development.

2. **Consistent with Zoning Ordinance.** *Whether and the extent to which the proposed amendment would conflict with any portion of this Zoning Ordinance.*
3. **Compatible with Surrounding Area.** *Whether and the extent to which the proposed amendment is compatible with existing and proposed uses surrounding the subject land and is the appropriate zoning district for the land.*

The underlying zoning for this property is RS-1, but the current PD allows for some non-residential uses. An outstanding question is whether the applicant's proposed additional uses are to be considered neighborhood compatible uses. The intent of the Zoning Ordinance is to protect the existing uses from undue impact, while still allowing for growth and change over time. The reuse of old schools (and churches) are generally problematic, since single-family uses are often not feasible, but it is often difficult to determine what uses should be allowed so these properties do not sit vacant, while still protecting the surrounding neighbors from unreasonable negative impacts.

4. **Changed Conditions.** *Whether and the extent to which there are changed conditions that require an amendment.* The subject property was an elementary school, but most of the school buildings have been vacant for many years. The newest building was on the property that was occupied by a gymnastics academy until mid-2019 and has remained vacant since. Approving the proposed PD will allow non-residential uses within a residential area and could generate more traffic and noise than what is expected in a residential area. On the other hand, some non-residential uses are the likely future use of this facility.
5. **Effect on Natural Environment.** *Whether and the extent to which the proposed amendment would result in significant adverse impacts on the natural environment, including but not limited to water and air quality, noise, storm water management, wildlife, vegetation, wetlands and the practical functioning of the natural environment.* Staff does not believe that there will be any adverse effects on the natural environment. The structure that will be used already exists. All abatement of any potentially hazardous materials must be approved as part of the redevelopment process.
6. **Community Need.** *Whether and the extent to which the proposed amendment addresses a demonstrated community need.* Staff believes there continues to be a demonstrated community need of neighborhood compatible commercial uses. The outstanding question is whether these proposed uses are compatible with the neighborhood.

7. **Development Patterns.** *Whether and the extent to which the proposed amendment would result in a logical and orderly pattern of urban development in the community.* As an existing vacant school site, the development pattern is already set for this area. The question is what types of uses are appropriate for reuse of this facility.

Recommendation:

Staff isn't opposed to some of the proposed potential uses and infill redevelopment of long vacant building and areas of the City and would be in line with the Vision Plan. However, Staff still has some concerns as mentioned above. The Applicant intends to make his argument and justifications, and provide some more insight for his proposed development, allowing opposing parties to voice any concerns, and then have the Commission make their decision based on the information and comments provided. If the Council's intent is to approve of the request, Staff would recommend the following conditions:

1. Approval of a plat of the property, dividing it into separate tracts for development and ownership prior to development. *While this is already a requirement of the City's development regulations, a condition here emphasizes the importance to the applicant.*
2. Development shall be consistent with the applicant's submitted concept plan. Minor amendments may be approved by the Planning Director, but major changes must be approved by the Planning Commission.
3. A site plan shall be submitted and be approved, meeting all development requirements.
4. An Urban Design Review shall be approved prior to approval of a site plan.
5. A Certificate of Occupancy shall be obtained prior to occupying any of the buildings, including verification of compliance with the City's parking standards outlined in Section 511 of the Zoning Ordinance.

Attachments:

