



Agenda 11/28/2018

Notice is hereby given of a regular meeting of the City of San Angelo Development Corporation (COSADC) to be held on November 28, 2018 at 8:30 AM at the McNease Convention Center – South Meeting Room, 501 Rio Concho Drive, San Angelo, Texas, for the purpose of considering the following agenda items.

1. Call to Order

2. Prayer

3. Public Comment

Issues or items that are not on the agenda may be raised by the public at this time. Citizens should speak from the podium, begin by stating their name and limit remarks to less than three minutes. Board members may request that a discussed item be placed on a future agenda. The Board takes public comment on all Regular Agenda items during the discussion of those items.

4. Proclamations/Recognitions

- a. Recognition of former COSADC VISTA Sara Lamog for earning the Governor's Make a Difference National Service Award for her contributions in making Tom Green County the second County in the State to become ACT Work Ready Certified

5. Consent Agenda

- a. Consider approving the October 24, 2018 meeting minutes
- b. Consider approving the necessary Corporation Disbursements
- c. Consider approving the October 2018 Financial Statements
- d. Consider a resolution authorizing the use of sales and use tax funds in an amount not to exceed \$49,225, to provide an economic development incentive to U.S. Customs & Border Protection Air and Marine Operations, (CBPAMO) with participation by the City of San Angelo (City) for a project authorized under Chapters 501 and 505 of the Local Government Code For Type B Development Corporations.

- e. Consider a resolution authorizing the Board President or his designee to negotiate and execute a Memorandum of Understanding with the City of San Angelo relating to a Type B Development Corporation project providing for planning and design services for a hangar and related infrastructure improvements to municipal airport property utilized by U.S. Customs and Border Protection Air and Marine Operations (CBPAMO) necessary to the maintenance and potential expansion of the CBPAMO aeronautical fixed base operation for research, testing and development of governmental use of unmanned aircraft systems; and, authorizing negotiation and execution of a professional engineering and surveying services contract necessary for the project.

6. Regular Agenda

- a. Update presentation regarding the 2018 Ports to Plains Alliance Annual meeting held in Del Rio October 30th-November 2nd. (Presentation made by Guy Andrews, Director of Economic Development)
- b. Consider approving the proposed COSADC meeting calendar for 2019 (Presentation made by Nora Nevarez, Executive Office Coordinator)
- c. Consider appointing a President, First Vice President and Second Vice President for the City of San Angelo Development Corporation. (Presentation made by Shannon Scott, Economic Development Specialist)
- d. Consider approving a Board Workshop for all COSADC Board members and staff. (Presentation made by Economic Development Specialist, Shannon Scott)
- e. Update presentation regarding an offer on behalf of COSADC to an AmeriCorps VISTA member to perform services to help with the WRC Program as well as provide organizational support to COSADC staff. (Presentation made by Shannon Scott, Economic Development Specialist)

7. Closed Session

Executive Session under the provision of Government Code, Title 5. Open Government; Ethics, Subtitle A. Open Government, Chapter 551. Open Meetings, Subchapter D. Exceptions to Requirement that Meetings be Open under the following sections:

- a. Section 551.087 to deliberate regarding commercial or financial information that the Board is receiving from business prospects with whom economic development negotiations are being conducted, and discuss financial or other incentives relating to the following projects:

Project 2018-S224

Project 2018-R905

Project 2018-M193

Project Pak

Principal LED

- b. Sec. 551.072. Deliberation Regarding Real Property. A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person

8. Follow Up and Administrative Issues

- a. Announcements and consideration of Future Agenda Items

9. Public Work Session (Discussion and tour of Principal LED facilities only; no action will be taken)

- a. 10:00 a.m.: Tour of Principal LED, 3490 Venture Drive, San Angelo Texas
- b. Discussion relating to observations on tour

10. Adjournment

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board at the City Hall of the City of San Angelo, Texas, on the 21st day of November, 2018 at 12:00 p.m.

Guy Andrews, Economic Development Director

All agenda items are subject to action. All contracts/agreements may be subject to further negotiation prior to execution. The Board reserves the right to consider business out of posted order and/or meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code. In compliance with the Americans with Disabilities Act, the City of San Angelo Development Corporation will provide for reasonable accommodations for persons attending board meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact the Economic Development Office at 325-653-7197. COSADC meetings are broadcast on Channel 17-Government Access at 8:00 A.M. on every Wednesday on the Wednesday after each meeting.

Requestor: Shannon Scott, Economic Development Specialist, COSADC, 325.653.7197

Meeting Date: November 28, 2018

Item type: Consent Item

Caption:

Consider approving the October 24, 2018 meeting minutes

Summary/History:

Financial Impact:

Other Information/Recommendation:

Attachments:

1. FINAL minutes-COSADC 10-24-2018

FINAL minutes-COSADC 10-24-2018.rtf

Presentation:

Approvals/Reviews:

Shannon Scott
Dan Saluri
Candice Blake
Tina Dierschke
Dan Saluri
Guy Andrews

Created/Initiated
Approved
Approved
Approved
Approved
Final Approval

City of San Angelo, Texas
Development Corporation Meeting
Wednesday, October 24, 2018

Present:

Todd Kolls, First Vice President
John Bariou, Director
Bill Dendle, Director
Dr. David Cummings, Director
Max Puello, Director

1. Call to Order

With a quorum of the City of San Angelo Development Corporation Board Members present, First Vice President Todd Kolls called the regular session of the City of San Angelo Development Corporation meeting to order at 8:32 a.m., on Wednesday, October 24, 2018 in the San Angelo McNease Convention Center, 501 Rio Concho Drive, San Angelo, TX 76903

2. Prayer

An invocation was provided by Second Vice President Dendle.

3. Public Comment

Issues or items that are not on the agenda may be raised by the public at this time. Citizens should speak from the podium, begin by stating their name and limit remarks to less than three minutes. Board members may request that a discussed item be placed on a future agenda. The Board takes public comment on all Regular Agenda items during the discussion of those items.

Michael Looney, Vice President of the Chamber of Commerce voiced his support for the SAISD school bond election.

4. Consent Agenda

- a. Consider approving the September 26, 2018 meeting minutes
- b. Consider approving the necessary Corporation Disbursements

Motion: Second Vice President Dendle made a motion, seconded by Director Bariou to approve the September 26, 2018 minutes as presented. The motion carried unanimously five (5) ayes to zero (0) nays.

Motion: Director Bariou made a motion, seconded by Director Dr. Cummings to approve the Corporation Disbursements as presented. The motion carried unanimously five (5) ayes to zero (0) nays.

5. Regular Agenda

- a. Consider approving the September 2018 Financial Statements (Presentation made by Tina Dierschke, Director of Finance)

Director Puello made a motion seconded by Second Vice President Dendle to approve the September 2018 Financial Statements. The motion carried unanimously five (5) ayes to zero (0) nays

- b. Presentation of the Chamber of Commerce 3rd Quarter Report, July - September 2018- (Presentation made by Michael Looney, Vice President of Economic Development)

No action taken on this item

- c. Consider a resolution authorizing the Board President to negotiate and execute a Second Amendment to Lease Agreement with Angelo State University for office space in the Business Resource Center, and Memorandum of Understanding providing for an adjustment in rent and assumption by ASU and the Small Business Development Center of marketing, recruitment and related services for the Business Factory/Incubator Program (Presentation by Nora Nevarez, Executive Office Coordinator and Dave Erickson, SBDC Director)

Director Bariou made a motion seconded by Second Vice President Dendle to approve the second amendment to the lease agreement and the MOU in rent and responsibilities for the Business Factory/Incubator Program. The motion carried unanimously five (5) ayes to zero (0) nays.

- d. Consider approving a Resolution for COSADC membership in The High Ground of Texas (Presentation made by Guy Andrews, Director of Economic Development)

Director Bariou made a motion seconded by Director Puello to approve the High Ground of Texas membership in the amount of \$25,000. The motion carried unanimously five (5) ayes to zero (0) nays

- e. Consider approving a Resolution for COSADC membership in the Texas Midwest Community Network (Presentation made by Guy Andrews, Director of Economic Development)

Director Bariou made a motion seconded by Second Vice President Dendle to approve the Texas Midwest Community Network membership in the amount of \$5,000. The motion carried unanimously five (5) ayes to zero (0) nays

6. Closed Session

Executive Session under the provision of Government Code, Title 5. Open Government; Ethics, Subtitle A. Open Government, Chapter 551. Open Meetings, Subchapter D. Exceptions to Requirement that Meetings be Open under the following sections:

At 9:10 a.m., the Board convened in Executive Session under the provision of Government Code, Title 5. Open Government; Ethics, Subtitle A. Open Government, Chapter 551. Open Meetings, Subchapter D. Exceptions to Requirement that Meetings be Open under the following sections.

- a. Sec. 551.072. Deliberation Regarding Real Property. A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person
- b. Section 551.087 to deliberate regarding commercial or financial information that the Board is receiving from business prospects with whom economic development negotiations are being conducted, and discuss financial or other incentives relating to the following projects:

Project 2018-S224

Project 2018-R905

Project 2018-M193

Project Pak

Principal LED

7. Follow Up and Administrative Issues

- a. Announcements and consideration of Future Agenda Items

At 9:48 a.m., the Board reconvened

No action taken to report from Executive Session

First Vice President Kolls introduced new COSADC Director Max Puello to the Board

8. Adjournment

Motion: At 9:49 a.m., Director Bariou made a motion, seconded by Director Dr. Cummings adjourn the meeting. The motion carried unanimously five (5) ayes to zero (0) nays

THE CITY OF SAN ANGELO

Corporation President

ATTEST:

Corporation Secretary

In accordance with Chapter 2, Article 2.300, of the Official Code of the City of San Angelo, the minutes of this meeting consist of the preceding Minute Record and the Supplement Minute Record. Details on Board meetings may be obtained from the City Clerk's Office. (Portions of the video recording may be distorted due to equipment malfunction or other uncontrollable factors.)

Requestor: Shannon Scott, Economic Development Specialist, COSADC, 325.653.7197

Meeting Date: November 28, 2018

Item type: Consent Item

Caption:

Consider approving the necessary Corporation Disbursements

Summary/History:

Financial Impact:

Other Information/Recommendation:

Attachments:

- | | | |
|----|-------------------------|-----------------------------|
| 1. | Disbursement 11-28-2018 | Disbursement 11-28-2018.pdf |
|----|-------------------------|-----------------------------|

Presentation:

Approvals/Reviews:

Shannon Scott	Created/Initiated
Dan Saluri	Approved
Candice Blake	Approved
Tina Dierschke	Approved
Dan Saluri	Approved
Guy Andrews	Final Approval

City of San Angelo Development Corporation
Check Disbursements
For Board Approval Nov. 28, 2018

