



Animal Shelter Advisory Committee
4/18/2024

Notice is hereby given of a regular meeting of the Animal Shelter Advisory Committee of the City of San Angelo to be held on April 18, 2024 at 12:00 PM at City Hall – East Mezzanine, 72 W. College Ave., San Angelo, Texas, for the purpose of considering the following agenda items.

1. Call to Order

2. Public Comment

Issues or items that are not on the agenda may be raised by the public at this time. Citizens should speak from the podium, begin by stating their name and limit remarks to less than three minutes. Committee members may request that a discussed item be placed on a future agenda. The Committee takes public comment on all Regular Agenda items during the discussion of those items.

3. Consent Agenda

- a. Consider approving the January 18, 2024 Animal Shelter Advisory Committee regular meeting minutes (Morgan Chegwidden)
- b. Consider accepting 2024 report of Department of State Health Services inspection for San Angelo animal shelter (Morgan Chegwidden)

4. Regular Agenda

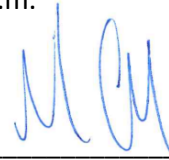
- a. Consideration of the Animal Shelter Advisory Committee (ASAC) revised bylaws (Presentation by Neighborhood & Family Services Assistant Director Morgan Chegwidden).
- b. Discussion and possible action related to monthly shelter performance for January 2024 (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwidden)
- c. Discussion and possible action related to monthly shelter performance for February 2024 (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwidden)
- d. Discussion and possible action related to monthly shelter performance for March 2024 (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwidden)

5. Follow Up and Administrative Issues

6. Adjournment

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board at the City Hall of the City of San Angelo, Texas, on the 15th day of April 2024, at 8:45 a.m.



Morgan Chegwidden, Assistant Director
Neighborhood & Family Services

All agenda items are subject to action. The Animal Shelter Advisory Committee reserves the right to consider business out of posted order.

In compliance with the Americans with Disabilities Act, the City of San Angelo will provide for reasonable accommodations for persons attending board or commission meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact the Assistant Director Neighborhood & Family Services at 325-657-4225, or the ADA Coordinator at 325-657-4407 for request, or by completing a request form online at cosatx.us/ada.

Staff Report



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: April 18, 2024

Item type: Consent Item

Caption:

Consider approving the January 18, 2024 Animal Shelter Advisory Committee regular meeting minutes (Morgan Chegwidden)

Summary/History:

Attached are the draft minutes for the committee's consideration.

Financial Impact:

N/A

Other Information/Recommendation:

Staff recommends approval.

Attachments:

- | | | |
|----|--------------------------------|-------------------------------------|
| 1. | 3a 240418 ASAC January Minutes | 3a 240418 ASAC January Minutes.docx |
|----|--------------------------------|-------------------------------------|

Presentation:

None

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval



**City of San Angelo, Texas
Animal Shelter Advisory Committee Minutes
January 18, 2024**

Present:

Dr. Victor Schulze, Mayoral Representative
Jen Murphy, SMD2
Bambi Aker, SMD5
Morgan Chegwidden, SMD6

1. Call to Order/Roll Call to Establish Quorum

With a quorum of the committee members present, Vice-Chairperson Bambi Aker called the regular meeting Animal Shelter Advisory Committee to order at 12:05 p.m. on January 18, 2024 at McNease Convention Center, 501 Rio Concho Dr. San Angelo, Texas.

2. Public Comment

Tom Green County resident Alan Prest stated the October Animal Shelter Advisory Committee failed to make a quorum; encouraged the committee to support initiatives for economic development and improved accessibility, asked for additional support for loose dogs at large property owners such as Shannon Health, Baptist Memorial, and Angelo State University properties.

Committee member Morgan Chegwidden announced open house event weekly starting February 7, 2024 from 5:00 p.m. to 6:00 p.m. at San Angelo Animal Services 3142 US Hwy 67 N.

3. Consent Agenda

- a. Consider approving the August 18, 2024 Animal Shelter Advisory Committee regular meeting minutes.
- b. Consider accepting non-negative rabies specimens.

MOTION: Committee member Schulze made a motion, seconded by Committee member Murphy, to approve the Consent Agenda. The motion carried unanimously four (4) ayes to zero (0) nays.

4. Regular Agenda

- a. Consider election of a chairperson and a vice-chairperson to terms ending January 2025.

A presentation was made by Neighborhood & Family Services Assistant Director Morgan Chegwidden.