Notification Map/Aerial Map

Zoning Map

Future Land Use Map

Photographs

Layout Plan

Exhibit A – 2007 Amendment Excerpt

Exhibit B – 2013 Amendment Excerpt



200' Notification Map
PD23-05 2909 S A&M

Council District: #5 Karen Hesse Smith
Neighborhood: ASU-College Hills

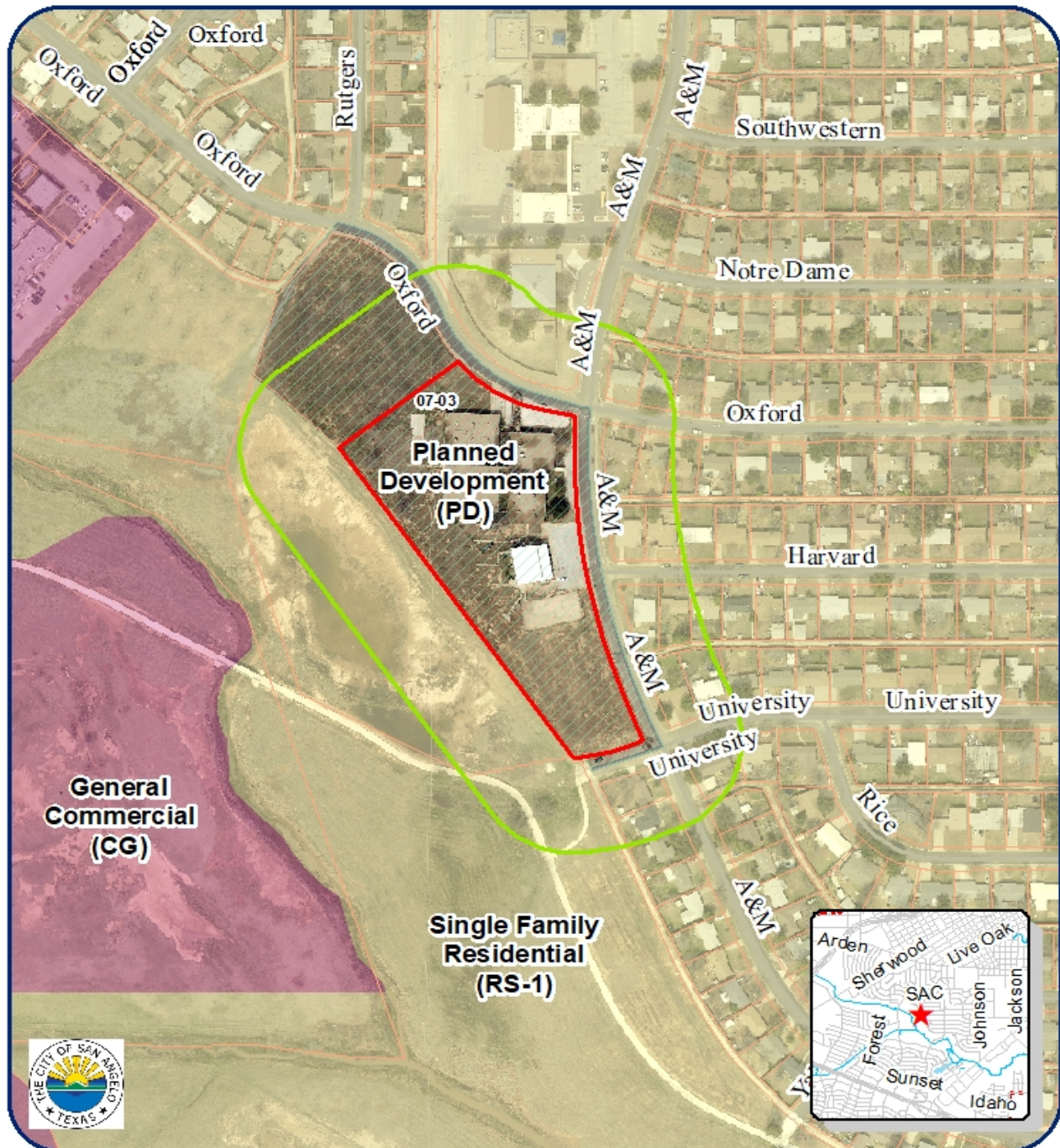
Scale: 0.0125 0.05 0.075 0.1 Miles

Subject Properties:

200' Buffer:

Notified Properties:





Zoning Map

PD23-05 2909 S A&M

Council District: #5 Karen Hesse Smith

Neighborhood: ASU-College Hills

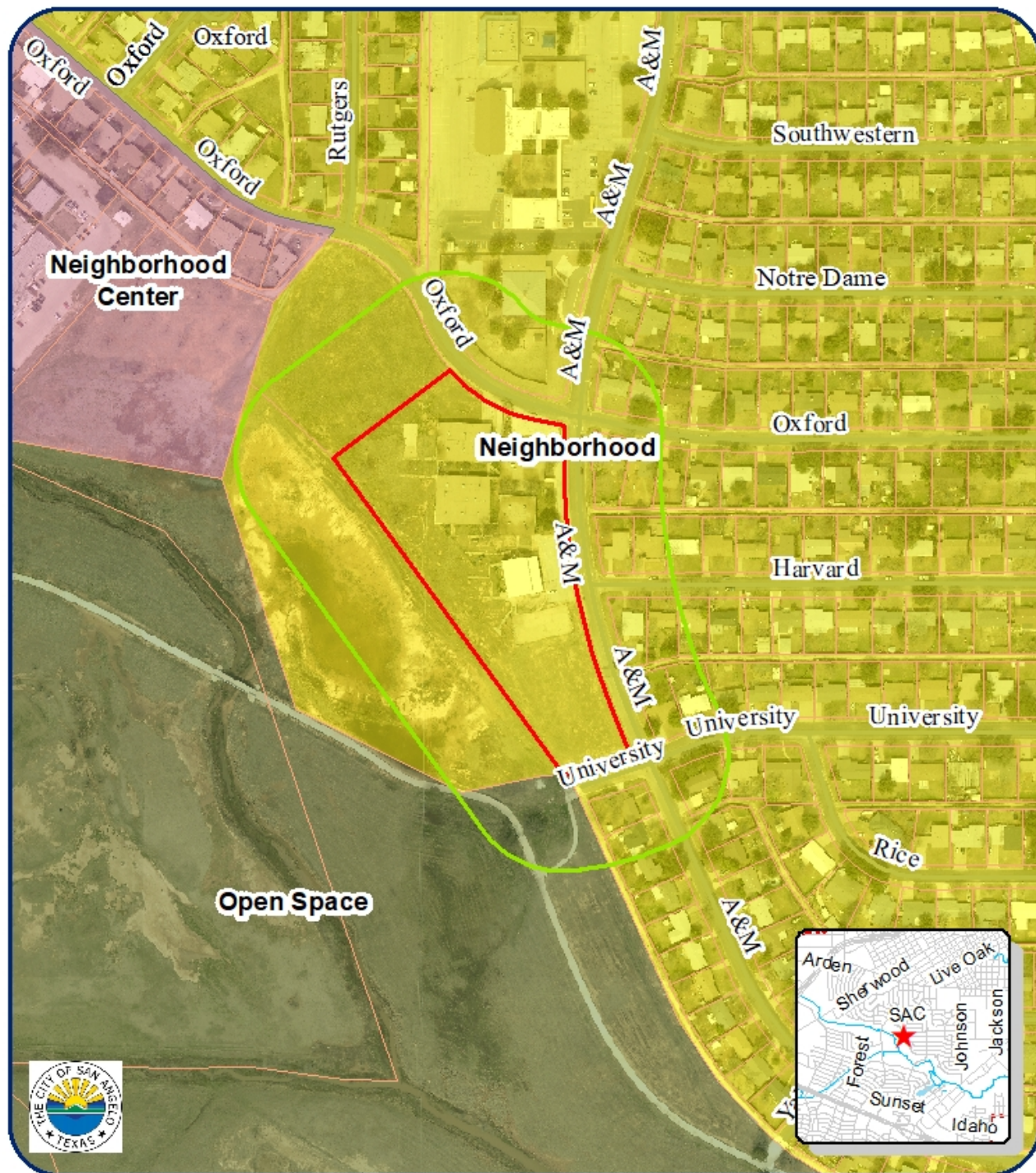
Scale: 0.01 0.025 0.05 0.075 0.1 Miles

Subject Properties:



N





Vision Plan Map

PD23-05 2909 S A&M

Council District: #5 Karen Hesse Smith

Neighborhood: ASU-College Hills

Scale: 0.01 0.025 0.05 0.075 0.1 Miles

Subject Properties: —



Photos of Site and Surrounding Area



June 7, 2023



June 7, 2023



Layout Plan



Exhibit A

Excerpt of the Ordinance approved by City Council on August 21st of 2007, PD07-03 (Amended) to change the zoning classification from a Single-Family Residence (RS-1) District to a Planned Development (PD) District intended for assisted group living.