Economic Development

Tom Green County	\$	246,871.50	DEAA Grant for GFAB Trainaing Mission Project	
Chamber of Commerce		56,250.00	Qtr 1: Marketing & Recrcuitments Service	Ck. 4431
High Ground		25,000.00	FY 19 Foundation Membership Dues	
PK Kelley Insurance		9,321.00	Gen. Liability renewal for BRC	
			Marketing (BREP Inv 1949 = \$3,3850.00; Air	
			marketing Inv. 1948 = \$5,000.00; Domain Inv	
McLaughlin Advertising		9,002.00	1954 & 1836 = \$152.00)	Ck. 4430
McLaughlin Advertising		8,850.00	Marketing Brep & Air Serv (Inv. 2009 & 2008)	
FastSigns		1,827.67	Outside Entrance Signs @ BRC (Inv. 6138759)	Ck. 4423
Total for Board Consideration	\$	357,122.17		
Grace Media	\$	900.00	20 Under 40: table & sponsorship (Inv. 770)	Ck. 4417
			Replace 2 signs that were vandalized at BRC	
Fastsigns		761.42	(Inv 613-8900)	Ck. 4435
Dirt Doctor		725.00	Monthly general cleaning at BRC (Inv. 3468)	Ck. 4415
Dirt Doctor		725.00	Monthly general cleaning at BRC (Inv. 3512)	
Rock Your World Decorative Concrete, LLC		437.75	BP 1st Place (Inv. 1023)	Ck. 4432
Grace Media		400.00	20 Under 40: tables (Inv. 767)	Ck. 4414
MC Electric		398.05	Install light on exterior of building (Inv. 373)	Ck. 4424
West Office Technology		350.00	IT services for Business Factory (Inv. F10424)	Ck. 4436
			Monthly copier charges - Business Factory (Inv	
Canon Financial Services, Inc.		188.45	19293893)	Ck. 4429
House of Chemicals		179.00	Cleaning Supplies (Inv. 555617)	Ck. 4416
			Registration for Sales Tax Workshop training M.	
TEDC		175.00	Puellos (Inv. 9207)	Ck. 4426
			Registration for Sales Tax Workshop training T.	
TEDC		175.00	Kolls	Ck. 4426
MC Electric		243.84	Light Replacements (Inv. 357)	Ck. 4418
			Copier Overage charge - Business Factory (Inv.	
Kirbo's Office Systems		228.12	277238)	Ck. 4428
Staples		169.99	Office supplies (Inv. 3395551727)	
			Montly Burglar & Fire Alarm Serv.	
Protection1		124.94	(Inv.125426806)	Ck. 4419
			Water & sewer srv at BRC & 2 meters at	
COSA Utility Billing		123.44	Industrial Park (Serv date 09/30/2018 to	
			10/31/2018)	Ck. 4434
			Gas utilities at BRC (Serv date 10/06/18 to	
Atmos Energy		81.58	11/05/18)	
Republic Services, Inc.		74.15	Trash Serv (Inv. 0691000835048)	Ck. 4425
MDK Services		59.00	Qtrly Pest control serv at BRC (Inv. 1435)	Ck. 4427
House of Chemicals		48.11	Cleaning supplies (Inv. 555717)	Ck. 4421
			Water deliver at BRC (Deliver dates 11/01/2018	
Angelo Water Service		43.25	to 11/30/2018)	Ck. 4422
Staples		39.28	Office supplies (Inv. 3394473967)	Ck. 4433
Total Routine Disbursements	\$	6,650.37		
Total Economic Development Disbursements	\$	363,772.54		
<u>Ballot</u>				
First Title Co	\$	46,135.26	Sell of 121 W. 9th St.	Ck. 1500
COSA		10,595.16	Reimburse for W TX Water Partnership	
Total for Board Consideration	\$	56,730.42		
Total Routine Disbursements	\$	-		
Total Ballot Disbursements	\$	56,730.42		
Grand Total Disbursements this Period	\$	420,502.96		

Requestor: Shannon Scott, Economic Development Specialist, COSADC, 325.653.7197

Meeting Date: November 28, 2018

Item type: Consent Item

Caption:

Consider approving the October 2018 Financial Statements

Summary/History:

Financial Impact:

Other Information/Recommendation:

Attachments:

- | | | |
|----|-------------------|-----------------------|
| 1. | COSADC Stmts 1810 | COSADC Stmts 1810.pdf |
|----|-------------------|-----------------------|

Presentation:

Approvals/Reviews:

Shannon Scott	Created/Initiated
Dan Saluri	Approved
Tina Dierschke	Approved
Guy Andrews	Final Approval

City of San Angelo Development Corporation

Financial Information and Schedules As of October 31, 2018

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Revenue & Expenditure Report

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Transaction Detail by Account

2011 Bond Issue

Hickory Water Supply

City of San Angelo Development Corporation
Balance Sheet - Economic Development
As of October 31, 2018

ASSETS

Current Assets

Checking/Savings

101101 · Cash 14,399

103200 · Money Market 5,294,039

Total Checking/Savings 5,308,438

Accounts Receivable

115000 · Sales Tax Receivables 440,409

Total Accounts Receivable 440,409

Other Current Assets

117000 · Investments 9,994,082

Total Other Current Assets 9,994,082

Total Current Assets 15,742,929

Fixed Assets

140500 · Land -Industrial Park 85,728

141000 · Industrial Park-Phase I 734,002

143000 · Industrial Park-Phase II 38,624

144000 · Industrial Park-Phase III 20,377

152000 · Building-Business Resource Ctr 2,004,967

159999 · Accum Depr-Building (659,968)

Total Fixed Assets 2,223,730

TOTAL ASSETS

17,966,659

LIABILITIES & FUND EQUITY

Liabilities

Current Liabilities

201000 · Accounts Payable 10,651

Total Current Liabilities 10,651

Total Liabilities

10,651

Fund Equity

Committed for Eco. Dev. Projects 7,195,678

Restricted for Fixed Assets 2,223,730

Unassigned Fund Balance 8,536,600

Total Fund Equity 17,956,008

TOTAL LIABILITIES & FUND EQUITY

17,966,659

City of San Angelo Development Corporation
Revenue & Expenditure Report - Economic Development
October 2018

	<u>Budget</u>	<u>Month Actual</u>	<u>YTD Actual</u>	<u>Over/(Under) Budget</u>	<u>% of Budget</u>
Revenues					
313000 · Income-Sales & Use Tax	2,581,684	209,183	209,183	(2,372,501)	8%
360000 · Interest on Investments	100,000	9,095	9,095	(90,905)	9%
363101 · Lease Income	55,894	0	0	(55,894)	0%
Total Revenues	<u>2,737,578</u>	<u>218,278</u>	<u>218,278</u>	<u>(2,519,300)</u>	<u>8%</u>
Expenditures					
410000 · Administrative	119,691	1,526	1,526	(118,165)	1%
412000 · Partner Affiliations	75,297	0	0	(75,297)	0%
415000 · City Services	456,977	0	0	(456,977)	0%
415331 · Annual Report	500	0	0	(500)	0%
420000 · Industrial Park Ops & Maint	14,760	872	872	(13,888)	6%
440000 · Marketing-Chamber of Commerce	225,000	0	0	(225,000)	0%
440200 · Business Ret & Exp Prog	696,000	700	700	(695,300)	0%
445000 · Promotion (SADC Marketing)	5,000	0	0	(5,000)	0%
450000 · Business Resource Ctr	36,817	3,246	3,246	(33,571)	9%
452101 · Business Factory	87,000	800	800	(86,200)	1%
Total Operating Expenditures	<u>1,717,042</u>	<u>7,144</u>	<u>7,144</u>	<u>(1,709,898)</u>	<u>0%</u>
452112 · Project-Martifer-Hirschfeld	1,390,435	0	0	(1,390,435)	0%
452115 · Project-Blue Cross Blue Shield	74,237	0	0	(74,237)	0%
452119 · Project-Air Service Marketing	5,955	0	0	(5,955)	0%
452121 · Project-MedHab	796,250	0	0	(796,250)	0%
452124 · Project-DeCoty Coffee	81,734	0	0	(81,734)	0%
452132 · Project-TGC/GAFB	8,399	0	0	(8,399)	0%
452134 · Project-Principle LED	109,005	0	0	(109,005)	0%
452136 · Project-Phase II Sewer Line	96,000	0	0	(96,000)	0%
452137 · Project-TXDOT Aside Prog. Grant	60,500	0	0	(60,500)	0%
452138 · Project-CalTech	582,899	0	0	(582,899)	0%
452139 · Project-Parkhill	69,548	0	0	(69,548)	0%
452140 · Project-Grant Works	50,000	0	0	(50,000)	0%
452142 · Project-Netco	10,000	0	0	(10,000)	0%
452145 · Project-Elite Solutions	40,260	0	0	(40,260)	0%
452146 · Project-GAFB	1,500,000	0	0	(1,500,000)	0%
452147 · Project-Ind Park Phase II	2,000,000	0	0	(2,000,000)	0%
452149 · Project-Howard College Const Tr	128,030	0	0	(128,030)	0%
452151 · Project-US Customs Retention	25,000	0	0	(25,000)	0%
452152 · Project-US Customs Retention Ph. II	46,435	0	0	(46,435)	0%
452153 · Project-Airport Master Plan	120,991	0	0	(120,991)	0%
452900 · Project-Future Projects	990,536	0	0	(990,536)	0%
453000 · Capital Purchases	30,000	0	0	(30,000)	0%
Total Project Expenditures	<u>8,216,214</u>	<u>0</u>	<u>0</u>	<u>(8,216,214)</u>	<u>0%</u>
Total Expenditures	<u>9,933,256</u>	<u>7,144</u>	<u>7,144</u>	<u>(9,926,112)</u>	<u>0%</u>
Revenue Over/(Under) Expenditures	<u>(7,195,678)</u>	<u>211,134</u>	<u>211,134</u>	<u>7,406,812</u>	

City of San Angelo Development Corporation
Economic Development Projects
As of October 31, 2018

Project	Project Allocation	Current Year Activity	Inception to Date	Remaining Allocation
Martifer-Hirschfeld	3,684,743	0	2,294,308	1,390,435
Blue Cross Blue Shield	408,522	0	334,285	74,237
Air Service Marketing	60,000	0	54,045	5,955
MedHab	797,750	0	1,500	796,250
DeCoty Coffee	101,835	0	20,101	81,734
TGC/GAFB	633,000	0	624,601	8,399
Principle LED	550,001	0	440,996	109,005
Phase II Sewer Line TGC	100,000	0	4,000	96,000
TXDOT Aside Prog. Grant	100,000	0	39,500	60,500
CalTech	603,999	0	21,100	582,899
Parkhill	308,000	0	238,452	69,548
Grant Works	54,000	0	4,000	50,000
Netco	60,000	0	50,000	10,000
Elite Solutions	40,260	0	0	40,260
GAFB	1,500,000	0	0	1,500,000
Ind Park Phase II	2,000,000	0	0	2,000,000
Howard College Construction Trades	168,000	0	39,970	128,030
US Customs Retention	25,000	0	0	25,000
US Customs Retention Ph. II	46,435	0	0	46,435
Airport Master Plan	120,991	0	0	120,991
	11,362,536	0	4,166,858	7,195,678
Total Committed, Not Expended				7,195,678

City of San Angelo Development Corporation
Economic Development Projects
As of October 31, 2018

Project	Original Allocation	Expired Incentives	Current Year Activity	Inception to Date	Remaining Allocation
Martifer-Hirschfeld	3,684,743	0	0	2,294,308	1,390,435
Blue Cross Blue Shield	408,522	0	0	334,285	74,237
Air Service Marketing	60,000	0	0	54,045	5,955
MedHab	797,750	0	0	1,500	796,250
DeCoty Coffee	101,835	0	0	20,101	81,734
TGC/GAFB	633,000	0	0	624,601	8,399
Principle LED	550,001	0	0	440,996	109,005
Phase II Sewer Line TGC	100,000	0	0	4,000	96,000
TXDOT Aside Prog. Grant	100,000	0	0	39,500	60,500
CalTech	603,999	0	0	21,100	582,899
Parkhill	308,000	0	0	238,452	69,548
Grant Works	54,000	0	0	4,000	50,000
Netco	60,000	0	0	50,000	10,000
Elite Solutions	40,260	0	0	0	40,260
GAFB	1,500,000	0	0	0	1,500,000
Ind Park Phase II	2,000,000	0	0	0	2,000,000
Howard College Construction Trades	168,000	0	0	39,970	128,030
US Customs Retention	25,000	0	0	0	25,000
US Customs Retention Ph. II	46,435	0	0	0	46,435
Airport Master Plan	120,991	0	0	0	120,991
	11,362,536	0	0	4,166,858	7,195,678
Total Committed, Not Expended					<u>7,195,678</u>

City of San Angelo Development Corporation
Balance Sheet - Ballot
As of October 31, 2018

ASSETS

Current Assets

Checking/Savings

101101 · Cash

10,750

103200 · Money Market

1,230,045

Total Checking/Savings

1,240,795

Accounts Receivable

115000 · Sales Tax Receivables

1,102,430

115201 · Note Receivable

14,254

Total Accounts Receivable

1,116,684

Total Current Assets

2,357,479

TOTAL ASSETS

2,357,479

LIABILITIES & FUND EQUITY

Fund Equity

Committed for Ballot Projects

561,139

Assigned for Debt Service

439,931

Unassigned Fund Balance

1,356,409

Total Fund Equity

2,357,479

TOTAL LIABILITIES & FUND EQUITY

2,357,479

City of San Angelo Development Corporation
Revenue & Expenditure Report - Ballot
October 2018