MOTION: Committee member Aker made a motion, seconded by Committee member Murphy nominating Committee member Schulze for chairperson. The motion carried unanimously four (4) ayes to zero (0) nays.

MOTION: Committee member Schulze made a motion, seconded by Committee member Aker nominating Committee member Murphy for vice-chairperson. The motion carried unanimously four (4) ayes to zero (0) nays.

b. Discussion and possible action related to monthly shelter numbers for October 2023.

A presentation was made by Neighborhood & Family Services Assistant Director Morgan Chegwiddden. No action was taken on this item.

c. Discussion and possible action related to monthly shelter numbers for November 2023.

A presentation was made by Neighborhood & Family Services Assistant Director Morgan Chegwiddden. No action was taken on this item.

d. Discussion and possible action related to monthly shelter numbers for December 2023.

A presentation was made by Neighborhood & Family Services Assistant Director Morgan Chegwiddden. No action was taken on this item.

e. Discussion and review on Animal Services and challenges faced by San Angelo and other cities throughout the state/country.

A presentation was made by Neighborhood & Family Services Assistant Director Morgan Chegwiddden. No action was taken on this item.

Committee member Schulze asked about groups of dogs at large, how to measure community support around intake, and offering services during construction with the displacement of animals to temporary facilities.

Tom Green County resident Alan Prest spoke to national trends vs. local metrics for length of stay, intake, shelter residents, and adoptions; as well as encouraging more support for owners wishing to rehome their pets and hosting a town hall.

Wall resident Jenie Wilson stated Concho Valley PAWS operates their own facility and database and can submit additional records.

5. Follow Up and Administrative Issues

Committee member Chegwiddden thanked everyone for their flexibility in moving the meeting due to temporary accessibility limitations and assured that the April 2024 meeting will be held at City Hall east mezzanine.

6. Adjournment

MOTION: Committee member Schulze made a motion, seconded by Committee member Murphy, to adjourn. The motion carried unanimously four (4) ayes to zero (0) nays. The meeting was adjourned at 12:52 p.m.

Staff Report



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: April 18, 2024

Item type: Consent Item

Caption:

Consider accepting 2024 report of Department of State Health Services inspection for San Angelo animal shelter (Morgan Chegwidden)

Summary/History:

Texas state health code chapter 826.052 provides for state employees to inspect quarantine and impound facilities to determine if the facility complies with standards of care and staff training.

San Angelo Animal Services' annual inspection was conducted March 6, 2024 and met all standards and requirements. This certification is valid for one year.

We discussed the upcoming facility rehabilitation project with the state inspector, who stated a new inspection is only required if we move rabies quarantine to the temporary facility. We have no plans to do that so the current inspection stands.

Financial Impact:

N/A

Other Information/Recommendation:

N/A

Attachments:

- | | | |
|----|------------------------|----------------------------|
| 1. | 240306 DSHS Inspection | 240306 DSHS Inspection.pdf |
|----|------------------------|----------------------------|

Presentation:

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval

Inspection for Animal Shelter, Impoundment, and Rabies Quarantine Facilities

Date 3/6/2024 Name of Manager Morgan Chedwidden Registration No. 09-0008
 Name of Establishment San Angelo Animal Control Inspector Kelly Spencer
 Location of Establishment 3142 N. Hwy 67 Mailing Address same
 City San Angelo State TX Zip Code 76905
 Phone 325-657-4225 County Tom Green

Note to Inspector: Put Yes, No, or N/A (Not Applicable) in the columns to the right of the question.