SECTION 5: Except as otherwise specified or limited below, the use and improvement of the subject property shall be governed by standards, requirements and limitations of development in Single-Family Residence (RS-1) Districts:

- A. The subject property may be used for assisted group living; however, any such use or occupancy of this property shall not include residential treatment of persons with psychiatric, alcohol or drug problems.
- B. The use and improvement of this subject property shall furthermore be as generally shown on a graphic concept plan attached as Exhibit “B” to this amending ordinance.
- C. On-site signage shall be subject to limitations ordinarily applicable to Low-Rise Multi-Family Residence (RM-1) zoning districts, unless a specific variance from such limitations shall have been duly approved by the Planning Commission.
- D. At any time during this subject property’s occupancy for assisted group living, a minimum of one (1) off-street parking space shall be available for each residential unit in buildings on this property. Such off-street parking areas (including vehicle maneuvering space and driveways) shall furthermore be designed, improved and maintained as generally required by off-street parking standards of San Angelo’s Zoning Ordinance.
- E. Within each off-street parking area, rows of not more than ten (10) continuous parking stalls shall be separated by raised curb “islands” at least 9 feet wide and 18 feet long. Each such raised curb island shall, at a minimum, be required to be suitably landscaped with grass cover and a single shade tree of a variety well-suited to survive in San Angelo’s climate, with a minimum 3-inch caliper, and continually maintained in good condition.

Exhibit B

Excerpt of the Ordinance approved by City Council on April 16th of 2013, Z13-09 (PD07-03 Amendment) to specifically add an allowance for the operation of a gymnastics academy.

SECTION 5: Except as otherwise specified or limited below, the use and improvement of the subject property shall be governed by standards, requirements and limitations of development in Single-Family Residence (RS-1) Districts:

- A. The property shall not allow any retail sales except to students and attendees of gymnastics showcases and or events. Invitation for the sole purpose of retail sales shall be prohibited. Said sales shall be limited to gymnastics activities and general concessions.
- B. Office space shall be allowed for the gymnastics academy and assisted group living uses only. Other types of offices not related to the allowed uses through this amendment and PD 07-03 shall not be permitted.
- C. Gymnasium shall only be used for gymnastics activities, showcases and training limited to those enrolled in lessons or the academy. Other types of athletic clubs, events, or sports unrelated to the operation of a gymnastics academy or assisted group living facility shall not be permitted.
- D. Appeals of what constitutes a gymnastics activities shall be directed to the Zoning Board of Adjustment if not addressed within this amendment to PD 07-03.

SECTION 6: The parking requirements for this gymnastics academy shall be as follows, and as in ordinarily required in the zoning ordinance for the City of San Angelo:

- A. 1 space per 400 square foot gross or 1 space for every 10 seats for patron use; whichever is greater for the gymnastics academy. Such off-street parking areas (including vehicle maneuvering space and driveways) shall furthermore be designed, improved and maintained as generally required by off-street parking standards of San Angelo's Zoning Ordinance.
- B. Before any activities allowed within this Planned Development District may commence, a Certificate of Occupancy form the Building Official shall be obtained and all parking spaces required for those uses shall be provided and maintained as Section 511 of the Zoning requires.

SECTION 7: Outdoor storage of any materials or equipment or any kind shall not be permitted at any location within the bounds of the Planned Development District.