	<u>Budget</u>	<u>Month Actual</u>	<u>YTD Actual</u>	<u>Over/(Under) Budget</u>	<u>% of Budget</u>
Revenues					
313000 · Income-Sales & Use Tax	6,638,617	537,899	537,899	(6,100,718)	8%
360000 · Interest on Investments	30,000	4,835	4,835	(25,165)	16%
Total Revenues	<u>6,668,617</u>	<u>542,734</u>	<u>542,734</u>	<u>(6,125,883)</u>	<u>8%</u>
Expenditures					
410000 · Administrative	4,512	0	0	(4,512)	0%
415000 · City Services	152,326	0	0	(152,326)	0%
430000 · Loan/Debt Service	5,279,175	0	0	(5,279,175)	0%
Total Operating Expenditures	<u>5,436,013</u>	<u>0</u>	<u>0</u>	<u>(5,436,013)</u>	<u>0%</u>
451200 · Project-Affordable Housing	361,139	0	0	(361,139)	0%
452123 · Project-W. Tx Water Partnership	200,000	0	0	(200,000)	0%
452900 · Project-Future Projects	727,739	0	0	(727,739)	0%
Total Project Expenditures	<u>1,288,878</u>	<u>0</u>	<u>0</u>	<u>(1,288,878)</u>	<u>0%</u>
Total Expenditures	<u>6,724,891</u>	<u>0</u>	<u>0</u>	<u>(6,724,891)</u>	<u>0%</u>
Revenue Over/(Under) Expenditures	<u>(56,274)</u>	<u>542,734</u>	<u>542,734</u>	<u>599,008</u>	

City of San Angelo Development Corporation
Ballot Projects
As of October 31, 2018

Project	Project Allocation	Current Year Activity	Inception to Date	Remaining Allocation
Ballot Projects:				
Water Supply Projects				
West Texas Water Partnership	655,708	0	455,708	200,000
* Reclaimed Water Alternatives	1,389,965	0	1,389,965	-
* Red Arroyo Storm Water Basin	151,040	0	151,040	-
Total Expenditures	2,196,713	0	1,996,713	200,000
Total Water Supply Projects				200,000
Affordable Housing				
Revenues				
* Sale of Fixed Assets - Blackshear Properties	394,351	0	394,351	-
Total Revenues				
Expenditures				
Affordable Housing	3,159,195	0	2,798,056	361,139
* Administrative Contract	120,405	0	120,405	-
* Blackshear Neighborhood Boundary	28,300	0	28,300	-
* Blackshear Properties	404,125	0	404,125	-
* Neighborhood Blitz	550,000	0	550,000	-
* Neighbors Helping Neighbors	53,000	0	53,000	-
* Rebuilding Together - Housing One Stop	23,759	0	23,759	-
* Rebuilding Together - Housing Repair	74,920	0	74,920	-
* Rehabs	114,487	0	114,487	-
* Roofing Grant	200,000	0	200,000	-
Total Expenditures	4,728,191	0	4,367,053	361,139
Total Affordable Housing				361,139
Other Projects				
* Sports Facilities Maintenance	285,353	0	285,353	-
Total Expenditures	285,353	0	285,353	-
Total Ballot Projects Committed, Not Expended				561,139

Voter Approved Projects:

* Fort Concho Improvements	900,000	0	900,000	-
* Sports & Athletics Facilities	708,744	0	708,744	-
* 29th Street Sports Complex	1,750,000	0	1,750,000	-
Total Expenditures	3,358,744	-	3,358,744	-
Total Voter Approved Projects Committed, Not Expended				-
* Completed				-

City of San Angelo Development Corp
Transaction Detail by Account
October 2018

	Num	Name	Memo	Amount
Economic Development				
313000 · Income-Sales & Use Tax (700-0000-313.00-00)				
	867	City of San Angelo	Adjustment to August Sales Tax Receivable	11,926.70
	868	City of San Angelo	Record October Sales Tax Receivable	197,256.19
Total 313000 · Income-Sales & Use Tax (700-0000-313.00-00)				209,182.89
360000 · Interest on Investments (700-0000-361.10-00)				
	872		Record Interest for October	406.33
	872		Record MM Interest for October	8,688.64
Total 360000 · Interest on Investments (700-0000-361.10-00)				9,094.97
410000 · Administrative				
410590 · Admin-Training				
	4403	San Angelo Chamber of Commerce	Leadership San Angelo Tuition	-550.00
	0112524	Angelo State Univ	Refund Shannon Scott Registration	99.00
	4420	Texas Economic Development Council	Inv. 9208	-175.00
Total 410590 · Admin-Training				-626.00
410610 · Admin-Office Supplies (700-0000-411.06-10)				
	4397	CTWP	Inv. 995204	-127.30
	4405	Staples Advantage	Inv. 3391124660	-286.86
	4412	Staples Advantage	Inv. 3392009352	-299.99
	866R		Reverse of GJE 866 -- Accrue Expense to FY '18	414.16
Total 410610 · Admin-Office Supplies (700-0000-411.06-10)				-299.99
410630 · Admin-Food				
	4414	Grace Media	Inv. 767	-400.00
	4417	Grace Media	Inv. 770	-200.00
Total 410630 · Admin-Food				-600.00
Total 410000 · Administrative				-1,525.99
415000 · City Services				
415310 · COSA-Legal Services				
	4404	City of San Angelo (COSA)	Admin Services Contract - 4th Quarter	-102,741.38
	866R		Reverse of GJE 866 -- Accrue Expense to FY '18	102,741.38
Total 415310 · COSA-Legal Services				0.00
Total 415000 · City Services				0.00
420000 · Industrial Park Ops & Maint				
420411 · Ind Park-Water/Sewer Utilities				
	4408	City of San Angelo Utility Billing	Acc. 118947-187774 Service Period 09/03/18 - 09/30/18	-33.36
	4408	City of San Angelo Utility Billing	Acc. 118947-187770 Service Period 09/04/18 - 09/30/18	-26.68
	4408	City of San Angelo Utility Billing	Acc. 118947-187772 Service Period 09/28/18 - 09/28/18	-26.68
	866R		Reverse of GJE 866 -- Accrue Expense to FY '18	86.72
Total 420411 · Ind Park-Water/Sewer Utilities				0.00
420521 · Ind Park-Liability Ins (700-0120-411.05-21)				
	4401	Sam Tambunga Insurance LLC	Ind Park General Liability Coverage	-872.05
Total 420521 · Ind Park-Liability Ins (700-0120-411.05-21)				-872.05
Total 420000 · Industrial Park Ops & Maint				-872.05
440000 · Marketing-Chamber of Commerce (700-0000-411.05-40)				
	4398	San Angelo Chamber of Commerce	Inv. 2018/9	-18,750.00
	866R		Reverse of GJE 866 -- Accrue Expense to FY '18	18,750.00
Total 440000 · Marketing-Chamber of Commerce (700-0000-411.05-40)				0.00
440200 · Business Ret & Exp Prog				
	4400	San Angelo Chamber of Commerce	Inv. 83618	-450.00
	866R		Reverse of GJE 866 -- Accrue Expense to FY '18	450.00
	4417	Grace Media	Inv. 770	-700.00
Total 440200 · Business Ret & Exp Prog				-700.00
450000 · Business Resource Ctr				

City of San Angelo Development Corp
Transaction Detail by Account
October 2018

	Num	Name	Memo	Amount
450010 · BRC-Water/Sewer Utilities				
	4408	City of San Angelo Utility Billing	Acc. 171939-179340 Service Period 08/29/18 - 09/26/18	-117.73
	4408	City of San Angelo Utility Billing	Acc. 186765-50710 Service Period 08/29/18 - 09/27/18	-15.00
	866R		Reverse of GJE 866 -- Accrue Expense to FY '18	132.73
Total 450010 · BRC-Water/Sewer Utilities				0.00
450012 · BRC-Gas Utilities				
	4407	Atmos Energy	Acc. 3036648466 Service Period 09/07/18 - 10/05/18	-48.37
	866R		Reverse of GJE 866 -- Accrue Expense to FY '18	40.03
Total 450012 · BRC-Gas Utilities				-8.34
450013 · BRC-Trash Utilities				
	4411	Republic Services, Inc	Inv. 0691-000828505	-74.17
Total 450013 · BRC-Trash Utilities				-74.17
450000 · Business Resource Ctr - Other				
	4396	Clare's Heating & Air Conditioning	Inv. 4314	-129.75
	4406	Protection 1 Alarm Monitoring Inc.	Inv. 124947281	-112.45
	4409	MC Electric	Inv. 341	-278.96
	4410	West Texas Fire Extinguisher Inc	Inv. 0181809	-66.47
	4413	Clare's Heating & Air Conditioning	Inv. 4332	-84.60
	866R		Reverse of GJE 866 -- Accrue Expense to FY '18	129.75
	4415	Dirt Doctor of San Angelo	Inv. 3468	-652.50
	4416	House of Chemicals Inc	Inv. 555617	-179.00
	4418	MC Electric	Inv. 357	-219.46
	4419	Protection 1 Alarm Monitoring Inc.	Inv. 125426806	-112.45
	4421	House of Chemicals Inc	Inv. 555717	-48.11
	4422	Angelo Water Service	Acc 7005 Service Period 11/01/18 - 11/30/18	-38.93
	4423	FastSigns	Inv. 613-8759	-1,370.75
Total 450000 · Business Resource Ctr - Other				-3,163.68
Total 450000 · Business Resource Ctr				-3,246.19
452101 · Business Factory				
	4395	Rock Your World Decorative Concrete	FY18 BPC - 1st Place - Inv. 1019	-508.74
	4396	Clare's Heating & Air Conditioning	Inv. 4314	-43.25
	4402	Rock Your World Decorative Concrete	FY18 BPC - 1st place - Inv. 1021	-169.43
	4402	Rock Your World Decorative Concrete	FY18 BPC - 1st place - Inv. 1020	-785.94
	4406	Protection 1 Alarm Monitoring Inc.	Inv. 124947281	-12.49
	4409	MC Electric	Inv. 341	-30.99
	4410	West Texas Fire Extinguisher Inc	Inv. 0181809	-7.38
	4413	Clare's Heating & Air Conditioning	Inv. 4332	-9.40
	866R		Reverse of GJE 866 -- Accrue Expense to FY '18	1,337.93
	4415	Dirt Doctor of San Angelo	Inv. 3468	-72.50
	4418	MC Electric	Inv. 357	-24.38
	4419	Protection 1 Alarm Monitoring Inc.	Inv. 125426806	-12.49
	4422	Angelo Water Service	Acc 7005 Service Period 11/01/18 - 11/30/18	-4.32
	4423	FastSigns	Inv. 613-8759	-456.92
Total 452101 · Business Factory				-800.30
452139 · Project-Parkhill				
	4399	Parkhill Smith & Cooper	Inv. 01940617.00-10	-12,928.00
	866R		Reverse of GJE 866 -- Accrue Expense to FY '18	12,928.00
Total 452139 · Project-Parkhill				0.00
TOTAL				211,133.33

City of San Angelo Development Corp
Transaction Detail by Account
October 2018

Ballot

	Num	Name	Memo	Amount
313000 · Income-Sales & Use Tax				
	302	City of San Angelo	Adjustment to August Sales Tax Recievable	30,668.66
	303	City of San Angelo	Record October Sales Tax Recievable	507,230.20
Total 313000 · Income-Sales & Use Tax				<u>537,898.86</u>
360000 · Interest on Investments				
	5141	ZP Kirby Park Villas, LP	Note Receivable Interest	37.69
	304		Record MM Interest for October	2,018.76
	304		Record Interest for October	2,778.79
Total 360000 · Interest on Investments				<u>4,835.24</u>
415000 · City Services				
415310 · COSA-Legal Services				
	1498	City of San Angelo (COSA)	Admin Services - 4th Quarter	-34,247.12
	301R		Reverse of GJE 301 -- Accrue Expense to FY '18	34,247.12
Total 415310 · COSA-Legal Services				<u>0.00</u>
Total 415000 · City Services				0.00
430000 · Loan/Debt Service				
	1498	City of San Angelo (COSA)	2012 GO Debt Service	-452,087.50
	301R		Reverse of GJE 301 -- Accrue Expense to FY '18	452,087.50
Total 430000 · Loan/Debt Service				<u>0.00</u>
451200 · Project-Affordable Housing				
	1498	City of San Angelo (COSA)	Admin Services - Affordable Housing	-7,533.50
	301R		Reverse of GJE 301 -- Accrue Expense to FY '18	7,533.50
Total 451200 · Project-Affordable Housing				<u>0.00</u>
452123 · Project-W. Tx Water Partnership				
	1499	City of San Angelo (COSA)	WTWP Reimbursement July '18	-13,816.85
	1499	City of San Angelo (COSA)	WTWP Reimbursement August '18	-5,291.64
	301R		Reverse of GJE 301 -- Accrue Expense to FY '18	19,108.49
Total 452123 · Project-W. Tx Water Partnership				<u>0.00</u>
TOTAL				<u><u>542,734.10</u></u>

