City Council Agenda
5/21/2024

Notice is hereby given of a regular meeting of the City Council of City of San Angelo to be held May 21, 2024 at 8:30 AM at the McNease Convention Center – South Meeting Room, 501 Rio Concho Drive, San Angelo, Texas, for the purpose of considering the following agenda items.

1. **Call to Order**
2. **Chaplain Prayer & Pledges**
3. **Proclamations/Recognitions**
4. **Public Comment**

Issues or concerns not on the Regular Agenda may be raised by the public at this time. Citizens should speak from the podium, address all comments to the dais, begin by stating their name and address or Single Member District number, and limit their remarks to less than three minutes.

5. **Consent Agenda**

a. Consider approving the May 7, 2024, City Council regular meeting minutes, May 7, 2024, Strategic Priority Workshop minutes, and May 15, 2024 City Council special meeting minutes (Heather Stastny)

b. Consider a one-year extension to an agreement with the San Angelo Soccer Association (SASA) for the use of some of the property the City leases from the United States Army Corps of Engineers for the purpose of youth sports programming and authorizing the City Manager to negotiate and execute all related documents (Carl White)

c. Consider approving a five-year renewal Agreement with Time Clock Plus locking in discounted rates, budgeted at an amount not to exceed $60,000 annually and authorizing the City Manager to negotiate and execute all related documents (Bryan Kendrick)

d. Consider approval of Change Order 1 to the North Concho River WW Improvements CIPP project with Insituform Technologies in the amount of $130,000 and authorizing the City Manager to negotiate and execute all related documents (Shane Kelton)

e. Consider a Change Order to WU-05-22 Hickory Groundwater Supply System Expansion-New Production Wells with Hydro Resources to reduce project cost in the amount of $69,491 and authorizing the City Manager to negotiate and execute all related documents (Shane Kelton)

f. Consider ratifying a resolution by COSADC authorizing the Board President to negotiate and execute an Economic Development Incentive Agreement with Allen's Transport (USA) Inc. in an amount not to exceed $150,000 for a project authorized under Chapters 501 & 505 of the Texas Development Corporation Act necessary to promote economic development and expand business enterprises which create or retain primary jobs and recommending approval by City Council (Michael Dane)

g. Consider approving a resolution pursuant to the Texas Enterprise Zone Act, Chapter 2303, Texas Government Code, nominating Ethicon, Inc. to the Office of the Governor Economic

Development & Tourism through the Economic Development Bank as an Enterprise Project (Michael Dane)

h. Second reading of an ordinance approving Standards of Care for Recreation Summer Camp held at Recreation Centers for ages 5 through 13 (Carl White)

6. Regular Agenda

Comments regarding items on the Regular Agenda may be made by the public when each item is discussed as outlined above. Applicants, proponents, and appellants are exempt from the time limit above and instead must limit their remarks to less than five minutes.

a. Presentation of the Downtown San Angelo, Inc. biannual report (Presentation made by DSA Director Monica Ramos)

b. Discussion and possible action on prioritized listing of funding requests for Animal Services (Presentation made by Neighborhood & Family Services Assistant Director Morgan Chegwidden)

c. Discussion and possible action on Chapter 8, Article 8.10 "Parking Vehicles on Unimproved Surfaces" of the Code of Ordinances (Presentation made by Neighborhood and Family Services Director Bob Salas)

d. Consider a resolution approving the 2025-2029 Capital Improvement Plan for the City of San Angelo (Presentation made by Finance Director Tina Dierschke)

e. First reading and public hearing of an ordinance amending the budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024, for survey work at Fairmount Cemetery (Presentation made by Finance Director Tina Dierschke)

f. First reading and public hearing of an ordinance for PD24-01, a request for a Planned Development zoning district with an underlying base zoning of Low-Rise Multifamily, allowing for a transitional housing facility for women located at 4215 Armstrong St. (Presentation made by Planning & Development Services Director Aaron Vannoy)

7. Closed Session

Executive Session under the provision of Government Code, Title 5. Open Government; Ethics, Subtitle A. Open Government, Chapter 551. Open Meetings, Subchapter D. Exceptions to Requirement that Meetings be Open under the following sections:

a. Section 551.072 Deliberations about Real Property regarding:
1. All of block 1, .98 Acres ES Kirby,
2. 9.622 Acres out of Abstract 0111, Survey 0320
3. 1.22 Acres out of Abstract 0111, Survey 0320

8. Follow Up and Administrative Issues

a. Consider items discussed in Executive Session, if needed

b. Consider approving various Board nominations:
Animal Shelter Advisory Committee: Chrysanthemum Cohen (SMD 1) to a first term ending January 2026, and Rodger Horton (SMD 4) to an unexpired term ending January 2025

c. Announcements and consideration of Future Agenda Items:
-Consider scheduling August 2024 City Council meetings:
1. August 8, 2024 - City Council meeting & vote on proposed tax rate

2. August 16, 2024 - Special meeting - Budget & Tax Hearing (1st Reading)
3. August 19, 2024 - City Council meeting and Budget & Tax Adoption (2nd Reading)

9. Adjournment

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board at City Hall in the City of San Angelo, Texas, on the 15th day of May 2024, at 4:52 p.m.

hstastny
Heather Stastny, City Clerk

All agenda items are subject to action. The City Council reserves the right to consider business out of posted order and/or adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations Regarding Real Property), 551.073 (Deliberations Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberations Regarding Security Devices or Security Audits), 551.087 (Deliberations Regarding Economic Development Negotiations), and 551.089 (Deliberations Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

In compliance with the Americans with Disabilities Act, the City of San Angelo will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact the ADA Coordinator at 325-657-4407 for request, or by completing a request form online at cosatx.us/ada.

Citizen requests to display materials on the city's monitors must submit the request 96 hours prior to the meeting by email to Heather.Stastny@cosatx.us. Time limits for discussion are as stated above and materials cannot exceed 10-pages. Citizens bringing materials for distribution to City Council members during the meeting must bring a minimum of 12 copies.

City Council regular meetings are broadcast on SATV Channel 17-Government Access at 10:30 a.m. and 7:00 p.m. every day, beginning the evening of the meeting until the evening of the next meeting.

City of San Angelo, Texas
Regular City Council Meeting
Tuesday, May 7, 2024

Present:

Mayor Brenda Gunter
Pro tem Lucy Gonzales, SMD 4
Council Member Tommy Hiebert, SMD 1
Council Member Tom Thompson, SMD 2
Council Member Harry Thomas, SMD 3
Council Member Karen Hesse Smith, SMD 5
Council Member Larry Miller, SMD 6 via Zoom

1. Call to Order

With a quorum of the City Council Members present, Mayor Gunter called the regular session of the San Angelo City Council to order at 8:33 a.m. on Tuesday, May 7, 2024 at the San Angelo McNease Convention Center, 501 Rio Concho Drive, San Angelo, Texas 76903.

2. Chaplain Prayer & Pledges

An invocation was provided by San Angelo Police Chaplain Gary Jenkins, and pledges were led by San Angelo Police Department Chaplain Marcella Jenkins.

3. Proclamations/Recognitions

May 15, 2024 was proclaimed as National Trauma Survivors Day.

May 2024 was proclaimed as Motorcycle Safety Awareness Month.

May 2024 was proclaimed as Historic Preservation Month.

4. Public Comment

County resident Jackie Chesnutt spoke about personal struggles and read her husband's obituary.

Council Member Gonzales commended City staff for clean-up work done at the homeless encampment.

City Manager Daniel Valenzuela gave an update on the progress of the homeless encampment.

Citizen Michael McDonald (SMD 1) spoke about the appraisal and subsequent lease for his lake lot.

Citizen Kassie Harper (SMD 1) commented on the rate at which property appraisals are rising.

Citizen Jaton Giese (SMD 5) requested consideration of funding to Cassie's Place and Critter Shack to assist with a spay/neuter program.

Citizen Jamal Schumpert (SMD 4) commended on the stray dog population in the city, and the current living wages in San Angelo.

5. Consent Agenda

a. Consider approving the April 16, 2024, Joint Meeting with the Planning Commission and April 16, 2024, City Council regular meeting minutes (Heather Stastny)

b. Consider the sale of +/- 0.33 acres of land of Lot 9D, Block 2, Section 9A, Red Arroyo Hills Addition to DNL Properties for the appraised value of $19,146 and authorizing the City Manager to negotiate and execute all related documents (Sarah Tackett-Torres)

c. Consider accepting a .048 acre utility easement for a sewer wastewater pipeline out of William Etzel Survey No. 167, Abstract No. 157 and authorizing the City Manager to negotiate and execute all related documents (Sarah Tackett-Torres, Zeferino Mendoza)

d. Consider approving the release of reversionary interest in property located at the San Angelo Regional Airport being 4.720 acres of land out of a certain 122.360 tract out of the W. Spornhaun Survey No. 644, Abstract 1881 and authorizing the City Manager to negotiate and execute all documents (Sarah Tackett-Torres, Jeremy Valgardson)

e. Consider approving RFB FC-01-24 Rebid to Accurate Air Solutions LLC in the amount of $118,430 for HVAC unit replacement at the Chase State Office Building and authorizing the City Manager to negotiate and execute all related documents (Bob Bluthardt)

f. Consider approving the purchase of water meters from Core and Main, Inc. in the amount of $1,616,600 budgeted for purchase in fiscal year 2024 and authorizing the City Manager to negotiate and execute all related documents (Shane Kelton)

g. *Item was pulled and considered on the Regular Agenda.*

h. Second reading on an ordinance amending Chapter 12 "Planning & Development," Exhibit A "Zoning Ordinance," Article 3 "Use Regulations," Section 313 "Use Table," regarding item (i) below revisions requiring that Short-Term Rental establishments obtain a conditional use only in specified zoning districts (Aaron Vannoy) (**Pg. 105, 2024-029)**

i. Second reading on an ordinance amending Chapter 12 "Planning & Development," Exhibit A "Zoning Ordinance," Article 4 "Specific Use Standards," Section 406 "Bed and Breakfast Establishments and Short-Term Rentals," regarding approval, renewal and revocation of conditional uses authorizing Bed and Breakfast and Short-Term Rental establishments, as well as revising distance limitations with respect to Short-Term Rentals (Aaron Vannoy) **(Pg. 107, 2024-030)**

j. Second reading of an ordinance for PD97-07, a request to amend the Planned Development zoning district to allow underlying General Commercial, Heavy Commercial, and Light Manufacturing zoning districts to conform to the Airport 2020 Master Plan (Aaron Vannoy) **(Pg. 112, 2024-031)**

k. Second reading of an ordinance for PD20-02, a request to amend the Planned Development zoning district to allow High Rise Multifamily zoning for a 3-story affordable senior living facility located at 3824 Green Meadow Dr. (Aaron Vannoy) **(Pg. 116, 2024-032)**

Motion: Council Member Thomas made a motion, seconded by Council Member Hesse Smith, to approve the Consent Agenda, with the exception of items 5g. and 5i. The motion carried unanimously (7) ayes to (0) nays, and (6) ayes to (0) nays with (1) abstention by Council Member Miller for item 5e, with no public comment.

Motion: Council Member Thompson made a motion, seconded by Council Member Gonzales, to approve item 5i., as presented by Planning and Development Director Aaron Vannoy. The motion carried unanimously (7) ayes to (0) nays.

Citizen Jamal Schumpert (SMD 4) commented on the proposed boundary for STRs around schools.

6. Regular Agenda

5g. *Adoption of a resolution of the City of San Angelo City Council amending the schedule of fees and charges related to parks and recreation fees for the addition of Bosque fees and removal of Nature Center fees (Tina Dierschke)* **(Pg. 100, 2024-028)**

Motion: Council Member Thomas made a motion, seconded by Council Member Hiebert, to approve the item as presented. The motion carried unanimously (7) ayes to (0) nays with no public comment.

a. Consider accepting the City's fiscal year 2023 Annual Comprehensive Financial Report and Single Audit (Presentation made by Armstrong, Backus & Company, LLC Partner Gayla Thornton)

Motion: Council Member Thomas made a motion, seconded by Council Member Thompson, to approve the item, as presented. The motion carried unanimously (7) ayes to (0) nays with no public comment.

b. Consider a request for an appeal of the Planning Commission's approval of Conditional Use CU24-03 for a Short-Term Rental located at 2246 Joy Road (Presentation made by Planning & Development Services Director Aaron Vannoy)

Citizen Jerry Lancaster (SMD 1), spoke in opposition of the Conditional Use for a Short-Term Rental.

Attorney Wes Giesecke answered questions from the Council on behalf of the property owner.

Citizen Steve Hampton (SMD 6) suggested the item be tabled pending further information on the status of the property as a working STR.

Citizen Ken Taylor (SMD 1) requested consistency and compliance with the STR Ordinance.

Motion: Council Member Hiebert made a motion, seconded by Council Member Gonzales, to approve the item as presented. The motion carried (5) ayes to (2) nays with Council Member Thomas and Council Member Hesse Smith casting the dissenting votes.

~~**7. Closed Session**~~

~~Executive Session under the provision of Government Code, Title 5. Open Government; Ethics, Subtitle A. Open Government, Chapter 551. Open Meetings, Subchapter D. Exceptions to Requirement that Meetings be Open under the following sections:~~

8. Follow Up and Administrative Issues

a. ~~Consideration of items discussed in Closed Session, if needed~~

No action taken on this item.

b. Approval of various Board nominations:
Planning Commission: Brittany Davis (Mayor) to a second term ending January 2026
Public Housing Authority: Becky Fraser and Monette Molinar to a fourth term, and Troyce Wilcox to a sixth term, all ending April 2026

Motion: Council Member Hesse Smith made a motion, seconded by Council Member Thomas, to approve the item, as presented. The motion carried unanimously (7) ayes to (0) nays, with no public comment.

c. Announcements and consideration of Future Agenda Items

Consensus: Public Meeting was scheduled for Wednesday, May 15, 2024 at 8:30 a.m. to canvass votes for the May 4, 2024 General Election.

9. Adjournment

Motion: Council Member Hiebert made a motion, seconded by Council Member Thompson, to adjourn the meeting. The motion carried unanimously (7) ayes to (0) nays, with no public comment.

There being no further business, the meeting adjourned by consensus at 10:28 a.m.

