



Animal Shelter Advisory Committee
10/16/2025

Notice is hereby given of a regular meeting of the Animal Shelter Advisory Committee of the City of San Angelo to be held on October 16, 2025 at 12:00 PM at City Hall – East Mezzanine at 72 W. College Avenue, San Angelo, Texas, for the purpose of considering the following agenda items.

1. Call to Order

2. Public Comment

Members of the public may raise issues or concerns not listed on the Regular Agenda during this time. To participate, please sign in before the meeting begins. Speakers will be called in the order they signed in. When speaking, citizens must address all comments to the dais, begin by stating their name and address or Single Member District number, and limit their remarks to three minutes or less.

3. Consent Agenda

- a. Consider approving the September 18, 2025 Animal Shelter Advisory Committee regular meeting minutes (Morgan Chegwiddden)

4. Regular Agenda

- a. Presentation of monthly shelter performance for September 2025 (Presentation made by Animal Services Manager Amanda Weddle)
- b. Present update of City-operated animal adoption program (Presentation made by Animal Services Manager Amanda Weddle)

5. Follow Up and Administrative Issues

6. Adjournment

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board at the City Hall of the City of San Angelo, Texas, on the 9th day of October 2025, at 3:39 p.m.


Amanda Weddle, Animal Services Manager

All agenda items are subject to action. The Animal Shelter Advisory Committee reserves the right to consider business out of posted order.

In compliance with the Americans with Disabilities Act, the City of San Angelo will provide for reasonable accommodations for persons attending board or commission meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact the Assistant Director Neighborhood & Family Services at 325-657-4225, or the ADA Coordinator at 325-657-4407 for request, or by completing a request form online at cosatx.us/ada.

Staff Report



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: October 16, 2025

Item type: Consent Item

Caption:

Consider approving the September 18, 2025 Animal Shelter Advisory Committee regular meeting minutes (Morgan Chegwidden)

Summary/History:

Attached are the draft minutes for the committee's consideration.

Financial Impact:

N/A

Other Information/Recommendation:

Staff recommends approval.

Attachments:

1. 250918 Minutes 250918 Minutes.docx

Presentation:

None

Approvals/Reviews:

Morgan Chegwidden
Kathleen Dabbert

Created/Initiated
Final Approval



City of San Angelo, Texas
Animal Shelter Advisory Committee Minutes
September 18, 2025

Present:

Dr. Karen Frembgen, Mayoral
Chrysanthemum Cohen, SMD1
Jen Murphy, SMD2
Penny Roberts, SMD3
Rodger Horton, SMD4
Jaton Giese, SMD5
Morgan Chegwidden, SMD6

1. Call to Order

With a quorum of the committee members present, Chairperson Rodger Horton called the regular meeting Animal Shelter Advisory Committee to order at 12:00 p.m. on September 18, 2025 at City Hall East Mezzanine, 72 West College Avenue San Angelo, Texas, for the purpose of considering the following agenda items.

2. Public Comment

No public comment was made.

3. Consent Agenda

- a. Consider approving the July 17, 2025 Animal Shelter Advisory Committee regular meeting minutes.
- b. Consider accepting non-negative rabies specimens for 2025 to date.

MOTION: Committee member Roberts made a motion, seconded by Committee member Murphy, to approve the Consent Agenda. The motion carried unanimously seven (7) ayes to zero (0) nays.

4. Regular Agenda

- a. Discussion and consideration of monthly shelter performance for July 2025.

A presentation was made by shelter supervisor Halie Guillen. No action was taken on this item.

- b. Discussion and consideration of monthly shelter performance for August 2025.

A presentation was made by shelter supervisor Halie Guillen.

MOTION: Committee member Frembgen made a motion, seconded by Committee member Cohen, to approve the August performance. The motion carried seven (7) ayes to zero (0) nays.

5. Follow Up and Administrative Issues

Staff introduced new Animal Services Manager Amanda Weddle.

Committee member Horton requested more communication regarding rescheduled or canceled meetings.

6. Adjournment

The meeting was adjourned at 12:28 p.m.

MOTION: Committee member Frembgen made a motion, seconded by Committee member Cohen, to adjourn. The motion carried unanimously seven (7) ayes to zero (0) nays.

DRAFT

Staff Report



Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: October 16, 2025

Item type: Consent Item

Caption:

Presentation of monthly shelter performance for September 2025 (Presentation made by Animal Services Manager Amanda Weddle)

Summary/History:

326 new animals arrived at the shelter during September. 138 were adopted/transferred, 32 were redeemed by their owner, 22 wildlife were released, 103 were deceased and 315 were in custody at month end.

Animal Services' live release rate was 65.08%.

Financial Impact:

N/A

Other Information/Recommendation:

No action necessary at this time.