AN ORDINANCE AMENDING CHAPTER 12, EXHIBIT “A” OF THE CODE OF ORDINANCES, CITY OF SAN ANGELO, TEXAS, WHICH ADOPTS ZONING REGULATIONS, USE DISTRICTS AND A ZONING MAP, IN ACCORDANCE WITH A COMPREHENSIVE PLAN, BY CHANGING THE ZONING AND CLASSIFICATION OF THE FOLLOWING PROPERTY: **APPROXIMATELY 5.438 ACRES LOCATED AT 2909 SOUTH A & M AVENUE** AMENDING THE PLANNED DEVELOPMENT DISTRICT (PD07-03) TO ADD AS ALLOWABLE USES GROUP HOME, DAY CARE, AND A BAKERY/CAFÉ SUBJECT TO NEIGHBORHOOD COMMERCIAL DEVELOPMENT STANDARDS AS OUTLINED IN THE ORDINANCE; PROVIDING FOR SEVERABILITY; AND, PROVIDING FOR AN EFFECTIVE DATE

RE: PD07-03 (Amended): 2909 South A & M Avenue

WHEREAS, on the 19th day of June, 2023, the Planning Commission for the City of San Angelo in compliance with the City Charter, City ordinance, and state law, and after holding a public hearing thereon, caused to be prepared and delivered a report and recommendation to City Council to approve the proposed Amendment to Planned Development (PD07-03) Zoning District to allow for an underlying base zoning of RS-1, Single Family Residential, with the additional allowed uses of a Group Home and Daycare, with those non-residential uses subject to the standards of the Neighborhood Commercial district; but, recommended denial of applicant’s additional requested use as a Bakery and Café; and,

WHEREAS, on the 7th day of September, 2023, City Council held a public hearing on the Amendment to PD07-03, pursuant to published notice, and has considered the application, comments, reports, and recommendations of the Planning Commission and staff, public testimony, and other relevant support materials.

NOW THEREFORE, BE IT ORDAINED BY THE CITY OF SAN ANGELO:

SECTION 1: The basic zoning ordinance for the City of San Angelo, as enacted by the governing body for the City of San Angelo effective January 4, 2000, and included within Exhibit “A” of Chapter 12 of the Code of Ordinances of the City of San Angelo, and zoning map be and the same are hereby amended to designate the following described properties permanently zoned PLANNED DEVELOPMENT (PD07-03) ZONING DISTRICT:

The real property is located at 2909 South A & M Avenue; being approximately 5.438 acres in the Abst. A-1641 S-0176.25 Survey J MC Neese out of Survey 2 & Survey 176 1/4 (Travis Elementary

School); City of San Angelo, Tom Green County, Texas as more particularly described and depicted on Exhibit “A” of this Ordinance.

SECTION 2: The Director of the Planning & Development Department, or his/her designee, is hereby directed to correct zoning district maps in the office of the Planning & Development Department, to implement the zoning provision adopted herein, as further depicted on **Exhibit “A”** of this Ordinance (**“PD Boundary Map”**).

SECTION 3: The use of the hereinabove described property shall be subject to all applicable regulations contained in **Exhibit “B”** of this Ordinance (**“Applicable Regulations”**), and Chapter 12 of the Code of Ordinances for the City of San Angelo, as amended.

SECTION 4. The remaining provisions of Chapter 12 of the Code of Ordinances of the City of San Angelo, Texas, not amended herein shall remain in full force and effect.

SECTION 5: The terms and provisions of this Ordinance shall be deemed to be severable in that, if any portion of this Ordinance shall be declared to be invalid, the same shall not affect the validity of the other provisions of this Ordinance.

SECTION 6: This Ordinance shall be effective on, from and after the date of adoption.

INTRODUCED on the **7th day of September, 2023**, and finally PASSED, APPROVED AND ADOPTED on this the **19th day of September, 2023**.