THE CITY OF SAN ANGELO, TEXAS:

_____
Brenda Gunter, Mayor

ATTEST:

_____
Heather Stastny, City Clerk

In accordance with Chapter 2, Article 2.300, of the Official Code of the City of San Angelo, the minutes of this meeting consist of the preceding Minute Record and the Supplemental Minute Record. Details of Council meetings may be obtained from the City Clerk's Office, or a video of the entire meeting may be purchased from the Public Information Officer at 481-2727. (Portions of the Supplemental Minute Record video tape recording may be distorted due to equipment malfunction or other uncontrollable factors.)

City of San Angelo, Texas
Special City Council Meeting – Strategic Priority Workshop
Tuesday, May 7, 2024

Present:

Mayor Brenda Gunter
Pro tem Lucy Gonzales, SMD 4
Council Member Tommy Hiebert, SMD 1
Council Member Tom Thompson, SMD 2
Council Member Harry Thomas, SMD 3
Council Member Karen Hesse Smith, SMD 5
Council Member Larry Miller, SMD 6 via Zoom

1. Call to Order

With a quorum of the City Council Members present, Mayor Gunter called the special session of the San Angelo City Council to order at 11:03 a.m. on Tuesday, May 7, 2024 at the San Angelo McNease Convention Center, 501 Rio Concho Drive, San Angelo, Texas 76903.

2. Workshop Itinerary

a. Capital Improvement Plan priorities

Finance Director Tina Dierschke gave an overview of the CIP, including active projects.

Council discussed the following proposed capital priorities: River Stage renovation, Foster Communications Coliseum renovation, Twin Mountain Drive extension, River Valley Lane drainage project, Shady Point Bridge replacement, and Ben Ficklin pedestrian improvement.

b. Funding Strategies

i. Rolling and Short-term Debt

ii. Public Safety

Finance Director Tina Dierschke provided information on potential funding sources for upcoming projects and the City's budget.

City Manager Daniel Valenzuela discussed the impact of property tax revenue and its impact on the City's budget.

3. Follow Up and Administrative Issues

a. Set Date for Enterprise Funds Budget Workshop

Budget workshops were scheduled as follows:
-Enterprise Funds Budget Workshop – June 18, 2024
-General Fund Budget Workshop – July 16, 2024

4. Adjournment

Motion: Council Member Hiebert made a motion, seconded by Council Member Thompson, to adjourn the meeting. The motion carried unanimously (6) ayes to (0) nays, with no public comment.

There being no further business, the meeting adjourned by consensus at 1:14 p.m.

THE CITY OF SAN ANGELO, TEXAS:

ATTEST:

_____
Brenda Gunter, Mayor

_____
Heather Stastny, City Clerk

In accordance with Chapter 2, Article 2.300, of the Official Code of the City of San Angelo, the minutes of this meeting consist of the preceding Minute Record and the Supplemental Minute Record. Details of Council meetings may be obtained from the City Clerk's Office, or a video of the entire meeting may be purchased from the Public Information Officer at 481-2727. (Portions of the Supplemental Minute Record video tape recording may be distorted due to equipment malfunction or other uncontrollable factors.)

City of San Angelo, Texas
Special City Council Meeting
Wednesday, May 15, 2024

Present:

Mayor Brenda Gunter
Pro tem Lucy Gonzales, SMD 4
Council Member Tommy Hiebert, SMD 1
Council Member Harry Thomas, SMD 3
Council Member Karen Hesse Smith, SMD 5

1. Call to Order

With a quorum of the City Council Members present, Mayor Gunter called the special session of the San Angelo City Council to order at 8:30 a.m. on Wednesday, May 15, 2024 at the San Angelo McNease Convention Center, 501 Rio Concho Drive, San Angelo, Texas 76903.

2. Public Comment

No public comment.

3. Special Agenda

a. Adoption of a resolution canvassing returns and declaring the results of the General Election held on May 4, 2024 (Presentation made City Clerk Heather Stastny)

Motion: Council Member Thomas made a motion, seconded by Council Member Gonzales, to approve the item as presented. The motion carried unanimously (5) ayes to (0) nays, with no public comment.

b. Adoption of a resolution ordering a Runoff Election to be held on June 15, 2024, for the purpose of electing a Chief of Police (Presentation made by City Clerk Heather Stastny)

Motion: Council Member Gonzales made a motion, seconded by Council Member Hesse Smith to approve the item as presented. The motion carried unanimously (5) ayes to (0) nays, with no public comment.

~~**4. Follow Up and Administrative Issues**~~

No action taken.

5. Adjournment

Motion: Council Member Hiebert made a motion, seconded by Council Member Gonzales, to adjourn the meeting. The motion carried unanimously (5) ayes to (0) nays, with no public comment.

There being no further business, the meeting adjourned by consensus at 8:34 a.m.

THE CITY OF SAN ANGELO, TEXAS:

ATTEST:

_____
Brenda Gunter, Mayor

_____
Heather Stastny, City Clerk

In accordance with Chapter 2, Article 2.300, of the Official Code of the City of San Angelo, the minutes of this meeting consist of the preceding Minute Record and the Supplemental Minute Record. Details of Council meetings may be obtained from the City Clerk's Office, or a video of the entire meeting may be purchased from the Public Information Officer at 481-2727. (Portions of the Supplemental Minute Record video tape recording may be distorted due to equipment malfunction or other uncontrollable factors.)

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL

Requestor: Carlton White, Parks and Recreation Director, Parks and Recreation

Meeting Date: May 21, 2024

Item type: Consent Item

Caption:

Consider a one-year extension to an agreement with the San Angelo Soccer Association (SASA) for the use of some of the property the City leases from the United States Army Corps of Engineers for the purpose of youth sports programming and authorizing the City Manager to negotiate and execute all related documents (Carl White)

Staff Recommendation:

Approve

Summary/History:

The San Angelo Soccer Association (SASA) has sub-leased this same property from the City since at least the early 1990's.

The basic terms of the agreement are:
* sub-lease of 85 acres, a portion of the property the City leases from the United States Army Corps of Engineers,
* a term from effective date to January 31, 2025,
* no option to renew or extend,
* annual payment to the City of $240.00/year, and
* SASA will maintain facilities and provide youth soccer sports programming at the property.

The City is in the process of renewing the lease with the Corps for this property and the Youth Sports Practice Area (aka 29th St. Sports Complex). These two properties are part of one lease we have with the Corps. Once that lease has successfully been renewed, anticipated before January 31, 2025, we would need to establish a new sub-lease with SASA, with Council's consideration.

Funding Source(s):

Financial Impact:

The City will receive an annual rental fee of $240.00.

Other Information/Recommendation:

Attachments:

Presentation:

Carlton White

Approvals/Reviews:

Carlton White	Created/Initiated
Carlton White	Approved
Theresa James	Approved
Jeffrey Tomlinson	Approved
Tina Dierschke	Approved
Theresa James	Approved
Heather Stastny	Final Approval

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL

Requestor: Bryan Kendrick, Director of Human Resources/Risk Management, Human Resources/Risk Management

Meeting Date: May 21, 2024

Item type: Consent Item

Caption:

Consider approving a five-year renewal Agreement with Time Clock Plus locking in discounted rates, budgeted at an amount not to exceed $60,000 annually and authorizing the City Manager to negotiate and execute all related documents (Bryan Kendrick)

Staff Recommendation:

Approve

Summary/History:

City Council awarded an agreement with Time Clock Plus (TCP) to serve as our timekeeping software in May 2019. We were scheduled to go to non-contracted pricing on our renewals on July 1, 2024. Human Resource staff has worked with TCP toward this 5-year-locked in discounted rate, saving the city approximately $1,500 annually from the non-contracted pricing.

Non-Contracted Pricing for 2024

TimeClock Plus Professional Licenses qty 668 x 46.74 = $31,222.32
TimeClock Plus Non Clockable Licenses qty 138 x $7.78 = $1,073.64
TimeClock Plus Sub/Temp Licenses qty 115 x $2.60 = $299.00
Annual Hardware Support and Maintenance = $19,404.94

3% Discounted Contract Pricing for 2024

TimeClock Plus Professional Licenses qty 668 x $45.41 = $30,333.88
TimeClock Plus Non Clockable Licenses qty 138 x $7.56 = $1,043.28
TimeClock Plus Sub/Temp Licenses qty 115 x $2.52 = $289.90
Annual Hardware Support and Maintenance = $18,855.75

Locked-in rate increases are 3% for 2025, and 2% each for years 2026, 2027, and 2028.

Note: Due to the nature of a changing workforce, license quantities could change, which would affect overall annual costs. We anticipate $60,000 will be sufficient for each of the next 5 years. If we ever anticipate that we will need to exceed that cost, we will need to bring a supplemental item before City Council.

Funding Source(s):

Financial Impact:

Multiple Funds for all employees.

Other Information/Recommendation:

Staff Recommends Approval

Attachments:

1.	5 year Agreement	5 year Agreement.pdf

Presentation:

Bryan Kendrick

Approvals/Reviews:

Bryan Kendrick	Created/Initiated
Theresa James	Approved
Jeffrey Tomlinson	Approved
Tina Dierschke	Approved
Heather Stastny	Final Approval

TIMECLOCK PLUS, LLC
1 TIMECLOCK DRIVE
SAN ANGELO, TX 76904

QUOTE # : Q030320

CONTRACT START DATE : 07/01/2024

CLIENT INFORMATION

Purchased for: City of San Angelo
Bill To: City of San Angelo

Billing Address:

Billing Contact Name:

Billing Contact Email:

Billing Contact Phone:

Shipping Method:

Contract Contact Name: Bryan Kendrick

Contract Contact Email: bryan.kendrick@cosatx.us

Support Contact Name:

Support Contact Email:

Support Contact Phone:

Start day of week:

BILLING TERMS

INITIAL TERM	RENEWAL TERM	PAYMENT TERM	PAYMENT METHOD
60 MONTHS	60 MONTHS	NET 30	CHECK

ITEM DESCRIPTION	PRICE PER UNIT	QUANTITY	CHARGE TYPE	ORDER TOTAL
TIMECLOCK PLUS PROFESSIONAL ANNUAL CLOCKABLE EMPLOYEE LICENSE	$45.41	668	RECURRING	$30,333.88
TIMECLOCK PLUS PROFESSIONAL ANNUAL NON-CLOCKABLE EMPLOYEE LICENSE	$7.56	138	RECURRING	$1,043.28
TIMECLOCK PLUS PROFESSIONAL ANNUAL SUB/TEMP LICENSE	$2.52	115	RECURRING	$289.80

SUBTOTAL	**$31,666.96**
TAXES	**$0.00**
GRAND TOTAL	**$31,666.96**
CURRENCY	USD

QUOTE EXPIRATION DATE : 05/31/2024

SPECIAL TERMS: 5 YEAR PRICE LOCK:
YEAR 2: LICENSES = 668 * $46.77 | NON CLOCKABLE = 138 * $7.79 | SUB/TEMP = 115 * $2.60 | HSM = $19,421.42
YEAR 3: LICENSES = 668 * $47.71 | NON CLOCKABLE = 138 * $7.95 | SUB/TEMP = 115 * $2.65 | HSM = $19,809.85
YEAR 4: LICENSES = 668 * $48.66 | NON CLOCKABLE = 138 * $8.11 | SUB/TEMP = 115 * $2.70 | HSM = $20,206.04
YEAR 5: LICENSES = 668 * $49.63 | NON CLOCKABLE = 138 * $8.27 | SUB/TEMP = 115 * $2.75 | HSM = $20,610.17

SERVICE TERMS & CONDITIONS

TimeClock Plus, LLC ("TCP"), a Delaware limited liability company, will provide Client and its authorized Employees and Users access to the Services during the Initial Service Term in accordance with the complete terms and conditions (collectively the "Licensing Agreement") found at: https://www.tcpsoftware.com/legal

TCP reserves the right to modify the Licensing Agreement at TCP's sole discretion provided that changes shall not materially decrease the Services features and functionalities that Client has subscribed to during the then-current term. Should TCP make any modifications to the Licensing Agreement, TCP will post the amended terms on the applicable URL link and will update the "Last Updated Date" within such documents to notify Client of said changes.

This Order Form is entered into as of the Contract Start Date contained herein (the "Effective Date") by and between TimeClock Plus, LLC and the entity named in the Bill To section herein (the "Client"), and is subject to the Licensing Agreement. In the event of any conflict between the Order Form and the Terms and Conditions (as applicable), the terms of the Order Form shall control.

Client shall pay all fees or charges in accordance with those outlined on the Order Form. Except for cases of TCP breach, all fees are committed and non-cancelable during the term of the agreement.

The individuals executing this Agreement on behalf of each Party represent and warrant to the other Party that they are fully authorized and legally capable of executing this Agreement on behalf of such Party and that such execution is binding upon such Party.

Accepted by:

Client		**TimeClock Plus, LLC**	
By:	_____	**By:**	_____
Name:	_____	**Name:**	_____
Title:	_____	**Title:**	_____

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL

Requestor: Charles Michalewicz, Engineer, Engineering Services

Meeting Date: May 21, 2024

Item type: Consent Item

Caption:

Consider approval of Change Order 1 to the North Concho River WW Improvements CIPP project with Insituform Technologies in the amount of $130,000 and authorizing the City Manager to negotiate and execute all related documents (Shane Kelton)

Staff Recommendation:

Approve

Summary/History:

This Change Order No 1 is to add the replacement of 2 manholes and the additional bypass pumping required to install the replacement manholes.
The original project will include cleaning and lining approximately 4,365 LF of old clay sewer line and brick manholes from the general area of Harris Ave. and the North Concho River to the crossing of U.S Hwy 67 / 277 and Bryant Blvd.
This sewer line rehabilitation project will be a continuation of the CIPP (Cured in Place Pipe) project that was completed near Central High School in 2019.

Funding Source(s):

Fund:	Account:	Project Number:	Amount Budgeted:
2023 Lake WW CO	535-0640-800.07-30		$130,000

Financial Impact:

Funding is budgeted out of the WW Bond Fund.