Attachments:

Presentation:

Yes

Approvals/Reviews:

Morgan Chegwidden
Kathleen Dabbert

Created/Initiated
Final Approval

Staff Report



Requestor: Amanda Weddle, Animal Services Manager, Animal Services, 325-657-4405

Meeting Date: October 16, 2025

Item type: Regular Item

Caption:

Present update of City-operated animal adoption program (Presentation made by Animal Services Manager Amanda Weddle)

Summary/History:

San Angelo Animal Services Adoption & Rescue Protocol

Purpose

Under the direction of City Council, Animal Services has developed a formal adoption and rescue protocol to:

- Reduce the population of unaltered animals within city limits.
- Provide safe, healthy homes for impounded pets.
- Prevent euthanasia of adoptable animals through proactive placement.

Adoption Protocol

Qualifying Animals

Animals become adoptable when they become property of Animal Services via:

- Owner surrender.
- Completion of stray hold period.
- Other legal means as defined by city ordinance.

Adoption Process

1. **Sign-In:** Potential adopter enters the shelter and signs in.
2. **Interview:** Outcome Coordinator conducts a brief interview to assess needs.
3. **Meet & Greet:** Coordinator facilitates meetings with suitable animals and provides counseling on best fit.
4. **Contract:** Once a match is made, the adoption contract is completed.
5. **Veterinary Appointment:** Coordinator schedules sterilization and rabies vaccine appointment with a vendor veterinarian.
6. **Pre-Surgery Holding:** Animal remains at shelter until surgery day. Staff transport animal to the vet with all paperwork.
7. **Post-Surgery:** Vet staff contact new owner to arrange pickup.
8. **Pickup:** Adopter picks up their sterilized, vaccinated pet and takes them home.

Adoption Fees	Animal Type	Fee
	Adult Dogs (12+ mo)	\$150.00
	Puppies (<12 mo)	\$150.00
	Adult Cats (12+ mo)	\$90.00
	Kittens (<12 mo)	\$120.00
	Other animals (pocket pets and bird)	\$2.00
	Livestock	\$50.00

Note: Fees are intended to offset care costs and support community programs, such as the Community Cat initiative.

Vendor Veterinarians

- Vet clinics and hospitals approved by the City to provide sterilizations and rabies vaccinations at pre-approved rates.
- These vendors are officially registered with the City.

Future Program Enhancements

- Leptospirosis Vaccine: To be added to core vaccination protocol (via distemper combo).
- Heartworm Testing (Dogs): To prevent adoption of dogs with untreated heartworm disease.
- FIV/FIP Testing (Cats): Use of SNAP tests to identify contagious conditions and ensure appropriate placement in single-cat or FIV+ homes.

Rescue Protocol

Transfer Process

1. Check-In: Rescue representative signs in at the front desk.
2. Eligibility: Only animals available for adoption are eligible for rescue.
3. Medical Responsibility: Rescues take on responsibility for spay/neuter and rabies vaccination (per state law).
4. Ownership Transfer: Upon approval, animal is released, and ownership is transferred to the rescue group.
5. Medical Cases: Rescues may be contacted for animals needing extensive medical care; this is not a euthanasia list.

Rescue Requirements

- Must provide and maintain a valid 501(c)(3) on file.
- Signed transfer agreement required per animal.
- Representatives must be pre-approved by the rescue group's main contact.
- No history of chargeable animal welfare violations; complaints are subject to review.

Walk to Rehome

Dog Walking Program – San Angelo Animal Shelter

Tagline: *“Every step brings them closer to home.”*

- Program Mission

The Walk to Rehome program provides adoptable shelter pets with valuable socialization through structured walks. These walks help build trust, reduce stress, and encourage positive behaviors—laying the foundation for successful adoptions.

- Why It Matters

Regular human interaction, gentle desensitization, and positive reinforcement help reduce behaviors like:

- Hyperactivity
- Nipping
- Jumping
- Excessive barking

These improvements make dogs more adoptable and better prepared for life in a loving home.

How It Works

- Sign In: Walkers check in at the front desk.
- Gear Up: Leashes and treats are provided.
- Pick a Pup: Dogs available for walks will have a designated tag on their kennel.
- Walk & Bond: Enjoy a walk while helping a dog gain confidence and social skills.
- Report Back: Any health or behavior concerns should be reported to front desk staff for evaluation.

Frequently Asked Questions

1. Do citizens have first choice over rescues?

- Yes. Adoption and rescue are first come, first served.
- No preemptive rescue tags allowed.
- If an adopter is present before a rescue arrives, the adopter has priority.
- If multiple adopters arrive at opening, a drawing will be held.

2. Are animals with bite history adoptable?

- Unprovoked bite history: Not eligible for adoption or rescue (public safety priority).
- Provoked bite cases: Considered on a case-by-case basis but generally excluded.

3. Are adoption fees mandatory?

- Yes.
- Fees are based on local comparables and help fund shelter operations and programs.

Conclusion

This structured adoption and rescue protocol reflects the City’s commitment to responsible pet placement, public safety, and animal welfare. It provides clear, fair processes for both adopters and rescues, while ensuring the sustainability of city-run programs.

Financial Impact:

Other Information/Recommendation:

Attachments:

Presentation:

Approvals/Reviews:

Amanda Weddle
Morgan Chegwidden
Kathleen Dabbert

Created/Initiated
Approved
Final Approval