A. General - [TAC Section 169.26(a)]		Heating	
Structural Strength		14. Are animals protected from cold and inclement weather and direct effects of wind, rain, and snow?	y
1. Is the facility structurally sound and maintained in good repair in order to protect the animals from injury, contain them, and prevent transmission of diseases?	y	15. Is auxiliary heat or bedding provided if the temperature is below 50°F when animals are present?	y
Water and Electric Power		Cooling and Ventilation	
2. Does the facility have reliable and adequate electricity to comply with other requirements?	y	16. Are animals protected from any form of overheating and from direct rays of the sun?	y
3. Does the facility have fresh, clean water available?	y	17. Are fresh air and adequate ventilation to minimize drafts, odors, and moisture condensation provided?	y
Storage		18. Is extra ventilation, such as fans or air conditioning, provided in indoor facilities if the temperature is 85°F or above when animals are present?	y
4. Are food and bedding stored to protect them against infestation or contamination by vermin?	y	Lighting	
5. Is a refrigerator available for perishable foods?	y	19. Is lighting adequate to permit routine inspection and cleaning?	y
Waste Disposal		20. Are primary enclosures situated to protect the animals from excessive illumination (man-made or natural)?	y
6. Are there provisions for the removal and disposal of animal and food wastes, bedding, dead animals, and debris? <u>3X weekly dumpster pick up.</u>	y	Construction	
7. Are disposal facilities operated in a manner that minimizes vermin infestations, odors, and disease hazards?	y	21. Is the facility constructed to protect the animals and not create a health risk or public nuisance?	y
8. Is there a suitable method for rapidly and safely removing water and other liquid wastes?	y	22. Are building surfaces constructed and maintained so that they are impervious to moisture and can be readily sanitized?	y
Washrooms and Sinks		23. Is the floor made of durable, nonabsorbent material?	y
9. Are there facilities (such as washrooms, basins, or sinks) for employees to wash their hands?	y	Primary Enclosures	
Management		24. Are primary enclosures structurally sound, maintained, and constructed with surfaces that are impervious to moisture and can be readily sanitized?	y
10. For facilities located in a county with a population of 75,000 or over (only), in accordance with THSC Section 823.003:		25. Do primary enclosures enable the animal to remain dry and clean and protect the animal's feet and legs from injury?	y
a. Are animals separated by species and by sex?	y	26. Do the cages and kennels provide enough space for each animal to make normal postural adjustments without touching the top of the enclosure, including turning freely, standing easily, sitting, stretching, moving its head, lying in a comfortable position with limbs extended, and moving and assuming a comfortable posture for feeding, drinking, urinating, and defecating?	y
b. If not related to one another, are animals of relatively the same size sharing cages/pens?	y	B. Feeding - [TAC Section 169.26(b)]	
c. Are sick or injured animals segregated from healthy animals?	y	27. Are dogs and cats fed at least once a day or more often as appropriate for the age and condition of the animal, except as directed by a veterinarian? Are other animals fed as described on packaging of a commercial, species-specific food or as directed by a veterinarian (see #32 for ferret requirements)?	y
Records			
12. Does the facility keep records on each animal?	y		
13. Do records document animal description, impoundment and disposition dates, and method of disposition?	y		

TAC=Texas Administrative Code, THSC=Texas Health and Safety Code

Inspector Initials: KJS Date: 3/6/2024

Facility: San Angelo Animal Control

Registration No: 09-0008

Feeding (cont.)		Rabies Quarantine Facilities (Completed by DSHS Only) - [TAC Section 169.27(a)]	
28. Is food wholesome, palatable, free from contamination, of sufficient nutritive value to meet daily requirements, and accessible to animals?	y	38. Is there documentation of twice-daily observations of quarantined animals?	y
29. Are food pans kept clean and sanitary, and if disposable food pans are used, are they discarded after each feeding?	y	Rabies Quarantine Facilities (Completed by DSHS Only) - [TAC Section 169.28(a) and THSC Section 826.042(g)]	
C. Watering - [TAC Section 169.26(c)]		39. Does the facility have a written Standard Operating Procedure (SOP)?	y
30. Do animals have convenient access to fresh water and is it offered at least twice daily for at least an hour (except as directed by a veterinarian)?	y	40. Is the SOP specific for the facility?	y
31. Are the water bowls clean and sanitary?	y	41. Is the SOP posted or otherwise readily available to all employees? <u>Staff Room</u>	y
32. Do domestic ferrets have 24-hour access to water in a drinking bottle and to food?	y	42. Is the SOP designed to ensure effective and safe quarantine procedures?	y
D. Sanitation - [TAC Section 169.26(d)]		43. Do enclosures have solid walls to prevent physical contact between animals?	y
33. Are excreta removed from primary enclosures often enough to prevent contamination of the animals (at least once a day)?	y	44. Are the primary enclosures enclosed on all sides, including the top, to prevent escape?	y
34. Are cages, rooms, and pens maintained in a sanitary condition?	y	45. Does each quarantine run, cage, and kennel containing a quarantined animal have a "Rabies Quarantine" placard/sign posted on it?	y
35. Are the building and premises kept clean?	y	For Facilities Subject to THSC Chapter 829 (Located in Non-exempt County) - (Sections 829.002 and 829.007)	
E. Pest Control - [TAC Section 169.26(e)]		46. This standard is for purposes of meeting requirements set forth in THSC Chapter 829 only. Are all employees whose primary job is to enforce animal control laws in compliance with training requirements (Sec. 829.002)? If so, this inspection form serves as a certificate of compliance per Section 829.007.	
36. Is there a regular program in place for control of insects, ectoparasites, and other pests? <u>Monthly contact</u>	y		
37. Is the facility free of visible signs of rodents and are other vermin infestations kept to a minimum at all times?	y		

This facility has approximately 20 cat cages and 148 dog cages/pens.