Other Information/Recommendation:

City Staff recommends approval of the Change Order 1 for the project

Attachments:

1. NCWW Change Order 01_SIGNED — NCWW Change Order 01_SIGNED.pdf

Presentation:

Zeferino Mendoza

Approvals/Reviews:

Charles Michalewicz	Created/Initiated
Pete Madrid Jr.	Approved
Kevin Pate	Approved
Shane Kelton	Approved
Theresa James	Approved
Jeffrey Tomlinson	Approved
Tina Dierschke	Approved
Heather Stastny	Final Approval

City of San Angelo
PO: 132901; Change Order Form
North Concho River WW Collection Improvements

Change Order No. **1** **Contractor:** **Insituform Technologies, LLC.**

Item No.	Specification	Item Description	Quantity	Unit	Unit Price	Total Price	Add Quantities	Deduct Quantities	Revised Quantities	Adjusted Total Price	Net Change
CO1.1		Remove and Replace 5' Dia 16' deep - special access	2	EA	$ 44,500.00	$ 89,000.00			2	$ 89,000.00	$ -
CO1.2		Operate 6" pumping system (Fuel & Maint. Per Pump)	10	Day	$ 350.00	$ 3,500.00			10	$ 3,500.00	$ -
CO1.3		Bypass Pump Watch Labor	5	Day	$ 2,250.00	$ 11,250.00			5	$ 11,250.00	$ -
CO1.4		Bypass Line Watch Labor	5	Day	$ 1,700.00	$ 8,500.00			5	$ 8,500.00	$ -
CO1.5		Bypass System Piping and Equipment - Main Line	1	Week	$ 17,750.00	$ 17,750.00			1	$ 17,750.00	$ -

Contract Adjustment

Original Contract Completion Date:	**N/A**		Original Contract Sum	$ 1,423,330.00
Original Contract Construction Days:	**N/A**	Original Contengecy		
Prior Days Added:	**N/A**		Total Change Order #1 $ 130,000.00	$ 1,553,330.00
Days Added this Change Order:	**N/A**		$ -	
Revised Contract Construction Days:	**N/A**	**Contengecy Remaining**		
Revised Contract Completion Date:	**N/A**			
			Change in Contract Amount:	$ 130,000.00
			Revised Contract Amount	**$ 1,553,330.00**

Approval

Contractor: Date: 3-20-2024

City of San Angelo, Engineering Services:

Date:

Comments

Change Order No.1 is to add the replacement of 2 manholes, and additional bypass pumping to construct.

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL

Requestor: Charles Michalewicz, Engineer, Water Utilities

Meeting Date: May 21, 2024

Item type: Consent Item

Caption:

Consider a Change Order to WU-05-22 Hickory Groundwater Supply System Expansion-New Production Wells with Hydro Resources to reduce project cost in the amount of $69,491 and authorizing the City Manager to negotiate and execute all related documents (Shane Kelton)

Staff Recommendation:

Approve

Summary/History:

After work was completed for Contract 1, New Production Wells, the quantities of work performed differed from the bid amount quantities. From these differences, a credit of $69,491.00 is being implemented to reduce the overall Contract Price to reflect the actual work performed.

Funding Source(s):

Financial Impact:

Original contract price:$8,500,881.00
Change Order Reduction ($69,491.00)
Final Contract Cost $8,431,390.00

Other Information/Recommendation:

City Staff recommends approval.

Attachments:

1. Contract 1 - CO# 002_Recommended — Contract 1 - CO# 002_Recommended.pdf

Presentation:

Shane Kelton

Approvals/Reviews:

Charles Michalewicz	Created/Initiated
Pete Madrid Jr.	Approved

Shane Kelton	Approved
Theresa James	Approved
Jeffrey Tomlinson	Approved
Tina Dierschke	Approved
Heather Stastny	Final Approval

Enprotec / Hibbs & Todd

CHANGE ORDER NO.: 002

Owner:	City of San Angelo	Owner's Project No.:	527
Engineer:	Enprotec / Hibbs & Todd, Inc.	Engineer's Project No.:	7085
Contractor:	Hydro Resources - Mid Continent, Inc.	Contractor's Project No.:	WU-05-22
Project Name:	Hickory Groundwater Supply System Expansion – New Production Wells		
Date Issued:	1/30/2024	Effective Date of Change Order:	When Fully Executed

The Contract is modified as follows upon execution of this Change Order:

Description:

1. **Update to Contract Price for scope quantity differences.**

Summary:

1. **Update to Contract Price – After work was completed for Contract 1 – New Production Wells, the quantities of work performed differed from the bid amount quantities. From these differences, a credit of $69,491.00 is being implemented to reduce the overall Contract Price to reflect the work performed.**

The overall Contract Times will not change upon execution of this Change Order.

Change in Contract Price	**Change in Contract Times**
Original Contract Price: $ 8,500,881.00	Original Contract Times: Substantial Completion: 365 days Ready for final payment: 410 days
NO CHANGE from previously approved Change Orders $ 0	**NO CHANGE** from previously approved Change Orders: 0 days
Contract Price prior to this Change Order: $ 8,500,881.00	Contract Times prior to this Change Order: Substantial Completion: 365 days Ready for final payment: 410 days
Impact this Change Order: $ (69,491.00)	**Impact** this Change Order: Substantial Completion: 0 days Ready for final payment: 0 days
Contract Price incorporating this Change Order: $ 8,431,390.00	Contract Times with all approved Change Orders: Substantial Completion: 365 Days Ready for final payment: 410 Days

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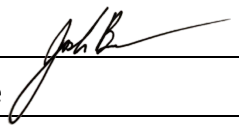
	Recommended by Engineer	Accepted by Contractor
Signature:		
By:	Leroy Arce	Joshua C. Buse
Title:	Construction Project Manager	Vice President
Date:	2/7/2024	2/6/2024

Authorized by Owner

Signature:	
By:	Shane Kelton
Title:	Executive Director of Public Works
Date:	

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REPORT TO MAYOR & MEMBERS OF CITY COUNCIL

Requestor: Robert Schneeman, Economic Development Coordinator, Economic Development

Meeting Date: May 21, 2024

Item type: Consent Item

Caption:

Consider ratifying a resolution by COSADC authorizing the Board President to negotiate and execute an Economic Development Incentive Agreement with Allen's Transport (USA) Inc. in an amount not to exceed $150,000 for a project authorized under Chapters 501 & 505 of the Texas Development Corporation Act necessary to promote economic development and expand business enterprises which create or retain primary jobs and recommending approval by City Council (Michael Dane)

Staff Recommendation:

Approve

Summary/History:

Allen's Transport (USA) originally from Leduc, Alberta, Canada opened its San Angelo Location at 1182 Gas Plant Road in 2022.They are one of the leading heavy-haul and logistics companies in North America with a fleet of trucks, custom trailers and equipment combinations to safely and efficiently service petrochemical, mining, pulp and paper, industrial, refinery and generator stations,
Allen's Transport (USA) is requesting assistance on the installation of 6 tanks for chemical storage that will facilitate additional trucking and storage revenues as well as new hires. There will be a need for 5 additional trucks in the short term along with 5 new driving positions. The total Capital Investment will be $1.5 Million. Wages will average $95,000 per year. According to the Economic Impact model, the return on investment is 5.9 years and total Community Economic Impact for 5 years is $6.58M. The COSADC Board approved this item at their meeting on April 24th, 2024.

Funding Source(s):

Financial Impact:

$150,000 from Future Projects to a new project. Budget Amendment required.

Other Information/Recommendation:

Attachments:

Presentation:

Michael Dane

Approvals/Reviews:

Robert Schneeman	Created/Initiated
Michael Dane	Approved
Theresa James	Approved
Jeffrey Tomlinson	Approved
Tina Dierschke	Approved
Theresa James	Approved
Heather Stastny	Final Approval

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL

Requestor: Robert Schneeman, Economic Development Coordinator, Economic Development

Meeting Date: May 21, 2024

Item type: Consent Item

Caption:

Consider approving a resolution pursuant to the Texas Enterprise Zone Act, Chapter 2303, Texas Government Code, nominating Ethicon, Inc. to the Office of the Governor Economic Development & Tourism through the Economic Development Bank as an Enterprise Project (Michael Dane)

Staff Recommendation:

Approve

Summary/History:

The City of San Angelo (the "City") has previously passed Ordinance No. 2019-026, dated February 19, 2019, electing to participate in the Texas Enterprise Zone Program, and the local incentives offered under this resolution are the same on this date as were outlined in Ordinance 2019-026. That ordinance had a mandatory expiration date of February 19th, 2024. Ethicon has requested the City renew its nomination of Ethicon as an Enterprise Project.

Funding Source(s):

Financial Impact:

No fiscal impact. Recommending acceptance into the Governor's program only.

Other Information/Recommendation:

Ethicon is not requesting economic incentives from the City of San Angelo at this time. Any such request would require Council approval separate from this item.

Attachments:

1. Nominating Resolution DRAFT 2024-02-08 — Ethicon TX EZ Tab 7 Nominating Resolution DRAFT 2024-02-08.pdf

Presentation:

Michael Dane

Approvals/Reviews:

Robert Schneeman	Created/Initiated
Michael Dane	Approved
Theresa James	Approved
Tina Dierschke	Approved
Heather Stastny	Final Approval

RESOLUTION 2024-

A RESOLUTION BY THE CITY OF SAN ANGELO CITY COUNCIL PURSUANT TO THE TEXAS ENTERPRISE ZONE ACT, CHAPTER 2303, TEXAS GOVERNMENT CODE, NOMINATING ETHICON, INC. TO THE OFFICE OF THE GOVERNOR ECONOMIC DEVELOPMENT & TOURISM THROUGH THE ECONOMIC DEVELOPMENT BANK AS AN ENTERPRISE PROJECT

WHEREAS, the City of San Angelo (the "City") has previously passed Ordinance No. 2019-026, February 19, 2019, electing to participate in the Texas Enterprise Zone Program, and the local incentives offered under this resolution are the same on this date as were outlined in Ordinance 2019-026;

WHEREAS, the Office of the Governor Economic Development and Tourism (OOGEDT) through the Economic Development Bank (the "Bank") will consider Ethicon, Inc. as an enterprise project pursuant to a nomination and an application made by the City;

WHEREAS, the City desires to pursue the creation of the proper economic and social environment in order to induce the investment of private resources in productive business enterprises located in the City and to provide employment to residents of enterprise zones and to other economically disadvantaged individuals;

WHEREAS, pursuant to Chapter 2303, Subchapter F of the Texas Enterprise Zone Act, Texas Government Code (the "Act"), Ethicon, Inc. has applied to the City for designation as an enterprise project;

WHEREAS, based on the application and representations made by Ethicon, Inc., the City finds that Ethicon, Inc. meets the criteria for designation as an enterprise project under Chapter 2303, Subchapter F of the Act on the following grounds:

1. Ethicon, Inc. is a "qualified business" under Section 2303.402 of the Act since it will be engaged in the active conduct of a trade or business at a qualified business site within the governing body's jurisdiction located outside of an enterprise zone and at least thirty-five percent (35.0%) of the business' new permanent jobs will be residents of an enterprise zone or economically disadvantaged individuals or veterans; and

2. Ethicon, Inc. shall make capital investments in the range of $5,000,000 - $149,999,999 which qualifies it at the single enterprise project level in accordance with the Texas Enterprise Zone Program. There has been and will continue to be a high level of cooperation between public, private, and neighborhood entities within the area; and

3. The designation of Ethicon, Inc. as an enterprise project will contribute significantly to the achievement of the plans of the City for development and revitalization of the area.

WHEREAS, the City finds that Ethicon, Inc. meets the criteria for tax relief and other incentives adopted by the City and nominates Ethicon, Inc. for enterprise project status on the grounds that it will be located at the qualified business site, will create a higher level of employment, economic activity and stability; and

WHEREAS, the City finds that it is in the best interest of the City to nominate Ethicon, Inc. as an enterprise project pursuant to the Act.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAN ANGELO, TEXAS THAT:

Section 1: That the findings of the City Council set out above are hereby approved and adopted.

Section 2: That Ethicon, Inc. is a "qualified business", as defined in Section 2303.402 of the Act, and meets the criteria for designation as an enterprise project, as set forth in Section 2303, Subchapter F of the Act.

Section 3: That the enterprise project shall take effect on the date of designation of the enterprise project by OOGEDT and terminate five years from the date of designation.

Section 4: The meeting at which this resolution was approved was in all things conducted in compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

ADOPTED this 21st day of May 2024.

THE CITY OF SAN ANGELO, TEXAS:

_____

Brenda Gunter, Mayor

ATTEST:

_____

Heather Stastny, City Clerk

APPROVED AS TO FORM:

_____

Theresa James, City Attorney

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL

Requestor: Carton White, Director of Parks and Recreation, Recreation

Meeting Date: May 21, 2024

Item type: Consent Item

Caption:

Second reading of an ordinance approving Standards of Care for Recreation Summer Camp held at Recreation Centers for ages 5 through 13 (Carl White)

Staff Recommendation:

Adopt

Summary/History:

Texas Health and Human Services requires Council to adopt an annual ordinance with the standards of care for recreation programs. This enables Recreation to receive an exemption for not being a licensed day care facility while holding our annual summer camps.

Funding Source(s):

Financial Impact:

Fees are approved at $75 per week per child with a one-time registration fee of $50 dollars. A holding fee of $25 is assessed for each camper that is absent for a week and wishes to hold their spot. We will take 60 campers at each location; South Side Recreation Center and Carl Ray Recreation Center. If we do not get enough employees to open both locations, we will open South Side Rec Center only.

Other Information/Recommendation:

This is an annual requirement from Texas Health and Human Services.