THE CITY OF SAN ANGELO, TEXAS

Schedule of Revenues and Expenditures

Fiscal Year through October 31, 2018

2011A Tax/Revenue C.O. - Fund 514

For Airport, Ft. Concho, and Parks Improvements

Debt Payments Through 2024

	Dept	Current Budget	Month Actual	YTD W/Enc	Over/(Under) Budget	Previous Years Activity	Inception to Date
Beginning Fund Balance		865,100		865,100			
REVENUES:							
C.O. Proceeds		-	-	-	-	13,780,000	13,780,000
Municipal Pool Donation		-	-	-	-	21,225	21,225
SASSRA Stock Barn		-	-	-	-	157,722	157,722
Transfer from Dev. Corp.		-	-	-	-	4,220,000	4,220,000
Interest Income		-	1,833	1,833	1,833	167,421	169,254
Total Revenues		-	1,833	1,833	1,833	18,346,368	18,348,201
EXPENDITURES:							
Airport Terminal Rehab	3925	-	-	-	-	500,000	500,000
Concho River	4119	286,873	-	403	(286,470)	8,313,532	8,313,935
Parks	6000	525,576	-	77,335	(448,241)	476,831	554,166
Red Arroyo Trail	6040	-	-	-	-	325,000	325,000
Recreation	6100	75,000	-	-	(75,000)	2,597,817	2,597,817
Fort Concho Improvements	6301	-	-	-	-	100,001	100,001
Auditorium	6602	-	-	-	-	3,750,001	3,750,001
Fairgrounds	6636	-	-	-	-	1,157,722	1,157,722
Issue Costs	9900	-	-	-	-	260,363	260,363
Contingencies	9900	-	-	-	-	-	-
Total Expenditures		887,449	-	77,738	(809,711)	17,481,267	17,559,005
Revenue Over/(Under) Expenditures		(887,449)	1,833	(75,905)			
Ending Fund Balance		(22,349)		789,195			

THE CITY OF SAN ANGELO, TEXAS

Schedule of Revenues and Expenditures

Fiscal Year through October 31, 2018

Hickory Water Supply - Fund 516

	Dept	Current Budget	Month Actual	YTD W/Enc	Over/(Under) Budget	Previous Years Activity	Inception to Date
Beginning Fund Balance		2,644,854		2,644,854			
REVENUES:							
Interest		-	5,003	5,003	5,003	580,869	585,872
C.O. Proceeds		1,249	-	-	(1,249)	119,998,750	119,998,750
Total Revenues		1,249	5,003	5,003	3,754	120,579,619	120,584,622
EXPENDITURES:							
Easements/Property Damage	4150	309,919	-	-	(309,919)	106,865	106,865
Engineering	4157	283,763	-	283,763	-	17,058,198	17,341,961
Well Field Pipelines	4152	3,083	-	-	(3,083)	3,026,918	3,026,918
30 " Transmission Main	4153	-	-	-	-	38,681,022	38,681,022
Well Field Pumps	4154	-	-	-	-	12,831,038	12,831,038
Well Field Pump Station	4155	1,344,420	-	-	(1,344,420)	1,617,139	1,617,139
Well Field Expansion	4158	-	-	-	-	7,668,888	7,668,888
Treatment Plant	4156	-	-	-	-	27,132,194	27,132,194
Well Field Expansion #2	4159	124,049	-	-	(124,049)	9,640,252	9,640,252
Issue Costs	9900	-	-	-	-	172,251	172,251
Total Expenditures		2,065,234	-	283,763	(1,781,471)	117,934,765	118,218,528
Revenue Over/(Under) Expenditures		(2,063,985)	5,003	(278,760)			
Ending Fund Balance		580,869		2,366,094			

	<u>Revenues</u>
Previous Years Activity	120,579,619
Current Year Budget	1,249
Less Interest Earned	(580,869)
TOTAL	120,000,000

Requestor: Robert Schneeman, Economic Development Coordinator, COSADC, 325.653.7197

Meeting Date: November 28, 2018

Item type: Consent Item

Caption:

Consider a resolution authorizing the use of sales and use tax funds in an amount not to exceed \$49,225, to provide an economic development incentive to U.S. Customs & Border Protection Air and Marine Operations, (CBPAMO) with participation by the City of San Angelo (City) for a project authorized under Chapters 501 and 505 of the Local Government Code For Type B Development Corporations.

Summary/History:

At its meeting of August 22, 2018, COSADC approved a resolution for an economic development incentive to U.S. Customs and Border Patrol Air & Marine Operations (CBPAMO) in the amount of \$46,435 for the design of ramp improvements at the CBPAMO facility located at the San Angelo Airport. Subsequent to that meeting, the Federal Government identified funds to design and build a portion of the required improvements. The proposal was initiated in hopes of incentivizing a potential retention & expansion of the current CBPAMO operations. The tenant currently occupies the City-owned hangar located at 8092 Hangar Road, at the San Angelo Regional Airport. Such a proposal has the potential to expand their current mission to include additional personnel. For this to occur certain equipment currently installed on a temporary basis will require more permanent foundations, and the current ramp paved areas will require expansion to accommodate additional aircraft movements.

A portion of the previous project, paving of a portion of the ramp area is still required. In addition, as a result of the proposed paving, additional storm drain improvements will be required. CBPAMO has also identified a need for additional storage space on the north side of their existing lease property in the form of an additional metal building. The previously provided engineering design proposal by Centurion Planning and Design has been revised to accommodate the design changes. The proposed design cost has thus increased from \$46,435 to \$49,225, an increase of \$2,790.00. (see attached).

The proposal has the potential to add up to 62 additional jobs at an average salary of \$120,000, and maintenance of additional numbers and types of aircraft.

Financial Impact:

\$49,225 from Acct. 440-200 BREP Special Projects to new Project. Budget amendment required.

Other Information/Recommendation:

Attachments:

- | | | |
|----|--|--|
| 1. | 18-804-C_COSADC_CITY_CBPAMO_PROJECT_RESO (002) (002) | 18-804-C_COSADC_CITY_CBPAMO_PROJECT_RESO (002) (002).pdf |
|----|--|--|

2. Engineering Scope of Services - USCBP Paving and
Drainage REVISED Scope

Engineering Scope of Services - USCBP Paving and
Drainage REVISED Scope.pdf

Presentation:

Approvals/Reviews:

Robert Schneeman
Dan Saluri
Candice Blake
Tina Dierschke
Dan Saluri
Guy Andrews

Created/Initiated
Approved
Approved
Approved
Approved
Final Approval

A RESOLUTION OF THE CITY OF SAN ANGELO DEVELOPMENT CORPORATION BOARD OF DIRECTORS, AUTHORIZING THE USE OF SALES AND USE TAX FUNDS IN AN AMOUNT NOT TO EXCEED \$49,225, TO PROVIDE AN ECONOMIC DEVELOPMENT INCENTIVE TO U.S. CUSTOMS & BORDER PROTECTION AIR AND MARINE OPERATIONS, (CBPAMO) WITH PARTICIPATION BY THE CITY OF SAN ANGELO (CITY) FOR A PROJECT AUTHORIZED UNDER CHAPTERS 501 AND 505 OF THE LOCAL GOVERNMENT CODE FOR TYPE B DEVELOPMENT CORPORATIONS.

WHEREAS, on November 2, 2010, voters of the City of San Angelo adopted a ballot proposition approving the use of sales and use tax proceed for the continued economic development projects authorized under Section 4B of the Texas Development Corporation Act (hereinafter the “Act”), and,

WHEREAS, City is the owner and operator of the San Angelo Regional Airport-Mathis Field located at 8618 Terminal Circle, San Angelo, Texas (“Airport”); and,

WHEREAS, the U.S. Customs and Border Protection Air and Marine Operations (CBPAMO) presently operates an aviation operations & maintenance facility for research, testing and development of governmental use of unmanned aerial vehicles and systems on Airport premises that includes a hangar, located at 8210 Hangar Road, San Angelo Regional Airport—Mathis Field (said hangar hereinafter referred to as “Hangar”) and adjacent paved areas under a lease agreement with the CITY; and,

WHEREAS, CBPAMO currently employs sixty (60) employees at their locations at the Airport and proposes to continuously retain at the Hangar at least sixty (60) full time employees in Primary Jobs as defined under the Texas Development Corporation Act, Chapter 501 of the Texas Local Government Code, at current hourly wage rates and pay levels (hereinafter “FTE positions”); and,

WHEREAS, CBPAMO as a part of their mission provides operations and maintenance space for research, testing development and operation of Unmanned Aircraft Systems (UAS) which mission is anticipated to be expanded requiring the accommodation of additional personnel and equipment ; and,

WHEREAS CBPAMO is currently operating certain equipment required for the UAS mission installed on temporary foundations and operating UAS aircraft on less than adequate parking and ground maneuver paved area; and

WHEREAS, COSADC desires to enter into an economic development project funding and performance agreement (EDA) with City for purposes of providing funding to assist in the acquisition and installation of adequate foundation and ground maneuver pavement to accommodate the current mission as well as potential additional personnel and electronic equipment required for the UAS operation at 8210 Hangar Road (hereinafter “Project”) and to

support the retention at the Hangar of at least sixty (60) FTE positions at current hourly wage rates and pay levels; and,

WHEREAS, CITY must provide for the provision of adequate support facilities at and adjacent to the Hangar and,

WHEREAS, the board of directors of COSADC has determined that the Project and provision of Project funding to be incorporated into the EDA are in compliance with the requirements and purposes of the Act, COSADC Articles of Incorporation, and the COSADC Business Retention and Expansion Program (BREP) approved by City Council; and, that the Project and direct incentives serve the public purposes set forth in the Act; and

WHEREAS, at least sixty (60) days prior to undertaking a project, a public notice of the specific project shall be published and at least one public hearing shall be held by the Development Corporation prior to expending funds on the Project in compliance with the requirements of the Development Corporation Act (the Act), Sections 505.159 and 505.160 of the Local Government Code and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF SAN ANGELO DEVELOPMENT CORPORATION THAT:

The City of San Angelo Development Corporation offers this Resolution; finding that the foregoing recitals are true and correct and incorporating them as part of the resolution; authorizing the use of sales and use tax funds not to exceed \$49,225, as an economic development incentive for CBPAMO. with participation by the City of San Angelo to provide funding for the design, acquisition and installation of permanent equipment foundations and adequate ground maneuver pavement adjacent to the described Hangar pursuant to terms of an Economic Development Project Funding and Performance Agreement (EDA) by and between COSADC, and the City of San Angelo; authorizing the Director of Economic Development to prepare and negotiate the EDA in a form approved by the City Attorney; and recommending to the City Council that it approve and authorize the project and preparation of the EDA.

PASSED, APPROVED, and ADOPTED on this the 28th day of November, 2018.

CITY OF SAN ANGELO
DEVELOPMENT CORPORATION

Edward Carrasco, President

ATTEST:

Nora Nevarez, Corporation Secretary

Ratified by City Council this _____ day of _____, 2018.

Brenda Gunter, Mayor

ATTEST:

Bryan Kendrick, City Clerk
APPROVED AS TO FORM

APPROVED AS TO CONTENT

Dan Saluri, Deputy City Attorney

Guy Andrews, Director of
Economic Development



SCOPE OF WORK (REVISED)
Paving, Drainage, and
Pre-Engineering Metal
Storage Building Improvements
San Angelo Regional Airport
San Angelo, Texas
November 2018

The following Scope of Work (SOW) describes the Consultant work effort required to provide basic and additional professional engineering services for the design of paving, drainage and pre-engineering metal storage building improvements at the U.S. Customs and Border Protection (USCBP) facility at the San Angelo Regional Airport.

The design will be in accordance with Federal regulations, Advisory Circulars (ACs), City and State regulations and industry practice, including, among others:

- AC 150/5300-13A, Change 1, *Airport Design*

The general scope of work includes the following:

- Design for the rehabilitation of HMAC pavement located adjacent to the south side of the USCBP hangar facility. An area will be expanded to accommodate aircraft loads and the remaining areas will be paved to reduce maintenance and erosion in the areas around the foundations.
- Drainage improvements that include the grading and installation of a drop inlet and associated stormwater piping.
- Provide details for a pre-engineered metal building to be utilized for storage.