When the facility was inspected today, it was housing approximately _____ cats and 2 dogs.

Inspector Comments:

☐ Check here if additional inspector comments are attached

Quarantine - Fe

8 Quarantine - K-9

Facility Rating: Satisfactory ✓

Unsatisfactory _____

Probation _____

If applicable, timeline for probationary period _____

As the inspector, I certify that I have personally inspected this facility and that it conforms to the statements above.

Kelley Spencer
Inspector Signature

03/06/2024
Date

The signatures below acknowledge completion and receipt of the inspection form:

Ken Waldrop, DVM
Manager (retain pink copy after signature)

3/6/24
Date

Ken Waldrop, DVM
Regional Zoonosis Control (ZC) Veterinarian

15 Mar 2024
Date

White original and yellow copy to DSHS Regional Office after Inspector's and Manager's signatures. Regional Office retains yellow copy after ZC Veterinarian's signature and returns original with all signatures to facility.

TAC=Texas Administrative Code, THSC=Texas Health and Safety Code
DSHS=Texas Department of State Health Services



TEXAS
Health and Human
Services

Texas Department of State
Health Services
Zoonosis Control

08/18 Stock No. Z-3

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services

Meeting Date: April 18, 2024

Item type: Regular Item

Caption:

Consideration of the Animal Shelter Advisory Committee (ASAC) revised bylaws (Presentation by Neighborhood & Family Services Assistant Director Morgan Chegwidden).

Staff Recommendation:

Approve

Summary/History:

Staff recommended and City Council considered the first reading of amending the ordinance defining Animal Shelter Advisory Committee membership to mirror state health code chapter 823 and adopting bylaws reflecting this.

City ordinance 2.07(13) provided for three at-large positions for any city resident and four specialized positions - veterinarian, municipal or county official, shelter oversight, and rescue member. To comply with the Open Meetings Act, this committee of seven must have at least four members present to establish a quorum calling a meeting to order. Despite recruitment and retention efforts, multiple vacancies and absences prevented the Animal Shelter Advisory Committee from meeting the statutorily required three times in 2023.

2023 Membership

- Dr. Victor Schulze - veterinarian
- Caitlin Wylie - resident
- Jen Murphy - rescue representative
- Bambi Aker - resident
- Morgan Chegwidden - shelter oversight

2023 Meeting Calendar

- February 16, 2023 - canceled for lack of quorum
- April 20, 2023 - successfully met
- August 17, 2023 - successfully met

- October 19, 2023 - canceled for lack of quorum

The Animal Shelter Advisory Committee must meet at least three times annually to comply with state statute. Reducing membership to four by appointing the state required specialized roles would increase opportunities to meet quorum, with only three members necessary to call a meeting to order and consider items on the agenda.

Proposed 2024 Membership

- Dr. Victor Schulze - veterinarian
- Jen Murphy - rescue representative
- Morgan Chegwidden - municipal official
- Halie Guillen - shelter oversight

Appointing like-minded individuals is common in Animal Shelter Advisory Committees in other Texas municipalities. No applications to serve on this committee were submitted in 2023, for neither the specialized nor City resident roles.

Although membership is proposed to reduce to four individuals, we're confident there is still appropriate access for Councilmembers to bring concerns, request agenda items, and otherwise reach out for animal services requests. Each person proposed for membership is a professional subject-matter expert and is readily available to any Councilmember, regardless of district.

Staff recommends approval of the attached bylaws reflecting this change in membership and meeting schedule to mirror state health code chapter 823.

Funding Source(s):

Financial Impact:

N/A

Other Information/Recommendation:

Staff recommends approval.

Attachments:

- | | | |
|----|---|---|
| 1. | 260402 Animal Shelter Advisory Committee Bylaws | 260402 Animal Shelter Advisory Committee Bylaws.pdf |
|----|---|---|

Presentation:

Morgan Chegwidden

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval

City of San Angelo
Animal Shelter Advisory Committee
Bylaws

These bylaws restate in their entirety and supersede any bylaws of the board that may be in effect upon their adoption and approval by the City Council for the City of San Angelo.