Attachments:

1.	Ordinance adopting Rec program standards of care - 2024 (2)	Ordinance adopting Rec program standards of care - 2024 (2).docx

Presentation:

Carlton White

Approvals/Reviews:

Heather Stastny — Created/Initiated

Carlton White	Approved
Theresa James	Approved
Heather Stastny	Final Approval

ORDINANCE NO. _____

AN ORDINANCE OF THE TOWN OF SAN ANGELO, TEXAS ESTABLISHING STANDARDS OF CARE FOR YOUTH RECREATION PROGRAMS CONDUCTED BY THE CITY FOR ELEMENTARY AGE CHILDREN THROUGH THE AGES OF 5 THROUGH 13; PROVIDING FOR COMPLIANCE WITH STATE LAW; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of San Angelo Texas (the "City") is a home rule municipal corporation pursuant to Article 11, Section 5 of the Texas Constitution and its Home Rule Charter; and

WHEREAS, the City operates recreation programs for children, including elementary age children (ages 5 through 13); and

WHEREAS, Section 42.041 of the Texas Human Resources Code provides that no person may operate a child-care facility or a child -placing agency without a license issued by the Texas Department of Family and Protective Services but provides an exception from that requirement in Section 42. 041(b)(14) of the said Code for an elementary age (ages 5 through 13) recreation program operated by a municipality, provided the governing body of the municipality annually adopts standards of care by ordinance after a public hearing for such programs; and

WHEREAS, the City Council held a public hearing on April 16, 2024 regarding standards of care for its recreation program for elementary age children (ages 5 through 13) in accordance with Section 42. 041(b) (14) of the Human Resources Code; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SAN ANGELO, TEXAS:

SECTION 1. The findings set forth above are incorporated herein as if set forth verbatim.

SECTION 2. The standards of care set forth in Exhibit A attached hereto and made a part of this Ordinance for all purposes (the "Standards of Care") are hereby adopted as the standards of care for all elementary age (ages 5 through 13) recreation program operated by the City of San Angelo, Texas ("City") (collectively "Programs" and each a "Program") including, without limitation, any summer camp program.

SECTION 3. All Programs are to be operated by the City' s Department of Parks and Recreation ("Department"). The Director of the Department, or the Director's designee, (individually or collectively, the " Director"), shall administer the Programs in accordance with the Standards of Care. The Director may adopt rules in writing relating to the operation of Programs, which rules may be more restrictive than the Standards of Care. The Programs shall be operated in accordance with the Standards of Care (or, in the event the Director adopts rules that are more restrictive than the Standards of Care, in accordance with such rules).

SECTION 4. The Director shall provide the Standards of Care to the parents of each Program

participant (and, in the event the Director adopts rules that are more restrictive than the Standards of Care, shall provide such rules to the parents of each Program participant). Further, the Director, or the Director' s designee, shall inform the parents of each Program participant that the Program is not licensed by the State of Texas.

SECTION 5. The Program shall not be advertised as a child-care facility.

SECTION 6. The Director is authorized to take any and all steps, if any, as may be necessary to confirm the Program' s exemption from State law as set forth in Section 42.041 of the Texas Human Resources Code.

SECTION 7. The above and foregoing recitals and premises to this Ordinance are true and correct and are incorporated herein and made a part hereof for all purposes.

SECTION 8. This Ordinance shall be cumulative of all other ordinances of the City and shall not repeal any of the provisions of those ordinances except in those instances where the provisions of those ordinances are in direct conflict with the provisions of this Ordinance.

SECTION 9. The provisions of this Ordinance are severable, and if any section or provision of this Ordinance or the application of any section or provision to any person, firm, corporation, entity, situation or circumstance is for any reason adjudged invalid or held unconstitutional by a court of competent jurisdiction, the same shall not affect the validity of any other section or provision of this Ordinance or the application of any other section or provision to any other person, firm, corporation, entity, situation or circumstance, and the City Council declares that it would have adopted the valid portions of this Ordinance adopted herein without the invalid or unconstitutional parts and to this end the provisions of this Ordinance adopted herein shall remain in full force and effect.

SECTION 10. This Ordinance shall take effect upon its passage and approval after second reading.

PASSED AND APPROVED on First Reading after Public Hearing on April 16, 2024.

PASSED AND APPROVED on Second Reading on May 7, 2024.

EXHIBIT A
TO ORDINANCE NO. _____

STANDARDS OF CARE
FOR ELEMENTARY AGE (5 — 13) RECREATION PROGRAMS

The following Standards of Care are adopted in compliance with Section 42. 041(b)(14) of the Texas Human Resources Code. The Standards of Care herein set forth are intended to be minimum standards applicable to all elementary age (ages 5 through 13) recreation programs operated by the City of San Angelo Parks and Recreation Department, including, without limitation, any summer camp program. The Programs are not licensed by the State of Texas and shall not be advertised as a child-care facility. Any requests for accommodations or modifications to these Standards of Care made under the Americans with Disabilities Act shall be forwarded to the ADA Coordinator for review.

GENERAL ADMINISTRATION

1. Organization.

A. The governing body of the Youth Programs is the City Council of the City of San Angelo, Texas.

B. Implementation of the Youth Programs Standards of Care is the responsibility of the Parks and Recreation Department Director or his or her designee and Department employees.

C. These Standards of Care will apply to all Programs, including, without limitation, the Summer Camp Program.

D. Each Program Site will have available for public and staff review a current copy of the Standards of Care.

E. Parents of participants will be provided with a current copy of the Standards of Care during the registration process for a Program. Further, a copy of the Standards of Care shall be placed online on the City' s primary website.

F. Criminal background checks will be conducted on prospective Program employees. If results of a criminal background check indicate that a prospective Program employee has been arrested, charged with, or convicted of any of the following offenses, the prospective Program employee will not be considered for employment:

(1) a felony or a misdemeanor classified as an offense against a person or family member;

(2) a felony or misdemeanor classified as public indecency;

(3) any offense for which a person is required to register as a sex offender under Chapter 62, Texas Code of Criminal Procedure;

(4) a felony or misdemeanor violation of any law intended to control the possession or distribution of any controlled substance;

(5) any offense involving moral turpitude;

(6) any offense that would, in the Director' s sole opinion, potentially put youth participants or the City at risk.

2. Definitions. For purposes of these Standards of Care, the following words shall have the respective meanings ascribed to them:

A. City means the City of San Angelo.

B. City Council means the City Council of the City.

C. Department means the Parks and Recreation Department of the City.

D. Director means the Parks and Recreation Department Director of the City or his or her designee.

E. Employee(s) means people who have been hired to work for the City of San Angelo and have been assigned responsibility for managing, administering, or implementing some portion of a Program.

F. Parent(s) means one or both parent(s) or adults who have legal custody and authority to enroll their child(ren) in a Program.

G. Participant means a youth whose parent(s) have completed all required registration procedures and determined to be eligible for a Program.

H. Programs means all (and Program means any of the) elementary age (ages 5 through 13) recreation programs operated by the Department, including, without limitation, the City Summer Camp Program (Summer Camp Program).

I. Program Manual means a notebook of policies, procedures, required forms, and organizational and programming information relevant to each Program.

J. Program Site means the area and facilities where a Program is held, consisting of the Southside Recreation Center, 2750 Ben Ficklin Road, and Carl Ray Johnson Recreation Center, 1103 N. Farr St.

K. Program Summer Camp Counselor or Counselor means a Department part-

time or seasonal employee who has been assigned responsibility by the Recreation Manager to implement the City' s Summer Camp Program.

M. Recreation Manager means a full-time Department employee and who oversees the Program Coordinator and the operation of all Programs.

3. Inspections/ Monitoring/ Enforcement.

A. A written inspection report will be prepared by the Program Coordinator each month to confirm the Standards of Care are adhered to.

1) Each monthly inspection report will be sent by the Program Coordinator to the Recreation Manager for review and kept on record in accordance with the City's records retention policy.

2) The Recreation Manager will review the report and establish deadlines and criteria for compliance with the Standards of Care where failure to comply is determined.

B. The Recreation Manager will make visual inspections of the Programs based on the following schedule:

1) The Summer Camp Program will be inspected a minimum of two times during the Summer Camp Program's schedule.

2) Any other Program will be inspected at least once each week during the schedule for the Program.

C. Complaints regarding enforcement of the Standards of Care will be directed to the Coordinator. The Coordinator will be responsible for taking the necessary steps to address any complaints and to resolve the problem(s), if any. Complaints regarding enforcement of the Standards of Care and their resolution will be recorded in writing by the Coordinator. All complaints regarding enforcement of the Standards of Care where a deficiency is determined will be forwarded to the Recreation Manager, with the complaint and the resolution noted.

4. Enrollment. Before a child can be enrolled in a Program, the parents must sign registration forms that contain the following information about the child:

A. name, address, home telephone number;
B. name and address of parent(s) and telephone number(s) during Program hours;
C. the names and telephone numbers of people to whom the child can be released;
D. a statement of the child's physical health, including a current immunization (shot) records, detailing any special problems or needs of the child;
E. proof of residency within the City when appropriate; and

F. a fully executed liability waiver and release.

5. Suspected Abuse.

Program employees will report suspected child abuse or neglect in accordance with the Texas Family Code. In the case where an employee is involved in an incident with a child that could be construed as child abuse, the incident must be reported immediately to the Recreation Manager. The Recreation Manager will then immediately notify the Director, the San Angelo Police Department, and any other agency as may be appropriate.

Texas state law requires the employees of the Programs to report any suspected abuse or neglect of a child to the Texas Department of Protective and Regulatory Services or a law enforcement agency. Failure to report suspected abuse is punishable by fines up to $1,000 and/or confinement up to 180 days. Confidential reports may be made by calling 1-800-252-5400.

STAFFING - RESPONSIBILITIES AND TRAINING

1. Program Coordinator Qualifications.

A. The Coordinator will be a part-time employee of the Department, either hired for summer or filled by a current Recreation part-time staff member.

B. The Coordinator must be at least 21 years old.

C. The Coordinator must have at least two years experience planning and implementing recreational activities.

D. The Coordinator must pass a background investigation, including, including testing for alcohol and illegal and unauthorized drugs.

E. The Coordinator must have successfully completed a course in first aid and cardiopulmonary resuscitation (CPR) based on either American Heart Association or American Red Cross standards.

2. Coordinator' s Responsibilities.

A. The Coordinator is responsible for administering the Programs' daily operations in compliance with the adopted Standards of Care.

B. The Coordinator is responsible for recommending, hiring, supervise, and evaluate Program seasonal employees.

C. The Coordinator is responsible for planning, implement, and evaluate

Programs.

3). Program Summer Camp Counselor Qualifications.

A. Counselors will be part-time or seasonal employees of the Department.

B. Counselors working with children must be age 16 or older.

C. Counselors must be able to consistently exhibit competency, good judgment, and self-control when working with children.

D. Counselors must relate to children with courtesy, respect, tolerance, and patience.

E. Counselors must have successfully completed a course in first aid and CPR based on either American Heart Association or American Red Cross standards.

F. Counselors must pass a background investigation, including testing for alcohol and illegal and unauthorized drugs.

4. Counselor Responsibilities.

A. Counselors will be responsible for providing Program participants with an environment in which they can feel safe, can enjoy wholesome recreation activities, and can participate in appropriate social opportunities with their peers.

B. Counselors will be responsible for knowing and follow all City, Department, and Program standards, policies, and procedures that apply to the Program.

C. Counselors must ensure that Program participants are released only to a parent or an adult designated by the parent. The Program Site will have a copy of the approved plan to verify the identity of a person authorized to pick up a Program participant if that person is not known to the Counselor.

5. Training/ Orientation.

A. The Department is responsible for providing training and orientation to Program employees working with children and for specific job responsibilities. The Coordinator will provide each Counselor with a Program manual specific to the applicable Program.

B. Program employees must be familiar with the Standards of Care for Program operation as adopted by the City Council.

C. Program employees must be familiar with the Program' s policies, including

discipline, guidance, and release of Program participants as outlined in the Program Manual.

D. Program employees will be trained in appropriate procedures to handle emergencies.

E. Program employees will be trained in areas including City, Department, and Program policies and procedures, provision of recreation activities, safety issues, and organization goals.

F. Program employees will be required to sign an acknowledgement that they received the required training.

OPERATIONS

1. Staff -Participant Ratio.

A. The standard ratio of Program participants to employees will be 15 to 1. In the event an employee assigned to a Program is unable to report to the Program Site, a replacement will be assigned.

B. Each participant shall have a Program employee who is responsible for the participant and who is aware of the participant' s habits, interests, and any special problems as identified by the participant' s parent(s) during the registration process.

2. Discipline.

A. Program employees will implement discipline and guidance in a consistent manner based on the best interests of Program participants.

B. There must be no cruel, harsh, or corporal punishment or treatment used as a method of discipline.

C. Program employees may use brief, supervised separation from the group if necessary.

D. As necessary, Program employees will initiate discipline reports to the parent(s) of participants. Parents will be asked to sign discipline reports to indicate they have been advised about specific problems or incidents.

E. A sufficient number and/ or severe nature of discipline reports as detailed in the Program Manual may result in a participant being suspended or removed from the Program or all Programs.

F. In instances where there is a danger to participants or employees, offending participants will be removed from the Program Site as soon as possible.

3. Programming.

A. Program employees will attempt to provide activities for each Program Group according to the participants' ages, interests, and abilities. The activities must be appropriate to participants' health, safety, and well- being. The activities also must be flexible and promote the participants' emotional, social, and mental growth.

B. Program employees will attempt to provide indoor and outdoor time periods that include:

1) alternating active and passive activities;

2) opportunity for individual and group activities, and

3) outdoor time each day weather permits.

C. Program employees will be attentive and considerate of participants' safety on field trips and during any transportation provided by the Program.

1) During trips, Program employees supervising participants must have immediate access to emergency medical forms and emergency contact information for each participant.

2) Program employees must have a written list of the participants in the Program group and must check the roll frequently.

3) Program employees must have first aid supplies and a guide to first aid and emergency care available on field trips.

4. Communication.

A. The Program Site will have a cell phone to allow the Program employees to be contacted by Department recreation employees and vice versa.

B. The Coordinator will post the following telephone numbers adjacent to a telephone accessible to all Program employees:

1) City ambulance or emergency medical services.

2) City Police Department

3) City Fire Department

4) The Parks and Recreation Office; and

5) Numbers at which parents may be reached.

5. Transportation.

A. Before a participant may be transported to and from City -sponsored activities, a transportation form, completed by the parent of the participant, must be filed with the Coordinator.

B. First aid supplies and a first aid and emergency care guide will be available in all Program vehicles that transport children.

C. Program employees will carry a cell phone at all times.

FACILITY STANDARDS

1. Safety.

A. Program employees will inspect program sites daily to detect sanitation and safety concerns that might affect the health and safety of the participants.

B. Buildings, grounds, and equipment on the Program Site will be inspected, cleaned, repaired, and maintained to protect the health of the participants.