To accomplish the scope of work the following project elements and tasks will be undertaken.

ELEMENT 1 – Geotechnical Investigation

A detailed geotechnical investigation will be conducted in the project area. The geotechnical investigation will be utilized to determine an appropriate pavement section for the paved portion of the work and provide an appropriate foundation for the pre-engineered metal building.

ELEMENT 2 – Engineering Topographic Survey

An engineering topographic survey will be conducted for use in the design of the pavement and location of the foundations. The survey will include elevations and project mapping for purposes of evaluating the drainage of the new and existing pavement. This item may be modified to survey only the building location if a detailed topographic survey can be obtained from the structural consultant for the paving area.

ELEMENT 3 – Basic Services – 90% Design Submittal

Task 3.1 – Prepare 90% Design

Preparation of 90% design drawings utilizing appropriate design criteria. The drawings will show scope, extent, and character of the work to be performed and submitted to the City for review. Consultant anticipates the plans to consist of approximately seven (7) to ten (10) plan sheets and related specifications. The plan sheets will consist of a cover, a safety and phasing plan, and sheets depicting the layout and sections of the project.

Task 3.2 – Opinion of Probable Project Cost

Based upon the information derived from the 90% design submittal, an opinion of probable project cost (OPPC) will be generated for construction of proposed improvements.

Task 3.3 – Conduct 90% Design Review Meeting

A 90% design review meeting will be held to discuss the submittal in detail with the City. The City shall submit comments back to the consultant within 14 days after the meeting.

Task 3.4 – Submit Construction Safety and Phasing Plan (CSPP) via FAA's OE/AAA

The project airspace analysis has already been submitted to the FAA OE/AAA. A construction safety and phasing plan is required to be submitted to the FAA for review and approval prior to construction phase. The review could take up to 60 days by the FAA.

Task 3.5 – Additional Information

Advise the City if any additional information is required other than what is requested in this task order.

Consultants services under the 90% design submittal phase will be considered complete when the 90% design submittal is delivered to the City.

ELEMENT 4 – Final 100% Design Submittal

Task 4.1 – Preparation of Final 100% Design Submittal

Address City comments from the 90% design submittal. Prepare 100% final design submittal documents including plans and specifications in accordance with FAA requirements. The documents will provide for the construction of the improvements including the scope, extent, and character of the work to be performed by a Contractor. The documents will be submitted to the City.

Task 4.2 – Opinion of Probable Project Cost (OPPC)

Based upon the information derived from the 100% design submittal an OPPC will be generated for construction of proposed improvements.

Task 4.3 – Final Documents

Submit 2 copies of final plans and specifications ready for pricing or bidding to the City.

Consultant's services under the 100% Design Submittal Phase will be considered complete when final copies are submitted to the City.

ELEMENT 5 – Bidding Support

If requested and authorized by the City in writing, after acceptance of the issue for bidding documents, the City will advertise or request quotes from Contractors to complete the work. The Consultant will conduct a pre-bid meeting hosted by the City. The Consultant will issue addenda if required, issue clarifications, or adjust bidding documents as needed. The Consultant will consult with the City on the acceptance of Contractors, subcontractors, suppliers, materials, etc. for parts of the project where those items are required by the specifications or other parts of the documents.

The bidding phase will be considered complete when the construction phase of the project begins.

ELEMENT 6 – Construction Phase Services

If requested and authorized by the City in writing, the Consultant will perform general administration of the construction contract. The Consultant shall have the authority to act on behalf of the City in dealings with the Contractor. Consultant will conduct a preconstruction meeting prior to the commencement of the work. Consultant will make periodic construction

site visits and observations as the Consultant deems necessary in order to observe, as a qualified design professional, the progress and quality of the work on the project. The site visit is not intended to be an exhaustive or extend to every detail of the work, but to provide a check upon the current status of the project and provide professional feedback as to the quality and progress of the works general conformance with the plans and specifications. Consultant will issue clarifications and interpretations that may require minor deviations in the plans and specifications, recommend change orders as needed, and review shop drawings or material submittals in order to define conformance with the specifications. The review of material submittals does not extend to Contractor means and methods for construction. Materials testing is recommended and would be provided under this element in accordance with industry standards. Pay application review and approval. Substantial completion walk through and notifications. Consultant will provide final acceptance of the project. Consultant shall not be liable or responsible for the acts or omissions of any Contractor, or of any of the subcontractors, suppliers, or of any individual or entity performing or furnishing any of the work on the project. Consultant shall not be responsible for failure of any Contractor to perform or furnish the work in accordance with the Contract Documents.

Compensation

Element	Description	Fee
1	Geotechnical Investigation	\$4,500
2	Engineering Topographic Survey	\$2,725
3	90% Design Submittal	\$25,000
4	100% Design Submittal	\$8,500
5	Bidding Support	\$3,000
6	Construction Phase Services	\$5,500
	TOTAL	\$49,225

Excluded items of work

- Substantial redesign resulting from cost-reducing exercises or “value engineering”
- Asbestos or hazardous material studies
- Environmental documentation
- Conceptual renderings
- Permit fees
- Preliminary Planning Meetings

Requestor: Robert Schneeman, Economic Development Coordinator, COSADC, 325.653.7197

Meeting Date: November 28, 2018

Item type: Consent Item

Caption:

Consider a resolution authorizing the Board President or his designee to negotiate and execute a Memorandum of Understanding with the City of San Angelo relating to a Type B Development Corporation project providing for planning and design services for a hangar and related infrastructure improvements to municipal airport property utilized by U.S. Customs and Border Protection Air and Marine Operations (CBPAMO) necessary to the maintenance and potential expansion of the CBPAMO aeronautical fixed base operation for research, testing and development of governmental use of unmanned aircraft systems; and, authorizing negotiation and execution of a professional engineering and surveying services contract necessary for the project.

Summary/History:

At its meeting of August 22, 2018, COSADC approved a resolution for an economic development incentive to U.S. Customs and Border Patrol Air & Marine Operations (CBPAMO) in the amount of \$46,435 for the design of ramp improvements at the CBPAMO facility located at the San Angelo Airport. Subsequent to that meeting, the Federal Government identified funds to design and build a portion of the required improvements.

A portion of the previous project, paving of a portion of the ramp area is still required. In addition, as a result of the proposed paving, additional storm drain improvements will be required. CBPAMO has also identified a need for additional storage space on the north side of their existing lease property in the form of an additional metal building. The previously provided engineering design proposal by Centurion Planning and Design has been revised to accommodate the design changes. The proposed design cost has thus increased from \$46,435 to \$49,225, an increase of \$2,790.00. (see attached).

Due to the fact that the design services contract is between the City of San Angelo and Centurion Planning and Design, a Memorandum of Understanding between the City & COSADC is required.

Financial Impact:

\$49,225 from account number 440-200 BREP to a new project; budget amendment required

Other Information/Recommendation:

Attachments:

- | | |
|---|--|
| 1. 18-804-B_COSADC_CITY_CBPAMO_RESO (002) | 18-804-B_COSADC_CITY_CBPAMO_RESO (002).pdf |
| 2. 18-804-C_COSADC-CITY_USCBP_P_MOU | 18-804-C_COSADC-CITY_USCBP_P_MOU.pdf |
| 3. 18-804-C_AP-01-18_USCBP_CENTURION_K2 | 18-804-C_AP-01-18_USCBP_CENTURION_K2.pdf |

Presentation:

Approvals/Reviews:

Robert Schneeman
Dan Saluri
Candice Blake
Tina Dierschke
Dan Saluri
Guy Andrews

Created/Initiated
Approved
Approved
Approved
Approved
Final Approval

A RESOLUTION OF THE CITY OF SAN ANGELO DEVELOPMENT CORPORATION AUTHORIZING THE BOARD PRESIDENT OR HIS DESIGNEE TO NEGOTIATE AND EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF SAN ANGELO RELATING TO A TYPE B DEVELOPMENT CORPORATION PROJECT PROVIDING FOR PLANNING AND DESIGN SERVICES FOR A HANGAR AND RELATED INFRASTRUCTURE IMPROVEMENTS TO MUNICIPAL AIRPORT PROPERTY UTILIZED BY U.S. CUSTOMS AND BORDER PROTECTION AIR AND MARINE OPERATIONS (CBPAMO) NECESSARY TO THE MAINTENANCE AND POTENTIAL EXPANSION OF THE CBPAMO AERONAUTICAL FIXED BASE OPERATION FOR RESEARCH, TESTING AND DEVELOPMENT OF GOVERNMENTAL USE OF UNMANNED AIRCRAFT SYSTEMS; AND, AUTHORIZING NEGOTIATION AND EXECUTION OF A PROFESSIONAL ENGINEERING AND SURVEYING SERVICES CONTRACT NECESSARY FOR THE PROJECT.

WHEREAS, on November 2, 2010, voters of the City of San Angelo adopted a ballot proposition approving the use of sales and use tax proceed for the continued economic development projects authorized under Section 4B of the Texas Development Corporation Act (hereinafter the “Act”), and,

WHEREAS, City is the owner and operator of the San Angelo Regional Airport-Mathis Field located at 8618 Terminal Circle, San Angelo, Texas (“Airport”); and,

WHEREAS, the U.S. Customs and Border Protection Air and Marine Operations (CBPAMO) presently operates an aviation operations & maintenance facility for research, testing and development of governmental use of unmanned aerial vehicles and systems on Airport premises that includes a hangar, located at 8210 Hangar Road, San Angelo Regional Airport—Mathis Field (said hangar hereinafter referred to as “Hangar”) and adjacent paved areas under a lease agreement with the CITY; and,

WHEREAS, CBPAMO currently employs sixty (60) employees at their locations at the Airport and proposes to continuously retain at the Hangar at least sixty (60) full time employees in Primary Jobs as defined under the Texas Development Corporation Act, Chapter 501 of the Texas Local Government Code, at current hourly wage rates and pay levels (hereinafter “FTE positions”); and,

WHEREAS, CBPAMO as a part of their mission provides operations and maintenance space for research, testing development and operation of Unmanned Aircraft Systems (UAS) which mission is anticipated to be expanded requiring the accommodation of additional personnel and equipment ; and,

WHEREAS CBPAMO is currently operating certain equipment required for the UAS mission installed on temporary foundations and operating UAS aircraft on less than adequate parking and ground maneuver paved area; and

WHEREAS, COSADC desires to enter into an economic development project funding and performance agreement (MOU) with City for purposes of providing funding to assist in an approved Project for the acquisition and installation of adequate foundation and ground maneuver pavement to accommodate the current mission as well as potential additional personnel and electronic equipment required for the UAS operation at 8210 Hangar Road and to support the retention at the Hangar of at least sixty (60) FTE positions at current hourly wage rates and pay levels; and,

WHEREAS, on November 28, 2018, the COSADC Board authorized the use of sales and use tax funds not to exceed \$49,225, as an economic development Project providing an incentive for CBPAMO with participation by the City of San Angelo; and,

WHEREAS, City shall enter into a professional services contract with CENTURION PLANNING & DESIGN, LLC, for professional engineering and surveying services required for the Project;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF SAN ANGELO CITY COUNCIL THAT:

The City of San Angelo Development Corporation: (1) approves the Memorandum of Understanding (MOU) with the City of San Angelo in substantially the form of **Exhibit "A"** attached to this Resolution, which provides that City enter into and perform under a contract for professional consulting, planning and design services for the Project relating to described facility and infrastructure improvements to municipal airport property utilized by the U.S .Customs & Border Protection Air and Marine Operations (CBPAMO) necessary for the maintenance and potential expansion of the CBAMO aeronautical fixed base operation for research, testing and development of governmental use of unmanned aircraft systems in an amount not to exceed \$49,225; and (2) authorizes the Board President to negotiate and execute a professional services contract with CENTURION PLANNING & DESIGN, LLC, for professional engineering, surveying services required for the Project.

PASSED, APPROVED, and ADOPTED on this the 28th day of November, 2018.

CITY OF SAN ANGELO
DEVELOPMENT CORPORATION

ATTEST:

Nora Nevarez, Corporation Secretary

Edward Carrasco, President

Ratified by City Council this 4th day of December, 2018.

