



**Animal Shelter Advisory Committee
10/17/2024**

Notice is hereby given of a regular meeting of the Animal Shelter Advisory Committee of the City of San Angelo to be held on October 17, 2024 at 12:00 PM at McNease Convention Center – South Meeting Room, 501 Rio Concho Drive, San Angelo, Texas, for the purpose of considering the following agenda items.

1. Call to Order

2. Public Comment

Issues or items that are not on the agenda may be raised by the public at this time. Citizens should speak from the podium, begin by stating their name and limit remarks to less than three minutes. Committee members may request that a discussed item be placed on a future agenda. The Committee takes public comment on all Regular Agenda items during the discussion of those items.

3. Consent Agenda

- a. Consider approving the August 15, 2024 Animal Shelter Advisory Committee regular meeting minutes (Morgan Chegwidden)
- b. Consideration of monthly shelter performance for August 2024 (Morgan Chegwidden)
- c. Consideration of monthly shelter performance for September 2024 (Morgan Chegwidden)

4. Regular Agenda

- a. Committee member orientation (Presentation made by Assistant City Attorney Kathleen Dabbert)

5. Follow Up and Administrative Issues

- a. Discussion and possible action related to 2025 meeting dates

6. Adjournment

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board at the City Hall of the City of San Angelo, Texas, on the 11th day of October, at 10:15 a.m.

A handwritten signature in blue ink, appearing to read "Morgan", is written above a horizontal line.

Morgan Chegwidden, Assistant Director
Neighborhood & Family Services

All agenda items are subject to action. The Animal Shelter Advisory Committee reserves the right to consider business out of posted order.

In compliance with the Americans with Disabilities Act, the City of San Angelo will provide for reasonable accommodations for persons attending board or commission meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact the Assistant Director Neighborhood & Family Services at 325-657-4225, or the ADA Coordinator at 325-657-4407 for request, or by completing a request form online at cosatx.us/ada.

Staff Report



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: October 17, 2024

Item type: Consent Item

Caption:

Consider approving the August 15, 2024 Animal Shelter Advisory Committee regular meeting minutes (Morgan Chegwidden)

Summary/History:

Attached are the draft minutes for the committee's consideration.

Financial Impact:

N/A

Other Information/Recommendation:

Staff recommends approval.

Attachments:

- | | | |
|----|----------------|---------------------|
| 1. | 240815 Minutes | 240815 Minutes.docx |
|----|----------------|---------------------|

Presentation:

None

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval



City of San Angelo, Texas
Animal Shelter Advisory Committee Minutes
August 15, 2024

Present:

Dr. Victor Schulze, Mayoral Representative
Chrysanthemum Cohen, SMD1
Jen Murphy, SMD2
Judge Penny Roberts, SMD3
Rodger Horton, SMD4
Morgan Chegwidden, SMD6

1. Call to Order/Roll Call to Establish Quorum

With a quorum of the committee members present, Chairperson Victor Schulze called the regular meeting Animal Shelter Advisory Committee to order at 12:00 p.m. on August 15, 2024 at City Hall – East Mezzanine, 72 W. College Ave. San Angelo, Texas 76903.

2. Public Comment

Neighborhood & Family Services director Robert Salas announced progress of the temporary shelter facility.

Committee member Chegwidden announced national Check the Chip Day and encouraged pet owners to confirm their pets' microchips contain current contact information.

Citizen Jamal Schumpert (SMD 3) requested loosening restrictions to the leash law time limitations to decrease dogs at large.

3. Consent Agenda

- a. Consider approving the April 18, 2024 Animal Shelter Advisory Committee regular meeting minutes.
- b. Consideration of the Animal Shelter Advisory Committee (ASAC) revised bylaws.

MOTION: Committee member Murphy made a motion, seconded by Committee member Roberts, to approve the Consent Agenda, with the exception of item 3b. The motion carried unanimously six (6) ayes to zero (0) nays.

MOTION: Committee member Roberts made a motion, seconded by Committee member Murphy, to approve item 3b. The motion carried unanimously six (6) ayes to zero (0) nays.

4. Regular Agenda

- a. Discussion and possible action related to monthly shelter numbers for April 2024.

A presentation was made by Neighborhood & Family Services Assistant Director Morgan Chegwiddden. No action was taken on this item.

b. Discussion and possible action related to monthly shelter numbers for May 2024.

A presentation was made by Neighborhood & Family Services Assistant Director Morgan Chegwiddden. No action was taken on this item.

c. Discussion and possible action related to monthly shelter numbers for June 2024.

A presentation was made by Neighborhood & Family Services Assistant Director Morgan Chegwiddden. No action was taken on this item.

Citizen Jamal Schumpert (SMD 3) asked that Animal Services prioritize health and conduct more disease testing, particularly rabies tests for wild animals.

d. Discussion and possible action related to monthly shelter numbers for July 2024.

A presentation was made by Neighborhood & Family Services Assistant Director Morgan Chegwiddden. No action was taken on this item.

Citizen Jamal Schumpert (SMD 3) asked for a review of fees and policies to decrease death of animals.

5. Follow Up and Administrative Issues

City attorney Holly Voth announced her resignation from the City of San Angelo and shared that colleague Kathleen Dabbert will step into supporting the committee.

6. Adjournment

MOTION: Committee member Roberts made a motion, seconded by Committee member Murphy, to adjourn. The motion carried unanimously six (6) ayes to zero (0) nays. The meeting was adjourned at 12:56 p.m.

Staff Report



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: October 17, 2024

Item type: Regular Item

Caption:

Consideration of monthly shelter performance for August 2024 (Morgan Chegwidden)

Summary/History:

231 new animals arrived at the shelter during August. 93 were adopted/transferred, 46 were redeemed by their owner, 21 wildlife were released, 46 were deceased and 320 were in custody at month end.

Animal Services' live release rate was 77.67%.

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval

Staff Report



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: October 17, 2024

Item type: Regular Item

Caption:

Consideration of monthly shelter performance for September 2024 (Morgan Chegwidden)

Summary/History:

187 new animals arrived at the shelter during September. 135 were adopted/transferred, 46 were redeemed by their owner, 22 wildlife were released, 22 were deceased and 283 were in custody at month end.

Our live release rate was 90.22%.

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval

Staff Report



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: October 17, 2024

Item type: Regular Item

Caption:

Committee member orientation (Presentation made by Assistant City Attorney Kathleen Dabbert)

Summary/History:

Assistant City Attorney Kathleen Dabbert will present an orientation for committee members including state and local regulations.

Financial Impact:

Other Information/Recommendation:

N/A

Attachments:

Presentation:

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval

Staff Report



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: October 17, 2024

Item type: Regular Item

Caption:

Discussion and possible action related to 2025 meeting dates

Summary/History:

To comply with state health code 823, the animal shelter advisory committee must meet at least three times annually. Staff recommends meeting four times in calendar year 2025. Proposed dates include:

- January 16, 2025
- April 17, 2025
- July 17, 2025
- October 16, 2025

As provided in the bylaws, additional meetings may be called by the chairperson.

Financial Impact:

N/A

Other Information/Recommendation:

Staff recommends approval.

Attachments:

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Theresa James

Created/Initiated
Final Approval