C. Program equipment and supplies must be safe for the participants' use.

D. Program employees must have first aid supplies readily available at the Program Site, during transportation to an off-site activity, and for the duration of any off-site activity.

2. Fire.

A. In case of fire, danger of fire, explosion, or other emergency, Program employees' first priority is to evacuate the participants to a designated safe area.

B. The Program Site will have an annual fire inspection by the local Fire Marshal, and the resulting report will detail any safety concerns observed. The report will be forwarded to the Recreation Manager who will review and establish deadlines and criteria for compliance if any deficiencies or concerns are determined to exist.

C. The Program Site must have at least one fire extinguisher readily available to all Program employees. All Program employees will be trained in the proper use of fire extinguishers.

D. Fire drills will be initiated at Program Sites based on the following schedule:

1)Summer Camp Program: A fire drill twice during the session.

2) Other Programs: A fire drill at least once during the session.

3. Health.

A. Illness or Injury

1) A participant who is considered to be a health or safety concern to other participants or employees will not be admitted to a Program.

2) Illnesses and injuries will be handled in a manner to protect the health of all participants and employees.

3) Program employees will follow plans to provide emergency care for injured participants with symptoms of an acute illness as specified in the Program Manual.

B. Program employees will follow the recommendation of the Texas Department of Health concerning the admission or readmission of any participant after a communicable disease.

1) Program employees will administer medication (limited only to an epinephrine pen (auto -injector) and an asthma inhaler) to participants only if Parent(s) complete and sign a medication form provided by the City to include, among other things, an indemnity and hold harmless provision, and a waiver and release provision) that provides authorization for Program employees to dispense the medication, with details as to time and dosages.

2) The medication is in its original container labeled with the participant's name, a date, directions, and the physician' s name. Program employees will administer the medication only as stated on the label. Program employees will not administer medication after the medication's expiration date.

Program employees will not administer any other medication.

C. Toilet Facilities.

1) The Program Site will have inside toilets located and equipped so participants can use them independently and Program employees can supervise as needed.

2) An appropriate and adequate number of lavatories will be provided.

D. Sanitation.

1) The Program facilities will have adequate light, ventilation, and heat.

2)The Program will have an adequate supply of water meeting the standards of the Texas Department of Health for drinking water and ensure that it will be supplied to the participants in a safe and sanitary manner.

3)Program employees will see that garbage is removed from buildings daily.

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL

Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services

Meeting Date: May 21, 2024

Item type: Regular Item

Caption:

Discussion and possible action on prioritized listing of funding requests for Animal Services (Presentation made by Neighborhood & Family Services Assistant Director Morgan Chegwidden)

Staff Recommendation:

Direction from Council

Summary/History:

To address recent concerns regarding Animal Services' demands for service, a comprehensive funding proposal is available for consideration.

Public Safety:

- $5,000 Loose dog directed patrol to include an Animal Services Officer, a veterinarian, sedatives and deployment devices.
- $9,100 Tier animal services officer positions to offer entry level pay, an upgrade once certified "basic", another upgrade once certified "advanced" to encourage professional development.
- $276,200 Two additional full-time animal services officers salary, benefits, vehicle, equipment and other supplies.
- $74,863 Paralegal or legal intern to review cases, draft complaints for prosecution, coordinate follow-up with animal services officers.
- $41,600 Communications coordinator or intern to publish messaging for seasonal topics, frequently asked questions and otherwise highlight issues needing attention.

Subtotal $406,763

Shelter Operations:

- $120,330 Temporary facility preparations to house pets during shelter rehabilitation.
- $41,600 Building maintenance technician salary, benefits, equipment and other supplies to maintain two facilities temporarily and keep the newly renovated shelter in good working order once construction concludes.

- $72,000 Six additional part-time shelter workers so we may serve two facilities.
- $6,500 Reclassify shelter assistants to represent the advancement in job description and encourage professional development.
- $41,600 Volunteer coordinator to recruit, train, onboard and oversee citizens willing to serve.

Subtotal $282,030

Outreach & Crime Prevention:

- $2,000 Fence repair and rehabilitation program for target neighborhoods to prevent dogs at large.
- $2,000 Lost2Found automatic texts with tips to increase odds of owners reuniting with missing pets.
- $2,000 Streamlined fee structure decreasing penalties to first time customers and escalating the cost for repeat offenders.
- $1,200 Quarterly amnesty days offering fee waiver to incentivize owners to claim their pets at no cost.
- $8,000 No naked dogs to provide dog collars and tags to residents of target neighborhoods.
- $14,000 Free microchips for residents of target neighborhoods.
- $2,500 Home-to-home owner surrender online portal to prevent shelter intake, but still provide a resource to re-home pets.
- $3,000 Live GIS mapping lost-found online system automatically populated with intake data of shelter pets.
- $24,000 Shelter-neuter-return surgeries and vaccines for community cats.
- $20,000 Low cost spay-neuter assistance program for citizens in need (open ASO cases, owners showing financial need).

Subtotal $78,700

Total $767,493

Funding Source(s):

Financial Impact:

Other Information/Recommendation:

Attachments:

Presentation:

Morgan Chegwidden

Approvals/Reviews:

Morgan Chegwidden	Created/Initiated
Theresa James	Approved
Jeffrey Tomlinson	Approved
Tina Dierschke	Approved
Heather Stastny	Final Approval

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL

Requestor: Bob Salas, Neighborhood Services Director, Neighborhood and Family Services

Meeting Date: May 21, 2024

Item type: Regular Item

Caption:

Discussion and possible action on Chapter 8, Article 8.10 "Parking Vehicles on Unimproved Surfaces" of the Code of Ordinances (Presentation made by Neighborhood and Family Services Director Bob Salas)

Staff Recommendation:

Direction from Council

Summary/History:

To help maintain neighborhood standards and support the city's neighborhood revitalization plan, staff recommends prohibiting parking in the front yard in residential-zoned areas by approving amendments to Chapter 8, Article 8.10, of the Code of Ordinance identified below. Research of other cities' residential parking ordinances revealed that outside of San Angelo, few, if any, allow parking on unimproved surfaces in the front yard, and several expressly prohibit parking, including the cities of Waco, Abilene, and San Antonio.

Staff recommends amending the ordinance to prohibit parking on unimproved surfaces with the following exceptions:
(1) On a driveway with an improved surface and curb cut; or
(2) In an area screened from public view by a solidly opaque privacy fence or wall at least six feet in height and which otherwise conforms to height limitations prescribed by the city's zoning ordinance.

In addition to the two exceptions above, staff recommends the following additional exceptions:
(1) The parking of RVs, trailers/semi-trailers used for recreational purposes, when excepted from parking prohibitions under section 10.04.065;
(2) Parking in the **rear yard**, so long as the rear boundary of said lot is not adjacent to a street right-of-way and the lot only has access to street(s) having an improved surface of 36ft or less in width.
(3) Vehicles with a valid **handicapped license** plate or mirror hanger

Funding Source(s):

Financial Impact:

No financial impact.

Other Information/Recommendation:

Attachments:

1.	Amendment to 8.10 Parking in yards ordinance - Draft	Amendment to 8.10 Parking in yards ordinance - Draft.pdf

Presentation:

Bob Salas

Approvals/Reviews:

Bob Salas	Created/Initiated
Theresa James	Approved
Heather Stastny	Final Approval

ARTICLE 8.10 PARKING VEHICLES ON UNIMPROVED SURFACES

Sec. 8.10.001 Definitions

The following words and phrases, when used in this article, shall have the meanings respectively ascribed to them:

Fence or ***wall, privacy***. A fence or wall made of wood, masonry or metal, permanently constructed of products commercially sold as fence materials, and which provides a solidly opaque barrier.

Improved surface. Asphalt, concrete, paving brick or an acceptable all-weather surface of compacted gravel, caliche or crushed rock, as follows:

(1) Hot mix asphaltic concrete having minimum thickness of one and one-quarter inches, over a four-inch stabilized base consisting of compacted crushed stone, cement-treated base, or soil cement base;

(2) Two-course penetration surface composed of two layers of crushed stone and asphalt;

(3) Reinforced concrete having a minimum thickness of five inches;

(4) Interlocking concrete paving stones at least two inches thick on a base consisting of a layer of bedding sand over a minimum four inches of compacted crushed stone, cement-treated base, or soil cement base; or

(5) Compacted gravel, caliche or crushed rock having a minimum depth of six inches.

Lot. A tract or parcel of land potentially suitable for building purposes and legally transferable as a single unit of land. For the purposes of this article, a lot may or may not coincide with a lot shown on a recorded subdivision plat.

Residential district. A residential zoning district according to the zoning ordinance of the city.

Vehicle. Shall include but not be limited to automobiles, trucks, trailers, semi-trailers, recreational vehicles, travel trailers, boats or other watercraft, and motorcycles (not including bicycles and tricycles that are not motor-propelled).

Yard. An open, unoccupied space on the surface of a lot or tract of land, that is unobstructed from the ground to the sky.

Yard, front. All that space on the surface of a lot, located between the street right-of-way line and the apparent front line of the principal building on that lot, extending across the full width of the lot. The depth of such yard shall include the entire area between said street right-of-way line and the most remote point on an exterior wall of the apparent front face of that principal building.

Yard, rear. All that space on the surface of a lot, located between the rear line (opposite the apparent front line) of the principal building on that lot and the most proximate and nearly parallel property boundary (that being the rear boundary) on that same lot, extending across the full width of the lot. The depth of such yard shall include the entire area between said rear boundary and the most remote point on an exterior wall of the rear face of that principal building.

Yard, side. All that space on the surface of a lot, adjoining the sides of the principal building on that lot and located between the front and side yards.

(Ordinance adopted 7-17-12)

Sec. 8.10.002 Parking prohibited

(a) The act or failure to act described in subsection (b) shall constitute a nuisance and is therefore prohibited and unlawful.

(b) Parking, placing, depositing, leaving or permitting to remain any vehicle in the yard of any lot (other than a municipal park or recreation area) in a residential district, except as allowed specifically below:

(1) On a driveway with an improved surface and curb cut ; or

(2) In an area screened from public view by a solidly opaque privacy fence or wall at least six feet in height and which otherwise conforms to height limitations prescribed by the zoning ordinance of the city.

(Ordinance adopted 7-17-12)

Sec. 8.10.003 Additional exceptions

The prohibitions of this article shall also not apply to:

(1) Parking of trailers and semi-trailers used for recreational or homeowner utility purposes and recreational vehicles, when excepted from parking prohibitions under section 10.04.065;

(2) Parking, placing, depositing, leaving or permitting to remain any vehicle in the yard of any lot in a residential district, so long as such vehicle has a valid handicapped license plate or mirror hanger;

(3) Parking, placing, depositing, leaving or permitting to remain any vehicle in the rear yard of any lot in a residential district, so long as the rear boundary of said lot is not adjacent to a street right-of -way and the lot only has access to street(s) having an improved surface of 36 feet or less in width.

Sec. 8.10.004 Defenses

It is a defense to prosecution under section 8.10.002 that the vehicle unlawfully parked, placed, deposited, left or permitted to remain is registered to a person residing on the lot where the offense occurs, but such real property is rented or leased from another person, firm or corporation, in which case only the registered vehicle owner(s) shall be subject to prosecution, not the real property owner.

(Ordinance adopted 7-17-12)

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL

Requestor: Kimberly Holle, Budget Manager, Budget

Meeting Date: May 21, 2024

Item type: Consent Item

Caption:

Consider a resolution approving the 2025-2029 Capital Improvement Plan for the City of San Angelo (Presentation made by Finance Director Tina Dierschke)

Staff Recommendation:

Adopt

Summary/History:

The capital planning process and Capital Improvement Plan (CIP) were established to provide a routine process for identifying, evaluating, and advocating the capital needs of the City of San Angelo. Street, water, drainage, and park projects are in the CIP, as are new facilities and facility improvements. The formal CIP process was implemented in 2007 and is required by the City charter. The CIP aids the City Council when making funding allocations in the annual operating budget.

The CIP's new online format provides citizens with an opportunity to voice their opinions. Public comments will be accepted until May 20, 2024, and then emailed to City Council.

The final proposed 2025-2029 CIP for the Council's consideration is available on the budget's web page (https://city-san-angelo-tx-projects.cleargov.com/). Approval of this resolution is the final step to adopting the 2025-2029 CIP. With this CIP in place, staff will continue to stay the course on researching solutions to these major issues.

In compliance with the charter regulations, the proposed CIP is published on the internet with a public notice that the Council will conduct a public hearing at this meeting. Any comments received via the website are provided in the background. The City Charter also requires the CIP to be introduced to City Council five months before the final submission of the budget.

Funding Source(s):

Financial Impact:

None at this time. Funding will be discussed during the fiscal year 2024-25 budget and future years' budget preparation processes.

Other Information/Recommendation:

Staff recommends approval of the 2025-2029 Capital Improvement Plan and adoption of the resolution.

Attachments:

1.	2024 05-21 CIP Resolution	2024 05-21 CIP Resolution.pdf

Presentation:

Tina Dierschke

Approvals/Reviews:

Kimberly Holle	Created/Initiated
Kimberly Holle	Approved
Theresa James	Approved
Tina Dierschke	Approved
Heather Stastny	Final Approval

A RESOLUTION OF THE CITY OF SAN ANGELO ADOPTING THE 2025-2029 CAPITAL PROGRAM

WHEREAS, the City Charter for the City of San Angelo, Texas, provides that the City Manager shall prepare and submit to the City Council a multi-year capital program before the final date for submission of the budget; and,

WHEREAS, on May 7, 2024, the City Manager presented a 2025-2029 capital program, which revises and extends the 2024-2028 capital program adopted by the City Council on July 6, 2023; and,

WHEREAS, the contents of the 2025-2029 capital program comply with the requirements of Section 59A of the City Charter for the City of San Angelo;

WHEREAS, pursuant to Section 59A of the City Charter for the City of San Angelo, the City Council by resolution shall adopt the capital program with or without amendment after public hearing and on or before adoption of the annual budget.