Brenda Gunter, Mayor

ATTEST:

Julia Antilley, Interim City Clerk

APPROVED AS TO FORM

APPROVED AS TO CONTENT

Dan Saluri, Deputy City Attorney

Guy Andrews, Director of
Economic Development

MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF SAN ANGELO DEVELOPMENT CORPORATION AND THE CITY OF SAN ANGELO RELATING TO A TYPE B DEVELOPMENT CORPORATION PROJECT PROVIDING PLANNING AND DESIGN SERVICES FOR INFRASTRUCTURE IMPROVEMENTS IN SUPPORT OF U.S. CUSTOMS & BORDER PROTECTION AIR & MARINE OPERATIONS BRANCH AT THE SAN ANGELO REGIONAL AIRPORT--MATHIS FIELD.

This Memorandum of Understanding ("MOU") entered into by and between the CITY OF SAN ANGELO DEVELOPMENT CORPORATION ("COSADC"), a State of Texas non-profit Type B development corporation ("COSADC") and the CITY OF SAN ANGELO, TEXAS, a home rule municipal corporation ("CITY"), effective September 4th, 2018 ("Effective Date"), relates to consulting, planning and design services for infrastructure improvements required by U.S. Customs and Border Protection Air & Marine Operations (CBPAMO) at the San Angelo Regional Airport—Mathis Field.

RECITALS

WHEREAS, CITY is the owner and operator of the San Angelo Regional Airport-Mathis Field located at 8618 Terminal Circle, San Angelo, Texas ("Airport"); and,

WHEREAS, U.S. Customs and Border Protection Air and Marine Operations (CBPAMO) performs a mission that conducts research, testing, development and operation of Unmanned Aircraft Systems (UAS) for governmental use in municipal facilities located at 8210 Hangar Road, San Angelo Regional Airport—Mathis Field; and,

WHEREAS, CBPAMO proposes to continuously retain at the Hangar at least sixty (60) full time employees in Primary Jobs as defined under the Texas Development Corporation Act, Chapter 501 of the Texas Local Government Code, at current hourly wage rates and pay levels (hereinafter "FTE positions"); and,

WHEREAS, CBPAMO anticipates expansion of its UAS operations that may require the accommodation of additional personnel and equipment; and,

WHEREAS CBPAMO is currently operating certain antennae towers and related equipment on temporary foundations that require permanent foundations and also requires certain apron pavement improvements for continued UAS operations; and

WHEREAS, on August 7th, 2018, City Council approved the selection of CENTURION PLANNING & DESIGN, LLC pursuant to RFQ AP-01-18 to provide professional consulting and planning services relating to the Airport master plan and development of Airport Property; and,

WHEREAS, CITY and CENTURION PLANNING & DESIGN, LLC propose to enter into an Airport Professional Planning Services Contract No. 2 in a form substantially as set forth in **Exhibit "A"** to this agreement, setting forth a Scope of Work and Cost Proposal for said consulting, planning and design services, in an amount not to exceed FORTY-NINE THOUSAND TWO HUNDRED TWENTY-FIVE DOLLARS (\$49,225.) (the "Project");and,

WHEREAS, on August 22nd, 2018, the COSADC Board adopted a resolution authorizing the Project, which was approved by City Council at its regular meeting on September 4th, 2018;

NOW THEREFORE, the Parties hereto cause this MOU to be executed by their duly authorized representatives for the purpose of memorializing the terms expressed herein.

1. **Recitals:** The foregoing recitals are true and correct and are adopted by the parties as part of this MOU.
2. **Term:** This MOU shall become enforceable upon its Effective Date first hereinabove provided; and, except as may be otherwise agreed to between the Parties, shall automatically terminate upon completion of the required planning, design and construction of site improvements; i.e., the planning, design and construction of permanent antennae foundations, ramp and other related improvements. Notwithstanding the foregoing, in no event shall the obligations of the parties to this MOU extend beyond September 1, 2020.
3. **City's Obligations:** (a) CITY shall enter into and perform its obligations under a contract for consulting, planning and design services for the construction of permanent antennae foundations, ramp and other related improvements for the CBPAMO UAS aircraft operations at the Airport in substantially the form of Contract No. 2, RFQ No. AP-01-18/ *Airport Professional Planning Services* with CENTURION PLANNING & DESIGN, LLC, a copy of which is attached hereto as **Exhibit "A"** (the "Contract").

(b) CITY shall periodically on request of COSADC or its executive director, provide progress reports to the Board or executive director, including copies of all consulting, planning and design related documents utilized or prepared by CENTURION PLANNING & DESIGN, LLC under the contract.
4. **Funding Obligation of COSADC:** Conditioned upon CITY's timely performance of its obligations under this MOU and of its obligations under the Contract, COSADC shall provide funding of CITY'S payment obligation under the Contract in a sum, not to exceed FORTY NINE THOUSAND TWO HUNDRED TWENTY FIVE AND NO/100 DOLLARS (\$49,225).
5. **Assignment:** This MOU shall not be assigned by any of the Parties to it, in whole or in part, without the prior written consent of each of the other Parties, which consent may be arbitrarily withheld or conditioned.
6. **Notices:** All notices required under this MOU shall be in writing and shall be given by hand-delivery or by certified U.S. Mail, return receipt requested, addressed to the other Party at the address indicated herein or to such other address as a Party may designate by notice given as herein provided. Notice shall be deemed given on the day on which personally delivered; or, if by mail, on the third day after being deposited with the U.S. Mail or the date of actual receipt, whichever is earlier.

CITY OF SAN ANGELO DEVELOPMENT CORPORATION
Attention: Director of Economic Development
69 N. Chadbourne Street
San Angelo, Texas 76903

CITY OF SAN ANGELO
Attention: City Manager
72 W. College Avenue
San Angelo, Texas 76903

With a mandatory copy to:

City Attorney's Office
72 W. College Avenue
San Angelo, Texas 76903

7. **Contingency Clause:** The funding obligation of COSADC under this MOU is contingent on the availability of funds and continued authorization for project activities. This MOU is subject to amendment due to lack of funds, reduction of funds and/or change in regulations, upon thirty (30) days' written notice thereof to CITY.

8. **No Joint Venture:** It is acknowledged and agreed by the Parties hereto that the terms of this MOU are not intended to and shall not be deemed to create any partnership or joint venture between the Parties. COSADC, its past and future officers, employees and agents do not assume responsibilities or liabilities of any third Party in connection with CITY's operations, employees or contractors.

9. **Miscellaneous Provisions:**

A. This MOU shall be construed and enforced according to the laws of the State of Texas. The Parties acknowledge that this MOU can be performed in Tom Green County, Texas, and that venue for the resolution of any dispute between the Parties relating to this MOU shall be in Tom Green County, Texas.

B. Title and paragraph headings are for convenient reference and are not a part of this MOU.

C. The meaning of capitalized terms shall be as defined under this MOU.

D. Should any provision, paragraph, sentence, word or phrase contained in this MOU be determined by a court of competent jurisdiction to be invalid, illegal or otherwise unenforceable under the laws of the State of Texas or the City of San Angelo, such provision, paragraph, sentence, word or phrase shall be deemed modified to the extent necessary in order to conform with such laws, or if not modifiable, then same shall be deemed severable, and in either event, the remaining terms and provisions of this MOU shall remain unmodified and in full force and effect or limitation of its use.

E. This MOU constitutes the sole and entire agreement between the Parties hereto relating to the subject matter of this MOU. No modification or amendment hereto shall be valid unless in writing and executed by properly authorized representatives of the Parties hereto.

F. Any delay or failure in the performance by either Party hereunder shall be excused if and to the extent caused by the occurrence of a Force Majeure. For purposes of this MOU, Force Majeure shall mean a cause or event that is not reasonably foreseeable or otherwise caused by or under the control of the Party claiming Force Majeure, including acts of God, fires, floods, explosions, riots, wars, hurricane, sabotage terrorism, vandalism, accident, restraint of government, governmental acts, injunctions, labor strikes that prevent a Party from performing, and other like events that are beyond the reasonable anticipation and control of the Party affected thereby, despite such Party's reasonable efforts to prevent, avoid, delay, or

mitigate the effect of such acts, events or occurrences, and which events or the effects thereof are not attributable to a Party's failure to perform its obligations under this MOU.

G. This MOU shall be binding upon the Parties hereto, their legal representatives, successors or permitted assigns.

H. This MOU may be executed in multiple counterparts, each of which shall be deemed an original, and all of which, taken together, shall constitute but one and the same instrument, which may be sufficiently evidenced by one counterpart.

I. No waiver or breach of any provision of this MOU shall constitute a waiver of any subsequent breach of the same or any other provision hereof, and no waiver shall be effective unless made in writing. Failure by a Party on one or more occasions to exercise one or more of its rights under this MOU shall not be construed as waiver of such right or rights, and rights granted hereunder are in addition to those available under law and equity.

J. The provisions of this MOU, which by their nature extend beyond the expiration or termination of this MOU, will survive expiration or termination of this MOU.

K. This MOU has been officially authorized by the governing body of each Party hereto and each signatory to this MOU guarantees and warrants that the signatory has full authority to execute this MOU and to legally bind the respective Party to it.

IN WITNESS WHEREOF, the Parties hereto have caused this instrument to be executed by their respective officials thereunto duly authorized, on the dates indicated below.

ATTEST:

**CITY OF SAN ANGELO
DEVELOPMENT CORPORATION**

Nora Nevarez, Secretary

Edward Carrasco, President

Date: _____

ATTEST:

CITY OF SAN ANGELO

Julia Antilley, Interim City Clerk

Daniel Valenzuela, CITY Manager

Date: _____

APPROVED AS TO CONTENT

APPROVED AS TO FORM

Guy Andrews, Director of Economic
Development

Dan T. Saluri, Deputy City Attorney

EXHIBIT “A”

Contract No. 2.

RFQ No. AP-01-18 / Airport Professional Planning Services

By and Between the City of San Angelo and Centurion Planning & Design, LLC

(following pages)



CITY OF SAN ANGELO
PURCHASING DIVISION
72 West College Avenue, San Angelo, Texas 76903
Tel: (325) 657-4219

RFQ No. AP-01-18 / Airport Professional Planning Services
Contract # 2; US Customs and Border Patrol Facility

In consideration of the mutual covenants and promises herein contained, City of San Angelo and the below named Contractor agree as follows:

CITY OF SAN ANGELO/OWNER,

Director/Representative: Thomas (Mitch) Sprunger, Interim Airport Director
San Angelo Regional Airport
8618 Terminal Circle, Suite 101
San Angelo, Texas 76904

Telephone: (325) 659-6409

EMAIL: thomas.sprung@cosatx.us

CONTRACTOR: CENTURION PLANNING & DESIGN, LLC

(If an entity other than individual, indicate whether Contractor is authorized by or registered as a foreign entity with the Texas Secretary of State to do business in Texas) Yes ☐ / No ☐

Authorizing Officer/Agent: Molly A. Waller, Managing Member
Address: 3524 Knickerbocker Road, Suite C, 182
San Angelo, Texas 76904

Telephone: (816) 519-4653

EMAIL: molly@plan.design

General Description of Project & Scope of Work: Professional engineering, surveying and airport consulting services relating to U.S. Customs and Border Patrol facility improvements at 8092 Hangar Road, San Angelo Regional Airport—Mathis Field as more particularly described on **Exhibit "A"**, attached hereto and made a part of this contract for all purposes.

Effective Date: This contract shall be effective from and after the 4th day of September, 2018.

Date of City Council Authorization September 4, 2018

Contract Time: X Contractor agrees to substantially complete Work within 365 consecutive days after the date Work commences as established by the Notice to Proceed, except upon Change Order authorized under this contract or written amendment executed by the authorized representatives of the parties pursuant to authority of their governing bodies; or

☐ The term of this contract shall be for a period of _____, commencing on the "Effective Date" and automatically expiring on _____, 20____, subject to extension as may be provided for in the contract documents.

☐ City shall have _____(_____) options to extend the term hereof for a period of _____(number) _____(length of term such as "one year") each, subject to availability and appropriation of funds. City must notify Provider of its desire to exercise the option to extend the term hereof in writing ninety (90) calendar days prior to the expiration of this Agreement

Davis-Bacon Act or Texas Prevailing Wage Rate, Texas Gov. Code, Chap. 2258:

Davis-Bacon Act required payment of prevailing wages on federally funded or assisted construction projects

☐ **Applies** / ☒ **Does Not Apply** to this contract.

Texas Government Code Chapter 2258 Prevailing Wage Rates

☐ **Applies** / ☒ **Does Not Apply** to this contract.