1. General governing statutes, ordinances, and rules

The Animal Shelter Advisory Committee of the City of San Angelo, hereinafter referred to as the “Animal Shelter Advisory Committee” or simply the “Committee”, shall be governed by these bylaws, subject to ordinances establishing and governing the Animal Shelter Advisory Committee now in effect or hereinafter adopted or amended, and state law including:

- a. City of San Angelo Code of Ordinances, Chapter 2, Article 2.07 “Boards, Committees and Commissions”, Division 1 “Generally” and Division 13 “Animal Shelter Advisory Committee”.
- b. Chapter 171 in the State of Texas Local Government Code, concerning conflicts-of-interest by officers of municipalities.
- c. Chapter 551 in the State of Texas Government Code, concerning the open conduct of meetings, recording and notices of meetings.
- d. Chapter 552 in the State of Texas Government Code, concerning Public Information.
- e. Chapter 823 in the State of Texas Health and Safety Code, concerning animal shelters.

2. Membership of the Committee and Quorum

The Animal Shelter Advisory Committee shall consist of four (4) members appointed by the City Council pursuant to the rules, terms and qualifications provided at Article 2.07, Divisions 1 and 13 of the City of San Angelo Code of Ordinances as amended from time to time. Membership criteria shall include one veterinarian, one municipal or county official, one person whose duties include the daily operation of an animal shelter, and one person who is an officer or employee of an animal welfare organization.

Three members shall constitute a quorum of the committee necessary to conduct business. The following additional rules shall apply to the Committee:

a. Resignation

Any committee member proposing to resign, shall give written notice of that intent to the committee chairperson and secretary. When a chairperson resigns or a position otherwise becomes vacant, the secretary shall promptly advise the city clerk of the vacancy on the committee.

b. Officer consecutive terms

A committee member may serve consecutive one-year terms as chairperson or vice-chairperson.

c. Attendance

Any committee member who misses three (3) duly called meetings pursuant to notice in any twelve (12) month period shall be deemed to have automatically resigned from office subject to reappointment for the balance of the member's term by City Council. The secretary shall make periodic attendance reports to the committee, which may form the basis for declaration of a vacancy by the committee. The vacancy shall be filled in the manner provided for under Article 2.07, Division 1, of the City of San Angelo Code of Ordinances, as amended.

d. Staff Liaison

The assistant director of Neighborhood & Family Services shall be designated as the committee's staff liaison and shall cause copies of the committee's agenda, minutes, and notices to be filed with the City of San Angelo city clerk. Said liaison may cause designate other City staff to facilitate matters of the committee as he/she deems necessary.

3. Meeting date, time and place

Notwithstanding anything contrary in Division 1 of Article 2.07, and pursuant to authority provided at subsections 2.07.001(7) and (13) thereof, the committee shall meet at least three times annually on a day and at a time called by the staff liaison with notice to each committee member.

All meetings of the committee shall be held at the City Hall – East Mezzanine, 72 West College Avenue, San Angelo, Texas 76903, except as may be designated by the staff liaison for a different, appropriate venue located inside the corporate limits of the City of San Angelo.

4. Conduct of meetings

Meetings of the committee shall be open to the public in compliance with the requirements of the Open Meetings Act, Chapter 551 of the Texas Government Code. The committee may meet in closed executive session during an open meeting only when in compliance with the Open Meetings Act, Chapter 551 of the Texas Government Code.

5. Minute record

The committee shall maintain a minute record book which shall be kept posted to date. In the minute record book shall be recorded the committee's proceedings, showing attendance, absences, the agenda subject of each consideration, each decision, recommendation or action taken, and all other official actions.

The draft minute record of a committee meeting shall be presented for approval at the next subsequent meeting of the committee after preparation of the draft. The minute record must be approved by a majority of the committee members present and voting.