WHEREAS, as of this date, the 2024-2025 annual budget has not yet been adopted;

WHEREAS, in accordance with Section 59A of the City Charter for the City of San Angelo, after compliance with all publication and notice requirements, a public hearing for City Council to consider adoption of the proposed 2025-2029 capital program was held on May 21, 2024.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAN ANGELO, TEXAS THAT:

SECTION 1. The facts and matters set forth in the preamble of this Ordinance are bound to be true and correct.

SECTION 2. It is hereby officially found and determined that the meeting at which this resolution was passed and adopted was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Local Government Code.

SECTION 3. The 2025-2029 capital program is hereby adopted by majority vote of the City Council without amendment, subject to deletion, modification or suspension during the course of the fiscal year based on events, changes in technology or other circumstances which justify such action.

ADOPTED THIS 21ST DAY OF MAY, 2024.

ATTEST:

Heather Stastny, City Clerk

CITY OF SAN ANGELO, TEXAS

Brenda Gunter, Mayor

APPROVED AS TO CONTENT

Tina Dierschke, Finance Director

APPROVED AS TO FORM

Theresa James, City Attorney

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL

Requestor: Jonathan Flores, Accounting Manager, Budget

Meeting Date: May 21, 2024

Item type: Regular Item

Caption:

First reading and public hearing of an ordinance amending the budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024, for survey work at Fairmount Cemetery (Presentation made by Finance Director Tina Dierschke)

Staff Recommendation:

Adopt

Summary/History:

This proposed amendment funds a topographical survey at Fairmount Cemetery to improve the entrance and fence. In July 2023, the City Council adopted a resolution supporting the Friends of Fairmount's efforts to improve the entrance and fencing at the cemetery. The survey would allow for the Friends of Fairmount improvement project to proceed.

Funding Source(s):

Fund:	Account:	Project Number:	Amount Budgeted:
Fairmount Cemetery	440-6400-456.03-30		-$7,325

Financial Impact:

This will utilize the Fairmount Cemetery fund balance. The numbers above are net benefit/(cost). See Exhibit A of the ordinance for additional details.

Other Information/Recommendation:

Staff recommends approval.

Attachments:

1. 2024 05-21 Ordinance — 2024 05-21 Ordinance.docx
2. BA Memo - Fairmount Cemetery — BA Memo - Fairmount Cemetery.pdf

Presentation:

Tina Dierschke

Approvals/Reviews:

Jonathan Flores	Created/Initiated
Kimberly Holle	Approved
Tina Dierschke	Approved
Theresa James	Approved
Heather Stastny	Final Approval

AN ORDINANCE OF THE CITY OF SAN ANGELO AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024, FOR FAIRMOUNT CEMETERY PROJECT IMPROVEMENTS.

WHEREAS, the City of San Angelo has determined that certain budgeted amounts should be amended due to purchases, and

WHEREAS, the resources necessary for these changes are available.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SAN ANGELO, TEXAS THAT:

The City's budget for fiscal year 2023-2024 be amended by the amounts contained in **Exhibit "A"**.

INTRODUCED with public hearing on the 21st day of May 2024, and finally PASSED on this 4th day of June 2024.

ATTEST:

_____
Heather Stastny, City Clerk

THE CITY OF SAN ANGELO, TEXAS:

_____
Brenda Gunter, Mayor

APPROVED AS TO CONTENT:

_____
Tina Dierschke, Finance Director

APPROVED AS TO FORM:

_____
Theresa James, City Attorney

Exhibit A

City of San Angelo
Proposed Budget Amendment

Fund	Total Revenue Amendment	Total Expense Amendment	Net Benefit/(Cost)
Fairmount Cemetery Fund Balance	-	7,325	(7,325)
	$ -	**$ 7,325**	**$ (7,325)**

City of San Angelo
Proposed Budget Amendment
Additional Information

Project/Need	Source of Funding	Revenue	Expense	Net Benefit/(Cost)
Topographical survey work for proposed entrance and fence improvements project	Fairmount Cemetery Fund Balance	-	7,325	(7,325)
		$	**$**	**$**
		-	**7,325**	**(7,325)**

City of San Angelo

Memo

To: Tina Dierschke, Finance Director

From: Carl White, Parks and Recreation Director

Date: 05/07/2024

Re: Budget Amendment Request

Purpose of Budget Amendment Request:

Topographical survey work at Fairmount Cemetery for proposed entrance and fence improvements project.

Source of Funding:

Fairmount Cemetery Fund Balance

Funding previously approved? If so, by City Manager or City Council and when?

Concept approved by City Manager on 3/18/24.

Project/Budget to be amended	Revenue	Expense
Fairmount Cemetery Fund		
Survey work		7,325

Additional Comments:

This request is related to the Friends of Fairmount Cemetery request to proceed with entrance and fence improvements at the cemetery. In July 2023, the City Council adopted a resolution supporting the Friends of Fairmount efforts to fund this project.

REPORT TO MAYOR & MEMBERS OF CITY COUNCIL

Requestor: Austin Reed, Planning Technician, Planning and Development Services

Meeting Date: May 21, 2024

Item type: Regular Item

Caption:

First reading and public hearing of an ordinance for PD24-01, a request for a Planned Development zoning district with an underlying base zoning of Low-Rise Multifamily, allowing for a transitional housing facility for women located at 4215 Armstrong St. (Presentation made by Planning & Development Services Director Aaron Vannoy)

Staff Recommendation:

Adopt

Summary/History:

This project is to utilize a renovated structure as female-only transitional housing for a non-profit agency. The agency will operate this as an apartment located at 4215 Armstrong as a housing-only facility. Meaning no alcohol or drug treatments can occur on site. The property will be placed under a Planned Development allowing RM-1, Low rise multifamily living with the added restriction of being-female-only housing and being managed by Concho Valley Turning Point. Planning Commission approved 5-0 and staff recommends approval.

Funding Source(s):

Financial Impact:

Other Information/Recommendation:

Attachments:

1.	PD24-01 4215 Armstrong St notification letter	PD24-01 4215 Armstrong St notification letter.docx
2.	Zoning Ordinance PD24-01	Zoning Ordinance PD24-01.docx
3.	PD24-01 Staff Report v2	PD24-01 Staff Report v2.docx

Presentation:

Aaron Vannoy

Approvals/Reviews:

Austin Reed	Created/Initiated
Aaron Vannoy	Approved
Brandon Dyson	Approved
Aaron Vannoy	Approved
Theresa James	Approved
Heather Stastny	Final Approval

The City Of
San Angelo, Texas
Planning Division
52 West College Avenue, 76903

BRENDA GUNTER
635 S BISHOP
SAN ANGELO, TX 76901

NOTICE OF PUBLIC HEARING

RE: Planned Development (PD) Zone Change PD24-01 3/24/2024

WHEN: Monday, April 15, 2024, at 9:00 am
WHERE: East Mezzanine Meeting Room, City Hall, located at 72 W College Avenue
CONCERNING: A request for a rezoning from Single-Family Residential (RS-1) to a Planned Development (PD) district with an underlying base of Low-rise Multifamily (RM-1)
REASON: To allow for a transitional housing facility for women

This hearing is open to any interested person. Opinions, objections and/or comments relative to this matter may be expressed in writing or in person at the hearing. At the bottom of this letter is a form that you may cut off, fill out, and mail. Comments are also accepted by email, as listed below.

The attached map shows the area of this request. Only that area which is colored red on the map is being considered for this request. The green line around the subject property is the notification area, while properties outlined in blue are those being notified.

Planning Commission members are citizens appointed by San Angelo's City Council, specifically to hear and decide certain matters regarding the use and development of land within the city limits of San Angelo. If you have questions about these proceedings, please contact **the Planning Department**, telephone 325-657-4210 or by email address planning@cosatx.us

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For the PLANNING COMMISSION
Please call (325) 657-4210 if you have any questions about this notice.

CASE #: PD24-01
You may indicate your position on the above request by detaching this sheet at the dotted line and returning it to the address below. You may attach additional sheets if needed. You may also email your position to the email address listed below. All correspondence must include your name and address.

Name: BRENDA GUNTER
Address:
Property ID:

Mailing To: ATTN: Planning and Development Services
52 W. College Ave
San Angelo TX 76903

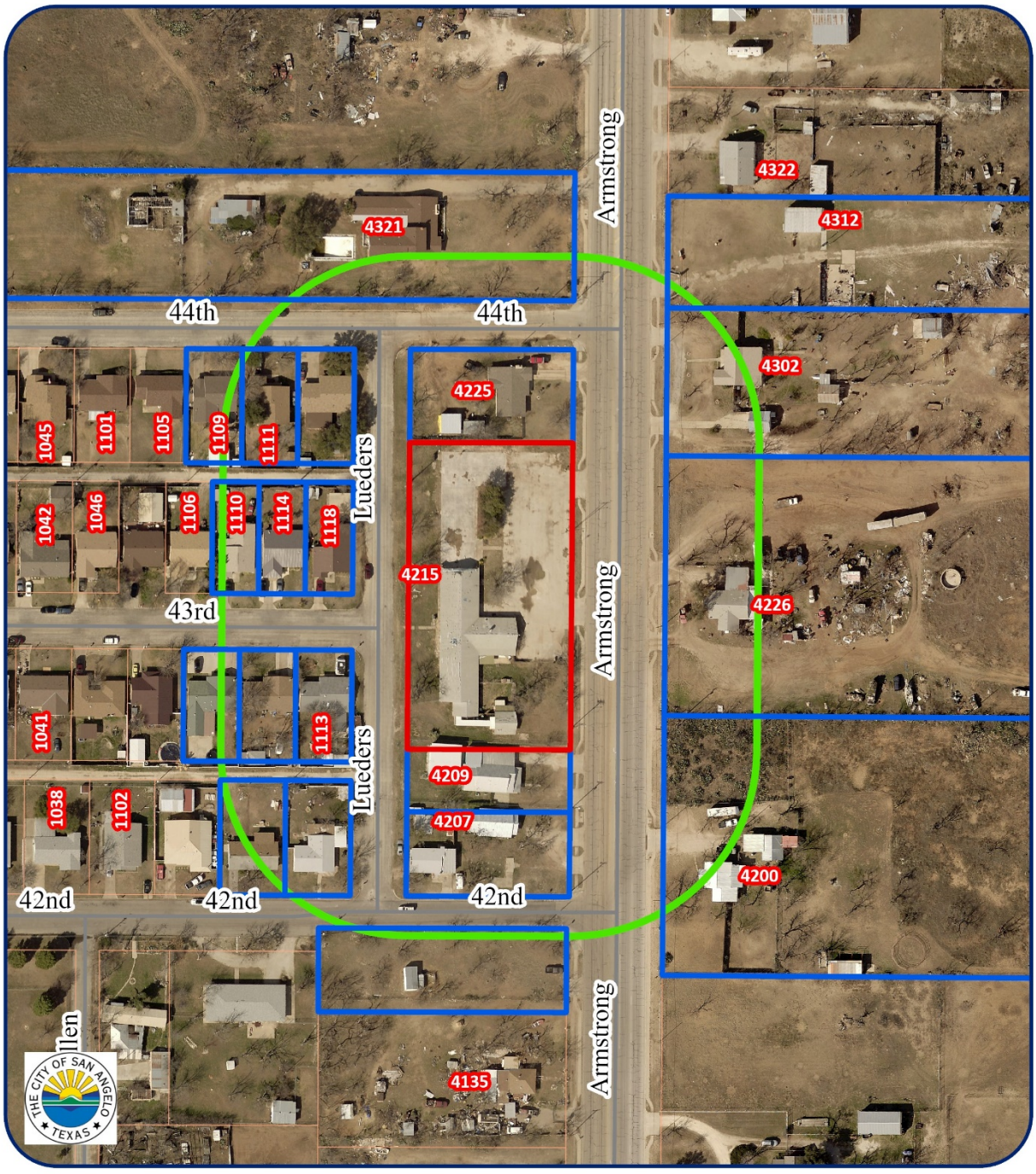
Email: planning@cosatx.us

I am in favor ☐ I am opposed ☐

Additional Comments:

Signature: _____

The City Of
San Angelo, Texas
Planning Division
52 West College Avenue, 76903



200' Notification Map
PD24-01 4215 Armstrong St
Council District: #2 Tom Thompson
Neighborhood: Lake View
Scale: 0 0.010.01 0.03 0.04 0.06 Miles

Subject Properties:
200' Buffer:
Notified Properties:

N

AN ORDINANCE AMENDING CHAPTER 12, EXHIBIT "A" OF THE CODE OF ORDINANCES, CITY OF SAN ANGELO, TEXAS, WHICH ADOPTS ZONING REGULATIONS, USE DISTRICTS AND A ZONING MAP, IN ACCORDANCE WITH A COMPREHENSIVE PLAN, BY CHANGING THE ZONING CLASSIFICATION OF THE FOLLOWING PROPERTY: **APPROXIMATELY 1.31 ACRES LOCATED AT 4215 ARMSTRONG STREET, (**ABST: A-8177 S-0182, Survey: J W HARRIS**);** FROM SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT (RS-1) TO A PLANNED DEVELOPMENT DISTRICT (PD24-01) WITH AN UNDERLYING ZONING OF LOW-RISE MULTIFAMILY (RM-1); PROVIDING FOR SEVERABILITY; AND, PROVIDING FOR AN EFFECTIVE DATE

RE: PD24-01: 4215 Armstrong Street

WHEREAS, on the 15th day of April, 2024, the Planning Commission for the City of San Angelo in compliance with the City Charter, City ordinance and state law, and after holding a public hearing thereon, caused to be prepared and delivered a report and recommendation to City Council to approve the Planned Development (PD24-01) Zoning District; and,

WHEREAS, on the 21st day of May, 2024, City Council held a public hearing on PD24-01, pursuant to published notice, and has considered the application, comments, reports and recommendations of the Planning Commission and staff, public testimony, and other relevant support materials.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SAN ANGELO:

SECTION 1: The basic zoning ordinance for the City of San Angelo, as enacted by the governing body for the City of San Angelo effective January 4, 2000, and included within Exhibit "A" of Chapter 12 of the Code of Ordinances of the City of San Angelo, and zoning map be and the same are hereby amended to designate the following described properties permanently zoned Planned Development (PD24-01) Zoning District:

The real property generally located 4215 Armstrong Street, described as ABST: A-8177 S-0182, Survey: J W HARRIS, 1.31 acres within the City of San Angelo, Tom Green County, Texas as more particularly described and depicted on Exhibit "A" of this Ordinance. ("**PD Boundary Map**").