Contract Price: Notwithstanding anything to the contrary in the contract documents, compensation due and payable by the City under this Contract shall not exceed;

☒ **Base Price** \$49,225, as set forth on **Exhibit "A"**

☐ **Schedule of Rates and Charges**

☐ **plus Alternate 1** \$ _____,

☐ **plus Alternate 2** \$ _____,

☐ **plus Alternate 3** \$ _____

for a total sum of FORTY-NINE THOUSAND TWO HUNDRED TWENTY-FIVE AND NO/100 DOLLARS (\$49,225), except upon Change Order authorized under this contract or written amendment executed by the authorized representatives of the parties pursuant to authority of their governing bodies.

Contract Documents Adopted by Reference: The parties to this Contract adopt in their entirety by reference thereto each of the following contract documents indicated by checkmark, as if each document were set forth herein word for word and in its entirety:

☒ **RFQ No.** AP-01-18

☒ **ADDENDUM 1 to RFQ dated** May 21, 2018

☐ **ADDENDUM 2 to bid dated** _____, 20____

☐ **ADDENDUM 3 to bid dated** _____, 20____

- ☐ City of San Angelo Standard Performance Contract Terms (effective April 16, 2018)
- ☒ City of San Angelo Standard Professional Services Contract Terms (effective April 16, 2018)
- ☐ City of San Angelo Special Contract Terms for _____ Contracts (effective __
_____, 20____) *(CMAR./Prof. Svcs./other)*
- ☐ City of San Angelo Owner's General Construction Conditions (effective April 16, 2018)
- ☐ Plans: _____
(Include engineering entity, date, part/phase and other identifying information)
- ☐ Technical Specifications _____
(Include source, date, part/phase and other identifying information)

☒ Contractor's Proposal dated November, 2018, a copy of which is attached hereto as **Exhibit "A"**.

☒ Other:

(1) FAA CONTRACT PROVISION GUIDELINES FOR OBLIGATED SPONSORS AND AIRPORT IMPROVEMENT PROGRAM PROJECTS, those provisions listed on Table 1 "Applicability of Provisions" designated as REQD for Professional Services.

(2) N/A

Acknowledgement of Receipt of Contract Documents:

The foregoing identified Contract Documents excluding Contractor's Response to request for bid or proposal are posted on the City's website at <http://www.cosatx.us/departments-services/purchasing/bid-information>. Hard copies of all Contract Documents are available to the Contractor upon request addressed to the City of San Angelo, Purchasing Division, 72 W. College, San Angelo, Texas 76903; (325) 657-4219. BY THE EXECUTION HEREOF, CONTRACTOR REPRESENTS THAT CONTRACTOR HAS REVIEWED AND IS FAMILIAR WITH EACH OF THE CONTRACT DOCUMENTS, HAS SECURED HARD COPIES OF THE CONTRACT DOCUMENTS THAT CONTRACTOR DESIRES TO ACQUIRE, AND AGREES THAT IT IS THE INTENTION OF THE PARTIES THAT THE CONTRACT DOCUMENTS BE MADE A PART OF THIS AGREEMENT AS IF EACH WERE SET FORTH, VERBATIM IN THIS AGREEMENT.

The terms, provisions, specifications and conditions of RFQ No. AP-01-18 and any other documents, conditions, specifications, technical data, drawings, requirements and addenda comprising said RFQ shall prevail over any conflicting term, provision, specification or condition in Contractor's Response.

Separately Executed Contract Documents: The following contract documents indicated by checkmark below are separately required to be executed by the Contractor as conditions precedent to City's performance obligations under the contract:

☒ Authorized Signature/Contact Information (with W-9)

☐ Bid Security (based on base bid price)

☐ Performance & Payment Bonds (if applicable)

☒ "Conflict of Interest Questionnaire" Chapter 176 of the Texas Local Government Code

☒ Debarment and Suspension Certification

☐ Local Preference Consideration Application & Economic Impact Details

☐ Vendor Compliance with Reciprocity on Non-Resident Vendors

☒ Verification Relating to Prohibited Contracts – Israel

☒ Certificate of Insurance

☒ Special Insurance Rider

☒ Original of the Texas Ethics Commission Interested Parties Disclosure Form 1295 completed online at https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm, with original submitted to City of San Angelo Purchasing Division.

Contractor Representations and Warranty: Contractor represents and warrants to City that it has not employed or retained any person or company employed by City to solicit or secure this Agreement and that it has not offered to pay, paid, or agreed to pay any person any fee, percentage, brokerage fee, or gift of any kind contingent upon or in connection with the award of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their respective duly authorized officials the day and year indicated below.

CONTRACTOR:
CENTURION PLANNING & DESIGN, LLC

BY: _____
Molly A. Waller, Managing Member

DATE: _____
EMAIL: molly@plan.design

CITY OF SAN ANGELO:

By: _____
Daniel Valenzuela, City Manager

ATTEST:

Julia Antilley, Interim City Clerk

DATE: _____
(SEAL)

City Official Approvals:

APPROVED AS TO CONTENT:

APPROVED AS TO CONTENT:

Candice Blake, Purchasing Manager

Thomas (Mitch) Sprunger, Interim Airport Director

APPROVED AS TO RISK:

APPROVED AS TO FORM:

Charles Hagen, Risk Manager

Dan T. Saluri, Deputy City Attorney

EXHIBIT "A"



SCOPE OF WORK (REVISED)

Paving, Drainage, and

Pre-Engineering Metal

Storage Building Improvements

San Angelo Regional Airport

San Angelo, Texas

November 2018

The following Scope of Work (SOW) describes the Consultant work effort required to provide basic and additional professional engineering services for the design of paving, drainage and pre-engineering metal storage building improvements at the U.S. Customs and Border Protection (USCBP) facility at the San Angelo Regional Airport.

The design will be in accordance with Federal regulations, Advisory Circulars (ACs), City and State regulations and industry practice, including, among others:

- AC 150/5300-13A, Change 1, *Airport Design*

The general scope of work includes the following:

- Design for the rehabilitation of HMA pavement located adjacent to the south side of the USCBP hangar facility. An area will be expanded to accommodate aircraft loads and the remaining areas will be paved to reduce maintenance and erosion in the areas around the foundations.
- Drainage improvements that include the grading and installation of a drop inlet and associated stormwater piping.
- Provide details for a pre-engineered metal building to be utilized for storage.

To accomplish the scope of work the following project elements and tasks will be undertaken.

ELEMENT 1 – Geotechnical Investigation

A detailed geotechnical investigation will be conducted in the project area. The geotechnical investigation will be utilized to determine an appropriate pavement section for the paved portion of the work and provide an appropriate foundation for the pre-engineered metal building.

ELEMENT 2 – Engineering Topographic Survey

An engineering topographic survey will be conducted for use in the design of the pavement and location of the foundations. The survey will include elevations and project mapping for purposes of evaluating the drainage of the new and existing pavement. This item may be modified to survey only the building location if a detailed topographic survey can be obtained from the structural consultant for the paving area.

ELEMENT 3 – Basic Services – 90% Design Submittal**Task 3.1 – Prepare 90% Design**

Preparation of 90% design drawings utilizing appropriate design criteria. The drawings will show scope, extent, and character of the work to be performed and submitted to the City for review. Consultant anticipates the plans to consist of approximately seven (7) to ten (10) plan sheets and related specifications. The plan sheets will consist of a cover, a safety and phasing plan, and sheets depicting the layout and sections of the project.

Task 3.2 – Opinion of Probable Project Cost

Based upon the information derived from the 90% design submittal, an opinion of probable project cost (OPPC) will be generated for construction of proposed improvements.

Task 3.3 – Conduct 90% Design Review Meeting

A 90% design review meeting will be held to discuss the submittal in detail with the City. The City shall submit comments back to the consultant within 14 days after the meeting.

Task 3.4 – Submit Construction Safety and Phasing Plan (CSPP) via FAA's OE/AAA

The project airspace analysis has already been submitted to the FAA OE/AAA. A construction safety and phasing plan is required to be submitted to the FAA for review and approval prior to construction phase. The review could take up to 60 days by the FAA.

Task 3.5 – Additional Information

Advise the City if any additional information is required other than what is requested in this task order.

Consultants services under the 90% design submittal phase will be considered complete when the 90% design submittal is delivered to the City.

ELEMENT 4 – Final 100% Design Submittal

Task 4.1 – Preparation of Final 100% Design Submittal

Address City comments from the 90% design submittal. Prepare 100% final design submittal documents including plans and specifications in accordance with FAA requirements. The documents will provide for the construction of the improvements including the scope, extent, and character of the work to be performed by a Contractor. The documents will be submitted to the City.

Task 4.2 – Opinion of Probable Project Cost (OPPC)

Based upon the information derived from the 100% design submittal an OPPC will be generated for construction of proposed improvements.

Task 4.3 – Final Documents

Submit 2 copies of final plans and specifications ready for pricing or bidding to the City.

Consultant's services under the 100% Design Submittal Phase will be considered complete when final copies are submitted to the City.

ELEMENT 5 – Bidding Support

If requested and authorized by the City in writing, after acceptance of the issue for bidding documents, the City will advertise or request quotes from Contractors to complete the work. The Consultant will conduct a pre-bid meeting hosted by the City. The Consultant will issue addenda if required, issue clarifications, or adjust bidding documents as needed. The Consultant will consult with the City on the acceptance of Contractors, subcontractors, suppliers, materials, etc. for parts of the project where those items are required by the specifications or other parts of the documents.

The bidding phase will be considered complete when the construction phase of the project begins.

ELEMENT 6 – Construction Phase Services

If requested and authorized by the City in writing, the Consultant will perform general administration of the construction contract. The Consultant shall have the authority to act on behalf of the City in dealings with the Contractor. Consultant will conduct a preconstruction meeting prior to the commencement of the work. Consultant will make periodic construction

site visits and observations as the Consultant deems necessary in order to observe, as a qualified design professional, the progress and quality of the work on the project. The site visit is not intended to be an exhaustive or extend to every detail of the work, but to provide a check upon the current status of the project and provide professional feedback as to the quality and progress of the works general conformance with the plans and specifications. Consultant will issue clarifications and interpretations that may require minor deviations in the plans and specifications, recommend change orders as needed, and review shop drawings or material submittals in order to define conformance with the specifications. The review of material submittals does not extend to Contractor means and methods for construction. Materials testing is recommended and would be provided under this element in accordance with industry standards. Pay application review and approval. Substantial completion walk through and notifications. Consultant will provide final acceptance of the project. Consultant shall not be liable or responsible for the acts or omissions of any Contractor, or of any of the subcontractors, suppliers, or of any individual or entity performing or furnishing any of the work on the project. Consultant shall not be responsible for failure of any Contractor to perform or furnish the work in accordance with the Contract Documents.

Compensation

Element	Description	Fee
1	Geotechnical Investigation	\$4,500
2	Engineering Topographic Survey	\$2,725
3	90% Design Submittal	\$25,000
4	100% Design Submittal	\$8,500
5	Bidding Support	\$3,000
6	Construction Phase Services	\$5,500
TOTAL		\$49,225

Excluded items of work

- Substantial redesign resulting from cost-reducing exercises or “value engineering”
- Asbestos or hazardous material studies
- Environmental documentation
- Conceptual renderings
- Permit fees
- Preliminary Planning Meetings

Requestor: Shannon Scott, Economic Development Specialist, COSADC, 325.653.7197

Meeting Date: November 28, 2018

Item type: Regular Item

Caption:

Update presentation regarding the 2018 Ports to Plains Alliance Annual meeting held in Del Rio October 30th-November 2nd. (Presentation made by Guy Andrews, Director of Economic Development)

Summary/History:

COSADC Executive Director Guy Andrews, Mayor Brenda Gunter, and COSADC Director John Bariou attended the 2018 Ports to Plains Annual Conference held in Del Rio, TX on October 30th - November 2nd.