THE CITY OF SAN ANGELO

Brenda Gunter, Mayor

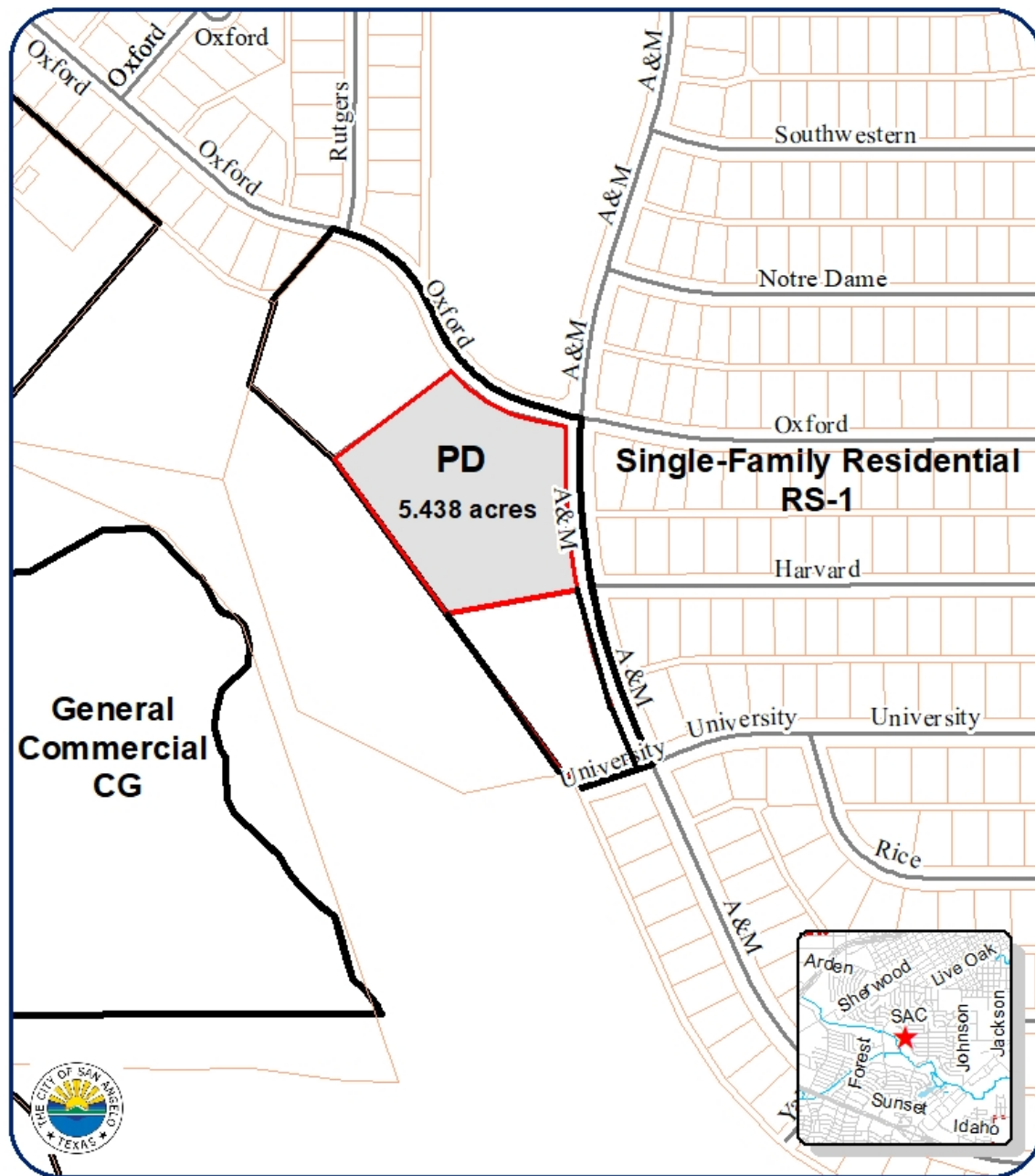
ATTEST:

APPROVED AS TO FORM:

Heather Stastny, City Clerk

Theresa James, City Attorney

Exhibit "A" (PD Boundary Map)



Zoning Map

PD23-05 2909 S A&M

Council District: #5 Karen Hesse Smith

Neighborhood: ASU-College Hills

Scale: 0.0125 0.05 0.075 0.1 Miles

Subject Properties: —

200' Buffer: —

Notified Properties: —

N



Exhibit “B”
Applicable Regulations

PD07-03 is hereby amended to add the following as allowable uses within the district, but limited to the 5.438 acres described in Section 1 above, and depicted on Exhibit “A”:

- Group home
- Daycare
- A bakery and/or café, subject to the development standards of the Neighborhood Commercial district

In addition, the following conditions shall apply to development within the area subject to this amendment:

1. Prior to obtaining building permits, a subdivision plat of the property shall be approved and filed dividing it into separate tracts for development and ownership prior to development.
2. Development shall be consistent with the applicant’s submitted concept plan. Minor amendments may be approved by the Planning Director, but major changes must be approved by the Planning Commission.
3. Prior to obtaining building permits, a site plan shall be submitted and be approved, meeting all development requirements.
4. An Urban Design Review shall be approved prior to approval of a site plan.
5. A Certificate of Occupancy shall be obtained prior to occupying any of the buildings, including verification of compliance with the City’s parking standards outlined in Section 511 of the Zoning Ordinance.

NOTE: This application is a public record.

Public service opportunities are offered by the City of San Angelo without regard to race, color, national origin, religion, sex or disability.

1. Personal information

Name:	John Austin Stokes
Address:	[REDACTED]
ZIP code:	76901
Home/mobile phone:	[REDACTED]
Office/mobile phone:	[REDACTED]
Resident of San Angelo since: (year)	2009
City Council Single-member District in which you reside:	SAN ANGELO
Registered San Angelo voter? (yes or no)	yes
Occupation/business affiliation:	Concho Valley COG
Occupation/business address:	5430 Link Road
Title/position:	Exec Dir
Email:	john.stokes@cvcog.org

2. By executing this document, the applicant does hereby certify and affirm the truth and accuracy of the information contained herein. The applicant further authorizes the City Council, or its designee, to verify any information.

The applicant agrees to release and hold harmless the City from all claims incident to the verification of information contained herein.

(o) Yes

3. Date

8/15/23

4. Applying for:

(o) Civic Events Advisory Board

5. Recommended by:

(Name): Karen Hesse Smith

6. Based on your board selection, do you meet the membership criteria outlined on the [PDF version](#) of the application/Board Ordinance on our [website](#)?

(o) Yes

7. If no, which criteria?

Not answered

8. Tell us about yourself.

Education and/or professional licenses:

Master's of Public Administration, Texas Tech University

Bachelor of Political Science, Texas Tech University

Current municipal and civic organization memberships (positions and dates):

West Texas Counseling and Guidance, Vice President

Texas Association of Regional Councils, Solid Waste Chair

National Association of Development Organizations, Board Member

Southwest Regional Economic Development Association, Board Member

Previous municipal experience (positions, dates, where):

United Way of the Concho Valley, Board Chair

What personal qualifications can you bring to the board?

Extensive background in public admin. Board governance experience. Civic minded.

What is your personal vision for the City?

That COSA grow into it's inevitable future with I14 and I27 coming in, while keeping its charm.

Why do you want to serve on this board?

Looking to get back into board service, and this one sounded more fun.

Is there anything else you would like to share about yourself?

I'm born and raised in West Texas. I stay here because of the unique culture of San Angelo and would like to do my part to preserve that while enhancing the city's profile.

The City Council adopted the Code of Ethics for members of the City Council and for the City's boards and commissions to assure public confidence in the integrity of local government and its effective and fair operation. Therefore, all members shall comply with the laws of the nation, the State of Texas and the City of San Angelo in the performance of their public duties. If you been convicted of a MISDEMEANOR or FELONY, and/or placed on probation, fined or given a suspended sentence such as pretrial diversion or deferred adjudication in court within the last ten years, disclosure of such should be forwarded under separate cover. For a complete copy of the Code of Ethics, contact the City Clerk's Office at [325-657-4405](tel:325-657-4405).