SECTION 2: The Director of the Planning & Development Department, or his/her designee, is hereby directed to correct zoning district maps in the office of the Planning & Development Department, to implement the zoning provision adopted herein, as further depicted on **Exhibit "A"** of this Ordinance ("**PD Boundary Map**").

SECTION 3: The use of the hereinabove described property shall be subject to all applicable regulations contained in **Exhibit "B"** of this Ordinance **("Applicable Regulations")**, and Chapter 12 of the Code of Ordinances for the City of San Angelo, as amended.

SECTION 4. The remaining provisions of Chapter 12 of the Code of Ordinances of the City of San Angelo, Texas, not amended herein shall remain in full force and effect.

SECTION 5: The terms and provisions of this Ordinance shall be deemed to be severable in that, if any portion of this Ordinance shall be declared to be invalid, the same shall not affect the validity of the other provisions of this Ordinance.

SECTION 6: This Ordinance shall be effective on, from and after the date of adoption.

INTRODUCED on the **21st day of May, 2024,** and finally PASSED, APPROVED AND ADOPTED on this the **4th day of June, 2024.**

THE CITY OF SAN ANGELO

_____
Brenda Gunter, Mayor

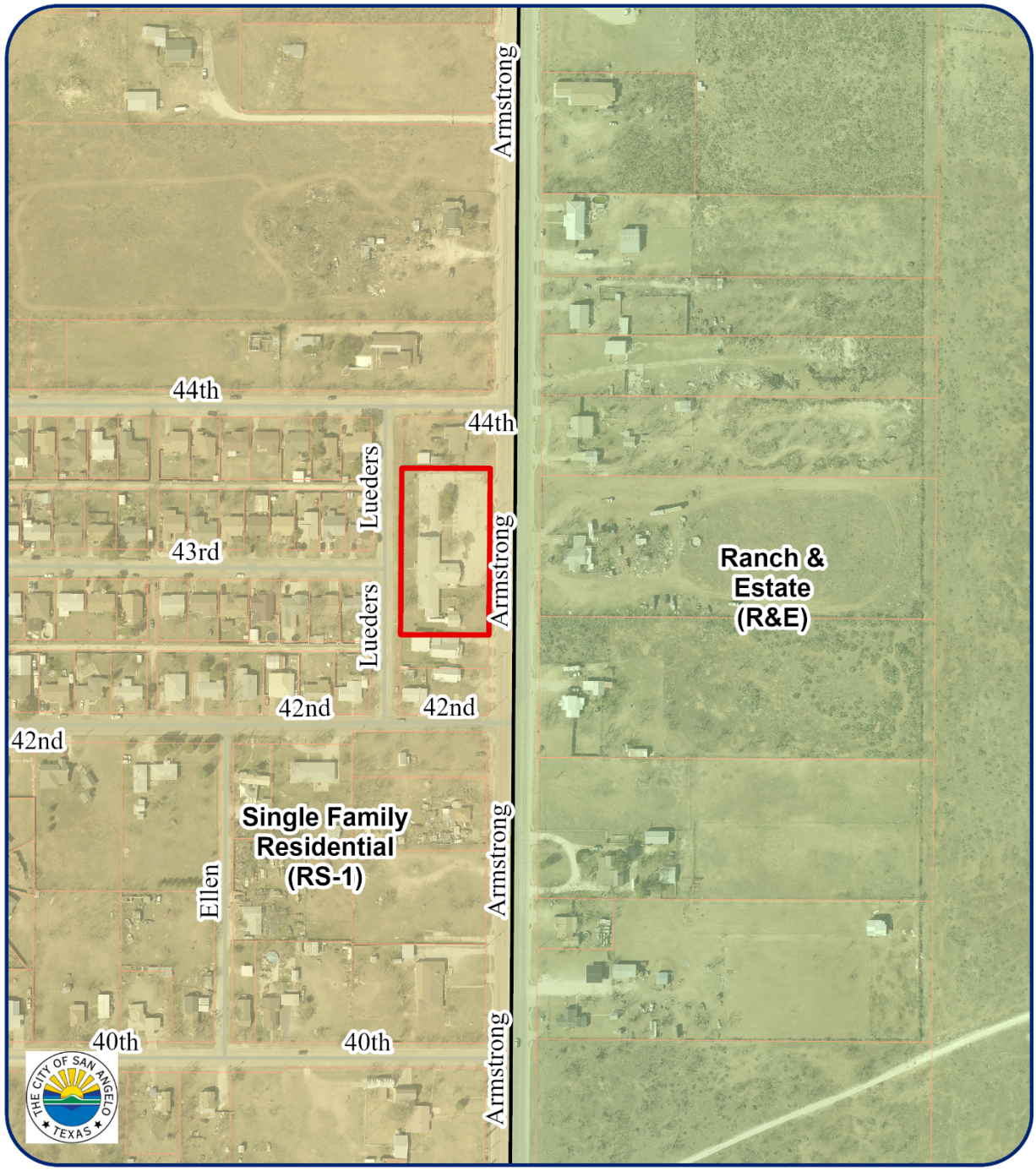
ATTEST:

_____
Heather Stastny, City Clerk

APPROVED AS TO FORM:

_____
Theresa James, City Attorney

Exhibit "A" (PD Boundary Map)



Zoning Map
PD24-01 4215 Armstrong St
Council District: #2 Tom Thompson
Neighborhood: Lake View
Scale: 0 0.010.03 0.06 0.09 0.12 Miles

Subject Properties:

N

Exhibit "B"

Applicable Regulations

The underlying zoning of PD24-01 shall be Low-Rise Multifamily (RM-1) with allowed uses including a transitional housing facility for women, subject to the following regulations:

1. Applicant must obtain and comply with all necessary Building Permits and complete the Change of Occupancy process.

2. No services may be performed on-site, including rehabilitation or recovery services that provide care, training, or treatment for psychiatric, alcohol or drug problems.

3. All new site lighting on the premises shall be shielded, downward emitting and configured in such a manner as to satisfactorily minimize or eliminate light trespass onto adjacent residential uses or lands.

4. Applicant must provide and maintain appropriate parking in accordance with the Zoning Ordinance Sec. 511, including additional parking when expansion occurs.

STAFF REPORT – PD24-01

Planning Commission: April 15, 2024
City Council 1st reading: May 7, 2024

APPLICATION TYPE:	CASE:
Rezoning	PD24-01: 4215 Armstrong Street

SYNOPSIS:

A request for a rezoning from Single-Family Residential (RS-1) to a Planned Development (PD) district with an underlying base of Low-rise Multifamily (RM-1) for a transitional housing facility for women located at 4215 Armstrong Street. As proposed, this is only a housing facility – there is no treatment occurring on-site. The length of stay may vary from a month to potentially years at a time.

LOCATION:	LEGAL DESCRIPTION:
4215 Armstrong Street	Abst: A-8177 S-0182, Survey: J W HARRIS

SM DISTRICT / NEIGHBORHOOD:	ZONING:	FUTURE LAND USE:	SIZE:
SMD District #2 – Tom Thompson Lake View Neighborhood	RS-1 (to PD)	Neighborhood Center	1.31 Acres

THOROUGHFARE PLAN:

Armstrong Street – Major Arterial

NOTIFICATIONS:

21 notifications mailed within 200-foot radius on 3/27/2024 – At time of writing, 0 in support & 0 opposed

STAFF RECOMMENDATION:

Staff recommends **APPROVAL** of the rezoning from Single-family Residential to a Planned Development (PD) district with an underlying base of Low-rise Multifamily (RM-1) for a transitional housing facility for women, subject to four (4) conditions:

PROPERTY OWNER/PETITIONER:

Owner: John Cocuzzi
Petitioner: Concho Valley Turning Point

STAFF CONTACT:

Austin Reed
Planning
(325) 657-4210, Ext 1550
austin.reed@cosatx.us

Additional Information: The petitioner, a non-profit organization, intends to use a portion of the building for transitional housing for women only. There will be a capacity of approximately 16 units, with two women per unit. Only the southern half of the building is usable at the moment. The organization eventually intends to repair and occupy the rest of the building, as well. There will be no treatment services of any form performed on site. This building is for residence only. The women may stay anywhere from a month to years at a time. A Planned Development district is seen as necessary as the proposed use does not fall neatly within a singular residential category.

1. **Compatible with Plans and Policies.** ***Whether the proposed amendment is compatible with the Comprehensive Plan and any other land use policies adopted by the Planning Commission or City Council.*** This piece of property exists in an island of Neighborhood Center vision plan that follows Armstrong Street. Staff believes that the proposed use can align with this vision.

2. **Consistent with Zoning Ordinance.** ***Whether and the extent to which the proposed amendment would conflict with any portion of this Zoning Ordinance.*** The proposed planned development will not conflict with the Zoning Ordinance.

3. **Compatible with Surrounding Area.** ***Whether and the extent to which the proposed amendment is compatible with existing and proposed uses surrounding the subject land and is the appropriate zoning district for the land.*** The proposed Planned Development district can help to provide an effective buffer between the RS-1 zoning to the east and Armstrong Street, which is a Major Arterial Road.

4. **Changed Conditions.** ***Whether and the extent to which there are changed conditions that require an amendment.*** This building has changed hands several times in recent history. Placing a Planned Development district here would help to maintain consistency.

5. **Effect on Natural Environment.** ***Whether and the extent to which the proposed amendment would result in significant adverse impacts on the natural environment, including but not limited to water and air quality, noise, storm water management, wildlife, vegetation, wetlands and the practical functioning of the natural environment.*** There are no anticipated adverse effects on neighboring properties. There is a nearby residential area, but the PD is residential in nature, as well.

6. **Community Need.** ***Whether and the extent to which the proposed amendment addresses a demonstrated community need.*** There seems to be a demonstrated community need for a nonprofit organization that provides transitional housing for women, and it would serve the area well.

7. **Development Patterns.** ***Whether and the extent to which the proposed amendment would result in a logical and orderly pattern of urban development in the community.*** This Planned Development would provide a compatible transition from residential to an area envisioned as Neighborhood Center along a busy road, promoting a logical pattern of development.

Recommendations:
Staff recommends **APPROVAL** of the rezoning from Single-family Residential to a Planned

Development (PD) district with an underlying base of Low-rise Multifamily (RM-1) for a transitional housing facility for women, subject to four (4) conditions:

Conditions of Approval:

1. Applicant must obtain and comply with all necessary Building Permits and complete the Change of Occupancy process.

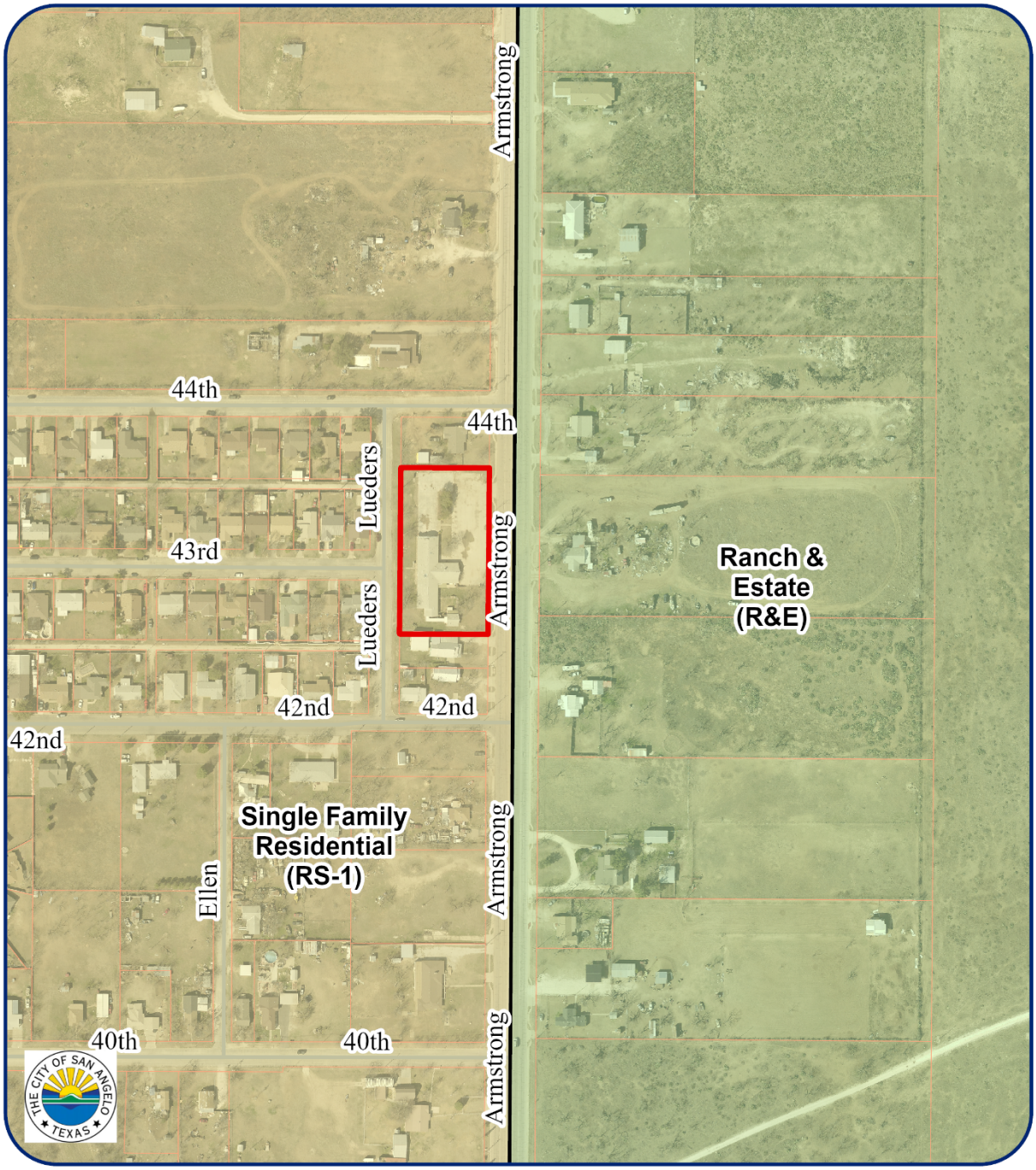
2. No services may be performed on-site, including rehabilitation or recovery services that provide care, training, or treatment for psychiatric, alcohol or drug problems.