Financial Impact:

N/A

Other Information/Recommendation:

Attachments:

- | | |
|---------------------------|----------------------------|
| 1. Ports-to-Plains Agenda | Ports-to-Plains Agenda.pdf |
|---------------------------|----------------------------|

Presentation:

Approvals/Reviews:

Shannon Scott	Created/Initiated
Dan Saluri	Approved
Candice Blake	Approved
Tina Dierschke	Approved
Dan Saluri	Approved
Guy Andrews	Final Approval



21st Annual Ports-to-Plains Alliance Conference **Del Rio, Texas | Acuña, Coahuila**

AGENDA

TUESDAY, OCTOBER 30

OPENING RECEPTION AT RAMADA POOLSIDE

5:00 pm–7:00 pm

Welcome by Blanca Larson, Executive Director, Del Rio Chamber of Commerce

Welcome by John Osborne, Chair, Ports-To-Plains Alliance
Del Rio High School Mariachis

WEDNESDAY, OCTOBER 31

BREAKFAST ON YOUR OWN TODAY

OPENING SESSION

All Sessions Today are in Grand Ballroom at the Ramada

WELCOME REMARKS

8:30 am

Bruno Lozano, Mayor, City of Del Rio

Efrain Valdez, Judge, Val Verde County

Dr. Michelle Brown, Vice President, Del Rio Chamber of Commerce

Representative Poncho Nevárez, Texas House District 74

Carlos Obrador Garrido Cuesta, Consul General of Mexico, Del Rio, Texas

John Osborne, Chair, Ports-to-Plains Alliance

9:15 am

UNITED WE BUILT PORTS-TO-PLAINS

Understanding the Alliance

9:30 am ***WILL HURD (Video)***
U.S. Representative, TX-23

9:45 am ***KEYNOTE SPEAKER***
BUILDING WEST TEXAS & STATEWIDE TRANSPORTATION
Alvin New, Texas Transportation Commissioner

10:15 am ***NETWORKING BREAK***

10:45 am ***MOVING INTERSTATE 27 INITIATIVE FORWARD***
Cheri Huddleston, Hance Scarborough LLP

11:15 am ***BUILDING A FUTURE WITH FEDERAL ADVOCACY***
Jack Schenendorf, Federal Consultant, Covington & Burling LLP

11:45 am ***BUILDING COMMUNITY BY COMMUNITY***
Lizzeth Gamboa, Infrastructure Financing Officer, North American Development Bank

12:15 pm ***LUNCH KEYNOTE SPEAKER***
BUSINESS PERSPECTIVE ON BUILDING TRANSPORTATION
Jeff Moseley, President/CEO of Texas Association of Business

1:45 pm ***SHARING OUR PRIORITIES***
Ports-to-Plains
Joe Kiely, Vice President of Operations
Heartland Expressway
Theodore Roosevelt Expressway
Cal Klewin, Executive Director

2:15 pm ***UNITED WE BUILD***
John Osborne, Chair, Ports-to-Plains Alliance

4:00 pm ***FIREHOUSE TOUR***
Featuring Contemporary Texas Artist David Forks
Presentation by Shumla Archeological Research & Education Center
Transportation is Provided – Meet in Hotel Lobby – Please arrive before 4:00 pm

5:00 – 7:30 pm ***VAL VERDE WINERY***
Tour & Dinner
Transportation is provided from Firehouse to Winery and Winery returning to Ramada

THURSDAY, NOVEMBER 1

7:30 am ***TRANSPORTATION LEAVES FROM HOTEL LOBBY FOR ACUÑA***
PASSPORT OR PASSCARD REQUIRED!

8:00 am ***VISITORS ENTRY INTO MEXICO (IMMIGRATION AND CUSTOMS)***

8:30 am	ARRIVE AT VENUE BEST MEXICAN BREAKFAST BUFFET
9:30 am	WELCOME <i>Roberto De Los Santos City, Mayor, Ciudad Acuña</i>
9:45 am	UNITED WE BUILT PORTS-TO-PLAINS UNDERSTANDING THE ALLIANCE
10:00 am	MODERNIZATION OF THE ACUÑA CUSTOMS FACILITIES <i>Alberto Morales, Central Administrator of Customs Equipment and Infrastructure of the General Administration of Customs of the SAT</i>
10:25 am	COAHUILA: BUILT STRONG <i>Jaime Guerra Pérez, Secretary of Economy and Tourism, State of Coahuila</i> <i>Gerardo Berlanga Gotés, Secretary of Infrastructure, Urban Development and Mobility, State of Coahuila</i>
10:50 am	BUILDING THE LOCAL ECONOMY <i>Jorge Ortiz, Site Selection Executive, Amistad Industrial Group</i>
11:15 am	EXPERIENCE BUILDING RENEWABLE ENERGY IN THE MEXICO MARKET <i>Rafael Burgos Aguilar, Manager External Relations, Enel Green Power Mexico</i>
11:35 am	TOURS (must be registered for tour) <i>Hydroelectric Plant at Amistad Dam</i> <i>Howmet Aerospace Plant</i> <i>Gentherm, German Automotive Plant</i> <i>New Caterpillar Facilities</i>
1:30 pm	ARRIVAL AT VENUE
1:30 pm	PROGRESS OF THE MAZATLÁN-ACUÑA/DEL RIO CONNECTION <i>Rodrigo Andrade, Coordinator of Economic Promotion, Ministry of Economy. State of Sinaloa</i>
2:00 pm	COMMUNICATING OUR BORDERS <i>Miguel Angel Riquelme, Governor of the State of Coahuila</i>
2:30 pm	LUNCH <i>Buffet with traditional Mexican Cuisine</i> ART PROGRAM <i>Singers, Dancers Group and Mariachis.... Ajua!!!!</i>
4:00 pm	TRANSPORTATION LEAVES ACUÑA FOR RAMADA
	THANKS FOR PARTICIPATING

Requestor: Shannon Scott, Economic Development Specialist, COSADC, 325.653.7197

Meeting Date: November 28, 2018

Item type: Regular Item

Caption:

Consider approving the proposed COSADC meeting calendar for 2019 (Presentation made by Nora Nevarez, Executive Office Coordinator)

Summary/History:

Financial Impact:

N/A

Other Information/Recommendation:

Attachments:

- | | | |
|----|-----------------------------|----------------------------------|
| 1. | 2019 Board Meeting Schedule | 2019 Board Meeting Schedule.docx |
|----|-----------------------------|----------------------------------|

Presentation:

Nora Nevarez

Approvals/Reviews:

Shannon Scott	Created/Initiated
Dan Saluri	Approved
Candice Blake	Approved
Tina Dierschke	Approved
Dan Saluri	Approved
Guy Andrews	Final Approval



Meeting Schedule 2019

McNease Convention Center 501 Rio Concho Dr. 8:30 am
January 23, 2019
February 27, 2019
March 27, 2019
April 24, 2019
May 22, 2019
June 26, 2019
July 25, 2019
August 28, 2019
September 25, 2019
October 23, 2019
November 27, 2019
December 18, 2019*

*Moved to accommodate holiday.

Requestor: Shannon Scott, Economic Development Specialist, COSADC, 325.653.7197

Meeting Date: November 28, 2018

Item type: Regular Item

Caption:

Consider appointing a President, First Vice President and Second Vice President for the City of San Angelo Development Corporation. (Presentation made by Shannon Scott, Economic Development Specialist)

Summary/History:

The officers are appointed by the Board of Directors and shall serve a term of one (1) year. The President and Vice Presidents shall continue to serve until their successors are appointed.

President. The President shall be the Chief Executive Officer of the Corporation and shall preside at all meetings of the Directors. The President shall, subject to the authority of the Board and approval of the City Council, supervise and control all of the business and affairs of the Corporation. When the execution of any contract or instrument shall have been authorized by the Board of Directors, the President shall execute same except where such power is expressly delegated to another officer of the Corporation. The President shall perform other duties prescribed by the Board of Directors and all duties incident to the office of President.

In addition, the President shall:

1. Have the authority to appoint standing or study committees to aid and assist the Board in its business undertaking or other matters incidental to the operation and functions of the Board (this authority is in addition to the authority of the Board to establish committees pursuant to Article II, Section 3D of these Bylaws);
2. Appear before the City Council on a periodic basis to give a report on the status of activities of the Corporation; and
3. Appear or designate a board member to appear before the City Council, regarding any item being considered by the City Council concerning the Corporation.

First Vice President. The First Vice President shall exercise the powers of the President during that officer's absence or inability to act. The first and second Vice Presidents shall also perform other duties as from time to time may be assigned by the president or the Board.

Second Vice President. The Second Vice President shall exercise the powers of the President during the absence of the President and the First Vice President. The First and Second Vice Presidents shall also perform other duties as from time to time may be assigned by the President or the Board.

Financial Impact:

N/A

Other Information/Recommendation:

Attachments:

Presentation:

Approvals/Reviews:

Shannon Scott	Created/Initiated
Dan Saluri	Approved
Candice Blake	Approved
Tina Dierschke	Approved
Dan Saluri	Approved
Guy Andrews	Final Approval

Requestor: Shannon Scott, Economic Development Specialist, COSADC, 325.653.7197

Meeting Date: November 28, 2018

Item type: Regular Item

Caption:

Consider approving a Board Workshop for all COSADC Board members and staff. (Presentation made by Economic Development Specialist, Shannon Scott)

Summary/History:

Suggested dates for the 2019 Board Workshop:

January 7th, 8th, 9th, 10th, 11th or

January 14th, 15th, 16th, 17th, 18th

Financial Impact:

N/A

Other Information/Recommendation:

Attachments:

Presentation:

Approvals/Reviews:

Shannon Scott	Created/Initiated
Dan Saluri	Approved
Candice Blake	Approved
Tina Dierschke	Approved
Dan Saluri	Approved
Guy Andrews	Final Approval

Requestor: Shannon Scott, Economic Development Specialist, COSADC, 325.653.7197

Meeting Date: November 28, 2018

Item type: Regular Item

Caption:

Update presentation regarding an offer on behalf of COSADC to an AmeriCorps VISTA member to perform services to help with the WRC Program as well as provide organizational support to COSADC staff. (Presentation made by Shannon Scott, Economic Development Specialist)

Summary/History:

An MOU was approved by COSADC at the April 25th, 2018 Board meeting in an amount not to exceed \$7,650 with Angelo State University to enable the assignment of up to two (2) AmeriCorps VISTA members to perform services to help with the WRC Program as well as provide organizational support to COSADC staff

A phone interview was conducted by Executive Director Guy Andrews and Economic Development Specialist Shannon Scott on November 14th, 2018 with a potential COSADC VISTA candidate. After the interview, a verbal offer was extended to the candidate. If accepted, the candidate would start January of 2019.

The cost would be: \$3,075 in salary + \$750 for professional development = \$3,825.

Financial Impact:

The cost would be: \$3,075 in salary + \$750 for professional development = \$3,825.

Other Information/Recommendation:

Attachments:

Presentation:

Approvals/Reviews:

Shannon Scott	Created/Initiated
Dan Saluri	Approved
Candice Blake	Approved
Tina Dierschke	Approved
Dan Saluri	Approved
Guy Andrews	Final Approval

Requestor: Shannon Scott, Economic Development Specialist, COSADC, 325.653.7197

Meeting Date: November 28, 2018

Item type: Executive Session Item

Caption:

Section 551.087 to deliberate regarding commercial or financial information that the Board is receiving from business prospects with whom economic development negotiations are being conducted, and discuss financial or other incentives relating to the following projects:

Project 2018-S224

Project 2018-R905

Project 2018-M193

Project Pak

Principal LED

Summary/History:

Financial Impact:

Other Information/Recommendation:

Attachments:

Presentation:

Approvals/Reviews:

Shannon Scott	Created/Initiated
Dan Saluri	Approved
Candice Blake	Approved
Tina Dierschke	Approved
Dan Saluri	Approved
Guy Andrews	Final Approval

Requestor: Shannon Scott, Economic Development Specialist, COSADC, 325.653.7197

Meeting Date: November 28, 2018

Item type: Executive Session Item

Caption:

Sec. 551.072. Deliberation Regarding Real Property. A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person

Summary/History:

Financial Impact:

Other Information/Recommendation:

Attachments:

Presentation:

Approvals/Reviews:

Shannon Scott	Created/Initiated
Dan Saluri	Approved
Candice Blake	Approved
Tina Dierschke	Approved
Dan Saluri	Approved
Guy Andrews	Final Approval

Report to Board



Requestor: Bryan Kendrick, Previous - City Clerk, Accounting,

Meeting Date: November 28, 2018

Item type: Consent Item

Caption:

Announcements and consideration of Future Agenda Items

Summary/History:

Financial Impact:

Other Information/Recommendation:

Attachments:

Presentation:

Approvals/Reviews:

Bryan Kendrick
Guy Andrews

Created/Initiated
Final Approval