Thank you,
City of San Angelo, TX

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**APPLICATION FOR
BOARDS and COMMISSIONS**

Name: SHERLEY L. SPEARS
 Address: [REDACTED]
 City: SAN ANGELO State: TX Zip: 76901
 Phone (Home): [REDACTED] (Office): [REDACTED]
 Resident of San Angelo since: 2015 SMD: 5
 Are you a registered voter of San Angelo? Yes: ☒ No: ☐
 Occupation/Business Affiliation: REAL ESTATE BROKER
 Occupation/Business Address: 36 E. TWENTH ST 770
 Title/Position: BROKER/OWNER
 Email: [REDACTED]

By executing this document, the applicant does hereby certify and affirm the truth and accuracy of the information contained herein. The applicant further authorizes the City Council, or its designee, to verify any information. The applicant agrees to release and hold harmless the City from all claims incident to the verification of information contained herein.

Sherley L. Spears 8/17/2023
 Applicant's Signature Date

NOTE: This application is a public record.* Public Service opportunities are offered by the City of San Angelo without regard to race, color, national origin, religion, sex, or disability.

Return to: julia.antilley@cosatx.us or City of San Angelo, c/o City Clerk, 72 W. College, San Angelo, Texas 76903

Applying for:

- ☐ Airport Advisory Board
- ☐ Airport Zoning Board
- ☐ Animal Shelter Advisory Committee
- ☐ Civic Events Advisory Board
- ☐ Civil Service Commission
- ☐ Construction Board of Adjustment & Appeals
- ☐ Design & Historic Review Commission
- ☐ Economic Development Corporation
- ☐ Fairmount Cemetery Board
- ☐ Fort Concho Museum Board
- ☐ Keep San Angelo Beautiful Board
- ☐ Park Commission
- ☐ Parks & Recreation Advisory Board
- ☐ Planning Commission
- ☐ Public Art Commission
- ☒ Tax Increment Reinvestment Zone Board
- ☐ Water Advisory Board
- ☐ Zoning Board of Adjustment

Specific membership criteria requirements apply - see back page for more information.

Recommended by: _____

Feel free to attach additional sheets, if necessary.

Based on your board selection, do you meet the membership criteria? ☒ Yes ☐ No

If no, which criteria (see back page for board criteria): _____

Education and/or Professional Licenses: BS-BUS ADMIN; MASTERS IT, SOFTWARE DEV. PROGRAM Mgmt.

Current Municipal and Civic Organization Memberships (position and dates): FORT CONCHO MUSEUM - PRES; M.A.N.D. - VICECHAIR; SAAR - DIRECTOR; NAACP - AT LARGE

Previous Municipal Experience (position, location, and dates): CHAMBER OF COMMERCE - DIRECTOR 2020-2022

What personal qualifications can you bring to this board? STRATEGIC PLANNING; PROGRAM Mgmt; IT.

What is your personal vision for the City? EXPAND BUS/COMMERCIAL GROWTH EQUITABLY

Why do you want to serve on this board? TO ADVOCATE/PROMOTE ECON. DEVELOP. OPPORTS TO A WIDER AUDIENCE

Additional relevant information: _____

*The City Council adopted the Code of Ethics for members of the City Council and for the City's boards and commissions to assure public confidence in the integrity of local government and its effective and fair operation. Therefore, all Members shall comply with the laws of the nation, the State of Texas, and the City of San Angelo in the performance of their public duties. If you have been convicted of a MISDEMEANOR or FELONY, and/or placed on probation, fined or given a suspended sentence such as pretrial diversion or deferred adjudication in court within the last ten years, disclosure of such should be forwarded under separate cover. For a complete copy of the Code of Ethics, contact the City Clerk.