3. All new site lighting on the premises shall be shielded, downward emitting and configured in such a manner as to satisfactorily minimize or eliminate light trespass onto adjacent residential uses or lands.

4. Applicant must provide and maintain appropriate parking in accordance with the Zoning Ordinance Sec. 511, including additional parking when expansion occurs.

Attachments:

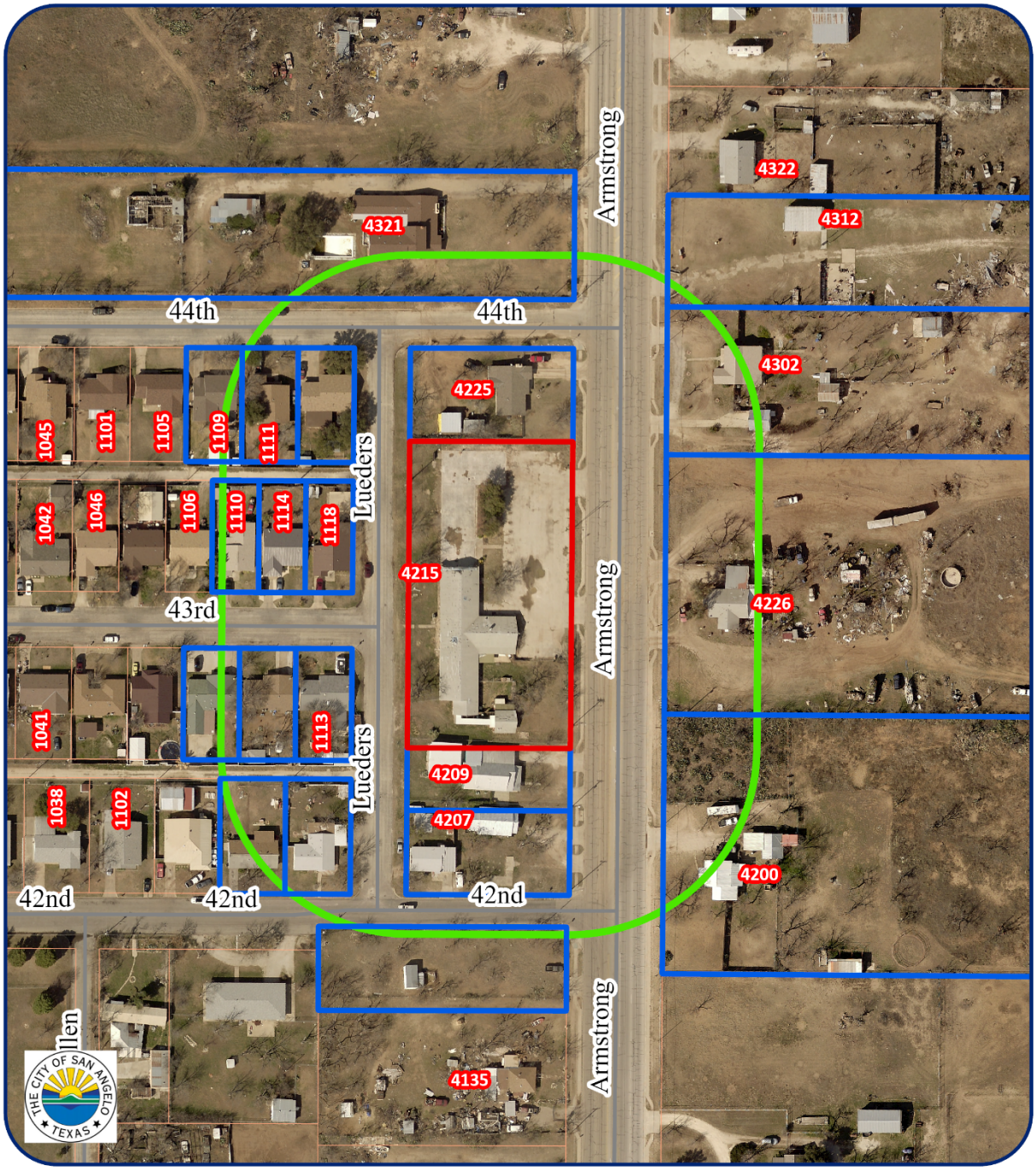
Zoning Map
Notice Map



Zoning Map
PD24-01 4215 Armstrong St
Council District: #2 Tom Thompson
Neighborhood: Lake View
Scale: 0 0.010.03 0.06 0.09 0.12 Miles

Subject Properties:

N



200' Notification Map
PD24-01 4215 Armstrong St
Council District: #2 Tom Thompson
Neighborhood: Lake View
Scale: 0 0.010.01 0.03 0.04 0.06 Miles

Subject Properties:
200' Buffer:
Notified Properties:

N

Survey Details

Page 1

NOTE: This application is a public record.

Public service opportunities are offered by the City of San Angelo without regard to race, color, national origin, religion, sex or disability.

1. Personal information

Name:	Chrysanthemum Cohen
Address:	[redacted]
ZIP code:	76904
Home/mobile phone:	[redacted]
Office/mobile phone:	[redacted]
Resident of San Angelo since: (year)	2022
City Council Single-member District in which you reside:	1
Registered San Angelo voter? (yes or no)	Yes
Occupation/business affiliation:	Open Arms Advocacy Center
Occupation/business address:	113 N Harris
Title/position:	Victim Services Advocate
Email:	[redacted]

2. By executing this document, the applicant does hereby certify and affirm the truth and accuracy of the information contained herein. The applicant further authorizes the City Council, or its designee, to verify any information. The applicant agrees to release and hold harmless the City from all claims incident to the verification of information contained herein.

(○) Yes

3. Date

05/14/2024

4. Applying for:

(○) Animal Shelter Advisory Committee

5. Recommended by:

(Name): Timothy Davenport-Herbst

6. Based on your board selection, do you meet the membership criteria outlined on the PDF version of the application/Board Ordinance?

(○) Yes

7. If no, which criteria?

Not answered

8. Tell us about yourself.

Education and/or professional licenses:
Currently enrolled in the Canine Specialist Program at Stratford Career Institute.
Completed AmeriCorps service term with Concho Valley Community Action Agency April 2023 - April 2024.
Completed AmeriCorps service term with Idaho Conservation Corps July 2021 - September 2012.
Completed AmeriCorps service term with American Conservation Experience May 2017 - November 2017.
Current municipal and civic organization memberships (positions and dates):
Concho Valley Homeless Planning Coalition member since April 10th 2023
Homeless Task Force member since February 2024
Lived Experience Advisory Board member since November 2023
Previous municipal experience (positions, dates, where):
Office Assistant with Animal Services, April 2024 (resigned to join Open Arms Advocacy Center)
What personal qualifications can you bring to the board?
I have more than five years of experience in animal welfare and behavior, including positions at the following organizations: Idaho Humane Society of Boise, Idaho, Idaho Dog Park of Boise, Idaho, Dog Retreat Center of Garden City, Idaho, The Dog Spaw Grooming Facility of Freehold, New Jersey, Cassie's Place Animal Rescue of San Angelo, and Kelley's Kennel of San Angelo. I have extensive experience with animal rescue and shelter services, including direct services, management, and capacity building within these organizations. I am currently enrolled in the Canine Specialist Program at Stratford Career Institute. I have board experience with the Lived Experience Advisory Board of Concho Valley Community Action Agency. I developed the San Angelo Homeless Program Manual for the Concho Valley Homeless Planning Coalition, resulting in broader knowledge of community programs and resources. I have cultivated partnerships with local and national organizations to address the needs of San Angelo residents with pets, including Feeding Pets of the Homeless, which has resulted in direct services being provided to our most vulnerable neighbors

and their pets.

What is your personal vision for the City?

My vision for the city is sustainable support for residents and their animals. This includes ethical distribution of resources, cohesion and inter-organizational collaboration, and building trust within the community.

Why do you want to serve on this board?

I want to serve on this board because I aim to support animal service efforts, public health efforts, and the general welfare of our residents and animals. I believe in the power of community, and my ultimate goal is to leave my corner of the world better than I found it - serving on this board will allow me an opportunity to do just that.

Is there anything else you would like to share about yourself?

I recently completed my third AmeriCorps service term here in San Angelo, which re-instilled within me a personal and professional drive to utilize my knowledge and experience to serve our community. This is a valuable committee, and Animal Services deserves our attention.

The City Council adopted the Code of Ethics for members of the City Council and for the City's boards and commissions to assure public confidence in the integrity of local government and its effective and fair operation. Therefore, all members shall comply with the laws of the nation, the State of Texas and the City of San Angelo in the performance of their public duties. If you been convicted of a MISDEMEANOR or FELONY, and/or placed on probation, fined or given a suspended sentence such as pretrial diversion or deferred adjudication in court within the last ten years, disclosure of such should be forwarded under separate cover. For a complete copy of the Code of Ethics, contact the City Clerk's Office at 325-657-4405.

Thank you,

City of San Angelo, TX

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Survey Details

Page 1

NOTE: This application is a public record.

Public service opportunities are offered by the City of San Angelo without regard to race, color, national origin, religion, sex or disability.

1. Personal information

Name:	Rodger Horton
Address:	[redacted]
ZIP code:	76904
Home/mobile phone:	[redacted]
Office/mobile phone:	
Resident of San Angelo since: (year)	2013
City Council Single-member District in which you reside:	San Angelo
Registered San Angelo voter? (yes or no)	Yes
Occupation/business affiliation:	Shea Transportation Consulting
Occupation/business address:	5213 Fairway Dr
Title/position:	Owner
Email:	[redacted]

2.By executing this document, the applicant does hereby certify and affirm the truth and accuracy of the information contained herein. The applicant further authorizes the City Council, or its designee, to verify any information. The applicant agrees to release and hold harmless the City from all claims incident to the verification of information contained herein.

(○) Yes

3. Date

2/1/24

4. Applying for:

(○) Animal Shelter Advisory Committee

5. Recommended by:

(Name): Brenda Gunter

6. Based on your board selection, do you meet the membership criteria outlined on the PDF version of the application/Board Ordinance on our website?

(○) Yes

7. If no, which criteria?

Not answered

8. Tell us about yourself.

Education and/or professional licenses:
High School graduate with multiple college level individual courses throughout a corporate career.
Current municipal and civic organization memberships (positions and dates):
None
Previous municipal experience (positions, dates, where):
Served in a consulting role to COSADC for economic development.
Served on the TXDOT sponsored Texas Mexican Border Trade steering committee.
Former Board Member and President of the Railway Museum of San Angelo.
What personal qualifications can you bring to the board?
I spent seven years working regularly with 2 different Golden Retriever rescue groups in the Chicago area. Those duties included fund raising, public awareness to the plight of neglected and abused dogs, promotion for adoptions, assessment of potential adopters, dog transport, and a basic understanding of positive training protocols for dogs.
My role as a logistics consultant coupled with a corporate background has provided years of analytical skill development, and problem solving actions.
What is your personal vision for the City?
I see San Angelo as an island community with excellent economic growth potential. There are some clear challenges that the City is addressing to support its population, and the population of the surrounding area, both culturally and economically.
The City is actively pursuing the human issues that enhance the quality of quality of life, for those that live in and around San Angelo.
The care and treatment of the animals, domestic and wild, in our space, is of paramount importance to the success and security of our community.
Why do you want to serve on this board?
I believe that my passion for the animals, in our charge and in our environment, places me in the position to be a positive influence toward the best outcome, for our animals, our residents, and our City.
Is there anything else you would like to share about yourself?
It is my firm belief that positive actions, with good intent, will create a healthy environment

The City Council adopted the Code of Ethics for members of the City Council and for the City's boards and commissions to assure public confidence in the integrity of local government and its effective and fair operation. Therefore, all members shall comply with the laws of the nation, the State of Texas and the City of San Angelo in the performance of their public duties. If you been convicted of a MISDEMEANOR or FELONY, and/or placed on probation, fined or given a suspended sentence

such as pretrial diversion or deferred adjudication in court within the last ten years, disclosure of such should be forwarded under separate cover. For a complete copy of the Code of Ethics, contact the City Clerk's Office at 325-657-4405.

Thank you,
City of San Angelo, TX

City of San Angelo *VOTE VERSION*
Fiscal Year 2024-2025 Budget Preparation Process

2024

APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
	1	*2*	3	4	5	6
7	8	9	*10*	*11*	*12*	13
14	*15*	*16*	*17*	*18*	*19*	20
21	*22*	*23*	*24*	25	26	27
28	29	30				

MAY

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	*7*	8	9	10	11
12	*13*	*14*	*15*	*16*	*17*	18
19	*20*	*21*	*22*	*23*	*24*	25
26	27	28	29	30	31	

JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	*4*	5	6	7	8
9	*10*	*11*	*12*	*13*	*14*	15
16	17	*18*	19	20	21	22
23	24	*25*	26	27	28	29
30						

JULY

SUN	MON	TUE	WED	THU	FRI	SAT
	1	*2*	3	4	5	6
7	8	9	10	11	12	13
14	15	*16*	17	18	19	20
21	22	*23*	24	25	26	27
28	29	30	31			

AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	*8*	9	10
11	12	13	14	15	*16*	17
18	*19*	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

IMPORTANT DATES

APRIL
2: City Council Meeting
10-24: Department revenue and internal service funds entry
16: City Council meeting

MAY
7: City Council meeting & Strategic Priority Workshop
13-24: Department expense entry
21: City Council meeting
27: Memorial day holiday

JUNE
4: City Council meeting
10-14: City Manager budget reviews (scheduled upon request)
18: City Council meeting
25: Budget Workshop: Enterprise Funds

JULY
2: City Council meeting
4-5: Independence day holiday
16: City Council meeting
23: Budget Workshop: General Fund

AUGUST
8: City Council meeting & vote on proposed tax rate
16: Special Meeting - Budget and Tax Hearing (1st Reading)
19: City Council meeting & Budget and Tax Adoption (2nd Reading)

SEPTEMBER
2: Labor day holiday