6. Officers of the Animal Shelter Advisory Committee

a. Election of chairperson and vice-chairperson

At the first meeting of each calendar year, as the first item of new business, the committee shall elect a chairperson and vice-chairperson. The election shall be determined by a majority of those committee members present and constituting a quorum at said meeting.

b. Presiding at meetings

If present and able, the chairperson shall preside at all meetings of the committee. During the absence or inability of the chairperson to preside, the vice-chairperson shall exercise or perform all the duties and be subject to all the responsibilities of the chairperson. If both are absent or unable to preside, the members present shall appoint an acting chairperson to preside.

c. Chairperson authority

In accordance with these and other applicable rules, the presiding officer shall decide all points of procedure or order, unless otherwise directed by a majority of the members in attendance on a motion duly made and passed. The presiding officer shall maintain order

and decorum, and to that end, may order removal of disorderly or disruptive persons. The presiding officer shall, furthermore, vote on all matters and motions pending before the committee.

d. Sub-committees

The chairperson shall appoint such sub-committees as may be found necessary by a majority of the committee members or upon request of the staff liaison or City Council. Sub-committees shall consist of at least two (2) members of the committee.

e. Succession of vice-chairperson to chairperson

The vice-chairperson shall succeed the chairperson if the chairperson vacates office before the term is completed. The installation of the vice-chairperson as chairperson, and the election of a new vice-chairperson, shall occur at the next called meeting following vacation of the chairperson's seat on the committee.

f. Delegation to vice-chairperson

The chairperson may delegate specific duties generally to the vice-chairperson or may authorize the vice-chairperson to perform specific duties, during the chairperson's absence, so that the necessary committee functions are performed in a timely manner. The vice-chairperson shall perform all duties so delegated. In case of absence or incapacity of the chairperson, and on approval by a majority of the committee members, the vice-chairperson shall perform any or all of the duties of the chairperson, whether or not so delegated.

g. Appointment of secretary and secretary duties

The staff liaison shall be designated as the committee secretary. The secretary shall attend to correspondence relating to business of the committee; prepare and post all notices required; attend meetings of the committee as required; prepare staff reports and make recommendations to the committee on matters under deliberation; ensure compliance with applicable rules, ordinances and statutes; maintain custody of the records of the committee; and generally perform clerical work of the committee.

7. Conduct of committee members

If any committee member has a perceived conflict of interest other than as stated in the Conflict of Interest provisions of Division 1, Article 2.07 of the City of San Angelo Code of Ordinances, for a specific matter from which he or she desires to be excused, then that committee member may be excused by a majority vote of the remaining committee members. The committee member excused must leave the meeting room. After all deliberation by the

committee on that matter is complete, the excluded committee member shall rejoin the committee.

8. Amending these bylaws

These rules may be amended at any regular or special meeting of the Animal Shelter Advisory Committee, by a majority vote of a quorum of the committee, provided that notice of said proposed amendment is given to each member in writing at least 72 hours prior to said meeting.

9. Miscellaneous

- a. All documents, photographs, or copies thereof submitted to the committee for presentation purposes shall become the property of the City.
- b. Matters referred to the committee by the City Council shall be placed on an agenda for the next called meeting or designated future meeting of the committee for consideration.

Duly adopted by the Animal Shelter Advisory Committee, subject to approval of the City Council of the City of San Angelo, Texas this _____ day of _____, 2024.

ATTEST:

Morgan Chegwiddden, Assistant Director
Neighborhood & Family Services

Victor Schulze, Chairperson

Approved and adopted by the City Council for the City of San Angelo, Texas, this 16th day of April, 2024.

Brenda Gunter, Mayor

Staff Report



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: April 18, 2024

Item type: Regular Item

Caption:

Discussion and possible action related to monthly shelter performance for January 2024 (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwidden)

Summary/History:

204 new animals arrived at the shelter during January. 114 were adopted/transferred, 53 were redeemed by their owner, 15 wildlife were released, 27 were deceased and 250 were in custody at month end.

Our live release rate was 87.08%.

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval

Staff Report



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: April 18, 2024

Item type: Regular Item

Caption:

Discussion and possible action related to monthly shelter performance for February 2024 (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwidden)

Summary/History:

187 new animals arrived at the shelter during February. 91 were adopted/transferred, 51 were redeemed by their owner, 19 wildlife were released, 44 were deceased and 231 were in custody at month end.

Our live release rate was 78.54%.

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval

Staff Report



Requestor: Morgan Chegwiddden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: April 18, 2024

Item type: Regular Item

Caption:

Discussion and possible action related to monthly shelter performance for March 2024 (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwiddden)

Summary/History:

283 new animals arrived at the shelter during March. 78 were adopted/transferred, 155 were redeemed by their owner, 4 wildlife were released, 48 were deceased and 230 were in custody at month end.

Our live release rate was 83.16%.

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwiddden
Theresa James

Created/Initiated
Final Approval